



AGENDA OF THE COMMON COUNCIL

**TUESDAY, JULY 17, 2018, 6:00 PM
COUNCIL CHAMBERS
ROOM 203, CITY HALL**

A. Roll Call.

B. Pledge of Allegiance.

C. Invocation.

D. Approval of Minutes.

1. Approval of the minutes of the June 19, 2018 meeting.

E. Approval of the Agenda.

F. Report by the Mayor.

G. Announcements.

H. Appointments

1. **New Appointment:**

Economic Development Authority

Michael Peot, 1134 S. Baird St., Green Bay, WI 54301

Term to expire: June 1, 2021

Water Commission

Marty Briggs, 1907 Fiesta Ln., Green Bay, WI 54302

Term to expire: October 1, 2023

2. **Re-Appointment:**

Board of Review

Richard Laurent, 538 Robert Ln., Green Bay, WI 54311

Term to expire: July 1, 2023

I. Public Hearings.

1. Zoning Ordinance No. 9-18
An ordinance creating a Planned Unit Development (PUD) overlay district for properties located at 320 South Military Avenue and the 1600 Block of Western Avenue.
2. Zoning Ordinance No. 10-18
An Ordinance Amending the sign standards for an existing Planned Unit Development (PUD) located at 865 Lombardi Avenue.
3. General Ordinance No. 12-18
An ordinance amending Green Bay Municipal Code Section 13-1911 to amend the expiration of approval of Planned Unit Developments.

J. Ordinances - Third Reading.

1. Zoning Ordinance No. 9-18
An ordinance creating a Planned Unit Development (PUD) overlay district for properties located at 320 South Military Avenue and the 1600 Block of Western Avenue.
2. Zoning Ordinance No. 10-18
An Ordinance Amending the sign standards for an existing Planned Unit Development (PUD) located at 865 Lombardi Avenue.
3. General Ordinance No. 12-18
An ordinance amending Green Bay Municipal Code Section 13-1911 to amend the expiration of approval of Planned Unit Developments.
4. General Ordinance No. 11-18. An ordinance amending Section 29.307, Green Bay Municipal Code, relating to traffic regulations.
5. General Ordinance 9-18. An ordinance creating Section 1.67 in Green Bay Municipal Code, relating to the sustainability commission.

K. Report of the Redevelopment Authority (July 10, 2018).

1. To refer to staff the communication from June 19, 2018, of the Common Council by Ald. Brian Johnson, to direct staff to draft a percent for the arts proposal that would assess a specified percent on all new and/or redevelopment projects for the purpose of public art installation, maintenance and funding staff to support the public arts commission.
2. To recommend Common Council borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work. And to direct staff to bring the request for proposals back to the RDA.

The Common Council may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

3. To recommend Common Council adopt Resolutions designating the Redevelopment Authority (RDA) to perform all acts necessary for creating, amending, and/or closing Tax Increment Finance Districts (TID) Seven (7), Eight (8), Nine (9), Twelve (12), Seventeen (17), Twenty (20), Twenty-One (21), and Twenty-Two (22).

L. Report of the Improvement & Services Committee (July 11, 2018).

1. To approve request by Gary Baranowski for additional on-street overnight parking allowances at 1239 Shadow Lane through the end of 2018.
2. To approve request by Platten Place Building (owner: Skip Heverly) to establish a rental agreement for 40 parking stalls in Lot F.
3. To approve request by Downtown Green Bay, Inc. to establish a new agreement with Department of Public Works for installation and maintenance of banners on downtown light poles.
4. To approve request by Bay Settlement Investments, LLC to dedicate the Eaton Heights Storm Water Facility to the City of Green Bay to take ownership of the pond.
5. To receive and place on file the 2017 Department of Public Works Annual Report.
6. To approve request by the Department of Public Works to amend General Ordinance No. 16-18, Section 8.11(4)(a), Green Bay Municipal Code, relating to Unmanaged Plant Growth.

7. To receive and place on file the report of actions taken by Department of Public Works

A. Award of contracts

1. To approve the contract PAVEMENT 2-18 (METRO TRANSIT DRIVEWAY) to the low, responsive bidder, Peters Concrete Co., in the amount of \$82,355.

2. To approve to award SEWERS 5-18

Part A was not awarded.

Part B to the low, responsive bidder, Visu-Sewer, Inc., in the amount of \$318,798.90.

B. Granting of Licenses

N & L Concrete Const. LLP

C. Real estate acquisition for Webster Avenue

1. Agreement for Purchase (Parcel Number, Address, Owner Name, Amount)

22, 1005 Berner Street, Ronald Tordeur, \$84,000

2. Relocation Payments (Parcel Number, Address, Owner Name, Amount)

2a, 816 N. Webster Avenue, Maria Hernandez, \$950

2a, 816 N. Webster Avenue, Maria Hernandez, \$7,050

2a, 816 N. Webster Avenue, Maria Hernandez, \$1,140

7a, 1108 N. Webster Avenue, Anthony Shea, \$6,450

10, 1032 N. Webster Avenue, David & Jeanne Klaus, \$1,350

14a, 101 Day Street, Jenny Sill, \$1,350

14b, 1001 Day Street, Rebecca Eckhardt, \$5,700

14b, 1001 Day Street, Rebecca Eckhardt, \$1,140

15, 916 N. Webster Avenue, Craig Process, \$2,147

22a, 1005 Berner Street, Regina Donaldson, \$375

8. To approve the report of the Purchasing Manager:

To purchase streetlight poles and related equipment from Neher Electric for \$74,152.

9. To approve the following plat of right-of-way:

Sitka Street from Superior Road to Ontario Road AND Superior Road from Gilbert Drive to Sitka Street AND proposed streets north of Sitka Street between Superior Road and Easy Street AND Superior Road Storm Water Management Facility.

M. Report of the Protection & Welfare Committee (July 9, 2018).

1. To hold an appeal by Lisa Trotter, objecting to the decision that her dog was declared dangerous.
2. To receive and place on file a request by Ald. Wery to review, with possible action, the ongoing illegal keeping of five dogs at 1271 Hickory Hill.
3. To recommend that Council waive the ordinance requirements for an outdoor licensed premise and to approve the proposed outdoor premise as presented by Green Bay Sports Service Inc. at 1265 Lombardi Ave., which includes an additional plaza area in front of Johnsonville Tailgate Village (subject to 2/3 votes at Council and with the approval of the proper authorities).
4. To approve a request by Delaware North at 1265 Lombardi Ave to hold a special event July 26-29, 2018, subject to complaint.
5. To approve a request by Richard Craniums to hold an outdoor event on July 28 & 29, subject to complaint.
6. To approve a request by Brewski's On Broadway to hold an outdoor event on Aug. 4, 2018, subject to complaint.
7. To approve a request by Brewski's On Broadway to hold an outdoor event on Aug. 25 and Sept. 15, subject to complaint.
8. To approve a request by Anduzzi's at 900 Kepler Dr. to hold an outdoor event July 26-July 29 with music on Friday and Saturday until 11 p.m., subject to complaint.
9. To approve a request by ZZQ at 1035 Vanderbraak St. to have an outdoor event July 27, July 28, July 29, subject to complaint.
10. To approve a request by Soriah Hospitality LLC at 1139 Main St. to amend their liquor license to extend to the adjoining building (currently used as Al's Upholstery) and include an outdoor seating area, with the approval of the proper authorities.
11. To approve a renewal application by Karaoke Mexican Restaurant, LLC at 418 S. Military Ave. (Filed with Clerk's Office June 7, 2018), with the approval of the proper authorities.
12. To hold for 60 days a "Class B" Combination renewal application for Los Banditos East at 1258 Main St. (filed with Clerk's Office June 26, 2018).
13. To grant a "Class A" Liquor License to Kwik Trip, Inc. at 935 Lombardi Ave. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.
14. To deny an application for a "Class A" Liquor License by Kwik Trip, Inc. at 515 W. Walnut St. (Currently has a Class "A" Beverage and "Class A" Cider License). (3-1 Vote)
15. To grant a "Class A" Liquor License by Kwik Trip, Inc. at 1712 E. Mason St. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.

16. To grant a "Class A" Liquor License to Kwik Trip, Inc. at 1871 Shawano Ave. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.
17. To grant a "Class B" (wine only) license by Badger State Brewing Company LLC at 990 Tony Canadeo Dr., with the approval of the proper authorities.
18. To grant an available "Class B" Combination License by the Booyah Shed LLC at 1800 S. Ashland Ave., with the approval of the proper authorities.
19. To approve an appeal by Ian Geurts in regards to the denial of his Operator's License.
20. To approve an appeal by Vongilay Khounanan to the denial of her Operator's License.
21. To refer to Clerk staff a request by Ald. Wery that all City campaign finance reports shall be accessible on city website for duration of elected official's term and five years after leaving office. Records are to be permanently kept (electronically) and available upon request.
22. To hold until next month the request by Ald. Wery, which reads: "Due to constitutional concerns, conduct a complete review with possible action of changing or removing the City's Code of Conduct & Ethics Ordinances."
23. To receive and place on file the Liquor Violation Reports from the Police Department for July 9, 2018.

N. Report of the Protection & Welfare Committee granting Operator Licenses.

1. Report of the Protection & Welfare Committee granting Operator Licenses.

O. Report of the Plan Commission (July 9, 2018 and July 12, 2018).

1. To revise properties located at 1003 Pine Street and 1000 Main Street from Medium Intensity Retail Office Housing (MIROH) to Commercial (C). (July 9, 2018 meeting)
2. To amend the previously approved Conditional Use Permit to allow a car wash in a Community Center Commercial (C3) District, located at 1053 Velp Avenue, subject to the following conditions:
 - a) Compliance with all of the regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit, including standard site plan review and approval.
 - b) Hours of operation for the car wash shall start no earlier than 7:00 a.m. and end no later than 10:00 p.m. per the daytime hours as part of Chapter 27.203 Regulation of Noise, Public Peace and Good Order.
 - c) All lighting shall be of the sharp cut-off variety and shall comply with the requirements of the Zoning Code.
 - d) Retention of the existing east elevation façade transparency.
 - e) Approval of a circulation plan and signage that permits one-way travel behind the subject building acceptable to the Zoning Administrator, City Traffic Engineer and the applicant. (July 9, 2018 meeting)

3. To authorize a Conditional Use Permit (CUP) for a two-family home in a Low Density Residential (RI) District at 891 Howard Street, subject to the following conditions:
 - a. Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit.
 - b. Compliance with the applicable Uniform Dwelling Code (UDC) building requirements related to a two-family dwelling. (July 9, 2018 meeting)
4. To amend the previously approved Conditional Use Permit for a shelter facility in an Office/Residential (OR) District located at 1660 Christiana Street, subject to the following conditions:
 - a. Affected Tax Parcels are combined into one Tax Parcel.
 - b. The capacity of facility is limited to 27 bedrooms and there shall be no expansion of the use without Plan Commission review and approval.
 - c. Compliance with the former program statement and operating plan.
 - d. A site plan is submitted and approved by staff as part of the standard site plan review. (July 9, 2018 meeting)
5. To amend the previously approved Conditional Use Permit for a shelter facility in an Office/Residential (OR) District located at 411 St. John Street to permit a temporary summer shelter use, subject to the following conditions:
 - a. The temporary COTS emergency homeless shelter is limited to the former St. John's School gym located at 411 St. John Street (Tax Parcel No. 13-106) through October 2018. Hours of operation are limited to 9 pm to 6:30 am and no residential occupancy shall be permitted on the second floor of the structure.
 - b. If the temporary emergency facility use at 411 St. John Street is discontinued, the operation is dissolved, or if the Green Bay Catholic Diocese of Green Bay no longer manages the facility, the use shall terminate immediately. The use/operation shall not be renewed or reestablished without the Plan Commission and City Council review and approval.
 - c. At the discretion of the Common Council, Plan Commission, or the Planning Director a review may be required by the Plan Commission and Common Council to ensure compliance with this conditional use permit and identify any areas of concerns with the temporary emergency homeless shelter including but not limited to: Police calls, other documented safety concerns and inadequate facilities.
 - d. Sex offenders required to register under §301.45, Wis. Stats., are prohibited from any stay at the facility.
 - e. A mandatory background check for all shelter residents is required.
 - f. St. John the Evangelist Homeless Shelter staff shall maintain a history of residence during the temporary use.
 - g. A site plan is submitted and approved in compliance with Chapter 13-1700 Green Bay Zoning Code.
 - h. Approved building plans shall be made available to staff and available on site. (July 9, 2018 meeting)
6. To create a Planned Unit Development (PUD) for the development of an apartment campus at 1060 Gray Court, subject to the draft PUD. (July 9, 2018 meeting)

7. To amend the Green Bay Zoning Code Sections 13-1500 and Section 5 of 13-200 as related to Historic Preservation, as proposed in the attached draft text amendment. (July 9, 2018 meeting)
8. To create a Planned Unit Development (PUD) in the 200 Block of North Van Buren Street, subject to the draft PUD. (July 12, 2018 meeting).

P. Report of the Finance Committee (July 10, 2018).

1. To approve the request to borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work.

The Common Council may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

2. To approve the request by the Purchasing Manager to amend the Purchasing Policy from the \$10,000 approval threshold, to \$25,000 for all single expenditures and all yearly supply/service agreements over \$25,000 which require a Committee or Commission and Council approval prior to award." Quarterly reports are to be brought back to Finance Committee on said purchases between \$10,000 and \$25,000.
3. Purchasing Report
4. To approve the purchase a Respirator Fit Testing System from Jefferson Fire & Safety, Inc. for \$13,267.
5. To approve the purchase a Gravely UTV with Kimtek Slide in Transport Cot from Ambrosius Sales & Service for \$19,200.
6. To approve the issuance of a 2 year contract for Voice Over Internet Protocol Service through the Wisconsin State Contract to AT&T for \$55,512 (\$27,756 per year).
7. To approve action regarding entering into a 2 year agreement with Associated Bank for Banking Services, with options for four 2 year extensions by mutual agreement.

Q. Report of the Park Committee (July 11, 2018).

1. To approve the Dragon Boat Fundraising Event and allow beer on CityDeck for the event on Saturday, July 28th, 2018.
2. To approve the amended Design, Construction & Dedication Agreement with the Friends of the Bay Beach Wildlife Sanctuary Inc. for the construction of the 4K addition to the Nature Center, and waiving the fee for City inspections listed in Section III.E.
3. To approve the request by the Baird Creek Preservation Foundation to donate trail signage to the Baird Creek Greenway.

4. To approve a Wisconsin Public Service Easement at Edison Park for a new electric service for the ballfield and tennis court area.
5. To approve hiring Ramaker & Associates Inc. for a total cost of \$94,000 to complete engineering bid documents for Colburn pool upgrades, which include replacing the pool mechanicals/gutter system and installing a pool liner.
6. To approve the purchase of a pull behind brush chipper from Vermeer Wisconsin for \$74,000.

R. Report of the Personnel Committee (June 26, 2018 and July 10, 2018).

1. Informational Only: Approved adoption of findings of fact and conclusions of law on Standards of Conduct/SRO Expectations grievance. (June 26, 2018 meeting)
2. To approve request from the Police Department as amended to fill one (1) Lieutenant position with one (1) Patrol Sergeant position and all subsequent vacancies resulting from internal transfers. (July 10, 2018 meeting)
3. To approve request to amend the Public Arts Coordinator position from a limited term employee to a permanent part time employee (.75 FTE). (July 10, 2018 meeting)
4. To approve request to reclassify the hourly position of Deputy City Clerk (Pay Grade G) to a salaried Deputy City Clerk position (Pay Grade H) at a projected annual cost of \$5,777, and to fill the position and all subsequent vacancies resulting from internal transfers. (July 10, 2018 meeting)
5. To refer to staff the request by Ald. Wery to explore options to restore an assistant to the City Council position (full time, part-time, intern, etc.) (July 10, 2018 meeting)
6. To approve request by Ald. Dorff as amended to increase the Mayor's salary over the next four (4) years to \$94,863 in equal increments and that the Mayor's salary will be increased annually based on any general increase provided to general municipal employees on the date the increase is provided. (July 10, 2018 meeting)
7. To approve request by Ald. Johnson to have the HR Director prepare an orientation program for alderpersons and solicit items from alders and department heads. (July 10, 2018 meeting)
8. To deny request to add a second parking permit to the alderpersons' benefit package. (July 10, 2018 meeting)

S. Report of the Public Arts Commission (June 27, 2018).

1. To approve of the Strategic Plan for the Green Bay Public Arts Commission with recommended changes.
2. To approve the Annual Grant Program application from Navarino Neighborhood Association.
3. To approve the Annual Grant Program application from Beau Thomas.

T. Report of the Traffic, Bicycle, and Pedestrian Commission (June 18, 2018).

1. To deny the request to establish a NO PARKING zone on the south side of St. Anthony Drive between University Avenue and St. Lawrence Drive, including the cul-de-sac, and to establish a NO PARKING zone on the west side of St. Ann Drive between St. Anthony Drive and 2540 St. Ann Drive.
2. To refer to staff the request for speed control measures on 12th Avenue between School Place and the railroad intersection, with potential solutions including speed enforcement and establishing a 4-WAY STOP condition on 12th Avenue at School Place.
3. To establish and adopt by ordinance a 2-HOUR parking zone on the north side of Crooks Street from a point 105 feet east of Webster Avenue to a point 90 feet west of Clay Street.
4. To remove the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking zone on the north side of Stuart Street from Monroe Avenue to Webster Avenue.
5. To establish and adopt by ordinance a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking zone on the north side of Stuart Street from Monroe Avenue to Jackson Street.
6. To remove the eastbound RIGHT TURN NO STOP condition on Deckner Avenue at Alpine Drive.

U. Tax Incremental Districts Joint Review Committee (June 28, 2018).

1. Received and accepted the TID annual reports.
2. Receive and place on file the staff report on the performance and status of each district governed by the Board.

V. Receive & Place on File.

1. Building Permit Report for June 2018.
2. Municipal Court Report for June 2018.

W. Resolutions.

1. Resolution authorizing transfer of funds.
2. Resolution for state trust fund loan / Neighborhood Redevelopment Projects.
3. Resolution amending the conditional-use permit authorized at 1660 Christiana Street.
4. Resolution amending the conditional-use permit authorized at 1053 Velp Avenue.
5. Resolution amending the conditional use permit authorized at 411 St. John Street.
6. Resolution authorizing conditional-use approval at 891 Howard Street.
7. Resolution accepting Relocation Claims for North Webster Avenue.
8. Resolution for Purchase and Sale of Real Estate for North Webster Avenue.

9. Resolution drawing final orders to contractors for July 2018.

X. Ordinances - First Reading.

1. General Ordinance No. 14-18. An ordinance amending section 29.307, Green Bay Municipal Code, relating to traffic regulations.
2. General Ordinance No. 15-18. An ordinance amending section 29.208, Green Bay Municipal Code, relating to parking regulations.
3. General Ordinance 17-18. An ordinance creating section 33.08(7)(i), Green Bay Municipal Code, relating to online ordering and curbside pickup of alcohol beverages
4. Misc Ordinance No. 2-18
An ordinance adopting an amendment to the Smart Growth 2022 Comprehensive Plan of the City of Green Bay to revise the land use of property located at 1003 Pine Street and 1000 Main Street from Medium Intensity Retail Office Housing (MIROH) to Commercial (C).
5. General Ordinance No. 18-18
An ordinance amending and creating sections of Chapter 13, Green Bay Municipal Code, Relating to the Historic Preservation of Sites, Structures and Districts.
6. Zoning Ordinance No. 11-18
An Ordinance creating a Planned Unit Development (PUD) overlay district for Property located at 1060 Gray Court.
7. General Ordinance No. 16-18, Section 8.11(4)(a), Green Bay Municipal Code, relating to Unmanaged Plant Growth.
8. General Ordinance No. 19-18, an ordinance creating Section 4.18, Green Bay Municipal Code, relating to Municipal Vehicle Registration Fee.
9. General Ordinance No. 13-18. An ordinance amending Sections 2.04, 2.05 of the Code relating to Protection and Policy Committee.
10. Zoning Ordinance No. 12-18
An Ordinance creating a Planned Unit Development for the proposed residential development located in the 200 block of North Van Buren Street.

Y. Referral of Petitions & Communications.

Z. Adjournment.

- 1) SUPPLEMENTAL INFORMATION: The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

ZONING ORDINANCE NO. 9-18

**AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT FOR
PROPERTIES LOCATED AT 320 SOUTH MILITARY AVENUE AND THE 1600
BLOCK OF WESTERN AVENUE
(ZP 18-13)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described properties:

Legal Description: CADY & BURDONS GARDEN LOTS ELY 1 ACRE OF LOT 11
Tax Parcel: 6-120-B

Legal Description: LOT 3 OF 13 CSM 139 BNG PRT OF LOT 10 OF CADY &
BURDONS GARDEN LOTS & PRT LOT 14 OF TANKS SUBD OF PC 2-9 WSFR
Tax Parcel: 6-150-2

Legal Description: CADY & BURDONS GARDEN LOTS THAT PRT LOT 10 DESC IN
634 R 64 & 744 R 286 & 746 R 226 & ALSO PRT OF LOTS 9 & 10 DESC IN J14336-36
& PRT IN J8288-40
Tax Parcel: 6-119-A

Legal Description: CADY & BURDONS GARDEN LOTS ALL THAT PRT OF LOT 24 AS
DES IN VOL 358 D 224 EX 42 CSM 217
Tax Parcel: 6-134-C

Legal Description: LOT 1 OF 42 CSM 217 BNG PRT OF LOTS 23 & 24 CADY &
BURDONS GARDEN LOTS
Tax Parcel: 6-134-C-1

Legal Description: CADY & BURDONS GARDEN LOTS LOT 23 EX 42 CSM 217
Tax Parcel: 6-133

Legal Description: CADY & BURDONS GARDEN LOTS NLY 100 FT OF THAT PRT OF
LOT 22 LYG E OF PERKINS AVE DESC IN 242 D 127 BROWN COUNTY RECORDS
Tax Parcel: 6-132-C

Legal Description: CADY & BURDONS GARDEN LOTS THAT PRT OF LOT 22 LYG E
OF PERKINS ST EX THEREFROM THE NLY 100 FT & SLY 120 FT DES IN 242 D 335
BCR.
Tax Parcel: 6-132-D

Legal Description: CADY & BURDONS GARDEN LOTS SLY 120 FT OF LOT 22 LYG E
OF PERKINS AVE EXC VOL 1120 R 466
Tax Parcel: 6-132

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The purpose and intent of the Planned Unit Development (PUD) is to permit the expansion of HJ Martin's campus and current operations as a mix of commercial and light industrial uses. The following requirements are intended to allow for business expansions while minimizing impact on residential properties by providing appropriate buffering and allowing business growth in an appropriate fashion. The general appearance and design of the site shall generally comply with the attached Exhibits A to C.
- B. Permitted Uses. The land uses which may be established and/or maintained on the subject property are as follows:
 - 1. Professional offices
 - 2. Limited Production and Processing and distribution of product related to the H.J. Martin operation.
 - 3. Other uses as permitted within the General Commercial (C1) District.
- C. Dimensional and Area Requirements. Dimensional and area requirements for principle structures on the subject property shall be as required as follows:
 - 1. South Military Avenue:
 - a. Front yard: 15 feet for buildings and 10 feet for parking areas.
 - b. Corner side yard setbacks (Western Avenue): 10 feet for buildings and 0 feet for parking.
 - c. Interior side yard: 0 feet.
 - d. Front yard: (Perkins Avenue): 15 feet and shall comply with the requirements found in Section 13-1820(c), Green Bay Municipal Code.
 - e. Buildings shall not exceed 35 feet in height.
 - f. Impervious coverage: Impervious surfaces shall not exceed 80% of the site and may include interior lot landscaping as part of the calculation.
 - 2. Western Avenue-South Side:
 - a. Front yard: 15 feet for buildings and 10 feet for parking areas.
 - b. Interior side yard: 15 feet and shall comply with the requirements found in Section 13-1820(c), Green Bay Municipal Code.
 - c. Rear yard setback: 0 feet.
 - d. The building shall not exceed 35' height.
 - e. Impervious coverage shall not exceed 80% of the site and may include interior lot landscaping as part of the calculation.

D. Architecture. All building elevations shall generally comply with Exhibits B & C and subject to the following requirements:

1. Wall articulation. No wall that faces a street or connecting walkway shall have a blank, uninterrupted length exceeding thirty (30) feet without including at least one (1) of the following: change in plane, change in texture or masonry pattern, windows, or an equivalent element that subdivides the wall into human scale proportions.
2. Building materials. All building facades shall be designed with architecturally-finished materials. Durable materials, such as masonry or stucco, shall be used on all street-facing facades. All subsequent additions and outbuildings constructed after the erection of an original building or buildings shall be constructed of comparable materials and designed in a manner consistent with the original design, unless the entire building is being renovated.

E. Lighting. All lighting on the subject property shall be regulated as set forth in Section 13-500, Green Bay Municipal Code.

F. Signage. All signage for the current project shall be regulated as follows:

1. All signs shall be constructed and in compliance with Section 13-2004, Green Bay Municipal Code.
2. Wall signs are permitted as allowed in Section 13-2010, Table 20-2, General Commercial (C1).
3. Directional signs are not to exceed 12 square feet per sign face.
4. No signage, except for directional signage, shall face a residentially zoned parcel.
5. No signage shall be permitted along the Perkins Avenue.

G. Site Plan Review & Standards

1. A site plan shall be submitted and review per Section 13-1800, Green Bay Municipal Code.
2. All service, loading and refuse areas shall be screened per Section 13-1813, Green Bay Municipal Code.
3. Any ground-mounted and/or roof-mounted mechanicals shall be screened compliant with Section 13-1815, Green Bay Municipal Code.

H. Parking/Pedestrian Access.

1. All parking shall be regulated as required in Section 13-1700, Green Bay Municipal Code.
2. Unused drives shall be closed to city standards and proposed driveways

may be permitted on Exhibit A, compliant with Section 13-1706, Green Bay Municipal Code.

I. Landscaping/Transitional Yard

1. A detailed landscape plan shall be submitted for review as part of the site plan review.
2. The landscape plan shall identifying the type and placement of all proposed plant materials and details regarding all transitional areas.

J. A stormwater management plan, meeting the standards established by the City's Department of Public Works, shall be submitted to and approved by the City prior to the issuance of a building permit. See Chapter 30, Green Bay Municipal Code.

K. All parcels shall be consolidated consistent with Exhibit A.

L. The applicant/property owner is to work with the City's Traffic Engineer to determine if a Traffic Impact Analysis (TIA) shall be completed or if other agreed measures may be taken by the applicant/property owner and the City of Green Bay to address any relevant traffic concerns.

M. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property. All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor James J. Schmitt

ATTEST:

Clerk

PN

Attachments:

Exhibit A – Conceptual Site Plan

Exhibit B – Building Façade Elevation-Western Avenue-South

Exhibit C – Building Façade Elevation-Western Avenue-North

6/19/18

Exhibit

Part of Lot 22 of the recorded plat, "Cady and Burdon's Garden Lots", in the City of Green Bay, West Side of Fox River, Brown County, Wisconsin

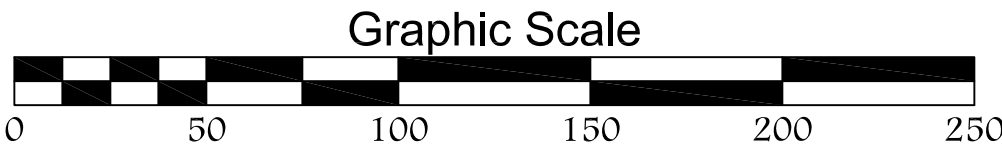
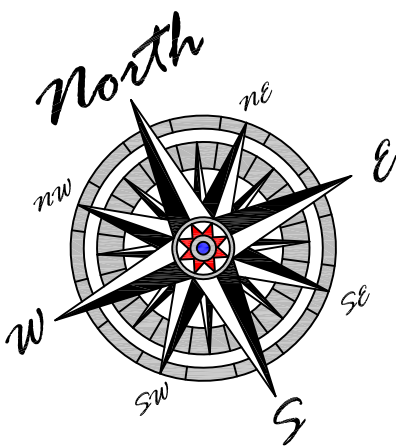


Exhibit A



SCALE
1"=50'

DRAWN BY
ZRH

PROJECT NO.
H-5788

SHEET NO.
1 of 1

DRAWING NO.
S-

Exhibit of Building Additions
and Storm Management

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

TAX PARCEL NO. 6-132, 6-132-D, 6-132-C

File: H-5788Exhibit 081618.dwg Data File: H-5788.txt Fieldwork Completed: 7/26/2017

Wisconsin Central LTD

Perkins Avenue

Military Avenue

Western Avenue

EXISTING BUILDING 42409 SF

EAST ADDITION 13600 SF

WEST ADDITION 44992 SF

DRIVE ADDITION 11800 SF

UNDERGROUND STORM WATER MANAGEMENT SYSTEM (125' X70' X 6')

DOCK

EXISTING BUILDING 15551 SF

PROPOSED NEW DRIVEWAY

PARKING LOT ADDITION 6000 SF

DRY POND 1262 SF

BIOFILTER 3221 SF

TRUCK STORAGE 19106 SF

EXISTING BUILDING 102932 SF

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H.J. MARTIN & SON
WAREHOUSE DISTRIBUTION CENTER ADDITION AND NEW TRUCK STORAGE

PROJECT LOCATION

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d e s i g n m a t t e r s SM





H.J. MARTIN & SON
WAREHOUSE DISTRIBUTION CENTER ADDITION AND NEW TRUCK STORAGE

PROJECT LOCATION

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d e s i g n m a t t e r s SM



ZONING ORDINANCE NO. 10-18

AN ORDINANCE AMENDING THE SIGN STANDARDS FOR AN EXISTING PLANNED UNIT DEVELOPMENT (PUD) LOCATED AT 865 LOMBARDI AVENUE (ZP 18-16)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amending an established Planned Unit Development (PUD) District located at 865 Lombardi Avenue, on the following described property:

Legal Description: LOT 3 OF 44 CSM 213 BNG PRT OF LOT 8 OF MORRIS & BROMLEYS SUBD OF S1/2 OF PC 13 WSFR & BNG PRT OF PC 14 & PC 15 WSFR

Tax Parcel: 1-1841-B

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

A. Signage

1. One wall sign is permitted along the southeast corner of the existing building per the attached Exhibit A.
2. The sign shall not exceed 165 square feet in size.
3. No roof signage is permitted.

B. Additional Applicable Regulations. Unless stated above, the development must comply with all other regulations of the Green Bay Municipal Code.

SECTION 3. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-1900, Green Bay Municipal Code, and the adoption and publication of this ordinance.

SECTION 5. The provisions of this ordinance, including, without limitation, the granting of a conditional-use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property. All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors

and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 6. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 7. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 8. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

PN

Attachment: Exhibit A - Proposed wall sign

06/19/18

ILLUMINATED WALL SIGN

Exhibit A



163.3 SQUARE FEET



2070 HOLMGREN WAY GREEN BAY, WI 54304
(920) 494-7161 FAX(920) 494-8720

LAYOUT

☐ APPROVED ☐ CHANGES

SIGNED BY: _____ DATE: _____

ALL COPY RIGHTS RESERVED
NO DUPLICATION ALLOWED
WITHOUT PERMISSION

SALESPERSON

ROBERT OTT

GENERAL ORDINANCE NO. 12-18

**AN ORDINANCE
AMENDING GREEN BAY MUNICIPAL CODE SECTION 13-1911 TO AMEND THE
EXPIRATION OF APPROVAL OF PLANNED UNIT DEVELOPMENTS
(TA 18-03)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-1911, Green Bay Municipal Code, is amended as follows:

13-1911. Expiration of approval. The Planned Unit Development shall remain valid for a period of ~~one (1) year~~ **five (5) years** from the date of approval, unless a longer time-period has been agreed to by the Council. If construction has not commenced during this period, the Planned Unit Development shall be considered void and the overlay designation removed, unless a petition for a time extension has been granted by the Council. Any extension requests shall be submitted in writing to the Common Council at least thirty (30) days prior to expiration of the approval and shall describe reasons for the delay in construction of the project.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

James J. Schmitt
Mayor

ATTEST:

Kris A. Teske
Clerk

DB
06/19/18

ZONING ORDINANCE NO. 9-18

**AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT FOR
PROPERTIES LOCATED AT 320 SOUTH MILITARY AVENUE AND THE 1600
BLOCK OF WESTERN AVENUE
(ZP 18-13)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described properties:

Legal Description: CADY & BURDONS GARDEN LOTS ELY 1 ACRE OF LOT 11
Tax Parcel: 6-120-B

Legal Description: LOT 3 OF 13 CSM 139 BNG PRT OF LOT 10 OF CADY &
BURDONS GARDEN LOTS & PRT LOT 14 OF TANKS SUBD OF PC 2-9 WSFR
Tax Parcel: 6-150-2

Legal Description: CADY & BURDONS GARDEN LOTS THAT PRT LOT 10 DESC IN
634 R 64 & 744 R 286 & 746 R 226 & ALSO PRT OF LOTS 9 & 10 DESC IN J14336-36
& PRT IN J8288-40
Tax Parcel: 6-119-A

Legal Description: CADY & BURDONS GARDEN LOTS ALL THAT PRT OF LOT 24 AS
DES IN VOL 358 D 224 EX 42 CSM 217
Tax Parcel: 6-134-C

Legal Description: LOT 1 OF 42 CSM 217 BNG PRT OF LOTS 23 & 24 CADY &
BURDONS GARDEN LOTS
Tax Parcel: 6-134-C-1

Legal Description: CADY & BURDONS GARDEN LOTS LOT 23 EX 42 CSM 217
Tax Parcel: 6-133

Legal Description: CADY & BURDONS GARDEN LOTS NLY 100 FT OF THAT PRT OF
LOT 22 LYG E OF PERKINS AVE DESC IN 242 D 127 BROWN COUNTY RECORDS
Tax Parcel: 6-132-C

Legal Description: CADY & BURDONS GARDEN LOTS THAT PRT OF LOT 22 LYG E
OF PERKINS ST EX THEREFROM THE NLY 100 FT & SLY 120 FT DES IN 242 D 335
BCR.
Tax Parcel: 6-132-D

Legal Description: CADY & BURDONS GARDEN LOTS SLY 120 FT OF LOT 22 LYG E
OF PERKINS AVE EXC VOL 1120 R 466
Tax Parcel: 6-132

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The purpose and intent of the Planned Unit Development (PUD) is to permit the expansion of HJ Martin's campus and current operations as a mix of commercial and light industrial uses. The following requirements are intended to allow for business expansions while minimizing impact on residential properties by providing appropriate buffering and allowing business growth in an appropriate fashion. The general appearance and design of the site shall generally comply with the attached Exhibits A to C.
- B. Permitted Uses. The land uses which may be established and/or maintained on the subject property are as follows:
 - 1. Professional offices
 - 2. Limited Production and Processing and distribution of product related to the H.J. Martin operation.
 - 3. Other uses as permitted within the General Commercial (C1) District.
- C. Dimensional and Area Requirements. Dimensional and area requirements for principle structures on the subject property shall be as required as follows:
 - 1. South Military Avenue:
 - a. Front yard: 15 feet for buildings and 10 feet for parking areas.
 - b. Corner side yard setbacks (Western Avenue): 10 feet for buildings and 0 feet for parking.
 - c. Interior side yard: 0 feet.
 - d. Front yard: (Perkins Avenue): 15 feet and shall comply with the requirements found in Section 13-1820(c), Green Bay Municipal Code.
 - e. Buildings shall not exceed 35 feet in height.
 - f. Impervious coverage: Impervious surfaces shall not exceed 80% of the site and may include interior lot landscaping as part of the calculation.
 - 2. Western Avenue-South Side:
 - a. Front yard: 15 feet for buildings and 10 feet for parking areas.
 - b. Interior side yard: 15 feet and shall comply with the requirements found in Section 13-1820(c), Green Bay Municipal Code.
 - c. Rear yard setback: 0 feet.
 - d. The building shall not exceed 35' height.
 - e. Impervious coverage shall not exceed 80% of the site and may include interior lot landscaping as part of the calculation.

D. Architecture. All building elevations shall generally comply with Exhibits B & C and subject to the following requirements:

1. Wall articulation. No wall that faces a street or connecting walkway shall have a blank, uninterrupted length exceeding thirty (30) feet without including at least one (1) of the following: change in plane, change in texture or masonry pattern, windows, or an equivalent element that subdivides the wall into human scale proportions.
2. Building materials. All building facades shall be designed with architecturally-finished materials. Durable materials, such as masonry or stucco, shall be used on all street-facing facades. All subsequent additions and outbuildings constructed after the erection of an original building or buildings shall be constructed of comparable materials and designed in a manner consistent with the original design, unless the entire building is being renovated.

E. Lighting. All lighting on the subject property shall be regulated as set forth in Section 13-500, Green Bay Municipal Code.

F. Signage. All signage for the current project shall be regulated as follows:

1. All signs shall be constructed and in compliance with Section 13-2004, Green Bay Municipal Code.
2. Wall signs are permitted as allowed in Section 13-2010, Table 20-2, General Commercial (C1).
3. Directional signs are not to exceed 12 square feet per sign face.
4. No signage, except for directional signage, shall face a residentially zoned parcel.
5. No signage shall be permitted along the Perkins Avenue.

G. Site Plan Review & Standards

1. A site plan shall be submitted and review per Section 13-1800, Green Bay Municipal Code.
2. All service, loading and refuse areas shall be screened per Section 13-1813, Green Bay Municipal Code.
3. Any ground-mounted and/or roof-mounted mechanicals shall be screened compliant with Section 13-1815, Green Bay Municipal Code.

H. Parking/Pedestrian Access.

1. All parking shall be regulated as required in Section 13-1700, Green Bay Municipal Code.
2. Unused drives shall be closed to city standards and proposed driveways

may be permitted on Exhibit A, compliant with Section 13-1706, Green Bay Municipal Code.

I. Landscaping/Transitional Yard

1. A detailed landscape plan shall be submitted for review as part of the site plan review.
2. The landscape plan shall identifying the type and placement of all proposed plant materials and details regarding all transitional areas.

J. A stormwater management plan, meeting the standards established by the City's Department of Public Works, shall be submitted to and approved by the City prior to the issuance of a building permit. See Chapter 30, Green Bay Municipal Code.

K. All parcels shall be consolidated consistent with Exhibit A.

L. The applicant/property owner is to work with the City's Traffic Engineer to determine if a Traffic Impact Analysis (TIA) shall be completed or if other agreed measures may be taken by the applicant/property owner and the City of Green Bay to address any relevant traffic concerns.

M. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property. All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor James J. Schmitt

ATTEST:

Clerk

PN

Attachments:

Exhibit A – Conceptual Site Plan

Exhibit B – Building Façade Elevation-Western Avenue-South

Exhibit C – Building Façade Elevation-Western Avenue-North

6/19/18

Exhibit

Part of Lot 22 of the recorded plat, "Cady and Burdon's Garden Lots", in the City of Green Bay, West Side of Fox River, Brown County, Wisconsin

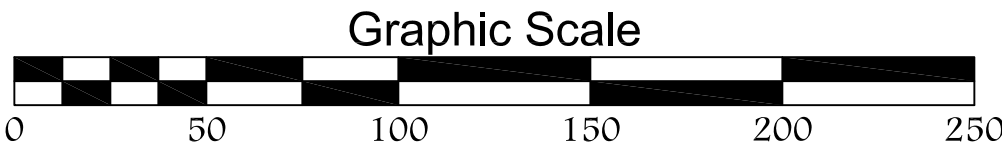
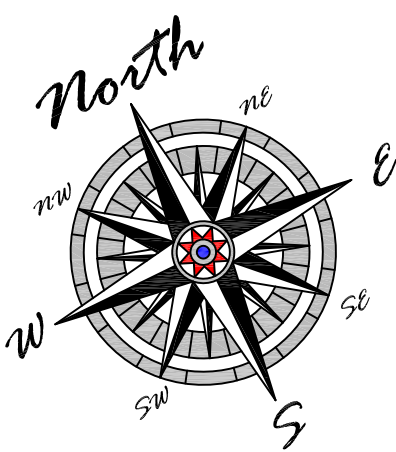


Exhibit A



SCALE
1"=50'

DRAWN BY
ZRH



Exhibit of Building Additions
and Storm Management

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

HJ Martin & Son

PROJECT NO.
H-5788

SHEET NO.
1 of 1

DRAWING NO.
S-



H.J. MARTIN & SON
WAREHOUSE DISTRIBUTION CENTER ADDITION AND NEW TRUCK STORAGE

PROJECT LOCATION

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design mattersSM





H.J. MARTIN & SON
WAREHOUSE DISTRIBUTION CENTER ADDITION AND NEW TRUCK STORAGE

PROJECT LOCATION

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d e s i g n m a t t e r s SM



ZONING ORDINANCE NO. 10-18

AN ORDINANCE AMENDING THE SIGN STANDARDS FOR AN EXISTING PLANNED UNIT DEVELOPMENT (PUD) LOCATED AT 865 LOMBARDI AVENUE (ZP 18-16)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amending an established Planned Unit Development (PUD) District located at 865 Lombardi Avenue, on the following described property:

Legal Description: LOT 3 OF 44 CSM 213 BNG PRT OF LOT 8 OF MORRIS & BROMLEYS SUBD OF S1/2 OF PC 13 WSFR & BNG PRT OF PC 14 & PC 15 WSFR

Tax Parcel: 1-1841-B

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

A. Signage

1. One wall sign is permitted along the southeast corner of the existing building per the attached Exhibit A.
2. The sign shall not exceed 165 square feet in size.
3. No roof signage is permitted.

B. Additional Applicable Regulations. Unless stated above, the development must comply with all other regulations of the Green Bay Municipal Code.

SECTION 3. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-1900, Green Bay Municipal Code, and the adoption and publication of this ordinance.

SECTION 5. The provisions of this ordinance, including, without limitation, the granting of a conditional-use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property. All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors

and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 6. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 7. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 8. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

PN

Attachment: Exhibit A - Proposed wall sign

06/19/18

ILLUMINATED WALL SIGN

Exhibit A



163.3 SQUARE FEET



2070 HOLMGREN WAY GREEN BAY, WI 54304
(920) 494-7161 FAX(920) 494-8720

LAYOUT

☐

APPROVED

☐

CHANGES

SIGNED BY: _____ DATE: _____

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WITHOUT PERMISSION

SALESPERSON

ROBERT OTT

GENERAL ORDINANCE NO. 12-18

**AN ORDINANCE
AMENDING GREEN BAY MUNICIPAL CODE SECTION 13-1911 TO AMEND THE
EXPIRATION OF APPROVAL OF PLANNED UNIT DEVELOPMENTS
(TA 18-03)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-1911, Green Bay Municipal Code, is amended as follows:

13-1911. Expiration of approval. The Planned Unit Development shall remain valid for a period of ~~one (1) year~~ **five (5) years** from the date of approval, unless a longer time-period has been agreed to by the Council. If construction has not commenced during this period, the Planned Unit Development shall be considered void and the overlay designation removed, unless a petition for a time extension has been granted by the Council. Any extension requests shall be submitted in writing to the Common Council at least thirty (30) days prior to expiration of the approval and shall describe reasons for the delay in construction of the project.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

James J. Schmitt
Mayor

ATTEST:

Kris A. Teske
Clerk

DB
06/19/18

GENERAL ORDINANCE NO. 11-18

**AN ORDINANCE
AMENDING SECTION 29.307,
GREEN BAY MUNICIPAL CODE,
RELATING TO TRAFFIC REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.307, Green Bay Municipal Code, is hereby amended by adding thereto the following ONE-WAY YIELD condition:

RACCOON BERRY WAY at INDIGO BLUFF DRIVE

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

js

6/19/18



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # J.5.

General Ordinance 9-18. An ordinance creating Section I.67 in Green Bay Municipal Code, relating to the sustainability commission.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT - GO 9-18 - Create Section I.67 Relating to the Sustainability Commission

GENERAL ORDINANCE NO. 9-18

**AN ORDINANCE
CREATING SECTION 1.67,
GREEN BAY MUNICIPAL CODE,
RELATING TO THE SUSTAINABILITY COMMISSION**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 1.67, Green Bay Municipal Code, is hereby created to read:

1.67 SUSTAINABILITY COMMISSION.

(1) Purpose. The protection, stewardship, improvement, and promotion of the environment is a public necessity and is required in the interest of health, prosperity, safety, and welfare of the Green Bay community for present and future generations. The Sustainability Commission is hereby established to explore sustainability initiatives that can be implemented in Green Bay, with the ultimate goal of providing a more sustainable, livable, and healthy community.

(2) Definitions.

(a) "Commission" means the Sustainability Commission.

(b) "Sustainability" means the quality of not being harmful to the environment or depleting natural resources, and thereby supporting long-term ecological balance.

(3) Sustainability Commission composition. The Commission is hereby created, consisting of nine members. Of the membership and if available in the community, one shall be an alderperson, one shall be a City employee, and seven shall be citizens. All members shall have demonstrated interest in environmental stewardship; sustainable business practices, development or technology; green building and design; renewable energy; energy efficient transportation; and recycling and waste management. To the extent possible, members appointed shall represent a diverse range of interest and expertise in sustainability, economic backgrounds and interests, and ethnic and cultural affiliations, including educators and students in the aforementioned fields. The Mayor shall appoint the commissioners, subject to confirmation by the Common Council. Of the initial members appointed, two shall serve a term of one year, three shall serve a term of two years, and three shall serve a term of three years; the alderperson shall finish his or her term. Thereafter, the term for each member shall be three years, except for the alderperson who shall serve a term of two years. Each member is subject to the Code of Ethics as outlined in Green Bay Municipal Code § 1.90.

GENERAL ORDINANCE NO. 9-18

PAGE 2

(4) Powers and duties of the Sustainability Commission. The authority and activities of the Commission shall be advisory, and it shall act in a cooperative capacity and rely upon voluntary compliance. The basic function of the Commission shall be the promotion of sustainable initiatives. The duties of the Commission shall be to:

(a) Advise the Mayor and the Common Council with regard to policies, budgets, and regulations related to sustainable policies and practices relative to the environment, including but not limited to natural resources, energy, food waste, hazardous materials and pollution;

(b) Advise municipal efforts to engage the community in a broad range of sustainable initiatives;

(c) Consult with private entities, higher education institutions, and the community with regard to the City's sustainable initiatives;

(d) Coordinate and support efforts to unite and focus municipal programs and services as they relate to sustainable initiatives.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this ____ of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

6/05/18



Report to the
Redevelopment Authority
of the City of Green Bay

MEETING DATE

July 17, 2018

AGENDA ITEM # K.I.

To refer to staff the communication from June 19, 2018, of the Common Council by Ald. Brian Johnson, to direct staff to draft a percent for the arts proposal that would assess a specified percent on all new and/or redevelopment projects for the purpose of public art installation, maintenance and funding staff to support the public arts commission.

BACKGROUND

RECOMMENDATION

Refer to staff.

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Johnson Communication - RDA



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 06-19-18

Request of Alderperson Brian Johnson

Refer to: RDA

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To direct staff to draft a percent for the arts proposal that would assess a specified percent on all new and/or redevelopment projects for the purpose of public art installation, maintenance and funding staff to support the public arts commission.



Report to the
Redevelopment Authority
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Kevin J. Vonck, CED Director

AGENDA ITEM # K.2.

To recommend Common Council borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work. And to direct staff to bring the request for proposals back to the RDA.

The Common Council may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

In June, the RDA and Common Council approved Development Agreement 18-02: The Shipyard, which involves remediating brownfields, repurposing vacant and underused structures, and enhancing a residential neighborhood on the near west side of the City. The catalyst for development involves the construction of a signature public recreation and entertainment facility at 100 W. Mason Street (Parcel 2-78).

Staff is requesting permission to borrow two million dollars (\$2,000,000.00) to fund the first phase of this project. Approximately one million, one hundred sixty thousand, three hundred dollars (\$1,160,300.00) will be used to acquire real property not currently owned by the RDA and/or City, including:

- One hundred and forty-five thousand dollars (\$145,000.00) to acquire 525 S. Broadway, 531 S. Broadway, and 613 S. Broadway (Tax Parcels 2-76, 2-77, and 2-109) (acquired in April 2017 with neighborhood enhancement funds); and
- Three hundred dollars (\$300.00) to acquire S. Broadway (Tax Parcel 2-107) (acquired in May 2017 with neighborhood enhancement funds); and
- Twenty thousand dollars (\$20,000.00) to acquire 401 S. Broadway (Tax Parcel 3-568); and
- Nine hundred ninety-five thousand dollars (\$995,000.00) to acquire 419 S. Maple, 420 S. Broadway, and 402 S. Broadway (Tax Parcels 2-947, 3-569, and 3-572).

The remaining funds will be used for geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work. Staff is currently preparing a request for proposals to hire a consultant(s) to perform this work.

RECOMMENDATION

Recommend Common Council borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work.

FISCAL IMPACT

Pursuant to the provisions of §66.1105, Wis. Stats. (the “Tax Increment Law”), the City has included the Property within Tax Increment District Number Five (“TID 5” or the “TID”), which may provide part of the financing for certain costs of the Project. The RDA and City request that the Joint Review Board (JRB) create a new conservation and rehabilitation or blight Tax Increment District (“TID 21” therein replacing references to the “TID”), effective January 1, 2018, which includes the Property and adjacent property, and which will provide part of the financing for certain costs of the Project.

ATTACHMENTS

None



Report to the
Redevelopment Authority
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Kevin J. Vonck, CED Director

AGENDA ITEM # K.3.

To recommend Common Council adopt Resolutions designating the Redevelopment Authority (RDA) to perform all acts necessary for creating, amending, and/or closing Tax Increment Finance Districts (TID) Seven (7), Eight (8), Nine (9), Twelve (12), Seventeen (17), Twenty (20), Twenty-One (21), and Twenty-Two (22).

BACKGROUND

The Joint Review Board (JRB) met on July 28 to discuss the 2017 year-end status of all TID's within the City. Based on the financial position of each TID and potential projects in queue, staff would like to further explore the:

- closure of TID Seven (7): Ashland Avenue and Lombardi Avenue Corridors
- closure of TID Eight (8): Henry and Morrow Streets
- closure of TID Nine (9): State Highway 54/57 Business Park
- Project Plan amendment of TID Twelve (12): I-43 Industrial Park
- closure of TID Seventeen (17): 900 Block North Broadway
- creation of TID Twenty (20): Whitney Park
- creation of TID Twenty-One (21): Green Bay Packaging
- creation of TID Twenty-Two (22): Shipyard / South Broadway

Staff will provide additional details on these proposals at the meeting. Any binding actions towards creation, amendment, and/or closure will come back before the RDA and Common Council at a future meeting.

RECOMMENDATION

Recommend Common Council adopt Resolutions designating the Redevelopment Authority (RDA) to perform all acts necessary for creating, amending, and/or closing Tax Increment Finance Districts (TID) Seven (7), Eight (8), Nine (9), Twelve (12), Seventeen (17), Twenty (20), Twenty-One (21), and Twenty-Two (22).

FISCAL IMPACT

The actions are being pursued in order to reduce and/or eliminate any future negative impacts of the general property tax levy.

ATTACHMENTS

1. 6 - Fiscal - TID - JRB - 180705 - TID 7 Authorizing RDA
2. 6 - Fiscal - TID - JRB - 180705 - TID 8 Authorizing RDA
3. 6 - Fiscal - TID - JRB - 180705 - TID 9 Authorizing RDA
4. 6 - Fiscal - TID - JRB - 180705 - TID 12 Authorizing RDA

5. 6 - Fiscal - TID - JRB - I80705 - TID 17 Authorizing RDA
6. 6 - Fiscal - TID - JRB - I80705 - TID 20 Authorizing RDA
7. 6 - Fiscal - TID - JRB - I80705 - TID 21 Authorizing RDA
8. 6 - Fiscal - TID - JRB - I80705 - TID 22 Authorizing RDA

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE DISSOLUTION OF
TAX INCREMENT DISTRICT (TID) NUMBER SEVEN (7),
ASHLAND AVENUE AND LOMBARDI AVENUE CORRIDORS**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the dissolution of a TID Plan, for the closure of TID No. 7, Ashland Avenue and Lombardi Avenue Corridors.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE DISSOLUTION OF
TAX INCREMENT DISTRICT (TID) NUMBER EIGHT (8),
HENRY AND MORROW STREETS**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the dissolution of a TID Plan, for the closure of TID No. 8, Henry and Morrow Streets.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE DISSOLUTION OF
TAX INCREMENT DISTRICT (TID) NUMBER NINE (9),
STATE HIGHWAY 54/57 BUSINESS PARK**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the dissolution of a TID Plan, for the closure of TID No. 9, State Highway 54/57 Business Park.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE AMENDMENT OF
TAX INCREMENT DISTRICT (TID) NUMBER TWELVE (12),
I-43 INDUSTRIAL PARK**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including proposing and preparing an amendment to the Project Plan for TID No. 12, I-43 Industrial Park.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE DISSOLUTION OF
TAX INCREMENT DISTRICT (TID) NUMBER SEVENTEEN (17),
900 BLOCK NORTH BROADWAY**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the dissolution of a TID Plan, for the closure of TID No. 17, 900 Block North Broadway.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE CREATION OF
TAX INCREMENT DISTRICT (TID) NUMBER TWENTY (20),
WHITNEY PARK**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the preparation of a Project Plan for the creation of TID No. 20, Whitney Park.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE CREATION OF
TAX INCREMENT DISTRICT (TID) NUMBER TWENTY-ONE (21),
GREEN BAY PACKAGING**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the preparation of a Project Plan for the creation of TID No. 21, Green Bay Packaging.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION DESIGNATING THE
REDEVELOPMENT AUTHORITY AS
AGENT OF THE CITY OF GREEN BAY
FOR THE CREATION OF
TAX INCREMENT DISTRICT (TID) NUMBER TWENTY-TWO (22),
THE SHIPYARD**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Wis. Stats. §66.1105, the Redevelopment Authority is designated as agent of the City of Green Bay to perform all acts, including the preparation of a Project Plan for the creation of TID No. 22, The Shipyard.

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.I.

To approve request by Gary Baranowski for additional on-street overnight parking allowances at 1239 Shadow Lane through the end of 2018.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.2.

To approve request by Platten Place Building (owner: Skip Heverly) to establish a rental agreement for 40 parking stalls in Lot F.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.3.

To approve request by Downtown Green Bay, Inc. to establish a new agreement with Department of Public Works for installation and maintenance of banners on downtown light poles.

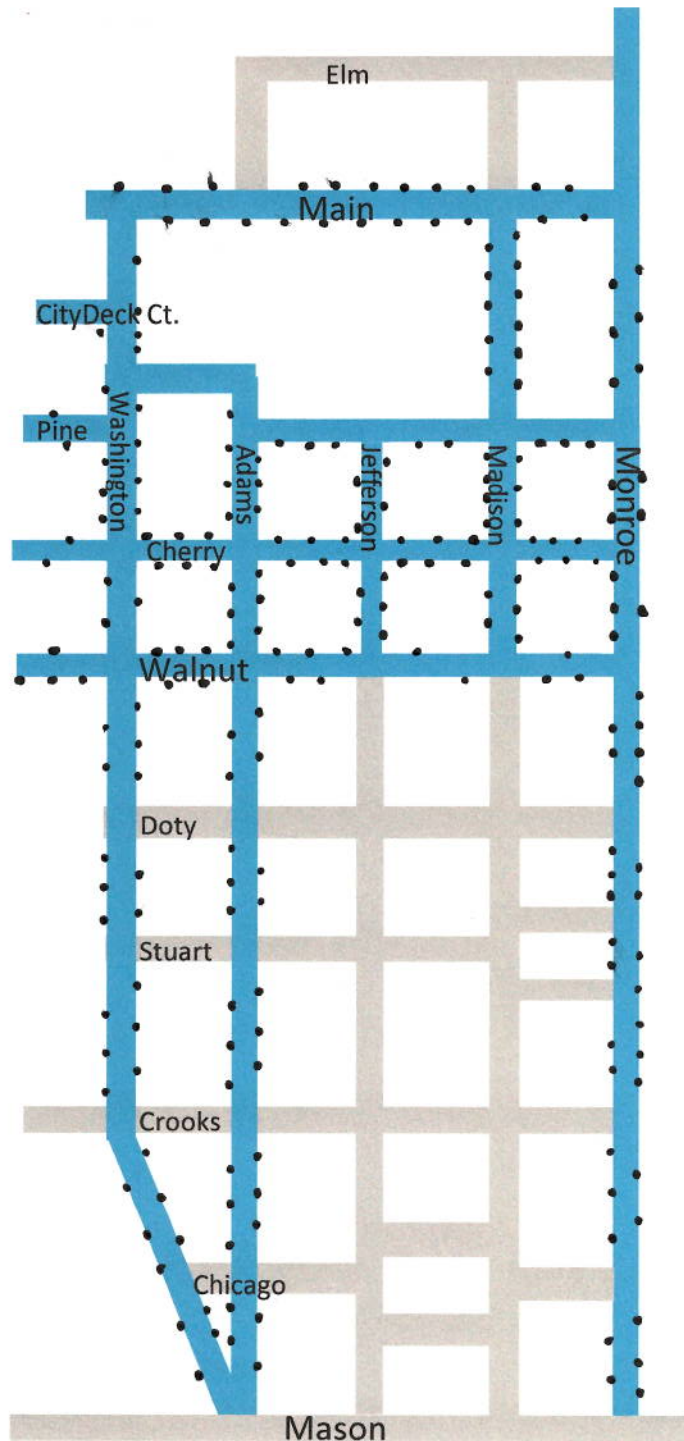
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2018 DGBI downtown banner upgrade-pole location map
2. 2018 DGBI downtown banner upgrade-project proposal



Monroe Ave.	44
Washington St.	42
Adams St.	38
Cherry St.	26
Madison St.	23
Main St.	22
Walnut St.	19
Pine St.	10
Jefferson St.	9
Northland Ave.	5

Downtown Green Bay, Inc.
Banner Project
Plan of Action
2018

Downtown Green Bay, Inc. (DGBI) is working with Project Graphics to produce 600 banners (300 district banners and 300 holiday banners) as well as provide 300 bracket hardware and install the hardware on the light poles downtown.

DGBI has specified 238 light pole locations for the banners to be installed.

The district banners will be installed and remain up from March through the end of October. The holiday banners will be installed and remain up from November through the end of February.

Expectations:

DGBI will pay for and own all the banners (600) and hardware (300).

DGBI will pay for the repair and replacement of banners and hardware parts.

DGBI will pay for the initial installation of hardware (238) and banners (238).

DGBI asks for the City to be a partner in the banner project by contributing labor and equipment to switch out the district and holiday banners annually.

DGBI will provide the storage of the banners while they are not in service.

This Plan of Action will remain in effect until December 2025 with the option for renewal and renegotiation with both DGBI's and the City's approval.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.4.

To approve request by Bay Settlement Investments, LLC to dedicate the Eaton Heights Storm Water Facility to the City of Green Bay to take ownership of the pond.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Dedication Letter of Eaton Heights Storm Water Facility

June 25th, 2018

Bay Settlement Investments, LLC
c/o John J Bunker, Managing Member
825 S Huron Road, Suite G
Green Bay, WI 54311

City of Green Bay
c/o Improvement and Services Committee
100 N Jefferson Street
Green Bay, WI 54301

Improvements and Services Committee:

As the owners of the Eaton Heights Storm Water Pond, We would like to dedicate the Eaton Heights Storm Water Facility to the City of Green Bay to take ownership of the pond.

Please advise as to the next steps.

Sincerely,

A handwritten signature in black ink, appearing to read "John J Bunker", written in a cursive style.

John J Bunker
Managing Member, Bay Settlement Investments, LLC



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.5.

To receive and place on file the 2017 Department of Public Works Annual Report.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2017 Annual Report

City of Green Bay Wisconsin



2017 DEPARTMENT OF PUBLIC WORKS ANNUAL REPORT

TO: The Mayor and
Common Council

FROM: Steven M. Grenier, P.E.
Director of Public Works

I am herewith submitting the 2017 Annual Report for the Department of Public Works. This report includes a detailed summary of the activities and the operations of the Department of Public Works, which is a State Statute requirement.

The achievements and activities of the Department were made possible with the cooperation of the Mayor and Common Council and the support of the employees of this Department.

**CITY OF GREEN BAY
DEPARTMENT OF PUBLIC WORKS
2017 ANNUAL REPORT**

TABLE OF CONTENTS

	<u>PAGE</u>
DEPARTMENT OF PUBLIC WORKS	1
DEPARTMENT OF PUBLIC WORKS ORGANIZATIONAL CHART	2
STATISTICS	3
ENGINEERING DIVISION	4-12
UTILITY DIVISION	12-13
TRAFFIC DIVISION	13-15
OPERATIONS DIVISION	16-26
PARKING SYSTEM DIVISION	27-30
ADMINISTRATIVE DIVISION	30-31
2017 PUBLIC WORKS BUDGET	31

2017 ANNUAL REPORT

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works functions under the Mayor and Common Council, and in particular, the following committees and commissions, which report to the Common Council. In 2017, the members of these committees and commissions were as follows:

1. Improvement & Service Committee

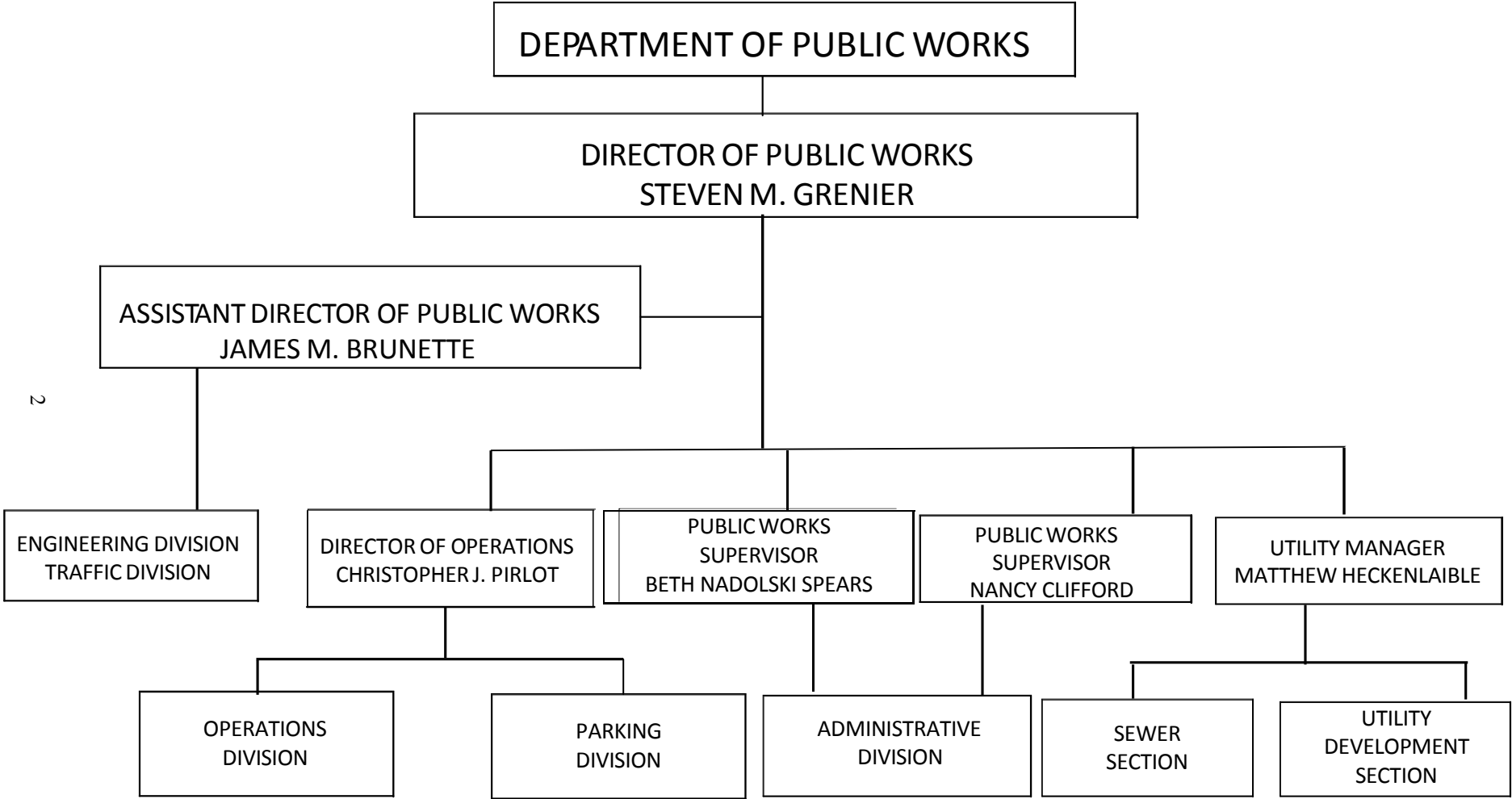
Members: Andy Nicholson, Chairperson
Chris Wery, Vice-Chairperson
David Nennig
John Vander Leest

2. Traffic, Bicycle, & Pedestrian Commission

Members: Matt Kuepers, Chairperson
Daniel Theno, Vice-Chairperson
Aldersperson Barbara Dorff
Lieutenant Brad Strouf
Charles Karow
Brighid Riordan
Ray Smith

Following the direction of the Mayor and Common Council, the Improvement & Service Committee, Traffic, Bicycle, & Pedestrian Commission, Director of Public Works, Department of Public Works, consisting of 211 employees within its six divisions (Engineering, Traffic, Operations, Utility, Executive Support, and Parking System Division), provides the basic municipal services to the citizens of Green Bay.

To a large degree, the general safety, welfare, and appearance of the community depends on the Department of Public Works carrying out its responsibilities in an expeditious manner through the design, construction, and maintenance of street pavements, sewers, bridges, sidewalks, traffic control devices, street lighting, public parking facilities, the issuance of permits, the collection of solid waste, the control of snow and ice, and the control of noxious weeds on public and private property.



2

2017 DEPARTMENT OF PUBLIC WORKS STATISTICS

<u>Area:</u>	46.08 square miles	
<u>Population:</u>	105,207 (estimate)	
<u>Streets:</u>	Connecting highways	22.77 miles
	County trunk highways	17.38 miles
	Local streets	<u>416.36 miles</u>
	TOTAL STREETS	456.51 miles
<u>Sewers:</u>	Storm sewers	516 miles
	Main, mini-sewer, inlet leads	
	Inlets	14,523
	Storm manholes	7,534
	Sanitary sewers	466 miles
	Sanitary manholes	9,528
	TOTAL SEWERS	982 miles
<u>Lift Stations:</u>	19 storm	
	14 sanitary	
<u>Street Lights:</u>	8,384	
<u>Traffic Signals:</u>	102 intersections	
<u>Bridges:</u>	30	

CONSTRUCTION SUMMARY

Sanitary sewer construction/reconstruction	3.76 miles	\$ 752,456.30
Storm sewer construction/reconstruction	1.43 miles	656,487.78
Pavement construction (trail)	0.30 miles	381,580.02
Pavement repair		1,169,000.00
Asphalt resurfacing/replacement	3.01 miles	1,256,610.42
Sidewalk construction	1.28 miles	359,862.57
Mudjacking		26,063.10
Building construction repair		977,928.12
Water main construction	2.11 miles	1,264,809.70
Alley improvements	0.56 miles	185,878.14
Community Development contracts		645,777.91
Park improvements		1,469,226.53
Miscellaneous contracts		<u>945,074.51</u>
TOTAL		<u>\$10,090,755.10</u>

ENGINEERING DIVISION

The Engineering Division was responsible for the administration of the following public works contracts. References to the percentage of work completed relate to project status as of December 31, 2017.

I. BRIDGE AND BUILDING CONSTRUCTION AND REPAIR CONTRACTS

A. EAST RIVER PEDESTRIAN BRIDGE

The work performed under this Contract was to consist of furnishing all the material, labor, tools, equipment, services, methods, skills and supervision necessary to satisfactorily complete the repair work described in the Special Provisions and the plans of this Contract. The work in general would have consisted of milling off the top layer of concrete, concrete partial depth and full depth repairs, general concrete repairs and placing a new concrete overlay with a protective sealant; and repair and/or replace steel members and painting them at each abutment.

This project was not awarded as bid but an asphalt overlay was placed for \$7,500.

B. BRIDGE 2-17 (BAIRD AND MONROE STREETS)

The work performed under this Contract consists of furnishing all the material, labor, tools, equipment, services, methods, skills and supervision necessary to satisfactorily complete the repair work described in the Special Provisions of this Contract. The work on Bridge B-5-275 Baird Street over East River consists of reconstructing part of the existing concrete deck at the expansion joint and reconstructing sections of the sidewalk as shown on the plan. The work on Bridge B-5-255 Monroe Street over East River consists of reconstructing part of the existing approach concrete slab and reconstruct sections of the sidewalk and median, and replacing a joint seal.

This project is 95% complete: \$191,650.

C. BRIDGE 3-17 (NITSCHKE BRIDGE)

The work performed under this Contract consists of furnishing all the material, labor, tools, equipment, services, methods, skills and supervision necessary to satisfactorily complete the repair work described in the Special Provisions and the plans of this Contract. The work is located at Bridge B-5-311: Main Street (Nitschke) Bridge over the Fox River. The work in general consists of placing a backer rod and seal the bottom of all precast panels located in the east and west bascule abutments; repairing the damaged areas by abrasion on the galvanized sidewalk plates and resealing the joints; and reconstructing the abutment joints.

This project is 95% complete: \$70,210.

D. PARKING RAMP REPAIRS 2017

This repair work in general consisted of concrete repairs, expansion joint replacement, joint and crack repairs, and traffic bearing membrane. A majority of the Contract work will take place in the Pine Street Parking Ramp. Some work will also take place in the Cherry Street Parking Ramp and may have some work in the Main St. Parking Ramp as well. There will also be some post-tension cable investigation repairs.

This project is 70% complete: \$380,000.

E. REROOFING FIRE STATION #1

This contract included the removal of the existing roofing and insulation; furnishing and install of a new fully adhered EPDM roof membrane, insulation and underlayment (approximately 8,000 square feet); and furnishing and reinstall all existing associated flashing, sheet metal, and apply new sealants.

This project is complete: \$42,600.

F. REROOFING FIRE STATION #5

This contract included the removal of the existing roofing and insulation; furnishing and install of a new asphalt shingle roofing materials and furnishing and reinstall all existing associated flashing, sheet metal, and apply new sealants.

This project is complete: \$44,000.

G. REROOFING SCHAUER AND SCHUMACHER BUILDING

This contract included the removal of the existing roofing and insulation; furnishing and install of a new fully adhered EPDM roof membrane, insulation and underlayment; and furnishing and reinstall all existing associated flashing, sheet metal, and apply new sealants.

This project is complete: \$53,100.

H. PAINTING GREEN BAY METRO CANOPY - 2017

This work will consist of painting the canopy steel, the canopy underside decking, the gutters and soffits. The work includes some light fixtures also be painted.

This project is 10% complete: \$155,770.

I. BOILER AND HEATER REPAIRS – GBPD AND MUNI COURT

The work under this contract consisted of providing all labor, materials, tools, equipment, services, methods, skills and supervision necessary to satisfactorily complete the furnish and installation of a new boiler at the Municipal Court Building, furnish and installation of a new heat exchanger at the Green Bay Police Station, and furnish and installation of a new garage unit heater at the Green Bay Police Station.

This project is complete: \$40,600.

II. PAVEMENT CONTRACTS

A. PAVEMENT 1-17 (S WEBSTER AVE AND PORLIER ST)

This Contract includes construction of approximately 2,655 linear feet of 4", 6", 8", 10" and 12" water main including service relays; 3,475 linear feet of 8", 10", and 12" CIPP sanitary sewer, sanitary manhole reconstruction, rehabilitation, and replacement; 3,600 linear feet of 12" to 36" storm sewer relay and construction including storm sewer lateral relay and construction, storm manhole construction and replacement; 2,800 linear feet of 2" and 3" electrical conduit, 29 traffic signal bases; 17,300 square yards of concrete pavement removal; 3,400 cubic yards of excavation; 6,600 cubic yards of 1 1/4" crushed aggregate base course; 13,900 square yards of 8" integral concrete pavement; 1,200 square yards of reconstruct 8" concrete pavement; 550 square yards of 8" colored concrete; 3,100 linear feet of 18" curb and gutter; 19,200 square feet of 4" or 8" concrete sidewalk and driveway; 10,000 square feet of 4" colored and stamped concrete; 160 tons of HMA pavement; construction staking; median construction; pavement marking; and site restoration.

