



AGENDA OF THE FUNDING ADMINISTRATION SUBCOMMITTEE OF THE REDEVELOPMENT AUTHORITY OF THE CITY OF GREEN BAY

**MONDAY, JUNE 4, 2018, 10:30 AM
CITY HALL, ROOM 207**

A. Roll Call.

- I. Members: Ald. Barbara Dorff, James Blumreich, and Melanie Parma

B. Approval of the Agenda.

- I. Approval of the agenda for the June 4, 2018, Funding Administration Subcommittee of the Redevelopment Authority.

C. Regular Business.

- I. Consideration with possible action on draft 2018 Annual Action Plan and funding recommendation for RDA.

D. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Funding Administration Subcommittee of the Redevelopment Authority will attend this meeting and will constitute a meeting of the Funding Administration Subcommittee of the Redevelopment Authority for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Funding Administration Subcommittee of the Redevelopment
Authority of the City of Green Bay

MEETING DATE

June 4, 2018

PREPARED BY

Krista Cisneroz, Staff

AGENDA ITEM # C.I.

Consideration with possible action on draft 2018 Annual Action Plan and funding recommendation for RDA.

BACKGROUND

The City of Green Bay is an entitlement jurisdiction that receives federal funds from the U.S. Department of Housing and Urban Development (HUD) to invest in the City of Green Bay. The funds are provided under the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) entitlement programs.

As a federal requirement to receiving these funds, the City of Green Bay each year has to draft an Annual Action Plan. The Action Plan is a document which will guide the use of federal housing and community development funds within the City of Green Bay, resulting in a viable community with decent housing and suitable living environments and expanding economic opportunities, primarily for persons of low- and moderate-income.

Following federal requirements and obtaining input from City departments, non-profit organizations and the public, City staff has identified community needs, interest and objectives in order to make effective choices in preparing the following draft 2018 Annual Action Plan. The City of Green Bay's 2018 CDBG allocation from HUD is \$997,751.00 and 2018 HOME allocation is \$551,102.00.

CDBG Projects include the following:

Park Projects \$200,000.00: Replace the playgrounds at East River Van Beaver Park and Fort Howard/Jefferson Park. Any excess funding will be used to build and improve neighborhood parks in CDBG eligible areas in the City.

DPW Projects \$200,000.00: Replace deteriorated alleys and sidewalks due to tree root damage or to ensure ADA accessibility.

Public Service – Fair Housing Services \$20,000.00: Contract with an organization that will provide fair housing services such as educational services through presentations and direct assistance, manage fair housing complaints, and distribute information on fair housing laws and illegal discrimination in the City of Green Bay.

Public Service – Community Gardens \$12,000.00: Contract with the Brown County UW-Extension to support half of a full time position that is responsible for the operations of the community gardens in the City of Green Bay.

CDBG Eligible Area Projects \$140,401.00 plus Program Income: Housing related activities such as acquisition, demolition, relocation, rehabilitation, emergency repairs, reconstruction, and historic preservation. Additionally, eligible projects such as streetscape improvements to improve the overall quality

of living in LMI neighborhoods.

CDBG Eligible Area Projects \$50,000.00: Beautification and Art related activities in LMI areas of the City of Green Bay.

CDBG Eligible Area Projects \$25,000.00: Contract with the Green Bay Water Utility to provide grants to LMI households within the City of Green Bay to have water lead line replaced.

Economic Development \$50,000.00: Provide Façade and Demo loans and/or grants to businesses to improve store fronts in the City of Green Bay.

Economic Development \$100,000.00 plus Program Income: Provide loans to businesses in the City of Green Bay who will create or retain jobs for LMI individuals.

CDBG Administration \$199,350.00 plus 20% Program Income: Provide staff salaries and supplies for the administration of the CDBG funds.

HOME Projects include the following:

Single Family Rehabilitation Loans: \$150,000.00 plus Program Income: Provide loans to LMI households in the City of Green Bay who can't afford to pay for necessary repairs to their properties.

Downpayment Closing Cost Assistance \$100,000.00: Contract with a local organization to administer loans to LMI families for down payment and/or closing cost assistance on the acquisition of their first home.

Housing Development Advancement \$145,992.00: Create additional opportunities for quality affordable housing units in the City of Green Bay such as owner occupied, rental, ADA accessible, elderly, and homeless units.

Community Housing Development Organizations (CHDO) Set Aside \$100,000.00: Housing projects that will be carried out by a local Community Housing Development Organization. These projects will involve the construction or rehabilitation of homes for single family or rental housing.

HOME Administration \$55,110.00 plus 10% Program Income: Provide staff salaries and supplies for the administration of the HOME funds.

RECOMMENDATION

Approve recommended draft 2018 Annual Action Plan to the RDA.

FISCAL IMPACT

ATTACHMENTS

1. 2018 RDA Funding Draft

2018 Community Development Block Grant Allocations

Potential Projects	Staff Recommendations	Program Income	TOTAL
Park Projects			
Park Projects	\$200,000.00	\$0.00	\$200,000.00
DPW Projects			
Sidewalk/Alley Resurfacing	\$200,000.00	\$0.00	\$200,000.00
Public Service Programs			
Fair Housing Services	\$20,000.00	\$0.00	\$20,000.00
Community Gardens	\$12,000.00	\$0.00	\$12,000.00
Subtotal for Public Service	\$32,000.00	\$0.00	\$32,000.00
CDBG Eligible Area Projects -Acquisition, Demolition, Rehabilitation, Reconstruction, Infrastructure Improvements, Historic Preservation	\$140,401.00	\$8,000.00	\$148,401.00
CDBG Eligible Area Projects - Beautification/Art	\$50,000.00	\$0.00	\$50,000.00
CDBG Eligible Area Projects - Homeowner Lead Line Replacement	\$25,000.00	\$0.00	\$25,000.00
Economic Development Façade/Demo	\$50,000.00	\$0.00	\$50,000.00
Economic Development Revolving Loan	\$100,000.00	\$120,000.00	\$220,000.00
* CDBG Administration	\$199,350.00	\$32,000.00	\$231,350.00
TOTALS	\$996,751.00	\$160,000.00	\$1,156,751.00

2018 CDBG Allocation - \$996,751.00

2018 Estimated Program Income \$160,000 (\$120,000 is restricted to Economic Revolving Loan fund)

Public Services-limited to a max of 15% total Entitlement + prior year PI (\$243,041)

*** CDBG Administration amount is limited to a maximum of 20% total Entitlement plus Program Income**

2018 HOME Allocations

Potential Projects	Staff Recommendations	Program Income	TOTAL
Single Family Rehabilitation Loans	\$150,000.00	\$90,000.00	\$240,000.00
Downpayment Closing Cost Assistance	\$100,000.00	\$0.00	\$100,000.00
Housing Development Advancement Projects	\$145,992.00	\$0.00	\$145,992.00
Community Housing Development Organizations (CHDO) Set Aside	\$100,000.00	\$0.00	\$100,000.00
*HOME Administration	\$55,110.00	\$10,000.00	\$65,110.00
TOTALS	\$551,102.00	\$100,000.00	\$651,102.00

2018 HOME Allocation \$551,102

2018 Estimated Program Income \$100,000

* HOME Administration amount is limited to a maximum of 10% total Entitlement plus Program Income

CHDO set-aside must be a minimum of 15% (\$) of total Entitlement amount; Eligible activities include:

- Acquisition and/or rehabilitation of housing
- New construction of housing