



AGENDA OF THE PERSONNEL COMMITTEE

TUESDAY, APRIL 24, 2018, 4:30 PM

CITY HALL, ROOM 207

Immediately following Finance, which begins at 4:30 p.m.

A. Roll Call.

- I. Election of Chair and Vice Chair.

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from the March 27, 2018 meeting.

D. New Business.

- I. Consideration with possible action on request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Engineering Aide I - Public Works
 - b. Truck Driver/Sanitation - Public Works
 - c. Parking Maintenance Technician - Public Works
 - d. Park Maintenance Worker - Parks, Recreation & Forestry
2. Consideration with possible action on request to approve Assessor's Office reorganization as follows:
 - a. Reclassify the Appraiser I position at Pay Grade G, \$21.24 - \$28.74/hour to an Appraiser II position at Pay Grade H, \$23.30 - \$31.52/hour at a projected annual cost of \$5,998. Recommend approval to fill this position and all subsequent vacancies.
 - b. Request to retile the Appraiser III position at Pay Grade K, \$29.45 - \$39.85/hour to an Appraiser II/III.
 - c. Request to create an additional Appraiser II position at Pay Grade H, \$23.30 - \$31.52/hour at a projected annual cost of \$85,097 effective January 1, 2019.
 - d. Adopt reevaluation policy presented by the City Assessor.

3. Consideration with possible action on request for out of state travel for Commander Ebel and Lt. Cain to attend the NFL Security Conference in Carlsbad, California, May 16 - 18, 2018 at no cost to the City for transportation, room or board.
4. Consideration with possible action to approve the Memorandum of Understandings with the Green Bay Professional Police Association to add a Police Sergeant Classification and amend Residency.

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

5. Consideration with possible action to adopt the revised Police Department table of organization.
6. Consideration with possible action to modify Personnel Policy, Chapter 29, HIPAA Privacy Policy.
7. Consideration with possible action on request by Ald. Dorff to determine if there is a need for two meetings per month during the summer for the purpose of setting summer hours for the staff as well as setting the summer meetings for June, July, August and September for City Council.
8. Consideration with possible action on request by Ald. Dorff to determine the feasibility of setting a new starting time for City Council and to adjust the staff hours accordingly.

E. Informational.

1. Recruitment initiated for Neighborhood Compliance Inspector Limited Term position approved as part of the 2018 budget.
2. Report of Routine Personnel Actions for regular employees.
3. Next Meeting Date: May 8, 2018.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Personnel Committee will attend this committee meeting and will constitute a meeting of the Personnel Committee for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

