AGENDA OF THE POLICE AND FIRE COMMISSION

TUESDAY, JULY 10, 2018, 11:30 AM
CITY HALL, ROOM 207

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the regular meeting held May 24, 2018.

D. Regular Business.

1. Consideration with possible action on request to approve the Battalion Chief promotional list.

2. Consideration with possible action on request to approve the Patrol Officer eligibility list.

3. Consideration with possible action on the voluntary removal of Patrol Officer candidate(s) from the eligibility list.

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

6. Set date of next meeting.

E. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Police and Fire Commission will attend this meeting and will constitute a meeting of the Police and Fire Commission for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

MINUTES OF THE POLICE AND FIRE COMMISSION

THURSDAY, MAY 24, 2018, 4:15 PM
CITY HALL, ROOM 310

A. ROLL CALL.

Members: Comm. Rod Goldhahn, Comm. Nancy Schopf, Comm. Warren Wanezek, Comm. Marian Boyle-Rohloff.

Others Present: Police Chief Andrew Smith, Fire Chief David Litton, HR Operations Manager Melanie Falk, HR Generalist Jen Smits and others.

B. APPROVAL OF THE AGENDA.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve the agenda. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

C. APPROVAL OF MINUTES.

1. Approval of the minutes from the regular meeting held April 9, 2018, and approval of the minutes from the special meeting of the Police and Fire Commission held April 9, 2018.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to approve. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

D. INFORMATIONAL.

1. President's Report.

No report from the President.

2. Report from the Chiefs.

The Police Chief and Fire Chief provided updates to the Commission with respect to their department activities.

E. REGULAR BUSINESS.

1. Consideration with possible action on request to approve the Police Sergeant promotional list.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

2. Consideration with possible action on request for promotions to the rank of Police Sergeant. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to go into closed session. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None
Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to return to regular order of business. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None
Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to approve the top 4 candidates for promotion to Sergeant, and authorized 2 additional candidates for promotion with the condition that the City Council approves 2 new Sergeant positions. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None
Commissioner Boyle-Rohloff left the meeting at this time.

3. Consideration with possible action on the following communications:

a. Budget Status Report

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to receive and place on file items a and b. Motion carried.
Yes- Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

b. Budget Spreadsheet

4. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to approve. Motion carried.
Yes- Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

5. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to go into closed session. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None
Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to return to regular order of business. Motion carried.
Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None
While in closed session, the Commission handled items 5 and 6. The Commission interviewed 1 Patrol Officer candidate, and approved this candidate for hire. The Commission reviewed the backgrounds of 4 Patrol Officer candidates and have eliminated 3 from continuing in the hiring process and have placed a hold on 1 of the candidates.

6. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to adjourn. Motion carried.
Yes- Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

MEMORANDUM

Human Resources Department

To: Police and Fire Commission
City of Green Bay

From: Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist

Re: Fire Department Battalion Chief Promotional List

Date: July 10, 2018

The promotional process for the 2018 Green Bay Metro Fire Department Battalion Chief promotional list is complete. Attached is a copy of the alphabetical promotional list.

Four candidates successfully completed the promotional process, which was comprised of an oral interview, tactical scenario exercises and an in-basket exercise.

Recommendation:

It is recommended that the attached Battalion Chief promotional list be approved and placed into effect July 10, 2018 through July 10, 2019 at 12:00 a.m.

Green Bay Metro Fire Department
2018 Alphabetical Battalion Chief Promotional List

Raymond Fuiten
Eric Jeltema
Anthony Piontek
Brian Turk

Adopted: July 10, 2018
Effective Date: July 10, 2018
Expires: July 10, 2019 at 12:00 a.m.

Rod Goldhahn
President
Police and Fire Commission

Nancy Schopf
Vice President
Police and Fire Commission

MEMORANDUM

Human Resources Department

To: Police and Fire Commission

From: Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist

Re: Patrol Officer Eligibility List

Date: July 10, 2018

Attached is an alphabetical list of candidates who successfully participated in the Patrol Officer recruitment processes in July, 2018, February, 2018 and November, 2017. Candidates are placed on the eligibility list for a period of one year.

Recommendation:

It is recommended that the attached Patrol Officer Eligibility List be approved and placed into effect on July 10, 2018.

Thank you for your consideration.

CITY OF GREEN BAY
ALPHABETICAL PATROL OFFICER ELIGIBILITY LIST

Last Name	First Name	Eligibility List Expiration Date
Arts	Austin	7/10/2019
Baez	Alexis	7/10/2019
Biocic	Joshua	11/16/2018
Boersma	Cameron	7/10/2019
Buruin	Bashir	7/10/2019
Camarillo-Lugo	Alexandra	2/1/2019
Christensen	Paul	2/1/2019
Coron	Shawna	2/1/2019
Feld	Adam	2/1/2019
Gilson	Michael	2/1/2019
Hambly	Nicole	11/16/2018
Hammerseng	Tyler	2/1/2019
Hennig	Nathan	7/10/2019
Hobbs	Montrell	11/16/2018
Jacobi	Kelsey	11/16/2018
Jensen	Sean	7/10/2019
Kilby	Matthew	2/1/2019
Klug	Jacob	2/1/2019
Luedke	Jessie	2/1/2019

Last Name	First Name	Eligibility List Expiration Date
Marciulionis	Andrew	4/6/2018
Martinez	Alejandro	2/1/2019
O'Donnell	Michael	2/1/2019
O'Hearn	Nicole	2/1/2019
Pynenberg	Sam	2/1/2019
Richards	Joshua	11/16/2018
Rieth	Joshua	2/1/2019
Rodriguez	Marco	7/10/2019
Schneider	Peter	2/1/2019
Smits	Michael	2/1/2019
Spurney	Nicholas	2/1/2019
Villa	Adriana	2/1/2019
Voelker	Joshua	11/16/2018
Weir	Craig	11/16/2018
Wenecke	Colton	7/10/2019
Whitman	Leah	2/1/2019
Wiley	Denise	7/10/2019
Winiecki	Triston	11/16/2018

Adopted: July 10, 2018

Rod Goldhahn
President
Police and Fire Commission

Nancy Schopf
Vice President
Police and Fire Commission