This project is 97% complete: \$2,675,225.07.

B. PAVEMENT 2-17 (S VAN BUREN ST)

This Contract includes construction of approximately 2,500 cubic yards of excavation, 875 cubic yards of 1 1/4" crushed aggregate base course, 540 cubic yards of breaker run, 680 tons of HMA Pavement, 2,000 linear feet of 24" curb and gutter, and 5,300 square feet of concrete sidewalk and driveway, and sod restoration.

This project is complete: \$281,099.10.

C. PAVEMENT 3-17 (MADISON STREET)

This Contract includes construction of approximately 2,200 cubic yards of excavation; 770 cubic yards of 1 1/4" crushed aggregate base course; 450 cubic yards of breaker run; 580 tons of HMA pavement; 55 square yards of reconstruct 8" concrete pavement; 600 square yards of reconstruct 8" HES concrete pavement; 1,900 linear feet of curb and gutter; 5,100 square feet of concrete sidewalk and driveway; and sod restoration.

This project is 98% complete: \$331,187.40.

D. PAVEMENT 4-17 (TARA MARIE LN)

This Contract includes construction of approximately 1,500 cubic yards of excavation; 500 cubic yards of 1 1/4" crushed aggregate base course; 600 cubic yards of engineered granular backfill; 600 linear feet of PVC underdrain, 300 tons of HMA pavement; 500 linear feet of curb and gutter; geotextile and restoration.

This project is complete: \$126,442.91.

E. RESURFACING 1-17

PART A

This contract includes 4,007 square feet of concrete sidewalk and driveway reconstruction, 180 square feet of curb ramp detectable warning field cast iron, 4,923 linear feet of reconstruction of concrete curb and gutter, and 1,674 square yards of terrace restoration at various locations associated with asphalt streets resurfaced in 2017.

This project is complete: \$246,985.25.

PART B

This contract includes resurfacing and patching 11,359 tons of asphalt pavement and 60,340 square yards of milling surface. The work includes 1,450 cubic yards of base excavation, and 3,650 tons of crushed aggregate base course.

This project is complete: \$1,009,625.17.

F. SIDEWALKS - 2017

This contract includes 55,637 square feet of concrete sidewalk construction and reconstruction, 352 square feet of curb ramp detectable warning field cast iron, and 1,844 square yards of terrace restoration various locations throughout the City.

This project is complete: \$359,862.57.

G. PAVEMENT REPAIR - 2017

This contract includes 10,000 square feet of concrete sidewalk and driveway reconstruction, 80 square feet of curb ramp detectable warning field cast iron, 700 square yards of concrete pavement reconstruction, replacement of 18 units of inlets, replacement of 300 linear feet of inlet leads, replacement of 50 vertical feet of manholes, and reconstruction of 750 linear feet of concrete curb and gutter at various locations throughout the City.

This project is 98% complete: \$266,631.56.

H. MUDJACKING 2017

This contract includes mudjacking/raising 6,336 linear feet of curb and gutter, 180 square yards of concrete apron/ramp, which had settled and was causing ponding and unsafe conditions. This work was completed by purchase order after quotations were received.

This project is complete: \$26,063.10.

III. SEWER CONTRACTS

A. SEWERS 1-17 (INCLUDING WATER MAIN)

PART A

Part "A" of this contract includes approximately 20 linear feet of 6" water main, 950 linear feet of 8" water main, 20 linear feet of 10" water main, 1,130 linear feet of 12" water main all including ¾" to 2" water service transfer and relays, sanitary spot repairs, sanitary manhole construction and replacement, 970 linear feet of 10" CIPP sanitary sewer, 330 linear feet of 15" CIPP sanitary sewer, 1,100 linear feet of 10" CIPP sanitary sewer, 430 linear feet of 12" storm sewer, 470 linear feet of new and re-laid 12" storm inlet leads, 340 linear feet of 6" storm lateral construction, storm sewer spot repairs, storm manhole construction and replacement, and storm inlet construction, repairs, and replacements.

This project is complete: \$790,489.51.

PART B

Part "B" of this contract includes approximately 20 linear feet of 4" water main, 60 linear feet of 6" water main, 3,600 linear feet of water main all including ¾" to 2" water service transfer and relays, sanitary sewer spot repair, sanitary manhole reconstruction, 900 linear feet of 8" CIPP sanitary sewer, 320 linear feet of 15" CIPP storm sewer, 275 linear feet of 12" storm sewer, 100 linear feet of new and re-laid 24" storm sewer, 45 linear feet of 36" storm sewer, 500 linear feet of new and re-laid 12" storm inlet leads, storm sewer spot repairs, storm sewer manhole construction and replacement, storm manhole rehabilitation, and storm inlet construction, repairs and replacements.

This project is 98% complete: \$815,703.70.

PART C

Part "C" of this contract includes approximately 100 linear feet of 6" water main, 1,800 linear feet of 8" water main both including ¾" to 2" water service transfer and relays, sanitary spot repairs, sanitary manhole construction and replacement, sanitary manhole rehabilitation, 1,000 linear feet of 8" CIPP sanitary sewer, 200 linear feet of new and re-laid 12" storm sewer, 200 linear feet of 12" storm inlet leads, 35 linear feet of 21" storm sewer, 275 linear feet of 24" storm sewer, 1,400 linear feet of 27" storm sewer, storm spot repairs, storm manhole construction and reconstruction, storm manhole rehabilitation, and storm inlet construction repairs and replacements.

This project is complete: \$698,218.50.

B. SEWERS 2-17 (INCLUDING WATER MAIN)

This Contract includes approximately 920 Linear Feet of 6" and 8" water main including service relays; 465 Linear Feet of 8" sanitary sewer including sanitary sewer lateral relays, sanitary sewer construction, reconstruction, and replacement; 280 Lineal Feet of 8" CIPP sanitary sewer; 420 Linear Feet of 12" storm sewer construction and 640 Linear Feet of 15" storm sewer construction including storm sewer lateral relay and construction, and storm sewer manhole construction and replacement.

This project is 98% complete: \$476,253.39.

C. SEWERS 3-17 (S Van Buren St)

This Contract includes approximately 360 linear feet of 6", 8", 10" and 12" water main including service relays; 3,610 linear feet of 8" CIPP sanitary sewer, 460 linear feet of 10" CIPP sanitary sewer; 445 linear feet of 12" storm sewer construction and reconstruction, and 500 linear feet of 48" storm sewer reconstruction including storm sewer lateral relay and construction, storm sewer manhole construction and replacement, and storm inlet construction repairs and replacements.

This project is complete: \$552,631.65.

D. SEWERS 4-17 (Basin Repair)

This Contract includes approximately 4,600 linear feet of 8" CIPP sanitary sewer, 4,300 linear feet of 10" CIPP sanitary sewer, 3,300 linear feet of 14" CIPP sanitary sewer, 1,200 linear feet of 15" CIPP sanitary sewer, installation of sanitary sewer top hats, chemical grouting of sanitary sewer, and sanitary sewer manhole rehabilitation.

This project is complete: \$431,007.24.

E. SEWERS 5-17 (Mini-Sewers)

This Contract includes approximately 1,700 linear feet of 6" mini-storm sewer, inlets, inlet leads, and other storm sewer appurtenances, 1,900 square feet of 6" concrete sidewalk and driveways, 500 square feet of 4" concrete sidewalk, curb and gutter, pavement replacement, and terrace restoration.

This project was not awarded.

F. SEWERS 6-17 (Mather Street)

This contract includes approximately 2,345 Linear Feet of 6", 8", 10", and 12" water main including service relays; 225 Linear Feet of 8" sanitary sewer replacement including sanitary sewer lateral relays and sanitary sewer manhole replacement; 1,070 Linear Feet of 12" CIPP sanitary sewer.

This project is 97% complete: \$848,799.62.

G. SEWERS 7-17 (Mather Street Lift Station)

This contract includes approximately 100 linear feet of 15", 18", and 36" storm sewer, inlet and outlet structures, lift station construction and pump installation, 350 square yards of pavement removal, 450 square feet of 4" and 6" reconstruct concrete sidewalk, 40 linear feet of 2" PVC electrical conduit, and terrace restoration.

This project has not begun and will be constructed in 2018.

IV. **PARK IMPROVEMENTS**

A. **ASTOR PARK SHELTER**

The work under this Contract shall consisted of demolition and removal of the existing shelter building and construction of the new shelter that included a community room, mechanical and storage room, bathrooms, reinforced concrete slab, electrical, mechanical, and plumbing, site grading, erosion control, restoration and all incidental items necessary to complete the work as specified in the drawings and technical specifications.

This project is 100% complete: \$394,240.

B. **PARKS 1-17 (Fox River Trail)**

This Contract includes approximately 350 square yards of pavement removals, 8,500 square feet of removing pavers, 570 cubic yards of excavation, 1,360 cubic yards of stripped and salvaged topsoil, 180 cubic yards of screened topsoil, 475 cubic yards CABC, 1 ¼", 171 tons of HMA pavement, 3,200 lineal feet of concrete paver band, 1,200 square feet of 4" and 6" concrete pavement, 22 light pole installation with concrete bases, 7,000 lineal feet of wiring and conduit, and site restoration.

This project is 98% complete: \$381,580.02.

C. **PARKS 2-17 (Beaver Dam Park – Ballfield Renovation)**

This Contract includes approximately 3,000 cubic yards of excavation; 23,000 square yards of stripped and savaged topsoil; 2,500 square yards of removal and placement of salvaged infield material; 1,300 cubic yards of borrow; 5,500 square feet of 6" concrete pavement; 800 linear feet of drain tile and storm sewer construction; 125 cubic yards of screened topsoil; 2,000 linear feet of chain link fencing; dugout and backstop construction; erosion control practices and site restoration.

This project is 95% complete: \$340,090.93.

D. **PARKS 3-17 (Bay Beach West Train Ride)**

This contract includes the construction approximately: 175 square yards of pavement removals; 625 linear feet of fence and gate removals; removal of existing shelter; 250 cubic yards of excavation; 2,125 cubic yards of borrow; 8,700 square yards of stripped/salvaged/screened topsoil; 300 cubic yards of crushed aggregate and engineered backfill; 550 linear feet of 2" to 8" storm sewer and structures; footings/piers/foundations for structures; 6 concrete light bases; 4,000 linear feet of electrical conduit and wiring; 5 light fixtures and poles; 1,600 linear feet of fencing/railing and associated gates/posts/hardware; 550 square yards of 4 ½" to 8 ½" reinforced concrete slabs; 25 tons of hot mix asphalt pavement; furnish and installation of two canopy structures; and a 3,700 square feet wood post-framed building, flood elevation verification; handling historic soil, erosion control; and restoration.

The quantities shown above are anticipated final construction quantities. The project began in Fall 2017 and is expected to be completed in Spring 2018.

This project is 28% complete: \$353,316.63.

V. COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACTS

A. CD 17-01 – Sixth Street Resurfacing

This contract includes approximately 1,456 square yards of pulverized pavement surface, 120 tons of crushed aggregate base course, 316 tons of HMA pavement Type E-3, and 1,786 lineal feet of shaping shoulders, for the resurfacing of Sixth Street, from Greenwood Avenue to the alley east of Ashland Avenue.

This project is complete: \$50,542.74.

B. CD 17-02

PART A (SIDEWALK AND PAVEMENT REPAIRS)

This contract includes 4,100 square feet of concrete sidewalk, 99 linear feet of 24" curb and gutter, 166 linear feet of curb replacement, 200 square feet of curb ramp detectable warning field, and 150 square yards of restoration at various locations throughout the City within the Community Development Block Grant eligible areas.

This project is complete: \$60,151.80.

PART B (ALLEY RESURFACING)

This contract includes removal and replacement of 4,396 square yards (0.61 miles) of asphalt pavement in alleys within the Community Development Block Grant eligible areas. This work also included constructing a new asphalt parking lot in Seymour Park.

This project is complete: \$185,878.14.

C. CD 17-03 – (Perkins Park Tennis Courts)

This Contract includes approximately 1,100 cubic yards of excavation, 8,000 square yards of stripped and salvaged topsoil, 3,700 cubic yards of borrow; 70 linear feet of 12" storm sewer, 20 linear feet of 8" storm sewer, 500 linear feet of 6" underdrain and storm structures; 300 cubic yards of CABC 1 ¼", 2,000 square feet of 4" concrete sidewalk, 300 tons of HMA pavement; one bio-filtration pond and plantings; 450 linear feet of 10-foot chain link fence; 1,500 square yards of acrylic color finish, and site restoration.

This project is 75% Complete: \$349,205.23.

VI. MISCELLANEOUS CONTRACTS

A. Mossy Oak Storm Water Facility

This Contract includes construction of approximately 950 square yards of asphalt removal, 15 square yards of concrete sidewalk removal, apron endwall removal, 24,400 cubic yards of excavation, 2,000 cubic yards of imported fill, 4,700 cubic yards of Type A clay liner, 1,200 cubic yards of heavy rip rap, 35 linear feet of 8" PVC storm sewer, 120 linear feet of 18" RCP storm sewer, 120 linear feet of 36" RCP storm sewer, 140 linear feet of 48" RCP storm sewer, 85 linear feet of 48" HDPE storm sewer, 3 apron endwalls, 1 pond outlet structure, 2 antiseep collars, 48" and 60" diameter manhole construction, 350 ton of ¾" crushed aggregate base

course, 500 ton of 1 ¼" crushed aggregate base course, 650 ton of 3" crushed aggregate base course, 1,400 ton of open graded base course, 550 square yards of tied concrete block, 125 square feet of 6" concrete sidewalk and driveway, 190 tons of HMA pavement, construction staking and site restoration.

This project is 75% complete: \$871,639.77.

B. Traffic Signal Repair 2017

This Contract includes 1,250 linear feet of directional boring of PVC conduit, removal and construction of 12 concrete signal foundations, removal and construction of 10 pull boxes, concrete curb and gutter, sidewalk, pavement, and associated site restoration at locations throughout the City.

This project is complete: \$73,434.74.

UTILITY DIVISION

Utility Division personnel prepared two requests for quotations for the televising of sewers to determine the conditions of the sewers and the nature of repairs or replacement that was required. The first televising contract was for the sanitary and storm sewers for all streets that are scheduled for reconstruction or resurfacing. The second televising contract was for all the sanitary sewers located within a specific drainage basin. This has proven to be invaluable in determining the condition of sewers at these locations. Some new sewer installations are televised in areas where questionable load bearing soils are encountered. An analysis of the videotape can determine if any failure has occurred to the sewer. Between the two contracts, a total of 425,964 linear feet (80.7 miles) of sewer was televised in 2017 at a cost of \$364,208.44.

The Division also updates the City maps annually; maintains records of the location of sewer laterals; maintains "as-built" plans of street and sewer systems; and other records required for a Public Works Department to function effectively. Personnel scans the construction plans to make them more readily available to all DPW staff.

The storm water program continues to make progress towards meeting the Wisconsin Department of Natural Resources' permit requirements. Design continues on major storm water pond projects. Engineering personnel continue to investigate the causes of various reported high water instances on City streets and private property. Some of the causes are easy to identify and resolve, while other areas continue to be investigated and require substantial resources to fully resolve. Engineering personnel continue to investigate reports of illegal dumping of substances into the storm sewer system, also known as illicit discharges. This includes working with the responsible party to contain and clean up the discharges prior to it reaching waters of the State, and educating these parties about the impact of these events. In 2017, the City contracted with Kurt Schroeder to remove muskrats from 16 City storm water facilities. Stormwater personnel also continue to monitor the City's storm water facilities and storm sewer outfalls to prevent deterioration of the facilities. Storm water personnel have been working with multiple schools and neighborhood associations to encourage public participation and education relative to good storm water management behaviors. The "WDNR MS4 2017 Annual Report" is a listing of storm water activities undertaken and reported by the City to the WDNR for permit compliance.

In the summer of 2013, the City received an EPA administrative order for our sanitary sewer system. The order is requiring the City to prepare and implement a capacity, management, operation, and maintenance (CMOM) program. The City has developed a CMOM and is continually being implemented throughout DPW.

Engineering Division personnel are responsible for the administration of the Sewer Service Charge Ordinance. The ordinance addresses two types of users: non-monitored and monitored. The non-monitored users are billed directly by the Water Utility. Non-monitored customers' bills are computed using their water usage and pre-determined values for the strength of the sewage discharge. The non-monitored residential customers' quarterly water usage is based on the winter quarter water usage and adjusted yearly. The majority of the time spent on the administration of the Ordinance can be attributed to the monitored customers. Studies are conducted to determine which industries require monitoring, approve monitoring frequency and equipment, compile data for the computer billings, record and analyze all billing information, and meet regularly with customers. Personnel contracts with a consultant to collect samples and make laboratory analysis of sewage discharge for monitored customers.

Engineering Division personnel is also responsible for the review of site plans for new buildings and parking lots, issuance of excavation permits for sand and gravel pits, permits for the installation of utility transmission facilities (gas, electric, water, telephone, cable TV, etc.) in City-owned right-of-way, street excavation permits, street obstruction permits, newspaper vending machine permits, and the issuance of permits for the movement of oversize and overweight loads on all streets in the City.

TRAFFIC DIVISION

The Traffic Division of the Department of Public Works (DPW) is responsible for the study, engineering, design, installation, and maintenance of all City-owned traffic control systems and devices, and roadway lighting systems. In addition, the Traffic Division is responsible for all traffic-related studies for the Department. Traffic-related tasks are performed by 1) Traffic Engineering technical staff, 2) Street Section-Signing and Marking Shop, and 3) Traffic Division Electrical Section. Signing and Marking Shop and Electrical Section are managed through Operations Division, but their operations are funded through the Traffic Division budget. Activities of Signing and Marking Shop and Electrical Section are reported in the Operations Division section of this report.

Traffic Engineering technical staff consists of one (1) Traffic Engineer, one (1) Traffic Engineering Technician, and two (2) Seasonal Engineering Aides (May through August). The Traffic Engineer reports to the Assistant Director of Public Works. The Traffic Engineering Technician and Seasonal Engineering Aides report to the Traffic Engineer.

The Traffic Engineer oversees the day-to-day operation of the City's traffic signal systems including timings; determines appropriate intersection control; prepares and reviews engineering drawings and specifications for construction projects; conducts traffic studies (crash, speed zone, pedestrian, parking, street lighting, school zone, work zone, etc.); responds to complaints/suggestions from the public, other City staff, and City Council members; represents DPW at City Traffic, Bicycle, and Pedestrian Commission (formerly Traffic Commission) meetings; assists the Green Bay Police Department with public education and enforcement efforts; trains City

staff on proper temporary work zone traffic control practices; reviews and authorizes oversize and overweight vehicle permits (single trip permits); assists in coordination of traffic-related assignments for the Electrical Section, and Signing and Marking Shop; and maintains the official City ordinance indexes related to traffic and parking regulations.

The Traffic Engineering Technician performs duties similar to the Traffic Engineer, but spends more hands-on time with data collection, management of fieldwork assignments, real-time problem solving, CADD design, and traffic mapping. The Traffic Engineering Technician plans and coordinates DPW work activities for special events such as the Cellcom Marathon, Holiday Parade, Packers Home Games, July 4th Celebration, etc.; trains and supervises seasonal traffic engineering aides; designs and administers both in-house pavement marking and contracted traffic signal repair programs; maintains traffic maps and related records; designs public parking lots and on-street parking; functions in the capacity of the Traffic Engineer during their absence; and assists in the coordination of daily activities of the Electrical Section and Signing and Marking Section.

The two (2) Seasonal Traffic Engineering Aides primarily conduct intersection turning movement traffic counts, assist in the maintenance of the City's street sign inventory system, assist in maintaining the official City traffic and parking ordinance indexes, inspect the condition of City-owned street light poles, and conduct other engineering duties as assigned.

TRAFFIC SIGNAL AND STREET LIGHT REPAIR

Traffic signal work completed in 2017 was accomplished under 1) the Signal and Streetlight Repair Contract and 2) Developer's Agreement with AIG Properties. The following list identifies these locations:

- New construction of traffic signals at University Avenue and Clement Street
- New construction of traffic signals at University Avenue and University Way
- New construction of traffic signal interconnect system along University Avenue, from Clement Street to University Way
- New construction of Rectangular Rapid Flash Beacons (RRFB) at South Webster Avenue and Saint Vincent Hospital
- New construction of Rectangular Rapid Flash Beacons (RRFB) at South Webster Avenue and Bellin Hospital
- Reconstruction of traffic signals at South Webster Avenue and Cass Street
- Reconstruct of traffic signals at South Webster Avenue and Porlier Street
- Partial reconstruction of traffic signals at University Avenue and Sturgeon Bay Road (STH 54/57)
- Partial reconstruction of traffic signals at East Mason Street and Main Street

During 2017, Traffic Division completed numerous other maintenance, repair, and improvement projects to enhance roadway traffic and safety. Following is a list of the most significant of those projects:

1. Partial reconstruct of traffic signals at Lombardi Avenue and South Broadway
2. Planning and design for 2018 Traffic Signal Repair projects at 1) Walnut Street and Ashland Avenue, and 2) North Webster Avenue and Radisson Street
3. Planning and design for replacement of traffic signals, street lighting, and other pedestrian-related features along North Webster Avenue between University Avenue and Radisson Street (Scheduled for reconstruction in 2019)
4. Conducted multiple STOP, signal, adult crossing guard, speed, parking, and traffic safety evaluations and implemented their recommendations
5. Reviewed several Traffic Impact Analysis (TIA) reports associated with private developments
6. Developed a "Safe Routes To School (SRTS) for Non-Drivers Plan" proposal in cooperation with Green Bay Area Public School District (GBAPS) including consultant interviews; and began the SRTS process
7. Evaluated traffic signal and streetlight underground base details for updates
8. Provided construction field review services for temporary and permanent traffic control systems associated with University Avenue Festival Foods development
9. Completed driver feedback sign and adult crossing guard studies on South Monroe Avenue near Aldo Leopold School
10. Studied North Broadway (Walnut Street to Dousman Street) semi-truck traffic
11. Completed annual intersection turning movement traffic counting program (29 signalized intersections)
12. Evaluated and modified traffic signal timing programs
13. Performed structural inspection of all City-owned steel street light poles
14. Coordinated DPW activities related to citywide special events and Packers game day traffic control
15. Assisted Water Utility in design and implementation of temporary traffic control work zones for water main repair projects
16. Participated in Traffic, Bicycle, and Pedestrian Commission meetings, including preparation of meeting minutes, Council Reports, City index document updates, and implementation of physical signing and pavement marking changes
17. Continued development of City-wide streetlight database
18. Continued development of City-wide traffic sign database

OPERATIONS DIVISION

The Operations Division of the Department of Public Works (DPW) is responsible for 1) maintenance of all City streets, alleys and transportation-related amenities and appurtenances, 2) maintenance of flood control dikes, 3) collection and transportation of trash and residential recyclable material, and 4) acquisition, disposal, maintenance and repair of all DPW equipment and vehicles. Operations Division consists of the Street Section, Sanitation Section, Motor Equipment Section, Buildings and Grounds Section, and Administrative Section. The Operations Director leads activities of the Operations Division. Coordination of daily assignments in each section is managed by a Superintendent, who reports to the Operations Director. Sewer and Bridge Section falls under the direction of DPW Utility Division, and is led by the DPE Utility Manager. Operations Division works with Sewer Section to assure that they have all resources necessary to complete their tasks.

SANITATION SECTION

DPW Operations Division Sanitation Section is responsible for collection and transportation of most residential and some commercial solid waste generated within the corporate limits of Green Bay. Sanitation Section operates five (5) trash collection routes per day on the east side of the Fox River, five (5) trash collection routes per day on the west side of the Fox River, and two (2) bulky residential waste collection sites. An average of 483 tons of trash (25,093 total tons) were collected each week by DPW, and delivered to the Brown County Transfer Station for land filling during 2017. In addition, a total of 6,924 tons of recyclables were also collected. The trash tipping fee (paid to deposit trash in a landfill) was \$42.00 per ton.

Sanitation Section also removes white goods (refrigerators, stoves, washer, dryers, etc.) at curbside for a fee. During 2017, only 25 appliances were removed at the request of residents. Prior to 2011, DPW collected non-Freon-containing appliances at no charge. Beginning in 2011, a collection fee was instituted similar to that in other communities. As a result, DPW has seen a marked decrease in appliances set to the road for collection, the volume of appliances collected by the City has significantly decreased over the years.

City of Green Bay ordinance does not allow refuse and recycling materials to be set out earlier than twelve (12) hours prior to the beginning of the scheduled day of collection. Trash and recycling tipper carts can legally be at the curb from noon on the day before collection until noon on the day after collection. Despite the legal 48-hour set-out window, DPW must enforce violations of the early setout ordinance. When violations are identified, property owners are invoiced for DPW's actual cost of collection. Habitual violators can receive citations. Regular/routine enforcement continued throughout 2017, with 259 invoices sent for collection of early set-out trash and recycling.

With the use of tipper carts, bulk/special waste placed at the curb outside a tipper cart must be collected using a dump truck and loader. Bulk/special waste includes, but is not limited to, concrete, roofing material, carpet/flooring, other construction/remodeling debris, and large household items such as mattresses and furniture. During 2017, 2,033 stops were made to collect construction material and bulky waste set to the curb. Fees for collection of loose waste placed to the curb during 2017 were charged at the following rates:

- Up to three (3) cubic yards of household waste per address per project - \$70
- Three (3) to ten (10) cubic yards of household waste per address per project - \$140
- Over ten (10) cubic yards of household waste per address per project - \$210
- Building and construction waste - \$47 per cubic yard

The above rates were introduced to offset the cost of curbside bulk/special waste collections, which are above and beyond the standard scope of sanitation services offered by DPW. In addition, 22 waste concrete piles were removed at curbside and diverted from the landfill to a concrete recycler.

As noted above, DPW maintains two (2) bulky waste drop-off centers for residents to drop off their own waste material at no charge. DPW's bulky waste drop-off sites are intended to accept ONLY bulk household waste that is too large to fit in a trash tipper cart. Construction debris and overflow/regular bagged household waste is NOT accepted at these sites. During 2017, a total of 1,561 tons of bulk household waste and construction/demolition/remodeling debris were collected during 2,033 stops. Bulk waste volume decreased 1,226 tons from 2016 to 2017, primarily due to increased enforcement at both DPW bulk waste collection centers.

Residential recycling of paper, cardboard, plastic, glass, tin and aluminum is mandatory in the State of Wisconsin. All City residents are required to separate recyclable material from other solid waste and place it in a City-supplied recycling container for collection and proper processing. Sanitation Section operates six (6) recycling routes on the east side of the Fox River, and six (6) recycling routes on the west side of the Fox River to provide weekly sanitation collection service to residents. Recycling collection alternates on each side of the Fox River, using a bi-weekly collection process. During 2017, DPW collected 6,924 tons of recyclable material through its curbside collection program.

Prior to the introduction of recycling carts, 20.3% of solid waste collected by DPW was diverted to the recycling stream. During 2017, 21.6% of solid waste collected by DPW was diverted to the recycling stream, which was down 0.6% from 2016. Revenue from recyclables collected during 2017 varied between -\$5 per ton (charge) and \$20 per ton (revenue) with an average of \$8.33 per ton (revenue) over the entire year. Recycling revenue rates fluctuate with market values for various commodities. During 2017, domestic recyclable market rates were down significantly due to low petroleum prices. In addition, the plastic recycling market became volatile late in the year because Asian governments outlawed import of foreign plastic recycled material.

The total tonnage of solid waste collected (total of both trash and recyclables) reduced each year from 2003 to 2013, and bottomed out in 2013, in 2014 the total started to rise slightly but not markedly. DPW speculates that this is due to increased concern for the environment and economy. However, less packaging material is now used for consumer products, more recyclable material types are now accepted by the County. In addition, more consumers are recycling, selling, or donating their used-but-nice items instead of throwing them out.

Sanitation Section also collects brush on a routine basis. Brush crews are not scheduled unless a full day's work is available. 22,320 brush stops were recorded in 2017. The brush is chipped and hauled to one of two City-operated yard waste centers for processing and re-use.

During 2017, the City of Green Bay continued its yard waste-recycling program. This is a very popular program that includes maintaining and operating two (2) yard waste collection and composting facilities. One facility is located on the west side of the City at 1470 Hurlbut Street. The other facility is located on the east side of the City at 2530 East Shore Drive. Both sites are open to the public daily from April to December from 8:00 a.m. to sunset; and during the winter months on Saturdays and Sundays from 8:00 a.m. to sunset. Yard and garden waste and brush can be delivered to the sites by residents. The material is composted by DPW and a final compost product is made available at no charge to Green Bay residents and sold to vendors. The product is also sold to vendors and contractors for use as ground cover, boiler fuel, and lawn/garden nutrient manufacturing.

DPW also maintains two (2) waste oil recycling centers for public use, located at the West Side Municipal Garage (519 South Oneida Street) and at the East Side Municipal Garage (1820 Mills Street). Both locations are available to the public 24 hours per day, every day of the year. These sites are provided for Green Bay residents to drop off waste engine oil, transmission fluid, power steering fluid, hydraulic oil, gear oil, and other lubricants. Gasoline, fuel oil, and brake fluid cannot be left at the waste oil recycling centers. These services are for City residents only. DPW monitors its bulky waste and recycling facilities for compliance. Violators are turned away, invoiced for services, or issued a citation for noted violations.

DPW Operations Division Sanitation Section upon request from City of Green Bay Inspection Department also removed nuisance litter from 111 properties and secured 25 vacant properties in 2017.

SEWER AND BRIDGE SECTION (UTILITY DIVISION)

DPW Utility Division Sewer and Bridge Section are responsible for operation of three (3) lift bridges over the Fox River. These three bridges are staffed on a continuous basis from April 1 to December 1 of each year, and on an on-call basis depending on weather during the off-season. The Section is also responsible for maintenance of one of the three lift span bridges, and assists with maintenance on 23 fixed span bridges and 4 pedestrian bridges. During 2017, DPW completed the following number of bridge lifts over the Fox River:

1. Mason Street (Donald A. Tilleman) Bridge – 190 total lifts
2. Walnut Street Bridge – 441 total lifts
3. Main Street (Ray Nitschke) Bridge – 442 total lifts

In addition to the above, the Sewer and Bridge Section is responsible for maintenance of 466 miles of sanitary sewer, 516 miles of storm sewer, 33 sewer lift stations, 14 storm water sedimentation ponds and 16 storm water sedimentation units. Sewer Section maintenance responsibilities include, but are not limited to:

1. Steaming and flushing culvert pipes
2. Recording flow levels at 17 industrial/commercial sewage metering stations
3. Cleaning sewer lift stations
4. Flushing dead-end sewers
5. Cleaning sanitary sewers

6. Cleaning storm sewer catch basins
7. Repairing manhole and sewer inlet structures
8. Cleaning and maintenance of stormwater and sanitary surge tank systems at Lambeau Field
9. Maintenance and cleaning of one (1) recreational vehicle sanitary dumping station
10. Installation, removal, repair, and maintenance of City-owned boat docks at the City marina downtown and Metro boat landing at the mouth of the Fox River
11. Assisting with the City's snow plowing functions as necessary
12. Assisting with the City's curbside lawn and garden waste collection program during the spring and fall of each year

During 2017, the Sewers and Bridges Section inspected 1,275,215 feet of sanitary sewer, recorded 190 industrial sewage meter readings, responded to 179 sewer trouble calls, cleaned 4,776 storm sewer inlets, cleaned 41,248 feet of sanitary sewer pipe on the special grease/trouble spot list, repaired 388 sewer structures, and located 12,197 City-owned sewers for excavation activities conducted by utility companies and contractors.

DPW's goal has been to clean the entire sanitary sewer system once every five (5) years using existing staffing and equipment. The current plan targets older sewers in the core of the City where more frequent sanitary issues occur, cleaning sewers in the core of the City cleaned once every three (3) years. Newer sewers are intended to be cleaned at least once every six (6) years. The City is also utilizing contracted services to assist with sewer cleaning as necessary.

With the use of a device called the "S-L Rat" during the past several years, Sewer Section has greatly improved the efficiency and effectiveness of sewer cleaning operations above current goals. The S-L Rat can quickly identify which sewer lines need cleaning before cleaning equipment is placed into the sewer pipe. This saves significant time and allows Sewer Section to clean only the pipes that need to be cleaned. Previously, all pipes were cleaned whether they needed it or not; which burned valuable time that could be spent on sewers that needed cleaning.

Delays in pipe cleaning can lead to increased risk of sewer back-ups. The revised (S-L Rat) sewer cleaning program now allows Sewer Section to visit all sanitary sewer pipes on approximately a two-year interval, and clean those more often. Prior to 2011, issues in the City's sewer system were responsible for approximately twenty-five percent (25%) of all sanitary sewer related issues. In 2017 that rate dropped to just over six percent (6.15%).

MOTOR EQUIPMENT SECTION

DPW Operations Division Motor Equipment Section is responsible for specification, acquisition, maintenance, repair, and disposal of all DPW equipment. Preventive maintenance and repair is performed on a wide variety of vehicles and equipment including but not limited to road graders, front end loaders, dump trucks, garbage compactor units, recycling trucks, excavators, leaf vacuums, tub grinder, tractors, street sweepers, brush chippers, pickup trucks, vans, automobiles, chain saws, lawn mowers, and weed eaters. Repairs are also made to equipment from other City departments on a time and materials basis. Thirteen (13) Mechanics and two (2) Parts Clerks are involved in DPW's equipment repair and maintenance process. The Motor Equipment Section is also responsible for seasonal change-over of equipment for snow and ice control, leaf collection, street cleaning and other projects completed by DPW.

DPW's equipment preventive maintenance program includes a computerized asset management system to 1) record parts and labor expended on each piece of equipment, 2) identify mechanical issues, 3) report when equipment needs to be serviced, 4) manage life-cycle costs, and 5) determine when equipment should be replaced. An in-house engine oil testing program is also in place, which includes oil-sampling at prescribed maintenance intervals. Used oil testing identifies many things about internal combustion engine wear and efficiency. It also identified that DPW can safely extend the oil drain intervals for its fleet, which saves money in the preventive maintenance program.

During 2017, DPW vehicles traveled in excess of 1,000,000 miles. To accomplish this task, 196,987 gallons of diesel fuel; 30,774 gallons of unleaded gasoline; 1,964 gallons of motor oil; 1,221 gallons of hydraulic fluid; 34 gallons of transmission fluid; 419 gallons of antifreeze; 1140 pounds of grease; and 101 gallons of gear oil were dispensed. Engine oil usage is down from previous years due to an oil sampling program, and resulting changes in DPW's preventive maintenance program discussed above. Grease usage is up over previous years due to increased training and activity in maintenance of equipment with grease fittings and moving parts.

Motor Equipment Section is also responsible for preparing specifications for the purchase of new and replacement equipment each year. After new equipment is received, it is verified that it meets all bid specifications. The 2017 DPW equipment replacement program involved specification, build coordination, acquisition, and inspection of the following equipment and vehicles:

- 2 – Fully automated refuse trucks
- 2 – Trailer-mounted changeable message boards
- 2-V-Box auger salt spreaders
- 4-Small SUV's
- 1-1/2 ton pickup
- 1-Road shoulder conditioning machine
- 1-Mastic melter trailer
- 1-Aerial lift truck
- 1-Band saw with coolant
- 1-Drill press with coolant
- 47-AVL devices
- 1-18 ton 2 post truck hoist
- 1-HVAC monitoring system upgrade

DPW purchased less equipment in 2017 than during previous years. The downward trend in equipment replacement is associated with reduced funding available for equipment replacement, and increasing purchase price of commercial vehicles due to increasing emissions equipment and steel prices. Increasing prices are also associated with increasing service life of modern equipment; longer equipment service life is associated with manufacturer research and development efforts. DPW continues to do its best while still working under a constrained equipment budget. Repairs continue to be made to older equipment until it is economically impractical or unsafe to maintain the equipment.

BUILDINGS AND GROUNDS SECTION

The Fleet Manager also serves as DPW's Buildings and Grounds Superintendent. The Buildings and Grounds Section currently includes a staff of four (4) Building Maintenance Technicians, with assistance from other DPW Operations Division sections as needed to complete projects. Building Maintenance Technicians work rotating shifts that provide 24/7/365 coverage for emergency response and proper care and maintenance of DPW facilities. Around-the-clock Building Maintenance Technician coverage provides DPW first responder assistance for emergencies such as sewer back-ups, snow/ice issues, water breaks, and Fire and Police Department emergency calls.

STREET SECTION

DPW Operations Division Street Section is responsible for maintenance of 456 miles of street, 22 miles of alley, 4 miles of flood-control dike, and 2 yard waste centers. Maintenance responsibilities include, but are not limited to, snow plowing, snow removal, ice control, street sweeping, dust control, leaf collection, pavement repair, street amenity maintenance and repair, joint and crack sealing, ditch cleaning, rural roadway shoulder repair, greenway clearing and cleaning, grass/weed cutting, downtown banner/flag/Christmas decoration maintenance, and other labor tasks associated with maintaining items located within City street right-of-way. Street Section is also responsible for daily supervision of the Signage and Marking Shop. Signing and Marking Shop is a part of Street Section, but conducts work as assigned by Traffic Division.

During 2016, Operations Division Street Section completed numerous projects. Following is a list of the most significant Street Section projects:

1. Completed 6 full snow plow operations
2. Conducted 32 ice control operation
3. Collected over 100,000 cubic yards of curbside yard and garden waste and processed it into compost at the two yard waste sites. Completed 4 collection rotations in the spring and 7 rotations in the fall. Made 1147 leaf bales.
4. Applied 81,430 pounds of rubberized joint/crack filling sealant to local roadways. The crack sealant is utilized to extend the life of the road through preventative maintenance.
5. Applied 102,080 pounds of special mastic in longitudinal joints on East Mason Street (Challenger to Alpine), and on Newberry Avenue, Deckner Avenue, West Mason Street, 12th Avenue, South Point Road, and various bridge decks
6. Repaired 273 roadway utility cuts following sewer and water repairs, using 1,781 tons of asphalt hot mix
7. Repaired 173 mailboxes damaged during the winter during snow/ice control operations
8. Cleaned branches, garbage and debris 5 times out of 53 greenway sites and 74 culvert locations
9. Filled 26,116 potholes. The number of potholes filled has significantly increased over annual totals dating back to 2009. This is related to removal of old/failed asphalt spray-patch material on Humboldt Road.
10. Swept the equivalent of 20,375 miles of street, completing 17 rounds of sweeping throughout the City. Sweeper hoppers were emptied 3,501 times after being filled with debris. Street sweeping is done to remove small sediment particles, and prevent them from reaching lakes

and streams. Those particles remain suspended in the lakes and streams, and do not settle out. DNR mandates the need for street sweeping.

11. Repaired gravel shoulders on rural roads within the City limits. Shoulders are re-graded annually to prevent the edge of blacktop pavement, so they do not crumble or crack. Asphalt pavement condition is dependent on the condition of the gravel base and shoulders.
12. Inspected all sandbags, and replaced 250 sandbags. Sandbags are kept on hand to deploy on short notice. They are used to dam high water and/or flood events. Sandbags are also used for barricade ballast during strong winds.
13. Installed and maintained 1,900 feet of snow fence at 9 locations, and traction sand boxes at 7 locations.
14. Provided equipment storage for City voting machines, and work space for Clerk's Office poll workers
15. Trimmed trees and removed brush in overgrown alleys twice, to accommodate safe and efficient maintenance activities and traffic flow
16. Repaired numerous terraces due to inadvertent curbside lawn and garden waste collection and snow plow damage
17. Hosted the WI Chapter APWA Snow Plow Rodeo
18. Organized and managed weed control contract for primary street pavement joints, medians, and terraces.
19. Completed 7 rounds of grass cutting in public street right-of-way, and on DPW-maintained properties; with some parcels requiring more frequent cutting.
20. Tagged 670 properties for long grass/weed complaints, and cut grass/weeds on 508 properties. If a property does not comply with City ordinance, DPW cuts the grass/weeds and an invoice is sent to the property owner.
21. Cleared snow/ice from sidewalk on 78 properties. City ordinance requires that if snow/ice is not cleared from sidewalks within 24 hours after a winter event, DPW will clear the sidewalk and invoice the property owner. DPW performs this service on complaints only.
22. Provided traffic control at 11 Packer games (8 regular season games, 2 pre-season and 1 family event)
23. Secured numerous properties for RDA, Police Department, and Inspection Department
24. Completed hundreds of employee hours of training including but not limited to winter maintenance, tractor operation, backhoe operation, salt spreader operation, and snow plow equipment.
25. Shoveled all intersections crosswalks that were staffed by crossing guards to make the areas safer for the children.
26. Assisted with set-up and removal of the July 4th celebration and Holiday Parade.
27. Completed 2 seasonal changeovers for Christmas decorations and July 4th decorations. Installed banners, flags, and Christmas decorations at 200 locations. Replaced pole banding at 100 locations in the downtown and Olde Main St. districts.
28. Inspected the flood control dike along the Bay of Green Bay, to ensure structural integrity in the event of high water, flooding, and high wind.
29. Assisted Park Department with clearing brush and trees in nature areas and along the dike at the north end of Military Avenue.

SIGNING AND PAVEMENT MARKING SECTION

Signing and Pavement Marking Section is a sub-section of DPW-Operations Division Street Section. This section includes five (5) full-time employees; with help from seasonal/summer employees during the pavement marking season. Signing and Pavement Marking Section is responsible for installation and maintenance of all official traffic signing and pavement marking in the City. It is also responsible for installing and maintaining work zone traffic control devices for DPW activities. Signing and Pavement Marking Section work orders are generated by both Traffic Division and Operations Division.

In addition to responsibilities noted above, the Signing and Pavement Marking Section also maintains pavement markings for the communities of Allouez, De Pere, and Bellevue through inter-governmental agreements. Those communities reimburse the City of Green Bay for material, equipment usage, and labor required to complete pavement marking work. The City of De Pere began its inter-governmental pavement marking agreement with the City in 1989. The Village of Bellevue began its inter-governmental pavement marking agreement with the City in 2010. The Village of Allouez began its inter-governmental pavement marking agreement with the City in 2015.

During 2017, Signing and Pavement Marking Section applied 4,815 gallons of pavement marking paint and 36,000 pounds of reflective glass beads. These materials were used to mark 58 miles of De Pere streets, 15 miles of Bellevue Streets; and 315 miles of Green Bay streets. Green Bay pavement marking tasks including painting 344 intersections with crosswalks, 109 school legends, 110 intersections with stop bars, 318 directional arrows, and 255 bicycle symbols. This section also installed and replaced approximately 2,000 signs due to normal replacement, traffic crash repair, and vandalism.

The Signing and Pavement Marking Section exclusively uses 3M Corporation high visibility retro-reflective sign sheeting (DG³ sheeting) for all new and replacement traffic signs. This material provides supreme durability, longevity, visibility, and motorist guidance during both daytime and nighttime hours. Name-of-street identification signs have also been enlarged along arterial streets to improve motorist readability.

In 2009, the technique of relief grinding concrete pavement prior to painting was employed in critical areas. Although more time consuming than just re-painting work lines, this process allows less wear from vehicle tires and snow plows by recessing pavement markings slightly below the surface which translates into longer pavement marking life. The use of thermoplastic (hot-applied) pavement markings is employed at high traffic locations as budget allows. Thermoplastic material has a high resistance to wear and abrasion, and provides a long service life. In addition to using thermoplastic pavement marking material, Signing and Pavement Marking Section also uses high-solids long-life paint on crosswalks and stop bars, where vehicle travel over the lines regularly.

Traffic signs continue to be installed using a unique break-away V-loc™ system. This installation method causes less damage to vehicles and sign assemblies when hit, and makes sign post repair/replacement easier and less costly. V-loc™ sign installations are less expensive to replace because the part of the assembly in the ground typically sustains no damage. All traffic signs that have a high risk of being hit by errant vehicles (like KEEP RIGHT signs in medians) are installed using the V-loc™ system.

In addition to the above activities, the Signs and Marking Section completed numerous traffic counts, and 175 traffic control/barricading projects during 2017. Signs and Marking Section installs and maintains barricades and traffic control devices for all Green Bay Packers home games, as well as street closures for Artstreet, July 4th festivities, Holiday Parade, weekly Farmer's Markets during summer months, other special events, and DPW maintenance activities that occur within public street right-of-way. Signs and Marking Section also assisted Planning Department by installing multiple Neighborhood Association identification signs.

ELECTRICAL SECTION

DPW Electrical Section consists of six (6) full-time Electricians, with assistance from other DPW employees as needed. This section is responsible for the maintenance and repair of City-owned traffic signal and data transmission equipment at 103 intersections and 27 flashing beacon installations. The Electrical Section is also responsible for maintenance of electrical equipment in all City-owned buildings, parks, parking ramps, 33 sewer lift stations, the City Deck, and the Main Street Bridge over the Fox River. The other two lift bridges over the Fox River are owned by the State of Wisconsin, and maintained by WisDOT and others. In addition, Electrical Section installs and maintains the network of City-owned data transmission, and traffic signal coordination networks.

The Electrical Section is instrumental in reducing City costs by performing services for all City departments, ranging from design and installation to maintenance and repair of City-owned electrical systems. Items maintained by the Electrical Section include but are not limited to traffic signals, roadway lights, walkway lights, parking access and revenue control system (PARCS) equipment, lighting controls, electrical power distribution systems, data cable networks, sewer lift stations, amusement park rides, building electrical services, HVAC equipment, and other commercial equipment; as well as project planning and plan review for all of these systems.

During 2017, Electrical Section completed numerous projects. Following is a list of the most significant Electrical Section projects:

DPW Projects:

1. Completed 114 annual traffic signal controller inspections and tests for City of Green Bay and City of De Pere traffic signals
2. Repaired and/or replaced 208 damaged traffic signals and traffic signal cable/wiring faults
3. Adjusted 54 traffic signal timing and flashing beacon programs, to accommodate special event, road construction, school and other traffic needs
4. Ordered hardware and materials, and reconstructed three (3) traffic signal installations (Main/Mason, Webster/Porlier, Webster/Cass)
5. Per agreement, responded to numerous traffic signal repair requests for Brown County DPW and City of De Pere
6. Installed three (3) traffic signal video vehicle detection systems (Mason/Main, Webster/Porlier, Webster/Cass)
7. Assisted with traffic signal and traffic signal data network planning (Main/Mason, Webster/Porlier, Webster/Cass)

8. Designed and installed metered street lighting electrical systems including poles, and fixtures (300 to 500 blocks of Pine Street, 300 block of North Madison Street)
9. Upgraded traffic signals and poles to overhead mounting (Lombardi/Broadway, Mason/Fisk)
10. Installed LED streetlight fixtures, and converted them to metered operation (Mason/Main, Webster/Portier, Webster/Cass)
11. Drafted and submitted incentive/rebate requests for WI Focus on Energy for numerous LED lighting projects
12. Repaired architectural tree lighting outlets and fixtures (Broadway)
13. Repaired and/or replaced 71 streetlight poles/fixtures
14. Drafted specifications and assisted with design of sewer lift station control (Mather)
15. Assisted with sewer lift station pump and pump control system repairs
16. Replaced fluorescent and HID lighting with LED lighting in DPW buildings
17. Drafted specifications, and assisted with purchase and installation of new Parking Access and Revenue Control System (PARCS) equipment in downtown ramps and Adams Street Lot
18. Drafted specifications and assisted with purchase and installation of LED lighting and wireless control system in Cherry Street Ramp
19. Removed and re-installed numerous light fixtures to accommodate parking ramp deck repairs
20. Repaired numerous control system faults on Main Street Bridge
21. Reviewed and/or marked approximately 12,000 Digger's Hotline underground facility marking requests
22. Updated and maintained electrical materials and specifications databases
23. Installed approximately 9,000 feet of data network cable

Projects for other City departments:

1. Drafted specifications for Train Depot and Train Storage Building electrical systems at Bay Beach
2. Review plans and specifications for concession stand and ice cream parlor projects at Bay Beach
3. Installed underground conduit system for distribution panel replacement project at Edison Park
4. Installed underground conduit system for distribution panel and baseball field lighting project at Beaver Dam Park
5. Installed electrical service and distribution equipment at Arnie Wolf Sports Complex
6. Assisted with numerous equipment repairs at Bay Beach
7. Completed numerous remodeling and repair projects for Fire Department
8. Installed power system for 1 new public warning system siren
9. Installed data network cable system for City Hall remodeling project
10. Assisted Mason Manor with installation of LED parking lot lighting.

COMMUNICATIONS AND ELECTRONICS SECTION

The Communications and Electronics Section consists of one (1) Communications and Electronics Technician, who originally developed the section in 1988, and continues to serve in that capacity. This section is managed by Operations Division and funded by Traffic Division. Communications and Electronics Section is responsible for the specification, installation, maintenance, and repair of City-owned two-way radio equipment, public address systems, and closed circuit video systems. Equipment responsibilities include all City departments, Water

Utility, and Brown County Drug Task Force. Most Police Department radio equipment is installed and serviced by others. Two-way radio equipment maintained by Communications and Electronics Section includes four (5) repeater systems, forty-four (44) control bases, twenty-six (26) mobile data terminals, eighty-six (86) radio remote units, (534) mobile radios, (504) portable radios, associated antennas, cabling and transmission lines. The Communications and Electronics Section also works with the I.T. Department on telecommunications system and data transfer issues as requested.

During 2017, the Communications and Electronics Section responded to over 300 official service requests in addition to miscellaneous repairs that occur every business day. Equipment service begins at the time of initial installation, and continues with planned maintenance, re-programming, and repairs necessary to keep it functioning. Repair requests are handled predominantly in-house. Warranty repairs are sent to the manufacturer or an authorized vendor. Some non-warranty repairs are sent to outside vendors due to limited time/resources of this one-person section.

Operations Division Communications and Electronics Section completed numerous repairs and projects during 2017. Following is a list of the most significant Communications and Electronics Section projects:

1. Completed over 300 service/repair orders
2. Programmed and completed firmware updates to radio system for Fire Department
3. Continued upgrading mobile data modem equipment for Fire Department
4. Provided radio repair and programming services to Brown County Drug Task Force
5. Reconditioned hundreds of portable radio batteries to extend battery life and reduce replacement costs
6. Upgraded communications and P.A. system equipment for Fire Department
7. Researched, and coordinated demonstration project for UHF digital communications system, in preparation for DPW radio system upgrade
8. Researched and upgraded Fire Department's mobile data terminal antennas
9. The Communications and Electronics Technician continues to be an active member of the Fire Department Vehicle Committee
10. Upgraded communications and P.A. systems for DPW
11. Reprogrammed all 55 radios for Transit in conjunction with interoperability project
12. Researched, specified, ordered, and programmed seventeen (17) portable DMR radios for DPW
13. Continued repair and upgrade project for mobile radio handsets for Transit
14. Worked with Fire Department and vendor on two (2) new ambulances, so communications and electronics equipment could be ordered and installed at build time
15. Researched, ordered, and installed equipment for four (4) laptop computers in Inspection Vehicles
16. Repaired and reprogrammed twenty-two (22) portable radios for Bay Beach.

PARKING SYSTEM DIVISION

Green Bay's Parking System Division is a subdivision of the Department of Public Works. Parking Division operates four (4) parking ramps (Main Street Ramp, Pine Street Ramp, Cherry Street Ramp, and River Ramp) containing a total of 3,488 stalls, and one off-street gated parking facility (Adams Street Lot) containing 122 stalls in the core of the downtown area. In addition, Parking Division owns and/or operates 13 parking lots with a total of 734 total stalls; and 710 metered stalls in and adjacent to the downtown area.

Parking Division is led by a Parking Manager who develops and oversees budget, policies, strategies, and practices of the division. A Parking Division Superintendent oversees and coordinates daily field activities including facility and equipment maintenance, parking enforcement, security, safety, training, and website administration activities. An Administrative Division Supervisor oversees office staff, coordinates processing of revenues and citations, and manages established parking agreements. Parking Division currently consists of 20 regular employees and summer/seasonal employees divided among supervision, clerical, equipment maintenance, enforcement, and custodial duties. During 2017, cashier staff was eliminated in association with installation of new automated Parking Access and Revenue Control System (PARCS) equipment.

Parking Division is responsible for operation and maintenance of all City-owned off-street parking facilities and on-street meters. During 2017, Parking Division collected revenue in the following amounts:

Parking ramps	\$1,182,176
Parking lots	\$210,915
Parking meters	\$306,933
Parking citations	\$851,940
Interest	\$0
Service fees	\$8,543
Miscellaneous	<u>\$35,220</u>
TOTAL:	\$2,595,727

Due to ongoing developments and business retention activities, it is important for Parking Division to keep up with downtown parking issues and needs. To assist in this area, Parking Division maintains a strong working relationship with Downtown Green Bay, Inc. (DGBI), Olde Main Street, Inc. (OMSI), and On Broadway, Inc. (OBI) to:

- 1) Help them supplement public relations with business operators and parking patrons
- 2) Cooperatively educate the public on parking rules and initiatives

Due to its home base location in the downtown area, Parking Division (on behalf of the Parks, Recreation and Forestry Department) has agreed to maintain 83 planters along downtown streets and on the CityDeck. These planters enhance the attractiveness of downtown pedestrians, motorists, visitors, and developers. Parking Division cannot commit to perpetual care and maintenance of the Park Department planters because this service is outside of Parking Division core services as a parking operator. Assistance will continue to be provided as long as Parking Division core functions and budget are not adversely affected.

During 2013, Parking Division sanctioned a downtown parking study to identify functions that can be improved, and document trends and needs for future parking in the downtown area. The study's report was approved and an action plan was drafted in 2014 to effectuate recommendations of the study. The majority of the recommendations were implemented. One study recommendation that has not been completed yet is identifying a feasible site for a new parking ramp in the northern part of downtown. Parking Division continues to closely monitor downtown parking trends and needs. When the need for additional parking solidifies, a decision for future ramp construction will be made.

In June of 2017, Parking Division implemented a pay-by-phone parking fee payment program. The Smartphone pay-by-phone app is a very popular trend in the parking industry. Because most people do not carry large amounts of cash and change with them anymore, the app allows parking patrons to subscribe to an online service, and pay parking fees through their Smartphone without the need to carry cash. Additionally the pay-by-phone app can send text messages to parking patrons prior to meter expiration, to reduce the chances of receiving parking citations for expired meters. Parking meter time cannot be extended. However parking patrons parked in the Adams Street Lot can remotely extend their parking session. The pay-by-phone program also reduces Parking Division staff time associated with collecting coins from parking meters.

During 2017, the pay-by-phone app was used for 30,534 transactions with gross revenues of \$56,845. Regionally, the cities of Appleton and Fond du Lac also implemented a pay-by-phone app from the same company (Passport Parking, Inc.). This allows parking patrons travelling between the communities to use the same app on their phone while keeping expenses for the various communities separate.

Due to the age (15 years) and failing condition of the current PARCS (Parking Access & Revenue Control System) equipment, all equipment was replaced, resulting in elimination of Cashier staff and automation of the Pine, Main, and Cherry Street parking ramps. While no changes were made to the Ramp rate structure, the entrance/exit gates are now operational 24/7. This change has increased revenue and security in the ramps because 1) motorists can't enter during charge periods and exit for free after gates go up, and 2) motorists don't travel through ramps aimlessly because they may have to pay for parking. Transient parking patrons have three options for payment:

1. Credit/debit cards are accepted at exit gates for quick efficient exiting
2. Cash/coin is accepted at pay stations. A "paid" receipt is generated which is scanned at the exit for quick departure
3. Vouchers (distributed by downtown businesses and the KI Convention Center) can be scanned at exit gates along with the entry ticket, for quick departure

During the transition to automated PARCS equipment, existing Ramp Cashiers served as "ambassadors" to educate and assist parking patrons. The new PARCS equipment has cameras and intercoms at the gates and to facilitate real-time interaction with Parking Division staff on a 24/7 basis, for improved customer service.

Parking Division has maintained the Green Bay Gold parking program since November of 2001 at all of its facilities. Due to lack of participation, the parking token portion of the program was discontinued in 2017. This program currently allows only the following perks:

- No-charge parking on weekends, holidays, and after 6:00 p.m. on weekdays
- First-hour no-charge parking in all parking ramps

The Green Bay Gold program benefited downtown customers and businesses when there were more retail stores in the downtown area. However, retail establishments and evening parking volume has dwindled since 2001. The majority of businesses in the downtown area are now open only during weekday hours. The resulting lack of interest by business operators led to elimination of the Green Bay Gold parking program. However, if businesses wish to offer parking incentives for customers, Parking Division offers a parking voucher program whereby participating businesses can be invoiced for their customer's parking fees.

For several years, Parking Division has been researching the feasibility of replacing all 434 metal halide light fixtures in the Cherry Street Ramp with an energy-efficient, motion detecting LED lighting system. This project came to fruition during 2017. When pedestrian or vehicle movement is detected in a parking bay, lights in that bay go to maximum illumination. During times when no motion is detected, the lighting system will reduce illumination to 25%. The project's cost was \$259,970. However, the City received over \$67,000 in rebates from WI Focus on Energy AND realized an 88% reduction in electrical usage for the Cherry Street Ramp.

Associated with its commitment to provide clean and safe parking facilities to the citizens and visitors of Green Bay, Parking Division expended \$510,000 during 2017 for structural repair of the Pine Street Ramps. Repair of deteriorated parking ramp concrete and installation of traffic wear coatings over repaired areas 1) minimizes future deterioration, and 2) maximizes traction for pedestrians and vehicles under all weather conditions. In addition to surface repairs, Parking Division continued an aggressive effort of maintaining parking facilities by high pressure power washing, painting, litter control, spider/bug control, and landscape maintenance.

One of Parking Division's significant maintenance challenges during 2017 was maintenance of River Ramp, which was taken into custodianship by Parking Division in 2015. River Ramp is a 160 stall private parking ramp, built in 2011 in association with the Children's Museum Building. It was built without PARCS equipment, so access and revenue control cannot be managed like a typical parking ramp. River Ramp parking is managed with a mix of signed/dedicated parking stalls, hang tags, and parking meters.

In addition, the original owners had not maintained the facility to parking industry standards. Parking Division has expended money since 2015 to keep River Ramp in decent condition. During 2017, \$38,000 was spent on ramp repairs. The City may assume ownership of River Ramp in 2018, depending on the results of certain downtown agreements.

During 2017, Parking Division completed numerous projects in addition to those noted above. Following is a list of the most significant Parking Division projects:

1. Issued 26,570 parking citations as follows:
 - 9,054 violations (\$15 rate for meter and time zone violations)
 - 17,109 violations (\$25 rate for no permit, no parking, night parking violations)
 - 2,999 violations (\$35 rate for tow zone, fire hydrant, snow emergency and trespass violations)
 - 2 violations (\$100 rate for heavy vehicle night parking violations)
 - 100 violations (\$100 rate for handicap parking violations)
2. Updated the Parking Division website
3. Painted all pavement markings in all four (4) parking ramps, and parking lots
4. Continued an aggressive cleaning program in parking ramps to eliminate roosting pigeons, nesting debris, and bird droppings. Installed bird deterrent systems on overhead beams to eliminate bird roosting and associated droppings.
5. Improved safety culture by updating chemical safety, high visibility work clothing, job safety analysis, and safety training programs
6. Trained Inspection Division and Police Department staff on proper parking enforcement practices
7. Maintained the pedestrian skywalk connecting Main Street Ramp to the KI Convention Center, including repairs as necessary
8. Completed 32 snow and/or ice removal operations. Six (6) events had snow accumulation of over three (3) inches, which requires the assistance of a contracted snow plow vendor. A typical snow removal operation includes clearing snow from parking lots, sidewalks, ADA ramps, stairs, and elevator landings. It also requires clearing blown snow from ramp interiors, applying ice control agents, hauling snow from ramp roofs, and maintaining pathways between the street and parking meters.
9. Two (2) snow emergencies were declared, which required Enforcement Officers to cite and remove vehicles from the streets in advance of snow removal operations.

ADMINISTRATIVE DIVISION

Under the direction of the Director of Public Works, the Administrative Division provides necessary budget management, payroll, parking citation and rental management, and clerical support services for the Department of Public Works. The employees in this division track finances and complete administrative and clerical tasks requested by members of the City's largest department. In some instances, staff members generate and prepare their own daily assignments within prescribed policies and procedures of the department. Duties performed by the division include:

1. Tracking general and specialized accounts from 3 revenue-generated budgets, a tax-generated budget, and from Federal and State grants;
2. Administering bi-weekly payrolls, workers compensation, and from tax-based budget and 3 revenue-generated budgets for departmental employees;
3. Generating, organizing, processing, distributing and maintaining a variety of written departmental materials;

4. Selling solid waste/recycling containers;
5. Updating and distributing contractual bidding documents;
6. Preparing requisitions, change orders, and receiving on payments owed;
7. Processing and distributing meeting agendas and minutes for alderpersons and citizen member committees and commissions supervising the department;
8. Directing incoming callers and persons to appropriate staff;
9. Issuing permits for a variety of street and property work;
10. Issuing various invoices;
11. Processing documents for the purchase and payment of equipment, materials, tools and supplies;
12. Keeping records of various monthly fees paid;
13. Tracking various records using databases and spreadsheets;
14. Generating and maintaining public notices and newsworthy items on the Department's website and official newspaper;
15. Issuing monthly parking passes, collecting of parking citations and monthly fees; and
16. Applying for, maintaining records for, and meeting reporting requirements for intergovernmental revenues.

2017 PUBLIC WORKS BUDGET

<u>ACCOUNT</u>	<u>SECTION</u>	<u>AMOUNT</u>
101 50 500	Engineering	\$1,234,785.00
101 50 503	Operations	\$13,596,422.00
101 50 504	Traffic	<u>\$3,493,779.00</u>
	TOTAL:	\$18,324,986.00
201 50 520	Sanitary Sewer District Budget	\$24,325,816.00
202 50 505	Parking Division	\$2,755,356.00
205 50 525	Storm Water Utility	\$5,733,772.00



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.6.

To approve request by the Department of Public Works to amend General Ordinance No. 16-18, Section 8.11(4)(a), Green Bay Municipal Code, relating to Unmanaged Plant Growth.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 16-18 - Amend 8

GENERAL ORDINANCE NO. 16 -18

AN ORDINANCE
AMENDING SECTION 8.11(4)(a),
GREEN BAY MUNICIPAL CODE,
RELATING TO UNMANAGED PLANT GROWTH

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS
FOLLOWS:

SECTION 1. Section 8.11(4)(a), Green Bay Municipal Code, is hereby amended
to read:

(4) UNMANAGED PLANT GROWTH

(a) A person owning, occupying, or controlling any ~~residential lot or
property adjacent to or adjoining a residential lot~~ land shall cut and remove
any unmanaged plant growth on the land.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are
hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its
passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

7/17/18



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.7.

To receive and place on file the report of actions taken by Department of Public Works

A. Award of contracts

1. To approve the contract PAVEMENT 2-18 (METRO TRANSIT DRIVEWAY) to the low, responsive bidder, Peters Concrete Co., in the amount of \$82,355.

2. To approve to award SEWERS 5-18

Part A was not awarded.

Part B to the low, responsive bidder, Visu-Sewer, Inc., in the amount of \$318,798.90.

B. Granting of Licenses

N & L Concrete Const. LLP

C. Real estate acquisition for Webster Avenue

1. Agreement for Purchase (Parcel Number, Address, Owner Name, Amount)

22, 1005 Berner Street, Ronald Tordeur, \$84,000

2. Relocation Payments (Parcel Number, Address, Owner Name, Amount)

2a, 816 N. Webster Avenue, Maria Hernandez, \$950

2a, 816 N. Webster Avenue, Maria Hernandez, \$7,050

2a, 816 N. Webster Avenue, Maria Hernandez, \$1,140

7a, 1108 N. Webster Avenue, Anthony Shea, \$6,450

10, 1032 N. Webster Avenue, David & Jeanne Klaus, \$1,350

14a, 101 Day Street, Jenny Sill, \$1,350

14b, 1001 Day Street, Rebecca Eckhardt, \$5,700

14b, 1001 Day Street, Rebecca Eckhardt, \$1,140

15, 916 N. Webster Avenue, Craig Process, \$2,147

22a, 1005 Berner Street, Regina Donaldson, \$375

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public PAVEMENT 2-18 (METRO TRANSIT DRIVEWAY)
2. Bid Summary - Public SEWERS 5-18

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

PAVEMENT 2-18 (METRO TRANSIT DRIVEWAY)

Tuesday, June 19, 2018

Contractor	Bid	Bid Bond
PETERS CONCRETE CO.	\$82,355.00	5%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SEWERS 5-18 (BASIN REPAIRS)

Tuesday, June 12, 2018

Contractor	Part A	Part B	Bid Bond
VISU-SEWER INC.	NO BID	\$318,798.90	5%
JOSSART BROTHERS INC.	\$663,136.00	NO BID	5%
INSITUFORM TECHNOLOGIES	NO BID	\$328,600.20	10%
TERRA ENGINEERING & CONSTRUCTION CORP.	NO BID	\$337,288.00	5%
MICHELS CORPORATION	NO BID	\$396,777.00	5%
Any questions, call 920-448-3100			



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.8.

To approve the report of the Purchasing Manager:

To purchase streetlight poles and related equipment from Neher Electric for \$74,152.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 7-11-18 IS Streelight Poles Equipment - Purchasing Mgr



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I & S Committee
FR: Rick Jensen, Purchasing Manager
DT: July 11, 2018
RE: Purchasing Report
Cc: Steve Grenier, James Brunette, Chris Pirlot, Diana Ellenbecker

Report of the Purchasing Manager:

1. Request approval to purchase streetlight poles and related equipment from Neher Electric for \$74,152.

Improvement and Services - Report of the Purchasing Manager					
Description	Spec #	Funding Source	Awarded Vendor	# Responses	\$ Amount
Streetlight Poles & Equipment		101504-55107 Street Light Maint 101504-55141 Signal Replacement	Neher Electric	4	\$74,152

CITY OF GREEN BAY QUOTATION SUMMARY
RFQ #3057 - Streetlight Poles & Equipment

DEPT: DPW/Elec			REQ #161		VENDOR #1		VENDOR #2		VENDOR #3		VENDOR #4	
Planholders: 18 Vendors			CC#285-550		NEHER ELECTRIC SUPPLY INC		WESCO		TAPCO		WERNER ELECTRIC SUPPLY	
ISSUED: 5/30/18			DUE: 6/25/18		Milwaukee		Green Bay		Brown Deer		Appleton	
QTY	UNIT	DESCRIPTION	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE		
20	EA	STREETLIGHT POLE, FIBERGLASS-COMPOSITE, AS PER ATTACHED SPECIFICATIONS – See Attachments #1 & #2	\$ 1,249.75	\$24,995.00	\$ 1,277.10	\$25,542.00	\$ 1,263.89	\$25,277.80	\$ 1,287.14	\$25,742.80		
20	EA	BRACKET, LUMINAIRE MOUNTING, STREETLIGHT, STEEL, GALVANIZED WITH BLACK SEMI-GLOSS FINISH, P2 TENON MOUNT WITH THREE SET-SCREWS, SINGLE 6-FT ARM WITH 2-FT RISE, REMOVABLE CAP, VALMONT MS321-06-02 OR EQUAL – See Attachment #2	\$ 250.75	\$ 5,015.00	\$ 256.25	\$ 5,125.00	\$ 253.58	\$ 5,071.60	\$ 258.27	\$ 5,165.40		
2	EA	MOUNTING ARM, CLAMP-ON TO POLE, FOR MOUNTING FISH-EYE CAMERA, 15-FT LONG WITH 7-FT RISE, ACCORDING TO ATTACHED CAMERA MOUNTING ARM DIAGRAM – See Attachment #3	\$ 502.75	\$ 1,005.50	\$ 513.55	\$ 1,027.10	\$ 508.23	\$ 1,016.46	\$ 517.59	\$ 1,035.18		
1	EA	POLE, SIGNAL, 30-FT, GALVANIZED WITH SEMI-GLOSS BLACK FINISH, ROUND TAPERED STEEL, MIN 7-GAUGE WALL THICKNESS, 30-FT MONOTUBE TRAFFIC SIGNAL ARM WITH A 3-FT RISE MOUNTED AT 18-FT ABOVE BASE (SEE ATTACHED DETAIL), REMOVABLE METAL TOP CAP, 10-FT LUMINAIRE/CAMERA ARM WITH A 2-FT RISE MOUNTED TO BUTT-PLATE NEAR TOP OF POLE, 16.5-INCH BOLT CIRCLE, INCLUDE 72-INCH x 1.5-INCH 55K TENSILE STRENGTH ANCHOR BOLTS AND ALL HARDWARE EXCEPT ANCHOR BOLT COVERS – See Attachment #3	\$4,185.00	\$ 4,185.00	\$ 4,273.95	\$ 4,273.95	\$ 4,229.88	\$ 4,229.88	\$ 4,307.62	\$ 4,307.62		
12	EA	LUMINAIRE, ORNAMENTAL, UTILITY POST-TOP, BLACK, CAST ALUMINUM, 70 WATT LED, 350ma 120-277VAC DRIVER, ASYMMETRIC FULL-CUTOFF FLAT GLASS OPTICS, SPIKE FINIAL, NO PHOTOCELL SOCKET, 20-FT LEADS, HOLOPHANE PUL0704KASBL3SHL20, NO SUBSTITUTES	\$1,295.00	\$15,540.00		\$ -	\$ 1,316.48	\$15,797.76	\$ 1,340.69	\$16,088.28		
12	EA	BRACKET, SINGLE LUMINAIRE MOUNTING, ALUMINUM CONSTRUCTION, 3-IN HIGH X 3-IN O.D. TENON, FLAT 6-IN X 12-IN X 3/8-IN MOUNTING PLATE, SEMI-GLOSS BLACK FINISH, HOLOPHANE ANNAPOLIS SERIES AWB-CA/BK, NO SUBSTITUTES	\$ 219.00	\$ 2,628.00		\$ -	\$ 222.67	\$ 2,672.04	\$ 226.78	\$ 2,721.36		
15	EA	POLE, STREETLIGHT, 25-FOOT, GALVANIZED WITH BLACK SEMI-GLOSS FINISH, ROUND TAPERED STEEL, 7-GAUGE WALL THICKNESS, 3-IN O.D. x 3-IN TENON ON TOP, RECEPTACLE MOUNTING PLATE AT 15-FT ABOVE BASE ON SAME SIDE AS HANDHOLE, SPECIAL MOUNTING PLATE AT 11.5-FT ABOVE BASE ON SAME SIDE AS HANDHOLE, 11-INCH BOLT CIRCLE, ELONGATED BASE MOUNTING HOLES TO FIT 1-INCH ANCHOR BOLTS, INCLUDE HARDWARE, SEE ATTACHED STREETLIGHT POLE DETAIL – See Attachment #2	\$1,206.00	\$18,090.00	\$ 1,232.30	\$18,484.50	\$ 1,219.57	\$18,293.55	\$ 1,242.00	\$18,630.00		
50	EA	CONNECTOR, WIRE, INSULATED, 4-PORT, #4-#14 CU OR AL, NSI POLARIS IPL 4-4, ILSCO PBTS 4-4, T&B CSB 4-4S, OR EQUAL	\$ 17.50	\$ 875.00	\$ 9.25	\$ 462.50		\$ -		\$ -		
50	EA	CONNECTOR, WIRE, INSULATED, 3-PORT, #4-#14 CU OR AL, SINGLE SIDED ENTRY, NSI POLARIS IPL 4-3, ILSCO PBTS 3-4, T&B CSB 4-3S, OR EQUAL	\$ 13.55	\$ 677.50	\$ 7.75	\$ 387.50		\$ -		\$ -		
30	EA	CONNECTOR, WIRE, INSULATED, 2-PORT, #4-#14 CU OR AL, SINGLE SIDED ENTRY, NSI POLARIS IT-4, ILSCO PBTS 2-4, T&B CSB 4-2S, OR EQUAL	\$ 8.65	\$ 259.50	\$ 5.90	\$ 177.00		\$ -		\$ -		
50	EA	FUSE HOLDER, INLINE, BREAKAWAY, SCREW TERMINAL, #12-#3 WIRE RANGE, WITH INSULATING BOOTS FOR EACH END, BUSSMAN HEB-JW-RLC-J, MERSEN FEB-81-81-BA, IDEAL SLK30-1212, OR EQUAL	\$ 47.50	\$ 2,375.00	\$ 63.30	\$ 3,165.00		\$ -		\$ -		
50	EA	FUSE, 5 AMP, TYPE KTK	\$ 6.36	\$ 318.00	\$ 6.65	\$ 332.50		\$ -		\$ -		
30	EA	CONNECTOR, WIRE, INSULATED, WATERPROOF, SUITABLE FOR IMMERSION OR DIRECT-BURIAL, 4-PORT, #2-#14 CU OR AL, RAYCHEM/TYCO GTAP-1	\$ 27.35	\$ 820.50	36 Pks of 18 \$17.00/ea	\$ 612.00		\$ -		\$ -		
TOTAL:				\$76,784.00		\$59,589.05		\$72,359.09		\$73,690.64		
LEAD TIME:			Valmont 12-14 Weeks Holophane 6-7 Weeks Others 2-3 Weeks		-		12-14 Weeks		Valmont 12-14 Weeks Holophane 6-7 Weeks			
PAYMENT TERMS: NET 30 EARLY PAYMENT DISCOUNT:			Net 30		Net 30		Net 30		Net 30			
COMPANY ACCEPTS P-CARD PAYMENTS:			No		Yes		Yes		No			
Award to each vendor:			\$74,151.50		\$ 1,639.00							

Recommendation: Award to the lowest responsive, responsible vendors Neher Electric Supply Inc in the amount of \$74,151.50 and Wesco in the amount of \$1,639.00



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # L.9.

