



AGENDA OF THE FINANCE COMMITTEE

**TUESDAY, JULY 10, 2018, 4:30 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from the June 12, 2018 Finance Committee Meeting.

D. Regular Business.

- I. Consideration with possible action on request to borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work.

The Authority may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Authority may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

2. Discussion with possible action on a request by the Purchasing Manager to amend the Purchasing Policy.

The Purchasing Manager is requesting a change to the following line item in Ordinance 1.79 (Finance Department/Purchasing Division, Section 5 Purchase Award, final sentence:

“Except where specifically authorized in the Wisconsin Statutes, all single expenditures exceeding \$10,000 and all yearly supply/service agreements over \$10,000 require Finance Committee and Council approval prior to award.”

The Purchasing Manager is requesting a change from the \$10,000 approval threshold, to \$25,000.

E. Report of the Purchasing Manager.

1. Purchasing Report
2. Request approval to purchase a Respirator Fit Testing System from Jefferson Fire & Safety, Inc. for \$13,267.
3. Request approval to purchase a Gravelly UTV with Kimtek Slide in Transport Cot from Ambrosius Sales & Service for \$19,200.
4. Request approval to issue a 2 year contract for Voice Over Internet Protocol Service through the Wisconsin State Contract to AT&T for \$55,512 (\$27,756 per year).
5. Request approval to issue a contract to furnish and install a commercial grade gas water heater at Fire Station #2 to the low responsive and responsible bidder.
6. Discussion with possible action regarding entering into a 2 year agreement with Associated Bank for Banking Services, with options for four 2 year extensions by mutual agreement.

F. Report of the Finance Director.

G. Informational.

1. 2018 Contingency Fund:
\$124,817.99
2. The next Finance Committee meeting will be held on Tuesday August 14, 2018 at 4:30 PM.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Finance Committee will attend this committee meeting and will constitute a meeting of the Finance Committee for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.