



AGENDA OF THE FINANCE COMMITTEE

**TUESDAY, MAY 8, 2018, 4:30 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the April 24, 2018 Finance Committee meeting.

D. Regular Business.

1. Discussion with possible action regarding the purchase of two Type I ambulances from Jefferson Fire & Safety, Inc.

Options:

- a) Purchase two new ambulances for a total cost of \$486,106
- b) Purchase one new ambulance for \$243,053 and one demo ambulance for \$221,500 for a combined cost of \$464,553

E. Informational.

1. Report on the designation of the Official Newspaper for the City of Green Bay to the Green Bay Press Gazette for the estimated annual amount of \$55,000.
2. 2018 Contingency Fund
\$127,249.99
3. The next Finance Committee is TBD.

F. Report of the Finance Director

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Finance Committee will attend this committee meeting and will constitute a meeting of the Finance Committee for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 8, 2018

PREPARED BY

Rick Jensen, Purchasing

AGENDA ITEM # D.1.

Discussion with possible action regarding the purchase of two Type I ambulances from Jefferson Fire & Safety, Inc.

Options:

- a) Purchase two new ambulances for a total cost of \$486,106
- b) Purchase one new ambulance for \$243,053 and one demo ambulance for \$221,500 for a combined cost of \$464,553

BACKGROUND

RECOMMENDATION

The Fire Department is recommending the purchase of one new ambulance from Jefferson Fire & Safety, Inc. for \$243,053 and one demo ambulance for \$221,500 for a combined cost of \$464,553.

FISCAL IMPACT

ATTACHMENTS

- 1. AMBULANCE
- 2. Copy of #3033 quote summary



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Rick Jensen, Purchasing Manager
DT: May 8, 2018
RE: Purchasing Report
Cc: Diana Ellenbecker, Pam Manley, David Litton

Report of the Purchasing Manager:

2. Discussion with possible action regarding the purchase of two Type I ambulances from Jefferson Fire & Safety, Inc.

Options:

- a) Purchase two new ambulances for a total cost of \$486,106
- b) Purchase one new ambulance for \$243,053 and one demo ambulance for \$221,500 for a combined cost of \$464,553

Finance Committee - Report of the Purchasing Manager				
Description	Funding Source	Awarded Vendor	Responses	\$ Amount
Ambulances (2), Type 1	424400-55140-41168 Equip. Replacement - Ambulances	Jefferson Fire & Safety Inc.	2	\$464,553



May 2nd, 2018

City of Green Bay
100 N Jefferson Street Green Bay, WI 54301

RE: Demo Ambulance Proposal Rick,

Thank you very much for allowing Jefferson Fire & Safety this opportunity to submit our Proposal on a demo ambulance. Current mileage is approx. 3,000. Our proposal, based on the information provided includes:

One (1) 2017 Life Line Superliner Type I / 2017 Ford F550 4X4 Chassis \$221,500.00
Demo unit comes with FULL Life Line Warranty, same as new units.

Price includes (1) Stryker Demo Power Pro Cot with Power Load Capability.

PROPOSAL INCLUDES THE FORD GPC REBATE DEDUCTION (Dealer Assignment)

I would like to thank you for your interest in Life Line Emergency Vehicles and Jefferson Fire & Safety Inc. Feel free to contact me if you have any further questions or concerns, (608) 723-9126.

Sincerely,

Rob Little, Ambulance Sales
Jefferson Fire & Safety Inc.
LIFE LINE EMERGENCY VEHICLES

CITY OF GREEN BAY QUOTATION SUMMARY**RFQ #3033****2018 Type 1 Ambulances (2)**

DEPT: Fire	REQ #	VENDOR #1		VENDOR #2	
Planholders: 11 Vendors	CC#071	JEFFERSON FIRE & SAFETY INC		NORTH CENTRAL AMBULANCE SALES & SERVICE	
ISSUED: 4/5/18	DUE: 4/30/18	Middleton, WI		Lester Prairie, MN	
Yr/Brand/Model Chassis Quoted:		2019 Ford F350 4x4		2019 Ford F450 4x4	
Yr/Brand/Model Body Quoted:		2019 LifeLine Superliner Type I		2019 Braun Chief XL Type I	
		Ea Price	Total Cost for 2	Ea Price	Total Cost for 2
Complete Price FOB Delivered to City of Green Bay:		\$ 246,786	\$ 493,572	\$ 269,286	\$ 538,572
Stryker Power Pro Cot Model 6506 w/Acc.		Incl	Incl	\$ 14,408	\$ 28,816
SUBTOTAL:		\$ 246,786	\$ 493,572	\$ 283,694	\$ 567,388
Prepayment Discount:		\$ (1,750)	\$ (3,500)	None	None
Performance Bond Waiver:		\$ (1,983)	\$ (3,966)	\$ (1,548)	\$ (3,096)
NET TOTAL:		\$ 243,053	\$ 486,106	\$ 282,146	\$ 564,292

NOTE: Jefferson Fire & Safety, Inc. is the low responsive and responsible bidder in the amount of \$486,106 for two new ambulances. As an option this vendor has offered to sell the City a Demo Ambulance that substantially meets the City's specifications for \$221,500 in place of one of the new units.

Recommendation: The Fire Department is recommending the purchase of one new ambulance from Jefferson Fire & Safety, Inc. for \$243,053 and one demo ambulance for \$221,500 for a combined cost of \$464,553.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 8, 2018

PREPARED BY

Rick Jensen, Purchasing

AGENDA ITEM # E.1.

Report on the designation of the Official Newspaper for the City of Green Bay to the Green Bay Press Gazette for the estimated annual amount of \$55,000.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. OFFICIAL NEWSPAPER DESIGNATION



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Rick Jensen, Purchasing Manager
DT: May 8, 2018
RE: Purchasing Report
Cc: Diana Ellenbecker, Pam Manley

Report of the Purchasing Manager:

1. Report on the designation of the Official Newspaper for the City of Green Bay to the Green Bay Press Gazette for the estimated annual amount of \$55,000.

Official Newspaper: The Wisconsin Department of Administration has certified the Press Gazette as a newspaper which may collect a fee for publishing legal notices required by Wisconsin Law. WI Statute establishes the standard line rate for publications. Certification requirements are reviewed and legal notice rates are updated every two years pursuant to Chapters 10 and 985 of the Wisconsin Statutes.

General Legal Notices based on Section 985.08 of the WI Statutes provides for publishing legal notices calculated on a per line basis. The rates newspapers are allowed to charge municipalities are set by the WI-DOA. The font base rates for 2018 is .6185 vs .6023 in 2017 (2.7% increase).

Finance Committee - Report of the Purchasing Manager				
Description	Funding Source	Awarded Vendor	Responses	\$ Amount
Official Newspaper for City of Green Bay June 1, 2018 thru May 31, 2019	101-General Fund	Green Bay Press Gazette	1	~\$55,000