To approve the following plat of right-of-way:

Sitka Street from Superior Road to Ontario Road AND Superior Road from Gilbert Drive to Sitka Street
AND proposed streets north of Sitka Street between Superior Road and Easy Street AND Superior Road
Storm Water Management Facility.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Plat of Right-of-Way on Sitka Street SWMF- All Pgs

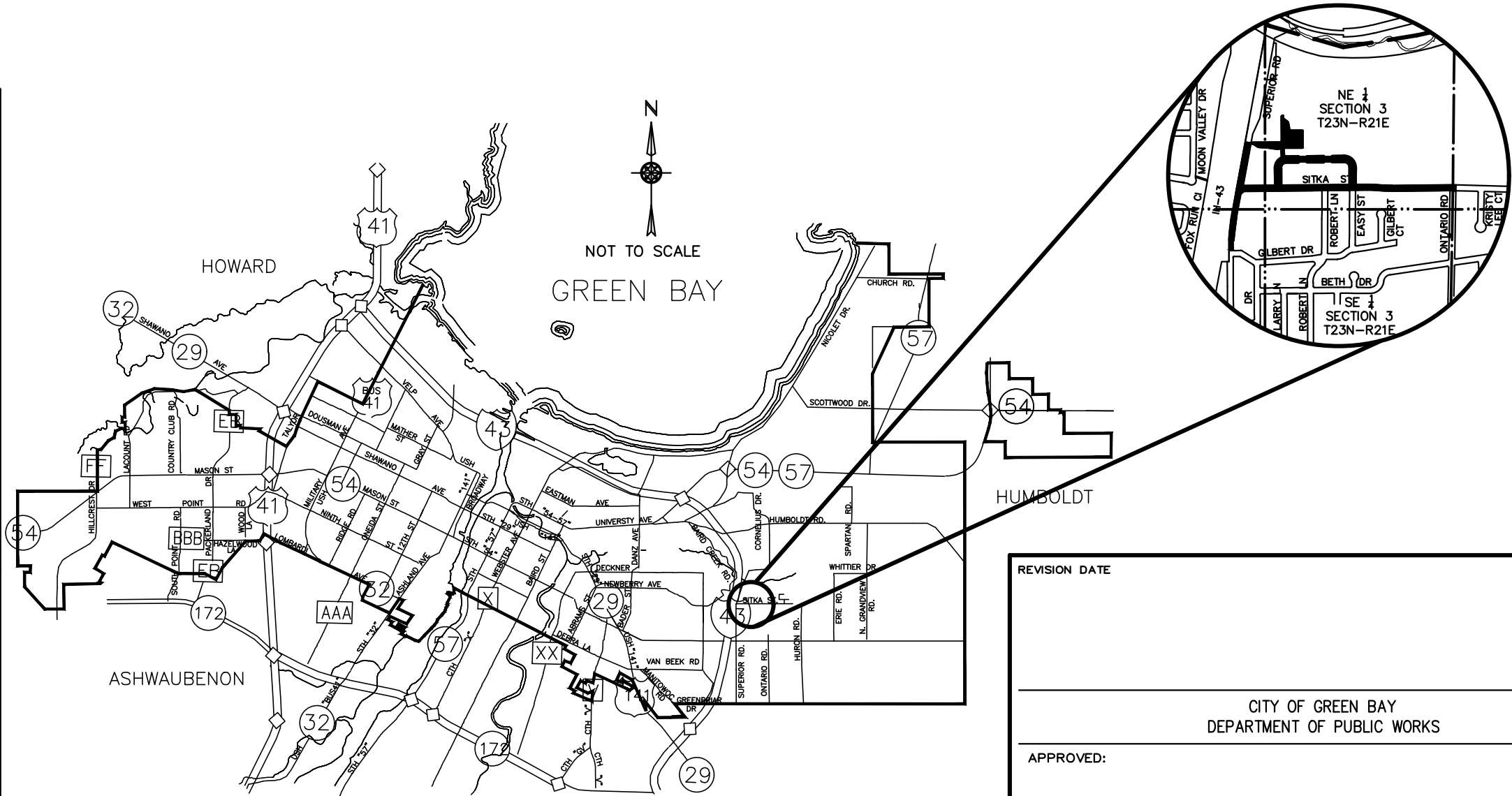
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SCHEDULE OF LANDS & INTERESTS REQUIRED											CITY OF GREEN BAY BROWN COUNTY WISCONSIN		SHEET NUMBER	TOTAL SHEETS
AREAS SHOWN IN THE TOTAL ACRES COLUMN MAY BE APPROXIMATE AND ARE DERIVED FROM TAX ROLLS OR OTHER AVAILABLE SOURCES AND MAY NOT INCLUDE LANDS OF THE OWNER(S) WHICH ARE NOT CONTIGUOUS TO THE AREA TO BE ACQUIRED.													1	8
PARCEL NUMBER	TAX PARCEL NUMBER	OWNER	INTEREST REQUIRED	TOTAL SQ.FT./ ACRES	R/W FEE TITLE SQ. FT./ ACRES REQUIRED	SWMF FEE TITLE SQ. FT./ ACRES REQUIRED	SQ. FT. / ACRES REMAINING	STORM SEWER P.L.E. SQ.FT./ ACRES REQUIRED	GRADING T.L.E. SQ.FT./ ACRES REQUIRED	TOPSOIL STORAGE T.L.E. SQ.FT./ ACRES REQUIRED	PLAT OF RIGHT OF WAY REQUIRED FOR SITKA STREET FROM SUPERIOR ROAD TO ONTARIO ROAD AND SUPERIOR ROAD FROM GILBERT DRIVE TO SITKA STREET AND PROPOSED STREETS NORTH OF SITKA STREET BETWEEN SUPERIOR ROAD AND EASY STREET AND SUPERIOR ROAD STORM WATER MANAGEMENT FACILITY			
1	21-51	DANIEL A. SCHMIDT REVOCABLE TRUST	FEE PLE & TLE	267623/ 6.144	26284/ 0.603	8253/ 0.189	233086/ 5.351	4747/ 0.109	26257/ 0.603	17942/ 0.412				
2	21-50	DANIEL A. SCHMIDT REVOCABLE TRUST	FEE & TLE	537744/ 12.345	45893/ 1.054	0/ 0.00	491851/ 11.291	0/ 0.00	13105/ 0.301	36542/ 0.839				
3	21-52	DANIEL A. SCHMIDT REVOCABLE TRUST	FEE PLE & TLE	1119527/ 25.701	26941/ 0.618	0/ 0.00	1092586/ 25.082	480/ 0.011	21034/ 0.483	0/ 0.00				
4	21-71	BLUE VIPER, LLC	TLE	587128/ 13.479	0/ 0.00	0/ 0.00	587128/ 13.479	0/ 0.00	27660/ 0.483	0/ 0.00				
5	21-3876	BENJAMIN C & JODY A WIPFLI	TLE	11839/ 0.272	0/ 0.00	0/ 0.00	11839/ 0.272	0/ 0.00	944/ 0.022	0/ 0.00				
6	21-6668-55-1	DANIEL A SCHMIDT	TLE	45709/ 1.049	0/ 0.00	0/ 0.00	45709/ 1.049	0/ 0.00	3852/ 0.088	0/ 0.00				
7	21-68-3	DANIEL A. SCHMIDT REVOCABLE TRUST	TLE	377235/ 8.660	0/ 0.00	0/ 0.00	377235/ 8.660	0/ 0.00	4900/ 0.112	0/ 0.00				
8	21-68-5	AARON J & MELISSA H STEFFEN	TLE	15714/ 0.361	0/ 0.00	0/ 0.00	15714/ 0.361	0/ 0.00	1178/ 0.027	0/ 0.00				
											RELOCATION ORDER DATED – 2018			

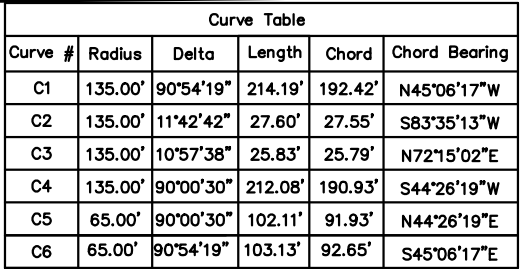
CONVENTIONAL SIGNS AND ABBREVIATIONS	
	SECTION LINE
	QUARTER SECTION LINE
	QUARTER/QUARTER SECTION LINE
	PROPERTY LINE
	EXISTING RIGHT-OF-WAY (R/W) LINE
	PROPOSED RIGHT-OF-WAY (R/W) LINE
	FEE ACQUISITION AREA
	PERMANENT LIMITED EASEMENT (PLE) AREA
	TEMPORARY LIMITED EASEMENT (TLE) GRADING AREA
	TEMPORARY LIMITED EASEMENT (TLE) TOPSOIL STORAGE AREA
	PROPOSED SUBDIVISION PLAT
R/W	STREET RIGHTS-OF-WAY
PLE	PERMANENT LIMITED EASEMENT
TLE	TEMPORARY LIMITED EASEMENT
SWMF	STORM WATER MANAGEMENT FACILITY

NOTES:

COORDINATES AND BEARINGS ON THIS PLAT ARE ORIENTED TO THE BROWN COUNTY, WISCONSIN COORDINATE SYSTEM. ALL PLAT DISTANCES ARE GROUND LENGTH. RIGHT OF WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY OR OTHER SURVEYS OF PUBLIC RECORD.



REVISION DATE
CITY OF GREEN BAY DEPARTMENT OF PUBLIC WORKS
APPROVED:
STEVEN M. GRENIER, P.E. DIRECTOR OF PUBLIC WORKS
DATE:



Line Table		
Line #	Length	Direction
L1	203.14'	N00° 20' 53"E
L2	691.17'	S89° 26' 34"W
L3	202.46'	N03° 33' 53"W
L4	10.92'	S89° 28' 23"W
L5	30.03'	S00° 31' 37"E
L6	12.52'	S89° 28' 23"W
L7	180.03'	S03° 33' 53"E
L8	205.36'	S00° 33' 56"E
L9	70.00'	N89° 26' 04"E
L10	205.36'	N00° 33' 56"W
L11	691.17'	N89° 26' 34"E
L12	204.25'	S00° 20' 53"W
L13	70.01'	N89° 26' 04"E

107
21-3877

108
21-3878

109
21-3879

ROBERT LANE

70'

21-3876
106

21-3875
105

21-3874
104

21-4914
13

21-4913
12

21-4912
11

21-4911
10

EASY STREET

70'

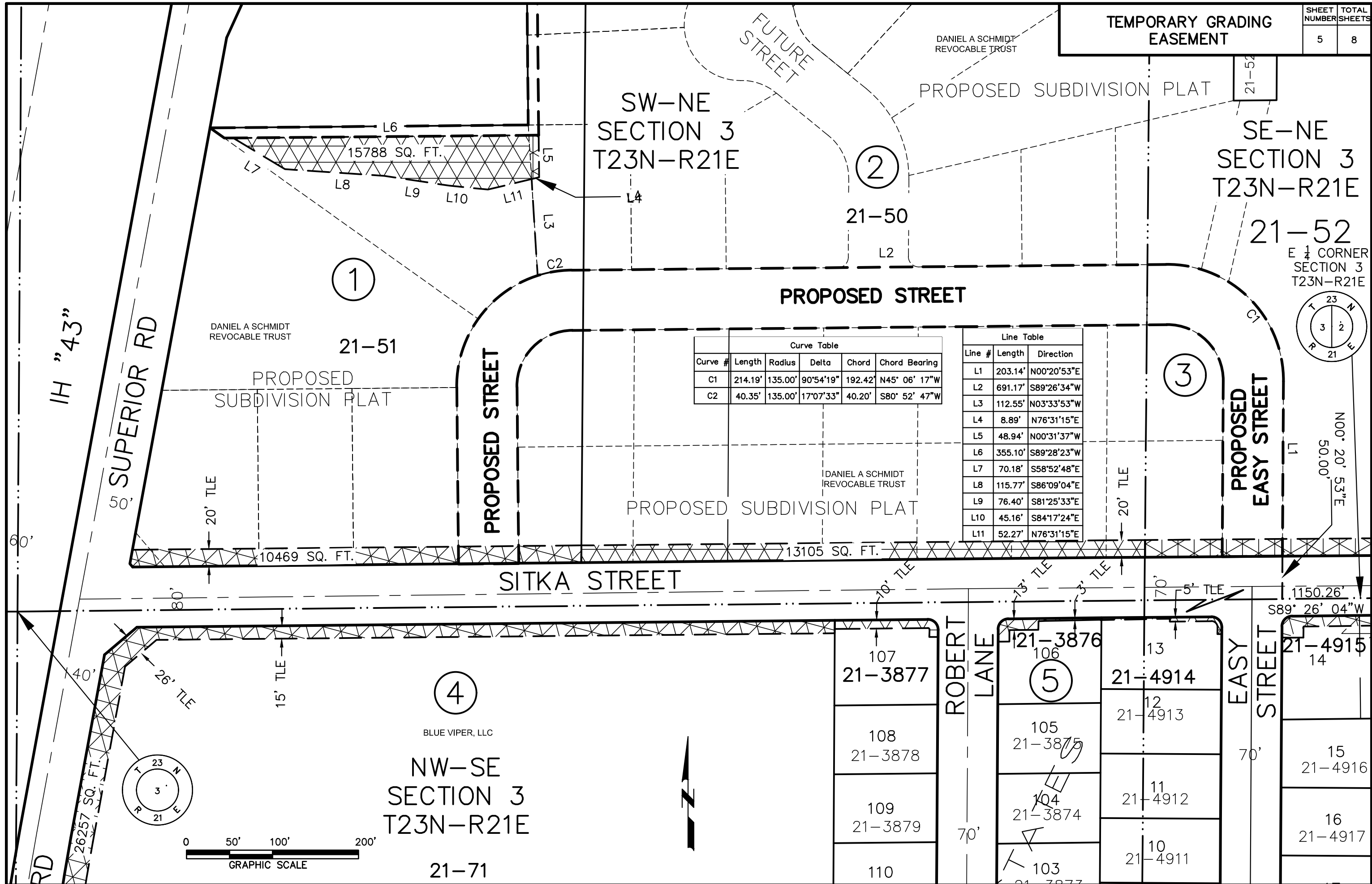
21-4915
14

15
21-4916

16
21-4917



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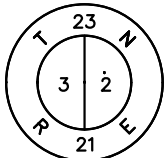
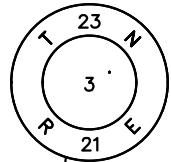




DANIEL A
OUTL
21-666

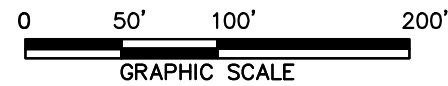
Curve Table					
Curve #	Length	Radius	Delta	Chord	Chord Bearing
C1	214.19'	135.00'	90°54'19"	192.42'	N45° 06' 17"W
C2	40.35'	135.00'	17°07'33"	40.20'	S80° 52' 47"W

Line Table		
Line #	Length	Direction
L1	203.14'	N00°20'53"E
L2	691.17'	S89°26'34"W
L3	114.57'	N03°33'53"W
L4	8.77'	N89°38'40"E
L5	231.10'	N89°38'40"E
L6	199.08'	N00°00'00"E
L7	158.71'	N90°00'00"W
L8	50.72'	N07°38'30"W
L9	52.10'	N11°58'58"W
L10	74.66'	N51°01'10"W
L11	348.72'	S00°31'37"E



Line Table		
Line #	Length	Direction
L1	670.65'	S89° 26' 00"W
L2	100.00'	N86° 15' 52"W
L3	267.22'	S89° 33' 28"W
L4	20.00'	N0° 30' 03"E
L5	266.89'	N89° 33' 28"E
L6	100.00'	S86° 15' 52"E
L7	10.00'	S0° 00' 00"E
L8	425.17'	N89° 26' 00"E
L9	10.00'	N0° 34' 00"W
L10	245.91'	N89° 26' 00"E
L11	20.00'	S0° 38' 53"W
L12	20.00'	N1° 26' 57"W
L13	20.00'	S1° 26' 57"E
L14	12.00'	S89° 26' 00"W
L15	20.00'	N00° 34' 00"W
L16	12.00'	N89° 26' 00"E
L17	20.00'	S00° 34' 00"E

Curve Table					
Curve #	Radius	Length	Delta	Chord	Chord Bearing
C1	1296.49'	97.32'	418°04"	97.30'	N89°24'54"W
C2	1366.49'	135.40'	5°40'02"	135.34'	N89°06'10"W
C3	1386.49'	137.38'	5°40'02"	137.32'	S89°06'10"E
C4	1276.49'	83.22'	3°44'08"	83.21'	S88°07'56"E
C5	1286.49'	12.70'	0°33'56"	12.70'	N89°43'02"E
C6	1366.49'	12.00'	0°30'12"	12.00'	S88°33'03"W
C7	1386.49'	12.00'	0°29'45"	12.00'	N88°33'03"E



DANIEL A SCHMIDT
REVOCABLE TRUST

SE-NE
SECTION 3
T23N-R21E
21-52

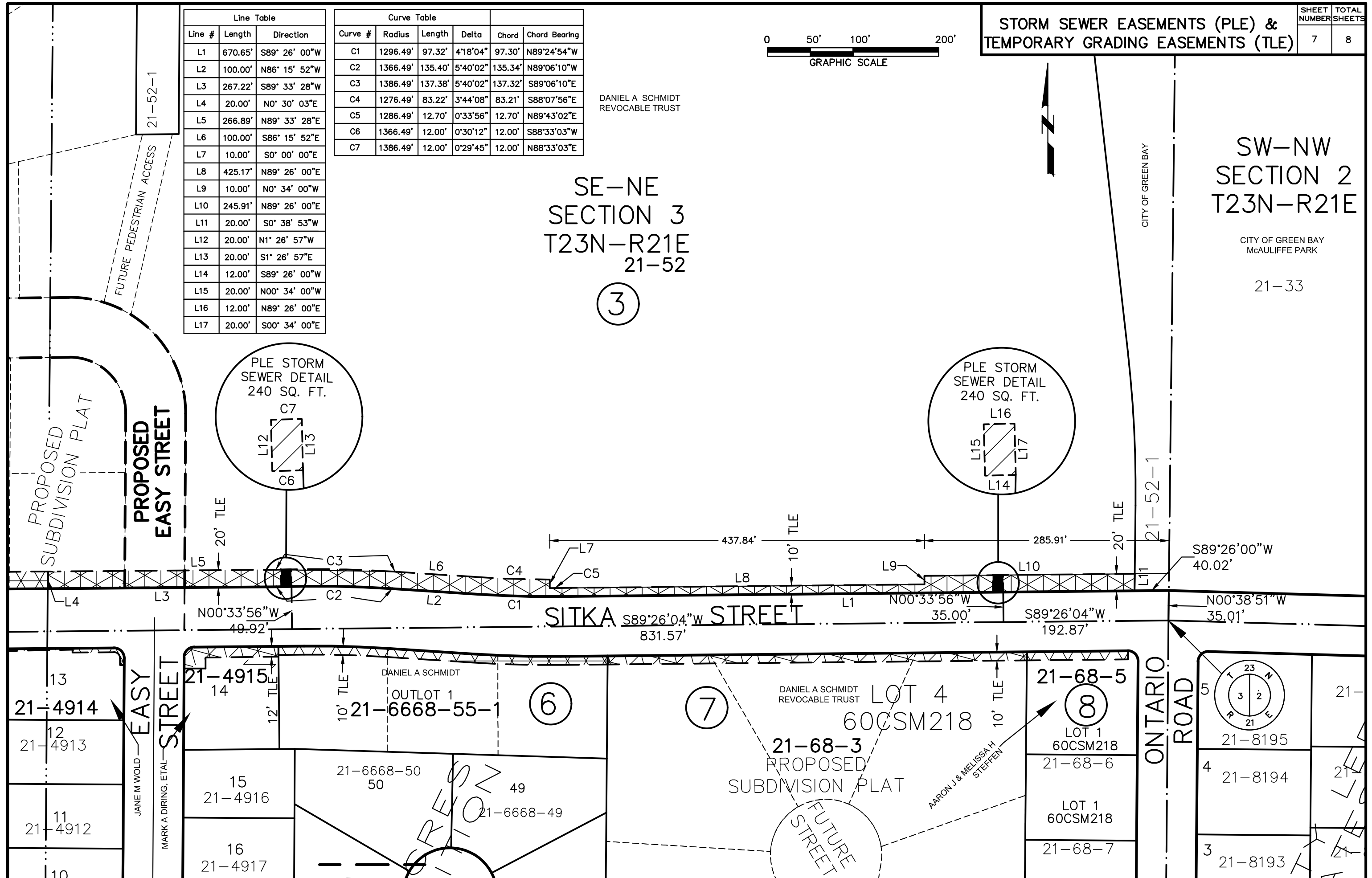
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**STORM SEWER EASEMENTS (PLE) &
TEMPORARY GRADING EASEMENTS (TLE)**

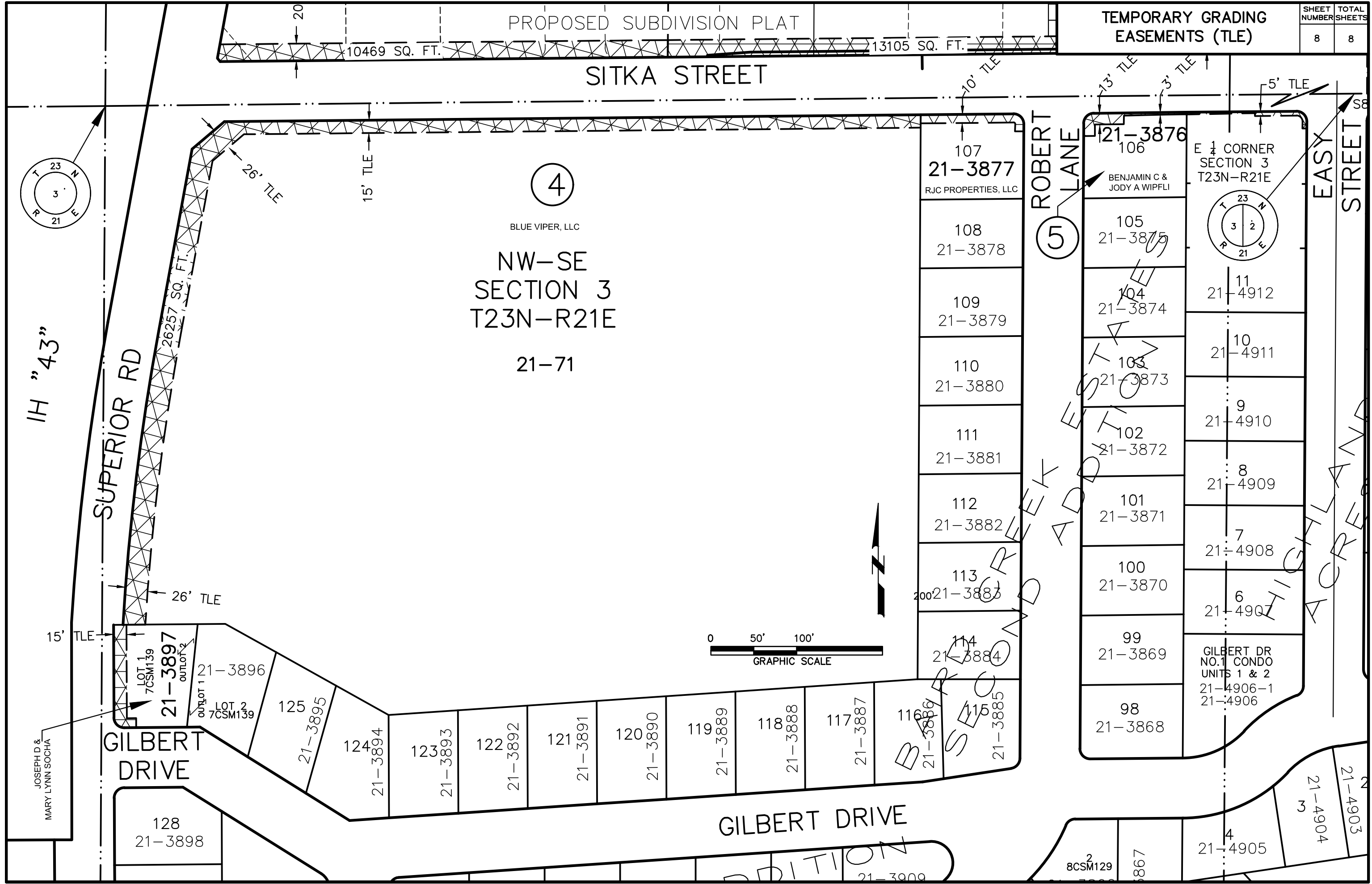
SW-NW
SECTION 2
T23N-R21E

CITY OF GREEN BAY
McAULIFFE PARK

21-33



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SHEET NUMBER	TOTAL SHEETS
8	8



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.2.

To receive and place on file a request by Ald. Wery to review, with possible action, the ongoing illegal keeping of five dogs at 1271 Hickory Hill.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.3.

To recommend that Council waive the ordinance requirements for an outdoor licensed premise and to approve the proposed outdoor premise as presented by Green Bay Sports Service Inc. at 1265 Lombardi Ave., which includes an additional plaza area in front of Johnsonville Tailgate Village (subject to 2/3 votes at Council and with the approval of the proper authorities).

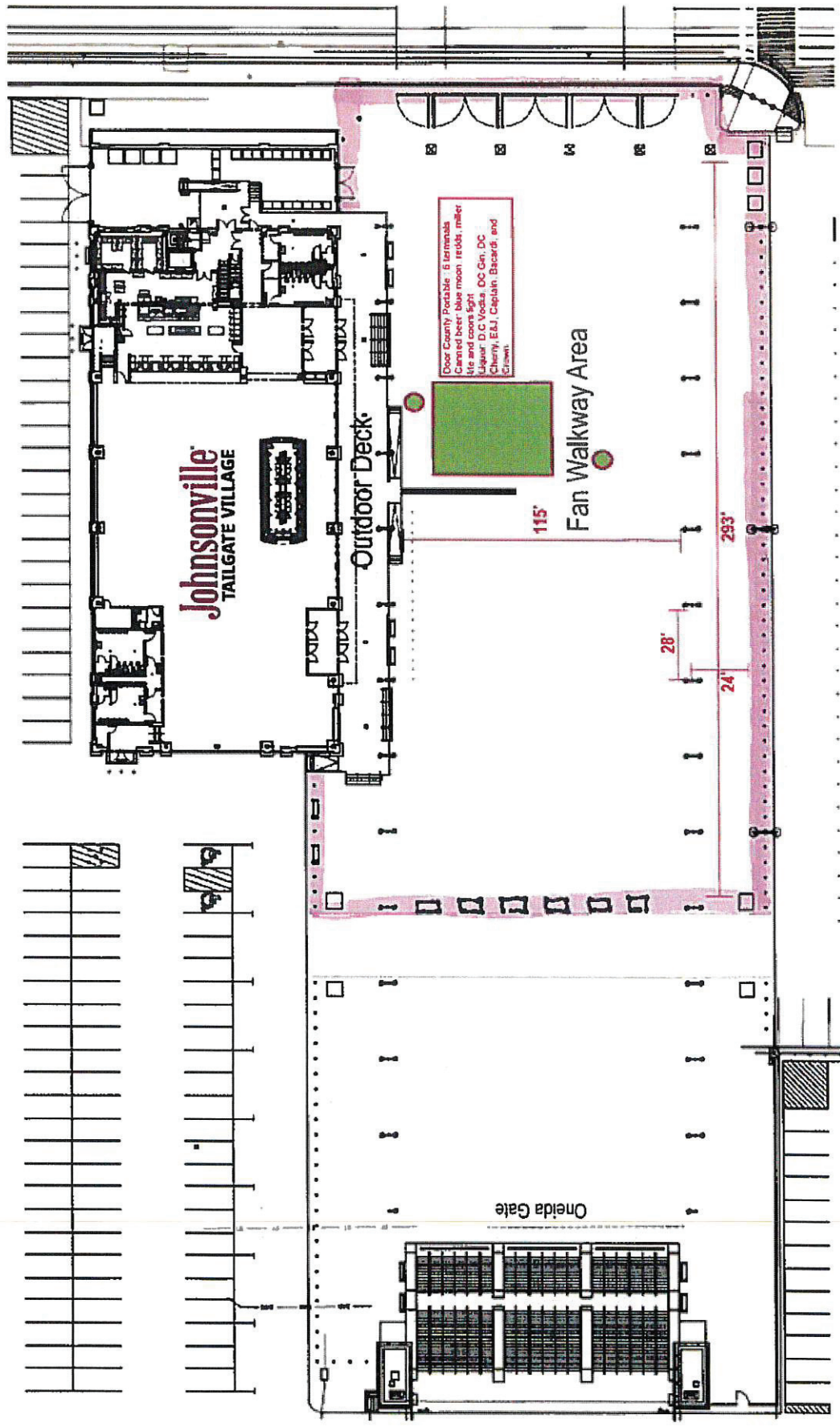
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. DELAWARE NORTH AMENDED AREA pg 2
2. DELAWARE NORTH AMENDED AREA



Johnsonville
TAILGATE VILLAGE

Outdoor Deck

Door County Potable: 6 Laminada
Carved beer blue moon, reds, miler
life and coors light
Liquor: D.C. Vodka, D.C. Gin, D.C.
Cherry, E&J, Captain, Bacardi, and
Crown

115'

Fan Walkway Area

293'

28'

24'

Oneida Gate



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.4.

To approve a request by Delaware North at 1265 Lombardi Ave to hold a special event July 26-29, 2018, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. delawarenorthspecialevent



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.5.

To approve a request by Richard Craniums to hold an outdoor event on July 28 & 29, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

I. richardcraniums



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.6.

To approve a request by Brewski's On Broadway to hold an outdoor event on Aug. 4, 2018, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. brewski



BREWSKI'S ON BROADWAY



June 18, 2018

To Protection & Welfare Committee:

We are requesting to have an outside garden permit on Saturday, Aug 4th 2018 at Brewski's on Broadway 1100 S Broadway, Green Bay, WI. We will be enclosing the parking lot with the proper fencing and will have the proper security personnel for the event.

Thank You


Randy Trembl

Owner

1100 S BROADWAY GREEN BAY WI 54304 920-435-9115



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.7.

To approve a request by Brewski's On Broadway to hold an outdoor event on Aug. 25 and Sept. 15, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. brewskis



BREWSKI'S ON BROADWAY

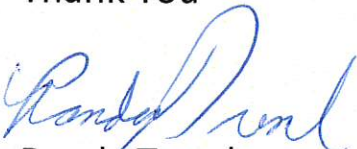


June 5, 2018

To Protection & Welfare Committee:

We are requesting to have 2 outside garden permits, 1 on Saturday, Aug 25th 2018 and the other on Saturday, Sept 15th 2018 at Brewski's on Broadway 1100 S Broadway, Green Bay, WI. We will be enclosing the parking lot with the proper fencing and will have the proper security personnel for both events.

Thank You


Randy Trembl

Owner

1100 S BROADWAY GREEN BAY WI 54304 920-435-9115



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.8.

To approve a request by Anduzzi's at 900 Kepler Dr. to hold an outdoor event July 26-July 29 with music on Friday and Saturday until 11 p.m., subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. anduzzis



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.9.

To approve a request by ZZQ at 1035 Vanderbraak St. to have an outdoor event July 27, July 28, July 29, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. ZZQ
2. zzqparcel



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.10.

To approve a request by Soriah Hospitality LLC at 1139 Main St. to amend their liquor license to extend to the adjoining building (currently used as Al's Upholstery) and include an outdoor seating area, with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. From the Desk of Kaveh Barakhshan



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.I.I.

To approve a renewal application by Karaoke Mexican Restaurant, LLC at 418 S. Military Ave. (Filed with Clerk's Office June 7, 2018), with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. karokemexicanrestaurant



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.12.

To hold for 60 days a "Class B" Combination renewal application for Los Banditos East at 1258 Main St. (filed with Clerk's Office June 26, 2018).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. losbanditoseast



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.13.

To grant a "Class A" Liquor License to Kwik Trip, Inc. at 935 Lombardi Ave. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 935lombardi



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.14.

To deny an application for a "Class A" Liquor License by Kwik Trip, Inc. at 515 W. Walnut St. (Currently has a Class "A" Beverage and "Class A" Cider License). (3-1 Vote)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 515Wwalnut



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.15.

To grant a "Class A" Liquor License by Kwik Trip, Inc. at 1712 E. Mason St. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1712emason



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.16.

To grant a "Class A" Liquor License to Kwik Trip, Inc. at 1871 Shawano Ave. (Currently has a Class "A" Beverage and "Class A" Cider License), with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1871 shawano



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.17.

To grant a "Class B" (wine only) license by Badger State Brewing Company LLC at 990 Tony Canadeo Dr., with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. badgerstatebrewing



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.18.

To grant an available "Class B" Combination License by the Booyah Shed LLC at 1800 S. Ashland Ave., with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. booyah
2. booyahbusinessplan
3. sharpscans@greenbaywi.gov_20180703_131226
4. moratorium



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.19.

To approve an appeal by Ian Geurts in regards to the denial of his Operator's License.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. geurtsappeal
2. Denial Memo- 07.09.18



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.20.

To approve an appeal by Vongilay Khounanan to the denial of her Operator's License.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. VONGVILARYAPPEAL
2. Denial Memo- 07.09.18



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.21.

To refer to Clerk staff a request by Ald. Wery that all City campaign finance reports shall be accessible on city website for duration of elected official's term and five years after leaving office. Records are to be permanently kept (electronically) and available upon request.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Wery Request-Campaign Finance



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 6-19-18'

Request of Alderperson WERY

Refer to: Protection & Welfare

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

^{city} ALL Campaign Finance Reports ^{shall} ~~maintain~~ be accessible
on city website for duration of elected
official's term and 5 years after leaving office,

Records are to be permanently kept (electronically)
and available upon requests



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.22.

To hold until next month the request by Ald. Wery, which reads: "Due to constitutional concerns, conduct a complete review with possible action of changing or removing the City's Code of Conduct & Ethics Ordinances."

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Wery Request-Ethics



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 6-19-18

Request of Alderperson Wery

Refer to: Protection & Welfare

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Due to constitutional concerns, conduct a
complete review with possible action
of ~~the~~ changing or removing the city's
code of conduct, Ethics ordinances.



Report to the
Protection and Welfare Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # M.23.

To receive and place on file the Liquor Violation Reports from the Police Department for July 9, 2018.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Report July 9
2. 18LiqVio

**REPORT OF THE PROTECTION AND WELFARE COMMITTEE
GRANTING OPERATOR LICENSES**

July 17, 2018

The Protection and Welfare Committee wishes to request that the following applications for Operator Licenses be granted.

Stipulations placed on licenses shall continue to be in effect.

OPERATOR LICENSES

Abel, Tiffany M	Buchli, Savanna R	Deviley, Kim A
Adams Jr, Gary M	Burgess, Brett A	Doperalski, Noah D
Allen, Mackenzie M	Burich, Daniel R	Edlbeck, Michael G
Arcand, Ben D	Burich, Susan A	Entringer, Gerald N
Archiquette, Melissa Rae	Burkard, Matthew J	Estevez, Lazaro
Ascher, Scott M	Bushey, Rebecca D	Foster, Christopher J
Austin Jr., Robert A	Calhoun, Andrew J	Foytik, Bradley A
Badger, Matthew P	Callahan, Cassidy M	Freed, Lori K
Baierl, Katie A	Capi, Jose A	Gaertig, Ami J
Bain, Jodi L	Carpiaux, Beth L	Gajeski, Ashley M
Battle, Geneva D	Casperson, Taylor C	Garsow Howlett, Raina
K		
Baudhuin, Philip S	Cattan, Christian M	Garthwaite, Holli E
Beard, Alex J	Cerda-Chavira, Ramiro	Getz, Carl M
Berglund, Jodi C	Chambers, Cheryl L	Gezella, Chad R
Bestul, Emmalyn A	Chambers, Gary E	Gonzales, Ricky S
Beu, Joshua M	Chaney, Julia JA	Groeschel, Mark J
Beyreis, Robert G	Charles, Cecily A	Gucwa, Kevin W
Bielen, Dylan R	Chosa, Carol J	Hafeman, Casi J
Binsfeld, Crystal L	Christofferson, Leslie L	Hallett, Doris U
Blohowiak, Adam J	Cichocki, Deborah R	Haywood, Richard C
Bolle, Lisa M	Cliver, Larry M	Hein, Kathryn M
Borchardt, Karen A	Cochran, Marcus J	Hemb, Marsha L
Borley, Kristine A	Comyne, Jordan M	Henderson-Heitz,
Kaylom		
Boucher, Donald J	Cottrell-Duebner, Jeremiah	Hendricks, Beverly M
Breakfield, Stephen C	Courtney, Patricia R	Hesprich, Sue M
Breitrick, Stacy A	Critcher, Ann M	Hess, Austin M
Brooks, Lisa L	Crockett, Kimberly M	Hibbard, Brandi J
Brown, Jessica LP	Cronin, Madeline	Holl, Timothy C
Brunette, Ana-Lisa	Culligan, Jon P	House, Sydney A
Brunette, Savannah M	De Sotel, Stacy L	Jandrin, Carlean A
Bubnik, Alexandra R	DelMarcelle, Sharon M	Jeske, Alexandria I

Jones, Shiloh C
Jordan, Rose A
Junion, Kelsey A
Just, Kirsten M
Kahl, Allan A
Katers, Mary E
Kazik, Janet M
Knier, Terence D
Knoblock, Derek J
Knox, Ashley W
Koehler, Paul J
Koehn, Connie A
Koepke, Gertrudes C
Konop, Morgan M
Kubicek, Kevin M
Kwasny, Julie A
LaJeunesse, Kari L
Lancelle, Suzanne M
LaPointe, Amy J
Larsen, Ruth K
L
Layden, Matthew J
Leder, Paul M
Lee, Vanoudom
Legois, Karen A
Lemerond-Bunker, Erin M
Leneau, Steven D
Leonhard, John M
Leonhard, Timothy J
LeRoy, Lisa A
Leyva Quinones, Jennifer L
Loberger, Nancy J
Lor, Juanita K
Nicholas M
Madsen, Gregory J
Jose A
Malbon, Gregory W
Mallien, Kayli A
Martinez-Vera, Lisabeth C
Mathews, Brent M
Matthews, Marilyn M
McDonald, Brianna L

Medina-Vega, Astrid C
Metcalf, Jennifer L
Meyer, Jeannine T
Milach, Nicole S
Miles, Pennylynn F
Mleziva, Roger M
Moberly, John T
Monte, Margaret M
Mortson, Darlene M
Mosher, James R
Myers, Ryan L
Nelson, Tina A
Ness, Ian R
Nichols, Amy M
Niedermeier, Kenneth E
Noriega, Ashlee I
Nowell, Stacy L
O'Neill, Tristin L
Ortiz-Nicholas, Destiny A
Parish, Pamela S

Parks III, Emmett J
Payne, Dennis J
Pendleton, Barbara A
Peters, Patricia L
Peterson, Linda J
Phillips, Carl D
Pickering III, Arthur D
Powless, Sara J
Pruess, Jessica J
Radloff, Jennifer L
Ramirez, Mariceli
Reckelberg, Diane D

Rommel, Thomas M

Renier, Joette M
Rentmeester, Jason R
Reynen, Korre Jo
Rhoades, Hannah M
Rieck, Debra A
Riley, Michael J

Rodriguez, Liliana
Rumbuc, Josh J
Sanders, Brook A
Schneider, Paul J
Schraufnagel, Scott R
Schultz, Steven M
Seeger, Elizabeth M
Seiler, Kylene P
Shabert, Milena R
Singh, Gurinderpal
Smits, Jessica M
Smits, William L
Srnska, Danae L
St Amour, Brandon D
Stahl-Wery, Katherine L
Staples, Stephanie J
Steeber, Nicole J
Stock, Emily A.
Taylor, James P
Telford Hicks, Terrence

Tengowski, Thomas A
Thompson, Richard E
Thorsen, Ricky R
Tourtillott, Joy L
Unger, Anthony T
Van Pay, Richard P
Van Rite, Tesia A
VandenAvond, Eric A
Vandervest, Daniel J
Vanderwalker, Kyle L
Vandeveld, Rose L
VanGruensven,

Varguez Rodriguez,

Verhasselt, Whitney R
Vicencio, Marissa L
Warner, Theresa A
Watermolen, Nicole M
Wautier, Lynn D
Wesoloski, Teresa L

Wrench, Nikolaus W
Zasada, Leonard M
Ziebarth, Ben E
Zierer, Troy M
Zimmer, Steve D
Zimmermann, Erin S



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # O.I.

To revise properties located at 1003 Pine Street and 1000 Main Street from Medium Intensity Retail Office Housing (MIROH) to Commercial (C). (July 9, 2018 meeting)

BACKGROUND

Primary Address: 1003 Pine Street/1000 Main Street

Aldersperson/District: Ald. Randy Scannell/7

Reason for Request: This Comprehensive Plan Amendment is proposed to allow for future rezoning of the area for auto sales.

Subject Parcel Zoning and Land Use: General Commercial (C1), used car sales/vacant commercial building.

Surrounding Zoning and Land Uses:

North: General Commercial (C1) Vacant restaurant

South: Office/Residential (OR) Residential

East: Highway Commercial (C2) Car Wash

West: General Commercial (C1) CVS

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Medium Intensity Residential, Office or Housing (MIROH). The proposed uses area is consistent with the recommendation of the Comprehensive Plan.

The 2022 Smart Growth Green Bay Comprehensive Plan recommends Medium Intensity Retail Office and Housing (MIROH). The applicant is requesting Commercial land uses for the subject parcels. The Comprehensive Plan provides the following definition for MIROH:

This mixed category indicates that a variety of commercial and/or mid-or high-density housing may be appropriate at major intersections and along certain road corridors. It is not possible in this plan to indicate exactly which land parcels should be designated for each of these land uses; that determination should be made as the zoning maps are refined and as development applications come forward. Since these land uses may have differing impacts on adjacent low-density housing and on traffic generation, the site planning guidelines of this plan and the regulations of the zoning ordinance must be observed during the site planning process. Consistent with the plan policy of generally increasing the compactness of urban development, housing may be combined in the same building or closely integrated on the same site with retail or office space.

The Commercial land use is defined as follows:

Businesses providing retail trade or services for individuals or businesses.

Report: This request is in response to the proposed expansion of an auto dealership at 1003 Pine Street. Currently, 1000 Main Street is the location of Nearly New Auto & Truck and is operated by the applicant; in essence, this request would permit the expansion of the existing auto dealership from 1000 Main Street to the south along North Webster Avenue. The subject parcels are currently zoned General Commercial (C1) and current vehicle sales are nonconforming in the C1 district.

The applicant wishes to remove a portion of the building at 1003 Pine Street and retain a rear portion of the building and re-face the exterior walls and pave the frontage along North Webster Avenue and Pine Street for vehicle sales. A site plan, existing building elevation and proposed rendering of the new building is attached within this agenda packet.

In order to establish the auto sales, the Comprehensive Plan needs to be amended to a commercial land use. Eventually, the subject area would need a rezoning to Highway Commercial (C2) zoning to permit the sales of autos. There is existing Highway Commercial (C2) zoning to the east as part of the PDQ car wash operation; however, there is Office/Residential (OR) to the south and southwest, the planned Whitney School redevelopment. The subject parcel represents the outer limits of the current commercial corridor and the transition to the mixed uses to the south and southwest.

The Smart Growth 2022 Comprehensive Plan establishes the following review criteria for periodic amendments:

The change is consistent with the goals and objectives or other elements of Smart Growth 2022. Staff feels the proposed changes do not provide similar land uses compatible to adjoining properties to the south and southwest.

The change does not create an adverse impact on public facilities and services that cannot be mitigated. Public facilities and services include roads, sewers, water supply, drainage, schools, police, fire and parks. The proposed development is located within the Urban Service Area and there are no significant issues relative to services or facilities.

Development resulting from the change does not create an undue impact on surrounding properties. Such development should be consistent with the physical character of the surrounding neighborhood or would upgrade and improve its viability.

The existing residential uses to the south and the proposed higher density residential units to the southwest as part of the Whitney School redevelopment will need to be buffered from the higher intensity commercial use. Additional light and noise may be a deterrent to the residential properties.

The change allows a more viable transition to the planned uses on adjacent properties than the current land use. There will not necessarily be a better transition of uses between the residential properties to the south and southwest of the proposed car lot.

The change does not have a significant adverse impact on the natural environment including trees, slopes, and groundwater, or the impact could be mitigated by improvements on the site or in the same vicinity. There are no anticipated environmental impacts.

There is a change in City policies or neighborhood characteristics that would justify a change. Not applicable.

The change corrects an error made in the original plan. Not applicable.

There is a community or regional need identified in the Comprehensive Plan for the proposed land use or service. Not applicable.

The change helps the City meet its life-cycle and affordable housing goals. Not applicable.

The change does not adversely impact any landmarks or other historically significant structures or properties unless mitigated through relocation, commemoration or dedication. There are no known landmarks or conflicts known to staff.

Approval of this request to amend the Comprehensive Plan would allow a commercial land use to establish vehicle sales, south of the current auto dealership. From a land use perspective, the proposed use of auto sales does not necessarily propose a more intensive land use compared to adjacent land uses along Main Street; however, the encroachment further south protrudes into the northern boundary of the neighborhood.

Contrary to a less intensive land use, staff believes the current proposed land use as MIROH is intended to create a medium density, mixed use development that provides a more appropriate long-term land use that will be beneficial to the immediate neighborhood. There is a significant commercial corridor that already exists along Main Street that can better support the intended use. Based on the proposed development, staff feels the requested amendment and subsequent development does not represent a compatible land use with the immediate neighborhood.

This request also does not represent a highly desirable future land use that may be considered attractive because the property does not have another pending development. This proposal provides only a short-term improvement compared to the existing condition. The change in the future land use to commercial will negate the potential for long-term higher and better land uses that would contribute to the immediate neighborhood.

The Public Participation Plan for Periodic Comprehensive Plan Amendments is being followed for this request. Notice has been provided of the public hearings both at the Plan Commission and the Common Council. The applicant did conduct an informal neighborhood meeting and the invitation letter from the applicant is attached within this agenda packet.

No written concerns were submitted to staff as of the drafting of this report. Property owners were noticed of the Public Hearing and action item per the standard notification process of the Plan Commission Rules & Policies. Ald. R. Scannell, Olde Main Street, Inc. and the Downtown Neighborhood Association were also noticed.

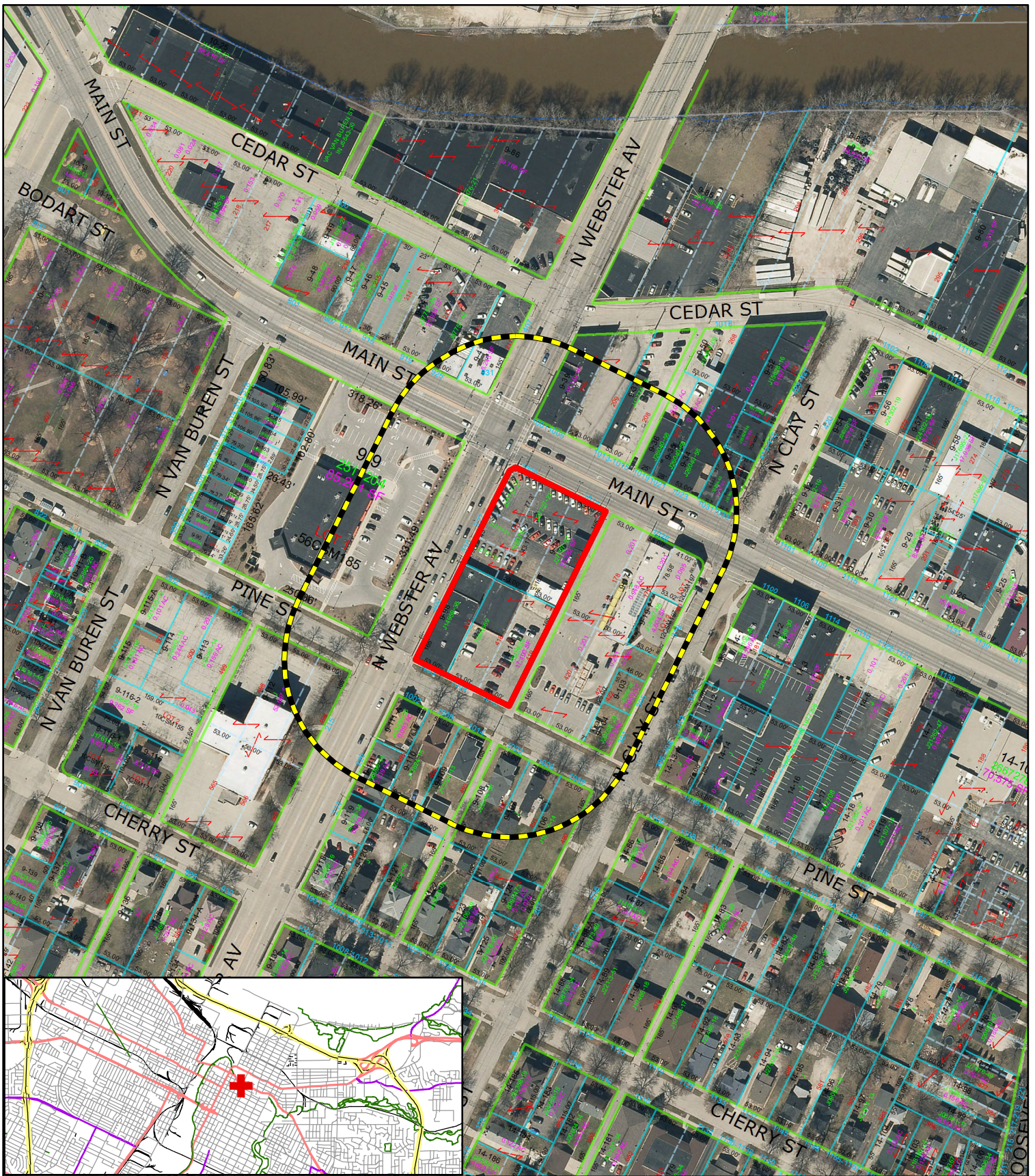
RECOMMENDATION

Denial of the request.

FISCAL IMPACT

ATTACHMENTS

1. CPA 18-02 letter
2. Neighborhood Notice



- Subject Area
- 200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



0 5,000 10,000
Feet

Comprehensive Plan Amendment (CPA 18-02)
Revise properties located at 1003 Pine Street and
1000 Main Street from Medium Intensity Residential,
Office or Housing (MIROH) to Commercial (C)

Hello Neighbor,

My name is Ron Smits, owner of Nearly New Auto & Truck (formerly Smitty's Auto Mart). I am a lifelong resident of the city of Green Bay and a graduate of the class of 1980 Green Bay West High. I have been in business on Main St in Green Bay for over 30 years. Currently at 1000 Main St., next to PDQ car wash, corner of Main and Webster for the past 15 years.

Last year, I took steps to remodel my corner by replacing signage, tearing down some old shop space, replacing overhead doors and residing my building. I hope you noticed and like the change. A few years ago, I purchased the old Power Tool building at the corner of Main and Pine St. It was built in the 1920's and was used as a Power Tool business and warehousing for the past 50 years. The building is in pretty rough shape at this time and a bit of an eyesore for downtown Green Bay. My intentions are to raise the portion of the building along Webster Avenue and refurbish the remaining portion. I have included present pictures and a rendering of what the corner will look like when complete.

Through the City Planning process, it's procedure to reach out to other neighbors and inform them of the change. I hope you like what you see! It will definitely be a major improvement to Downtown Green Bay. If you have any feedback, please let me know. You can reach me direct at 920-621-3940 or my wife's email at rachelsmits@gmail.com.

You're invited to my office at 1000 Main St., Green Bay on Wednesday, June 27 from 5:00 – 7:00 p.m. if you are interested in a facility tour.

Thanks,

Ron & Rachel Smits



Franchise





Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Jessica Deal, Staff

AGENDA ITEM # O.2.

To amend the previously approved Conditional Use Permit to allow a car wash in a Community Center Commercial (C3) District, located at 1053 Velp Avenue, subject to the following conditions:

- a) Compliance with all of the regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit, including standard site plan review and approval.
- b) Hours of operation for the car wash shall start no earlier than 7:00 a.m. and end no later than 10:00 p.m. per the daytime hours as part of Chapter 27.203 Regulation of Noise, Public Peace and Good Order.
- c) All lighting shall be of the sharp cut-off variety and shall comply with the requirements of the Zoning Code.
- d) Retention of the existing east elevation façade transparency.
- e) Approval of a circulation plan and signage that permits one-way travel behind the subject building acceptable to the Zoning Administrator, City Traffic Engineer and the applicant. (July 9, 2018 meeting)

BACKGROUND

Primary Address: 1053 Velp Avenue

Aldersperson/District: Ald. Randy Scannell/7

Reason for Request: To amend the previous approval to relocate the proposed car wash on the southeast side of the existing building.

Subject Parcel Zoning and Land Use:

Subject Property: Community Center Commercial (C3).

The property currently includes an existing multi-tenant building with a convenience store and fuel Island.

Surrounding Zoning and Land Uses:

North: General Commercial (C1), General Industrial (GI), Light Industrial (LI)
Capital Credit Union/auto sales.

South: Low Density Residential (R1) Single- and two-family residences

East: Medium Density Residential (R2), vacant parcel, single-family residences

West: Community Center Commercial (C3)/ Low Density Residential (R1) vacant, single-family residences

Comprehensive Plan: The 2022 Smart Growth Green Bay Comprehensive Plan recommends commercial land uses on this parcel; the current use and proposed car wash would be consistent with the Plan.

Analysis: The site was approved for a Conditional Use Permit (CUP) to establish the convenience store with fuel islands in 2009. On Tuesday, May 15, 2018, the Common Council approved the request to place the car wash in an existing tenant space on the west end of the existing building. At the June 11, 2018, meeting the Plan Commission considered an amended CUP request to locate the proposed car wash on the east side of

the existing building. The item was tabled at the meeting to allow for input from the Fire Department. An email is attached within this agenda packet from the Fire Marshall's office, who are not opposed to the request.

The Planning staff maintains its current recommendation explained in our previous report below and is recommending denial of the request.

The current proposal is to construct a car wash within an existing tenant space on the southeast end of the building.

The applicant has indicated the following reasoning for the amendment:

"The original location was on the north end of my existing building it now proposed to be located on the south end of the building. The justification of relocation is cost for moving tenants from unit to unit and as the south end of the building is vacant this would be a better fit to proceed forward."

The north and south façade will be modified to provide for the overhead doors for the car wash but, the east façade will retain its current transparency. A copy of the site plan and building elevations are provided within this agenda packet.

Principal access for the car wash would come from the west off of Gray Street to enter the car wash. The access is provided through an easement via the adjoining corner parcel allowing for sufficient queuing for vehicles entering the car wash. As part to the original development, a residential buffer was provided along the southern property line and was intended to block light trespass coming from vehicle headlights.

The proposed change to add the car wash the southeast side of the building presents new issues that were not necessarily an issue on the west end of the building. The drive area for the car wash now runs the length of the building to access the car wash entry into the building on the south east corner of the building. The additional traffic and possible noise of the vehicles, traffic and any noise associated with the car wash are closer to the neighborhood.

The new placement also creates a pinch-point around the east side of the building where the distance between the building and the property line greatly narrows from the west and vehicles going east/west behind the building may be limited. In addition, at the southeast corner of the building there would not be sufficient room for vehicles to pass around a vehicle in the car wash lane thus, creating a potential bottle-neck at the corner of the building.

Although staff did recommended approval of the car wash use on the west side of the building, the southeast side relocation presents issues that are a deterrent to the site and traffic circulation, therefore, staff will be recommending denial of the request.

Ald. R. Scannell and adjacent property owners within 200 ft. of the subject area have been notified of the request. At the time this report was drafted, staff has not received any inquiries.

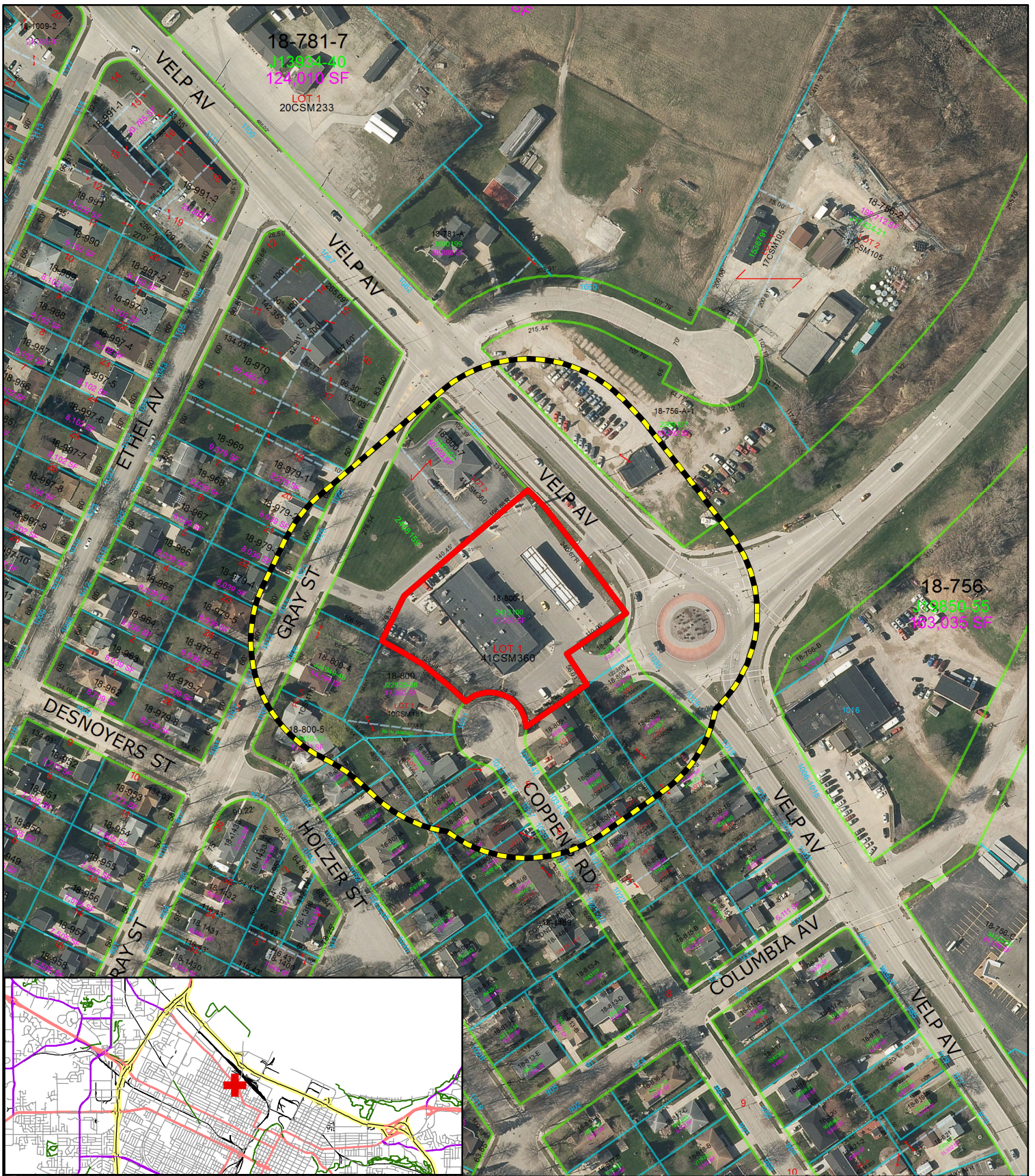
RECOMMENDATION

Denial of the request.

FISCAL IMPACT

ATTACHMENTS

1. ZPI8-11 letter
2. Site Plan - Amendment
3. Gabe Resp



Subject Area



200' Property Owner Notice



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Map prepared by PN

0 5,000 10,000
Feet

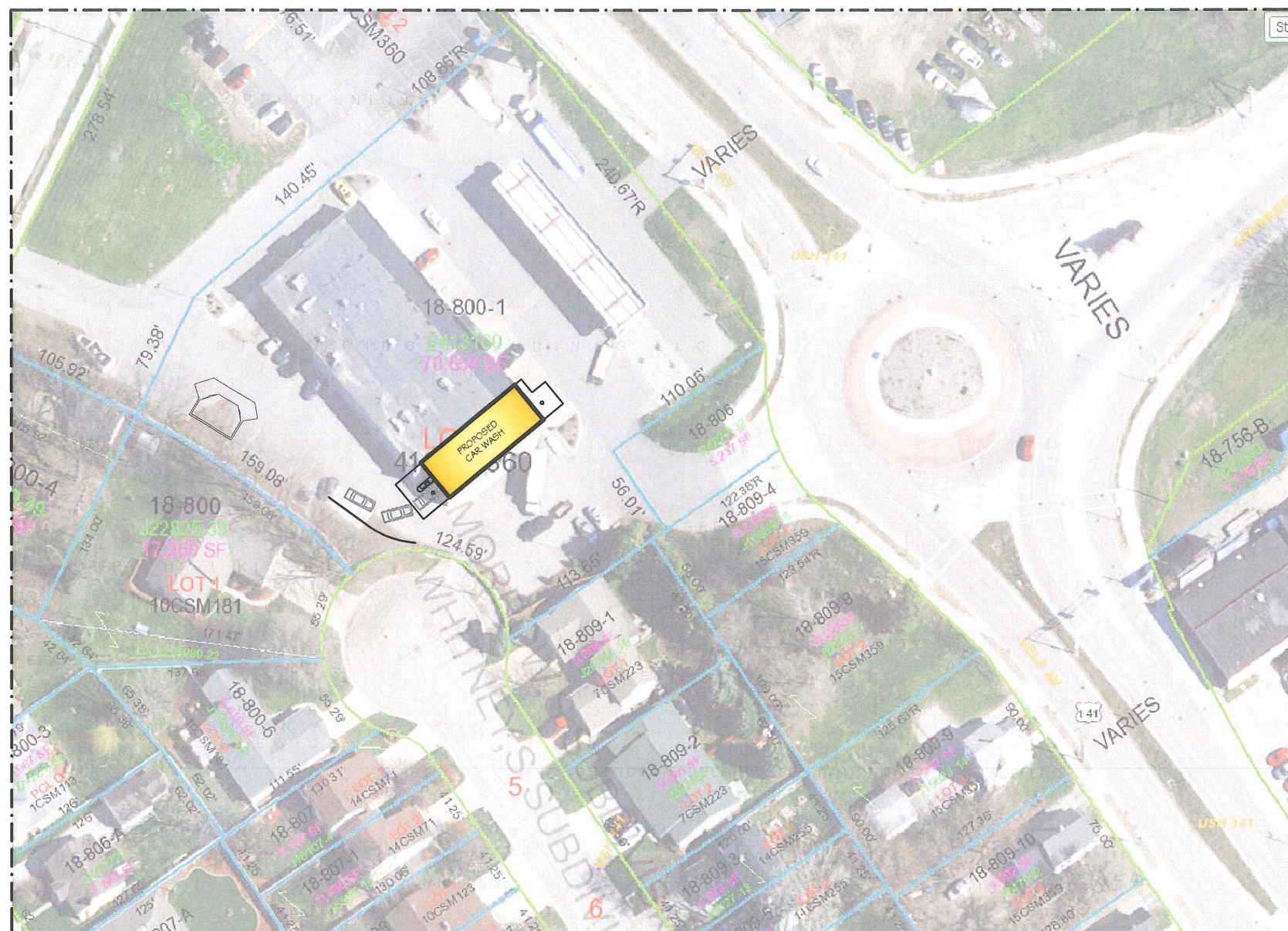
Zoning Petition (ZP 18-11) Conditional Use Permit (CUP) - 1053 Velp Avenue



BAYLAND BUILDINGS

P.O. BOX 13571 GREEN BAY, WI 54307
(920) 498-9300 FAX (920) 498-8033
www.baylandbuildings.com

DESIGN & BUILD GENERAL CONTRACTOR



CONCEPTUAL SITE PLAN

DISCLAIMER: THE SITE INFORMATION PROVIDED IS BASED ON SOURCES BELIEVED TO BE RELIABLE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. BAYLAND BUILDINGS INC. MAKES NO GAURANTE, WARRANTY, OR REPRESENTATION AS TO THE ACCURACY AND COMPLETENESS OF SUCH INFORMATION.

APPROVED

OWNERS SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____
(APPROVAL NOT VALID W/O SIGNATURE)

PROPOSED BUILDING FOR:
17-9803
WISCONSIN: COUNTY OF:

SCALE VERIFICATION

THIS BAR MEASURES 1" ON ORIGINAL.
ADJUST SCALE ACCORDINGLY.

NOTICE OF COPYRIGHT
THESE PLANS ARE COPYRIGHTED AND ARE SUBJECT TO COPYRIGHT PROTECTION AS AN "ARCHITECTURAL WORK" UNDER SEC. 102 OF THE COPYRIGHT ACT, 17 U.S.C. AS AMENDED (DECEMBER 1990) AND KNOW AS ARCHITECTURAL WORKS COPYRIGHT PROTECTION ACT OF 1990. THE PROTECTION INCLUDES BUT IS NOT LIMITED TO THE OVERALL FORM AS WELL AS THE ARRANGEMENT AND COMPOSITION OF SPACES AND ELEMENTS OF THE DESIGN. UNDER SUCH PROTECTION, UNAUTHORIZED USE OF THESE PLANS, WORK OR BUILDING REPRESENTED, CAN LEGALLY RESULT IN THE CESSATION OF CONSTRUCTION OR BUILDING BEING KEUED AND/OR MONETARY COMPENSATION TO BAYLAND BUILDINGS, INC.

JOB NUMBER: -

SALES REP:
TOM AMBROSIOUS
(920) 371-2544

DRAWN BY: DPO

DATE: 5-21-18

REVISIONS:

△	-	-

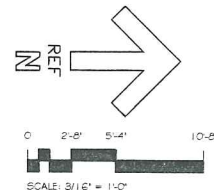
ISSUED FOR:

- ☒ PRELIMINARY
☐ BID SET
☐ CONSTRUCTION

SHEET



C1.0

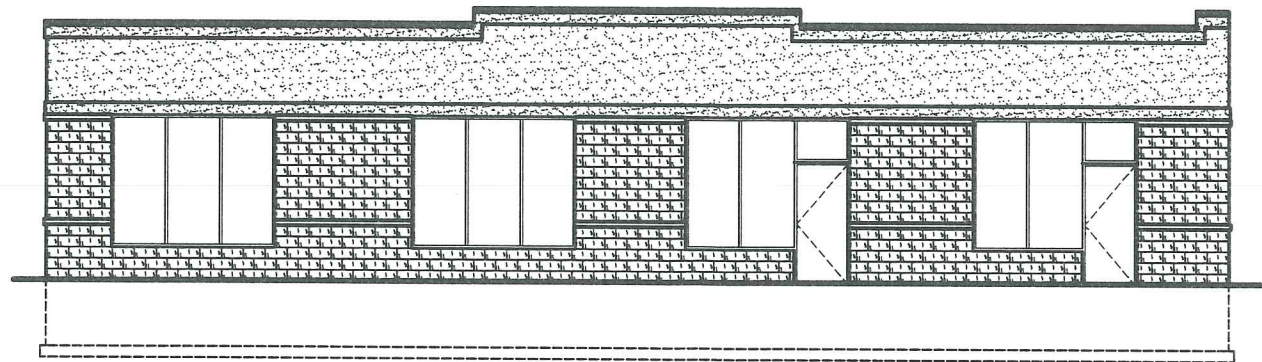




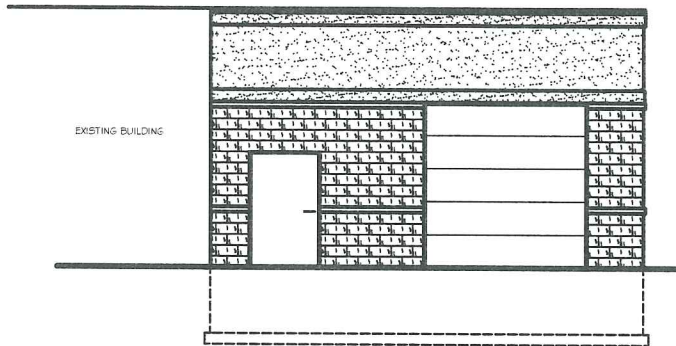
BAYLAND BUILDINGS

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(920) 498-9300 FAX (920) 498-3033
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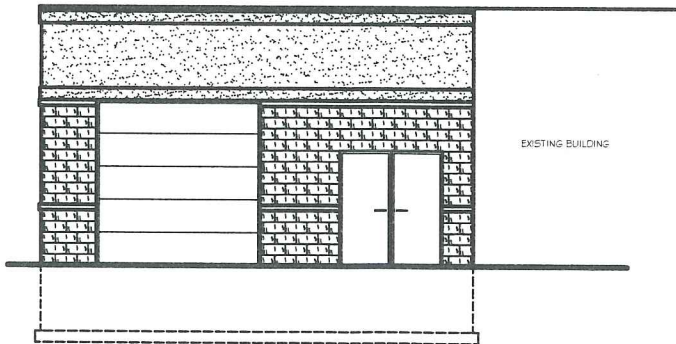
DESIGN & BUILD GENERAL CONTRACTOR



SOUTH ELEVATION



WEST ELEVATION



EAST ELEVATION

PROPOSED TENANT ALTERATION FOR:

17-9803

GREEN BAY, WISCONSIN; COUNTY OF: BROWN

SCALE VERIFICATION

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ADJUST SCALE ACCORDINGLY.



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OVERALL FORM AS WELL AS THE ARRANGEMENT AND COMPOSITION
OF SPACES AND ELEMENTS OF THE DESIGN. UNDER SUCH
PROTECTION, UNAUTHORIZED USE OF THESE PLANS, WORK OF
BUILDING REPRESENTED, CAN LEGALLY RESULT IN THE CESSATION
OF CONSTRUCTION OF BUILDINGS BEING DESIGNED AND/OR MONETARY
COMPENSATION TO BAYLAND BUILDINGS, INC.

JOB NUMBER:

SALES REP:

TOM AMBROSIOUS
(920) 371-2544

DRAWN BY:

DPO

DATE:

5-18-18

REVISIONS:



ISSUED FOR:

- ☐ PRELIMINARY
☐ BID SET
☒ CONSTRUCTION

SHEET

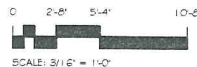
A1.1

APPROVED

OWNER'S SIGNATURE _____ DATE _____
SALES REPRESENTATIVE _____ DATE _____
(APPROVAL NOT VALID W/O SIGNATURE)

EXISTING CONDITIONS

FIELD VERIFY ALL DIMENSIONS,
ELEVATIONS, AND CONDITIONS
PRIOR TO CONSTRUCTION



SCALE: 3/16" = 1'-0"

Paul,

After reading your e-mail I drove by the site this morning on the way in to work. With an occupancy of this type (B-business strip mall) the 20 foot one way access around the back would not be an impediment to access for the fire department because of the occupancy types being utilized in the strip mall are B-Business. There are three driveways into the building site, the site contains a large asphalt parking lot around the majority of the building, and the building is one story with minimal square footage. With these types of occupancies because it's one story, a business type occupancy-no one sleeping in the building, and the square footage is not that big- the code states that the fire department must be able to park a fire apparatus near the building in the parking lot and get within all portions of the building with a 150 foot hose lay. With the existing and the proposed use site plan, the owner/developer would still be well within the parameters of the fire code for fire department building access with the proposed car wash because there is no significant change to the building footprint.

We require tighter access in apartment residential type occupancies, warehousing, large assembly occupancies, large square footage buildings, high rise buildings, and hospitals, CBRFs, nursing homes, schools, and big box stores because of the potential for high life loss/ high property value loss. In Green Bay we average about three to five apartment building fires a year. That's why you always see me advocating fire department access and sprinkler systems in the new apartment building complex developments.

Thanks for keeping our department in mind, but the proposed development with the car wash would not restrict our access enough to kick in any of codes out Chapter Five *Fire Service Features* in the Fire Code.

Captain Joe Gabe IAAI-CFI
Fire Marshal's Office
Green Bay Metro Fire Department
Phone-(920)448-3289
Fax-(920)448-3281



From: Paul Neumeyer
Sent: Wednesday, June 13, 2018 2:43 PM
To: Joe Gabe
Subject: 1053 Velp Avenue - Proposed Car Wash

Joe:

We received a request for a Conditional Use Permit (CUP) to place a single bay car wash on the southeast corner of the existing convenience store at 1053 Velp Avenue. The request was before the Plan Commission on Monday, June 11, 2018 and was recommended for denial by our staff due limited

circulation around the building, see attached site plan. The Plan Commission tabled the item and requested an opinion from the Green Bay Fire Department regarding access around the building. At the meeting, I stated that it has been past practice to maintain approximately 20 feet around the building for access for police, fire and rescue. The applicant is suggesting that they would retain the approximate 20 foot drive aisle as a one-way drive exiting towards the east; I would suggest that access should be maintained in both directions.

Could you please provide comments on the attached site plan at your earliest convenience.

Thanks!

Paul Neumeyer

Zoning Administrator
City of Green Bay Department of
Community and Economic Development
100 North Jefferson St., Room 403
Green Bay, WI 54301-5026
paulne@greenbaywi.gov
920.448.3405
www.greenbaywi.gov





Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.3.

To authorize a Conditional Use Permit (CUP) for a two-family home in a Low Density Residential (RI) District at 891 Howard Street, subject to the following conditions:

- Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit.
- Compliance with the applicable Uniform Dwelling Code (UDC) building requirements related to a two-family dwelling. (July 9, 2018 meeting)

BACKGROUND

Primary Address: 891 Howard Street

Alderson/District: Ald. Brian Johnson/9

Reason for Request: To re-establish a discontinued nonconforming two-family use.

Subject Parcel Zoning and Land Use:

Low-Density Residential (RI)
Vacant three-family residential home

Surrounding Zoning and Land Uses:

North: Low-Density Residential (RI); single- and two-family homes

South: Low Density Residential (RI) Single- and two-family homes

East: Low-Density Residential (RI); single- and two-family homes

West: Low-Density Residential (RI); single- and two-family homes

Comprehensive Plan: The 2022 Smart Growth Green Bay Comprehensive Plan recommends low-density residential land uses on this parcel. While Ch. 66.1001 Wis. Stats. does not specifically require Conditional Uses to meet consistency requirements, the proposed Conditional Use Permit is consistent with the Comprehensive Plan. The proposed use of the subject property is compatible to and consistent with surrounding land uses.

Analysis: The subject property is an existing 6,068 sq. ft. parcel located near the intersection of Hazel Street and Howard Street. The lot contains an existing two story, three-family structure. This structure was in disrepair. The current property owner is bringing the site back into compliance, including building repairs, driveway work, and the addition of a garage. They are also converting it from a three-unit to a two-unit. A variance from the Board of Appeals was granted for over 50 percent impervious surface.

A Conditional Use Permit (CUP) is required to re-establish the two-family use in this zoning district as the property has been vacant for greater than 12 months. There will be two garage parking spots, as well as two

surface spots, meeting the minimum parking requirement for a two-family use.

Staff supports the CUP request. This property has historically been used as a two- or three-family home and the investment the new owners have made will make a positive aesthetic impact. A neighborhood analysis within 300 ft. (as dictated by the Municipal Code) shows that 26 percent of properties were two-family units (nine total) or multi-family units (four total). The establishment of the subject property as a two-family home would not have a negative impact on the neighborhood.

Ald. B. Johnson, Seymour Park Neighborhood Association and surrounding property owners (within 200 ft.) have been notified of the request. As of the drafting of this report, staff has not received any objections.

RECOMMENDATION

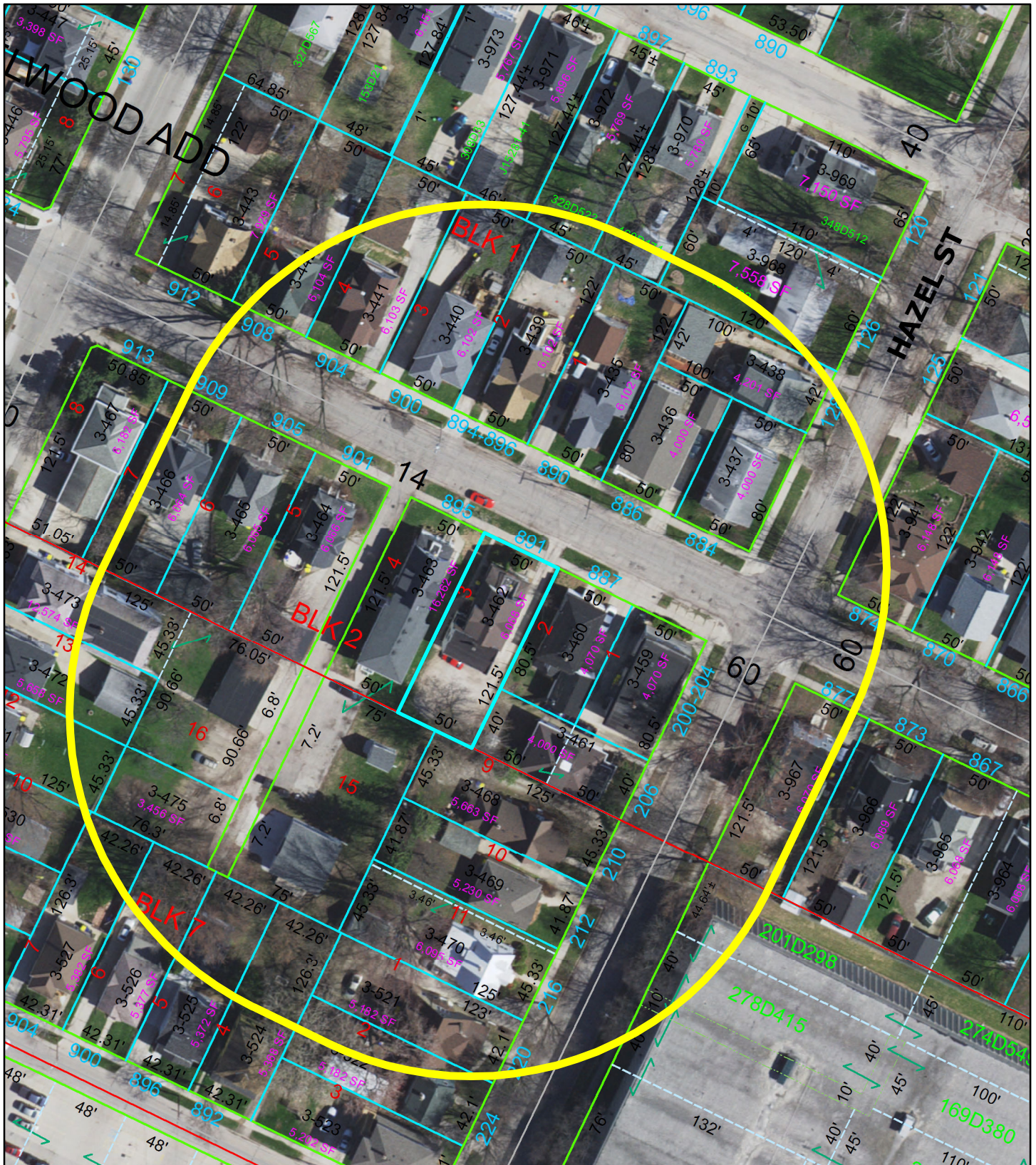
Approval of the request to authorize a CUP for two-family residential use within the Low Density Residential (RI) District at 891 Howard Street, subject to the following conditions:

- a. Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit.
- b. Compliance with the applicable Uniform Dwelling Code (UDC) building requirements related to a two-family dwelling.

FISCAL IMPACT

ATTACHMENTS

1. ZP 18-17 Map
2. ZP 18-17 Applicant's Site Plan



**(ZP 18-17) Conditional Use Permit
for a Two-Family Use in Low Density Residential (R1)
891 Howard Street**

0 20 40 80 Feet



- Subject Parcel
- Notification Area



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 6.22.18 22 Jun 2018 X:\Planning\City\DATA_GIS\CityActions\ZP 18-15 Map.mxd

1/16" SCALE

N

891 & 891 1/2
HOWARD ST.

sidewalk

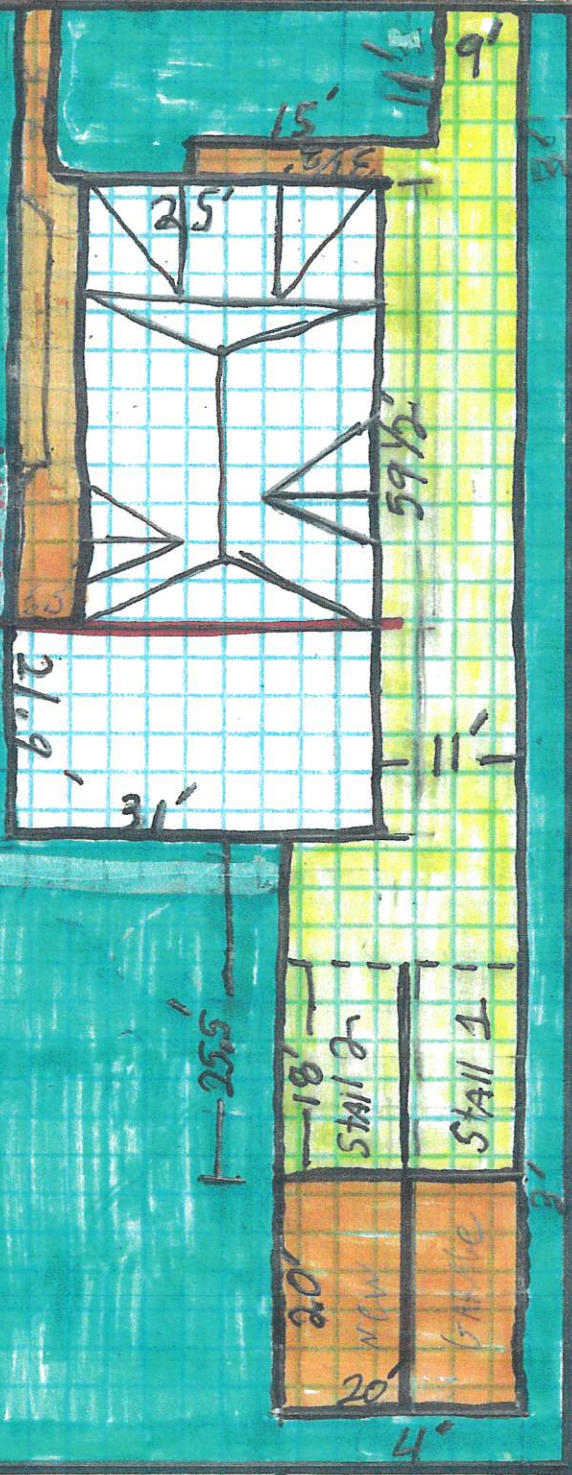
6'

36'

W

121.5

Fire wall



72'

E

50'

S



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # O.4.

To amend the previously approved Conditional Use Permit for a shelter facility in an Office/Residential (OR) District located at 1660 Christiana Street, subject to the following conditions:

- Affected Tax Parcels are combined into one Tax Parcel.
- The capacity of facility is limited to 27 bedrooms and there shall be no expansion of the use without Plan Commission review and approval.
- Compliance with the former program statement and operating plan.
- A site plan is submitted and approved by staff as part of the standard site plan review. (July 9, 2018 meeting)

BACKGROUND

Reason for Request: To amend the CUP to allow for the current shelter to consolidate adjacent parcels and for an expansion of the facility.

Surrounding Zoning and Land Uses:

Subject Property: Varied Density Residential (R3) – Single/two and multi-family uses/homeless shelter

North: Varied Density Residential (R3)	Multi-family uses
South: Office/Residential (OR)	Multi-family uses
East: General Commercial (C1)	Car Wash
West: Office/Residential (OR)	Office uses

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Medium Intensity Retail Office Housing (MIROH). A previous Comprehensive Plan amendment was completed for this area under CPA 14-02 in 2014.

Consistency Analysis: The proposed rezoning and Conditional Use Permit are compliant and not contradictory to the applicable recommended policy and the future land use map.

Report: The request will allow for an existing emergency homeless shelter to expand to include the following parcels: 6-374, 6-344, 6-345, 6-371 as part of the use at 1660 Christiana Street. The former assisted living facility at 1676 Christiana Street and former single-family home at 1667 Shawano Avenue will become part of the House of Hope campus. The entire campus will be comprised of approximately 62,363 sq. ft. or 1.43 acres. Access will remain off of Christiana with a secondary access and parking lot off of Shawano Avenue. A copy of the proposed site plan is attached within this agenda packet.

In 2014, a rezoning and Conditional Use Permit (CUP) were approved for the original House of Hope location at 1660 Christiana Street. House of Hope is an emergency shelter that provides shelter for homeless mothers between the ages of 18 and 24 and their children. A revised program statement/operating plan is submitted within this agenda detailing the current use. The CUP will allow the shelter to expand and provide more beds and programming space. A copy of an email from the applicant is attached within this

agenda.

The subject area is just outside the Planned Unit Development (PUD) for St. Mary's Hospital. The former amendment to the future land use recommendation to MIROH allowed periphery uses to complement uses within the hospital corridor. The permitted uses also provide a transitional area between commercial and proposed public uses to the west. East of the subject area is the tail end of a commercial corridor at Shawano Avenue and Military Avenue. Along the south side of Shawano Avenue the MIROH land uses provides compatibility with the commercial portion along the same side of the street and is compatible with the higher density residential south of the site. The proposed CUP amendment contributes to and is consistent with the the future land uses in the immediate area.

Ald. J. VanderLeest and adjacent property owners have been notified of the request. As of the drafting of this report, staff has received no objections or calls regarding this request.

RECOMMENDATION

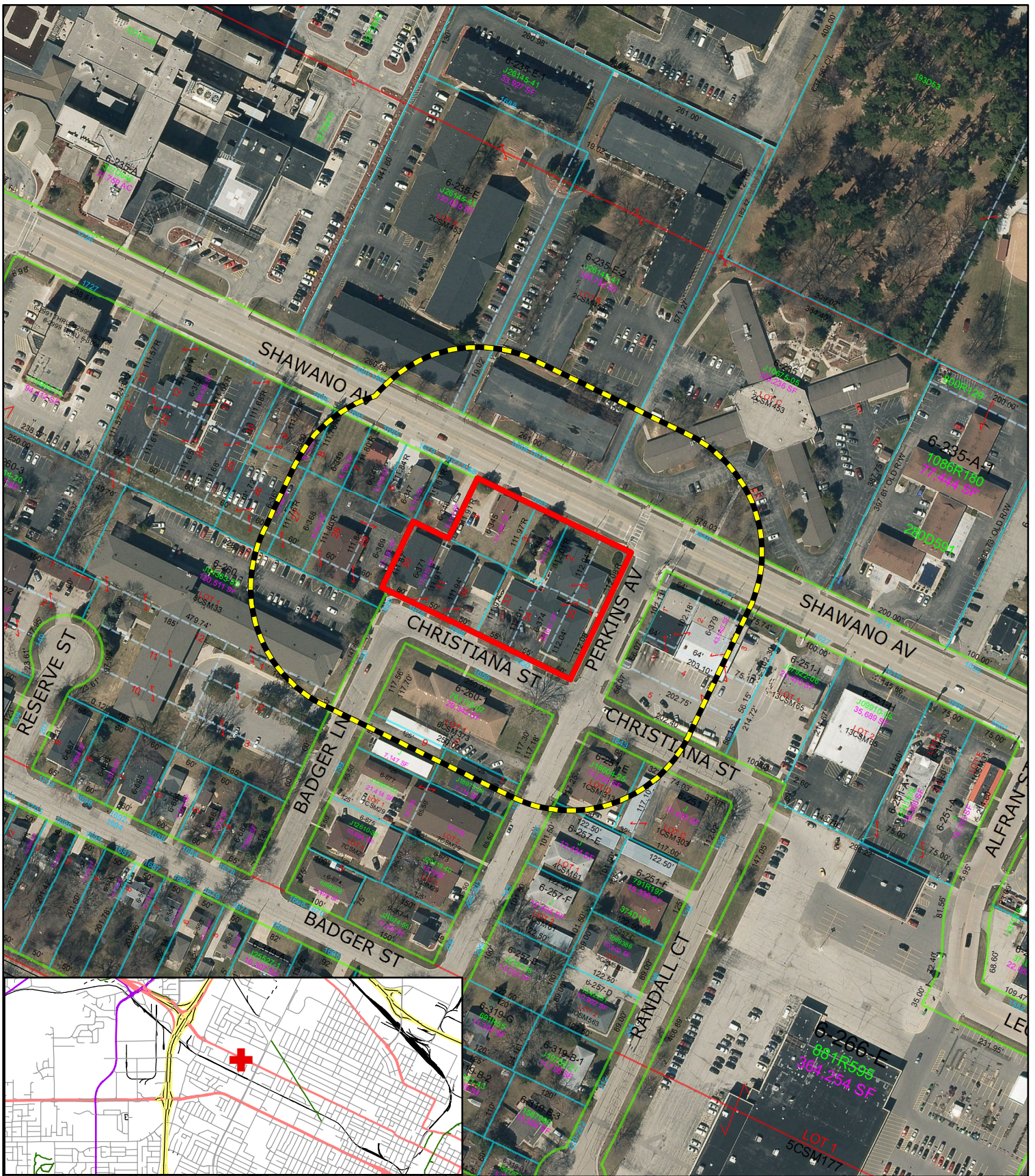
Approval of the request, subject to:

- a. Affected Tax Parcels are combined into one Tax Parcel.
 - b. The capacity of facility is limited to 27 bedrooms and there shall be no expansion of the use without Plan Commission review and approval.
- c. Compliance with the former program statement and operating plan.
 - d. A site plan is submitted and approved by staff as part of the standard site plan review.

FISCAL IMPACT

ATTACHMENTS

1. ZPI8-18 letter
2. Site Plan
3. Updated Info House of Hope
4. House of Hope Description



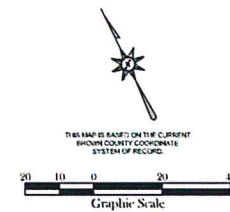
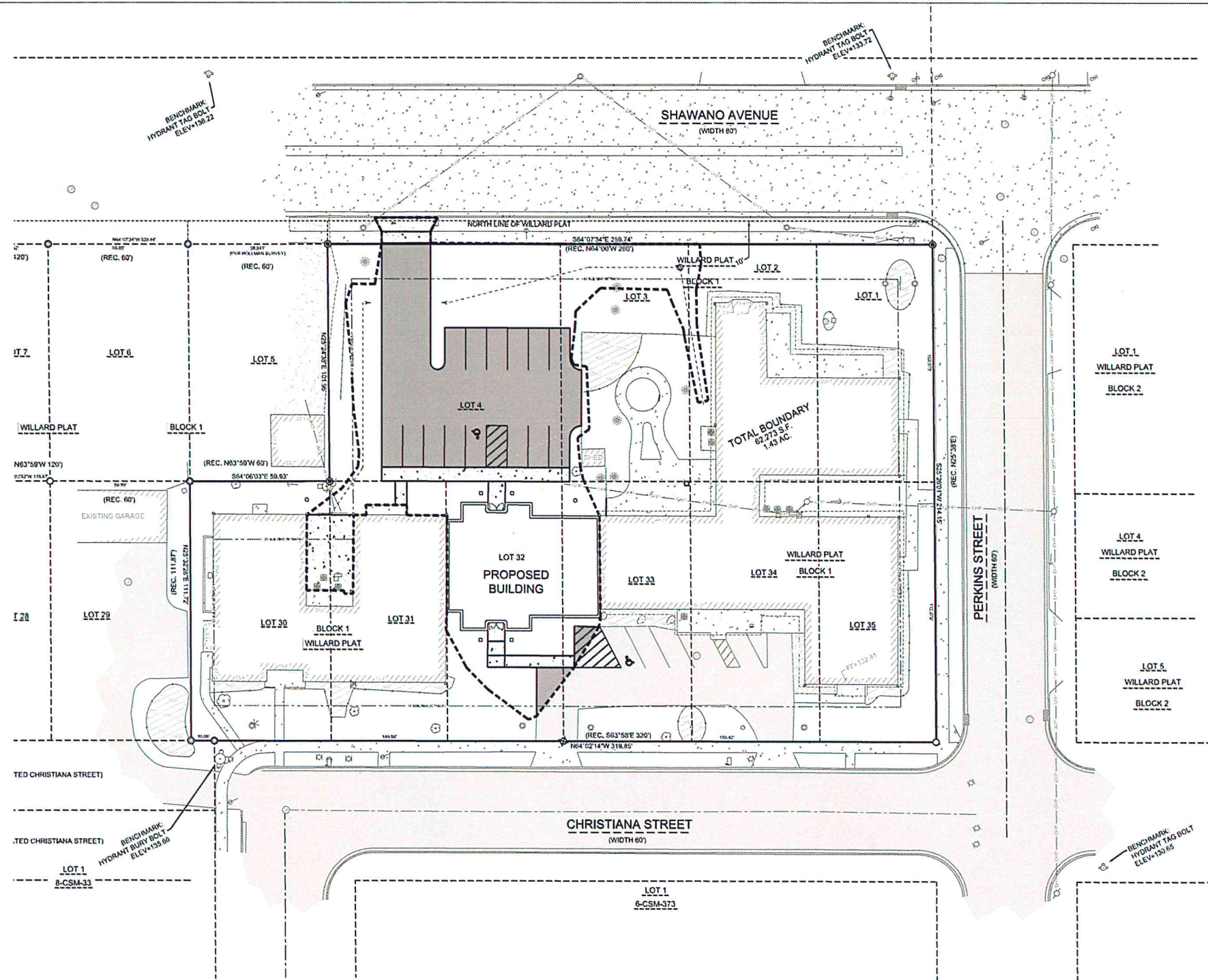
- Subject Area
- 200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



0 5,000 10,000
Feet

Zoning Petition (ZP 18-18)
Proposed Conditional Use Permit (CUP) Amendment -
1660 Christiana Street



MACH IV
ENGINEERING • SURVEYING • ENVIRONMENTAL

2260 Salschelder Court Green Bay, WI 54313
PH: 920-569-5765; Fax: 920-569-5767
www.mach-iv.com
Project Number: 1521-01-18

ADDITION AND RENOVATION
HOUSE OF HOPE
GREEN BAY, WI



SITE PLAN

DATE	NOV 11, 2018
SCALE	AS SHOWN
PROJECT NO.	C2.0

Good Afternoon Paul,

Thank you for reaching out. Our programming and the population we serve remains the same. When we first began this project, we were going to build onto our current facility in order to utilize the shelter bedrooms as bedrooms instead of storage spaces or beds. The building next to us became available and has two basements for storage. Economically, it was the best decision. It also allows for 7 more shelter bedrooms. We would have had 20 shelter bedrooms with the original plan. This plan will create 27 bedrooms.

Each year, about 70% of those we serve in shelter are actually children under the age of 5. Because we aren't sure if the moms and kids who move in will be just a pregnant mom or a mother with three children, we have a hard time coming up with an exact number to expect at any given time. I would say that the range could be from 40 to 75 people at any one time. The breakdown would be 27 or less moms and however many children they have.

When we are not full and have no waiting list, we plan to offer shelter rooms to moms who are slightly older than 24 and youth under age 21 without kids.

Please let me know if you have more questions.

Thank you,

Shannon

Shannon Wienandt, Director
House of Hope Green Bay, Inc.
1660 Christiana Street
Green Bay, WI 54303
920-884-6740
www.houseofhopegb.org



Community Need Addressed

The House of Hope is one of only two emergency shelters available for homeless children in Brown County. Both shelters have a waiting list. Statistically, we know that 65% of teen moms were sexually assaulted as children, 80% grew up in poverty and less than 25% graduate high school. Most likely, teens who become pregnant will have another child within 18-24 months of their first. The women who enter our program come from transient and unsafe living situations with backgrounds of generational poverty. Consequences of this history are a lack of high school education, little or no work experience or job skills, and a significant history of sexual and physical abuse. In Brown County, one in five children under the age of five is living in poverty. We serve that population to the best of our ability and do all we can to provide them with a healthy environment and connect them with community options that will help them thrive. House of Hope provides a safe and supportive place where young women and their children can grow and thrive as they become independent and move themselves out of poverty.

Organizational Mission and Vision

House of Hope will provide a safe, supportive place where young mothers learn to become competent adults and independent, successful parents. House of Hope will eliminate barriers to success and create healthy families who will go on to live and thrive in a nurturing and stable environment.

Program

Integral and unique, House of Hope programming is tailored specifically to young mothers and their children. These women are at a crucial age where our services can help them turn their life around and live independently. House of Hope targets homeless pregnant and/or parenting young women between the ages of 18 and 24, and their children.

The need for our program is reinforced every year by the number of teen pregnancies and high school drop-outs in our community each year. We specialize in identifying and addressing the needs of pregnant young mothers who have received little or no prenatal care before their stay at House of Hope. We have established a good working relationship with Child Protection Services and Probation/Parole, to help families remain intact and on the right track. We have on-site counseling services for mothers suffering from significant mental health issues and for those suffering the emotional side effects from couch-surfing, eviction, abuse, and abandonment, all with their children in tow.

House of Hope is the only program that specifically provides emergency shelter services relative to the intense needs of this population and implements a program leading toward systemic change. Referrals come from school teachers, other shelters and homeless providers, the Crisis Center, and Brown County Human Services. We also receive referrals directly from probation and parole officers and Child Protective Services case managers. Potential residents may refer themselves and have often been recommended to this program by a previous resident or a friend or family member of a previous resident.

House of Hope provides a structured environment for hands-on and class-based life skills training. We have on-site and awake staff in the shelter 24-hours a day, seven days a week. We work side by side with these young moms on basic living skills such as meal planning, career readiness, budgeting, time management, health and hygiene, bedtime routines, positive parenting, and more. House of Hope provides an on-site GED program complete with tutoring, childcare, transportation to the exam site, and funding for tests. We require residents to participate in structured case management services to identify their individual needs and goals related to parenting, formal education, and employment during their stay. We also offer programming after residents move out of the shelter. They can return for our services or just to have a positive support system that will keep them moving forward with their goals. House of Hope also offers financial assistance to past residents who move into their own apartment in the form of rent, utilities, household items, work clothing, diapers, and food until they are stable.

Collaboration

House of Hope collaborates with and utilizes available community resources to provide specific assistance to our residents. Partners who provide on-site services to eliminate transportation and financial barriers include: Outreach HealthCare for medical needs and health education for residents and for past residents up to one year after they completed our program; Catholic Charities' Financial Literacy program; Rent Smart, a renter's education course; Fair Housing Council for a fair housing seminar; Golden House for a domestic violence education program.

In addition, we provide transportation to various community resources. We have developed collaborations with dental clinics, health care appointments, Birth to Three, Healthy Families, Encompas, Libertas, Salvation Army, and UW-Extension who provide programs to serve our residents. We provide access to programs and services such as the Children's Museum, educational institutions, counseling services, YMCA, the Family Literacy Program for GED tutoring, Howe Family Resource Center, Birthing and Infant Care Classes, YWCA, child care services, the library, spiritual services/places of worship, Saint Vincent de Paul, the Job Center, and many more. We are also continuing our partnership with the SOFT program to assist in providing shelter and services to the hard-to-serve population. These community resources are crucial and important for the young women we serve. We connect them with area organizations so they can build an extended support network and gain the freedom to successfully navigate all of the positive opportunities for themselves and their children in this community.

Through our collaboration with the MORE program, Outreach Healthcare provides an opportunity every Thursday where mothers and children who are in our program and who have moved out within one year can have access to prescriptions, physicals, and vaccinations. Most children who come to us are not up to date with their immunizations and through this partnership we ensure they receive the proper vaccinations. We also provide transportation and coordination of prenatal care and birthing classes for mothers who stay here. The LIFE Study states that the percentage of births in Brown County where mothers had obtained first trimester prenatal care was down from previous years and lower than nearby metropolitan counties. We also provide access to dental care by partnering with local dentists and the N.E.W. Community Clinic to ensure residents have transportation to appointments and childcare.

During 2013 we began a new initiative to house our clients by providing rent and utility assistance until they are stably housed through a government grant. This has enabled House of Hope to serve additional clients and free up rooms for young women on the waiting list to move into. We feel that this was a gap in services that we were able to decrease. If it goes well, House of Hope will plan to increase the number of participants we work with in this capacity annually.

Outputs

2013 Output	# offered	# participants
Phone Intakes Completed	232 phone intakes	232
Total Number of Shelter Nights Provided	7164 nights	53 adults & 61 children
After Care Program	Always Available	40 adults
Parenting Education	18 courses	58
Budget Counseling	52 classes	48
GED Tutoring	24 sessions	52
Domestic Violence/Mental Health Education	19 sessions	73
Nutrition Education	11 seminars	50
Fair Housing	1 seminar	6
Individual Counseling	27 weeks	66
Renter's Education	4 classes	18
Child/Baby Items Distributed	1373 items	49
Adult Clothing Items Distributed	1384 items	38
Household Items Distributed	1092 items	44
Hygiene Items Distributed	1426 items	49
Laundry Soap Distributed	4558 oz	29
Diapers Distributed	11,455 diapers	44
Wet Wipes Distributed	20,423 wet wipes	46

Outcomes

Reporting period October 1, 2012 – September 30, 2013 (our fiscal year)

Outcome # 1: Residents will enter safe, stable housing at the time of exit.

Indicator #1: Residents who moved into their own apartment or moved into stable homes with family.			
	# participants measured	# successful	% successful
2006	30	16	55%
2007	32	22	69%
2008	43	32	74%
2009	51	32	76%
2010	55	41	75%
2011	47	32	68%
2012	42	29	88%
2013	49	36	73%
Comments / Changes: House of Hope utilizes a discharge summary, which includes information on where residents are discharging to. Residents moved into safe, stable housing at exit by securing their own apartment, moving into transitional housing programs, and moving into a stable living situation with friends and/or family. Of the 13 who did not obtain safe, stable housing at the time of exit: five were exited from the program due to physical or verbal altercations, six chose to move into unstable homes with friends and/or family, and two entered other homeless shelters because they both discontinued parenting their children.			

Outcome # 2: Residents will increase their formal education

Indicator #1: Residents who did not have their high school diploma will attend and/or graduate high school or will have entered a GED program, completed GED tests, and/or received their General Education Diploma.

	# participants measured	# successful	% successful
2006	22	13	59%
2007	16	12	75%
2008	21	18	85%
2009	30	26	90%
2010	29	25	86%
2011	24	21	87%
2012	18	16	88%
2013	26	25	95%

Comments / Changes: House of Hope utilizes a weekly case plan to track individual resident goals, this includes information on educational progress. Residents increased their formal education, 20 enrolled in GED programming and 9 obtained their GED or began testing. Of the 21 residents who had their diplomas, five enrolled in post secondary education. Five residents earned their GED in the fall of 2013.

Outcome # 3: Residents will increase/maintain employment and/or household income.

Indicator #1: Residents who obtained employment, had an increase in hourly wage/hours worked, enrolled in an Employment and Training Program, received WIC, received Child Support, received TANF payments and/or benefits (such as financial assistance, Foodshare, Medical Assistance, and BadgerCare).

	# participants measured	# successful	% successful
2006	33	18	55%
2007	32	23	72%
2008	43	24	62%
2009	51	39	76%
2010	55	39	71%
2011	47	31	66%
2012	42	32	76%
2013	48	46	96%

Comments / Changes: House of Hope utilizes a weekly case plan to track individual resident goals, this includes information on employment progress. Clients obtained employment, maintained the employment that they had at entry, and/or participated in W2, FSET, TANF, and/or DVR services. Of those who did not, all stayed less than 14 days and had significant barriers that we were working to address and which hindered their ability to secure and maintain employment including significant alcohol and/or drug issues (AODA) and/or mental health issues.

Outcome # 4: Residents will demonstrate an increase in Life Skills Education.

Indicator #1: Residents actively participated in one or more parenting education activities.

	# participants measured	# successful	% successful
2006	33	17	52%
2007	32	23	72%
2008	43	41	96%
2009	51	46	90%
2010	52	43	83%
2011	47	39	83%
2012	42	35	83%
2013	48	41	85%

Comments / Changes: House of Hope utilizes a weekly case plan to track individual resident goals, this includes information on educational progress. Residents completed parenting education classes, worked individually with the Life Skills Coordinator on parenting tasks, and had individual parenting workers including Healthy Families workers, PCC workers, Public Health Nurses, Birth to Three workers, and CPS assigned parenting workers. Of the seven who did not complete this component, all stayed less than 20 days.

Indicator #2: Residents will actively participate in one or more life skills educational activity.

	# participants measured	# successful	% successful
2006	33	16	48%
2007	32	25	78%
2008	43	38	88%
2009	51	51	100%
2010	55	52	95%
2011	47	43	91%
2012	42	40	95%
2013	48	46	96%

Comments / Changes: House of Hope utilizes a weekly case plan to track individual resident goals; this includes information on educational progress. Choices included domestic violence education, mental health education, family activity night, nutrition education, family art projects, budgeting, family field trips, fair housing education, playgroups, rental education, nutrition class, and child development education. The two who did not participate had very short stays.



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # O.5.

To amend the previously approved Conditional Use Permit for a shelter facility in an Office/Residential (OR) District located at 411 St. John Street to permit a temporary summer shelter use, subject to the following conditions:

- a. The temporary COTS emergency homeless shelter is limited to the former St. John's School gym located at 411 St. John Street (Tax Parcel No. 13-106) through October 2018. Hours of operation are limited to 9 pm to 6:30 am and no residential occupancy shall be permitted on the second floor of the structure.
 - b. If the temporary emergency facility use at 411 St. John Street is discontinued, the operation is dissolved, or if the Green Bay Catholic Diocese of Green Bay no longer manages the facility, the use shall terminate immediately. The use/operation shall not be renewed or reestablished without the Plan Commission and City Council review and approval.
 - c. At the discretion of the Common Council, Plan Commission, or the Planning Director a review may be required by the Plan Commission and Common Council to ensure compliance with this conditional use permit and identify any areas of concerns with the temporary emergency homeless shelter including but not limited to: Police calls, other documented safety concerns and inadequate facilities.
 - d. Sex offenders required to register under §301.45, Wis. Stats., are prohibited from any stay at the facility.
 - e. A mandatory background check for all shelter residents is required.
 - f. St. John the Evangelist Homeless Shelter staff shall maintain a history of residence during the temporary use.
 - g. A site plan is submitted and approved in compliance with Chapter 13-1700 Green Bay Zoning Code.
 - h. Approved building plans shall be made available to staff and available on site.
- (July 9, 2018 meeting)

BACKGROUND

Reason for Request: To authorize a temporary emergency shelter facility during the summer/fall months through October 2018.

Existing Land Use: The subject property has been occupied as the St. John's Homeless Shelter dating back to the mid-2000s. St. John's Church is east of the site and St. John's Park is south of the site. West of the site is the Transformation House, Inc., a faith based boarding house. Other commercial uses are located north of the site.

Surrounding Zoning and Land Uses: Subject Property OR – Office/Residential, vacant

North: Office/Residential (OR)	Office uses
South: Public Institutional (PI)	St. John Park
East: Office/Residential (OR)	Office uses
West: Office/Residential (OR)	Office uses/higher density residential

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Downtown land uses.

Consistency Analysis: The proposed use of the subject property is compatible with and is not contradictory to the applicable recommended policy and the future land use map.

Analysis: The existing site has been the past location of the Churches Offering Temporary Shelter (COTS) program and more recently under the direction of the St. John the Evangelist Homeless Shelter. As part of the past CUP approval, the shelter has completed building remodeling to the existing facility including additional bathroom facilities to meet the capacity of the building to house its guests. As part of the remodeling, an amended CUP was received in 2013 (ZP 13-03) to increase the capacity of the shelter from 64 to 84 guests. This is considered the maximum capacity based on the structure and the limits of the shelter staff's to serve the current homeless population.

Currently the shelter is under a CUP that permits a temporary emergency shelter facility seasonally from November 1 to April 30 from 5:00 p.m. to 9 a.m., 7 days a week. The current CUP is set to expire on November 1, 2018 but, is independent of this request at this time. The homeless shelter is an emergency facility that may handle overflow from other homeless shelters.

As detailed in the attached letter from the applicant, the shelter experienced guests that remained homeless after the temporary shelter has closed for the winter season. There has been an effort to house these individuals in other church facilities in the metropolitan area. It came to the attention of the Fire Marshall, who has some cross-jurisdictional authority, that the sleeping arrangements did not meet fire code at these church sites.

As a result, after meeting with St. Johns Shelter representatives and city staff, it was recommended that possibly St. Johns Homeless Shelter could open in the summer/fall months to service individuals who are found homeless. A letter of support for the temporary shelter has been provided by the Green Bay Police Department as well as from the Fire Marshall's office of the Green Bay Fire Department, both are attached within this agenda.

The current site is an approved facility to house residents under their previous CUP approval. The shelter would only operate within the gym portion of the building and its operation would be very similar to the original COTS program. The full building would not be utilized and the second floor of the structure would not be used to house guests.

Planning staff is recommending approval of the amended short-term use with conditions. Ald. R. Scannell, Navarino and Astor Neighborhood Associations, Howe Elementary and affected and adjacent property owners within 200 ft. of the subject area have been noticed of the request.

RECOMMENDATION

Approval of the request, subject to:

- a. A maximum 30 bed/cots temporary emergency homeless shelter located in the former St. John's School gym only located at 411 St. John Street (Tax Parcel No. 13-106) through October 2018. Hours of operation are limited to 9 pm to 6:30 am and no residential occupancy shall be permitted on the second floor of the structure.
- b. If the temporary emergency facility use at 411 St. John Street is discontinued, the operation is dissolved, or if the Green Bay Catholic Diocese of Green Bay no longer manages the facility, the use shall terminate immediately. The use/operation shall not be renewed or reestablished without the Plan Commission and City Council review and approval.
- c. At the discretion of the Common Council, Plan Commission, or the Planning Director a review may be

required by the Plan Commission and Common Council to ensure compliance with this conditional use permit and identify any areas of concerns with the temporary emergency homeless shelter including but not limited to: Police calls, other documented safety concerns and inadequate facilities.

d. Sex offenders required to register under §301.45, Wis. Stats., are prohibited from any stay at the facility.

e. A mandatory background check for all shelter residents is required.

f. St. John the Evangelist Homeless Shelter staff shall maintain a history of residence during the temporary use.

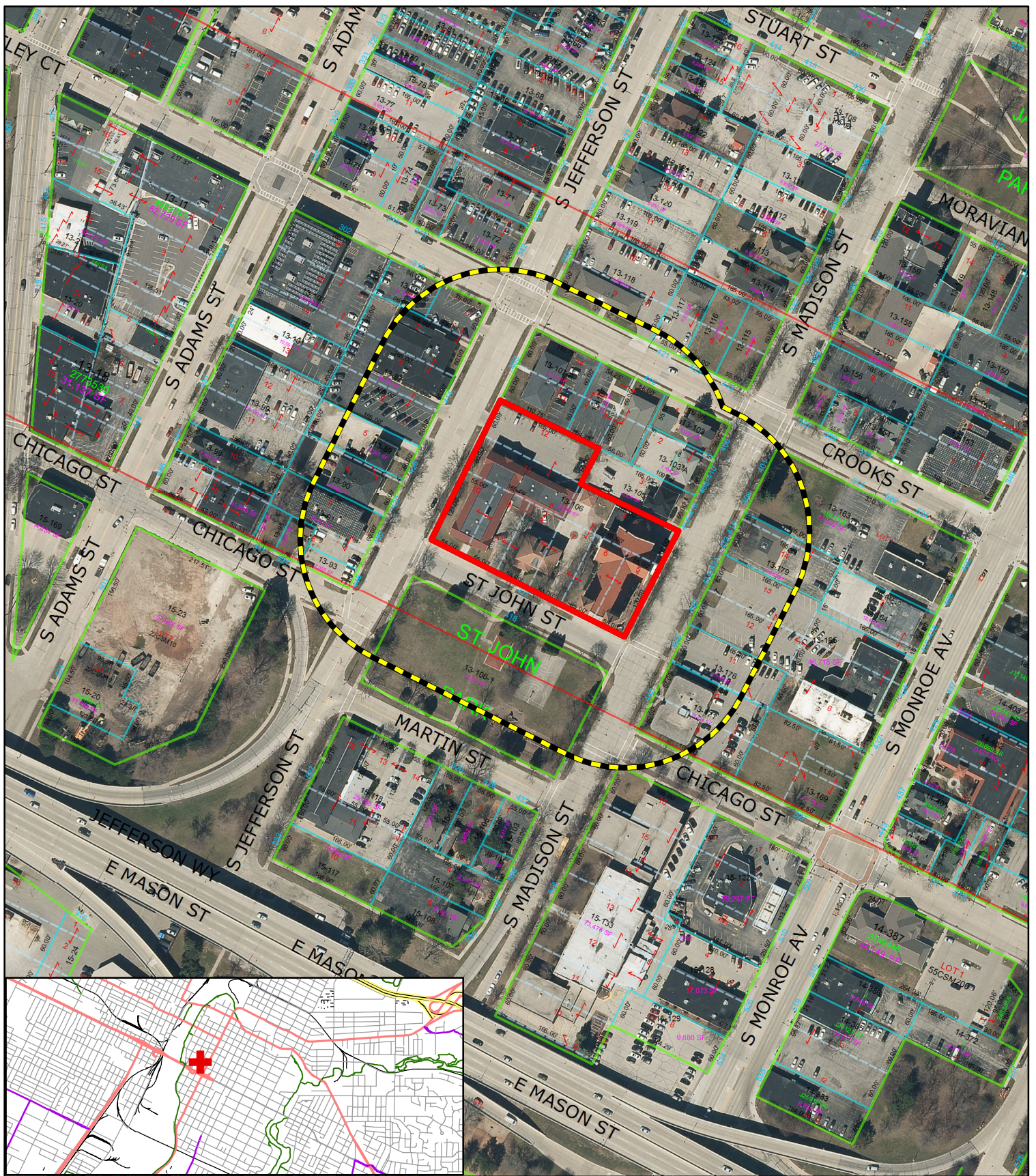
g. A site plan is submitted and approved in compliance with Chapter 13-1700 Green Bay Zoning Code.

h. Approved building plans shall be made available to staff and available on site.

FISCAL IMPACT

ATTACHMENTS

1. ZPI8-19 letter
2. SJEHS COTS Letter
3. COTS Proposed Floor Plan- SJEHS
4. PD Letter for COTS
5. GBFD JG Letter



Subject Area



200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



0 5,000 10,000
Feet

Zoning Petition (ZP 18-19)
Proposed Conditional Use Permit (CUP) Amendment -
411 St. John Street



June 14, 2018

Green Bay Plan Commission
Attn: Mr. Paul Neumeyer
305 E. Walnut Street; Suite 320
Green Bay, WI 54301

Dear Mr. Neumeyer,

As you know, over 1,600 individuals experience homelessness in Brown County each year. St. John the Evangelist Homeless Shelter, as one piece in the continuum of care, serves 400 of these individuals with temporary, emergency shelter each winter from November 1st-April 30th between the hours of 5pm-9am. However, homelessness does not disappear for these individuals when the doors to St. John's close each shelter season. In fact, 39 individuals sought shelter at St. John's on the final evening of shelter operations in the 2016-2017 shelter season, indicating an influx of homeless individuals to the streets of Green Bay the following evening.

Between May 2016-May 2017, four homeless men died on the streets of Green Bay without access to safe, overnight shelter. The locations of their passing varied: an abandoned semi, a downtown parking garage, a residential garage, and a garbage dumpster. In each case, these individuals passed away in places not meant for human habitation, unaccounted for at the moment of their passing. Two of these instances occurred in the St. John's offseason, taking the lives of men who historically sought shelter within St. John's.

It is well documented that emergency response calls (both police and fire) decrease significantly if an individual is in a safe, overnight shelter or residence compared with being on the streets. When living on the streets, city departments are forced to spend hours and dollars serving these individuals, often without options and referrals. After the death of the fourth homeless individual in Green Bay, the staff of St. John's Homeless Shelter met with leaders throughout the community to discuss options for the six months St. John's is not in operation. As a result, the concept of COTS was born. This year, when the doors to St. John's Homeless Shelter closed on April 30th, the 27 individuals without safe housing the following night were able to access safe sleeping accommodations.

COTS offers churches throughout the greater Green Bay community the opportunity to live their gospel mandate to care for the poor by opening their doors for 1-2 weeks of overnight shelter. St. John's provides the staffing to support this ministry. After the completion of one site, all services transition to a new location at another church. The COTS program has been applauded by the city's emergency response teams who now have a referral source 12 months per year, by the churches and neighbors who cite no concerns with operations, and by homeless individuals who are no longer seeking refuge in abandoned buildings, residential garages, or the downtown area. The reality remains: if COTS and/or St. John's ceased to operate, these

411 ST. JOHN STREET
GREEN BAY, WI 54301
920.436.9344

700 EAST WALNUT STREET
GREEN BAY, WI 54301
920.617.8700

www.stjohnhomelessshelter.org



individuals would be forced into places not meant for human habitation and would densely populate the downtown area.

The goal of the COTS program is multifaceted: it honors the parameters set forth in St. John the Evangelist Homeless Shelter's Conditional Use Permit, engages the larger community in the problem of solving homelessness (instead of taxing the services of the downtown area), and limits a homeless individual's desire to become dependent on it as a long-term resource. COTS opens each evening at 9pm and guests exit the COTS location by 6:30am after completing chores to ensure the facility is left in better condition than it was found. Only access to safe shelter is provided. All other supportive services, including showers, meals, and case management are offered at the Micah Center, our year-round daytime resource center. This model, now in its 7th week, averages 14 guests per evening. Most new intakes come from the Green Bay Police Department, who find individuals living on the streets while on overnight patrol. Two nights ago, a 93-year-old man was brought by police, removing him from the streets and offering him access to safe shelter.

While churches have the religious right to offer these services in the current COTS model, as outlined in the case of 5th Street Presbyterian Church vs. the city of New York,¹ we have learned that many of these churches do not offer the same fire safety and building measures our established shelter does. After meeting with the Green Bay Fire Department, the fire department/building officials recommended we consider utilizing the same COTS model at our primary St. John's location as it contains all the life safety and building systems for this type of use. [See St. John the Evangelist Homeless Shelter's Conditional Use Permits for more information.] This is not a request for St. John the Evangelist Homeless Shelter to become a full, year-round shelter. Instead, the shelter would operate with the same model currently being utilized at area churches from May-October: space would be limited to the gym floor area, services would run from 9pm-6:30am, and all supportive services would continue at the Micah Center. Simply, this would allow the Green Bay Fire Department to rest assured that all sprinkler and fire codes are in line with their desires and the Green Bay Police Department to have a consistent, dropoff location when unsheltered homeless individuals are located.

While the need remains significant in our area for homeless services, I want to be clear that the staff of St. John the Evangelist Homeless Shelter are working hard to address the systemic issues of homelessness and poverty while meeting the acute needs of those struggling today. In addition to serving as a Governing Board member for the Brown County Homeless and Housing Coalition, a coalition comprised of 35 agencies addressing the needs of homelessness in our community, I serve on the Board of Directors for the Wisconsin Balance of State Continuum of Care where I also co-chair the Emergency Shelter Standards committee. These positions ensure that St. John's is active in all strategies, both locally and statewide, to prevent and end homelessness. Additionally, I am currently enrolled in my doctoral of social work program where my capstone project is focused on ending homelessness in the Green Bay area.

¹ Retrieved from: <https://caselaw.findlaw.com/us-2nd-circuit/1372775.html>



Furthermore, our staff are actively involved in various taskforces and committees addressing the root causes of homelessness and poverty:

- Basic Needs Coalition: comprised of the GBPD, area hospitals, treatment programs, Brown County Health and Human Services, and housing providers, addresses access to mental health treatment and detox services for the chronic population
- Brown County Homeless and Housing Coalition subcommittees
- JOSHUA Mental Health taskforce; chair
- Navarino Neighborhood Association
- Reentry Coalition through Brown County Jail Ministry

While we will continue to fight for a future that does not require extensive homeless services in our area, we cannot ignore the emergency need that currently exists for those that are without access to safe housing each night. At the recommendation of the Green Bay Fire Department, we would ask that the Green Bay Plan Commission support moving the COTS program to the St. John the Evangelist Homeless Shelter main location to ensure emergency response personnel have easy access and oversight. Again, this will be a simplified model of care, with limited hours of operation and service, and is not a request for our robust winter programs to extend year-round. We will commit to remaining active participants in the conversations and strategies to end homelessness while remaining open collaborators with city officials, partners, and leaders.

We appreciate your support of our work over the years. We are hopeful that not only have you seen the need for our services in the greater Green Bay area but also our contributions to making Green Bay a truly great community for all. Should you have any further questions, please do not hesitate to reach out to me at (920) 617-8700 ext. 109.

Respectfully,

Alexia Wood
Executive Director

St John Street

Jefferson St.

Non-USE for COTS

Fire Door Closed

Entrance

DESIGNATED AREA

Fire Door Closed

1
N.T.S.
EXISTING CONDITIONS PLAN - 1st Floor



St. John Homeless Shelter
01 Green Bay_411 St John Street
4/23/2018 4:08:23 PM
12,117 SQ. FT.



- LEGEND**
- ☐ Residence (Sleeping Suites, Amenities)
 - ☐ Programming (Community Space, Classroom)
 - ☐ Services (Dining, Kitchen, Denition/Sorting, Storage)
 - ☐ Business Administration (Staff)

NOT FOR CONSTRUCTION
ILLUSTRATIONS PROVIDED HEREIN ARE FOR PRELIMINARY EXISTING CONDITIONS AND/OR DESIGN SCENARIOS. DRAWINGS AND DESCRIPTIONS SHOWN WITHIN THIS DOCUMENT AND ANY ATTACHMENTS ARE SUBJECT TO CHANGE WITHOUT NOTICE AND WITHOUT LIABILITY. ANY CHANGES TO THIS DOCUMENT SHALL BE THE PROPERTY OF THE CLIENT AND SHALL BE SUBJECT TO THE CLIENT'S FINAL APPROVAL.

SCENARIO LEGEND

- EXISTING ITEM TO REMAIN.
- - - EXISTING ITEM TO BE REMOVED.
- EXISTING ITEM TO BE RELOCATED.
- EXISTING, RELOCATED ITEM.
- NEW WORK.
- EXISTING CONSTRUCTION TO REMAIN.

EXISTING CONIDTIONS PLAN

411 St. John Street
Green Bay, Wisconsin
1st Floor

ST. JOHNS SHELTER
ESTD 2007
REPUTABLE



EX1.1



GREEN BAY POLICE DEPARTMENT

307 S Adams St, Green Bay WI

920-448-3200

As a Community Police Officer in District C with the City of Green Bay WI, I am very aware of the growing challenges that the homeless and those living at or near poverty may face in our community. I have been working with a group I chair called the "Basic Needs Committee" for the past 6 years. This group is made up of hospitals, treatment providers, housing and domestic violence organizations. The overall goal of the group is to form a continuum of care that would address the needs of this population during the night and daytime hours. One of our many tasks has been to work in a collaborative partnership between all agencies which includes St John's Shelter and Micah Center.

Last summer Basic Needs completed a mapping exercise and one of the shortages or "gaps" identified in the current continuum was safe housing. This was especially true for those that were low income and /or currently homeless. One part of filling this need was to have 365 day emergency shelter available. Currently St John's was open during shelter season for six months (1 November-30 April). An off season model was something that was needed. The COTS (Churches Offering Temporary Shelter) filled that void. It also spread responsibility out to the outlying communities (Allouez, Bellevue, Howard) giving them the opportunity to take part.

In just over a one year period from late 2016 into 2017 the community saw four unsheltered homeless deaths on the street. Statistics show that when our most chronic are housed or sheltered and provided treatment options we experience a reduction in police services. Without this contacts can be time consuming and problematic when police are given no placement options. The book "Problem Oriented Policing" reflected this by saying "The police at times are forced to use ordinances and criminal statutes, a process that is unkind to the homeless, distasteful to the police and inappropriate for the criminal justice system".. Herman Goldstein. This current partnership with agencies is a great step forward in helping to solve problems for those most vulnerable that have no safe place. Having the COTS-off season model continue is an important step in solving this important community issue.

Sincerely,

Paul Van Handel
Community Police, GBPD
Basic Needs
President-WI Assoc of
Community Oriented Police
OFC 448-3143...EXT 3



"BETTER BY THE BAY"



Metro Fire Department

Joe Gabe
Fire Marshal

June 29th 2018,

Green Bay Zoning Department
Paul Neumeyer-Zoning Director
Green Bay City Hall
100 North Jefferson Street
Green Bay, WI 54301

RE: St. Johns Homeless shelter application for temporary use permit for the use of The St. Johns Homeless Shelter during the summer off-season located at 411 St. Johns Street.

Dear Mr. Neumeyer,

The Green Bay Metro Fire Department was made aware of the COTS Program in late May 2018, through multiple requests for emergency services to a Church in Allouez after hours. After conducting research about the COTS program, fire and building officials in the City of Green Bay and Allouez determined that the COTS program is a Homeless Shelter in the summer offseason that rotates from church to church throughout Brown County a week at a time. This program is a scaled back homeless shelter program with reduced hours of operation and resources. The research also indicated that 80 % of the rotating homeless shelter churches are located within the City of Green Bay.

Housing the homeless people in the rotating community churches presents problems for the building and fire code officials. The churches participating in the COTS program encounter a change of use zoning and building violations with the host churches as they do not contain the proper life safety systems to house sleeping people (sprinkler systems and fire alarm systems). Housing of the homeless in churches that do not contain the proper life safety systems places the residents, volunteers, and emergency personnel at risk.

The Green Bay Metro Fire Department advocates the use of the existing St. Johns Homeless Shelter located at 411 St. John Street in the City of Green Bay for the COTS program. The current St. Johns building contains all of the life safety systems (Sprinkler System & Fire Alarm System) needed for residential type occupancy to help minimize the risk.

If anyone has any questions in regards to this letter please feel free to contact the Green Bay Fire Marshal's Office at (920)448-3289.

Respectfully,

Captain Joe Gabe IAAI-CFI
Fire Marshal's Office
Green Bay Metro Fire Department
Phone-(920)448-3289
joega@greenbaywi.gov



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

David Buck, Staff

AGENDA ITEM # O.6.

To create a Planned Unit Development (PUD) for the development of an apartment campus at 1060 Gray Court, subject to the draft PUD. (July 9, 2018 meeting)

BACKGROUND

Primary Address: 1060 Gray Court

Aldersperson/District: Ald. Randy Scannell / District 7

Reason for Request: To permit the development and construction of a six 12-unit building apartment campus on a majority of the site while retaining specific areas of the property for future lot reconfiguration, general industrial and future general commercial uses.

Subject Parcel Zoning and Land Use: Subject property is zoned General Industrial Zoning District (GI) and is currently undeveloped green space.

Surrounding Zoning and Land Uses:

North: General Industrial (GI) / Warehousing

South: General Industrial (GI) / Manufactured home sales/Single -family home

East: General Industrial (GI) / Auto sales/Telecommunications

West: General Industrial (GI) / Warehousing/Open trailer storage

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Industrial on the western portion of the property, Medium & High Density Housing on a majority of the property in the center and Commercial land uses on the south and east. Additionally, the Velp Avenue Areawide Plan designates the easternmost portion of the site as Transformative Opportunity Site #4, appropriate for commercial or mixed-use land uses

The proposed zone change to a Planned Unit Development, as drafted, is consistent with the recommendation of the Comprehensive Plan and Velp Avenue Areawide Redevelopment Plan.

Analysis: This request is in response to the proposed development of a multiple-family apartment campus consisting of six 12 unit-apartment buildings (72 units) on a majority of 1060 Gray Court. The property at 1060 Gray Court is currently vacant land situated approximately 250 ft. north of Velp Avenue between North Buchanan Street on the west and Gray Court and Atkinson Drive on the east. Warehousing and industrial uses are located to the west and north; automobile sales and a telecommunication hub to the east; and manufactured home sales and a single family home to the south. The entire area, including the subject land area, is currently zoned General Industrial (GI) with the low-density residential neighborhood across Velp Avenue being a mix of Low Density Residential (R-1), Varied-Density Residential (R-3) and Office-Residential (OR) zoning.

This Planned Unit Development (PUD) request is the second step in the process required to establish the

proposed multiple-family development. The first step, an amendment to the City of Green Bay Smart Growth 2022 Comprehensive Plan designating future land uses from Commercial and General Industrial land uses to Medium and High Density Housing took place in June 2018 with the approval of Miscellaneous Ordinance I-18. Now that the Comprehensive Plan has been amended, the property owner is requesting a zone change to the PUD designation.

The PUD designation rather than a straight rezoning is necessary because the land uses which may be established and/or maintained on the subject property will not be following existing lot lines and the lot cannot be divided at this time as such a division would create a lot without frontage upon a right-of-way. The PUD is drafted to essentially divide the property into three separate areas from a land use and dimensional/area regulation standpoint. These three areas (Areas A, B, and C) are depicted and described within the draft PUD ordinance as Exhibit A, which is attached to this report.

Within the PUD, Area A shall be regulated as the General Industrial Zoning District (GI); Area B shall be regulated as the Varied Density Residential Zoning District (R-3); and Area C shall only permit vehicular, pedestrian and utility access until such time that the area is combined/consolidated with adjacent properties, thereby becoming suitable for commercial development. At that time, Area C shall then be regulated as the General Commercial Zoning District (CI). Staff has included a conceptual site plan for the multiple-family development as Exhibit B within the draft PUD ordinance and requires general conformity with it. All other aspects of the proposed multiple-family development or future development will be regulated per the Zoning Ordinance including items such as lighting, landscaping, signage, etc.

If the draft PUD is approved, the final step for the development of the proposed apartment campus will simply be administrative review and approval of all elements required for site plan approval and building permit issuance.

Ald. R. Scannell and adjacent property owners have been notified of the request. Staff received no inquiries regarding this request as of the drafting of this report.

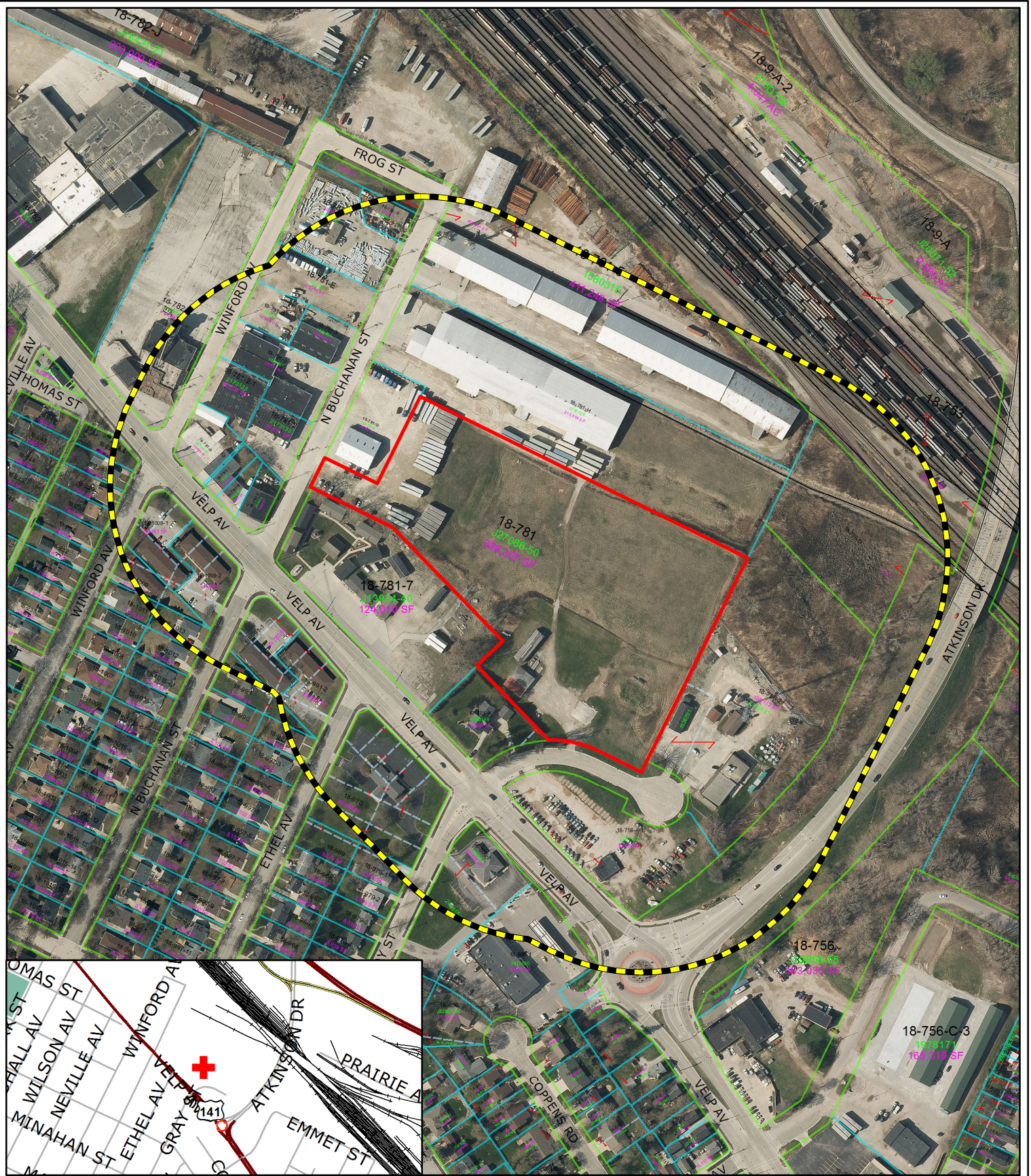
RECOMMENDATION

Approval of the request, subject to the draft Ordinance.

FISCAL IMPACT

ATTACHMENTS

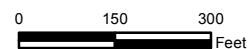
1. ZP 18-20 Map_PUD 1060 Gray Ct
2. Draft PUD 7.2.18



- Subject Property
- 400+' Notice Area

Zoning Petition (ZP 18-20)
Request to create a Planned Unit Development
(PUD) for the Development of an Apartment
Campus at 1060 Gray Court

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by DB



ZONING ORDINANCE NO. XX-18

AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT FOR
PROPERTY LOCATED AT 1060 GRAY COURT
(ZP 18-20)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described property:

Legal Description: WHITNEY OR LAVENTURE CLAIM PRT COM INSECTN OF
VELP AVE WITH W LINE OF LOT 3 OF SD CLAIM TH N26°E 19.90 CHS TO
N/L OF SD CLAIM AT POINT BTWN LOTS 53 & 54 FT HOWARD MILITARY
RESERVE TH W ON N/L OF SD CLAIM 20 CHS TH S TO VELD AV TH SELY
ALG VELD

Tax Parcel: 18-781 (1060 Gray Court)

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

A. Purpose and Intent. The Planned Unit Development (PUD) is being utilized to permit the development and construction of a six 12-unit building apartment campus on a majority of the site while retaining specific areas of the property for future lot reconfiguration and general industrial and future general commercial uses.

B. Land Use Regulation. The land uses which may be established and/or maintained on the subject property and dimensional/area requirements applied thereto are divided into three areas as depicted in Exhibit A and described in detail below:

1. Uses permitted and dimensional/area requirements applied in Area A, as depicted on Exhibit A and described below, shall be regulated as the General Industrial Zoning District (GI), set forth in in Section 13-900 of the Green Bay Municipal Code.

Area A: Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Commencing at the East Corner of Lot 1, Volume 20 Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; Thence N44°15'29"W, 330.32 feet along a North Line of said Lot 1 to the Point of Beginning; thence continuing N44°15'29"W, 33.51 feet to

a North Corner of Said Lot 1; thence N63°27'52"W, 211.21 feet along a North Line of Said Lot 1; thence N26°14'45"E, 74.97 feet along the East Right-of-Way of North Buchanan Street; thence S63°45'15"E, 135.00 feet; thence N26°14'45"E, 223.30 feet; thence S63°36'59"E, 105.36 feet; thence S25°47'43"W, 310.28 feet to the Point of Beginning (Land Area contains 42,205 square feet/0.97 acres more or less).

2. Uses permitted and dimensional/area requirements applied in in Area B, as depicted on Exhibit A and described below, shall be regulated as the Varied Density Residential Zoning District (R-3), set forth in in Section 13-600 of the Green Bay Municipal Code.

Area B. Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Beginning at the East Corner of Lot 1, Volume 20, Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; thence N44°15'29"W, 330.32 feet along a North Line of Said Lot 1; thence N25°47'43"E, 310.28 feet; thence 63°36'59"E, 734.63 feet to the West Line of Volume 17, Certified Survey Maps, Page 105, Map No. 3213, Document 1103215, Brown County Records; thence S26°21'38"W, 182.23 feet along said West Line; thence N44°31'58"W, 365.66 feet; thence N43°51'10"W, 325.14 feet to the Point of Beginning (Land Area contains 300,046 square feet/6.89 acres more or less).

3. No uses other than vehicular, pedestrian and utility access shall be permitted in Area C, as depicted on Exhibit A and described below, until such time that the area is combined/consolidated with adjacent properties. Once combined/consolidated, uses and dimensional/area requirements applied in Area C shall be regulated as the General Commercial Zoning District (C1), set forth in in Section 13-800 of the Green Bay Municipal Code.

Area C. Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Beginning at the East Corner of Lot 1, Volume 20, Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; thence S45°53'47"W, 84.69 feet along the East Line of Said Lot 1; thence S44°06'13"E, 237.81 feet to the North Right-of-Way Line of Gray Court; thence 120.55 feet along said Right-of-Way Line being the arc of a 246.74 foot radius curve to the right whose long chord bears S77°34'57"E, 119.36 feet; thence S63°35'07"E, 108.34 feet along said North Right-of-Way Line of Gray Court; thence N26°21'38"E, 368.03 feet along the West Line of Volume 17, Certified Survey maps, Page 105, Map No. 3213, Doc No. 1103215, Brown County Records; thence S44°31'58"W, 365.66 feet; thence N43°51'10"W, 325.14 feet to the Point of Beginning (Land Area contains 46,450 square feet/1.07 acres more or less).

- C. Lighting. All lighting on the subject property shall be regulated as set forth in Section 13-500, Green Bay Zoning Code.
- D. Signage. All signage shall be regulated as set forth in Chapter 13-2000 Green Bay Zoning Code.
- E. Site Plan Review & Standards
1. Prior to the issuance of any building permits, site plans shall be submitted and reviewed per Chapter 13-1800, Green Bay Zoning Code.
 2. Development of Area B, as depicted on Exhibit A and described above, shall be in general conformity with attached Exhibit B.
 3. Any ground-mounted and/or roof-mounted mechanicals shall be screened compliant with Chapter 13-1815, Green Bay Zoning Code.
- F. Access/Parking/Pedestrian Circulation
1. All parking shall be regulated as required in Chapter 13-1700, Green Bay Zoning.
 2. Pedestrian access shall be provided from Gray Court to the development and connected via an internal pedestrian network to the primary entrance of the principal buildings.
- G. Landscaping/Transitional Yard
1. Prior to the issuance of any building permits, detailed landscape plans shall be submitted and reviewed per Chapter 13-1800, Green Bay Zoning Code.
- H. Prior to the issuance of any building permits, stormwater management plans, meeting the standards established by the City's Department of Public Works, shall be submitted to and approved by the City. See Chapter 30, Green Bay Municipal Code.
- I. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property.

All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial

interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor James J. Schmitt

ATTEST:

Clerk

Attachments:

Exhibit A – Land Area Plan

Exhibit B – Conceptual Site Plan – Area B

EXHIBIT A

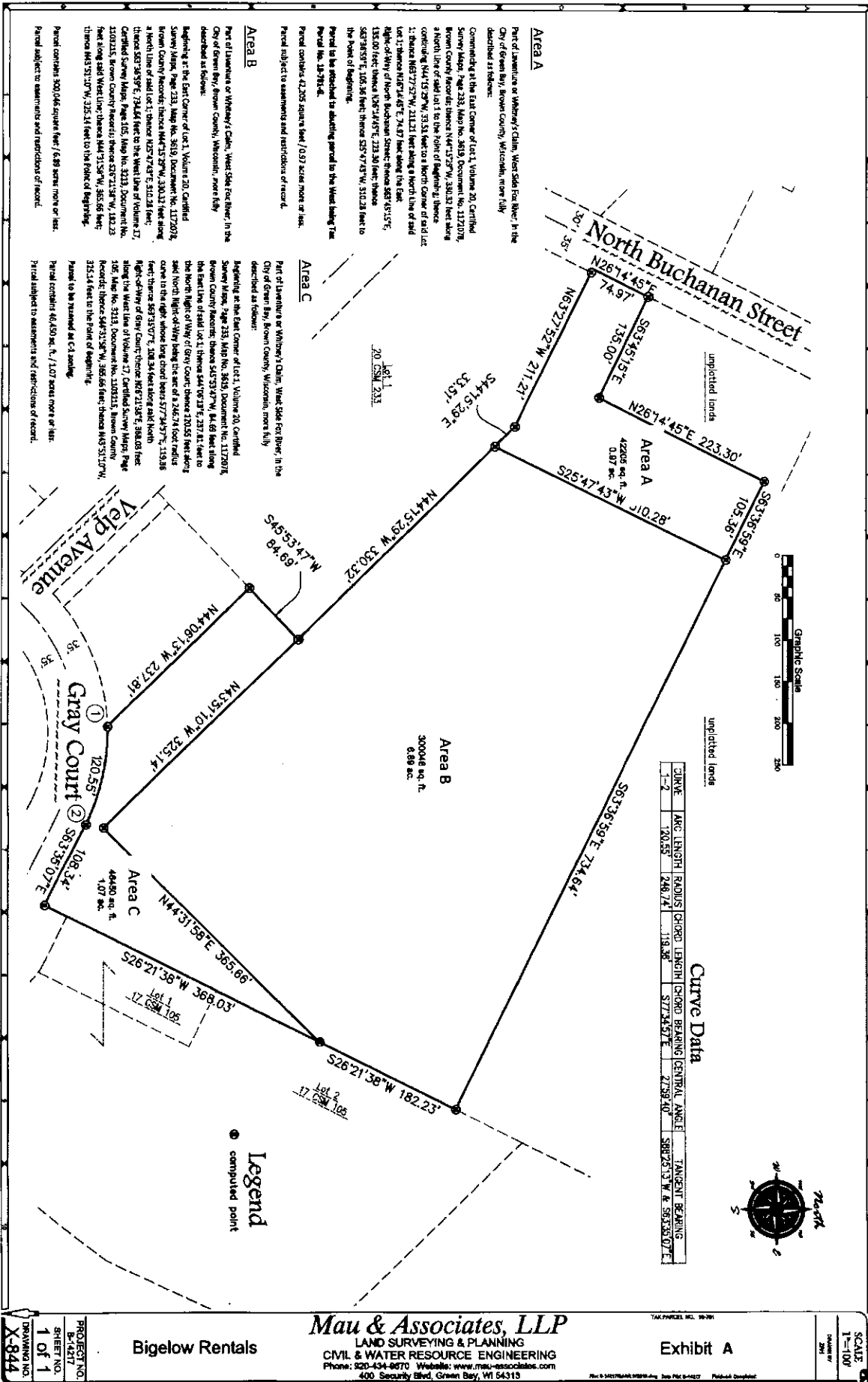
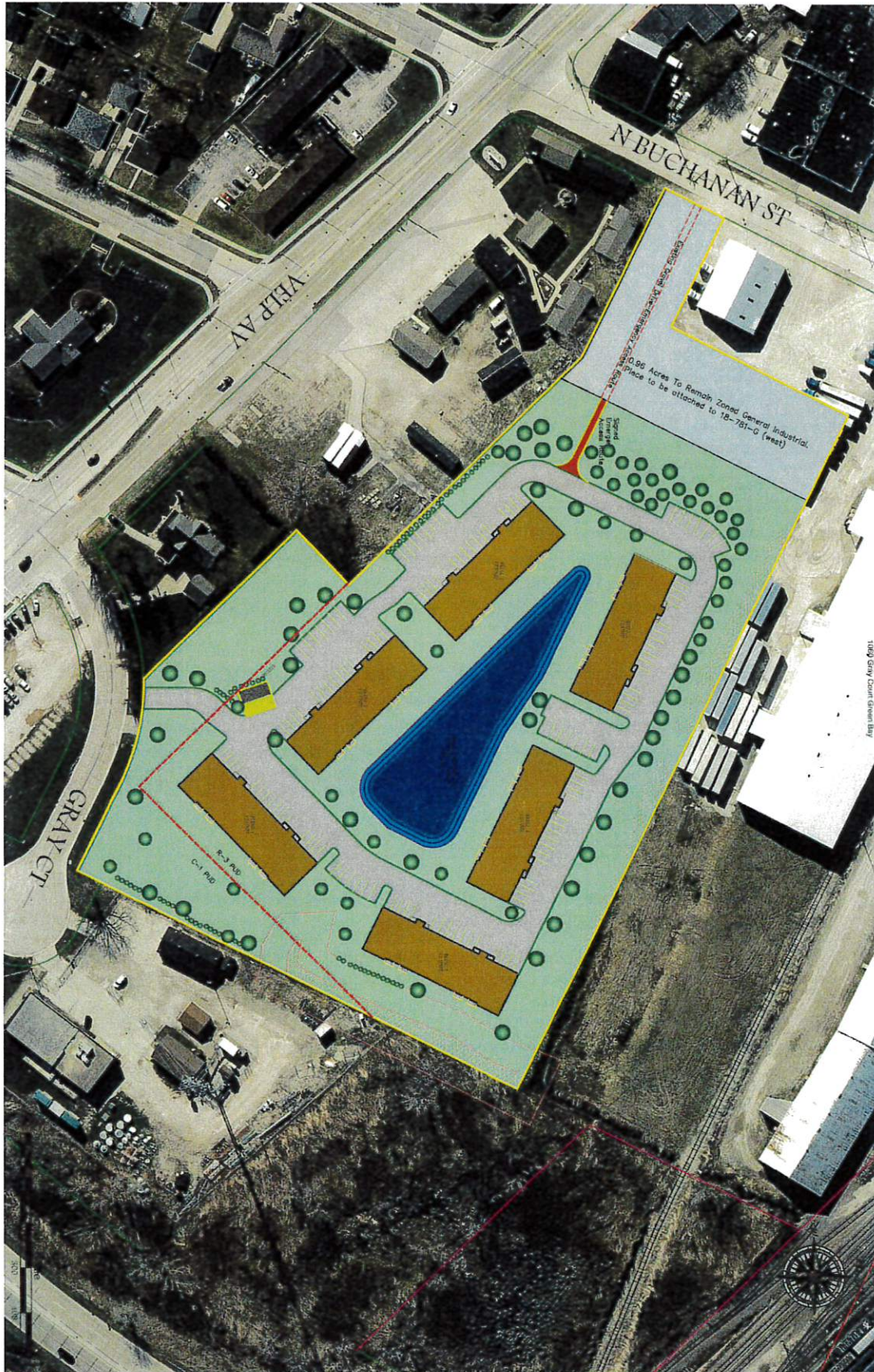


EXHIBIT B

PUD Multi Family / Future Commercial Development Proposed Layout



PROJECT NO.
B-1521
SHEET NO.
1 OF 1
DRAWING NO.
S-2984

Bigelow

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

TAX PARCEL NO: 18-781
Conceptual Layout
Multiple Family Development - Area B

SCALE
1"=100'
DATE



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.7.

To amend the Green Bay Zoning Code Sections 13-1500 and Section 5 of 13-200 as related to Historic Preservation, as proposed in the attached draft text amendment. (July 9, 2018 meeting)

BACKGROUND

Comprehensive Plan:

The City's Smart Growth 2022 Comprehensive Plan provided an analysis of Historic Preservation as related to existing conditions and major issues faced in Green Bay. It also provided an objectives and policies section that provides guidance on progressing preservation efforts in the City. This section repeatedly recommends a more active and powerful role for the Historic Preservation Commission, specifically related to redevelopment of historic properties. It also recommends updating the ordinance from advisory to binding, without heavy regulation in the binding ordinance. All sections of the Implementation Program are directed to the Planning Department and Historic Preservation Commission. Most of these items would require a financial investment, including a new Intensive Resources Survey, literature drops and workshops, and the creation of design guidelines.

Analysis:

Staff has prepared revisions to Section 13-1500 and Section 5 of 13-200 of the Green Bay Municipal Code. These sections guide our Historic Preservation Commission for the City. Along with some technical updates, there are three main objectives in revising these sections of code:

- Create a Landmarks Commission to replace the Historic Preservation Commission (HPC)
- Offer staff-level reviews for faster permit turnaround
- Achieve Certified Local Government status with a binding review ordinance

The Landmarks Commission would replace our existing HPC and will be appointed with professionals in the field, as well as historic property residents and owners. This will give a new level of effectiveness to the Commission and allow them to be utilized as a tool for property owners who are considering exterior work to their historic property. The Commission make-up is listed in Section 13-215.

Staff-level reviews would be offered through this ordinance update, which would negate long wait times for permits. The Commission would still be responsible for major projects, but minor projects would be reviewed by staff. Staff-level reviews are listed in Section 13-1508(e).

As listed in the Comprehensive Plan review, there are numerous objectives for preservation detailed in our Smart Growth 2022 Plan. The ordinance update from advisory to binding is listed, as well as a variety of projects and community outreach initiatives. If the City has a binding design review as part of our ordinance, we could apply to be a Certified Local Government (CLG). CLG status makes a municipality eligible for up to \$25,000 in grant funding annually. This funding could be used for new surveys, marketing tools, educational outreach, events, along with many other things. It allows a municipality to further their preservation efforts without a cost to tax payers.

With a more professional commission, faster review options available and all decisions appealable to City Council, staff believes it will make a binding review more effective than our current advisory review. Each project and recommendation is reviewed on a case-by-case basis; nothing is out-right prohibited. Staff has compiled "cheat sheets" for each property which detail defining features of the property, architectural style, and what previous work has been completed. This is what the Commission will use when analyzing each project. This is also the least restrictive binding ordinance allowed, giving the City and property owners much flexibility.

Staff is in support of revising the proposed sections of code. With the proposed ordinance, the City can help offer a level of protection to property owners to ensure historic degradation does not occur next door, in their district, or throughout the City. This will protect property values and historical integrity, while opening the City up to new funding opportunities.

A public meeting was held on April 30, 2018, with generally positive response. Staff has also met with and presented to the Astor Board and Astor Neighborhood Association in early 2018. Alderpersons with historic properties in their districts (B. Galvin, R. Scannell and B. Johnson) have been updated as these meetings have progressed. The attached "Quick Facts" sheet has been supplied to the Alderpersons, as well as neighborhood associations.

RECOMMENDATION

Approval of request, as proposed in the attached draft text amendment.

FISCAL IMPACT

ATTACHMENTS

1. Clean Draft Ordinance, TA 18-04, HPC Update
2. Historic Preservation Ordinance; Quick Facts
3. DRAFT GO 18-18 - Amend and create sections of Chapter 13 relating to historic preservation of sites, structures & distri

SECTION 5. HISTORIC PRESERVATION

13-214. Purpose and intent. It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this section and Chapter 13-500, Green Bay Municipal Code, is to:

- (a) Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's historic districts, structures, and sites for the benefit of residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- (f) Improve and enhance the visual and aesthetic character of the City.
- (g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

13-214(m). Definitions. In this section:

- (a) Alteration. Any act or process which changes one or more of the exterior features of an improvement, including but not limited to the erection, construction, reconstruction, or moving of any improvement.
- (b) Certificate of Appropriateness. A statement issued by the Landmarks Commission (LC), or their designee, verifying that the LC has reviewed an application for a proposed alteration, rehabilitation, construction, reconstruction, or demolition of a historic structure, historic site, or any improvement in a historic district; that the LC has found the requested action to be appropriate to the general character of the improvement, historic structure, historic site, or historic district; and that the requested action may be taken subject to applicable building and zoning codes.
- (c) Character. All those visual aspects and physical features that comprise the appearance of a historic structure, historic site, or historic district. Character-defining elements include the overall shape, its materials, craftsmanship, decorative details, spaces, and features, as well as the various aspects of its site and environment.
- (d) Contributing Building. A building, object, or site located within the boundaries of a local historic district and identified as contributing to the historical, cultural, archeological, or architectural significance of the local historic district.
- (e) Demolition. Any act or process which destroys in part or in whole an improvement.
- (f) Features. Elements that give a historic structure, historic site, or historic district its visual character and that should be taken into account in order to preserve them to the maximum extent possible. For historic structures, features also include the kind and texture of

the building material, and the type and style of all windows, doors, and all other architectural elements.

(g) Historic District. A place or area designated as an historic district pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic district may contain, within definable geographic boundaries, one or more historic structures along with such other buildings, places or areas which, while not of such historic significance to be designated as historic structures, nevertheless contribute to the overall visual characters of the historic structure or structures located within the District.

(h) Historic Site. A place or area designated as an historic site pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic site must represent, within definable geographic boundaries, any building, landscape, site, improvement, event, or structure that is or was of local, regional, or national significance.

(i) Historic Structure. Any improvement which has a special character or special historic interest or value as part of the development, heritage, or cultural characteristics of the City and which has been designated as an historic structure pursuant to the provisions of this chapter.

(j) Improvement. Any building, structure, place, work of art, or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.

13-215. Landmarks Commission composition. The Landmarks Commission (LC) is established to promote and administer all historic preservation functions required by Green Bay Municipal Code Chapter 13-1500 and Section 5 of Chapter 13-200. Pursuant to the provisions of Wis. Stats. 62.23(7)(em), a Landmarks Commission is hereby created, consisting of seven members. Of the membership, one shall be a registered architect, one shall be a historian or licensed contractor, one shall be a licensed real estate broker or licensed appraiser, one shall be an alderperson, and three shall be citizen members. Two of these citizen members shall reside in or own a certified historic structure or site. All members must be current residents of the City of Green Bay. Each member shall have, to the highest extent practicable, a known interest in historic preservation. If an architect, historian/contractor, or real estate broker/appraiser is not available at time of vacancy, an appropriate alternative professional may be appointed by the Mayor only if two of the three listed professions are already represented on the Commission. The chairperson of the LC shall be chosen by the members of the LC, but may not be a person affiliated with the city government in any capacity beyond the LC, including employment, appointment, or election. The Mayor shall appoint the commissioners, subject to confirmation by the Common Council. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years.

13-216. Historic structure, historic site, and historic district designation criteria. For purposes of this ordinance, a historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement, or structure located thereon or any area of particular historic, architectural, archeological, or cultural significance to the City. See section 13-1502 for designation provisions.

13-217. Powers and duties of Landmarks Commission. See Section 13-1507 for powers and duties.

CHAPTER 13-1500. HISTORIC STRUCTURES, SITES, AND DISTRICT REGULATIONS

13-1501. Purpose and intent. It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this Chapter and Section 5 of Chapter 13-200, Green Bay Municipal Code, is to:

- (a) Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's historic districts, structures, and sites for the benefit of residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- (f) Improve and enhance the visual and aesthetic character of the City.
- (g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

13-1501(m). Definitions. The terms and definitions in Green Bay Municipal Code § 13-214(m) apply to this section.

13-1502. Designation of historic structures, sites, and districts. Pursuant to the provisions of Wis. Stats. 62.23(7)(em) as it may be amended from time to time, the Landmarks Commission (LC) may after notice and public hearing designate a structure, site, or district as historic.

(a) Standards for designation. The designation may be applied to any area of particular historic, architectural, archeological, or cultural significance to the City, including those that:

- (1) Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community.; or
- (2) Are identified with historic personages or with important events in national, state, or local history; or
- (3) Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for the study of a period, style, or method of construction or of indigenous materials or craftsmanship; or
- (4) Are representative of the notable works of master builders, designers, or architects who influenced their age; or
- (5) Have yielded or may be likely to yield information important to history or prehistory; or
- (6) Historic structures and sites which are on the National or State Register of Historic Places shall be designated as a City historic structure or site.

(b) The LC may adopt specific operating guidelines for historic structure, historic site, and historic district designation providing such are in conformance with Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.

13-1503. Procedure for nomination and designation of historic structures, sites, and districts. The Landmarks Commission (LC) may after notice and public hearing nominate to the Common Council parcels for historic structure, site or district designation, or recommend rescinding such designation previously made upon application of the criteria herein. No such nomination or recommendation shall

be final until approved by the Common Council. The procedure for designation of a historic district may be initiated by the LC or by property owners wishing to be included within an historic district.

(a) The LC shall notify the owners of record, as listed in the office of the City Assessor, of all properties proposed for designation or inclusion within a proposed district and all properties within one hundred (100) feet of the proposed site or district's boundaries. These owners may confer with the LC prior to final action on the designation.

(b) The LC shall notify all Council members of the proposed district, the Mayor, Director of Public Works, Director of Parks and Recreation Department, Development Services Manager, Zoning Administrator, and the Director of the Department of Community and Economic Development. Each may respond to the LC with its comments on the proposed designation at or prior to the hearing.

(c) The LC shall conduct the public hearing. It may call witnesses, including experts, and may subpoena such witnesses and records as it deems necessary. The LC may view the properties in question and direct the conduct of an independent investigation into the proposed designation or rescission.

(d) After the close of the public hearing, the LC shall make and forward a recommendation to the Common Council. The owners of record of the above-referenced properties shall be notified in writing by the LC of the date, time, and place the Common Council will act on its recommendation.

(e) The Common Council shall approve or deny the recommendation of the LC.

(f) Upon approval by the Common Council of any nomination or recommendation of the LC, the historic structure, site, or district shall be designated as such on or removed from the City's official zoning map.

13-1504. Recognition of historic structures and sites. At such time as a historic structure or site has been properly designated and approved in accordance with this section, the Landmarks Commission may allow and/or cause to be prepared and erected on such structure or site a suitable plaque identifying the structure or site and placed so as to be easily visible to passing pedestrians.

(a) In the case of a historic structure, the plaque shall state the accepted name of the structure, the date of its construction, and other information deemed appropriate by the LC and acceptable to the owner.

(b) In the case of a historic site that is not the site of an historic structure, the plaque shall state the common name of the site and such other information deemed appropriate by the LC.

(c) In the case of a historic district, a marker or sign shall state the name of the district and such other information deemed appropriate by the LC.

13-1505. Historic districts are overlay districts. A designated historic district shall be considered an overlay district that is in addition to the underlying base zoning. Provisions for specific uses within the base district(s) may be modified, and specific guidelines for design review may be added through the historic district preservation plan, as provided in Chapter 13-1506.

13-1506. Creation of historic district preservation plan. In conjunction with the creation of a historic district, the Landmarks Commission, with the assistance of the Planning Department, shall prepare an historic preservation plan for the district. The plan shall include the following:

(a) A statement of preservation objectives.

(b) A cultural and architectural analysis supporting the historic significance of the area and any specific guidelines for development.

(c) An inventory of buildings that contribute to the distinctive architectural or special historic character of the district as a whole (contributing buildings) and buildings that do not so contribute (noncontributing buildings).

(d) Guidelines applicable to renovation of existing buildings and structures, to any new construction, and to site improvements within the district. The general guidelines in Chapter 13-1509 should be supplemented with more specific guidelines based upon the cultural and architectural character of the district.

13-1507. Powers and duties of Landmarks Commission

The Landmarks Commission (LC) shall have the following powers and duties.

(a) Designation of historic structures, historic sites, and historic districts. The LC shall have the power, subject to Section 13-1503 of the Municipal Code, to recommend designation of historic structures, historic sites, and historic districts within the City limits. Such recommendations for designation shall be based on Section 13-216 and Section 13-1502 of the Municipal Code. Approval by the Common Council results in historic structure, historic site, or historic district designation. Once designated, such historic structures, sites, and districts shall be subject to all provisions of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code.

(b) Regulation of Construction, Reconstruction, Alteration, and Demolition.

(1) No owner or person in charge of a designated historic structure, designated historic site, or a structure within a designated historic district shall reconstruct, alter, or demolish all or any part of the exterior of such property, or construct any improvement upon such property, or cause or permit any such work to be performed upon such property, or demolish such property unless a Certificate of Appropriateness (COA) has been granted. A COA is the certificate issued by the LC, the Director of Community and Economic Development, or their designee, approving alteration, rehabilitation, construction, reconstruction, or demolition of a designated historic structure, designated historic site, or a site or structure located in a designated historic district. Unless a COA has been granted, the Development Services Manager shall not issue a permit for any such work.

(2) Upon filing of any application for a COA with the LC, the LC shall approve the application unless:

a. In the case of a designated historic structure or designated historic site, the proposed work would detrimentally change, destroy, or adversely affect any exterior feature of the improvement or site upon which said work is to be done;

b. In the case of construction of a new improvement upon a designated historic site or within a designated historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within the district;

c. In the case of any property located in a designated historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code, or to the objectives and design criteria of the historic preservation plan for said district;

d. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city or state;

e. In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

(3) If the LC determines that the application for a COA and the proposed changes are consistent with the character of the features of the property or district, it shall issue the COA. The LC shall make this decision within thirty (30) days of the filing of the application. If the LC is unable to make a decision within thirty (30) days, the Director of Community and Economic Development, or their designee, shall make the decision.

(4) The issuance of a COA shall not relieve the applicant from obtaining other permits and approvals required by the city. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of a COA required for the proposed work.

(5) A COA expires one (1) year from the issuance date.

(6) Ordinary maintenance and repairs may be undertaken without a COA provided that the work involves repairs to existing features of a historic structure or structure within a designated historic district. A COA is not required for the replacement of elements of a structure with pieces identical in material and appearance, provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit. See also 13-1508(d) of the Municipal Code.

(7) Work done without a COA.

a. If a COA is not obtained prior to the commencement of work, a fee will be charged as established by the Common Council

b. When work or demolition has been done upon a designated historic structure, designated historic site, or structure within a designated historic district without a COA, and the LC finds that the work or demolition requires a COA but does not qualify for a COA, that work or demolition constitutes a violation of this ordinance and the LC may require the owner to restore the structure or site to the condition the structure or site was in before the inappropriate work was conducted or modify the work so that it qualifies for a COA. If work or demolition cannot be restored, a fee will be charged as established by the Common Council.

c. If the owner does not comply with the restoration or modification requirement within sixty (60) days, the LC may seek an order from the circuit court to require the owner to restore the structure or site to its former condition or to modify the work so that it qualifies for a COA.

d. If the owner does not comply or cannot comply with the order of the court, the LC or its agent may elect to, but is not required to, enter the property and conduct work necessary to restore the structure or site to its former condition or modify the work so that it qualifies for a COA in accordance with the court's order. The cost of the work shall be charged to the owner and may be levied by the City as a special assessment against the property. When acting pursuant to said order of the circuit court, the LC or its agents may enter a property for purposes of this section.

(c) Appeals. Should the LC or their designee fail to issue a COA due to the failure of the proposal to conform to the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code and applicable guidelines, the applicant may appeal such decision to the Common Council within thirty (30) days. In addition, if the LC fails to issue a COA, the LC shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a COA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200.

(d) Demolition by neglect. Neglect in maintaining, repairing, or securing a designated historic structure, designated historic site, or a structure in a designated historic district that results in deterioration of an exterior feature of the structure or site or the loss of structural integrity of the structure or site constitutes demolition by neglect. Upon a finding by the LC that a designated historic structure, designated historic site, or structure in a designated historic district is threatened by demolition by neglect, such neglect constitutes a violation of this ordinance and the LC may do either of the following:

(1) Require the owner of the property to repair all conditions contributing to demolition by neglect; or

(2) If the owner does not make repairs within sixty (60) days, the LC or its agent may elect to, but is not required to, enter the property and make such repairs as are necessary to prevent demolition by neglect, provided:

a. That an estimate of the anticipated cost is provided to LC and it authorizes going forward with the repairs, designating a source of the funds to be made available; or

b. The LC, through grants, donations, or other efforts on its own, provides the funding necessary to accomplish the necessary repairs. Such funds shall be handled and accounted for in accordance with Section 13-1507 (l) of the Municipal Code.

The costs of the work shall be charged to the owner, and may be levied by the city as a special assessment against the property. The LC or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court. All funds recovered from a property owner pursuant to this provision shall be returned to the same source from which it was obtained. (e) Develop appropriate criteria and standards for identifying and evaluating neighborhoods, areas, places, structures, and improvements within the City which have distinctive character of special historic, aesthetic, architectural, archaeological, or cultural interest or value and might be classified as historic sites, structures, or districts.

(f) Conduct studies and surveys of neighborhoods, areas, places, structures, and improvements within the City for the purpose of determining those of a distinctive character or special historic, aesthetic, architectural, archaeological, or cultural interest or value and of compiling appropriate descriptions, facts, lists, and files.

(g) Promote public education, interest, and support for the preservation and enhancement of such historic sites, structures, or districts.

(h) Cooperate with and advise the Common Council and other agencies and departments of government with regard to such matters as may be appropriate with respect to historic sites, structures, or districts.

(i) Cooperate with and enlist assistance from the National Trust for Historic Preservation, the State Historical Society, the County Historical Society, and other agencies, groups, or individuals active in the field of historic and cultural preservation.

(j) Work on a voluntary basis with the owners of historic sites and structures advising them on the benefits, problems, and techniques of preservation and encouraging their participation in preservation activities.

(k) Nominate those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance to the National Register of Historic Places if appropriate.

(l) As it deems advisable, receive and solicit funds for the purpose of historic preservation in the city. Such funds shall be placed in a special city account for such purpose, to be administered by the LC.

13-1508. Review of construction, reconstruction, or alteration. No owner or person in charge of a historic site, historic structure, or site or structure within a historic district shall construct or alter any part of the structure or site, and no building permit shall be issued for the structure or site until design review has been completed and a Certificate of Appropriateness (COA) has been issued.

(a) Intent. Design review is binding in nature. The general guidelines in Chapters 13-1510 and 1511, Green Bay Municipal Code, and any specific guidelines developed for the historic district in question shall be used in design review.

(b) Applicability. The following applications for designated historic sites, designated historic structures, or sites within designated historic districts, or structures within designated historic districts shall be subject to design review.

(1) Applications which involve modification of the physical configuration of a property, such as the erection of a new building, the demolition of an existing building, or the expansion of an existing building.

(2) Applications that involve a change in the exterior appearance of a property, such as roofing, siding, window replacement, fencing, paving, or signage.

(3) Any other application requiring a building permit from the Department of Community and Economic Development, with the exception of interior alterations that will not change the exterior appearance of the structure.

(c) Maintenance and repairs permitted. Ordinary exterior maintenance, painting, and repairs may be undertaken without a review and recommendation by the Landmarks Commission (LC) provided that:

(1) The work involves repairs to existing features of an historic structure or site or replacement of elements of a structure with pieces identical in material and appearance, and

(2) Provided that the work does not change the exterior appearance of the structure or site.

(3) Sandblasting of any exterior surface is prohibited. Other types of abrasive exterior cleaning including, but not limited to, and media blasting or water blasting with any media additive, or corrosive cleaning including, but not limited to, muriatic acid wash, are also prohibited unless specifically approved prior to work by the LC.

(d) Building permit required. (Cr. GO 31-09) A building permit is required for applications as listed in Section 13-1508(b) that are subject to design review.

(e) Authority to Issue COA. The LC and, in certain limited cases described below, the Director of Community and Economic Development, or their designee, may issue a COA in accordance with this section. The Director of Community and Economic Development, or their designee, shall make this decision within thirty (30) days of the filing of the application. If the Director/designee is unable to make a decision within thirty (30) days, approval of the COA shall be granted. If a COA is denied by the Director/designee, this decision may be appealed to the LC. The Director of Community and Economic Development, or their designee, may issue a COA in the following cases:

(1) Roof repair/replacement.

(2) Gutter repair/replacement.

(3) Private sidewalk and driveway repair/replacement of the same dimensions and orientation.

(4) Chimney repair and tuckpointing according to the Secretary of the Interior Standards and in appropriate color and design.

(5) Installation of fences.

(6) Storm window or storm door installation, repair, or replacement.

(7) Installation of glass blocks in basement window openings.

(8) Painting of existing unpainted brick.

(9) Unattached nonvisible accessory structures.

(10) Replacement of identical siding.

(11) Replacement or repair to porches identical to existing style and materials.

(12) Commercial sign replacement of identical dimensions.

13-1509. Design review procedures.

(a) Any application for a permit from the Department of Inspections shall also be filed with the Landmarks Commission (LC).

(b) As part of the application, the applicant shall submit a detailed description of the proposed construction, reconstruction, or alteration, together with any architectural drawings if those services have been utilized, along with a description of the construction or alteration sufficient to enable the LC to evaluate the final appearance of the structure. Photos and/or material samples are required as part of the application.

(c) Design review shall be conducted concurrent with site plan review, as specified in Chapter 18, Site Plan Review, when site plan review is required.

(d) Property owners within 100-feet of the subject property will be notified of the Design Review if the COA is being reviewed by the LC.

(e) After the filing of any application, the LC shall issue a Certificate of Appropriateness (COA) subject to the requirements of 13-1507, Green Bay Municipal Code. During the period of review, the Commission will work with the applicant to preserve the historical attributes of the building, structure, or site. If the LC does not issue a COA based on the requirements of 13-1507(b)(2), Green Bay Municipal Code, the LC shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a COA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.

13-1510. Guidelines for renovation of existing buildings. The Landmarks Commission will consider the following factors in arriving at its recommendation:

(a) Whether there is a change in use that requires minimal change to the defining characteristics of the building and its site and environment.

(b) Whether the historic character of the property will be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

(c) Each property shall be recognized as a physical record of its time, place, and use and maintaining features and architectural elements of the period shall be encouraged.

(d) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.

(e) Deteriorated historical features should be repaired rather than replaced, where feasible. Where replacement is necessary, the new feature shall match the old in design, color, texture and other visual qualities, and, where possible, materials.

(f) The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest methods possible. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used.

(g) New additions, exterior alterations, or related new construction should not destroy historic materials that characterize the property. The new work should be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

(h) New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(i) The "Secretary of the Interior's Standards for Rehabilitation" (36 CFR 67 and 68 as amended).

13-1511. Guidelines for new structures and additions. The following elements shall be visually compatible with the contributing buildings and environment to which they are visually related and with the architectural style(s) of the district, where applicable:

(a) Building height.

(b) Building volume and massing.

(c) On the street elevation of a building, the proportion between the width and height in the façade.

(d) The proportions and relationships between doors and windows in the street façade.

(e) The directional expression of the street façade (horizontal or vertical expression).

(f) Exterior building materials.

(g) Roof design and shape.

(h) Landscape plan, off-street parking and drives, fencing, and other aspects of site design.

13-1512. Standards for approval of demolition or recommendation of preservation. The following standards shall be considered:

(a) Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest.

(b) Whether the structure, when in an historic district, although not itself an historic structure, contributes to the distinctive character of the historic district as a whole and, therefore, demolition would be detrimental to the public interest.

(c) Whether the demolition of the structure would be contrary to the objectives of the Historic Preservation Plan for the applicable historic district, where applicable.

(d) Whether the structure is of such old, unusual, or uncommon design, texture, and/or material that it could not be reproduced or could be reproduced only with great difficulty and/or expense.

(e) Whether the structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it, provided that any hardship or difficulty claimed by the owner, which is self-created or the result of any failure to maintain the structure in good repair, cannot qualify as a basis for the issuance of a demolition permit.

(f) Whether the denial of the application would deny the owner of the structure all economically-viable use of the property.

13-1513. Interim control. No building permit shall be issued by the Building Inspection Superintendent for alteration, construction, demolition, or removal of a nominated historic structure, a nominated historic site, or any property or structure within a proposed historic district from the date of the first notice of public hearing by the Landmarks Commission until final disposition by the LC or Common Council, unless such action is authorized by formal resolution of the Common Council as necessary for public health, welfare, or safety. The period of delay shall not exceed ninety (90) days.

13-1514. Penalties for Violations. Any person or persons violating any provision of Chapter 13-1500 or Section 5 of Chapter 13-200, Green Bay Municipal Code, may be fined no less than \$50.00 for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Development Services Manager. Fine amounts shall be established by Common Council.

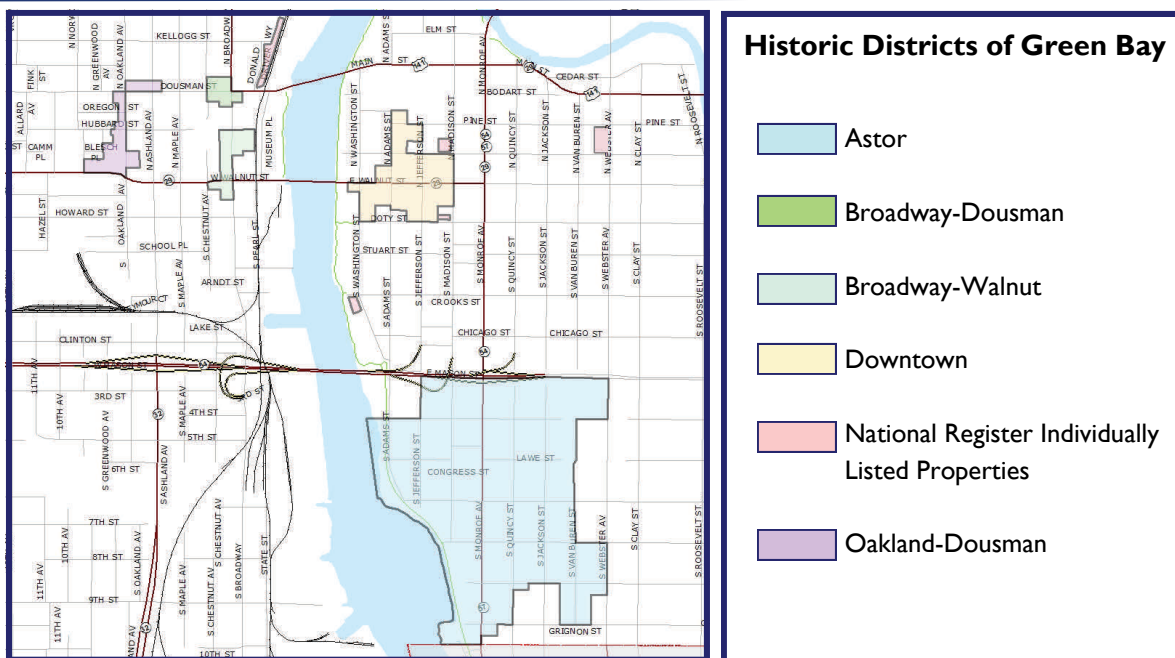
13-1515. Conditions Dangerous to Life, Health or Property. Nothing contained in this chapter shall prohibit the making of emergency repairs to a historic building in compliance with an order of any governmental agency or court of law to remedy conditions determined to be dangerous and a substantial threat to life, health or property. In addition, nothing contained in this chapter shall prohibit the demolition of a historic building which has been condemned in accordance with the provisions of §66.0413(3), Wis. Stats. In any such cases, no approval from the LC shall be required. A building official shall send a copy of any emergency order or demolition permit affecting a historic building to the LC at the time that such order or permit is issued.

Historic Preservation Ordinance Update:

Quick Facts

The City of Green Bay's Department of Community and Economic Development staff and the Historic Preservation Commission have been working to revise our existing Historic Preservation ordinance. Generally, we are hoping to accomplish **THREE** objectives with the ordinance update:

1. **Create a Landmarks Commission to replace the Historic Preservation Commission**
2. **Offer staff-level reviews for faster permit turnaround**
3. **Achieve Certified Local Government status with a binding review ordinance**



The **Landmarks Commission** will be appointed with professionals in the field, as well as historic property residents and owners. This will give a new level of effectiveness to the Commission. The Landmarks Commission should be viewed as a tool for property owners, versus a necessary step in the process.

Staff-level reviews would negate the need to go before the Landmarks Commission for minor projects, streamlining the process so property owners can get permits faster.

With a more professional commission, faster review options available, and all decisions appealable to City Council, we believe it will make a binding review more effective than our current advisory review. Each project and recommendation is reviewed on a case-by-case basis; **nothing is out-right prohibited**. "Cheat-sheets" for each property will detail defining features of the property, architectural style, and what previous work has been completed on the property. This is what the Landmarks Commission will use when analyzing each project.

This is the least restrictive binding ordinance allowed, giving the City and property owners much flexibility. With the proposed ordinance, the City can help offer a level of protection to those property owners to ensure historic degradation doesn't occur next door, or in their district. This will protect property values within the districts.

Overall, this ordinance update is intended to protect the historical integrity of our properties, districts, and the City. Green Bay is the oldest city in Wisconsin, and we need to continue protecting that history!

What the new ordinance **won't** do:

- Require property owners to overspend on projects; cost estimates and contractor bids will be taken into consideration on each application
- Give the City control over painting, landscaping, or the interior of a historic property
- Change how you are taxed or how assessments are done; historic designation has no bearing on these things
- Create further City oversight of your property; historic properties are already regulated under Chapter 13 of the Municipal Code, requiring a review of all exterior projects
- Allow the City to out-right deny applications based on materials or style; each property is unique and requires an individual analysis for proper renovation

What the new ordinance **will** do:

- Open the City up to grant funding from the state for Historic Preservation initiatives, including updated surveys, educational outreach, events, and tourism projects
- Protect the historical integrity of properties and districts, while also protecting property values
- Create a more effective process that will allow property owners to use the Landmarks Commission as a resource and will minimize the wait time between application and building permit
- Require more professionals and historic property owners to be actively involved through the Landmarks Commission
- Allow all reviews to be appealable to City Council

Funding Sources Available

State Historic Tax Credits: 25% Residential, 20% Commercial

Federal Historic Tax Credits: 20% Commercial

Historic Preservation Revolving Loan Fund: up to \$10,000 at 2% interest rate

Single-Family Conversion Grant: up to \$10,000; additional \$5,000 loan at 0% available for owner occupants

Commercial Façade Grant: up to \$5,000 not exceeding 75% of total project costs

Community Development Revolving Loan Fund (Commercial): \$10-250,000 at 4% interest rate

Low- to Moderate-Income Households: please contact Kevin King at (920) 448-3402 for additional programs

For additional information on funding sources within the City, please contact the Department of Community and Economic Development at (920) 448-3300.

For additional information regarding Historic Preservation, please contact Stephanie Hummel at (920) 448-3424 or stephaniehu@greenbaywi.gov.

GENERAL ORDINANCE NO. 8-18
DRAFT
AN ORDINANCE
AMENDING AND CREATING SECTIONS OF CHAPTERS 13,
GREEN BAY MUNICIPAL CODE,
RELATING TO THE HISTORIC PRESERVATION OF SITES,
STRUCTURES AND DISTRICTS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 13-214 through 13-217, Green Bay Municipal Code, is hereby amended as follows:

HISTORIC PRESERVATION

Sec. 13-214. Purpose and intent.

(1) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this section and Chapter 13-500, Green Bay Municipal Code, is to:

- (a) Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's attractions—historic districts, structures, and sites for the benefit of ~~to~~ residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- (f) Improve and enhance the visual and aesthetic character of the City.
- (g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

(2) Definitions. In this section:

- (a) Alteration. Any act or process which changes one or more of the exterior features of an improvement, including but not limited to the erection, construction, reconstruction, or moving of any improvement.
- (b) Certificate of Appropriateness. A statement issued by the ~~Historic Preservation~~Landmarks Commission (HPCLC), or their designee, verifying that the ~~LCHPC~~ has reviewed an application for a proposed alteration, rehabilitation, construction, reconstruction, or demolition of a historic structure, historic site, or any improvement in a historic district; that the ~~LCHPC~~ has found the requested action to be appropriate to the general character of the improvement, historic structure, historic site, or historic district; and that the requested action may be taken subject to applicable building and zoning codes.
- (c) Character. All those visual aspects and physical features that comprise the appearance of a historic structure, historic site, or historic district. Character-defining elements include the overall shape, its materials, craftsmanship, decorative details, spaces, and features, as well as the various aspects of its site and environment.
- (d) Contributing Building. A building, object, or site located within the boundaries of a local historic district and identified as contributing to the historical, cultural, archeological, or architectural significance of the local historic district.
- (e) Demolition. Any act or process which destroys in part or in whole an improvement.
- (f) Features. Elements that give a historic structure, historic site, or historic district its visual character and that should be taken into account in order to preserve them to the maximum extent possible. For historic structures, features also include the kind and texture of the building material, and the type and style of all windows, doors, and all other architectural elements.
- (g) Historic District. A place or area designated as an historic district pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic district may contain, within definable geographic boundaries, one or more historic structures along with such other buildings, places or areas which, while not of such historic significance to be designated as historic structures, nevertheless contribute to the overall visual characters of the historic structure or structures located within the District.
- (h) Historic Site. A place or area designated as an historic site pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic site must represent, within definable geographic

GENERAL ORDINANCE NO. 15-18
PAGE 3

boundaries, any building, landscape, site, improvement, event, or structure that is or was of local, regional, or national significance.

- (i) Historic Structure. Any improvement which has a special character or special historic interest or value as part of the development, heritage, or cultural characteristics of the City and which has been designated as an historic structure pursuant to the provisions of this chapter.
- (j) Improvement. Any building, structure, place, work of art, or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.

Sec. 13-215. Historic Preservation Landmarks Commission composition.

The Historic Preservation Commission (HPC) Landmarks Commission (LC) is established to promote and administer all historic preservation functions required by Green Bay Municipal Code Chapter 13-1500 and Section 5 of Chapter 13-200. Pursuant to the provisions of Wis. Stats. 62.23(7)(em), Aa Historic Preservation Landmarks Commission is hereby created, consisting of seven members. Of the membership ~~and if available in the community~~, one shall be a registered architect, one shall be a historian, one shall be a licensed real estate broker or licensed appraiser, one shall be an alderperson, and three shall be citizen members. Two of these citizen members shall with priority given to persons who reside in or own a certified historic district, structure, or site. All members must be current residents of the City of Green Bay. Each member shall have, to the highest extent practicable, a known interest in historic preservation. If an architect, historian/contractor, or real estate broker/appraiser is not available at time of vacancy, an appropriate alternative professional may be appointed by the Mayor only if two of the three listed professions are already represented on the Commission. The chairperson of the LCHPC shall be chosen by the members of the LCHPC, but may not be a person affiliated with the city government in any capacity beyond the LCHPC, including employment, appointment, or election. The Mayor shall appoint the commissioners, subject to confirmation by the Common Council. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years.

Sec. 13-216. Historic structure, historic site, and historic district designation criteria.

(1) For purposes of this ordinance, ~~an~~ historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement, or structure located thereon or any area of particular historic, architectural, archeological, or cultural significance to the City. See section 13-1502 for designation provisions., such as historic structures, sites, or districts which:

- (a) Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community; or

- (b) ~~Are identified with historic personages or with important events in national, state, or local history; or~~
- (c) ~~Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or~~
- (d) ~~Are representative of the notable work of a master builder, designer, or architect who influenced his age; or~~
- (e) ~~Have yielded, or may be likely to yield, information important to prehistory or history. The Commission may adopt specific operating guidelines for historic structure, historic site, and historic district designation.~~

Sec. 13-217. Powers and duties of Historic Preservation Landmarks Commission.

(1) ~~-See Section 13-1507 for powers and duties. The authority and activities of the Commission shall be advisory, and it shall act in a cooperative capacity and rely upon voluntary compliance. The basic function of the Commission shall be the development of public support and the location and identification of historic sites, historic structures, and historic districts. The duties of the Commission shall be to:~~

- (a) ~~Develop appropriate criteria and standards for identifying and evaluating neighborhoods, areas, places, structures, and improvements within the City which have distinctive character of special historic, aesthetic, architectural, archaeological, or cultural interest or value and might be classified as historic sites, structures, or districts.~~
- (b) ~~Conduct studies and surveys of neighborhoods, areas, places, structures, and improvements within the City for the purpose of determining those of a distinctive character or special historic, aesthetic, architectural, archaeological, or cultural interest or value and of compiling appropriate descriptions, facts, lists, and files.~~
- (c) ~~Promote public education, interest, and support for the preservation and enhancement of such historic sites, structures, or districts.~~
- (d) ~~Cooperate with and advise the Common Council and other agencies and departments of government with regard to such matters as may be appropriate with respect to historic sites, structures, or districts.~~
- (e) ~~Cooperate with and enlist assistance from the National Trust for Historic Preservation, the State Historical Society, the County Historical Society, and other agencies, groups, or individuals active in the field of historic and cultural preservation.~~

- ~~(f) Work on a voluntary basis with the owners of historic sites and structures advising them on the benefits, problems, and techniques of preservation and encouraging their participation in preservation activities.~~
- ~~(g) Designate, with the approval of the Common Council, those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance as historic sites, structures, or districts of the City and nominate those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance to the National Register of Historic Places if appropriate.~~

SECTION 2. Sections 13-1501 through 13-1513, Green Bay Municipal Code, is hereby amended as follows:

CHAPTER 13-1500.

HISTORIC STRUCTURES, SITES, AND DISTRICT REGULATIONS

Sec. 13-1501. Purpose and intent.

(1) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this ~~section~~ Chapter and Section 5 of Chapter 13-200, Green Bay Municipal Code, is to:

- ~~(a) Protect, enhance, and perpetuate~~ Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's historic districts, structures, and sites for the benefit of residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- ~~(f) Improve and enhance the visual and aesthetic~~ character of the City.

(g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

(2) Definitions. The terms and definitions in Green Bay Municipal Code § 13-214(2) apply to this section.

Sec. 13-1502. Designation of historic structures, sites, and districts.

(1) Pursuant to the provisions of Wis. Stats. 62.23(7)(em) as it may be amended from time to time, the ~~Historic Preservation Landmarks~~ Commission (~~LHPC~~) may after notice and public hearing designate a structure, site, or district as historic.

(a) Standards for designation. The designation may be applied to any area of particular historic, architectural, archeological, or cultural significance to the City, including those that:

~~(1.)~~ Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community; or

~~(2.)~~ Are identified with historic personages or with important events in national, state, or local history; or

~~(3.)~~ Embody the distinguishing characteristics of an architectural types or specimens inherently valuable for the study of a period ~~or periods~~, styles, or methods, ~~or of~~ construction or of indigenous materials or craftsmanship; or

~~(4.)~~ Are representative of the notable works of master builders, designers, or architects who influenced their age; or

~~(5.)~~ Have yielded or may be likely to yield information important to history or prehistory; or

~~(6.)~~ Historic structures and sites which are on the National or State Register of Historic Places shall be designated as a City historic structure or site.

(b) ~~Exemptions. The property of bona fide churches that is used for religious purposes is exempt from any provision of this section which may have a coercive effect upon the practice of religion. Relief from such coercive provision may be obtained by application for a variance to the Historic Preservation Commission. The Commission~~LC may adopt specific operating guidelines for historic structure, historic site, and historic district designation providing such are in conformance with Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.

GENERAL ORDINANCE NO. 15-18
PAGE 7

Sec. 13-1503. Procedure for nomination and designation of historic structures, sites, and districts.

(1) The ~~Historic Preservation~~Landmarks Commission (LC)~~Commission~~ may after notice and public hearing nominate to the Common Council parcels for historic structure, site or district designation, or recommend rescinding such designation previously made upon application of the criteria herein. No such nomination or recommendation shall be final until approved by the Common Council. The procedure for designation of an historic district may be initiated by the ~~Historic Preservation Commission~~LC or by property owners wishing to be included within an historic district.

- (a) The ~~Commission~~LC shall notify the owners of record, as listed in the office of the City Assessor, of all properties proposed for designation or inclusion within a proposed district and all properties within one hundred (100) feet of the proposed site or district's boundaries. These owners may confer with the ~~Commission~~LC prior to final action on the designation.
- (b) The ~~LC~~Commission shall notify all Council members of the proposed district, the Mayor, Director of Public Works, ~~Director of~~ Parks and Recreation Department, ~~Building Inspections Superintendent~~Development Services Manager, Zoning Administrator, and ~~Planning Director~~the Director of the Department of Community and Economic Development. Each may respond to the ~~Commission~~LC with its comments on the proposed designation at or prior to the hearing.
- (c) The ~~Commission~~LC shall conduct the public hearing. It may call witnesses, including experts, and may subpoena such witnesses and records as it deems necessary. The ~~LC~~Commission may view the properties in question and direct the conduct of an independent investigation into the proposed designation or rescission.
- (d) After the close of the public hearing, the ~~Commission~~LC shall make and forward a recommendation to the Common Council. The owners of record of the above-referenced properties shall be notified in writing by the ~~Commission~~LC of the date, time, and place the Common Council will act on its recommendation.
- (e) The Common Council shall approve or deny the recommendation of the ~~LC~~Commission.
- (f) ~~Designation on official zoning map.~~ Upon approval by the Common Council of any nomination or recommendation of the ~~Commission~~LC, the historic structure, site, or district shall be designated as such on or removed from the City's official zoning map.

Sec. 13-1504. Recognition of historic structures and sites.

(1) At such time as an historic structure or site has been properly designated and approved in accordance with this section, the ~~Landmarks Commission~~Commission may allow and/or

GENERAL ORDINANCE NO. 15-18
PAGE 8

cause to be prepared and erected on such structure or site a suitable plaque identifying the structure or site and placed so as to be easily visible to passing pedestrians.

- (a) In the case of ~~an~~ historic structure, the plaque shall state the accepted name of the structure, the date of its construction, and other information deemed appropriate by the ~~Commission-LC~~ and acceptable to the owner.
- (b) In the case of ~~an~~ historic site that is not the site of an historic structure, the plaque shall state the common name of the site and such other information deemed appropriate by the ~~LCCommission~~.
- (c) **In the case of a historic district, a marker or sign shall state the name of the district and such other information deemed appropriate by the LC.**

Sec. 13-1505. Historic districts are overlay districts.

A designated historic district shall be considered an overlay district that is in addition to the underlying base zoning. Provisions for specific uses within the base district(s) may be modified, and specific guidelines for design review may be added through the historic district preservation plan, as provided in Chapter 13-1506.

Sec. 13-1506. Creation of historic district preservation plan.

(1) In conjunction with the creation of ~~an~~ historic district, the ~~Historic Preservation Landmarks Commission-Commission~~, with the assistance of the Planning Department, shall prepare an historic preservation plan for the district. The plan shall include the following:

- (a) A statement of preservation objectives.
- (b) A cultural and architectural analysis supporting the historic significance of the area and any specific guidelines for development.
- (c) An inventory of buildings that contribute to the distinctive architectural or special historic character of the district as a whole (contributing buildings) and buildings that do not so contribute (noncontributing buildings).
- (d) Guidelines applicable to renovation of existing buildings and structures, to any new construction, and to site improvements within the district. The general guidelines in Chapter 13-1509 should be supplemented with more specific guidelines based upon the cultural and architectural character of the district.

Sec. 13-1507. Powers and duties of ~~Landmarks~~Historic Preservation Commission

(1) The ~~Historic Preservation Landmarks~~ Commission (LC) shall have the following powers and duties.

(a) *Designation of historic structures, historic sites, and historic districts.* The ~~Historic Preservation Commission~~LC shall have the power, subject to Section 13-1503 of the Municipal Code, to recommend designation of historic structures, historic sites, and historic districts within the City limits. Such recommendations for designation shall be based on Section 13-216 and Section 13-1502 of the Municipal Code. Approval by the Common Council results in historic structure, historic site, or historic district designation. Once designated, such historic structures, sites, and districts shall be subject to all provisions of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code.

(b) *Regulation of Construction, Reconstruction, Alteration, and Demolition.*

1. No owner or person in charge of a designated historic structure, designated historic site, or a structure within a designated historic district shall reconstruct, alter, or demolish all or any part of the exterior of such property, or construct any improvement upon such property, or cause or permit any such work to be performed upon such property, or demolish such property unless a Certificate of Appropriateness (COA) has been granted by the ~~Historic Preservation Commission~~. A Certificate of Appropriateness COA is the certificate issued by the ~~Historic Preservation Commission~~LC, the Director of Community and Economic Development, or their designee, approving alteration, rehabilitation, construction, reconstruction, or demolition of a designated historic structure, designated historic site, or a site or structure located in a designated historic district. Unless a Certificate of AppropriatenessOA has been granted, the ~~Building Inspection Superintendent~~Development Services Manager shall not issue a permit for any such work.

2. Upon filing of any application for a Certificate of AppropriatenessOA with the ~~Historic Preservation Commission~~LC, the ~~Historic Preservation Commission~~LC shall approve the application unless:

- a. In the case of a designated historic structure or designated historic site, the proposed work would detrimentally change, destroy, or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
- b. In the case of construction of a new improvement upon a designated historic site or within a designated historic district, the exterior of such improvement would adversely affect or not harmonize with the external

appearance of other neighboring improvements on such site or within the district;

- c. In the case of any property located in a designated historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code, or to the objectives and design criteria of the historic preservation plan for said district;
- d. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city or state;
- e. In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

- 3. If the ~~Historic Preservation Commission~~LC determines that the application for a ~~Certificate of Appropriateness~~OA and the proposed changes are consistent with the character of the features of the property or district, it shall issue the ~~Certificate of Appropriateness~~OA. The ~~commission~~LC shall make this decision within thirty (30) days of the filing of the application. If the ~~Historic Preservation Commission~~LC is unable to make a decision within thirty (30) days, the Director of Community and Economic Development, or their designee, shall make the decision.
- 4. The issuance of a ~~Certificate of Appropriateness~~OA shall not relieve the applicant from obtaining other permits and approvals required by the city. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of a ~~Certificate of Appropriateness~~OA required for the proposed work.
- 5. A ~~Certificate of Appropriateness~~OA expires one (1) year from the issuance date.
- 6. Ordinary maintenance and repairs may be undertaken without a ~~Certificate of Appropriateness~~OA provided that the work involves repairs to existing features of a historic structure or structure within a designated historic district. A ~~Certificate of Appropriateness~~OA is not required for the replacement of elements of a structure with pieces identical in material and appearance, provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit. See also 13-1508(d) of the Municipal Code.

7. ~~Work done without a Certificate of Appropriateness~~OA.

- a. ~~If a Certificate of Appropriateness~~OA is not obtained prior to the commencement of work, a fee will be charged as established by the Common Council.
 - b. When work or demolition has been done upon a designated historic structure, designated historic site, or structure within a designated historic district without a ~~Certificate of Appropriateness~~OA, and the ~~Historic Preservation Commission~~LC finds that the work or demolition requires a ~~Certificate of Appropriateness~~OA but does not qualify for a ~~Certificate of Appropriateness~~OA, that work or demolition constitutes a violation of this ordinance and the ~~Historic Preservation Commission~~ LC may require ~~the~~an owner to restore the structure or site to the condition the structure or site was in before the inappropriate work was conducted or modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA. If work or demolition cannot be restored, a fee will be charged as established by the Common Council.
 - c. If the owner does not comply with the restoration or modification requirement within sixty (60) days, the ~~LC~~Historic Preservation Commission may seek an order from the circuit court to require the owner to restore the structure or site to its former condition or to modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA.
 - d. If the owner does not comply or cannot comply with the order of the court, the ~~Historic Preservation Commission~~LC or its agent may elect to, but is not required to, enter the property and conduct work necessary to restore the structure or site to its former condition or modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA in accordance with the court's order. The cost of the work shall be charged to the owner and may be levied by the City as a special assessment against the property. When acting pursuant to said order of the circuit court, the ~~Historic Preservation Commission~~ LC or its agents may enter a property for purposes of this section.
- (c) Appeals. Should the ~~Historic Preservation Commission~~LC or their designee fail to issue a ~~Certificate of Appropriateness~~OA due to the failure of the proposal to conform to the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code and applicable guidelines, the applicant may appeal such decision to the Common Council within thirty (30) days. In addition, if the ~~Historic Preservation Commission~~LC fails to issue a ~~Certificate of Appropriateness~~OA, the ~~LC~~Historic Preservation Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a

~~Certificate of Appropriateness~~OA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200.

- (d) Demolition by neglect. Neglect in maintaining, repairing, or securing a designated historic structure, designated historic site, or a structure in a designated historic district that results in deterioration of an exterior feature of the structure or site or the loss of structural integrity of the structure or site constitutes demolition by neglect. Upon a finding by the LC ~~Historic Preservation Commission~~ that a designated historic structure, designated historic site, or structure in a designated historic district is threatened by demolition by neglect, such neglect constitutes a violation of this ordinance and the ~~Historic Preservation Commission~~LC may do either of the following:-
1. Require the owner of the property to repair all conditions contributing to demolition by neglect; or
 2. If the owner does not make repairs within sixty (60) days, the ~~Historic Preservation Commission~~LC or its agent may elect to, but is not required to, enter the property and make such repairs as are necessary to prevent demolition by neglect, provided:
 - a. That an estimate of the anticipated cost is provided to ~~City Council~~LC and it authorizes going forward with the repairs, designating a source of the funds to be made available; or
 - b. The ~~Historic Preservation Commission~~LC, through grants, donations, or other efforts on its own, provides the funding necessary to accomplish the necessary repairs. Such funds shall be handled and accounted for in accordance with Section 13-1507 (l) of the Municipal Code.
 - c. The costs of the work shall be charged to the owner, and may be levied by the city as a special assessment against the property. The ~~Historic Preservation Commission~~LC or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court. All funds recovered from a property owner pursuant to this provision shall be returned to the same source from which it was obtained.
- (e) Develop appropriate criteria and standards for identifying and evaluating neighborhoods, areas, places, structures, and improvements within the City which have distinctive character of special historic, aesthetic, architectural, archaeological, or cultural interest or value and might be classified as historic sites, structures, or districts.
- (f) Conduct studies and surveys of neighborhoods, areas, places, structures, and improvements within the City for the purpose of determining those of a distinctive

character or special historic, aesthetic, architectural, archaeological, or cultural interest or value and of compiling appropriate descriptions, facts, lists, and files.

- (g) Promote public education, interest, and support for the preservation and enhancement of such historic sites, structures, or districts.
- (h) Cooperate with and advise the Common Council and other agencies and departments of government with regard to such matters as may be appropriate with respect to historic sites, structures, or districts.
- (i) Cooperate with and enlist assistance from the National Trust for Historic Preservation, the State Historical Society, the County Historical Society, and other agencies, groups, or individuals active in the field of historic and cultural preservation.
- (j) Work on a voluntary basis with the owners of historic sites and structures advising them on the benefits, problems, and techniques of preservation and encouraging their participation in preservation activities.
- (k) Nominate those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance to the National Register of Historic Places if appropriate.
- (l) As it deems advisable, receive and solicit funds for the purpose of historic preservation in the city. Such funds shall be placed in a special city account for such purpose, to be administered by the ~~Historic Preservation Commission~~LC.

Sec. 13-~~1507~~1508. Review of construction, reconstruction, or alteration.

(1) No owner or person in charge of an historic site, historic structure, or site or structure within an historic district shall construct or alter any part of the structure or site, and no building permit shall be issued for the structure or site until design review has been completed and a recommendation-Certificate of Appropriateness (COA) has been issued by the Historic Preservation Commission.

- (a)** *Intent.* Design review is advisory-binding in nature. The intent of design review is to provide an opportunity for the Commission to advise applicants on preferred approaches to renovation or rehabilitation of existing buildings, new construction, and other alterations to property. The general guidelines in Chapters 13-~~1509~~ 1510 and ~~1510~~ 1511, Green Bay Municipal Code, and any specific guidelines developed for the historic district in question shall be used in design review.
- (b)** *Applicability.* The following applications for designated historic sites ~~or, designated historic~~ structures, or sites within designated historic districts, or structures within designated historic districts shall be subject to design review.

- ~~(1.)~~ Applications which involve modification of the physical configuration of a property, such as the erection of a new building, the demolition of an existing building, or the expansion of an existing building.
 - ~~(2.)~~ Applications that involve a change in the exterior appearance of a property, such as roofing, siding, window replacement, fencing, paving, or signage.
 - ~~(3.)~~ Any other application requiring a building permit from the Department of Inspections, with the exception of interior alterations that will not change the exterior appearance of the structure.
- (c) *Maintenance and repairs permitted.* Ordinary exterior maintenance, painting, and repairs may be undertaken without a review and recommendation by the **Historic Preservation Landmarks** Commission **(LC)**, provided that:
- ~~(1.)~~ The work involves repairs to existing features of an historic structure or site or replacement of elements of a structure with materials similar in pieces identical in material and appearance, and
 - ~~(2.)~~ Provided that the work does not change the exterior appearance of the structure or site.
 - ~~(3.)~~ Sandblasting of any exterior surface is prohibited. Other types of abrasive exterior cleaning including, but not limited to, and media blasting or water blasting with any media additive, or corrosive cleaning including, but not limited to, muriatic acid wash, are also prohibited unless specifically approved prior to work by the Historic Preservation Commission LC.
- (d) *Building permit required.* (Cr. GO 31-09) A building permit is required for applications as listed in Section 13-~~1507~~1508 (1)(b) that are subject to design review.
- (e) *Authority to Issue Certificates of Appropriateness*OA. The Historic Preservation Commission LC and, in certain limited cases described below, the Director of Community and Economic Development, or their designee, may issue a Certificate of AppropriatenessOA in accordance with this section. The Director of Community and Economic Development, or their designee, shall make this decision within thirty (30) days of the filing of the application. If the Director/designee is unable to make a decision within thirty (30) days, approval of the COA shall be granted. If a COA is denied by the Director/designee, this decision may be appealed to the LC. The Director of Community and Economic Development, or their designee, may issue a Certificate of AppropriatenessOA in the following cases:
1. *Roof repair/replacement.*

2. Gutter repair/replacement.
3. Private sidewalk and driveway repair/replacement of the same dimensions and orientation.
- (4) Installation of historic plaques (residential only).
4. Chimney repair and tuckpointing according to the Secretary of the Interior Standards and in appropriate color and design.
65. Installation of fences.
76. Storm window or storm door repair or replacement.
87. Installation of glass blocks in basement window openings.
8. Painting of existing unpainted brick.
9. Unattached nonvisible accessory structures.
10. Replacement of identical siding.
11. Replacement or repair to porches identical to existing style and materials.
12. Commercial sign replacement of identical dimensions.

Sec. 13-15081509. Design review procedures.

(a) Any application for a permit from the Department of Inspections shall also be filed with the ~~LandmarksHistoric Preservation~~ Commission (LC).

(b) As part of the application, the applicant shall submit a detailed description of the proposed construction, reconstruction, or alteration, together with any architectural drawings if those services have been utilized ~~by the applicant~~, along with a description of the construction or alteration sufficient to enable the LHPC to evaluate the final appearance of the structure. Photos and/or material samples are required as part of the application.

(c) Design review shall be conducted concurrent with site plan review, as specified in Chapter 18, Site Plan Review, when site plan review is required.

(d) Property owners within 100-feet of the subject property will be notified of the Design Review if the COA is being reviewed by the LC.

(ed) After the filing of any application, the ~~HPC-Historic Preservation Commission~~LC shall issue a ~~recommendation~~Certificate of Appropriateness (COA) subject to the

requirements of 13-1507, Green Bay Municipal Code. The recommendation shall serve as a nonbinding recommendation only. During the period of review, the Commission will work with the applicant to preserve the historical attributes of the building, structure, or site. If the LCHistoric Preservation Commission does not issue a Certificate of AppropriatenessOA based on the requirements of 13-1507(b)(2), Green Bay Municipal Code, the LCHistoric Preservation Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a Certificate of AppropriatenessOA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.

Sec. 13-15091510. Guidelines for renovation of existing buildings.

(1) The ~~HPC~~ Historic Preservation Commission~~Landmarks Commission~~ will consider the following factors in arriving at its recommendation:

- (a) Whether there is a change in use that requires minimal change to the defining characteristics of the building and its site and environment.
- (b) Whether the historic character of the property will be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property ~~should~~ shall be avoided.
- (c) Each property shall be recognized as a physical record of its time, place, and use and maintaining features and architectural elements of the period shall be encouraged.
- (d) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property ~~should~~ shall be preserved.
- (e) Deteriorated historical features should be repaired rather than replaced, where feasible. Where replacement is necessary, the new feature ~~should~~ shall match the old in design, color, texture and other visual qualities, and, where possible, materials.
- (f) The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest methods possible. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials ~~should~~ shall not be used.
- (g) New additions, exterior alterations, or related new construction should not destroy historic materials that characterize the property. The new work should be differentiated from the old and ~~should~~ shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- (h) New additions and adjacent or related new construction ~~should~~ shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

GENERAL ORDINANCE NO. 15-18
PAGE 17

(i) The “Secretary of the Interior’s Standards for Rehabilitation” (36 CFR 67 and 68 as amended).

Sec. 13-15101511. Guidelines for new structures and additions.

(1) The following elements ~~should~~shall be visually compatible with the contributing buildings and environment to which they are visually related and with the architectural style(s) of the district, where applicable:

- (a) Building height.
- (b) Building volume and massing.
- (c) On the street elevation of a building, the proportion between the width and height in the ~~façade~~façade.
- (d) The proportions and relationships between doors and windows in the street ~~façade~~façade.
- (e) The directional expression of the street façade (horizontal or vertical expression).
- (f) Exterior building materials.
- (g) Roof design and shape.
- (h) Landscape plan, off-street parking and drives, fencing, and other aspects of site design.

Sec. 13-15111512. Standards for approval of demolition or recommendation of preservation.

- (1)** The following standards shall be considered:
- (a) Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest.
 - (b) Whether the structure, when in an historic district, although not itself an historic structure, contributes to the distinctive character of the historic district as a whole and, therefore, demolition would be detrimental to the public interest.
 - (c) Whether the demolition of the structure would be contrary to the objectives of the Historic Preservation Plan for the applicable historic district, where applicable.
 - (d) Whether the structure is of such old, unusual, or uncommon design, texture, and/or material that it could not be reproduced or could be reproduced only with great difficulty and/or expense.

GENERAL ORDINANCE NO. 15-18
PAGE 18

- (e) Whether the structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it, provided that any hardship or difficulty claimed by the owner, which is self-created or the result of any failure to maintain the structure in good repair, cannot qualify as a basis for the issuance of a demolition permit.
- (f) Whether the denial of the application would deny the owner of the structure all economically-viable use of the property.

Sec. 13-~~1512~~1513. Interim control~~within historic districts.~~

No building permit shall be issued by the Building Inspection Superintendent for alteration, construction, demolition, or removal of a nominated historic structure, a nominated historic site, or any property or structure within a proposed historic district from the date of the first notice of public hearing by the ~~Historic Preservation Commission~~Landmarks Commission until final disposition by the LCHPC or Common Council, unless such action is authorized by formal resolution of the Common Council as necessary for public health, welfare, or safety. The period of delay shall not exceed ninety (90) days.

SECTION 3. Sections 13-1514 and 13-1515, Green Bay Municipal Code, is hereby created as follows:

Sec. 13-1514. Penalties for Violations.

Any person or persons violating any provision of Chapter 13-1500 or Section 5 of Chapter 13-200, Green Bay Municipal Code, may be fined no less than \$50.00 for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Development Services Manager. Fine amounts shall be established by Common Council.

Sec. 13-1515. Conditions Dangerous to Life, Health or Property.

Nothing contained in this chapter shall prohibit the making of emergency repairs to a historic building in compliance with an order of any governmental agency or court of law to remedy conditions determined to be dangerous and a substantial threat to life, health or property. In addition, nothing contained in this chapter shall prohibit the demolition of a historic building which has been condemned in accordance with the provisions of §66.0413(3), Wis. Stats. In any such cases, no approval from the LC shall be required. A building official shall send a copy of any emergency order or demolition permit affecting a historic building to the LC at the time that such order or permit is issued.

SECTION 4. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

GENERAL ORDINANCE NO. 15-18
PAGE 19

SECTION 5. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

James J. Schmitt
Mayor

ATTEST:

Kris A. Teske
Clerk

JF/SP

7/17/18



Report to the Green Bay Plan Commission

MEETING DATE

July 17, 2018

PREPARED BY

Jessica Deal, Staff

AGENDA ITEM # O.8.

To create a Planned Unit Development (PUD) in the 200 Block of North Van Buren Street, subject to the draft PUD. (July 12, 2018 meeting).

BACKGROUND

Reason for Request: To permit two, (2) two unit semi-detached dwellings along the west side of the 200 Block of North Van Buren Street.

Surrounding Zoning and Land Uses:

Subject Properties: OR Office Residential, vacant and one single family dwelling

North: OR Office Residential, single/two family dwellings

South: OR Office Residential, office use

East: PUD, proposed Whitney School Townhomes/bridal church

West: OR Office Residential, single/two family dwellings

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Medium Intensity Retail Office Housing (MIROH). The proposed rezoning would be consistent with the City's Comprehensive Plan.

Analysis: The proposed Planned Unit Development (PUD) is intended to facilitate the redevelopment of four (4) parcels into four (4) single-family units on individual lots. The current four (4) parcels comprise approximately 15,540 sq. ft. or 0.36 acres. The parcels will be reconfigured to have frontage along North Van Buren Street. Lot widths and lot areas are below the minimum standard of the Office/Residential District and are addressed as part of the draft PUD. Two of the four (4) parcels are owned by the Green Bay Redevelopment Authority and currently is under a term sheet with the Authority for Tax Increment Finance (TIF) assistance.

The proposed structures would be two-stories with full basements and would include a covered front porch with roof-deck above the attached garages. Exterior building materials include vinyl siding with wood accent and vinyl cladding around the windows. Minimal setback are provided along North Van Buren Street with a 15 ft. setback along Cherry Street to be consistent with homes to the west.

A 20 ft. setback is proposed along the west line of the property and will be landscaped to create a buffer to the adjacent single-family homes. The applicant is the same developer who completed a similar PUD in 2013 for townhomes in the 300 Block of North Van Buren Street. This proposed development is also west across North Van Buren Street from the proposed Whitney School townhome project recently recommended for approval by the Plan Commission. A draft PUD amendment is attached within this agenda packet.

Ald. R. Scannell, adjacent property owners and the Downtown and Navarino Neighborhood Associations have been notified of the request. As of the drafting of this report, staff has received one inquiry and no objections regarding this request.

RECOMMENDATION

Approval of the request, subject to the draft Planned Unit Development (PUD) draft.

FISCAL IMPACT

ATTACHMENTS

1. Plan Commission Intro - 7.12.18
2. Draft PUD - 200 Block N VanBuren 2
3. ZPI8-21 location map rev

GB Real Estate Investments, LLC
Licensed Wisconsin Brokerage
Garritt R. Bader
300 N. Van Buren Street, Green Bay, WI 54301
Phone: (813) 500-0296 • E-Mail: gb@gb-re.com
www.gb-re.com

MEMORANDUM

To: Members of the Green Bay Plan Commission
CC: Mr. Paul Neumeyer, City of Green Bay; Mr. Jared Schmidt, Robert E. Lee & Associates
From: Garritt R. Bader, GB Real Estate Investments, LLC
Date: July 12, 2018
Re: Whitney Park Townhomes Phase 4

Good Evening!

Thank you for attending this special Plan Commission meeting to review and vote on my Whitney Park Townhomes Phase 4 project. Due to a previous commitment, I apologize that I'm unable to attend this evening. My Civil Engineer, Jared Schmidt of Robert E. Lee & Associates (REL), is here in my place.

Named "Phase 4", this project is an extension of the Whitney Park Townhomes project that I completed in three phases between 2013 and 2015. Ever since, I've received continual requests for additional townhomes to be built nearby; as a result and in cooperation with the future Whitney School Townhomes to be built by MKE View, I'm proposing to build four (4) new townhomes in the 200 block of N. Van Buren Street as depicted in the conceptual site plans prepared by REL.

With identical functionality as my original Whitney Park Townhomes in the 300 block of N. Van Buren Street, these Phase 4 townhomes will be single-family homes of an urban design and scale, separated by a party wall. Each unit of approximately 1,700 square feet will include 3 bedrooms, 3 ½ bathrooms, a two-stall garage, a garage roof-top patio, and a full basement. New in Phase 4, the basements will extend four feet above grade to allow a daylight (egress) window and the relocated third bedroom from the second floor. Not only does this allow for two larger bedrooms on the second level, but it also allows the lower level to act as either a guest suite (with bedroom and bath separated from the owner's quarters), or as a rec room/lower living space.

Please refer to the provided building plans to see the layouts by floor and the exterior design. While similar in function, these Phase 4 units will have an updated appearance to reflect the tastes and styles of today's homebuyers. The façade will include dark gray vinyl siding, warm composite wood paneling, metal accent trim, and decorative block staircases.

As is the case with my original Whitney Park Townhomes development, each home will be serviced by a rear-facing garage and private alley/driveway access with one driveway approach (to Cherry Street). Similarly, each homeowner will have easement rights to utilize the driveway (along with a recorded Real Estate Agreement governing the maintenance of it, along with select restrictions. A majority vote of the

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owners will determine how driveway and property maintenance occurs.) Like my original development, each townhouse property will be its own fee parcel (proposed to be subdivided via Certified Survey Map).

Aside from being four feet taller due to the elevated basement/lower level, these units will have an identical scale and siting on the property as my existing Whitney Park Townhomes do. Landscaping features will be similar to the existing townhomes, and a berm of approximately 3-5 feet in height is proposed along the west property line between that line and the driveway.

My hope is that my existing development has shown how new, modern housing can fit into an established urban neighborhood and reinvigorate it (and sharply increase property values). Combined with the redevelopment to occur by MKE View, and my "901 Main" project proposed along Main Street, we are continuing the rebirth of Green Bay's Whitney Park Neighborhood. I respectfully ask for your approval this evening, so this development can begin before Labor Day and be completed around the New Year's holiday.

Thank you time and efforts! I appreciate your attendance at this special meeting.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized, cursive-like script that starts with a large loop and ends with a long, horizontal stroke.

ZONING ORDINANCE NO. 00-18

AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT
FOR THE PROPOSED RESIDENTIAL DEVELOPMENT
LOCATED IN THE 200 BLOCK OF NORTH VAN BUREN STREET
(ZP 18-21)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development (PUD) District on the following described property:

Legal Description: NAVARINO PLAT LOT 560
Tax Parcel Number: 10-71

Legal Description: NAVARINO PLAT SLY 53 FT OF LOT 561
Tax Parcel Number: 10-72

Legal Description: NAVARINO PLAT NLY 38 FT OF SLY 91 FT OF LOT 561
Tax Parcel Number: 10-72-A

Legal Description: NAVARINO PLAT NLY 38 FT OF SLY 129 FT OF LOT 561
Tax Parcel Number: 10-72-B

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Permitted Uses. Two, (2) two unit semi-detached dwellings.
- B. Lot Width and Area. No lot shall have less than 27 feet of street frontage and contain a minimum 2800 square feet of buildable area.
- C. Setbacks, Height and Impervious Coverage.
 1. Buildings and paving are precluded within the following required setbacks:
 - a. Front Yard (North Van Buren Street): 3.5 feet
 - b. Corner Side Yard (Cherry Street): 11 feet.
 - c. Interior Side Yard: 5 feet.
 - d. Rear Yard: 20 feet. A detailed transitional buffer shall be provided consistent with Chapter 13-1820(c), Green Bay Zoning Code.

2. Overall height of the proposed structures shall not exceed 35 feet.
 3. The impervious coverage shall not exceed 65%.
- E. Landscaping.
1. The setback area between the sidewalk and the building façade shall include low level landscaping and may permit lighting.
 2. A detailed landscape plan shall be submitted and approved, prior to occupancy for each unit. The landscape plan shall identify all proposed plant material, locations, and sizes.
- F. Architectural Design
1. All exterior building materials shall be of a durable nature and shall blend to compliment the overall design of the structure.
 2. No wall that faces a street shall have a blank, uninterrupted length exceeding fifteen (15) feet and shall include the following: change in plane, change in texture and windows.
- G. Site Plan. A complete site plan shall be submitted and approved prior to any construction, change of use, or other activity that requires site plan approval under Section 13-1802 Green Bay Municipal Code.
- H. Parking.
1. Shall be consistent with the standard found in Chapter 13-1700, Green Bay Zoning Code.
 2. Areas for service, loading, or trash collection shall not be visible from public rights-of-way. Such screening shall be in compliance with Section 13-1813, Green Bay Municipal Code as applicable.
- J. Lighting. Lighting shall be regulated as specified in Sections 13-524, 13-525, 13-527, Outdoor Lighting Regulations, Green Bay Municipal Code.
- K. Stormwater Management and Grading Plan. If applicable, a stormwater management plan and grading plan meeting the standards established by the City's Department of Public Works, Brown County, and the State of Wisconsin shall be submitted to and approved by the City.
- L. Additional Applicable Regulations. Unless stated above, the development must comply with all other regulations of the Green Bay Municipal Code.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 5. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

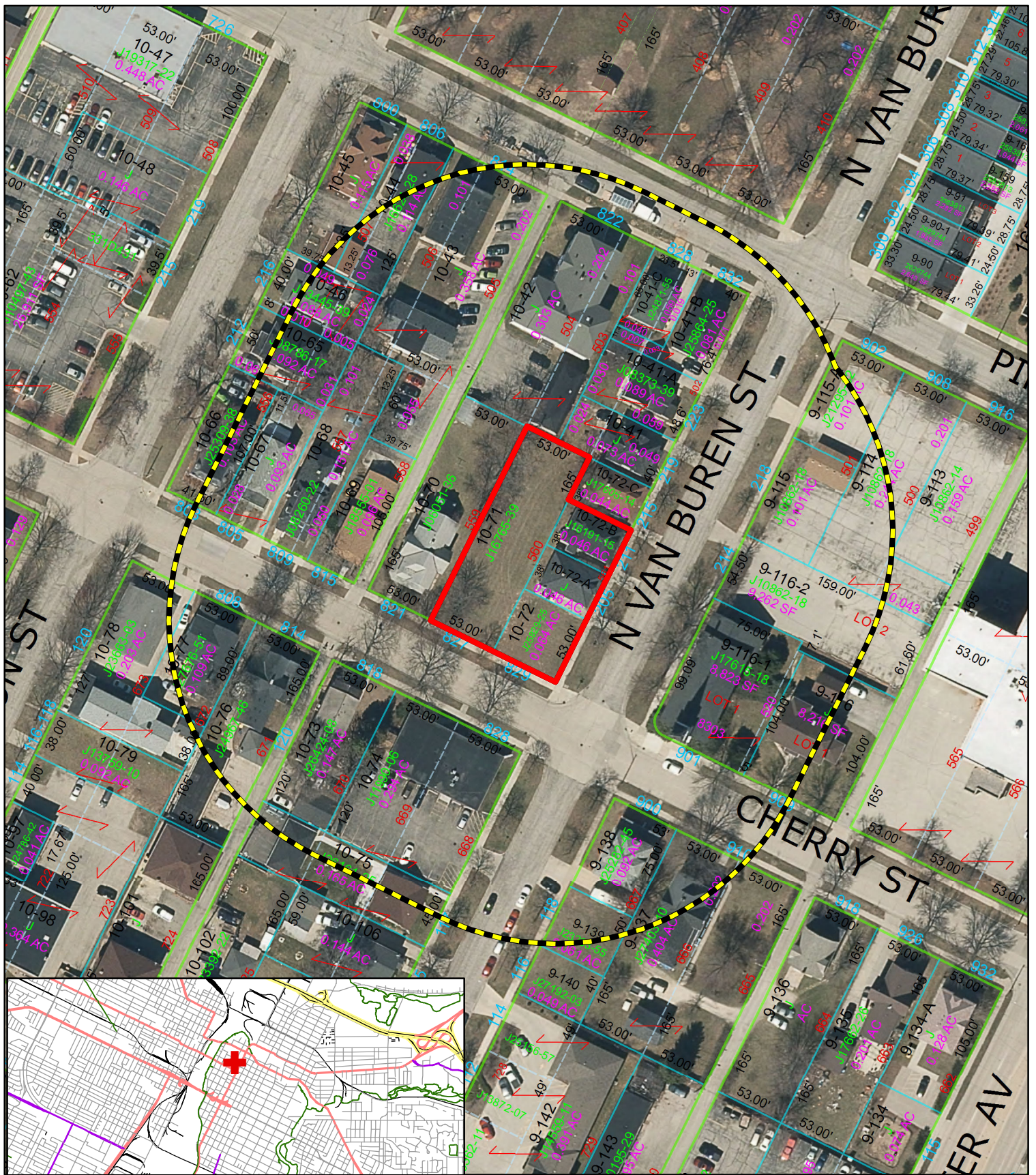
APPROVED:

Mayor

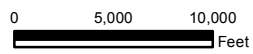
ATTEST:

Clerk

PN:



-  Subject Area
-  200' Property Owner Notice



Zoning Petition (ZP 18-21)
Proposed Planned Unit Development (PUD) -
200 Block North Van Buren Street

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Kevin J. Vonck, CED Director

AGENDA ITEM # P.I.

To approve the request to borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work.

The Common Council may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

In June, the RDA and Common Council approved Development Agreement 18-02: The Shipyard, which involves remediating brownfields, repurposing vacant and underused structures, and enhancing a residential neighborhood on the near west side of the City. The catalyst for development involves the construction of a signature public recreation and entertainment facility at 100 W. Mason Street (Parcel 2-78).

Staff is requesting permission to borrow two million dollars (\$2,000,000.00) to fund the first phase of this project. Approximately one million, one hundred sixty thousand, three hundred dollars (\$1,160,300.00) will be used to acquire real property not currently owned by the RDA and/or City, including:

One hundred and forty-five thousand dollars (\$145,000.00) to acquire 525 S. Broadway, 531 S. Broadway, and 613 S. Broadway (Tax Parcels 2-76, 2-77, and 2-109) (acquired in April 2017 with neighborhood enhancement funds); and

Three hundred dollars (\$300.00) to acquire S. Broadway (Tax Parcel 2-107) (acquired in May 2017 with neighborhood enhancement funds); and

Twenty thousand dollars (\$20,000.00) to acquire 401 S. Broadway (Tax Parcel 3-568); and

Nine hundred ninety-five thousand dollars (\$995,000.00) to acquire 419 S. Maple, 420 S. Broadway, and 402 S. Broadway (Tax Parcels 2-947, 3-569, and 3-572).

The remaining funds will be used for geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work. Staff is currently preparing a request for proposals to hire a consultant(s) to perform this work.

RECOMMENDATION

Recommend Common Council borrow two million dollars (\$2,000,000.00) to fund the first phase of The Shipyard (Development Agreement 18-02), including property acquisition; geotechnical and environmental testing; architectural, structural, and civil engineering and design; and preliminary site work.

FISCAL IMPACT

Pursuant to the provisions of §66.1105, Wis. Stats. (the “Tax Increment Law”), the City has included the Property within Tax Increment District Number Five (“TID 5” or the “TID”), which may provide part of the financing for certain costs of the Project. The RDA and City request that the Joint Review Board (JRB) create a new conservation and rehabilitation or blight Tax Increment District (“TID 21” therein replacing references to the “TID”), effective January 1, 2018, which includes the Property and adjacent property, and which will provide part of the financing for certain costs of the Project.

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # P.2.

To approve the request by the Purchasing Manager to amend the Purchasing Policy from the \$10,000 approval threshold, to \$25,000 for all single expenditures and all yearly supply/service agreements over \$25,000 which require a Committee or Commission and Council approval prior to award." Quarterly reports are to be brought back to Finance Committee on said purchases between \$10,000 and \$25,000.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Purchasing Policy Amendment Request Justification

Purchasing Policy Amendment Request

Background and Justification:

1. The current Purchasing Policy (Ordinance 1.76) was last updated in 1996. The current \$10,000 approval threshold has not been updated in at least 22 years. The requested increase is less than inflation.
2. The approval threshold for the City of Green Bay is significantly lower than other Wisconsin Municipalities, Counties and the State of Wisconsin agencies (attachment 1). The minimum for most is \$25,000.
3. In the past two years, Purchasing has requested Committee approval for 188 solicitations exceeding \$10,000. Of these, 60% were over \$25,000 and 40% were under. However, 92% of the total dollar expenditures fall in the \$25,000 and greater bracket. Only 8% of dollar expenditures are between \$10,000 and \$25,000.
4. Solicitations anticipated to exceed our current \$10,000 threshold require a separate and more time consuming process:
 - a. Bids must be “sealed” by the vendor and submitted via a secure process, typically requiring longer lead times.
 - b. Sealed bids are only opened in the presence of a member of the Clerk’s office.
 - c. Bids requiring approval must be included in meeting agendas and are approved during a two week process. The process is even longer during the summer months.
 - d. Bids requiring approval often require attendance by departmental personnel.

ATTACHMENT 1

Purchasing Approval Thresholds

(excludes public works/construction)

Approval Required

Municipalities

<u>Green Bay</u>	<u>\$10,000</u>
Appleton	\$25,000
Eau Claire	\$250,000
OshKosh	\$25,000
Racine	\$25,000
Fon du Lac	None, if budgeted
Madison	\$50,000
West Allis	\$25,000
La Crosse	None, if budgeted
Manitowoc	\$25,000

Counties

Rock Co.	\$10,000
Washington Co.	None, if budgeted
Brown Co.	None, if budgeted
Marinette Co.	\$25,000
Winnebago Co.	None, if budgeted
Kenosha Co.	None, if budgeted
Waukesha	\$50,000
Walworth Co.	\$25,000

Schools, Districs

Green Bay Public Schools	\$100,000
NWTC	None
Green Bay Water Utility	\$25,000 Proposed
Milwaukee Public Schools	\$50,000
Milwaukee Sewerage Dist.	\$150,000
Racine Schools	\$100,000

State

State of WI Agencies	\$50,000
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CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Rick Jensen, Purchasing Manager
DT: July 10, 2018
RE: Purchasing Report
Cc: Diana Ellenbecker, Pam Manley, David Litton, Mike Hronek

Report of the Purchasing Manager:

1. Request approval to purchase a Respirator Fit Testing System from Jefferson Fire & Safety, Inc. for \$13,267.
2. Request approval to purchase a Gravelly UTV with Kimtek Slide in Transport Cot from Ambrosius Sales & Service for \$19,200.
3. Request approval to issue a 2 year contract for Voice Over Internet Protocol Service through the Wisconsin State Contract to AT&T for \$55,512 (\$27,756 per year).
4. Request approval to issue a contract to furnish and install a commercial grade gas water heater at Fire Station #2 to the low responsive and responsible bidder.
5. Discussion with possible action regarding entering into a 2 year agreement with Associated Bank for Banking Services, with options for four 2 year extensions by mutual agreement.

The following items were openly and competitively offered:

Finance Committee - Report of the Purchasing Manager				
DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Quantifit Respirator Fit Testing System	424400-55140 Fire Equipment & Replacement Fund Bonded	Jefferson Fire & Safety, Inc	2	\$13,267
Gravelly UTV with Kimtek Slide in Modular	424400-55140-41166 Fire Equipment Replacement	Ambrosius Sales & Service	3	\$19,200
Voice over Internet Protocol (VoIP) Service for the City Telephone Network 2-Year Contract @ \$27,756/Year	101099-56301 Telephone	AT&T	WI State Contract #15-91579-121	\$55,512
Gas Water Heater at Fire Station #2	1014120-55201 FD Building Rep.	TBD	TBD	~\$10,000
Banking Services - 2 Year Contract 2018- 2019, Plus Four 2-Year Renewal Options	101 25901 Balance Sheet Acct.	Associated Bank	Piggyback off Brown Co. Contract	~\$164,000 REV

NOTES:

- VoIP Telephone Service: This contract covers the leasing of telephone service from AT&T for the City's VoIP phone system, and includes local and long distance calling.
- Bids to replace the gas water heater at Station #2 will be opened on July 9, 2018. The award recommendation will be provided to the Committee at the July 10 Finance meeting.
- The Banking Services contract includes a schedule of fees charged by Associated Bank for various City financial transactions including deposits, checks, ACH transactions, etc. The annual fees charged to the City are ~\$34,400 and are completely offset by earnings credits (interest) paid on money deposited by the City (~\$116,000 annually).



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Rick Jensen, Purchasing

AGENDA ITEM # P.4.

To approve the purchase a Respirator Fit Testing System from Jefferson Fire & Safety, Inc. for \$13,267.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quantifit Respirator System Summary

CITY OF GREEN BAY QUOTE SUMMARY**RFQ #3061****Quantifit Respirator Fit Testing System**

Dept: Fire	Req #175	VENDOR #1	VENDOR #2
Planholders: 5 Vendors	CC #340	JEFFERSON FIRE & SAFETY INC	OHD LLLP
Issued: 6/11/18	Due: 6/20/18	Middleton	Hoover, AL
DESCRIPTION	PRICE	PRICE	
FTK 9519-4000 Quantifit Respirator Fit Testing System	\$ 9,007.00	\$ 9,295.00	
FTK 9513-0130 Kit 1 40 MM Din Single Screw In	\$ 315.00	\$ 325.00	
FTK 200423-01 Scott AV 2000/3000 CBRN	\$ 61.00	\$ 90.00	
SERP 9519-4010/5 5 Year Calibration Contract	\$ 3,789.00	\$ 3,910.00	
Shipping	\$ 95.00	\$ 75.00	
TOTAL:	\$ 13,267.00	\$ 13,695.00	
Warranty:	2-Years	Not Stated	
Lead Time	3-6 Weeks	7-10 Business Days	
Payment Terms Net 30 Early Payment Discount:	Net 30	Net 30	
Accepts credit card payments:	No	Not Stated	

Recommendation: Award to the lowest responsive, responsible vendor Jefferson Fire & Safety Inc for \$13,267.00



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Rick Jensen, Purchasing

AGENDA ITEM # P.5.

To approve the purchase a Gravely UTV with Kimtek Slide in Transport Cot from Ambrosius Sales & Service for \$19,200.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. UTV Summary

CITY OF GREEN BAY QUOTE SUMMARY**RFQ #3066 - Gravely UTV****w/Kimtek Medlite Transport Slide In**

Dept: Fire	Req #181	VENDOR #1	VENDOR #2	VENDOR #3
Planholders: 3 Vendors	CC #071	AMBROSIUS SALES & SERVICE	JOE'S POWER CENTER	FIRE SAFETY USA INC
Issued: 6/14/18	Due: 6/27/18	De Pere	Kimberly	Rochester, MN
DESCRIPTION		PRICE	PRICE	PRICE
YR/BRAND/MODEL UTV QUOTED:		2018 Gravely 996201	2018 Gravely 996201	2018 Gravely 996201
MODEL SLIDE IN MODULAR QUOTED:		2018 Kimtek MTSTR-104	2018 Kimtek MTSTR-104	2018 Kimtek MSTR-104
MODEL QUOTED FULLY ASSEMBLED:		\$ 19,200.00	\$ 21,500.00	\$ 21,995.00
Lead Time		25 Days	30 Days	30-45 Days
Payment Terms Net 30 Early Payment Discount:		Net 30	Net 30	Net 30
Accepts Credit Card Payments:		No	No	No

Recommendation: Award to the lowest responsive, responsible vendor Ambrosius Sales & Service for \$19,200.



City of Green Bay
Department of Community and Economic Development

**DESIGN, CONSTRUCTION & DEDICATION AGREEMENT
WILDLIFE SANCTUARY NATURE CENTER – 4K BUILDING**

This Agreement is made this _____ day of _____, 2018,
by THE CITY OF GREEN BAY, a Wisconsin municipal corporation (“City”), and Friends of the Bay
Beach Wildlife Sanctuary Inc., (“FOWLS”), a Wisconsin 501(c)(3) charitable organization.

RECITALS

- A. The City is the Owner of certain buildings and property located at the 1660 E Shore Dr, Green Bay, WI 54302 and generally known as the “Bay Beach Wildlife Sanctuary” (hereafter “Wildlife Sanctuary”). The Wildlife Sanctuary is a 600 acre urban wildlife refuge featuring live animal exhibits, educational displays, miles of hiking/skiing trails and various wildlife viewing opportunities. It is the largest park in the Green Bay Park system and home to the second largest wildlife rehabilitation program in Wisconsin. The Wildlife Sanctuary has grown to offer environmental education programs to over 10,000 students, including a nature-based 4-year-old kindergarten program in partnership with the Green Bay Area Public Schools and the University of Wisconsin Green Bay (4K Program). This program engages children in highly interactive outdoor learning that encourages children to explore the world around them while acquiring important skills that will prepare them for Kindergarten.
- B. FOWLS is a Wisconsin 501(c)(3) charitable organization dedicated to preserving, promoting, and enhancing the Wildlife Sanctuary.
- C. The City and FOWLS have identified the need for additional capacity in the nature center in order to provide adequate facilities for community programming, including the 4K program.
- D. FOWLS has proposed to construct an expansion of the nature center building at the Wildlife Sanctuary for these purposes, and has completed all fundraising necessary to provide for such design and construction. FOWLS intends to complete the Project, which shall be composed of the following:
 - 1. An environmentally friendly, 12,800 square foot, two-level expansion which will provide a gathering space for large groups of students and the public to enjoy, as well as a secure lower level with more classroom space for the nature-based 4 year old kindergarten children to learn through nature;
 - 2. All necessary furnishings for the Nature Education Center expansion.The Proposed Project improvements are shown on a Preliminary Concept Plan, which is herein attached as EXHIBIT A.

- E. The City has agreed to allow expansion of the nature center building for these purposes, and FOWLS has agreed to do the work at FOWLS's sole expense and has requested that the City accept the dedication and assume maintenance of the improvements upon completion.
- F. The City is agreeable to accepting the dedication and assumption of maintenance of the completed improvements after acceptance of the construction by the City.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

I. PURPOSE

- A. Incorporation of Proceedings, Exhibits, and Recitals. All motions adopted, approvals granted, minutes documenting such motions and approvals, and plans and specifications submitted in conjunction with any and all approvals as granted by the City, including but not limited to adopted or approved plans or specifications on file with the City, along with all of the Recitals set forth above, shall be incorporated into this Agreement by reference, upon attachment, or upon consent by amendment if necessary if not referenced or attached at the time of execution of this Agreement.
- B. Implementation Schedule. TIME IS OF THE ESSENCE with regard to all dates and time periods set forth and/or incorporated herein. Any material modification or deviation from an approved schedule described in this Agreement shall occur only upon approval of the City, with any such approvals required to be in writing as an amendment to this Agreement, and which approvals shall not be unreasonably withheld. City shall cooperate and act promptly with respect to any and all permits or approvals necessary for completion of the Project. Notwithstanding the above, this Agreement shall not limit the discretion of the City, or any of its duly appointed and authorized governing bodies, boards or entities, in approving or rejecting any aspect of the Project or improvements contemplated on or about the Property.
- C. Entire Agreement. This writing including all Exhibits hereto, and the other documents and agreements referenced herein, constitutes the entire Agreement between the parties hereto in respect to the Project and all prior letters of intent or offers, if any, are hereby terminated. This Agreement shall be deemed to include and incorporate such minutes, approvals, plans, and specifications, as referenced in this Agreement, and in the event of a conflict between this Agreement and any action of the City granting approvals or conditions attendant with such approval, the terms of this Agreement shall be deemed controlling and the City will take the necessary action to amend any conflicting approvals or conditions.

II. FINANCING

- A. Budget. The total cost of the Project shall not exceed three million dollars (\$3,000,000.00), including all improvements and furnishings.
- B. Sources. The Project and all Improvements shall be paid for exclusively by FOWLS.

III. OBLIGATIONS OF THE PARTIES

- A. Concept Plan. Prior to construction, the City shall approve a Concept Plan, including final plans and specifications for construction of the Project which shall be based on, but may differ in minor respects from the Preliminary Concept Plan presented in this Agreement. The Concept Plan shall clearly identify the location of the Improvements as defined in the Recitals.

- B. Contractor. FOWLS shall provide construction contractor's name, address, valid Wisconsin contractor's license, approved bidder's proof, evidence of insurance, and proper classifications to the City prior to construction. A separate hold harmless in favor of the City may be required for each contractor utilize by FOWLS.
- C. Construction Documents. Prior to commencement of construction of any Phase of the Project, the City shall approve site plans, building plans, and other drawings that fix and describe the size and character of the entire Project, along with architectural and general contracts. The Construction Documents shall include:
1. Plans and specifications for structural, mechanical and electrical systems, materials; and
 2. Full-color elevations for all sides of all proposed structures; and
 3. Descriptions and actual samples of all exterior building materials; and
 4. Descriptions and photographic examples of interior finishes; and
 5. Other such essential items as may be reasonably determined by the City to be appropriate.
- D. Design and Construction. FOWLS shall cause to be designed and prepared under architect's or engineer's seal and signature, and to be constructed, the Project as defined in the recitals. Such work must also include all associated grading, removal and replacement of storm water runoff drainage impacted by the construction, and re-grading affected roads, substantially the same as detailed on the plans approved by the City. The City shall review and, if appropriate, approve the plans and specifications for the improvements as prepared by the FOWLS's engineer. Construction of the Project shall conform to City and State of Wisconsin specifications and requirements. FOWLS shall cause work to be halted and remedial measures to be taken to the City's satisfaction should the work be out of compliance with the plans and specifications, and/or standard construction practices.
- E. Inspection. FOWLS shall provide for the inspection of construction, including administration, testing, and inspection, or other supervision of construction, by a registered engineer or architect and testing firm hired by FOWLS and approved by the City, which approval will not be unreasonably withheld, to assure construction is in conformance with the plans and specifications. The City shall provide periodic inspection of the improvements during the construction period by its Department of Public Works, Parks Department, and Inspections Department to assure that construction is in conformance with the plans and specifications. The City agrees to notify FOWLS upon completion of inspection if it determines that any or all of the improvements as constructed are not in conformance with the plans and specifications. ~~FOWLS shall reimburse the City for documented time spent at the job site by its staff for field visits to observe construction progress. This time will be reimbursed at the rate of fifty dollars (\$50.00) per hour, not to exceed a total combined amount of one thousand dollars (\$1,000.00).~~
- F. Change Orders. After consultation and agreement with the City, FOWLS shall execute change orders and resolve contract claims relating to design and construction of the Project. The FOWLS shall assume financial commitments resulting from any change order or resolution of a contract claim from construction of the Project.
- G. Budget. Prior to construction, the City shall approve FOWLS proposed Budget, prepared in accordance with general principles for construction and development budgeting. The Budget shall include all "hard" construction costs for the entire Project and a line item of not less than five percent (5%) of total Project costs for cost overruns and change orders.

- H. Permits and Use. FOWLS will obtain from the City and all other appropriate governmental bodies (and all other councils, boards, and parties having a right to control, permit, approve, or consent to the development and use of the Property) all approvals and consents necessary to develop and use the Property as set forth above.
- I. Improvement of Property. FOWLS shall promptly design and complete the Project. Substantial work on the Project shall commence no later than ninety (90) days after the last to occur of approval by the City of the Preliminary Concept Plan, approval by City of the Budget and Project Plans, and/or issuance of a building permit and all other permits or licenses required to commence construction. Construction shall be completed no later than December 31, 2019. FOWLS shall provide an engineer's certification to the City that the Project and all improvements have been constructed in accordance with the approved plans and specifications, and shall furnish to the City as-built plans of the improvements within thirty (30) days of final acceptance.
- J. Maintenance and Repair. FOWLS shall at all times keep and maintain, or cause to be kept and maintained, the property in good condition and repair, in a safe, clean, and attractive condition, and free of all trash, litter, refuse, and waste, subject only to demolition and construction activities contemplated by this Agreement.
- K. Easements. The City shall grant to FOWLS such easements as are reasonably necessary for construction of the Project, including temporary construction and access easements.
- L. Insurance. Before commencement of construction activities on the Property, FOWLS shall deliver to the City certificates of insurance, copies of endorsements, and other evidence of insurance requested by the City, which FOWLS is required to purchase and maintain, or cause to be purchased or obtained, in the types and amounts of coverage listed below, each of which shall name the City as additional insured parties:
1. Workers Compensation and Related Coverage. Coverage for state and federal workers compensation shall be defined by state and federal statute. The amounts of employer's liability coverage shall be in not less than the following limits:
 - a) Bodily Injury by Accident - \$100,000.00 per accident;
 - b) Bodily Injury by Disease - \$100,000.00 per employee; and
 - c) \$500,000.00 policy limit.
 2. Comprehensive General Liability Insurance. Coverage shall be written on a commercial general liability form, and shall protect FOWLS and any subcontractor during the performance of work covered by this Agreement from claims or damages for personal injury, including accidental death, as well as claims for property damages which may arise from operation under this Agreement, whether such operations be by FOWLS, any subcontractor, or anyone directly or indirectly employed by either of them in such manner as to impose liability on the City. The amounts of such insurance shall be not less than the following limits:
 - a) General Aggregate Limit - \$2,000,000.00; Personal and Advertising Injury Limit (per person/organization) - \$2,000,000.00;
 - b) Bodily Injury and Property Damage - \$2,000,000.00 per occurrence;

- c) Fire Legal Liability Damage Limit - \$100,000.00 per occurrence; and
 - d) Medical Expense Limit - \$10,000.00 per person.
3. Comprehensive Automobile Liability and Property Damage. Coverage shall protect FOWLS and any subcontractor during the performance of work covered by this Agreement from claims or damages associated with operations of owned, hired, and non- owned motor vehicles. The amounts of such insurance shall be not less than the following limits:
- a) Bodily Injury - \$250,000.00 per person; and
 - b) \$1,000,000.00 per occurrence; and Property Damage - \$250,000.00 per occurrence.
4. Umbrella Coverage. Coverage shall protect FOWLS and any subcontractor during the performance of work covered by this Agreement with limits of \$1,000,000.00 for bodily injury, personal injury, and property damage on a combined basis with the stated underlying limits of Paragraphs IV. M. 1. to IV. M. 3. above.
5. Builder's Risk Insurance. Before commencing construction of any improvements on the Property and during any construction activities contemplated by this Agreement, FOWLS shall obtain and keep in full force and effect and all builders risk insurance policy for all portions of the Property affected by the Project with coverage equal to the total amount of the construction contracts for all such construction activities. Nothing in this Agreement is intended to relieve FOWLS of its obligation to perform under this Agreement and, in the event of loss, FOWLS shall use the proceeds of such insurance to promptly reconstruct the damaged or lost improvements.
6. Fire and Casualty Insurance. FOWLS shall obtain and keep in full force adequate fire and casualty insurance with coverage in an amount equal to the assessed value of such improvements. In the event of loss FOWLS shall use the proceeds of such insurance to promptly reconstruct the damaged or lost improvements.

M. General Indemnity.

1. Protection Against Losses. FOWLS shall indemnify, defend and hold harmless the City, and its officers, employees, agents, attorneys, and insurers, from any and all suits, actions, legal or administrative proceedings, liabilities, claims, losses, damages, judgments or awards, costs or expenses, including reasonable attorneys' fees, of whatsoever nature and by whomsoever asserted, whether asserted by a third party or by a party to this Agreement (hereinafter "Losses"), directly or indirectly, arising out of, resulting from or in any way connected with:
- a) Any breach by FOWLS of the terms of this Agreement;
 - b) Any non-compliance with laws, ordinances, rules or regulations applicable to FOWLS's obligations under this Agreement; or
 - c) Any governmental, regulatory or other proceedings to the extent any such proceedings result from FOWLS's failure to comply with its obligations under this Agreement or otherwise;
 - d) Any act, omission, fault, or negligence of FOWLS or of anyone acting under its direction or control or on its behalf, including its invitees.

- e) Any and all claims arising pursuant to the design or construction of the improvements.
2. Mutual Indemnification. Each party shall defend, indemnify, and hold harmless the other party, its officers and employees, against all liability, claims, damages, losses or expenses arising out of bodily injury to persons or damage to property caused by, or resulting from, the actions and/or inactions of the indemnifying party's and/or its employees', agents' or subcontractors' own negligent and/or intentional wrongful acts, omissions or performance or failure to perform its obligations and duties under the terms and conditions of this Agreement. No party is required to indemnify any other party for the negligent or intentional acts, errors or omissions of the other party or their employees or agents.
3. Indemnification Procedures. FOWLS shall promptly assume full and complete responsibility for the investigation, defense, compromise and settlement of any claim, suit or action arising out of or relating to the indemnified matters following written notice thereof from the City, which notice shall be given by the City within ten (10) days of their knowledge of such claim, suit or action. Failure to provide such timely notice shall not eliminate FOWLS's indemnification obligations to the City. Notwithstanding the foregoing, in its sole discretion and at its expense, the City may participate in or defend or prosecute, through their own counsel(s), any claim suit or action for which either of them is entitled to indemnification by FOWLS; provided, however, that if the City is advised in writing by its legal counsel that there is a conflict between the positions of FOWLS and the City, as appropriate, in conducting the defense of such action or that there are legal defenses available to the City different from or in addition to those available to FOWLS, then counsel for the City, at FOWLS's expense, shall be entitled to conduct the defense only to the extent necessary to protect the interests of the City. FOWLS shall not enter into any compromise or settlement without the prior written consent of the City, as appropriate, which consent shall not be unreasonably withheld. The absence of a complete and general release of all claims against the City shall be reasonable grounds for the City to refuse to provide written consent to a compromise or settlement. If FOWLS does not assume the defense of such claim, suit or action, FOWLS shall reimburse the City for the reasonable fees and expenses of counsel(s) retained by the City, and shall be bound by the results obtained by the City; provided, however, that no such claim, suit or action shall be settled without FOWLS's prior written consent, which consent shall not be unreasonably withheld. The absence of a complete and general release of all claims against FOWLS shall be reasonable grounds for FOWLS to refuse to provide written consent to a compromise or settlement.
4. This indemnity provision shall survive the expiration or termination of this Agreement. Nothing herein is intended or can be construed as requiring the City to assume any liability resulting from the design or construction of the improvements.
- N. Final Acceptance. The City shall accept the improvements for continuous maintenance upon satisfactory completion of construction as determined by the City and confirm acceptance of the same in writing by the City's Director of Public Works. Under no circumstances shall the City be obligated to accept for maintenance any or all of the improvements if it deems that such improvements have not been satisfactorily constructed, as determined in its sole discretion. FOWLS shall obtain lien waivers for all work completed on the improvements prior to final acceptance by the City.

IV. REPRESENTATIONS, WARRANTIES, AND COVENANTS

FOWLS represents and warrants to the City as follows:

- A. No Material Change in Documents. All contract documents and agreements have been furnished to the City and are true and correct and there has been no material change in any of the same.
- B. Payment. FOWLS shall pay for all work performed or materials furnished for the Project when and as the same become due and payable. FOWLS shall not suffer any construction or other involuntary lien to be imposed upon the Property, except for liens for claims to payment that are subject to a bona fide dispute, and, in that case, such liens shall be removed by FOWLS posting bond or other security, paying one hundred and twenty percent (120%) of the lien claimed into court, escrowing funds or promptly taking other steps to remove the lien of record. FOWLS shall pay all other obligations relating to the Project, including all creditors holding liens or other secured interests against the Property when and as the same become due.
- C. Certification of Facts. No statement of fact by FOWLS contained in this Agreement and no statement of fact furnished or to be furnished by FOWLS to the City pursuant to this Agreement contains or will contain any untrue statement of a material fact or omits or will omit to state a material fact necessary in order to make the statements herein or therein contained not misleading.
- D. No Litigation. There is no litigation or proceeding pending or threatened against or affecting FOWLS that would adversely affect the Project, the ability of FOWLS to complete the Project or the ability of FOWLS to perform its obligations under this Agreement.
- E. No Default. No default, or event that with the giving of notice or lapse of time or both would be a default, exists under this Agreement, and FOWLS is not in default (beyond any applicable period of grace) of any of its obligations under any other material agreement or instrument to which FOWLS is a party or an obligor.
- F. Compliance with Laws and Codes. The Project, when completed, will conform and comply in all respects with all applicable laws, rules, regulations and ordinances, including without limitation, all building codes and ordinances of the City. FOWLS will comply with, and will cause the Project to be in compliance with all applicable federal, state, local and other laws, rules, regulations and ordinances, including without limitation, all environmental laws, rules, regulations and ordinances.

V. DEFAULT

- A. Default. Either party shall have all rights and remedies available under law or equity with respect to any failure of the other party to perform their obligations under this Agreement, but only after providing the defaulting party with notice of such default and a failure by the defaulting party to commence attempts to cure such default within the thirty (30)-day notice period. If the defaulting party commences cure within the thirty (30)-day notice period and thereafter reasonably and continuously takes action to complete such cure, then the failure to perform shall not be an Event of Default.
- B. Remedies Upon Default. In the event of the occurrence of an Event of Default, the non-defaulting party may in its discretion:
 - 1. Termination. Terminate this Agreement ;
 - 2. Specific Performance. Sue for specific performance;
 - 3. Other Remedies. Pursue any other remedies available to the parties at law or in equity.

- C. Limitation of Damages. The foregoing notwithstanding, none of the parties shall be liable to any other party for any incidental, consequential, indirect, punitive or exemplary damages. All claims and damages asserted against the City shall be subject to statutory protections of municipalities and their officials and employees, including the immunity and limitations set forth in §893.80 Wis. Stats.
- D. No Waiver. Any delay in instituting or prosecuting any actions or proceedings or otherwise asserting the rights granted in this Agreement, shall not operate as a waiver of such rights to, or deprive it of or limit such rights in any way, nor shall any waiver in fact made with respect to any specific default, be considered or treated as a waiver of any rights with respect to other defaults or with respect to the particular default except to the extent specifically waived in writing.
- E. Remedies Cumulative. Except as expressly provided otherwise in this Agreement, the rights and remedies of the parties to this Agreement, whether provided by law or by this Agreement, shall be cumulative, and the exercise by any party of any one or more of such remedies shall not preclude the exercise of it, at the same or different times, of any other such remedies for any other default or breach by any other party.

VI. TERMINATION

- A. Date of Termination. This Agreement shall terminate upon the earliest of the date:
 - 1. This Agreement is terminated because of an Event of Default;
 - 2. The parties agree in writing to terminate this Agreement.
- B. Survival of Certain Provisions. Sections III.M., III.N., IV. F., V. C., VI. B., and VII. C. shall survive the termination of this Agreement.

VII. MISCELLANEOUS PROVISIONS

- A. Assignment. FOWLS may not assign its rights under this Agreement without the express prior written consent of the City.
- B. Nondiscrimination. In the performance of work under this Agreement, neither party shall discriminate against any employee or applicant for employment nor shall the Property or any portion thereof be sold to, leased or used by any party in any manner to permit discrimination or restriction on the basis of the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender (including pregnancy), gender identity and/or expression, sexual orientation, military or veteran status, genetic information, or any other characteristic protected under applicable federal, state or local law. Retaliation is also prohibited. The construction of the Property shall be in compliance with all effective laws, ordinances and regulations relating to discrimination on any of the foregoing grounds.
- C. No Personal Liability. Under no circumstances shall any trustee, officer, official, commissioner, director, member, partner or employee of the City or FOWLS have any personal liability arising out of this Agreement, and no party shall not seek or claim any such personal liability.
- D. No Personal Interest of Public Employee. No official or employee of the City shall have any personal interest in this Agreement, nor shall any such person voluntarily acquire any ownership interest, direct or indirect, in the legal entities that are parties to this Agreement.

- E. Force Majeure. No party shall be responsible to any other party for any resulting losses and it shall not be a default hereunder if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of enemies, strikes, fires, floods, acts of God, adverse weather conditions, legally required environmental remedial actions, industry-wide shortage of materials, or by any other cause not within the control of the party whose performance was interfered with, and which exercise of reasonable diligence, such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause. The foregoing notwithstanding, a Force Majeure event may not be used to avoid an Event of Default if the delay caused by the Force Majeure event exceeds ninety (90) days from the date the event occurred.
- F. Parties. Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association or corporation shall acquire or have any rights hereunder or by virtue hereof.
- G. Time. TIME IS OF THE ESSENCE with regard to all dates and time periods set forth herein.
- H. Notices. All notices, demands, certificates or other communications under this Agreement shall be given in writing and shall be considered given upon receipt if hand delivered to the party or person intended, or one (1) business day after deposit with a nationally recognized over-night commercial courier service, air bill pre-paid, or forty-eight (48) hours after deposit in the United States mail postage prepaid, by certified mail, return receipt requested, addressed by name and address to the party or person intended as follows:

To the City: City of Green Bay
 Attn: City Clerk
 100 North Jefferson Street
 Green Bay, WI 54301

To FOWLS: Friends of the Wildlife Sanctuary Inc.
 Attention: FOWLS President
 1660 East Shore Dr.
 Green Bay, WI 54302

The foregoing addresses shall be presumed to be correct until notice of a different address is given according to this paragraph.

- I. Governing Law. The laws of the State of Wisconsin shall govern this Agreement.
- J. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.
- K. Execution in Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signature thereto and hereto were upon the same instrument.
- L. Severability. If any provision of this Agreement shall be determined to be unenforceable as applied in any particular case or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained unenforceable to any extent whatever.

- M. Recording of Agreement. The City may record this Development Agreement or a Memorandum of this Agreement with the Register of Deeds for Brown County, Wisconsin. Upon request of the City, FOWLS shall execute and deliver to the City any such Memorandum or any other document in connection with such recording.
- N. No Construction Against Drafter. This Agreement is a product of the negotiation and drafting of attorneys for the parties, and, as such, the rule of construing ambiguous contracts against the drafter shall not apply to this Agreement.
- O. Venue. The venue for any proceeding involving the negotiation, drafting, interpretation or enforcement of this Agreement shall be the circuit court for Brown County, Wisconsin, all other venues being inappropriate for any such proceeding.
- P. Signatures and Counterparts. Electronic, facsimile and photocopy signatures shall have the same effect as original signatures.

[Signature pages follow]

Signature page 1 of 2

IN WITNESS WHEREOF, the parties to this Agreement have caused this instrument to be signed by duly authorized representatives of City and FOWLS as of the day and year first written above.

THE CITY OF GREEN BAY

By: _____
James Schmitt, Mayor

By: _____
Kris A. Teske, Clerk

THE CITY OF GREEN BAY and THE FRIENDS OF THE BAY BEACH WILDLIFE SANCTUARY
INC.

By: _____
Dan Spielmann, President

STATE OF WISCONSIN)
) SS
COUNTY OF BROWN)

* _____

Notary Public, _____ County, Wisconsin

My Commission Expires _____

EXHIBIT A



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # R.I.

Informational Only: Approved adoption of findings of fact and conclusions of law on Standards of Conduct/SRO Expectations grievance. (June 26, 2018 meeting)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Green Bay Police Department Operations Division



Commander Paul Ebel

Email: pauleb@greenbaywi.gov

920-448-3186

Date: July 3, 2018

Ref: Sergeant Promotion

The Green Bay Police Department anticipates one Lieutenant will be retiring on July 18, 2018. Chief Smith is asking that this position within the table of organization be filled with a Patrol Sergeant.

Additionally, the department has been notified that another Lieutenant will be leaving for another opportunity once all background is complete. Chief Smith is asking that this position in the table of organization be filled with a Patrol Sergeant. This is contingent upon the Lieutenant's successful completion of his background for the new employer.

Officer Sean Hamill is next in line for promotion to sergeant and would fill the first position.

Officer Jeff Schilling would be promoted second once the department has been notified that the Lieutenant has successfully completed the background for his new employer.

Costs:

Currently both Lieutenants are paid at Step 3 of the Lieutenant pay schedule which is an annual salary of \$83,408.78 each.

If these positions were replaced with Lieutenants at Step 1 of the pay schedule, the annual salary would be \$80,344.42 per Lieutenant.

The Police Department proposes to hire Patrol Sergeants at an annual salary of \$77,597.78 per position. Hiring a Patrol Sergeant for this position is an annual cost savings of \$5,811.00 as compared to filling the Lieutenant position with a Step 1 Lieutenant which is an annual cost savings of \$3,064.36.

Lastly, Patrol Sergeants are able to work as supervisors for the patrol unit and are likely to reduce the overtime costs for the police department.

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joseph Faulds, Human Resources Director

From: Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist

Re: Request to amend the Public Arts Coordinator position from a limited term employee to a permanent part time employee (.75 FTE)

Date: July 10, 2018

- A. Classification and Fiscal Impact: The Department of Community & Economic Development requests that the .5 limited term Public Arts Coordinator at \$20.00 per hour be amended to a .75 permanent part time employee at Grade G (\$21.24-\$24.99 per hour) of the City Pay Plan.

Salary and benefits for this position will be funded using non-levy dollars from the Green Bay Public Arts Commission and Community Development Block Grant. Following is a breakdown of the costs for the recommended .75 permanent position compared to the .5 limited term position.

Category	.75 Permanent Position	.5 Limited Term Position
Salary	\$35,084	\$20,800
FICA	\$2,684	\$1,591
WRS	\$2,351	\$0
Worker's Comp	\$74	\$44
Health Insurance	\$5,569	\$0
Dental Insurance	\$373	\$0
Life Insurance	\$0	\$0
TOTAL COMPENSATION	\$46,134	\$22,435

- B. Rationale: The Public Arts Coordinator performs a variety of work relating to the City's involvement with the arts and public art, including providing administrative support to the Green Bay Public Arts Commission, managing the City's rotating art collection, managing the public art grant programs and serving as an advisor to staff and elected officials in areas such as visual enhancements in public places and buildings and the commission of public art.

The Department of Community & Economic Development has found that the weekly hours of this position are not sufficient to properly address all of the Green Bay Public Arts Commission's needs. An increase in hours would allow for better engagement with the arts community, creation of additional programming and commencement of a fundraising campaign. The department also desires to have consistency in staffing the position by offering a permanent position with benefits and additional weekly hours.

- c: Kevin Vonck, Development Director
Cheryl Renier-Wigg, Assistant Development Director

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joseph Faulds, Human Resources Director

From: Melanie Falk, PHR
Human Resources Operations Manager

Re: Request to Reclassify and Fill the Deputy City Clerk Position

Date: July 6, 2018

RECOMMENDATION

- I. The Administrative Services Department, City Clerk's Office requests the following:
 - A. Request to reclassify the hourly Deputy City Clerk position at \$21.24-\$24.99/hour (Pay Grade G) to a salaried Deputy City Clerk position at \$23.30-\$27.41/hour (Pay Grade H) at a projected annual cost of \$5,777.
 - B. Request to fill the Deputy City Clerk position and all subsequent vacancies as a result of internal transfers.

BACKGROUND

- II. On May 18, 2018 the Deputy City Clerk retired and since that time, the City Clerk, Kris Teske has evaluated the job duties of this position. As a result of that review, it has been determined that efficiencies could be gained by restructuring the duties of this position as well as the duties of the Election Specialist (Pay Grade F - \$19.19-\$22.58/hour).

Currently, the Deputy Clerk performs a significant amount of clerical work, which includes processing liquor and beer applications and issuing licenses. This position prepares City Council backings, agendas and minutes; follows through on actions taken by the Council; prepares public notices; arranges for official publication of posting notices and assists with elections and counter work. The Deputy Clerk also performs administrative/clerical functions related to final resolutions and bills for special assessments.

The Elections Specialist is primarily responsible for the elections work which includes printing, mailing and recording returned absentee ballots; generating and printing poll books; providing materials and training to the poll workers; maintaining various election records and reports and maintaining the state voter registration system. This position also issues animal license tags and other licenses, permits and passes; reconciles cash drawers and various other accounts; and balances the Special Assessment Program account.

City Clerk Teske has stated that it is important that the Deputy Clerk assists with carrying out all functions of the office and assumes a more prominent role in the planning, organizing and directing of the Clerk's office activities. As a result, the Deputy Clerk

position will assume the majority of the elections functions as well as the oversight of the special assessments, delinquent special assessments and delinquent personal property programs. With the restructuring, the Deputy Clerk will supervise 2 clerical employees that perform work related to the special assessment programs and will act as the City Clerk in the Clerk's absence for elections, City Council meetings and other Clerk duties.

The Elections Specialist (title to be changed to Administrative Clerk II) will absorb the administrative functions that the Deputy Clerk was performing including the coordination of election personnel. This position will review poll worker applications; conduct background checks; schedule work shifts; train the poll workers; review timesheets; enter payroll and canvass election returns. In addition, this position will post public notices; prepare the City Council agendas, packets and minutes and will assume the responsibility of processing and issuing liquor and beer applications. All of these clerical tasks were performed by the Deputy Clerk.

These positions and the restructured job duties were reviewed by the City's classification and compensation consultant, Carlson and Dettmann. It was determined that because the Deputy Clerk is assuming greater responsibility in the areas of special assessments, elections and more involvement in the planning and directing of the office activities, that the position be reclassified to Pay Grade H (\$23.30-\$27.41/hour). Due to the supervisory responsibilities, this position also meets the criteria to be classified as a salaried (exempt) position. It is important to note that due to the exempt status of this position (not eligible for overtime), the Clerk's office will likely save \$2,000-\$4,000 in overtime expenses, which will offset the cost to reclassify this position and provide the office with more flexibility.

The consultant noted that the Elections Specialist (new title: Administrative Clerk II) will see a slight reduction in duties related to elections, but these will be supplemented by other clerical duties relevant to the Clerk's office. After evaluating this position for placement in the salary schedule, the consultant stated that there was a slight reduction in the number of points that determines grade placement, but this change did not modify the grade placement. The consultant's recommendation is to maintain this position in Pay Grade F of the City's wage schedule.

FISCAL IMPACT

- III. Following is a breakdown of costs for the Deputy Clerk reclassification from Pay Grade G to Pay Grade H.

Category	Deputy Clerk (Grade G) (Step 7 - \$51,979)	Deputy Clerk (Grade H) (Step 7 - \$57,013)
Salary	\$51,979	\$57,013
FICA	\$3,976	\$4,361
WRS	\$3,483	\$3,820
Worker's Comp	\$109	\$120
Health Insurance	\$15,739	\$15,739
Dental Insurance	\$1,438	\$1,438
Life Insurance	\$88	\$98
TOTAL COMPENSATION	\$76,812	\$82,589

Cc: Diana Ellenbecker, Finance Director
Kris Teske, City Clerk



The City of Green Bay is a leader in employee health and wellness with its Health | 1265 program and a goal to engage all employees in their own health and well-being

Memo To: Personnel Committee
From: Joseph W. Faulds, Human Resources Director
Subject: 2018 Proposed Salary for Mayor
Date: July 9, 2018

Per Alderperson Dorff's request this memo outlines the information presented to Ald. Moore last year and the information from Carlson Dettman on the proposed Mayoral salary. In addition, there is attached a 2017 survey of the Mayor's salaries for the 17 largest Wisconsin cities with a full-time Mayor. The survey also includes salary information for the City Administrator in these same cities with that position. The information may have slight changes for 2018 and I will try to update as necessary.

FOR CONSIDERATION: It is suggested that consideration be given to establishing a competitive salary for the Mayor by increasing the Mayor's salary as follows:

- Increase by \$11,000 on May 1, 2019 for an annual salary of \$93,535
- Increase by \$11,000 on May 1, 2020 for an annual salary of \$104,535
- Increase by \$11,000 on May 1, 2021 for an annual salary of \$115,535
- Increase by \$11,000 on May 1, 2022 for an annual salary of \$126,535

And, that effective following the 2019 Mayoral election the Mayor's salary will be increased annually based on any general increase provided to general municipal employees on the date the increase is provided.

DISCUSSION: As Chief Executive Officer for the City of Green Bay it is important a salary level be established to appropriately reflect the duties and responsibilities of this position. In this position, the Mayor is responsible for the general welfare of the City. This responsibility is exercised in two roles for the Mayor. The Mayor takes on a policy-making role by recommending policies to the Council, breaking tie votes and vetoing legislation. The Mayor also fulfills an executive role by seeing that laws are enforced and that City officers and employees properly do their jobs. The Mayor exercises this responsibility directly by supervising day-to-day conduct of city activities. All department heads report directly to the Mayor and receive assignments from the Mayor.

Based on the recent Carlson Dettman Study, the Mayor, as the Chief Executive Officer would be compensated in accordance with a pay grade that provided the highest level of compensation in the City for this position. The highest pay grade in the City's study has a salary step range of \$103,994 to \$122,346 with a performance range of \$122,366 - \$140,697.

SUMMARY OF SURVEY INFORMATION FOR MAYOR:

- Green Bay is the 3rd largest city in Wisconsin
- Mayor's salary ranks 8th among the cities surveyed

- Mayor's salary was last increased in April 2010
- Market rate for a City Administrator the size of Green Bay would be \$150,000
- Additional information for those cities surveyed regarding approved future increases or other allowances is attached. The other data on this sheet shows larger cities with a part-time Mayor or without an elected Mayor (with the exception of Oshkosh, cities with a City Manager form of government do not elect a Mayor).

STATUTORY AUTHORITY TO ESTABLISH SALARY FOR ELECTED OFFICES:

Per the City Attorney's office the statute (Wis. Stat. 62.09(6)) provides that compensation for an elective city office shall be established before the earliest time for filing nomination papers for the office. According to the City Clerk's office, the earliest an individual could file the nomination papers is early December 2018 for the mayor position. The salary must be established by ordinance per the statute 62.09(6).

The League of Wisconsin Municipalities indicated that only a majority vote is needed to approve a change to the salaries. No compensation change can be made for the current term (Wis. Stat. 66.0505).

Attachments: 2017 Mayor's Survey

**2017 MAYOR SALARY SURVEY
SORTED AS FOLLOWS**

POPULATION					
	City	Pop.	Annual Salary	City Adm	Salary
1	Milwaukee	594,833	\$147,336		
2	Madison	233,209	\$137,517		
3	Green Bay	104,057	\$82,535		
4	Kenosha	99,218	\$82,476	X	\$151,896
5	Racine	78,860	\$74,110	X	\$140,000
6	Appleton	72,623	\$96,106		
7	Waukesha	70,718	\$83,500	X	\$156,356
8	West Allis	60,411	\$68,666	X	\$117,146
9	La Crosse	51,320	\$77,200		
10	Sheboygan	49,288	\$53,844	X	\$140,000
11	New Berlin	39,584	\$88,900		
12	Wausau	39,106	\$74,851		
13	Brookfield	37,920	\$103,155		
14	Greenfield	36,720	\$88,687		
15	Manitowoc	33,736	\$73,043		
16	Superior	27,244	\$81,940		
17	St. Point	26,717	\$73,197		

SALARY				
	City	Annual Salary	City Adm	Salary
1	Milwaukee	\$147,336		
2	Madison	\$137,517		
3	Brookfield	\$103,155		
4	Appleton	\$96,106		
5	New Berlin	\$88,900		
6	Greenfield	\$88,687		
7	Waukesha	\$83,500	X	\$156,356
8	Green Bay	\$82,535		
9	Kenosha	\$82,476	X	\$151,896
10	Superior	\$81,940		
11	La Crosse	\$77,200		
12	Wausau	\$74,851		
13	Racine	\$74,110	X	\$140,000
14	St. Point	\$73,197		
15	Manitowoc	\$73,043		
16	West Allis	\$68,666	X	\$117,146
17	Sheboygan	\$53,844	X	\$140,000
Average Salary		\$87,474		
Median Salary		\$82,476		

2017 MAYOR SALARY SURVEY						
18	Beloit	36,966		N/A		\$162,771
19	Eau Claire	65,883		No Mayor		\$145,568
20	Fond du Lac	43,021		No Mayor		\$143,000
21	Janesville	63,575		No Mayor		\$147,000
22	Oshkosh	66,083				\$145,000
23	DePere	24,047		5/1/17: \$23,664 (2%)	X	\$132,620
24	Franklin	35,451			X	
25	Menomonee Falls	35,626			X	
26	Oak Creek	34,451			X	\$125,000
27	Sun Prairie	29,364		\$4,800 vehicle allowance/year	X	\$135,000
28	Wauwatosa	46,396			X	\$153,750
29	West Bend	31,078		\$150 expense allowance/	X	\$125,000

2017 MAYOR SALARY SURVEY

Additional Information				Larger Cities With No Mayor or Part-time Mayor							
City	Pop.	Annual Salary	Comment	City	Pop.	Status	Annual Salary	Comment	City Mgr	City Adm	Salary
Appleton	72,623	\$96,106	2017-18 \$97,548 (1.5%) 2018-19 \$99,011 (1.5%) 2019-20 \$100,496 (1.5%)	Beloit	36,966	N/A		N/A	X		\$162,771
Greenfield	36,720	\$88,687	\$300 expense and \$300 allowance/month	DePere	24,047	PT	\$23,200	5/1/17: \$23,664 (2%) 5/1/18: \$24,137 (2%) 5/1/19: \$24,620 (2%)		X	\$132,620
Racine	78,860	\$74,110	Increase by CPI each year	Eau Claire	65,883	N/A		N/A	X		\$145,568
Stevens Point	26,717	\$73,197	4/17/18 \$74,295 (1.5%)	Fond du Lac	43,021	N/A		N/A	X		\$143,000
Manitowoc	33,736	\$73,043	4/2019 \$73,773 (1%) 4/2020 \$75,248 (2%)	Franklin	35,451	PT	\$16,800			X	
West Allis	60,411	\$68,666	4/17/18 \$70,040 (2%) 4/16/19: \$71,441 (2%)	Janesville	63,575	N/A		N/A	X		\$147,000
				Men Falls	35,626	PT	\$7,500			X	
				Oak Creek	34,451	PT	\$16,000			X	\$125,000
				Oshkosh	66,083	PT	\$6,500		X		\$145,000
				Sun Prairie	29,364	PT	\$20,000			X	\$135,000
				Wauwatosa	46,396	PT	\$30,000			X	\$153,750
				West Bend	31,078	PT	\$7,618	\$150 exp allow/month		X	\$125,000



Report to the
Public Arts Commission
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Laura Schley, Staff

AGENDA ITEM # S.I.

To approve of the Strategic Plan for the Green Bay Public Arts Commission with recommended changes.

BACKGROUND

To aid in fundraising efforts for the Green Bay Public Arts Commission, staff have developed a Strategic Plan to provide guidance.

RECOMMENDATION

Approve Strategic Plan for the Green Bay Public Arts Commission, subject to minor technical revisions.

FISCAL IMPACT

ATTACHMENTS

- I. GBPAC Strategic Plan (I)

GREEN BAY PUBLIC ARTS COMMISSION

STRATEGIC PLAN 2018 - 2021

Completed by Green Bay Public Arts
Commission, Staff, and City Departments



TABLE OF CONTENTS

Executive Summary	3
Mission + Core Principles	4
Current Projects + Program Areas	4
Values	5
Vision	5
Artistic + Program Goals	6
Public Art Projects / Program Expansion	6
Preservation	7
Fundraising + Finance	8
Marketing + Promotion	8
Budget Projections	10

EXECUTIVE SUMMARY

Since its inception in 2016, the Green Bay Public Arts Commission has strived to promote the arts, culture, and creative identity of Green Bay. By providing programming and grants to both established and emerging artists to encourage the creation of public art projects, we aim to foster meaningful relationships with the creative community and make Green Bay an arts and culture destination.

Over this brief period of time, the Green Bay Public Arts Commission has assisted in the creation of seven new public art projects involving sculpture, murals, and performance. Meanwhile, through a generous donation from the WPS Foundation, we have coordinated the selection and creation of an \$80,000 kinetic illuminated sculpture that is set to be installed later this fall of 2018.

Now that we are getting our feet under us, we are looking to start running by expanding our current programming and offerings to artists and to grow our boundaries into workshops, lectures, and preservation of our existing public art collection.

A successful organization is one that responds to the needs of those it serves and adapts to change, and we are proud of the level of quality and creativity that our programming has achieved so far. Looking ahead however, we intend to expand our visibility, increase our revenues, grow our programming and develop our staff in order to sustain and deepen our community engagement. We must find ways to diversify our income to sustain our programming in the future. We hope that this strategic plan will propel us forward.

MISSION + CORE PRINCIPLES

MISSION:

The Green Bay Public Arts Commission promotes the arts, culture, and creative identity of Green Bay through awareness efforts, provisions, and exhibitions.

CORE PRINCIPLES:

In funding artistic activities and supporting cultural programs in the community, Green Bay Public Arts Commission observes several key values in the creation of excellent public art:

- **QUALITY** – While presenting and supporting a multitude of diverse communities, all our projects meet the highest standards of quality and safety.
- **COLLABORATION** – We look to collaborate with other organizations within Green Bay to help us shape projects that are reflective of the community.
- **ACCESSIBILITY** – All our projects are free and accessible to the public.
- **INSPIRING** – Our projects are grown from creative inspiration, and are designed to encourage creativity and inspiration in the public.

CURRENT PROJECTS + PROGRAM AREAS

PUBLIC ART:

Since its creation in 2016, Green Bay Public Arts Commission has produced and supported several projects that not only beautify Green Bay but enhance it by encouraging thought and engagement from the community.

Rotating Art Program

Green Bay Public Arts Commission has installed several cement display pads throughout the city that will temporarily house sculptures that will be displayed and then continuously rotated out for new works. We help artists looking to display and sell their artwork, and provide beautification to the surrounding community.

Annual Grant Program

Match grants are available for artists to use to produce public art projects, both permanent and temporary, throughout the City of Green Bay. We help develop a deeper connection between artists and the local government, and provide them with in-depth support to create their works of art.

VALUES

Green Bay Public Art projects are inspired by these beliefs:

- Public art can inform the mind and nourish the soul and should be accessible to all. We envision a city where one can freely encounter outstanding and inspiring artworks throughout public space.
- Public art can help give voice to underrepresented communities and showcase the beauty of our diverse community.
- Public art can bring people together from a wide range of backgrounds and present ideas and issues in a way that is unexpected rather than confrontational.
- Artists should be supported in their creative work and given a public platform for expression.

VISION

PROGRAM EXPANSION:

1. Public Engagement:

- **ArtWalk** - Several ArtWalks will be scheduled to highlight specific art pieces throughout Green Bay. Along the way we ideally would include the involvement of one of the highlighted artists within the walk and discover what they have been up to since collaborating with us. If no highlighted artist is available, then a local artist will be selected to speak about their work.
- **ArtTalk** - We would like to organize talks and panel discussions to foster a lively and rigorous debate on the role and need for public art within Green Bay.

2. Public Art:

- Expand current Annual Grant and Rotating Art Programs to provide greater assistance to artists.

PRESERVATION:

Green Bay has over 200 pieces of public art currently with this number continuously on the rise and no maintenance plan established for any of this work. We would like to partner with other arts organizations within the City to determine the origin and ownership of past works to better determine the best practice of care for these deteriorating pieces.

VISION CONTINUED

FUNDRAISING AND FINANCE :

The Commission and staff will work to increase and diversify sources of revenue while continuing to carefully monitor expenses. In addition to developing streams of income, the organization will enhance its efforts to raise income through grants, individual donations, and sponsorship. The Commission will play a key role in fundraising, and staff will further build the organizations fundraising capacity.

MARKETING AND AWARENESS :

The Commission will strengthen its brand by unifying all of its documents and promotional materials. The Commission will also develop and implement an integrated Marketing and Communications Plan, resulting in greater awareness of the organization and participation in programs.

ARTISTIC + PROGRAM GOALS

PUBLIC ART PROJECTS / PROGRAM EXPANSION

Project Goals

- Ensure that our projects are widely accessible by commissioning and producing thought-provoking public art
- Produce works of art that reflect the diversity of Green Bay and its residents through:
 - Collaborate with artists both emerging and established, who work in a variety of media, and represent the multi-cultural landscape of the city.
 - Establish partnerships with local cultural, educational and social organizations.
- Provide the community with a collaborative and engaging art experience that they would not have at a traditional art institution

Goals for 2018 - 2021

1. Increase opportunities for public artists and communities.

Strategies:

- Produce six or more public art projects each year, with one larger scale project every year, plus more focused participation such as presentations and smaller projects by emerging artists.
- Seek partnerships with local organizations to encourage greater participation in programs.
- Seek artists for program participation, and establish opportunities for their work with local businesses.
- Develop guidelines and tools that will be used for expansion of the Annual Grant Program and Rotating Art Program.

ARTISTIC + PROGRAM GOALS CONTINUED

2. Expand interaction between our projects and the general public.

Strategies:

- Expand our forms of public programming by hosting workshops, lectures, and panel discussions involving a wide array of arts professionals, city officials and academics, as a way to involve both participants and the general public as much as possible.
- Continue to identify and secure public spaces for work.
- Expand the effectiveness of our communications, by taking advantage of social media.

3. Expand programming to include Public Engagement opportunities.

Strategies:

- Gather examples of similar engagement opportunities present in other organizations/communities.
- Identify what the general public within Green Bay would be interested participating in.
- Based on public opinion/engagement begin hosting Public Engagement events.

PRESERVATION

Project Goals

- Ensure that our works of public art are well maintained based on need.
- Increase community awareness of current public art pieces and need for repair.

Goals for 2018 - 2021

1. Produce a maintenance plan for the City of Green Bay's public artworks.

Strategies:

- Gather examples of similar maintenance plans from other cities.
- Develop roster of artworks needing repair based on greatest need first.

2. Establish a maintenance budget to assist with preservation of artworks.

Strategies:

- Include maintenance line within budget
- Focus fundraising efforts to build funds for this need

3. Communicate need of public artwork scope and maintenance to public.

Strategies:

- Highlight pieces in need through social media outlets.
- Develop online database of all works to be viewed by the public and enhance visibility of works in need.

ARTISTIC + PROGRAM GOALS CONTINUED

FUNDRAISING + FINANCE

Project Goals

- Determine a variety of steady streams of income and recognize donors.
- Develop new funding sources while minimizing operational expenses.
- Develop plan for donor recognition

Goals for 2018 - 2021

1. Prepare and develop an outline of income strategies.

Strategies:

- Engage Commission members and Fundraising Cabinet in the identification and cultivation of potential donors
- Recruit additional Fundraising Cabinet members with fundraising experience.
- Consider establishing an application fee for artists applying to the Annual Grant Program and Rotating Art Program
- Develop a thorough donor prospect list
- Establish individualized cultivation and stewardship plans for top donor prospects
- Monitor grant opportunities and write grant proposals as needed
- Pursue corporate sponsorship for public art pieces

2. Maintain relationship with donors.

Strategies:

- Increase events/opportunities for donors and potential donors to familiarize them with the Public Arts Commission
- Plan event for donor appreciation
- Establish online communication to continuously update donors

MARKETING + PROMOTION

Project Goals

- Create marketing programs that build awareness of the organization and drive participation in programming

Goals for 2018 - 2021

1. Increase the visual representation of the Green Bay Public Arts Commission.

Strategies:

ARTISTIC + PROGRAM GOALS CONTINUED

- Unify the visuals of all guidelines and promotional materials
- Develop website to be more user-friendly

2. Develop a Marketing and Communications Plan to reach target audiences.

Strategies:

- Evaluate effectiveness of current communication strategies such as: press releases of events/pieces, E-newsletter, social media
- Regularly ask current followers how they heard about the Public Art Commission, and monitor data
- Utilize Public Engagement events as a time to inquire about the effectiveness of communications

3. Implement Marketing and Communications Plan with strategies including but not limited to:

Strategies:

- Utilize Commission members and volunteers to increase distribution of e-newsletter and social media posts
- Develop cross-promotional partnerships with local entities such as: arts and artist organizations, libraries, educational institutions, community groups, local online resources
- Enhance the use of Facebook and other social media to reach target audiences
- Increase e-newsletter subscriptions
- Utilize Commission members and volunteers to increase participation/visibility at community events (e.g. Public Engagement events – workshops, public discussions, etc.)

BUDGET PROJECTIONS

Green Bay Public Arts Commission Operating Revenue and Expense Projections 2018 - 2021

REVENUE	FY18 - 19	FY19 - 20	FY20 - 21
Grants	\$52,548	\$15,000	\$15,000
Donations / Sponsorships	\$100,000	\$6,000	\$20,000
Fundraising	\$50,000	\$85,000	\$85,000
Earned		\$70	\$190
Other		\$100	\$150
Total Revenue:	\$202,548	\$106,170	\$120,340

EXPENSES	FY18 - 19	FY19 - 20	FY 20 - 21
Operations	\$38,391	\$40,710.53	\$53,792.17
Printing	\$100	\$200	\$250
Advertising		\$50	\$75
Permanent Piece	\$80,000	\$20,000	\$20,000
Rotating Art Program	\$10,092	\$10,100	\$11,100
Annual Grant Program	\$4,500	\$10,500	\$14,000
Other Costs / Maintenance		\$20,000	\$20,000
Total Expenses:	\$133,083	\$101,560.53	\$119,217.17

NET INCOME: **\$69,465** **\$4,609.47** **\$1,122.83**

The revenue and expense projections above are based on the organizational vision detailed in this Strategic Plan. The following budget narrative highlights only those changes in revenues and expenses that significantly impact the budget.



Report to the
Public Arts Commission
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Laura Schley, Staff

AGENDA ITEM # S.2.

To approve the Annual Grant Program application from Navarino Neighborhood Association.

BACKGROUND

Cindy Mills with the Navarino Neighborhood Association/Neighborworks proposed a project titled *Big Blue Chair* and consists of constructing a large Adirondack chair approximately ten times normal size. Navarino Neighborhood Association is requesting \$1,000 from the Green Bay Public Arts Commission to fulfill this project.

RECOMMENDATION

Approve Navarino Neighborhood Association's Annual Grant Program Application request for an interactive sculpture project to be located at Navarino Park, subject to minor technical revisions.

FISCAL IMPACT

ATTACHMENTS

1. AGP Application- NNA-BigBlueChair
2. Example1
3. Example2
4. AGPGradingForm-BigBlueChair

ANNUAL GRANT PROGRAM APPLICATION

Department of Community & Economic
Development
100 N. Jefferson St., Room 608
Green Bay, WI 54301-5026
Phone: 920-448-3142
Fax: 920-448-3426
www.greenbaywi.gov/pac



Navarino Neighborhood Association / Neighborworks /
NAME OF ARTIST/ARTIST TEAM OR ORGANIZATION

NNA

APPLICANT/ORGANIZATION NAME

325 S. Van Buren

STREET ADDRESS

MAILING ADDRESS (IF DIFFERENT)

Green Bay WI 54301
CITY STATE ZIP CODE

9204301312

TELEPHONE (DAYS)

vanburenmills2@yahoo.com

E-MAIL ADDRESS

Big blue chair

PROJECT TITLE

Navarino Park

WHERE PROJECT WILL OCCUR

Appx July 9

START DATE

July 13

END DATE

\$ 2000

ESTIMATED TOTAL COST

\$1000

ADDITIONAL INCOME

\$1000

AMOUNT REQUESTED FROM GBPAC

WHAT IS YOUR EXPERIENCE WITH EXHIBITING, PERFORMING OR PROGRAMMING PUBLIC ART? (In addition to the below description, remember to attach several examples of previous work -Max. of 4 examples)

None yet

Cindy Miles / NNA

APPLICANT NAME/ORGANIZATION

TOTAL REQUESTED FROM GBPAC

PROPOSED BUDGET FOR GREEN BAY PUBLIC ARTS COMMISSION GRANT

PROJECT EXPENSES (Please indicate via check box if GBPAC funds will be used for the expense listed.)
Applicants may attach budget details IN ADDITION to this completed form.

In-Kind Expenses – Must Equal In-Kind Income (defined bottom of pg. 4)	Amount
Proj Mgr	200
Painting	150
Builder appx 16 hrs	300
Donations	350
TOTAL	\$1000 1000

Supplies/Materials	Amount	Check off
Deck Boards	500	☒
Screws	10	☒
Paint	150	☒
TOTAL	\$ 0.00	670

Publicity/Postage	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Services/Fees/Rentals	Amount	
Cement/Landscaping	330	☒
Appx 6 hours		☐
		☐
TOTAL	\$ 0.00	330

Honorary/Personnel	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Travel/Other Expenses	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Total Expenses MUST Equal Total Income on PAGE 4

GRAND TOTAL ~~\$0.00~~ 2000

PROJECT INCOME

In-Kind Contributions – Must Equal In-Kind Expenses (Item, source, amount) *	Amount
P. Mar.	200 200
Builder	500 300
Painters	100 150
TOTAL	000 \$0.00 650

Committed Funds (donor and amount)	Amount
NNA	100
J+J Mills	100
Board members	150
TOTAL	350 \$0.00

Anticipated Funding (donor and amount)	Amount
TOTAL	\$ 0.00

GBPAC Grant Funds Request	TOTAL	\$0.00 1000
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Total Income MUST Equal Expenses Total from PAGE 3	GRAND TOTAL	\$0.00 2000
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***INKIND** is defined as non-cash donations of goods and services such as labor, facilities, or equipment to carry out a project. Typically, skilled or professional labor can be valued at the prevailing rate that the individual making the donation has a record of receiving in the field. For example Grantee X counts donation of Venue Y at Venue Y's normal rental rate and the donation of their set designer at the designer's average wage of \$17.00 per hour X the number of hours they will work on the project. If audited, these amounts could be verified, by showing the posted rental agreement for Venue Y and previous pay stub of the set designer.

Grants **MAY** be used for artists' fees, legally required royalties, production expenses, space rental, marketing costs, purchase of expendable materials, required insurance, city-related expenses such as street closures and police/fire protection. GBPAC Grants **CANNOT** be used to fund prizes or awards, scholarships, tuition, permanent equipment, travel outside Green Bay, refreshments and/or debts incurred for past activities.

IN THE SPACE PROVIDED, BRIEFLY DESCRIBE YOUR PROJECT (Additional pages may be attached: 1 full page max.)

This project is to build a giant adirondack chair approx 10x normal size. We will paint it blue to match surrounding playground and new townhomes across the street.

PROJECT OBJECTIVE

To put a fun, iconic piece of art in our new park. It will be a draw to get neighbors and the public into our park for pictures and relaxing. The chair is a symbol of relaxation & enjoying the outdoors

DO YOU HAVE THE NECESSARY INSURANCE FOR THIS PROJECT?

☒ Yes

☐ No

Covered by city park's department

DO YOU HAVE THE NECESSARY PERMITS FOR THIS PROJECT?

☒ Yes

☐ No











AGP Grading Form: NNA Big Blue Chair

Please fill out and answer the following questions regarding the above AGP presentation and any adjustments suggested to the presentation. Please keep in mind that certain criteria may not apply as much to some projects compared to others. If you have any questions about the form please feel free to email Laura at laurasc@greenbaywi.gov or call at 920.448.3142.

* Required

Project Example



Theme/Motif

The applicant has effectively presented a central idea throughout the whole of the piece/project.

Weak	Central ideas have not been explored and are not present in the project.	0 – 3 pts
Average	Central ideas are not fully explored and are not successfully carried through the project.	4 – 7 pts
Excellent	Central ideas are explored throughout the project and are conveyed by the overall experience.	8 – 10 pts

Theme/Motif Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Budget

The applicant's budget aligns with the PAC budget; and has realistically assessed their costs.

Weak	Budget lacks required information or includes unallowable expenditures.	0 – 3 pts
Average	Budget is complete but is not cost effective and/or related to activities and outcomes.	4 – 7 pts
Excellent	Budget is complete and contains all required information. Budget is cost effective and linked to project activities and outcomes.	8 – 10 pts

Budget Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Experience

The applicant demonstrates experience in the medium and provides proof of past work. Preference will be given to Artist's/Artist Team's that have relevant public work.

Weak	Application does not include any proof of past work or examples are vague.	0 – 3 pts
Average	Application includes examples of past work, but little emphasis is given on prior experience with public installations.	4 – 7 pts
Excellent	Application includes multiple examples of past work, with emphasis on relevant public installations.	8 – 10 pts

Experience Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Originality

The applicant's vision is clear and the project brings this fresh idea to life. Does the piece/project successfully bring a vision to fruition? The project/piece should have a strong and innovative idea that is well defined and fully explained.

Weak	Project is vague and not clearly linked to Applicant's Impression/vision. Design has no originality or unifying concept.	0 – 5 pts
Average	Project has an adequate design that is defined, but is somewhat unclear in its connection to Applicant's vision. Concept seems somewhat derivative and overused.	6 – 10 pts
Excellent	Project has a strong and innovative idea that is well defined and fully explained. Clear connection to Applicant's vision and brings this fresh idea to life.	11 – 15 pts

Originality Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Public Art Value

How is the art relevant to the community? Does it provide value to the community? Can the overall piece/project be understood at a glance?

Weak	Does not provide clear insight to its connection or impact on the community. The design is difficult to understand.	0 – 5 pts
Average	The project's relationship to the community is described but does not seem as relevant / significant. Design is not easily understood right away.	6 – 10 pts
Excellent	Narrative connects the project to the community. Compelling and specific narrative information demonstrates that the project has a relevant and significant impact with the community. Design is easily understood at a glance.	11 – 15 pts

Public Art Value Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Overall Aesthetic/Appeal

The project presents a high level of craftsmanship/attention to detail. Compelling for spectators to view/participate without being objectionable.

Weak	Project lacks craftsmanship/attention to detail. Project is not very appealing and does not provide opportunities for discussion and conversation.	0 – 8 pts
Average	Project has a moderate level of craftsmanship/attention to detail. Project is appealing but does not provide opportunities for discussion and conversation.	9 – 16 pts
Excellent	Project presents a high level of craftsmanship/attention to detail. Project is appealing and provides opportunities for conversation and discussion.	17 – 25 pts

Overall Aesthetic/Appeal Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Access/Location

Potential for the project to reach targeted audiences. Project should include a significant and clearly defined element that is free to the public.

Weak	Project lacks an element that is clearly defined and free to the public.	0 – 5 pts
Average	Project provides an element that is free to the public. Subject/element may not be suited well for engaging target audience	6 – 10 pts
Excellent	Project includes a significant, clearly defined element that is free to the public. Subject/element is suited for engaging target audience.	11 – 15 pts

Access/Location Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Project Approval and Award Amount

Please answer if you approve or deny this project and include your suggested award amount if applicable. Reminder that the award amount is a maximum of \$1,500

Do you approve of this piece/project? *

- ☐ Yes
- ☐ No
- ☐ Maybe

If you answered yes to the above, what \$ amount do you wish to award? If you answered maybe, please explain why. *

Your answer

Any final comments/questions:

Your answer



Report to the
Public Arts Commission
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

Laura Schley, Staff

AGENDA ITEM # S.3.

To approve the Annual Grant Program application from Beau Thomas.

BACKGROUND

Experienced local mural artist, Beau Thomas, has created over 80 murals so far, with multiple pieces already on display throughout Green Bay. Beau Thomas' proposed project is titled *Bicycle Mural* and consists of three bike silhouettes riding along a colorful trail with a background containing a general city space in grey. Beau Thomas is requesting \$250 from the Green Bay Public Arts Commission to fulfill this project.

RECOMMENDATION

Approve Beau Thomas' Annual Grant Program Application request for a mural project at 418 4th St.

FISCAL IMPACT

ATTACHMENTS

1. GBPAC_AGPAApplication_GBBC
2. MuralProposal
3. AGPGradingForm-BicycleMural

ANNUAL GRANT PROGRAM APPLICATION

Department of Community & Economic
Development
100 N. Jefferson St., Room 608
Green Bay, WI 54301-5026
Phone: 920-448-3142
Fax: 920-448-3426
www.greenbaywi.gov/pac



BEAN THOMAS
NAME OF ARTIST/ARTIST TEAM OR ORGANIZATION

GREEN BAY BICYCLE COLLECTIVE
APPLICANT/ORGANIZATION NAME

418 4TH ST GREEN BAY, WI 54304
STREET ADDRESS

MAILING ADDRESS (IF DIFFERENT)

WI

CITY

STATE

ZIP CODE

TELEPHONE (DAYS)

MIKE: MIKE@GBBICYCLE.ORG / HEATHER: HEATHER@GBBICYCLE.ORG
E-MAIL ADDRESS

'BICYCLE MURAL'
PROJECT TITLE

WHERE PROJECT WILL OCCUR

JULY 2018

START DATE

END DATE

\$500 → \$250 & \$250

ESTIMATED TOTAL COST

ADDITIONAL INCOME

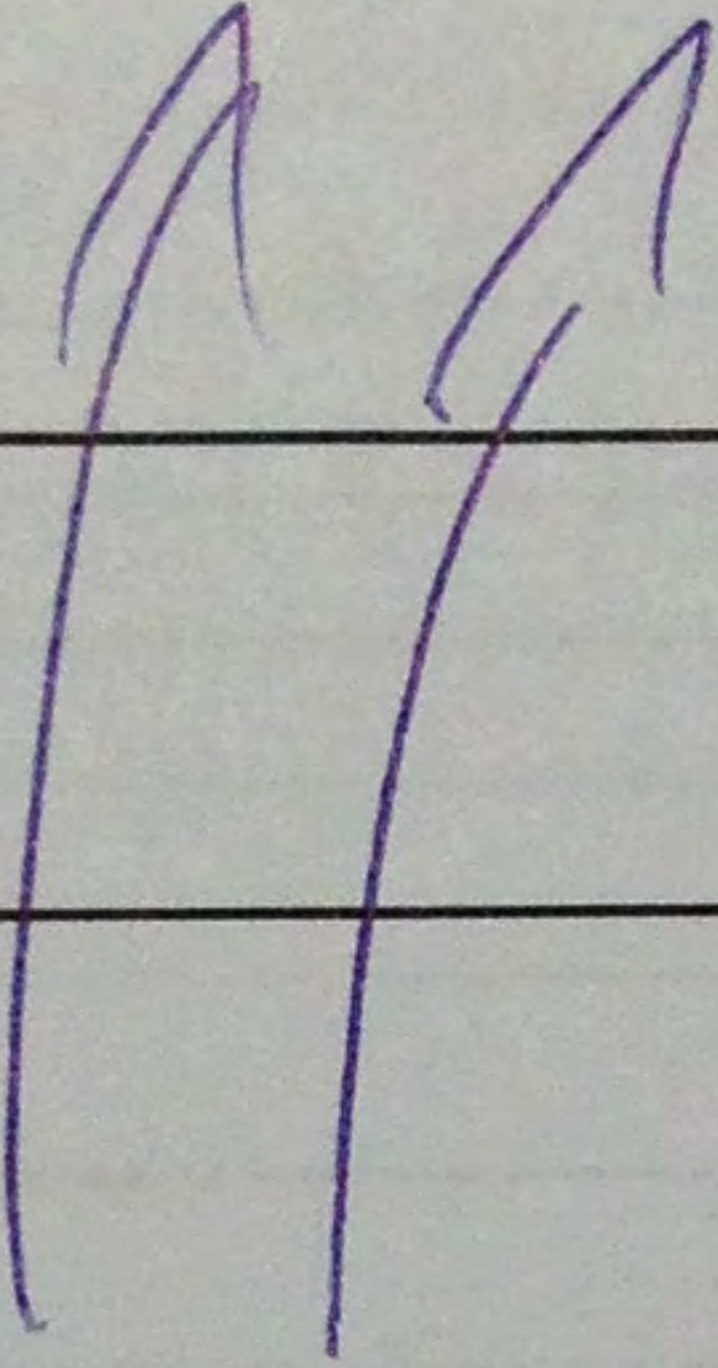
AMOUNT REQUESTED FROM GBPAC

WHAT IS YOUR EXPERIENCE WITH EXHIBITING, PERFORMING OR PROGRAMMING PUBLIC ART? (In addition to the below description, remember to attach several examples of previous work -Max. of 4 examples)

AWARD WINNING MURALIST
- COMPLETED ABOUT 100 MURALS
SEE MY WEBSITE - WWW.TRACKSIDEDESIGN.COM

IN THE SPACE PROVIDED, BRIEFLY DESCRIBE YOUR PROJECT (Additional pages may be attached: 1 full page max.)

SEE MURAL
PROPOSAL



PROJECT OBJECTIVE

DO YOU HAVE THE NECESSARY INSURANCE FOR THIS PROJECT?

☒ YES

☐ NO

GREEN BAY BICYCLE COLLECTIVE
HAS INSURANCE

DO YOU HAVE THE NECESSARY PERMITS FOR THIS PROJECT?

☒ YES

☐ NO

NA

→ ADD ARTIST
& CITY OF GB
AS 'ADDITIONALLY
INSURED'

GREEN BAY BICYCLE COLLECTIVE

\$250.00

APPLICANT NAME/ORGANIZATION

TOTAL REQUESTED FROM GBPAC

PROPOSED BUDGET FOR GREEN BAY PUBLIC ARTS COMMISSION GRANT

PROJECT EXPENSES (Please indicate via check box if GBPAC funds will be used for the expense listed.)

Applicants may attach budget details IN ADDITION to this completed form.

In-Kind Expenses – Must Equal In-Kind Income (defined bottom of pg. 4)	Amount
TOTAL	\$ 0.00

Supplies/Materials	Amount	Check off
		☐
		☐
		☐
TOTAL	\$ 0.00 250.00	

Publicity/Postage	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Services/Fees/Rentals	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Honorary/Personnel	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00 250.00	

Travel/Other Expenses	Amount	
		☐
		☐
		☐
TOTAL	\$ 0.00	

Total Expenses MUST Equal Total Income on PAGE 4

GRAND TOTAL

~~\$ 0.00~~

500.00

PROJECT INCOME

In-Kind Contributions – Must Equal In-Kind Expenses (Item, source, amount) *	Amount
TOTAL	\$ 0.00

Committed Funds (donor and amount)	Amount
GBBC	250.00
TOTAL	\$ 0.00 250.00

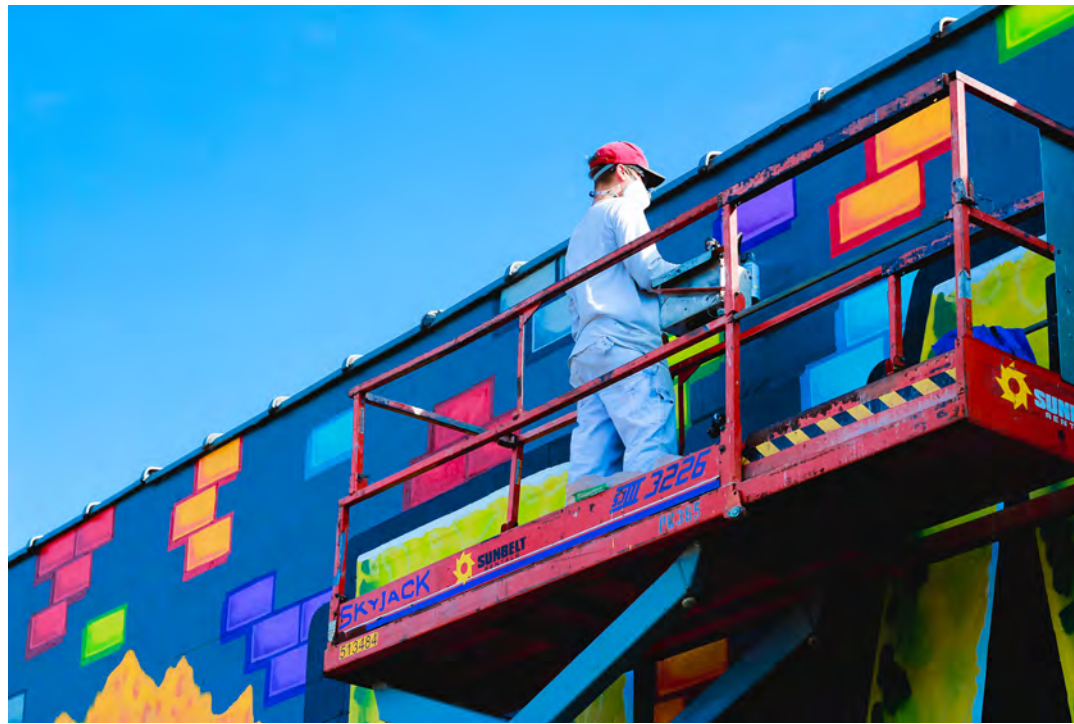
Anticipated Funding (donor and amount)	Amount
TOTAL	\$ 0.00

GPAC Grant Funds Request	TOTAL	\$0.00	\$250.00
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Total Income MUST Equal Expenses Total from PAGE 3	GRAND TOTAL	\$ 0.00 \$500.00
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***INKIND** is defined as non-cash donations of goods and services such as labor, facilities, or equipment to carry out a project. Typically, skilled or professional labor can be valued at the prevailing rate that the individual making the donation has a record of receiving in the field. For example Grantee X counts donation of Venue Y at Venue Y's normal rental rate and the donation of their set designer at the designer's average wage of \$17.00 per hour X the number of hours they will work on the project. If audited, these amounts could be verified, by showing the posted rental agreement for Venue Y and previous pay stub of the set designer.

Grants **MAY** be used for artists' fees, legally required royalties, production expenses, space rental, marketing costs, purchase of expendable materials, required insurance, city-related expenses such as street closures and police/fire protection. GBPAC Grants **CANNOT** be used to fund prizes or awards, scholarships, tuition, permanent equipment, travel outside Green Bay, refreshments and/or debts incurred for past activities.



MURAL PROPOSAL

BEAU THOMAS



LOCATION

The Green Bay Bicycle Collective
418 4th St, Green Bay, WI 54304

Approximate size:
East Wall
8 ft tall x 27 ft wide

North Wall
8 ft tall x 14 ft wide



DESIGN CONCEPT

This design features three bike silhouettes riding along a colorful trail. The bright, flowing colors create a sense of flow and movement across the wall while the bikes are a clear and iconic image that viewers can understand. The background of the piece features a general cityscape design painted in grey. The scene celebrates biking, movement, the city and the Green Bay Bicycle Collective.



MURAL VISION

The goal of this mural is to capture attention and advertise the work of the Green Bay Bicycle Collective. The bright and vibrant colors will immediately attract the viewers eye and focus. They will then see the bike silhouettes and understand the function and purpose of the building. Upon further study, the viewer will notice the cityscape background and the scene it creates. Overall the mural beautifies the building as a work of art and advertises for the Green Bay Bicycle Collective.

TOTAL COST - \$500

ESTIMATE

The total cost estimate includes all supplies, materials and labor.
Projects are billed 50% up front and 50% upon completion.



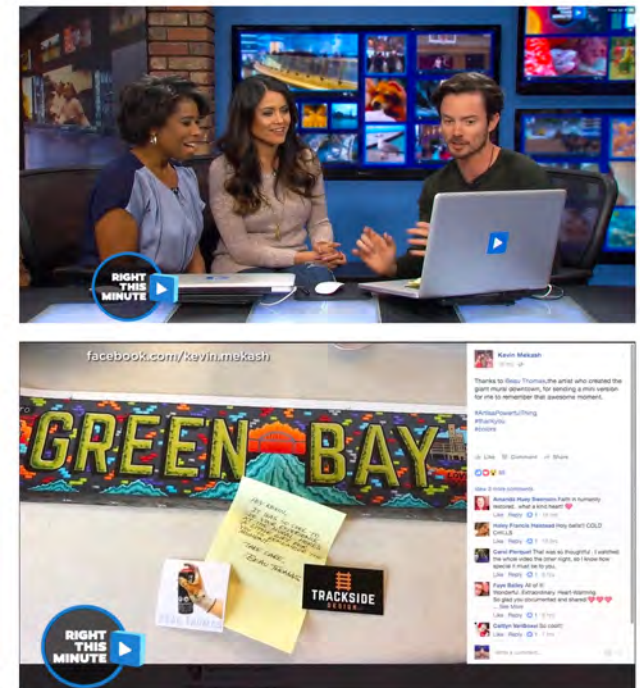
ARTIST BIO

Born and raised in Green Bay, Wisconsin, Beau Thomas has created art for the streets as well as the galleries. At 27 years old, Thomas owns and operates his mural company - Trackside Design LLC. He has completed more than 80 murals, including projects for Red Bull, Badger State Brewing Company and the Green Bay Area Public School District. His paintings have also been on display at the Neville Public Museum, UWGB's Lawton Gallery and the Voices Gallery in Dubuque, Iowa.



PUBLIC ART

Public art is the gift that keeps on giving. A mural can transform a blank wall into a landmark and transform the city into a large-scale art gallery. Murals inspire us, beautify the streets, celebrate our history, and reflect our hopes, dreams, imagination and creativity. Public art represents positive change in a community and also brings economic benefits. Murals can raise property values, spur local business and attract young professionals to a neighborhood.



IMPACT

I completed 'The Green Bay Mural' on Main Street in the summer of 2016. The mural has made a positive impact on the community. The project was covered on several local news channels and made front page in the Press-Gazette. Countless community members have expressed their appreciation of the artwork - from homeless people to members of local government. The Green Bay Mural also made international television - in a story about a colorblind man who went to the mural to experience the colors red and green for the first time.

BEAU THOMAS

920-639-2836

TRACKSIDEDESIGN.COM

CONTACT

AGP Grading Form: Beau Thomas Mural

Please fill out and answer the following questions regarding the above AGP presentation and any adjustments suggested to the presentation. Please keep in mind that certain criteria may not apply as much to some projects compared to others. If you have any questions about the form please feel free to email Laura at laurasc@greenbaywi.gov or call at 920.448.3142.

* Required

Proposed Mural



Theme/Motif

The applicant has effectively presented a central idea throughout the whole of the piece/project.

Weak	Central ideas have not been explored and are not present in the project.	0 – 3 pts
Average	Central ideas are not fully explored and are not successfully carried through the project.	4 – 7 pts
Excellent	Central ideas are explored throughout the project and are conveyed by the overall experience.	8 – 10 pts

Theme/Motif Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Budget

The applicant's budget aligns with the PAC budget; and has realistically assessed their costs.

Weak	Budget lacks required information or includes unallowable expenditures.	0 – 3 pts
Average	Budget is complete but is not cost effective and/or related to activities and outcomes.	4 – 7 pts
Excellent	Budget is complete and contains all required information. Budget is cost effective and linked to project activities and outcomes.	8 – 10 pts

Budget Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Experience

The applicant demonstrates experience in the medium and provides proof of past work. Preference will be given to Artist's/Artist Team's that have relevant public work.

Weak	Application does not include any proof of past work or examples are vague.	0 – 3 pts
Average	Application includes examples of past work, but little emphasis is given on prior experience with public installations.	4 – 7 pts
Excellent	Application includes multiple examples of past work, with emphasis on relevant public installations.	8 – 10 pts

Experience Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Originality

The applicant's vision is clear and the project brings this fresh idea to life. Does the piece/project successfully bring a vision to fruition? The project/piece should have a strong and innovative idea that is well defined and fully explained.

Weak	Project is vague and not clearly linked to Applicant's impression/vision. Design has no originality or unifying concept.	0 – 5 pts
Average	Project has an adequate design that is defined, but is somewhat unclear in its connection to Applicant's vision. Concept seems somewhat derivative and overused.	6 – 10 pts
Excellent	Project has a strong and innovative idea that is well defined and fully explained. Clear connection to Applicant's vision and brings this fresh idea to life.	11 – 15 pts

Originality Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Public Art Value

How is the art relevant to the community? Does it provide value to the community? Can the overall piece/project be understood at a glance?

Weak	Does not provide clear insight to its connection or impact on the community. The design is difficult to understand.	0 – 5 pts
Average	The project's relationship to the community is described but does not seem as relevant / significant. Design is not easily understood right away.	6 – 10 pts
Excellent	Narrative connects the project to the community. Compelling and specific narrative information demonstrates that the project has a relevant and significant impact with the community. Design is easily understood at a glance.	11 – 15 pts

Public Art Value Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Overall Aesthetic/Appeal

The project presents a high level of craftsmanship/attention to detail. Compelling for spectators to view/participate without being objectionable.

Weak	Project lacks craftsmanship/attention to detail. Project is not very appealing and does not provide opportunities for discussion and conversation.	0 – 8 pts
Average	Project has a moderate level of craftsmanship/attention to detail. Project is appealing but does not provide opportunities for discussion and conversation.	9 – 16 pts
Excellent	Project presents a high level of craftsmanship/attention to detail. Project is appealing and provides opportunities for conversation and discussion.	17 – 25 pts

Overall Aesthetic/Appeal Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Access/Location

Potential for the project to reach targeted audiences. Project should include a significant and clearly defined element that is free to the public.

Weak	Project lacks an element that is clearly defined and free to the public.	0 – 5 pts
Average	Project provides an element that is free to the public. Subject/element may not be suited well for engaging target audience	6 – 10 pts
Excellent	Project includes a significant, clearly defined element that is free to the public. Subject/element is suited for engaging target audience.	11 – 15 pts

Access/Location Grade *

Please include the number of points you would award for this category and any notes or thoughts you think are important.

Your answer

Project Approval and Award Amount

Please answer if you approve or deny this project and include your suggested award amount if applicable. Reminder that the award amount is a maximum of \$1,500

Do you approve of this piece/project? *

- ☐ Yes
- ☐ No
- ☐ Maybe

If you answered yes to the above, what \$ amount do you wish to award? If you answered maybe, please explain why. *

Your answer:

Any final comments/questions:

Your answer:



Report to the
Tax Incremental Districts Joint Review Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # U.I.

Received and accepted the TID annual reports.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 05231-TID004-Annual Report-2017
2. 05231-TID005-Annual Report-2017
3. 05231-TID006-Annual Report-2017
4. 05231-TID007-Annual Report-2017
5. 05231-TID008-Annual Report-2017
6. 05231-TID009-Annual Report-2017
7. 05231-TID010-Annual Report-2017
8. 05231-TID011-Annual Report-2017
9. 05231-TID012-Annual Report-2017
10. 05231-TID013-Annual Report-2017
11. 05231-TID014-Annual Report-2017
12. 05231-TID015-Annual Report-2017
13. 05231-TID016-Annual Report-2017
14. 05231-TID017-Annual Report-2017
15. 05231-TID018-Annual Report-2017

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 004	TID type 2	TID name Washington Appartments	Creation date 01-20-1998	Mandatory termination date 01-20-2025	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$205,872

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$503,673
Investment income	\$2,133
Debt proceeds	\$0
Special assessments	\$0
Exempt computer aid	\$1,031
Miscellaneous revenue	\$0
Sale of property	\$0
Total Revenue (deposits)	\$506,837

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
N/A	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Donation to Meyer Theatre	\$50,000
Subtotal other expenditures source amount	\$50,000
Capital expenditures	\$0
Administration	\$3,960
Professional services	\$650
Interest and fiscal charges	\$14,821
DOR fees	\$150
Discount on long-term debt	\$0
Debt issuance costs	\$0
Principal on long-term debt	\$450,000
Environmental costs	\$0
Real property assembly costs	\$0
Total Expenditures	\$519,581

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$193,128
Future costs	\$2,585,963
Future revenue	\$4,860,347
Surplus or deficit	\$2,467,512

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Preparer/Contact Information	
Preparer name Diana Ellenbecker	Preparer title Finance Director
Preparer email dianael@greenbaywi.gov	Preparer phone (920) 448-3025
Contact name Diana Ellenbecker	Contact title Finance Director
Contact email dianael@greenbaywi.gov	Contact phone (920) 448-3025

Submission Information	
You successfully submitted your form. Save and/or print a copy for your records.	
Co-muni code	05231
TID number	004
Recording time	05-23-2018 04:36 PM
Confirmation	TIDAR201705231O1527111207217
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
------------------------	--------------------------	-----------------------------------

Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type AMENDED
TID number 005	TID type 2	TID name Downtown	Creation date 12-21-1999	Mandatory termination date 12-21-2026	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-493,314

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
TOHO Platten Building	\$14,561
Washington St Inn Repayment	\$42,472
Subtotal developer guarantee amount	\$57,033
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$1,235,713
Investment income	\$1,948
Debt proceeds	\$0
Special assessments	\$0
Exempt computer aid	\$103,746
Miscellaneous revenue	\$30,000
Sale of property	\$300
Total Revenue (deposits)	\$1,428,740

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
Section 3. Expenditures		
Developer grant name	Developer grant amount	
Metreau	\$276,399	
Smet rebate historical train station	\$5,000	
Parking/Schillinger Properties/Northcoast	\$5,016	
Bellin buidling parking PAYGO	\$0	
TMJ Initiative One	\$10,000	
Subtotal developer grant amount	\$296,415	
Does this TID allocate funds to another TID?	No	
Allocation to another TID	Allocation amount	
N/A	\$0	
Subtotal allocation to another TID	\$0	
Transfer to other fund source	Transfer to other fund amount	
Subtotal transfer to other fund amount	\$0	
Other expenditure source	Other expenditure source amount	
Utilitie for city owned properties	\$5,486	
Subtotal other expenditures source amount	\$5,486	
Capital expenditures		
Administration	\$61,865	
Professional services	\$5,617	
Interest and fiscal charges	\$329,236	
DOR fees	\$150	
Discount on long-term debt		
Debt issuance costs		
Principal on long-term debt	\$1,058,502	
Environmental costs	\$74,652	
Real property assembly costs		
Total Expenditures	\$1,831,923	
Section 4. Ending Balance		
TID fund balance at end of fiscal year	\$-896,497	
Future costs	\$12,935,157	
Future revenue	\$19,233,327	
Surplus or deficit	\$5,401,673	

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Preparer/Contact Information

Preparer name Diana Ellenbecker	Preparer title Finance Director
Preparer email dianael@greenbaywi.gov	Preparer phone (920) 448-3025
Contact name Diana Ellenbecker	Contact title Finance Director
Contact email dianael@greenbaywi.gov	Contact phone (920) 448-3025

Submission Information

You successfully submitted your form. Save and/or print a copy for your records.	
Co-muni code	05231
TID number	005
Recording time	05-23-2018 05:04 PM
Confirmation	TIDAR201705231A1527113073264
Submission type	AMENDED

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 006	TID type 2	TID name Near East Side Neighborhood	Creation date 01-16-2001	Mandatory termination date 01-16-2028	Expected termination date 08-18-2018

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$122,285

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	Yes
Allocation from another TID	Allocation amount
012	\$200,000
Subtotal allocation from another TID amount	\$200,000
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$30,702
Investment income	\$973
Debt proceeds	
Special assessments	
Exempt computer aid	\$311
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$231,986

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
Urban Partnership Comm Dev Corp	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$17,293
Professional services	\$650
Interest and fiscal charges	\$5,530
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$20,691
Environmental costs	
Real property assembly costs	
Total Expenditures	\$44,314

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$309,957
Future costs	\$295,007
Future revenue	\$44,568
Surplus or deficit	\$59,518

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Preparer/Contact Information	
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Submission Information	
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Co-muni code	05231
TID number	006
Recording time	05-24-2018 08:38 AM
Confirmation	TIDAR201705231O1527112941294
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
------------------------	--------------------------	-----------------------------------

Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 007	TID type 2	TID name Lombardi Ashland	Creation date 01-15-2002	Mandatory termination date 01-15-2029	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-143,162

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$677,120
Investment income	\$776
Debt proceeds	
Special assessments	
Exempt computer aid	\$2,754
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$680,650

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
------------------------	--------------------------	-----------------------------------

Section 3. Expenditures	
Developer grant name	Developer grant amount
Shorewest PayGo	\$12,593
Subtotal developer grant amount	\$12,593
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$26,773
Professional services	\$5,440
Interest and fiscal charges	\$16,798
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$231,724
Environmental costs	
Real property assembly costs	
Total Expenditures	\$293,478

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$244,010
Future costs	\$1,172,302
Future revenue	\$9,509,178
Surplus or deficit	\$8,580,886

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Co-muni code	05231
TID number	007
Recording time	05-24-2018 12:20 PM
Confirmation	TIDAR201705231O1527169916402
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
------------------------	--------------------------	-----------------------------------

Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 008	TID type 2	TID name BERGER MORROW	Creation date 08-20-2002	Mandatory termination date 08-20-2029	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$1,552,773

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$281,191
Investment income	\$12,051
Debt proceeds	
Special assessments	
Exempt computer aid	\$147
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$293,389

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
------------------------	--------------------------	-----------------------------------

Section 3. Expenditures	
Developer grant name	Developer grant amount
NA	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$6,579
Professional services	\$650
Interest and fiscal charges	\$24,170
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$145,000
Environmental costs	
Real property assembly costs	
Total Expenditures	\$176,549

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$1,669,613
Future costs	\$1,198,432
Future revenue	\$4,280,812
Surplus or deficit	\$4,751,993

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Co-muni code	05231
TID number	008
Recording time	05-24-2018 12:29 PM
Confirmation	TIDAR201705231O1527182946230
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 009	TID type 4	TID name University Heights	Creation date 10-07-2003	Mandatory termination date 10-07-2026	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-1,417,515

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Madigan Developer	\$8,590
Subtotal developer guarantee amount	\$8,590
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$169,440
Investment income	
Debt proceeds	
Special assessments	
Exempt computer aid	\$1,548
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$179,578

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
----------------	--------------------------	-----------------------------------

Section 3. Expenditures	
Developer grant name	Developer grant amount
NA	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$9,127
Professional services	\$1,882
Interest and fiscal charges	\$51,722
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$102,295
Environmental costs	
Real property assembly costs	
Total Expenditures	\$165,176

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-1,403,113
Future costs	\$1,914,642
Future revenue	\$1,739,053
Surplus or deficit	\$-1,578,702

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Co-muni code	05231
TID number	009
Recording time	06-04-2018 07:27 AM
Confirmation	TIDAR201705231O1527199748746
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 010	TID type 2	TID name MAIN MASON	Creation date 08-17-2004	Mandatory termination date 08-17-2031	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$398,943

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$71,831
Investment income	\$3,445
Debt proceeds	
Special assessments	
Exempt computer aid	\$3,514
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$78,790

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
GB PF Development - Planet Fitness	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$32,742
Professional services	\$650
Interest and fiscal charges	
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	
Environmental costs	
Real property assembly costs	
Total Expenditures	\$33,542

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$444,191
Future costs	\$402,929
Future revenue	\$3,357,224
Surplus or deficit	\$3,398,486

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Co-muni code	05231
TID number	010
Recording time	06-04-2018 07:47 AM
Confirmation	TIDAR201705231O1528116412173
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 011	TID type 3	TID name Olde main Street	Creation date 09-06-2005	Mandatory termination date 09-06-2032	Expected termination date 08-08-2018

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$58,108

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	Yes
Allocation from another TID	Allocation amount
012	\$350,000
Subtotal allocation from another TID amount	\$350,000
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$0
Investment income	\$1,512
Debt proceeds	
Special assessments	
Exempt computer aid	\$15,662
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$367,174

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
N/A	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$12,209
Professional services	\$650
Interest and fiscal charges	\$8,768
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$30,000
Environmental costs	
Real property assembly costs	
Total Expenditures	\$51,777

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$373,505
Future costs	\$330,389
Future revenue	\$0
Surplus or deficit	\$43,116

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Co-muni code	05231
TID number	011
Recording time	06-04-2018 12:24 PM
Confirmation	TIDAR201705231O1528116526174
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 012	TID type 5	TID name I43 Industrial Park	Creation date 09-06-2005	Mandatory termination date 09-06-2025	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$4,606,135

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$810,096
Investment income	\$37,052
Debt proceeds	
Special assessments	
Exempt computer aid	\$361,223
Miscellaneous revenue	
Sale of property	\$0
Total Revenue (deposits)	\$1,208,371

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
N/A	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	Yes
Allocation to another TID	Allocation amount
006	\$200,000
011	\$350,000
015	\$150,000
Subtotal allocation to another TID	\$700,000
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Purchase of land	\$219,804
Subtotal other expenditures source amount	\$219,804
Capital expenditures	
Administration	\$67,012
Professional services	\$3,059
Interest and fiscal charges	\$88,430
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$161,276
Environmental costs	
Real property assembly costs	
Total Expenditures	\$1,239,731

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$4,574,775
Future costs	\$10,747,663
Future revenue	\$20,331,720
Surplus or deficit	\$14,158,832

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Submission Information	
You successfully submitted your form. Save and/or print a copy for your records.	
Co-muni code	05231
TID number	012
Recording time	06-04-2018 12:57 PM
Confirmation	TIDAR201705231O1528135043614
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 013	TID type 3	TID name Downtown	Creation date 09-06-2005	Mandatory termination date 09-06-2032	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-3,774,465

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Northland	\$114,547
Subtotal developer guarantee amount	\$114,547
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$1,956,285
Investment income	\$265
Debt proceeds	
Special assessments	
Exempt computer aid	\$347,025
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$2,418,122

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
Schreiber Foods	\$257,892
Associated Bank	\$131,213
Subtotal developer grant amount	\$389,105
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	\$4,064
Administration	\$49,135
Professional services	\$2,000
Interest and fiscal charges	\$567,061
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$870,904
Environmental costs	
Real property assembly costs	
Total Expenditures	\$1,882,419

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-3,238,762
Future costs	\$32,734,841
Future revenue	\$49,532,671
Surplus or deficit	\$13,559,068

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Submission Information	
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Co-muni code	05231
TID number	013
Recording time	06-04-2018 01:16 PM
Confirmation	TIDAR201705231O1528136210556
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 014	TID type 2	TID name N Broadway Larsen Green	Creation date 09-16-2006	Mandatory termination date 09-16-2033	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-332,716

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
GB Brradway Dev	\$210,187
Subtotal developer guarantee amount	\$210,187
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Leased property	\$10,800
Subtotal other revenue source amount	\$10,800
Tax increment	\$106,591
Investment income	\$568
Debt proceeds	
Special assessments	
Exempt computer aid	\$5,556
Miscellaneous revenue	
Sale of property	\$2,595,848
Total Revenue (deposits)	\$2,929,550

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
NA	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Utilities on city owned properties	\$18,167
Subtotal other expenditures source amount	\$18,167
Capital expenditures	
Administration	\$52,898
Professional services	\$39,255
Interest and fiscal charges	\$228,998
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$2,837,077
Environmental costs	
Real property assembly costs	
Total Expenditures	\$3,176,545

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-579,711
Future costs	\$8,609,260
Future revenue	\$10,959,962
Surplus or deficit	\$1,770,991

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Submission Information	
You successfully submitted your form. Save and/or print a copy for your records.	
Co-muni code	05231
TID number	014
Recording time	06-04-2018 02:27 PM
Confirmation	TIDAR201705231O1528140428107
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 015	TID type 2	TID name Olde North Redev Webster St	Creation date 05-06-2007	Mandatory termination date 05-06-2034	Expected termination date 08-08-2018

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-106,221

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	Yes
Allocation from another TID	Allocation amount
012	\$150,000
Subtotal allocation from another TID amount	\$150,000
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$0
Investment income	
Debt proceeds	
Special assessments	
Exempt computer aid	\$482
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$150,482

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
NA	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$2,980
Professional services	\$3,258
Interest and fiscal charges	\$954
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	
Environmental costs	
Real property assembly costs	
Total Expenditures	\$7,342

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$36,919
Future costs	\$34,750
Future revenue	\$0
Surplus or deficit	\$2,169

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Preparer/Contact Information	
Preparer name Diana Ellenbecker	Preparer title Finance Director
Preparer email dianael@greenbaywi.gov	Preparer phone (920) 448-3025
Contact name Diana Ellenbecker	Contact title Finance Director
Contact email dianael@greenbaywi.gov	Contact phone (920) 448-3025

Submission Information	
You successfully submitted your form. Save and/or print a copy for your records.	
Co-muni code	05231
TID number	015
Recording time	06-04-2018 02:36 PM
Confirmation	TIDAR201705231O1528140983454
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 016	TID type 2	TID name Military Avenue	Creation date 05-06-2007	Mandatory termination date 05-06-2034	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-717,814

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$195,882
Investment income	
Debt proceeds	
Special assessments	
Exempt computer aid	\$21,737
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$217,619

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
Burlington and Broadway Automotive	\$40,000
Subtotal developer grant amount	\$40,000
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$8,541
Professional services	\$650
Interest and fiscal charges	\$18,762
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	\$15,000
Environmental costs	
Real property assembly costs	
Total Expenditures	\$83,103

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-583,298
Future costs	\$8,198,951
Future revenue	\$5,100,362
Surplus or deficit	\$-3,681,887

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Submission Information	
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Co-muni code	05231
TID number	016
Recording time	06-04-2018 02:41 PM
Confirmation	TIDAR201705231O1528141303517
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 017	TID type 2	TID name North Broadway	Creation date 09-02-2008	Mandatory termination date 09-02-2035	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-64,314

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$6,163
Investment income	
Debt proceeds	
Special assessments	
Exempt computer aid	
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$6,163

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
NA	\$0
Subtotal developer grant amount	\$0
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$1,420
Professional services	\$1,202
Interest and fiscal charges	\$593
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	
Environmental costs	
Real property assembly costs	
Total Expenditures	\$3,365

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-61,516
Future costs	\$41,400
Future revenue	\$133,774
Surplus or deficit	\$30,858

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Submission Information	
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Co-muni code	05231
TID number	017
Recording time	06-04-2018 03:15 PM
Confirmation	TIDAR201705231O1528143344147
Submission type	ORIGINAL

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Municipality/TID					
Co-muni code 05231	Municipality GREEN BAY		County BROWN	Due date 07-02-2018	Report type ORIGINAL
TID number 018	TID type 3	TID name University Avenue	Creation date 10-06-2015	Mandatory termination date 10-06-2043	Expected termination date N/A

Section 1 : Beginning Balance	
TID fund balance at beginning of fiscal year	\$-15,026

Section 2. Revenue	
Does this TID receive allocated funds from another TID?	No
Allocation from another TID	Allocation amount
N/A	\$0
Subtotal allocation from another TID amount	\$0
Developer guarantee name	Developer guarantee amount
Subtotal developer guarantee amount	\$0
Transfer from other fund source	Transfer from other fund amount
Subtotal transfer from other fund amount	\$0
Other grant sources	Other grant source amount
Subtotal other grant source amount	\$0
Other revenue sources	Other revenue source amount
Subtotal other revenue source amount	\$0
Tax increment	\$0
Investment income	
Debt proceeds	
Special assessments	
Exempt computer aid	
Miscellaneous revenue	
Sale of property	
Total Revenue (deposits)	\$0

Form PE-300	TID Annual Report		2017 WI Dept of Revenue
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Section 3. Expenditures	
Developer grant name	Developer grant amount
JBS project grant	\$881,606
Subtotal developer grant amount	\$881,606
Does this TID allocate funds to another TID?	No
Allocation to another TID	Allocation amount
N/A	\$0
Subtotal allocation to another TID	\$0
Transfer to other fund source	Transfer to other fund amount
Subtotal transfer to other fund amount	\$0
Other expenditure source	Other expenditure source amount
Subtotal other expenditures source amount	\$0
Capital expenditures	
Administration	\$35,958
Professional services	\$729
Interest and fiscal charges	\$3,109
DOR fees	\$150
Discount on long-term debt	
Debt issuance costs	
Principal on long-term debt	
Environmental costs	
Real property assembly costs	
Total Expenditures	\$921,552

Section 4. Ending Balance	
TID fund balance at end of fiscal year	\$-936,578
Future costs	\$7,569,092
Future revenue	\$21,753,521
Surplus or deficit	\$13,247,851

Form PE-300	TID Annual Report	2017 WI Dept of Revenue
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Contact name Diana Ellenbecker	Contact title Finance Director
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Submission Information	
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Co-muni code	05231
TID number	018
Recording time	06-05-2018 08:08 AM
Confirmation	TIDAR201705231O1528143822995
Submission type	ORIGINAL



Report to the
Tax Incremental Districts Joint Review Committee
of the City of Green Bay

MEETING DATE

July 17, 2018

PREPARED BY

AGENDA ITEM # U.2.

Receive and place on file the staff report on the performance and status of each district governed by the Board.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

Detail Summary of Projects Issued

6/1/2018 to 6/30/2018

Proj #	Address	Owner	Applicant	Fees Paid	Estimated \$	Status
73435	3316 LARGO RIDGE DR..21-8244	DONALD B & SHARON A DOHERTY	LEDGECREST HOMES, INC.	\$1,330.44	\$250,200.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, 2-STORY, ATTACHED GARAGE						
73475	1135 SHADOW LN..1-2304	SHADOW LANE GB LLC	MI-MAR BUILDERS INC.	\$1,531.09	\$525,000.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, 2-STORY HOME WITH ATTACHED GARAGE Also include razing of current home.						
73597	1734 SYMPHONY HEIGHTS..21-7321	GERALD H & PATRICIA A OLSON	BAY LAKES BUILDERS	\$1,084.82	\$314,798.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, SINGLE STORY WITH ATTACHED GARAGE						
73598	141 PURPLE SAGE DR..21-8161	RADUE HOMES INC	K PHILLIPS CARPENTRY	\$1,308.99	\$160,000.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, SINGLE STORY WITH ATTACHED GARAGE						
73610	210 N BEDFORD RD..21-8362	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,511.30	\$350,000.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, SINGLE STORY WITH ATTACHED GARAGE						
73611	209 N BEDFORD RD..21-8333	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,315.80	\$259,000.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, SINGLE STORY WITH ATTACHED GARAGE						
73689	206 N BEDFORD RD..21-8361	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$975.57	\$308,000.00	Pending
[01-101 - Single Family House, Detached] SINGLE FAMILY, SINGLE STORY WITH ATTACHED GARAGE						
73568	3495 GLEN ABBEY DR..22-1932	PETER & JACQUELINE NUGENT	GIESE DEVELOPMENT, LLC	\$367.00	\$25,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Basment finish						
73577	3410 SCHUBERT PL..21-6669-32	KOHL SCOTT R & KAREN M LIVING TRUST OF 2004	LLOYD VOSTERS & SON BLDRS	\$262.70	\$40,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] BASEMENT REMODEL						
73687	828 DOTY ST..14-679	BURGRAFF ENTERPRISES LLC	BURGRAFF ENTERPRISES LLC	\$50.00	\$1,500.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Repair damage to front enclosed porch floor and foundation column damage by vehicle.						
73690	310 14th AV..3-770	MICHELLE PRODELL	NILSON PROPERTY GROUP LLC	\$75.00	\$1,300.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Repair main support beam ; install additional concrete footings and columns to support main beam in basment/ crawlspace area per structual engineer specs.						
73712	1008 DOTY ST..14-924	ONE REALTY GROUP LLC	RAIDER REMODELING	\$155.00	\$12,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] KITCHEN, PLUMBING, NEW WIDER OPENING						
73766	1167 SHADOW LN..1-2228	GB PACKER HOUSE LLC	PYRAMID STRUCTURES	\$125.00	\$2,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] OPEN UP STAIRWELL (created per case #87510)						
73781	916 GOODELL ST..17-700	JOYCE L TORRES	JACK BOMSKI CONSTRUCTION	\$175.00	\$5,300.00	Pending
[02-434 - Single-Family Residential Building, Alteration] (will need safety glazing on window)						
73804	2553 INDIAN HILL DR..6H-1053-5	ANITA LEGROS	ROBERT RATACHIC CONSTRUCTION	\$235.00	\$14,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						

73820	1300 DOTY ST..14-1421	DEREK ANDERSON	GOOD FAITH FINISHING & REMODELING	\$635.40	\$21,900.00	Pending
[02-434 - Single-Family Residential Building, Alteration] CONVERT 2 FAMILY TO SINGLE FAMILY						
73830	1746 LILAC LN..21-1110-M-88	VERONICA CASTANEDA	VERONICA CASTANEDA	\$50.00	\$1,500.00	Pending
[02-434 - Single-Family Residential Building, Alteration] NOT IN FRONT SETBACK, ALREADY EXISTING PORCH.						
73849	1519 EMILIE ST..17-988-A	DENIS & JEAN VAN ROY	DENIS & JEAN VAN ROY	\$75.00	\$2,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Adding 2 doors and window.						
73921	515 SPRING ST..15-161	BRIAN J & RENEE R KEEHAN	A GUY & A HAMMER, LLC	\$175.00	\$16,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REMOVING WINDOW, ADDING LARGER BAY WINDOW REPLACEMENT(OK PER HPC)						
73936	2448 HEMLOCK DR..21-4014	MENACHEM MENDEL FRIED	HOMEOWNER SERVICES LLC	\$623.12	\$43,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] OWNER STATES THEY INSULATED ONE BASEMENT WALL AND REPLACED THE MASTER SHOWER ON THE FIRST FLOOR. CAME IN 6/27/18 FOR A PERMIT AND WILL BE BACK 6/28/18 WITH COMPLETED PERMIT. THEY WILL CONTINUE WITH HANGING INTERIOR DOORS ONLY. - PAULVC						
73539	1010-1012 N CHESTNUT AV..18-520	SPRINGS HOMES LLC	GO GREEN RECYCLING LLC	\$0.00	\$0.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE STRUCTURE, BACKFILL AND SEED ENTIRE LOT -EC permit issued						
73825	408 S MONROE AV..13-163	MADISON MONROE INVESTMENTS LLP	GAUTHIER & SONS CONSTRUCTION	\$240.00	\$11,000.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] DEMOLISH EXISTING RESIDENCE, TURN INTO GREEN SPACE						
73617	1003 PINE ST..9-98	RONALD L & RACHEL A SMITS	DENOBLE SERVICE & WATER	\$140.00	\$30,000.00	Pending
[09-647 - Raze 3 & 4 Family Building] RAZE BUILDING						
73700	1444 SMITH ST..19-22-1	CHANCE PROPERTIES LLC	GAUTHIER & SONS CONSTRUCTION	\$240.00	\$29,705.00	Pending
[09-647 - Raze 3 & 4 Family Building] RAZE BUILDING AND SITE RESTORATION						
73627	2700 W MASON ST..6H-1745-1	L ORCHARD STUDENT HOUSING LLC	DELEERS CONSTRUCTION	\$1,604.29	\$275,000.00	Pending
[10-434 - Multi-Family Residential Building Alteration] Chanignig what was to be B or M to R. CONVERTING STORAGE SPACE TO DORM SPACE-SEVEN ONE PERSON UNITS WITH COMMON CORRIDOR, LOUNGE AND SINGLE LAUNDRY						
73836	3420 HUMBOLDT RD..21-366	GREAT LAKES PROPERTIES	DELEERS CONSTRUCTION	\$170.00	\$12,700.00	Pending
[10-434 - Multi-Family Residential Building Alteration] Repair building from vehicular induced damage.						
71182	LIME KILN RD..23-260	DENNIS F WATERMOLEN	MAROSZEK EXCAVATING	\$225.00	\$18,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] EXCAVATION AND PLACMENT OF CULVERTS A 09 ACRE NORTHERN PIKE SPAWING WETLAND						
72472	1255 WINFORD AV..18-782-J	ALWIN MANUFACTURING CO	BIG 3PERFORMANCE	\$2,024.40	\$50,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Change of Use from F1 to S1						
72910	905 HARRISON ST ..18-647	GREEN BAY AREA PUBLIC SCHOOL DISTRICT JEFFERSON	MIRON CONSTRUCTION	\$1,363.91	\$283,130.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Entrance Area and Ovffice Area Remodel						
73118	1727 SHAWANO AV..6-2991	GREEN BAY HEART CARE PROPERTIES LLC	RODAC DEVELOPMENT & CONSTR LLC	\$2,450.09	\$450,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] ST. GIANNA CLINIC						
73155	1415 E WALNUT ST..17-1061	GREEN BAY AREA PUBLIC SCHOOL DISTRICT EAST HIGH	MIRON CONSTRUCTION	\$4,352.50	\$1,031,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Started work without a permit .						
73312	1160 KEPLER DR..21-155	BAYCARE AURORA LLC	PHILIPPE QUALITY CONSTRUCTION	\$795.30	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] 2nd floor classroom and simulation room						
73340	620 UNIVERSITY AV..7-596	GREEN BAY DRESSED BEEF LLC	SCHUH CONSTRUCTION	\$2,407.18	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						

73531	111 N JEFFERSON ST..12-152-A	BROWN COUNTY	BROWN COUNTY PUBLIC WORKS	\$1,859.50	\$50,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Alteration of multiple spaces within the building						
73533	1060 W MASON ST..2-43-1	LAFORCE INC	IEI GENERAL CONTRACTORS	\$995.36	\$300,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] MODIFYING ROOFING AFTER ROOF DEFLECTION FROM SPRING SNOW STORM IN APRIL 2018						
73728	411 DOUSMAN ST..4-67	TOHO PROPERTIES LLC	DRURY DESIGNS	\$1,364.15	\$35,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Interior alterations for new tenant, Drury Designs in the Platten Place building						
73778	223 N WASHINGTON ST..12-15	WIDMER PROPERTIES LLC	EZ GLIDE DOOR	\$170.00	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Adding 2 garage style doors to the front of the building.						
73806	310 PINE ST..12-147	A & E INVESTMENT CORP	IEI GENERAL CONTRACTORS	\$377.75	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
73807	1911 UNIVERSITY AV..21-2187-5	KEVIN & SHANNON CHARLES	KEVIN & SHANNON CHARLES	\$170.00	\$500.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
72458	1806 BOND ST..6-61-A	GREEN BAY AREA PUBLIC SCHOOL DISTRICT KELLER	IEI GENERAL CONTRACTORS	\$3,324.93	\$954,000.00	Pending
[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] First floor - Helen Keller Elementary -EC permit approved and issued						
72707	442 ALPINE DR..21-107-3	GREEN BAY AREA PUBLIC SCHOOL DISTRICT EDISON	IMMEL CONSTRUCTION	\$11,891.15	\$0.00	Pending
[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] EC permit approved / SWM Plan approved and Bond Paid.						
73562	1301 BROSIG ST..21-7881	GOODWILL INDUSTRIES OF NORTH CENTRAL WI INC	WOODS CONSTRUCTION	\$506.00	\$8,700.00	Closed
[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] DEMO & INSTALL NEW PLUMBING FIXTURES FOR REMODEL; ADA RESTROOMS AND A BREAKROOM						
73596	1727 SHAWANO AV..6-2991	GREEN BAY HEART CARE PROPERTIES LLC	RODAC LLC	\$70.00	\$10,000.00	Pending
[15-649 - Raze Commercial Building or other Structure] INTERIOR DEMO ONLY						
73615	215 S BAIRD ST..17-1109	CITY OF GREEN BAY-CLERK	GREEN BAY EXPO SERVICES	\$140.00	\$0.00	Pending
[16-*** - Temporary Office or Trailer]						
73824	3240 HUMBOLDT RD..21-384	CITY OF GREEN BAY-CLERK	RENT A TENT	\$70.00	\$0.00	Closed
[16-*** - Temporary Office or Trailer] TENTS FOR KITE DAY						
73931	2450 UNIVERSITY AV..21-1254-2	LARRY & CAROL EHLINGER	CELLCOM	\$140.00	\$0.00	Pending
[16-*** - Temporary Office or Trailer] TENT - CELLCOM						
72258	3371 NICOLET DR..22-60	LEWIS J HINNENDAEL & MARIANNE S MATZKE	KWATERSKI CONSTRUCTION	\$443.36	\$150,000.00	Pending
[17-438 - New Garage or Carport] VARIANCE REQUESTED 12-4-17(MAX SIZE, IN FRONT OF PRINCIPLE STURUTURE, GARAGE WITH LOFT IN TRUSSES						
73579	841 8th ST..1-555	BRUCE A & CLAUDIA DELVAUX	AMERICAN GARAGE BUILDERS	\$100.00	\$25,000.00	Pending
[17-438 - New Garage or Carport] 24 X 24 GARAGE APRON/SIDEWALK AND DRIVEWAY						
73604	600 AUGUSTA ST..18-535	BRIAN M CAYCE	KRAUSE CONSTRUCTION LLC	\$155.00	\$15,000.00	Pending
[17-438 - New Garage or Carport] 576 SF, WITH NEW DRIVEWAY						
73649	212 QUINTON ST..21-1448	JOAN A SWIGERT	5 STAR HANDYMAN, LLC	\$150.00	\$36,000.00	Pending
[17-438 - New Garage or Carport] GARAGE						
73752	633 PORLIER ST..16-136	JAMES C & VICTORIA A MARQUARDT	PAUL DAVIS RESTORATION	\$150.00	\$33,483.00	Pending

[17-438 - New Garage or Carport] 20x24 garage
-Using old slab from garage that will be razed due to fire.

IN PENDING AWAITING ONLINE PAYMENT

73773	420 GEORGE ST..21-1538	STONE & TAMMY TORREZ	PETE UMENTUM	\$141.20	\$0.00	Pending
[17-438 - New Garage or Carport] 24 X 40						
73775	1136 SHADOW LN..1-2295	DKL INVESTMENTS LLC	PETERS DEVELOPMENT	\$360.00	\$47,000.00	Pending
[19-438 - Addition to Garage, Carport (Residential)]						
73826	321 S WEBSTER AV..14-903	MICHAEL P WALKER	GAUTHIER & SONS CONSTRUCTION	\$50.00	\$4,000.00	Pending
[21-649 - Demolition of all Other Buildings or Structures] Take out foundation slab, return to green space.						
73842	400 12th AV..3-830	JUDITH A STUBBLE	HERMSAN HOME CONSTRUCTION	\$50.00	\$1,000.00	Pending
[21-649 - Demolition of all Other Buildings or Structures] GARAGE STRUCK BY TREE. FOUNDATION STAYING FOR GARAGE REBUILD						
73151	623 SUMMER WINDS DR..21-7077	RYAN D & ASHLEY R SCHAITE	RYAN D & ASHLEY R SCHAITE	\$50.00	\$2,000.00	Pending
[22-328 - Shed, Yard Building] 8x12 shed in backyard. Wood decking base.						
73283	500 VICTORIA ST..21-2441	RENEE M RENARD GANTZ	RENEE M RENARD GANTZ	\$50.00	\$1,200.00	Pending
[22-328 - Shed, Yard Building] Variance request to be less than 4' from rear lot line. VAROIANCE APPROVED.						
73583	1333 EMILIE ST..17-564	RICHARD J & ANDREA K STORZER JR	BRYAN MCEVEN	\$50.00	\$1,550.00	Closed
[22-328 - Shed, Yard Building] 13 X 8 RESIN SHED ON CONCRETE SLAB						
73587	1183 MATHER ST..5-1309-A	STACY L REIGNIER	STACY L REIGNIER	\$50.00	\$1,000.00	Pending
[22-328 - Shed, Yard Building] 10 X 12 METAL SHED						
73600	442 LORRAINE LN..21-6670-6	WILLIAM J & MICHELE P COWANS	WILLIAM J & MICHELE P COWANS	\$50.00	\$4,100.00	Pending
[22-328 - Shed, Yard Building] SHED						
73603	514 12th AV..2-601	HEATHER HERMSEN	HEATHER HERMSEN	\$100.00	\$300.00	Pending
[22-328 - Shed, Yard Building] SHED						
73606	149 SHERIDAN DR..21-443-6	PAT & CHRISTY CAVINS	PAT & CHRISTY CAVINS	\$50.00	\$6,000.00	Pending
[22-328 - Shed, Yard Building] PREFAB						
73659	2495 IRONWOOD DR..6H-2445	MICHAEL R & DENISE M MAEDKE	TUFF SHED	\$50.00	\$3,872.00	Pending
[22-328 - Shed, Yard Building] 10 X 12 METAL SHED						
73710	1130 SHADOW LN..1-2296	ARDEN SCHALK & CHRISTINE PETITJEAN	ARDEN SCHALK & CHRISTINE PETITJEAN	\$50.00	\$2,600.00	Pending
[22-328 - Shed, Yard Building] PREFAB 8X14						
73715	319 QUINTON ST..21-1440	KENNETH J & LORI A BLASKOWSKI	KENNETH J & LORI A BLASKOWSKI	\$50.00	\$500.00	Pending
[22-328 - Shed, Yard Building] 11X11 VINYL SIDING/ TIN ROOF.						
73717	3339 HEAVEN DR..21-7701	KEVIN A & SANDY A TSCHETTER	LAKESHORE MINI BARNS	\$50.00	\$12,251.00	Pending
[22-328 - Shed, Yard Building] -10x12 metal prefab shed -6' vinyl fence in rear						
73753	417 PARK ST..5-1681	DEVON & MOW ZEHMS	TUFF SHED	\$50.00	\$2,600.00	Pending
[22-328 - Shed, Yard Building] 8X14 WOOD SHED						
73771	2890 ANTLER TR..6H-3868	ADAM T & NICOLE L CHOUINARD	ADAM T & NICOLE L CHOUINARD	\$50.00	\$3,000.00	Pending

[22-328 - Shed, Yard Building] Stick built shed by owner.

73782	2449 MORNING STAR TR..21-4247	DANIEL P & LYNN M CROOKS	HOME DEPOT	\$50.00	\$3,200.00	Pending
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[22-328 - Shed, Yard Building] 10 x10 prefab

73787	2625 E GLACIER DR..21-5912	STEVEN W & SUSAN J URBAN	STEVEN W & SUSAN J URBAN	\$50.00	\$1,900.00	Pending
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[22-328 - Shed, Yard Building] 8x8 prefab shed.

73803	924 ROLLING GREEN DR..6H-3709	KAO & MAI SEE VANG YANG	KAO & MAI SEE VANG YANG	\$50.00	\$3,200.00	Pending
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[22-328 - Shed, Yard Building] PREFAB 8X14

73819	1500 GRIGNON ST..17-1034	RAFAEL & ELIZABETH SANTOS	RAFAEL & ELIZABETH SANTOS	\$100.00	\$2,000.00	Pending
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[22-328 - Shed, Yard Building] STICK BUILT 12X14

73834	2866 CURRY LN..21-275-13	RICHARD A & JANET L JAMES	RICHARD A & JANET L JAMES	\$50.00	\$4,550.00	Pending
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[22-328 - Shed, Yard Building] PREFAB 10X16
-WILL BE ON EXISTING CONCRETE SLAB.

73887	561 SUNRISE CIR..21-2913	KYLE J & CAITLYN Q TIELENS	KYLE J & CAITLYN Q TIELENS	\$50.00	\$1,200.00	Pending
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[22-328 - Shed, Yard Building] 10'x12' SHED

73925	521 GRAY ST..5-813	THOMAS P DE GRAVE	TUFF SHED	\$50.00	\$3,359.00	Pending
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[22-328 - Shed, Yard Building] SHED

72928	1653 NANCY AV..6-1246	PATRICK J & DEBRA SWIEKATOWSKI	PATRICK J & DEBRA SWIEKATOWSKI	\$50.00	\$22,000.00	Pending
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[23-434 - Deck, Porch, Patio] FRONT DECK WILL BE LARGER THAN 25 SF- VARIANCE REQUEST AND APPROVED
=(WILL ALSO HAVE NON PERMITTED EXTERIOR WORK TO INCLUDE ROOFING, SIDING AND WINDOWS (EXACT REPLACEMENT)

73576	1621 11th AV..1-1342	RICHARD W KOSKI JR	RICHARD W KOSKI JR	\$100.00	\$2,200.00	Closed
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[23-434 - Deck, Porch, Patio] REBUILDING FRONT PORCH STEPS 5/31/2018 - PAV

73586	1657 CHICAGO ST..21-1443-19	DIEGO ADAN CORONADO DELGADILLO	DIEGO ADAN CORONADO DELGADILLO	\$50.00	\$400.00	Pending
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[23-434 - Deck, Porch, Patio] 10'x10' BACK PATIO

73588	2514 WILDER CT..21-6530-13	ERIK J & TIFFANY L ALBERG	ERIK J & TIFFANY L ALBERG	\$100.00	\$4,000.00	Pending
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[23-434 - Deck, Porch, Patio] 13x14

73592	224 S ROOSEVELT ST..14-970	ELLEN L STUEBS	ELLEN L STUEBS	\$50.00	\$1,000.00	Pending
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[23-434 - Deck, Porch, Patio]

73605	3569 SATELLITE LN..21-8078	JULIE A RENTMEESTER	BRYAN MCEVEN	\$50.00	\$800.00	Pending
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[23-434 - Deck, Porch, Patio] IN REAR 8X16 CONCRETE

73613	3016 EMMALANE DR..21-8121	JOHN PIGEON JR	JOHN PIGEON JR	\$50.00	\$6,000.00	Pending
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[23-434 - Deck, Porch, Patio] APPROVAL FROM DOT TO BE IN 50' SETBACK.

73628	1344 HOLIDAY AV..6-1490	PATRICIA R DRAVES	PATRICIA R DRAVES	\$100.00	\$1,922.00	Pending
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[23-434 - Deck, Porch, Patio] DECK

73640	1661 BIEMERET ST..6-2354	JAMES W & PAM A FREEMAN	ARC CONTRACTING	\$50.00	\$22,000.00	Pending
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[23-434 - Deck, Porch, Patio] Removing existing wood deck boards and railing. Installing composit and decking.

73642	3093 NICOLET DR..22-1613	GERALD J & MELANIE H WIEZBISKIE	CREATIVE DECKS	\$100.00	\$32,000.00	Pending
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[23-434 - Deck, Porch, Patio]
We will be leaving the structure in place for the deck but will be replacing the 2" x 12" stringers to meet code. Replacing all railings and deck boards.

73643	2529 REMINGTON RD..21-8035	KEVIN T & ANA C NENNIG	CREATIVE DECKS	\$100.00	\$17,000.00	Pending
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[23-434 - Deck, Porch, Patio] 24x16

73657	1438-1440 DANCING DUNES DR..6H-2865	JUDITH K FISHER	TUNDRALAND	\$100.00	\$19,380.00	Closed
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[23-434 - Deck, Porch, Patio] Two decks, one on each side of duplex.

73698	2633 FORESTVILLE DR..6H-1780	THOMAS D & RUTH A PAQUIN	JC SANTY CONSTRUCTION, LLC	\$50.00	\$4,000.00	Pending
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[23-434 - Deck, Porch, Patio] PATIO

73704	841 13th AV..2-551	LORI M GUNS	LORI M GUNS	\$100.00	\$1,500.00	Closed
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[23-434 - Deck, Porch, Patio] UPPER PORCH REPLACEMENT, Even with front setback.

73705	1226 N PLATTEN ST..18-784	MICHAEL O & AMY J DEMERS	EXTERIOR CUSTOM SOLUTIONS LLC	\$50.00	\$6,986.00	Pending
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[23-434 - Deck, Porch, Patio] DOOR/ SLAB

73718	900 SHEA AV..18-122	MICHAEL & KATIE MOSS	STEVE FISCHER CONCRETE	\$50.00	\$1,750.00	Pending
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[23-434 - Deck, Porch, Patio] REAR PARKING SLAB

73723	1706 SMITH ST..19-520	CESAR RAZO CRUZ	CESAR RAZO CRUZ	\$50.00	\$1,500.00	Pending
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[23-434 - Deck, Porch, Patio] Just replacing exisiting deteriorated steps and replacing deteriorated service walk.

73734	544 NEWTOLS ST..21-2678-M-6	ROBERTO SANTIAGO BAUTISTA	ROBERTO SANTIAGO BAUTISTA	\$50.00	\$4,000.00	Pending
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[23-434 - Deck, Porch, Patio] BRICK PATIO

73744	1150 CHICAGO ST..14-1069	STEPHANIE J MEDINGER	STEPHANIE J MEDINGER	\$75.00	\$1,000.00	Pending
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[23-434 - Deck, Porch, Patio] NO ADDITIONAL ELECTRICAL

73759	2560 OAKWOOD DR..6H-1224-7	ERIC I & NICOLE T LARSON	TUNDRALAND	\$100.00	\$6,741.00	Pending
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[23-434 - Deck, Porch, Patio] 10'x12' REAR DECK

73760	602 N CHESTNUT AV..5-912	BRANDON M LEMIRANDE & AUTUM R MADDIX	BRANDON M LEMIRANDE & AUTUM R MADDIX	\$100.00	\$2,000.00	Pending
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[23-434 - Deck, Porch, Patio]

73765	3411 FINGER RD..21-45-2	MATTHEW J & SHELLEY R DEGRAVE	SPARTAN CONSTRUCTION	\$50.00	\$4,000.00	Pending
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[23-434 - Deck, Porch, Patio] CONCRETE PATIO

73780	508 ABRAMS ST..21-2659	JAMES E KVALEY	TUNDRALAND	\$100.00	\$4,690.00	Pending
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[23-434 - Deck, Porch, Patio] 8'x8' DECK

73805	713 E WALNUT ST..10-91	ROBERTO R & MARIA D A RODRIGUEZ	ROBERTO R & MARIA D A RODRIGUEZ	\$50.00	\$1,000.00	Pending
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[23-434 - Deck, Porch, Patio] CONCRETE PAD AND FENCE

73884	2458 MORGAN LN..21-3282	RUSSELL J & DEBRA A MORGAN	RUSSELL J & DEBRA A MORGAN	\$50.00	\$0.00	Pending
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[23-434 - Deck, Porch, Patio] 14 X 18

73891	1829 FARLIN AV..21-2173-4	ESTHELA P ABUNDIZ	ESTHELA P ABUNDIZ	\$50.00	\$1,700.00	Pending
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[23-434 - Deck, Porch, Patio] 16X22

73897	154 ROSE LN..21-89-11	ADRIANA VALLE	ADRIANA VALLE	\$50.00	\$800.00	Pending
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[23-434 - Deck, Porch, Patio] CONCRETE PATIO 14X14

73908	1004 HICKORY HILL DR..2-780-A	BARBARA ANNE DENNIS	MARTY PONCE	\$75.00	\$1,500.00	Pending
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[23-434 - Deck, Porch, Patio] EXISTING PORCH, REPLACING STEPS / PLATFORM

73926	1856 PREBLE AV..21-2182	ANGEL H ACEVEDO-ROSA	ANGEL H ACEVEDO-ROSA	\$50.00	\$2,200.00	Pending
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[23-434 - Deck, Porch, Patio] CONCRETE PATIO IN REAR

73952	1144 STUART ST..14-995	ERIC R SCHANAU	SAFFRAN CONSTRUCTION LLC	\$75.00	\$500.00	Pending
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[23-434 - Deck, Porch, Patio] REPLACING POSTS, STRENGTHING UP OLD PORCH.

73964	119 GRAY ST..3-2	REGINALD H & JANET F DRAHEIM	CSG BUILDNG	\$100.00	\$3,000.00	Pending
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[23-434 - Deck, Porch, Patio] Deck already constructed. Rebuilding existing deck. Permit pulled post construction. No plans, but there are using the diamond piers.

73645	1109 S QUINCY ST..16-209	OLSEN ARTHUR E III & MARY C K REVOCABLE TRUST	OLSEN ARTHUR E III & MARY C K REVOCABLE TRUST	\$50.00	\$150.00	Closed
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[25-329 - Swimming Pool] 36" HIGH, WILL HAVE FENCE IN REAR.

73646	1136 13th AV..1-736	LITTLE SWAN PROPERTIES LLC	TENANT	\$50.00	\$0.00	Closed
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[25-329 - Swimming Pool] POOL

73896	531 FAIR WINDS LN..21-7164	MICHAEL J & KERRIE A HELD	MICHAEL J & KERRIE A HELD	\$125.00	\$26,000.00	Pending
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[25-329 - Swimming Pool] FENCE ALREADY INSTALLED AND ENCLOSURES YARD.

73618	905 HARRISON ST ..18-647	GREEN BAY AREA PUBLIC SCHOOL DISTRICT JEFFERSON	H & S	\$70.00	\$62,000.00	Pending
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[33-*** - Roofing] Re -Roofing

73639	1055 LIME KILN RD..21-420-30	RED SUNSET #5 LLC	Q&C CONTRACTORS	\$70.00	\$25,000.00	Pending
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[33-*** - Roofing] REPLACE ROOF SHINGLES

73788	1401 STATE ST..1-1373	LEICHT TRANSFER & STORGE CO	ARC CONTRACTING	\$287.50	\$118,200.00	Pending
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[33-*** - Roofing] Install new TPO Roof system (28,750 sf).

73920	2915-2917 FINGER RD..21-3179-3	GREGORY B & STACY L FELTHEIM	CONCRETE CUTTERS	\$50.00	\$900.00	Pending
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[34-*** - Window, Door, Replacement] CONTRACTOR CUTTING CONCRETE FOR WINDOW AND NEW SUMP PUMP. OWNER WILL RUN SUMP PUMP TO DAYLIGHT.

73601	3080 BAY VIEW DR..21-1111-D-278	JOEL A & KATHRYN A ZIMMERMANN	JOEL A & KATHRYN A ZIMMERMANN	\$50.00	\$10,000.00	Pending
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[35-*** - Driveway Expansion]

73697	2001 FARLIN AV..21-2445-N-23	ROBERTO AMEZQUITA MONTES	ROBERTO AMEZQUITA MONTES	\$50.00	\$4,500.00	Pending
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[35-*** - Driveway Expansion] ADDING PATIO IN REAR ALSO.

73724	821 MATHER ST..5-1209	JOHN J MORAN	MELNARIK CONCRETE	\$50.00	\$0.00	Pending
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[35-*** - Driveway Expansion] FRONT DRIVE REPLACEMENT

73776	1503 13th AV..1-1694	JOSEPH D & DIANE L ANGST	GB CONCRETE LLC	\$50.00	\$4,400.00	Pending
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[35-*** - Driveway Expansion] TEAR OUT & REPLACE EXISTING DRIVEWAY

73790	1227 CROOKS ST..14-1334	JUAN C & ALICE L MORALES	JUAN C & ALICE L MORALES	\$50.00	\$0.00	Pending
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[35-*** - Driveway Expansion] REPALCING ~26 FEET OF DRIVEWAY

73818	3344 EDINBURGH RD..22-1581	MATTHEW D C & LAURA R HULBACK	MATTHEW D C & LAURA R HULBACK	\$50.00	\$2,600.00	Pending
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[35-*** - Driveway Expansion] 9X18' EXPANSION ALONG SIDE OF GARAGE

73895	1004 NICOLET AV..2-972	JOHN R & COLLEEN M RHOADES	IN THE COUNTRYSIDE CONCRETE	\$50.00	\$3,000.00	Pending
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[35-*** - Driveway Expansion] DRIVEWAY EXPANSION

73899	901 ROY AV..18-1401	DIANNA C NYS & SUSAN A HOUSE	JACK BOMSKI CONSTRUCTION	\$50.00	\$1,000.00	Pending
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[35-*** - Driveway Expansion] DRIVEWAY EXPANSION

73910	2915-2917 FINGER RD..21-3179-3	GREGORY B & STACY L FELTHEIM	GB CONCRETE LLC	\$50.00	\$2,426.50	Pending
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[35-*** - Driveway Expansion] ON 2917 SIDE
-10X16' DRIVEWAY EXPANSION/ 12X12 CONCRETE PAD IN REAR

73580	1245 DIVISION ST..5-654-A-1	SHERRY L SCHUH	MI T FENCE	\$50.00	\$1,960.00	Pending
[36-*** - Fence] CHAINLINK FENCE						
73582	2791 WEST POINT RD..6H-2400	LEROY J BEERNTSEN	BAYLAND FENCE	\$50.00	\$3,893.00	Pending
[36-*** - Fence] 6' TREATED PINE FENCE						
73585	1155 WIRTZ AV..1-67		OWNER	\$50.00	\$900.00	Pending
[36-*** - Fence] 6' CHAIN LINK FENCE						
73590	722 CROOKS ST..14-495	LEE ANGLADA CARBONELL	LEE ANGLADA CARBONELL	\$50.00	\$1,500.00	Pending
[36-*** - Fence] 6' VINYL						
73593	301 S MAPLE AV..3-602	MATTHEW D & AMANDA M WILLIAMS	MATTHEW D & AMANDA M WILLIAMS	\$50.00	\$500.00	Pending
[36-*** - Fence] 4' AND 6' CHAIN LINK FENCE						
73602	616 S IRWIN AV..14-1204	DONALD J & FAYE M VAN BECKUM	DONALD J & FAYE M VAN BECKUM	\$50.00	\$300.00	Closed
[36-*** - Fence] FENCE						
73612	402 14th AV..3-799	SCOTT M PLEAU	SCOTT M PLEAU	\$50.00	\$100.00	Abandoned
[36-*** - Fence] 6 ' WOOD FENCE						
73623	918-920 SQUARE TERR..6H-3076	BERKERR FAMILY LIMITED PARTNERSHIP	BERKERR FAMILY LIMITED PARTNERSHIP	\$50.00	\$1,600.00	Closed
[36-*** - Fence] 4' CHAINLINK						
73648	1129 S BROADWAY..1-786	1ST CHOICE PROPERTY CARE LLC	1ST CHOICE PROPERTY CARE LLC	\$50.00	\$1,200.00	Pending
[36-*** - Fence] 6' WOOD FENCE						
73658	1356 BIEMERET ST..6-862	JAIME A WILSON	LITTLE ROCK FENCE	\$50.00	\$5,000.00	Pending
[36-*** - Fence] 6 ' cedar fence on east and west side of property.						
73668	1144 13th AV..1-733	NICOLE A DUFEK	NICOLE A DUFEK	\$50.00	\$1,000.00	Closed
[36-*** - Fence] 6' WOOD FENCE						
73681	1514 CARROLL AV..1-2116	EDWARD & MARTHA WHITLOCK	WHIRLWIND POSTHOLES & FENCING, LLC	\$50.00	\$3,957.00	Pending
[36-*** - Fence] REPLACING EXISTING CHAINLINK FENCE						
73682	3116 TOBERMORY DR..21-5417	JOSEPH A WATZKA	CUSTOM FENCE	\$50.00	\$3,100.00	Pending
[36-*** - Fence] REPLACING EXISTING FENCE						
73686	316 N OAKLAND AV..5-622	MICHAEL J & BETH A MACCO	MICHAEL J & BETH A MACCO	\$50.00	\$4,500.00	Closed
[36-*** - Fence] FENCE						
73692	1965 W TELEMAR CIR..6H-4087-45	CAROL A VAN VREEDE	CUSTOM FENCE	\$50.00	\$8,000.00	Pending
[36-*** - Fence] 6' WOOD FENCE						
73694	1128 WESTERN AV..3-1250	ARMANDO LEIJA	ARMANDO LEIJA	\$50.00	\$250.00	Closed
[36-*** - Fence] FENCE						
73695	1255 LOCH DR..6-196-I	ANDREW & MALLORY GAUERKE	ZBEST DECK & FENCING	\$50.00	\$3,700.00	Pending
[36-*** - Fence] 6 ' VINYL FENCE ALONG SIDE LOT LINES.						
73703	2490 DEERPATH DR..21-6083	THOMPSON MATTHEW J & STACY L REVOCABLE TRUST	MI T FENCE LLC	\$50.00	\$14,000.00	Pending

[36-*** - Fence] 5' CHAINLINK

73707	1026 EASTMAN AV..7-335	WILLIAM TRAVIS	WILLIAM TRAVIS	\$50.00	\$0.00	Pending
[36-*** - Fence] FENCE						
73732	1421 EMILIE ST..17-694	JASON W & HEATHER J THOMPSON	JASON W & HEATHER J THOMPSON	\$50.00	\$2,500.00	Pending
[36-*** - Fence] 6' WOOD FENCE IN REAR						
73733	558 PROULX ST..21-2132	BRUCE F GUILLAUME	JED MAZUV	\$50.00	\$0.00	Pending
[36-*** - Fence] 6' WOOD FENCE ALONG SIDE LOT LINE						
73736	130 NOBLE ST..21-7787	CRAIG & BARBARA DEJARDIN	CRAIG & BARBARA DEJARDIN	\$50.00	\$1,000.00	Pending
[36-*** - Fence] 5' fence						
73743	1021 S BAIRD ST..17-698-B	JOSHUA J & BRYNNE E HOUNSELL	JOSHUA J & BRYNNE E HOUNSELL	\$50.00	\$0.00	Pending
[36-*** - Fence]						
73747	510 4th ST..2-161-H	DAN J & DEBORAH L DEROZIER	CUSTOM FENCE	\$50.00	\$6,788.00	Pending
[36-*** - Fence] 6' IN REAR						
73749	2175 WOODCREST DR..6H-3259	BRANDON R & YUBELKIS MEESE	BRANDON R & YUBELKIS MEESE	\$50.00	\$4,000.00	Pending
[36-*** - Fence] 6' vinyl fence along side and rear.						
73750	2647 VICKI LN..21-4530	DENISE L MITCHELTREE	BAYLAND FENCE	\$50.00	\$2,500.00	Pending
[36-*** - Fence] 4' chainlink along side and rear of property.						
73758	233 N ASHLAND AV..4-125	WILLIAM & SARAH J PETERS JR	WILLIAM & SARAH J PETERS JR	\$50.00	\$3,000.00	Pending
[36-*** - Fence] 6' vinyl fence- Raze lean tube by garage.						
73772	1413 GROSS AV..1-2037	TINA M HOUSE	TINA M HOUSE	\$50.00	\$600.00	Pending
[36-*** - Fence] 6' WOOD FENCE						
73774	2001 HAROLD ST..21-2445-N-7	MARK A PULLEY	MARK A PULLEY	\$50.00	\$2,000.00	Pending
[36-*** - Fence] 6' VINYL FENCE IN SIDE AND REAR OF PROPERTY						
73777	1787 AMY ST..21-3306	GREAT NORTH PROPERTIES LLC	GOOD NEIGHBOR FENCING	\$50.00	\$500.00	Pending
[36-*** - Fence] 6' cedar fence.						
73783	1163 CHICAGO ST..14-1048	JOHNNY & JAIME D JOHNSON III	JOHNNY & JAIME D JOHNSON III	\$50.00	\$1,000.00	Pending
[36-*** - Fence] 6' CHAINLINK						
73785	1214 LA COUNT RD..6H-3684	TROY & YVONNE LEMEROND	ROCKEY FENCE LLC	\$50.00	\$2,400.00	Pending
[36-*** - Fence] FENCE						
73789	1270 DAY ST..7-92	TRINIDAD HERNANDEZ	BRIAN RESEBURG	\$50.00	\$2,000.00	Pending
[36-*** - Fence] 6' PRIVACY FENCE OUT TREATED WOOD						
73791	3083 OPEN GATE TR..6H-4393	SANDRA J JONES	SANDRA J JONES	\$50.00	\$1,500.00	Pending
[36-*** - Fence] 6' PICKET VINYL FENCE						
73794	720 S IRWIN AV..14-1168-A	MICHAEL R PALUBICKI	MICHAEL R PALUBICKI	\$50.00	\$1,823.00	Pending
[36-*** - Fence] 5' CHAINLINK IN REAR						
73809	612 ROY AV..5-774	MELLISA M GENEROSE	MELLISA M GENEROSE	\$50.00	\$900.00	Pending

[36-*** - Fence] FENCE

73812	1213 HARVEY ST..7-106	TODD MICHAEL KURTH	TODD MICHAEL KURTH	\$50.00	\$2,500.00	Pending
[36-*** - Fence] 6' WOOD FENCE ALONG REAR/SIDE.						
73822	1381 SHAWANO AV..6-248-5	MATTHEW J & ADRIENNE E CONNAHER	MONNETTE CONSTRUCTION	\$50.00	\$3,000.00	Variance Request (s)
[36-*** - Fence] 6' wood -Will need variance because fence is in corner setback.						
73828	1706 VALORANE BLVD..6H-1549	ERIC D BREZINSKI	FENCE LINK	\$50.00	\$1,200.00	Pending
[36-*** - Fence] 4' chainlik fence along side.						
73829	1948 E MASON ST..21-1348	CLIFF WALL MOTOR SALES	FORTRESS FENCE	\$70.00	\$5,377.00	Pending
[36-*** - Fence] Replacing chainlink fence with 3' guardrail(140')						
73839	311 N GREENWOOD AV..5-479	LORI HARRIS	LORI HARRIS	\$50.00	\$0.00	Pending
[36-*** - Fence] 6' WOOD FENCE						
73843	1583 PROPER ST..19-256	DAVID A VANDENLANGENBERG	ATLAS FENCING	\$50.00	\$1,200.00	Pending
[36-*** - Fence] 5' CHAINLINK						
73854	1285 SAN JOSE PL..3-1286	NANCY A BECKERS	NANCY A BECKERS	\$50.00	\$450.00	Pending
[36-*** - Fence] 4' CHAINLINK FENCE IN REAR/SIDE						
73869	1145 LOCH DR..6-604	JASON M & KATE E BUSCH	JASON M & KATE E BUSCH	\$50.00	\$800.00	Pending
[36-*** - Fence] FENCE						
73870	3156 WINDLAND DR..21-5316	NICHOLAS A & CASSANDRA L KLINGBEIL	NICHOLAS A & CASSANDRA L KLINGBEIL	\$50.00	\$2,000.00	Pending
[36-*** - Fence] 6' WOOD						
73877	1001 GRAY ST..18-979-8	RYAN DEMPSEY	JAMES ERMIS	\$50.00	\$850.00	Pending
[36-*** - Fence] 6' VINYL FENCE						
73898	2401 HILLSIDE LN..21-98-5-1	JOSEPH SCHUELER	JOSEPH SCHUELER	\$50.00	\$700.00	Pending
[36-*** - Fence] FENCE						
73900	1022 N BAIRD ST..7-624	ELAINE M RAMIREZ	ELAINE M RAMIREZ	\$50.00	\$600.00	Pending
[36-*** - Fence] 6' WOOD						
73907	1236 CHERRY ST..14-163	JUAN A GUEVARA	JUAN A GUEVARA	\$50.00	\$1,000.00	Pending
[36-*** - Fence] 4' METAL FENCE						
73909	3075 BETH DR..21-7461	ALLAN J & STEPHANIE J MACINTYRE	JACOB'S FENCE	\$50.00	\$7,500.00	Closed
[36-*** - Fence] 6' VINYL FENCE						
73911	1369 CHERRY ST..14-137	JASON SWITALSKI	JASON SWITALSKI	\$50.00	\$3,000.00	Pending
[36-*** - Fence] 8' FENCE AROUND POND						
73914	1208 LA COUNT RD..6H-3683	CHRISTOPHER R MACCORMACK	ROCKEY FENCE LLC	\$50.00	\$2,204.00	Pending
[36-*** - Fence] In rear and side. 136' of black vinyl with two four foot gates.						
73928	1994 PACKERLAND DR..6H-1992	MARY B ADAMS	MARY B ADAMS	\$50.00	\$0.00	Abandoned
[36-*** - Fence] FENCE						
73943	2801 SUSSEX RD..22-1752	COREY C COONEN	COREY C COONEN	\$50.00	\$2,500.00	Pending

[36-*** - Fence] 6' PICKET FENCE

73954	2716-2718 SHOREWOOD TERR..22-1436	MARK A HAINES	MARK A HAINES	\$50.00	\$3,000.00	Pending
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[36-*** - Fence] 2716 SIDE OF DUPLEX
-6' HIGH WOOD FENCE

73413	1601 DANCING DUNES DR..6H-1187	GREEN BAY AREA PUBLIC SCHOOL DISTRICT LOMBARDI	CREATIVE SIGN COMPANY	\$90.80	\$2,200.00	Pending
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[37-329 - Signs] Install one 6 foot diameter (28.3 sf) aluminum & vinyl nonilluminated wall sign on west facade gable over building entrance.

73550	2275 MAIN ST..21-420-14	GLORIAN JOHNSON	CREATIVE SIGN COMPANY	\$90.50	\$900.00	Pending
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[37-329 - Signs] New Wall Sign

73630	412 DOUSMAN ST..5-596	WIDMER PROPERTIES LLC	Creative Sign	\$81.10	\$2,085.00	Pending
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[37-329 - Signs] Install backlit individual letter signs on south and east facade

73827	2255 UNIVERSITY AV..21-2705	PHILIP F & PETER S LEE	CREATIVE SIGN COMPANY	\$87.00	\$625.00	Pending
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[37-329 - Signs] New Wall Sign

73853	2230 MAIN ST , Unit: SUITE C..21-457-6	2230 MAIN STREET LLC	REINHOLD SIGNS	\$133.97	\$0.00	Pending
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[37-329 - Signs] 2 New Wall Signs

73595	1414 SHAWANO AV..6-243	SEVENTH DAY ADVENTIST WISCONSIN CONFERENCE ASSN	ACE SEWER & WATER	\$30.00	\$1,200.00	Closed
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[40-*** - Sanitary Sewers] SEWER REPAIR

73616	1101 DOTY ST..14-950	OMRI R DEIDA	RAMCO CONSTRUCTION	\$0.00	\$4,200.00	Closed
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[40-*** - Sanitary Sewers] LEAD PIPE

73725	1674 SHAWANO AV..6-235-E-2	BRZEZINSKI PROPERTIES III LLC	AG EXCAVATING	\$30.00	\$0.00	Pending
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[40-*** - Sanitary Sewers] REPAIR STORM SEWER CATCH BASIN

73786	975 MATHER ST..5-1290	JEFFREY J & KATHERINE H LUECK	CHAMPION TRENCHING	\$980.00	\$500.00	Closed
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[40-*** - Sanitary Sewers] STORM SEWER CONNECTION

73801	1025 CHERRY ST..9-123	MITCHELL STREU	RAMCO CONSTRUCTION	\$0.00	\$4,700.00	Pending
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[40-*** - Sanitary Sewers]

73802	1212 CROOKS ST..14-1279	DANIEL M & KRISTINE BELONGEAY	RAMCO CONSTRUCTION	\$0.00	\$3,900.00	Closed
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[40-*** - Sanitary Sewers]

73945	1006 N MILITARY AV..6-2775	SUMMIT MARLA VISTA MANOR LLC	AG EXCAVATING	\$30.00	\$2,500.00	Pending
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[40-*** - Sanitary Sewers] REPAIR INLET

73946	622 BODART ST..11-48	NEW COMMUNITY CLINIC LTD	AG EXCAVATING	\$30.00	\$2,500.00	Pending
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[40-*** - Sanitary Sewers] REPAIR INLET

73578	414-416 STEVEN ST..6-2443	JEFFREY D JOHNSON & MARGARET BEHREND	CHAMPION TRENCHING	\$530.00	\$800.00	Closed
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[42-*** - Mini-Sewers] MINI STORM

73684	3027 EMMALANE DR..21-8106	MEGAN M VOGEL	CONSERVA IRRIGATION	\$100.00	\$2,900.00	Pending
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[43-*** - Lawn Sprinklers] TURF WATERING SYSTEM

73713	3367 LANGDON ST..21-7789	AUSTIN GARY R & DEBORAH K REVOCABLE TRUST	THE SPRINKER COMPANY INC	\$50.00	\$1,500.00	Pending
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[43-*** - Lawn Sprinklers] REBUILD LAWN SPRINKLER

73714	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CORP	THE SPRINKER COMPANY INC	\$140.00	\$3,500.00	Pending
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[43-*** - Lawn Sprinklers]

73748	300 N MADISON ST..11-56	WW GRAINGER INC ATTN: TAX DEPT	FOX VALLEY IRRIGATION INC	\$140.00	\$6,000.00	Pending
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[43-*** - Lawn Sprinklers] TURF WATERING

73763	508 BAIRD CREEK RD..21-332-1-A	DAVID J STASKO	CONSERVA IRRIGATION	\$100.00	\$4,500.00	Pending
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[43-*** - Lawn Sprinklers] TURF WATERING

73932	2200 MAHON CT..21-817-11	THOMAS N ANDERSON	CONSERVA IRRIGATION	\$100.00	\$2,500.00	Pending
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[43-*** - Lawn Sprinklers] TURF WATERING

73933	1800 E SONATA DR..21-262-55	THOMAS F & LYNN A REBITSKI	CONSERVA IRRIGATION	\$100.00	\$9,000.00	Pending
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[43-*** - Lawn Sprinklers] TURF WATERING

73614	1001 GRAY ST..18-979-8	RYAN DEMPSEY	SAFE FLOW LLC	\$100.00	\$4,000.00	Pending
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[44-*** - Water heaters/Appliances] DOUBLE FEE FOR STARTING WORK W/O PERMIT PER P. SKOGG MISC. PLUMBING

73621	246-250 WESTPLAIN DR..6-2275	BEIROWSKI JACK B REVOCABLE TRUST	NEWCAP, INC.	\$60.00	\$0.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATERS (2)

73680	1916 DECKNER AV..21-2288	STEVEN R ZIMONICK	NEWCAP, INC.	\$60.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATERS

73731	1332 DIVISION ST..5-1328-B	DEBRA L MEYER	NEWCAP, INC.	\$30.00	\$0.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATER

73735	411 N MONROE AV..11-66	MONROE PLAZA APARTMENTS	TWEET GAROT	\$140.00	\$37,550.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATERS

73816	217 S ASHLAND AV..3-397	RICHARD M & TERESA SCHROEDER	STEVE MUSIAL PLUMBING INCORPORATED	\$60.00	\$800.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATERS (2)

73846	801 11th AV..2-469	MICHAEL J & VALERIE A HUBBARD	NEWCAP, INC.	\$30.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73847	1561 7th ST..6-514	JOSEPH A & MARY ELLEN KRAAY	NEWCAP, INC.	\$30.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73913	320 CHERRY ST..12-139	FRANKENTHAL BUILDING LLC	TWEET GAROT	\$70.00	\$11,000.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73927	421 N ASHLAND AV..5-1070-A	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC	VANDENHEUVEL PLUMBING	\$30.00	\$1,500.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73942	2029 JAMESFORD AV..21-2827-H-41	DOUGLAS COLLINS	NEWCAP, INC.	\$30.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73961	521 S CLAY ST..14-1080	JANET S HELGESEN	HOCKERS PLUMBING	\$30.00	\$1,500.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

73594	1139 ELMORE ST..5-1632	HELEN BROTSKI	TITLETOWN ELECTRIC	\$50.00	\$1,200.00	Pending
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[46-*** - Electrical Service Change] ELEC SVS UPGRADE

73607	531 SCHOEN ST..21-1312-3	VIRGINIA M PIGEON	VDH ELECTRIC, INC	\$50.00	\$1,000.00	Closed
[46-*** - Electrical Service Change] ELEC SVS CHANGE						
73608	2230 MAIN ST, Unit: SUITE A..21-457-6	2230 MAIN STREET LLC	CITY OF GREEN BAY	\$0.00	\$1,000.00	Closed
[46-*** - Electrical Service Change] ELEC SVS REPLACEMENT CAR HIT SERVICE AND CONTROL BOX,						
73625	1052 KENWOOD ST..1-2363	ERIVAN ENTERPRISES LLC	DE BAKER, INC.	\$50.00	\$1,100.00	Closed
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73660	1210 S BROADWAY..1-853	SCOTT DELCORPS	NEW HORIZON ELECTRIC	\$70.00	\$700.00	Pending
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73685	1515-1517 SOUTH POINT RD..6H-2403-2	COPPENS PROPERTIES LLC	VAN OSS ELECTRIC INC	\$50.00	\$1,288.00	Pending
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73754	415 HARTUNG ST..8-539	DARLENE PERRA	JTC IDEAL ELECTRIC	\$50.00	\$1,000.00	Pending
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73815	420 S MAPLE AV..3-899	COPPENS RENTALS LLC	VAN OSS ELECTRIC INC	\$70.00	\$3,400.00	Closed
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73835	1345 GRIGNON ST..17-590	KIM M CALAWAY-LAUBUGE	HIPKE ELECTRIC	\$50.00	\$875.00	Closed
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73837	214 N WEBSTER AV..9-119	214 PROPERTIES LLC	ADAMS HANDYMAN SERVICES	\$70.00	\$1,200.00	Closed
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73851	1185 REED ST..3-1055-A	ROBERT & MARION BURKART	SCHWEINER ELECTRIC	\$50.00	\$1,000.00	Pending
[46-*** - Electrical Service Change] SERVICE UPGRADE 60 TO 100 AMP						
73876	2860 JOSEPHINE CIR..21-336-1	JOSEPH D HUVEN & CONNIE M PETERSON	STAHL ELECTRIC	\$50.00	\$1,000.00	Closed
[46-*** - Electrical Service Change] ELEC SVS REPAIR						
73903	1133 LINCOLN ST..18-94	MICHAEL J MORRIS	TITLETOWN ELECTRIC	\$50.00	\$1,200.00	Closed
[46-*** - Electrical Service Change] SERVICE CHANGE						
73917	2069 MANITOWOC RD..21-1361-2	RODNEY J SHAHA	COMPLETE ELECTRIC SERVICE AND MAINTENANCE LLC	\$50.00	\$1,750.00	Pending
[46-*** - Electrical Service Change] ELEC SVS UPGRADE						
73934	163 S HENRY ST..21-1514-8	DOUA VANG & DER XIONG	DE BAKER, INC.	\$50.00	\$1,000.00	Pending
[46-*** - Electrical Service Change] ELEC SVS CHANGE						
73935	1264 HARVEY ST..8-211	HOLLY M WISHART	DE BAKER, INC.	\$50.00	\$800.00	Pending
[46-*** - Electrical Service Change] ELEC SVS CHANGE						
73678	2280 NICOLET DR..21-264-2	BAY EVANGELICAL COVENANT CHURCH INC	EISCH ELECTRIC	\$70.00	\$700.00	Closed
[47-*** - Electrical Service Repair] ELEC SVS REPAIR						
73764	1568 FOREST GLEN DR..6-1027-6	THOMAS G STEBER	THOMAS ELECTRIC	\$50.00	\$800.00	Closed
[47-*** - Electrical Service Repair] ELEC SVS REPAIR/TREE DAMAGE						
73953	1121 THORNDALE ST..1-2289	JOHN W & NANCY J CARDONI	EXCEL ELECTRIC	\$50.00	\$0.00	Closed

[47-*** - Electrical Service Repair] ELEC SVS REPAIR

72176	850 KEPLER DR..21-147		TROUBL CONTRACTING	\$540.00	\$7,500.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] Doing a interior remodel and eliminating the front entrance stairway.

73591	1539 CHARLES ST..8-438	BOARDWALK PROPERTIES LLC	GEVERS ELECTRIC LLC	\$50.00	\$400.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] CHANGE MAIN 100 AMP BREAKER

73619	1016 MORaine WAY 1..6-2789-1		STAR ELECTRIC SERVICE, INC.	\$50.00	\$1,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] MOVE HOUSE PANEL FROM BASEMENT TO EXTERIOR OF BUILDING FOR BETTER ACCESS

73641	2660 APPIAN WAY..21-3342	DEREK J WIENER	J&M ELECTRIC INC	\$50.00	\$1,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] PANEL CHANGE

73696	201 MAIN ST..12-164	PHVIF GREEN BAY LLC	NORTHLAND ELECTRICAL SERVICES	\$70.00	\$7,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] TESLA CAR CHARGERS

73706	1828 BASTEN ST..21-1217-3	ABDI M DAHIR & FOS DIRIYE	GEVERS ELECTRIC LLC	\$50.00	\$1,425.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] 100 AMP TO 100 AMP OVERHEAD SERVICE UPGRADE. MOVING METER BASE TO OUTSIDE.

73727	1001 GRAY ST..18-979-8	RYAN DEMPSEY	ABCON ELECTRIC	\$50.00	\$1,000.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] R&R LIGHT FIXTURES/DEVICES. CLEAN UP MISC ELECTRICAL IN BASEMENT

73751	1299 MAIN ST..8-304	CITY OF GREEN BAY-CLERK	CITY OF GREEN BAY-CLERK	\$0.00	\$1,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELEC METER REPLACEMENT. CAR DAMAGE.

73767	301 QUINTON ST..21-1437	STEVEN M HAFEMAN & SARA E MELOTTE	TMG SOLUTIONS LLC	\$50.00	\$500.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] MAST WAS DAMAGED ABOVE METER - WPS DISCONNECTED. FIXED MAST AND WPS RESTORED POWER.

73845	2747 PARKWOOD DR..6H-3312	LARRY H & CYNTHIA J VOLZ	STIEGLER ELECTRIC	\$50.00	\$387.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELEC SVS REPAIR

73850	856 KELLOGG ST..5-1427	MASON TACKMIER	SCHWEINER ELECTRIC	\$50.00	\$600.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] PANEL CHANGE

73904	255-263 ALPINE DR..21-54-8	MICHAEL & JOHN S VANLANEN	C&C ELECTRIC	\$50.00	\$3,000.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELEC SVS REPAIR

73916	550 LORRAINE LN..21-4343	SAMUEL L & NICOLE L LUCHTERHAND	STIEGLER ELECTRIC	\$50.00	\$1,748.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELEC SVS REPAIR

73948	1331 HOBART DR..6H-1133-A	GREEN BAY AREA PUBLIC SCHOOL DISTRICT MACARTHUR	GREEN BAY AREA PUBLIC SCHOOL DISTRICT MACARTHUR	\$0.00	\$2,000,000.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELEC SVS UPGRADE

73677	744 S WEBSTER AV..14-825	BELLIN MEMORIAL HOSPITAL	TWEET GAROT	\$70.00	\$17,650.00	Pending
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[49-*** - backwater valve/sump pump] BACK FLOW PREVENTERS (3)

73726	135 S BUCHANAN ST..3-212	CRAIG M LUDKE	AG EXCAVATING	\$0.00	\$4,800.00	Closed
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[49-*** - backwater valve/sump pump] LEAD REPLACEMENT WATER LINE

73797	1820 CARROLL AV..1-2397	DAVID B & THERESA PARKS	SINCLAIR PLUMBING INC	\$50.00	\$10,000.00	Pending
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[49-*** - backwater valve/sump pump] PALMER VALVE

73915	3249 HICKORY RIDGE LN..21-7537	RYAN J & JODY L FELKER	ADVANCE CONSTRUCTION INC	\$50.00	\$20,000.00	Closed
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[49-*** - backwater valve/sump pump] Contractor will follow up and get Plumbing Permits pulled per Jennifer McCarthy who is working the project. Contractor does have excavation and obstruction permits.

72152	2423 PECAN ST..21-3100	SANDRA G GUZMAN MURILLO	ULTIMATE AIR INC	\$50.00	\$4,183.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

73581	2650-2652 FINGER RD..21-118-19	CAPE JAMES F & KAREN M REVOCABLE TRUST OF 2002	WULF BROTHERS	\$50.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73620	1147 SAND HILL DR..6H-3592	MURRAY P & CORNELIA GODWIN	K KELLY INC	\$50.00	\$3,800.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73622	1517 DELORES ST..1-2348	ANNE M SALUTZ	SINKLER HEATING & COOLING, INC	\$50.00	\$2,975.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73624	503 SILVER SPRING DR..6-2859-8	CASEY J & JENNIFER L ROZNOWSKI	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$3,154.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73631	910 REGENT LN..21-3047	CHRISTOPHER N & ANNETTE VANDENBUSCH	VAN'S HEATING & AC	\$50.00	\$4,972.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73632	1510 N MENNEN CT..6-488	DONALD A & BARBARA S MALCOLM	VAN'S HEATING & AC	\$50.00	\$5,490.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

73633	2911 LOST HORIZON RD..6H-2881	DOUGLAS & WENDY NOVAK	ENGEBOS HEATING & COOLING INC	\$50.00	\$2,634.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73635	1272 OREGON ST..5-670-B-1	JULIE A LAUGHLIN	K KELLY INC	\$50.00	\$4,100.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73636	2381 SUNRISE CT..21-820-R-36	KENNETH J & JUDITH H EVERSON	COMFORT CONTROL SYSTEMS	\$50.00	\$4,990.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73637	1933 STRAWBERRY LN..6H-1508-M-4	RYAN M & KRYSTLE A ABEL	COMFORT CONTROL SYSTEMS	\$50.00	\$3,600.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73638	1452 DOUSMAN ST..6-87-2	ELIZABETH S BORCHERS	COMFORT CONTROL SYSTEMS	\$50.00	\$10,190.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73650	2437 VAN BEEK RD..21-4162	JOHN B & KAREN A FOURNIER	ROBINSON HEATING & COOLING	\$50.00	\$8,600.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73651	1241 SHAWANO AV..3-1029	DENNIS A & CHRISTINE A FRANK	ROBINSON HEATING & COOLING	\$50.00	\$2,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73652	1031 CHANTEL ST..6-2072	BEVERLY J MILLER	ROBINSON HEATING & COOLING	\$50.00	\$2,200.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73653	3336 IRIS CT..21-44-2-2	LISA & CATHERINE O LEARY	APEX HEATING & AIR CONDITIONING	\$50.00	\$3,355.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73654	1228 S NORWOOD AV..1-563	NATHAN D & JENNA A STEIN	APEX HEATING & AIR CONDITIONING	\$50.00	\$3,435.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73655	830 WILSON AV..18-358-A	DAVID A & STEPHANIE N GUSTAFSON	APEX HEATING & AIR CONDITIONING	\$50.00	\$4,775.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73656	1588 CROOKS ST..8-825	DONALD F & MARY L VERTZ	APEX HEATING & AIR CONDITIONING	\$50.00	\$5,634.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73661	436 VICTORIA ST..21-2433	TERRI L LEALOU	BAY AREA SERVICES INC	\$50.00	\$4,800.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73662	1409 BEECH TREE DR..6H-1703	BENJAMIN R & ANNA M HARDIE	BAY AREA SERVICES INC	\$50.00	\$2,600.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73663	650 CORNELIUS DR..21-4107	STUART J & WENDY L VERTZ	BAY AREA SERVICES INC	\$50.00	\$4,450.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73664	909 ATHENS DR..21-4312	KURT R & PEGGY A HOLTZ	BAY AREA SERVICES INC	\$50.00	\$6,750.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73665	2979 S TELEMAR CIR..6H-4087-55	DONALD R SIPES II	BAY AREA SERVICES INC	\$50.00	\$7,200.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73666	986 ST. LAWRENCE DR..21-1111-D-52	LUCAS E & MEGAN JO RASCHKE	BAY AREA SERVICES INC	\$50.00	\$6,900.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73667	1535 ROCKDALE ST..6-1048	DANIEL D & JESSICA L OPELT	BAY AREA SERVICES INC	\$50.00	\$2,725.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73669	2757 LAFAYETTE DR..6H-3336	LARRY M & JANE M THOMAS	BAY AREA SERVICES INC	\$50.00	\$8,200.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73670	415 S FISK ST..6-115-B	KUE & PARNEE LY	BAY AREA SERVICES INC	\$50.00	\$5,950.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73671	2556 FINGER RD..21-120-24	ERIC J & LAURA J REIBENSTEIN	BAY AREA SERVICES INC	\$50.00	\$2,850.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73672	1756 BEAVER DAM DR..6-2104	DAN C & VIRGINIA G MITCHELL	BAY AREA SERVICES INC	\$50.00	\$2,800.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73673	2301 FARLIN AV..21-2146	BERTHA COOK	BAY AREA SERVICES INC	\$50.00	\$7,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73674	1499 6th ST..6-490-1	T & T COLLABORATIONS LLC	BAY AREA SERVICES INC	\$280.00	\$11,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONERS

73676	1362 ROCKDALE ST..6-840	LISA A MUELLER	K KELLY INC	\$50.00	\$2,800.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] HUMIDIFIER

73683	2985-2587 WEST POINT RD..6H-3231	STEVEN N DAFFINSON	STANDARD HEATING & COOLING, INC.	\$100.00	\$2,600.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] NEW AC

73693	2433 MANITOWOC RD..21-3076	ALEX & AMANDA JENSEN	TITAN SERVICES LLC	\$50.00	\$2,615.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73701	2407 OAKWOOD DR..6H-1501-1-B	CLARITY CARE INC	APEX HEATING & AIR CONDITIONING	\$50.00	\$3,435.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73702	1028 MORAIN WAY..6-2790-2	UNLIMITED PROPERTY INVESTMENTS LLC	APEX HEATING & AIR CONDITIONING	\$50.00	\$6,282.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

73709	1698 NANCY AV..6-2434	JAYME J & SHEILA M KUJAVA	ROBINSON HEATING & COOLING	\$50.00	\$6,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73711	2100 BLK N IRWIN AV..20-694	MCDONALD LUMBER CO	ROBINSON HEATING & COOLING	\$210.00	\$7,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACES (3)

73719	2128 PREBLE AV..21-2208-6	DELPHINE R MCCUTCHEN	K KELLY INC	\$50.00	\$3,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73720	1292 MATHER ST..18-1330	SCOTT A & BARBARA J COOPER	SINKLER HEATING & COOLING, INC	\$50.00	\$2,450.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73721	1409 DAY ST..7-639	RUBEN REYES BAUTISTA	SINKLER HEATING & COOLING, INC	\$50.00	\$3,650.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73722	611 MENLO PARK RD..21-3831	REBECCA A MORALES	SINKLER HEATING & COOLING, INC	\$50.00	\$2,950.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73730	1016 LARK ST..18-1201	ROBERT J & LINDA A SENDZIK	FOREMEN HEATING & VENT INC	\$50.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73737	1844 NEAL CT..21-2867	ZEFERINA PEREZ GONZALEZ	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,229.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73739	2050 WINTER CRESS DR..6H-4042	BLAKE D & AMY R GUDBAUR	ROBINSON HEATING & COOLING	\$50.00	\$9,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73740	1671 BIRCH ST..6-811-4	JASON J & REBECCA JARMUSKIEWICZ	ROBINSON HEATING & COOLING	\$50.00	\$6,300.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73741	925 MT. HOOD CT..21-6108	MICHAEL A & ROXANNE M DENNEAU	BAY AREA SERVICES INC	\$50.00	\$4,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73742	1343 MATHER ST..5-1697	FRANCIS & JESSICA BAUMANN	BAY AREA SERVICES INC	\$50.00	\$4,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73745	1118 MEACHAM ST..1-1630	BENJAMIN LIU	COMFORT CONTROL SYSTEMS	\$50.00	\$8,860.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73755	512 PINE TERR..6-2511	JAMES BLESER	VAN'S HEATING & AC	\$50.00	\$7,989.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73756	1508-1510 ST. AGNES DR..6-303-2	DANIEL H MARQUARDT	FOREMEN HEATING & VENT INC	\$50.00	\$1,840.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73757	201 MINOR CT..6-267-3	JOHN M & REBECCA E CRIM	BLACK-HAAK HEATING, INC.	\$50.00	\$3,000.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73769	3131 SUMMER PL..6H-3029	CURT M & ANDREA M HOFFMAN	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,068.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73770	1604 CARROLL AV..1-2119	FREDERICK C SANDERSON	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,068.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73792	152 APPLE TREE CT..21-2994	JAMES R & PEGGY A WEIHBRECHT	SINKLER HEATING & COOLING, INC	\$50.00	\$5,000.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73793	2741 VAN BEEK RD..21-4925	ERIC C MAHLIK	SINKLER HEATING & COOLING, INC	\$50.00	\$5,180.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
73796	1412 ROSALIE LN..6-1019	JOHN K & CONSTANCE J KNOPE	TITAN SERVICES LLC	\$50.00	\$5,300.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
73798	800 UNIVERSITY AV..7-596	EAST RIVER OF GREEN BAY LLC	HURCKMAN MECHANICAL, INC.	\$156.42	\$45,910.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] ROOFTOP UNIT						
73799	2140 HUTSON RD..6H-1625-B	GARY L & SHARON L FAIRCHILD	SEASONAL COMFORT HVAC LLC	\$70.00	\$4,200.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] ROOFTOP UNIT						
73800	1305 LA COUNT RD..6H-2938	KENNETH P & LINDA A BINSFELD	COMFORT CONTROL SYSTEMS	\$50.00	\$4,260.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73808	3518 HIGHLAND CENTER DR E..21-5550-3	ANN L MASSEY	LAKESHORE HEATING & COOLING	\$50.00	\$2,650.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
73810	1207 14th AV..1-39	ANNIE M JUNIO & KEVIN J GOFFARD	ROBINSON HEATING & COOLING	\$50.00	\$5,500.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
73811	1926 DEBRA LN..21-820-M-62-A	JOSE A REYNOSO MARTINEZ	BLACK-HAAK HEATING, INC.	\$50.00	\$2,000.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73814	1312 S FISK ST..6-1210	MARK J & MARSHA L LAVERDIERE	VAN'S HEATING & AC	\$50.00	\$4,655.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73817	536 S JACKSON ST..14-528	ADAM & LINDSAY VAN DE VEN	COMFORT CONTROL SYSTEMS	\$50.00	\$9,750.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONSITIONER						
73832	2736 S LE CAPITAIN CIR..21-4400	RICHARD C & DIANE BATSON	VAN'S HEATING & AC	\$50.00	\$5,702.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73833	1017 RAYMOND ST..2-1217	ANDREA B SWOBODA	VAN'S HEATING & AC	\$50.00	\$7,222.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73840	1115 13th AV..1-697	DENNIS C & DARLENE A WEISENSEL	COMFORT CONTROL SYSTEMS	\$50.00	\$14,290.00	Pending

[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73841	1626 SMITH ST..19-538	JAMES & BEBE BUYARSKI	COMFORT CONTROL SYSTEMS	\$50.00	\$5,790.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73855	1507 WIESNER ST..6-1203	BRYAN S & KRISTINE J GUNTER	BAY AREA SERVICES INC	\$50.00	\$6,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73856	1118 LARK ST..18-1083	BENJAMIN M & AMANDA J APLIN	BAY AREA SERVICES INC	\$50.00	\$2,950.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73857	1341 WIESNER ST..6-212-B	DONNA M LEMMEN	BAY AREA SERVICES INC	\$50.00	\$5,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73858	1016 MARQUETTE AV..2-976	MICHAEL A & KATHERINE A DONLEVY	BAY AREA SERVICES INC	\$50.00	\$7,550.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73859	2685 HILLY HAVEN RD..21-4475	AARON L A KANZENBACH	BAY AREA SERVICES INC	\$50.00	\$2,900.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73860	2711 GREENBRIER RD..21-7195	DOUGLAS W & JESSIE SWEET	BAY AREA SERVICES INC	\$50.00	\$2,775.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73861	402 S HURON RD..21-35-1	GREGORY & SARAH DEUTSCHER	BAY AREA SERVICES INC	\$50.00	\$8,150.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73862	418 ST. JUDE ST..6-1584	SCOTT D & LISA A NIEMUTH	BAY AREA SERVICES INC	\$50.00	\$3,000.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73863	1248 7th ST..1-1729	DALE L & DENISE A BRAUNSDORF	BAY AREA SERVICES INC	\$50.00	\$6,550.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73864	936 VICTORY BLVD..1-1302-B	CHONG WA YANG	BAY AREA SERVICES INC	\$50.00	\$2,600.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73865	715 11th AV..2-456	RICARDO TORRES	BAY AREA SERVICES INC	\$50.00	\$2,900.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73866	323 OAK GROVE AV..21-2365	BRIAN D & DANIELLE K BASTEN	BAY AREA SERVICES INC	\$50.00	\$6,650.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73867	314 S JACKSON ST..14-475	JON C & ELAINE M MANNION	BAY AREA SERVICES INC	\$50.00	\$4,470.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

73878	2631 NICOLET DR..22-170-11	EUGENE H & LINDA M SCHMITT	WESLEY HEATING AND SHEET METAL	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73879	670 RAVENSWOOD DR..21-820-R-17	MITZI L & BRADLEY KRUEGER	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,505.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73880	855 LANGLADE AV..1-1435-B	ORVEL E & VIOLET F HOWARD	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,068.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73881	2350 VAN BEEK RD..21-3504	JARON M JAEGER	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,183.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73882	3399 BAY HIGHLANDS DR..21-5530	JOSEPH M & REBECCA L BROSWICK	WESLEY HEATING AND SHEET METAL	\$50.00	\$5,659.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73883	1070 RALEIGH ST..1-2602	THOMAS DE BAUCHE	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,367.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73888	1145 DIVISION ST..5-850	KARL A DALLY	SINKLER HEATING & COOLING, INC	\$50.00	\$2,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73889	420 GEORGE ST..21-1538	STONE & TAMMY TORREZ	SINKLER HEATING & COOLING, INC	\$50.00	\$2,750.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73892	897 MATHER ST..5-218	HAYDEN & LYDIA DAVISON	TOTAL COMFORT LLC	\$50.00	\$2,281.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73893	118 COUNTRY CLUB RD..6H-1010-2	ROBERT E & GERALDINE E JOHNSON	SINKLER HEATING & COOLING, INC	\$50.00	\$4,450.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73894	1205 ALPINE DR..21-6410-98	DANIEL C & SANDRA J PUYLEART	TOTAL COMFORT LLC	\$50.00	\$2,355.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73905	2631 WILDFLOWER ROW..21-6265	RAEDENE M CHAMPEAU	SINKLER HEATING & COOLING, INC	\$50.00	\$2,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

73906	1139 N LOCUST ST..6-1122	KITTY L COOMBES	BLACK-HAAK HEATING, INC.	\$50.00	\$2,000.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73918	1431 10th AV..1-1438-A-1	JOSEPH LE FEVRE	COMFORT CONTROL SYSTEMS	\$50.00	\$4,150.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73919	419 SARATOGA ST..6-1863-4	BENJAMIN R & ASHLEY R HIETPAS	COMFORT CONTROL SYSTEMS	\$50.00	\$4,090.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73922	2583 CHERRYWOOD LN..6H-2164	FREDRICK A & DIANE M MEINEL	K KELLY INC	\$50.00	\$3,600.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73923	938 S QUINCY ST..16-115	ADAM J & HEATHER A KORPAL	K KELLY INC	\$50.00	\$9,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

73937	2450 MORNING STAR TR..21-4260	COREY L & GENA M MELOTTE	BAY AREA SERVICES INC	\$50.00	\$4,250.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73938	2985 ST. ANTHONY DR..21-275-1-5	RUBEN P & MARIA E RODRIGUEZ	BAY AREA SERVICES INC	\$50.00	\$6,950.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73939	301 SEMINOLE LN..6H-2282	TODD & PATRICIA HAMILTON	BAY AREA SERVICES INC	\$50.00	\$3,300.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

73940	816 DIVISION ST..5-1465	STACEY DOMINGUEZ	NEWCAP, INC.	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

73941	1510 LEO ST..6-1688	MARVIN G PAVLIK	NEWCAP, INC.	\$50.00	\$0.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
73950	101 S MILITARY AV..6-251-D	NAKOMA TOWERS LLC	HEALTHY HOMES HEATING & COOLING	\$70.00	\$3,684.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73955	860 DOUSMAN ST..5-1200	GEORGE E & MARY E RATHER	ROBINSON HEATING & COOLING	\$50.00	\$7,070.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
73956	1160 ST. AGNES DR..6-1028	BRANDON P & AMANDA L KACZROUSKE	BAY AREA SERVICES INC	\$50.00	\$3,400.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73957	1558 CHARLES ST..8-451	KATELIN C BROWN	BAY AREA SERVICES INC	\$50.00	\$2,550.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73958	561 ALROSE ST..21-2281-1-3	FELIX A VAN ENKENVOORT	BAY AREA SERVICES INC	\$50.00	\$2,650.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73959	2741 HE-NIS-RA LN..6H-1227-15	DALLAS E & CAROL M AUMAN	BAY AREA SERVICES INC	\$50.00	\$7,350.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
73962	628 VROMAN ST..5-220	GREGORY A SMITH	BENJAMIN CONST. HEATING & COOLING	\$50.00	\$2,400.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
73963	2788 CLASSIC DR..22-1694	RONALD J & GISELLE L VLIES	BENJAMIN CONST. HEATING & COOLING	\$50.00	\$6,000.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
69929	2845 GREENBRIER RD..21-161-2	AURORA HEALTH CARE INC	NORTHEAST ASPHALT, INC.	\$318.00	\$55,000.00	Pending
[57-*** - Parking lot (New & Reconstruction)] -EC permit approved. -STORM WATER BOND NEEDED FOR \$5000 - Paid 1/18/18						
73439	1210 GUNS RD..21-462-1	GREEN BAY AREA PUBLIC SCHOOL DISTRICT	NORTHEAST ASPHALT, INC.	\$150.00	\$31,000.00	Pending
[57-*** - Parking lot (New & Reconstruction)] NO EC / SWM						
73446	2765 SUSSEX RD..22-197-1	GREEN BAY AREA PUBLIC SCHOOL DISTRICT	NORTHEAST ASPHALT, INC.	\$125.00	\$14,000.00	Pending
[57-*** - Parking lot (New & Reconstruction)] NO EC / SWM						
73708	1331 PACKERLAND DR..6H-1127-3	GREEN BAY AREA PUBLIC SCHOOL DISTRICT SOUTHWEST	NORTHEAST ASPHALT, INC.	\$70.00	\$27,000.00	Pending
[57-*** - Parking lot (New & Reconstruction)] MILL AND REPLACE WHAT WAS THERE, NOT DOWN TO SUBGRADE.						
73584	1201 MAIN ST..9-20	WOCHINSKE REALTY LLC	THOMPSON SHEET METAL	\$70.00	\$11,000.00	Pending
[60-*** - New HVAC System] HVAC REPLACEMENT (ROOFTOP UNIT)						
73644	1169 KLAUS ST..20-241	PAUL BARRON	TUNDRALAND	\$50.00	\$11,000.00	Closed
[62-*** - repair/alter existing plumbing system] SHOWER						
73675	822 S JACKSON ST..16-145	PATRICIA A BAETEN	RAMCO CONSTRUCTION	\$0.00	\$5,650.00	Closed
[62-*** - repair/alter existing plumbing system] LEAD PIPE REPLACEMENT						
73699	2796 W CARRERA CT..22-1660	ROGER & CHARLENE KIZIOR	TUNDRALAND	\$50.00	\$11,000.00	Closed
[62-*** - repair/alter existing plumbing system] SHOWER						
73729	923 LANGLADE AV..1-1429-B	JENNIFER L EVERETTS	BENO PLUMBING	\$50.00	\$4,000.00	Pending
[62-*** - repair/alter existing plumbing system] REPLACE PIPING, INSTALL NEW FIXTURES						

73768	1013 S RIDGE RD..2-69-1	RONALD E KRUEGER	TUNDRALAND	\$50.00	\$5,996.00	Closed
[62-*** - repair/alter existing plumbing system] SHOWER						
73779	115 N IRWIN AV..14-156	LEO P & ELEZABETH A KEPPERS	TUNDRALAND	\$50.00	\$6,450.00	Closed
[62-*** - repair/alter existing plumbing system] TUB TO SHOWER CONVERSION						
73795	3417 BAY HIGHLANDS DR..21-5528	G DAN & JACQUELINE M PETRAITIS	BATH FITTER	\$50.00	\$700.00	Pending
[62-*** - repair/alter existing plumbing system] SHOWER						
73872	815 S ASHLAND AV..2-255	RAYMOND M TIMM JR	VANRITE PLUMBING	\$0.00	\$5,500.00	Closed
[62-*** - repair/alter existing plumbing system] LEAD PIPE REPLACEMENT						
73873	933 HOWARD ST..3-479	WENDY A MAGEE	VANRITE PLUMBING	\$0.00	\$4,300.00	Closed
[62-*** - repair/alter existing plumbing system] LEAD PIPE REPLACEMENT						
73874	806 PINE ST..10-44	JJP ACQUISITIONS LLC	VANRITE PLUMBING	\$0.00	\$4,850.00	Pending
[62-*** - repair/alter existing plumbing system] LEAD PIPE REPLACEMENT						
73875	715 S QUINCY ST..14-575	MARTHA AHRENDT GURUNG & REGAN A R GURUNG	VANRITE PLUMBING	\$0.00	\$4,300.00	Closed
[62-*** - repair/alter existing plumbing system] LEAD PIPE REPLACEMENT						
73886	1111 WINFORD AV..18-234	BEVERLY L UNSIN	TUNDRALAND	\$50.00	\$10,567.00	Pending
[62-*** - repair/alter existing plumbing system] SHOWER						
73930	2584 VICKI LN..21-3949	DANIEL J & CONNIE A ALBERS	TAUSCHEK EXCAVATING	\$30.00	\$1,800.00	Pending
[62-*** - repair/alter existing plumbing system] REPLACE SUMP PUMP LINE FROM HOUSE TO ROAD						
73871	2675 NEWBERRY AV..21-107-4	CITY OF GREEN BAY CLERK	CITY OF GREEN BAY CLERK	\$70.00	\$11,500.00	Pending
[94-*** - Alteration to existing cell tower] Updating Cell Tower Antennas						
73868	1046 GRAY CT..18-756-2	MARK NAZE	WIGDHAL CONSTRUCTION	\$70.00	\$25,000.00	Pending
[95-*** - New cell tower] Replacing antenas						
Totals:	380 projects			\$71,212.59	\$9,853,705.50	

Summary of Projects Issued

6/1/2018 to 6/30/2018

Class of Work	Proj	Site	Plan	Bldg	Elec	HVAC	Plbg	EC	Fees Paid	Estimated Cost
01 Single Family House, Detached	7	7	14	7	7	7	7	0	\$9,058.01	\$2,166,998.00
48 Electrical Wiring (Misc., Alteration, Repair)	14	0	1	1	14	0	0	0	\$1,110.00	\$2,026,560.00
46 Electrical Service Change	16	0	0	0	16	0	0	0	\$810.00	\$19,513.00
47 Electrical Service Repair	3	0	0	0	3	0	0	0	\$170.00	\$1,500.00
50 Heating Unit Replacement/ Air Conditioning	113	0	0	0	0	113	0	0	\$6,236.42	\$554,014.00
62 repair/alter existing plumbing system	13	0	0	0	0	0	13	0	\$380.00	\$76,113.00
16 Temporary Office or Trailer	3	0	0	3	2	0	0	0	\$350.00	\$0.00
22 Shed, Yard Building	20	0	1	20	0	0	0	0	\$1,100.00	\$60,382.00
13 Addition to Commercial, Non-Residential Non-housekeeping	3	2	8	3	3	2	3	2	\$15,722.08	\$962,700.00
19 Addition to Garage, Carport (Residential)	1	1	1	1	1	0	0	0	\$360.00	\$47,000.00
02 Single-Family Residential Building, Alteration	13	0	10	13	8	3	7	0	\$3,003.22	\$185,500.00
10 Multi-Family Residential Building Alteration	2	1	3	2	1	1	1	0	\$1,774.29	\$287,700.00
12 Commercial, Non-Residence, Non-Housekeeping, Alteration	13	3	19	13	10	8	8	1	\$18,555.14	\$2,217,630.00
09 Raze 3 & 4 Family Building	2	0	1	2	0	0	2	1	\$380.00	\$59,705.00
15 Raze Commercial Building or other Structure	1	0	0	1	0	0	0	0	\$70.00	\$10,000.00
21 Demolition of all Other Buildings or Structures	2	0	0	2	0	0	0	0	\$100.00	\$5,000.00
17 New Garage or Carport	6	6	6	6	4	1	1	0	\$1,139.56	\$259,483.00
23 Deck, Porch, Patio	31	10	13	31	0	0	0	0	\$2,175.00	\$177,569.00
25 Swimming Pool	3	1	0	3	1	0	0	0	\$225.00	\$26,150.00
33 Roofing	3	0	0	3	0	0	0	0	\$427.50	\$205,200.00
34 Window, Door, Replacement	1	0	0	1	0	0	0	0	\$50.00	\$900.00
35 Driveway Expansion	9	0	0	9	0	0	0	0	\$450.00	\$27,926.50
36 Fence	55	0	0	55	0	0	0	0	\$2,770.00	\$125,852.00
37 Signs	5	5	0	5	0	0	0	0	\$483.37	\$5,810.00
40 Sanitary Sewers	8	0	0	8	0	0	0	0	\$1,100.00	\$19,500.00
42 Mini-Sewers	1	0	0	1	0	0	0	0	\$530.00	\$800.00
43 Lawn Sprinklers	7	0	0	7	0	0	6	0	\$730.00	\$29,900.00
44 Water heaters/Appliances	12	0	0	0	0	0	12	0	\$670.00	\$56,350.00
57 Parking lot (New & Reconstruction)	4	3	1	4	0	0	0	1	\$663.00	\$127,000.00
60 New HVAC System	1	0	0	0	0	1	0	0	\$70.00	\$11,000.00
49 backwater valve/sump pump	4	0	0	0	0	0	4	0	\$170.00	\$52,450.00
94 Alteration to existing cell tower	1	0	0	1	0	0	0	0	\$70.00	\$11,500.00
95 New cell tower	1	0	0	1	0	0	0	0	\$70.00	\$25,000.00
05 Raze Sungle-Family house(attached or detached)	2	0	2	2	0	0	2	2	\$240.00	\$11,000.00

Totals:	380	39	80	205	70	136	66	7	\$71,212.59	\$9,853,705.50
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MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name Brown		County Code Number 05		Report for Month/Year June, 2018	
Municipal Name Green Bay Municipal Court		Municipal Code Number 231		Telephone Number 920-448-3131	
I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be sent to State	
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)	\$ 108,393.49	\$ 108,393.49			
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	\$ 43,764.93	\$ 37,663.61		\$ 6,101.32	
3. Penalty Surcharges (s. 757.05, Stats.)	\$ 27,411.05			\$ 27,411.05	
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	\$ 11,909.36		\$ 11,909.36		
5. Driver Improvement Surcharges (s. 346.655, Stats.)	\$ 13,267.90		\$ 6,518.80	\$ 6,749.10	
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	\$ 15,033.35			\$ 15,033.35	
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)	\$.00			\$.00	
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	\$.00	\$.00		\$.00	
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	\$ 850.00		\$ 850.00		
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s.813.125, Stats.)	\$.00			\$.00	
11. Safe Ride Program (s. 85.55, Stats.)	\$ 1,582.50			\$ 1,582.50	
12. Adjustments (Attach Explanation)	\$ -124.00	\$ -83.00	\$ -10.00	\$ -31.00	
13. Totals	\$ 222,088.58	\$ 145,974.10	\$ 19,268.16	Pay This Amount \$ 56,846.32	

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs and surcharges collected during the month designated.

Name: Neil Basten Signature: *Neil Basten* Date: 7-2-18

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, a copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: *Paul R. Manley* Date: 7/3/18

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone #	Email Address
Neil Basten	920-448-3131	neilba@greenbaywi.gov



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

July 02, 2018

State of Wisconsin
Court Fines and Assessments
Box 93304
Milwaukee, WI 53293-0304

Please be advised of the following adjustments in this report for the month of June, 2018

Adjustments are broken down as follows:

CC-M	Court Cost Muni	(\$	33.00)
CC-S	Court Cost State	(\$	5.00)
DRG	Drug Fee	(\$	13.00)
FINE	Forfeiture	(\$	50.00)
JAIL	Jail Assmt	(\$	10.00)
PEN	Penalty Assmt	(\$	13.00)
Total Adjustments:		(\$	124.00)

Sincerely,

Neil Basten

MUNICIPAL COURT OFFICIAL
Green Bay Municipal Court

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Common Council at its meeting of June 19, 2018, the following transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$ 18,575.00
To:	101140-53021 Law-Legal Expense	\$ 18,575.00

Adopted _____

Approved _____

Mayor

Clerk

js

**RESOLUTION FOR STATE TRUST FUND LOAN
(Financing Neighborhood Redevelopment Projects)**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of Green Bay, in the County of Brown, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of One Million Five Hundred Thousand and 00/100 Dollars (\$1,500,000.00) for the purpose of financing neighborhood redevelopment projects and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at a rate of 4.25 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property within the City of Green Bay, in the County of Brown, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Green Bay by such loan from the state be applied or paid out for any purpose except financing neighborhood redevelopment projects without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Green Bay, in the County of Brown, Wisconsin, are authorized and empowered, in the name of the City, to execute and deliver to the Commission certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Adopted _____

Approved _____

James J. Schmitt, Mayor

Kris A. Teske, Clerk

**RESOLUTION AMENDING THE
CONDITIONAL-USE PERMIT
AUTHORIZED AT 1660 CHRISTIANA STREET
(ZP 18-18)**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That pursuant to Zoning Petition 18-18 and the recommendation of the Plan Commission, the City of Green Bay does authorize amendment of the conditional-use permit approved on March 31, 2014, to allow for an expansion of the existing emergency shelter facility in an Office/Residential (OR) District located on the following described property at 1660 Christiana Street:

WILLARD PLAT LOTS 30, 31 & 32 BLK 1
(Tax Parcel: 6-371);

WILLARD PLAT LOT 4 EX NLY 10 FT THEREOF BLK 1
(Tax Parcel: 6-345);

WILLARD PLAT LOT 3 EX NLY 10 FT THEREOF BLK 1
(Tax Parcel: 6-344); and

WILLARD PLAT LOTS 1 & 2 EX THE NLY 10 FT THEREOF & LOTS 33,
34 & 35 BLK 1.
(Tax Parcel: 6-374)

Said amendment to the conditional-use permit shall be granted subject to the following conditions:

- a. Affected tax parcels are combined into one Tax Parcel.
- b. The capacity of the facility is limited to 27 bedrooms and there shall be no expansion of the use without Plan Commission review and approval.
- c. Compliance with the former program statement and operating plan.
- d. A site plan is submitted and approved by staff as part of the standard site plan review.

RESOLUTION-Amend CUP-1660 Christiana Street
Page 2

Adopted _____

Approved _____

Mayor

Clerk

PN:js

Attachment – Map

**RESOLUTION AMENDING THE
CONDITIONAL-USE PERMIT
AUTHORIZED AT 1053 VELD AVENUE
(ZP 18-11)**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That pursuant to Zoning Petition 18-11 and the recommendation of the Plan Commission, the City of Green Bay does authorize amendment of the conditional-use permit approved on May 15, 2018, to allow for a car wash in a Community Center Commercial (C3) District located on the following described property at 1053 Veld Avenue:

LOT 1 OF 41 CSM 360 BNG PRT OF LOTS 1,2,3 & 4 E MORROWS
SUBD OF LOT 7 OF WHITNEYS SUBD OF LAVENTURE CLAIM EX
2458159 & EX PCL 99 OF TPP 1450-04-21-4.11
(Tax Parcel No. 18-800-1)

Said amendment to the conditional-use permit shall be granted subject to the following conditions:

- a. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit, including standard site plan review and approval.
- b. Hours of operation for the car wash shall start no earlier than 7:00 a.m. and end no later than 10:00 p.m. per the daytime hours as part of Chapter 27.203 Regulation of Noise, Public Peace and Good Order.
- c. All lighting shall be of the sharp cut-off variety and shall comply with the requirements of the Zoning Code.
- d. Retention of the existing east elevation façade transparency.
- e. Approval of a circulation plan and signage that permits one-way travel behind the subject building acceptable to the Zoning Administrator, City Traffic Engineer and the applicant.

Adopted _____

Approved _____

Mayor

Clerk

PN:js

Attachment – Map

**RESOLUTION AMENDING THE
CONDITIONAL-USE PERMIT
AUTHORIZED AT 411 ST. JOHN STREET
(ZP 18-19)**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That pursuant to Zoning Petition 18-19 and the recommendation of the Plan Commission, the City of Green Bay does authorize amendment of the conditional-use permit approved on October 21, 2008, and as last amended on April 7, 2010, to permit a temporary summer shelter use in an Office/Residential (OR) District located on the following described property at 411 St. John Street:

PLAT OF ASTOR LOTS 4-5-6-7-8-9-10-11 & 12 BLK 22
(Tax Parcel: 13-106)

Said amendment to the conditional-use permit shall be granted subject to the following conditions:

- a. The temporary COTS emergency homeless shelter is limited to the former St. John's School gym located at 411 St. John Street (Tax Parcel No. 13-106) through October 2018. Hours of operation are limited to 9 pm to 6:30 am and no residential occupancy shall be permitted on the second floor of the structure.
- b. If the temporary emergency facility use at 411 St. John Street is discontinued, the operation is dissolved, or if the Green Bay Catholic Diocese of Green Bay no longer manages the facility, the use shall terminate immediately. The use/operation shall not be renewed or reestablished without the Plan Commission and City Council review and approval.
- c. At the discretion of the Common Council, Plan Commission, or the Planning Director a review may be required by the Plan Commission and Common Council to ensure compliance with this conditional use permit and identify any areas of concerns with the temporary emergency homeless shelter including but not limited to: Police calls, other documented safety concerns and inadequate facilities.
- d. Sex offenders required to register under §301.45, Wis. Stats., are prohibited from any stay at the facility.
- e. A mandatory background check for all shelter residents is required.
- f. St. John the Evangelist Homeless Shelter staff shall maintain a history of residence during the temporary use.

RESOLUTION-Amend CUP-411 St. John Street
Page 2

g. A site plan is submitted and approved in compliance with Chapter 13-1700 Green Bay Zoning Code.

h. Approved building plans shall be made available to staff and available on site.

Adopted _____

Approved _____

Mayor

Clerk

PN:js

Attachment – Map

**RESOLUTION AUTHORIZING CONDITIONAL-USE
APPROVAL AT 891 HOWARD STREET
(ZP 18-17)**

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 18-17 and the recommendation of the Plan Commission on July 9, 2018, the City of Green Bay does authorize a conditional-use permit for a two-family home within a Low Density Residential (RI) District located on the following described property at 891 Howard Street:

Hazelwood Addition Lot 3, Block 2
(Tax Parcel No. 3-462)

Said conditional-use permit shall be granted subject to the following conditions:

- a. Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit; and
- b. Compliance with the applicable Uniform Dwelling Code (UDC) building requirements related to a two-family dwelling.

Adopted _____

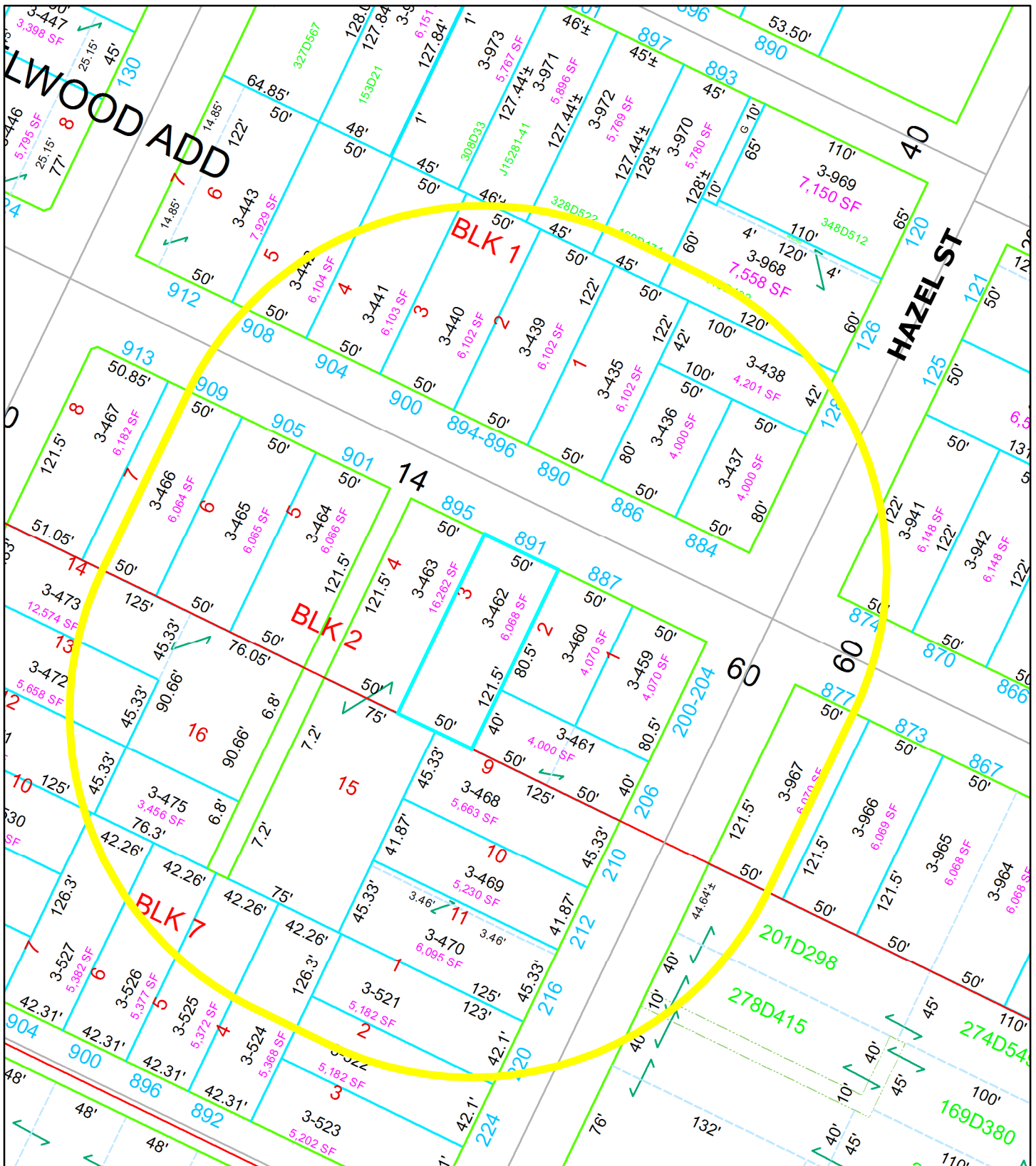
Approved _____

Mayor

Clerk

js

Attachment – Map

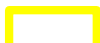


**(ZP 18-17) Conditional Use Permit
for a Two-Family Use in Low Density Residential (R1)
891 Howard Street**

0 20 40 80 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 6.22.18 22 Jun 2018 X:\Planning\City\DATA_GIS\CityActions\ZP 18-15 Map.mxd

 Subject Parcel
 Notification Area

**RESOLUTION ACCEPTING
RELOCATION CLAIMS
FOR N. WEBSTER AVENUE
July 17, 2018**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

To approve the Relocation Claims for the Webster Avenue project and authorize payments.

R/W Plat
Parcel

<u>Number</u>	<u>Owner Name(s)</u>	<u>Location</u>	<u>Amount</u>
2a	Maria Hernandez	816 N Webster Avenue	\$ 950
2a	Maria Hernandez	816 N Webster Avenue	7,050
2a	Maria Hernandez	816 N Webster Avenue	1,140
7a	Anthony Shea	1108 N Webster Avenue	6,450
10	David & Jeanne Klaus	1032 N Webster Avenue	1,350
14a	Jenny Sill	101 Day Street	1,350
14b	Rebecca Eckhardt	1001 Day Street	5,700
14b	Rebecca Eckhardt	1001 Day Street	1,140
15	Craig Process	916 N Webster Avenue	2,147
22a	Regina Donaldson	1005 Berner Street	375

Adopted _____, 2018

Approved _____, 2018

Mayor

ATTEST:

City Clerk

jld

**AGREEMENT FOR PURCHASE
AND SALE OF REAL ESTATE
FOR WEBSTER AVENUE
July 17, 2018**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

To approve the Agreement(s) for Purchase and Sale of Real Estate for the Webster Avenue project and authorize payments.

<u>R/W Plat Parcel Number</u>	<u>Owner Name(s)</u>	<u>Location</u>	<u>Amount</u>
22	Ronald Tordeur	1005 Berner Street	\$84,000

Adopted _____, 2018

Approved _____, 2018

Mayor

ATTEST:

City Clerk

jld

FINAL PAYMENTS RESOLUTION

July 17, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

1. DOWNTOWN BRIDGE LIGHTING REPLACEMENT - 2018

Northern Electric, Inc.

TOTAL AMOUNT EARNED: \$ 899,280.00

LESS AMOUNT RETAINED: \$ 0.00

\$ 899,280.00

LESS AMOUNT PREVIOUSLY PAID: \$ 897,000.00

AMOUNT DUE THIS ESTIMATE: \$ 2,280.00

ACCOUNT NUMBERS

401500-55380-64018: \$2,280.00

PO #1800037

Adopted _____, 2018

Approved _____, 2018

Mayor

ATTEST:

City Clerk

dms

GENERAL ORDINANCE NO. 14-18

**AN ORDINANCE
AMENDING SECTION 29.307,
GREEN BAY MUNICIPAL CODE,
RELATING TO TRAFFIC REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.307, Green Bay Municipal Code, is hereby amended by removing therefrom the following RIGHT TURN NO STOP condition:

DECKNER AVENUE at ALPINE DRIVE.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

js

7/17/18

GENERAL ORDINANCE NO. 15-18

**AN ORDINANCE
AMENDING SECTION 29.208,
GREEN BAY MUNICIPAL CODE,
RELATING TO PARKING REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.208, Green Bay Municipal Code, is hereby amended by adding thereto the following 2-HOUR PARKING zone:

CROOKS STREET, north side, from a point 105 east of Webster Avenue to a point 90 feet west of Clay Street.

SECTION 2. Section 29.208, Green Bay Municipal Code, is hereby amended by removing therefrom the following 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY PARKING zone:

STUART STREET, north side, from Monroe Avenue to Webster Avenue.

SECTION 3. Section 29.208, Green Bay Municipal Code, is hereby amended by adding thereto the following 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY PARKING zone:

STUART STREET, north side, from Monroe Avenue to Jackson Street.

SECTION 4. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 5. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk
7/17/18

GENERAL ORDINANCE NO. 17-18

An ordinance creating section 33.08(7)(i), green bay municipal code, relating to online ordering and curbside pickup of alcohol beverages

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 33.08(7)(i), Green Bay Municipal Code, is hereby created to read:

(i) **Online Ordering and Curbside Pickup of Alcohol Beverages.**

1. **No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining a "Change of Premises" from the Common Council, upon recommendation of the Protection and Welfare Committee to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order.**
 - a. **The licensed establishment shall file a detailed operation plan with their "Change of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.**
 - b. **Failure of licensee to provide a detailed operation plan with their "Change of Premises" application shall result in the City Clerk's Office not forwarding the "Change of Premises" form to the Protection and Welfare Committee for consideration.**
2. **No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.**
 - a. **Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.**

- b. The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 - c. The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 - d. No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 - e. The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- 3. Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
- 4. Each "Click and Collect" transaction must record and retain the following information for thirty (30) days:
 - a. The name of the purchaser.
 - b. The type of identification card presented and the number and expiration date of that identification card.
 - c. The purchaser's date of birth.
 - d. The license plate of the vehicle into which the order is being loaded.
- 5. Pick-up of "Click and Collect" orders shall be between the hours of 8:00 a.m. and 8:00 p.m. prohibited between the hours of 12:00 A.M. and 6:00 A.M. for a premises holding a Class "B" (Beer) or "Class B" (Liquor) license. For premises holding a Class "A" (Beer) license or "Class A" (Liquor) license, pick-up of fermented malt beverages shall be prohibited between the hours of 12:00 A.M. and 8:00 A.M. and pick-up of intoxicating liquor shall be prohibited between the hours of 9:00 P.M. and 8:00 A.M.
- 6. If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.

7. The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
8. The pick- up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers.
9. No events other than the delivery of "Click and Collect" orders shall be allowed on the expanded premises.
10. Penalty. Any licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees. Licensees are also subject to demerit point assessment for violations of this subsection.

SECTION 3. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

7/17/18

MISCELLANEOUS ORDINANCE NO. 2-18

AN ORDINANCE ADOPTING AN AMENDMENT TO THE SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF GREEN BAY TO REVISE THE LAND USE OF PROPERTY LOCATED AT 1003 PINE STREET AND 1000 MAIN STREET FROM MEDIUM INTENSITY RETAIL OFFICE HOUSING TO COMMERCIAL (CPA 18-02)

WHEREAS, pursuant to §§62.23(2) and (3), Wis. Stats., the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan as defined in §66.1001(4)(a), Wis. Stats.; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by §66.1001(4)(a), Wis. Stats.; and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 18-02; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of §66.1001(4)(d), Wis. Stats. It is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. The Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community.

SECTION 2. The Common Council does hereby enact this ordinance to formally adopt Comprehensive Plan Amendment CPA 18-02 pursuant to §66.1001(4)(c), Wis. Stats. A copy of the comprehensive plan amendment is attached to this ordinance.

MISCELLANEOUS ORDINANCE NO. 2-18

Page 2

SECTION 3. This ordinance shall take effect upon passage by a majority of the members-elect of the Common Council and publication as required by law.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

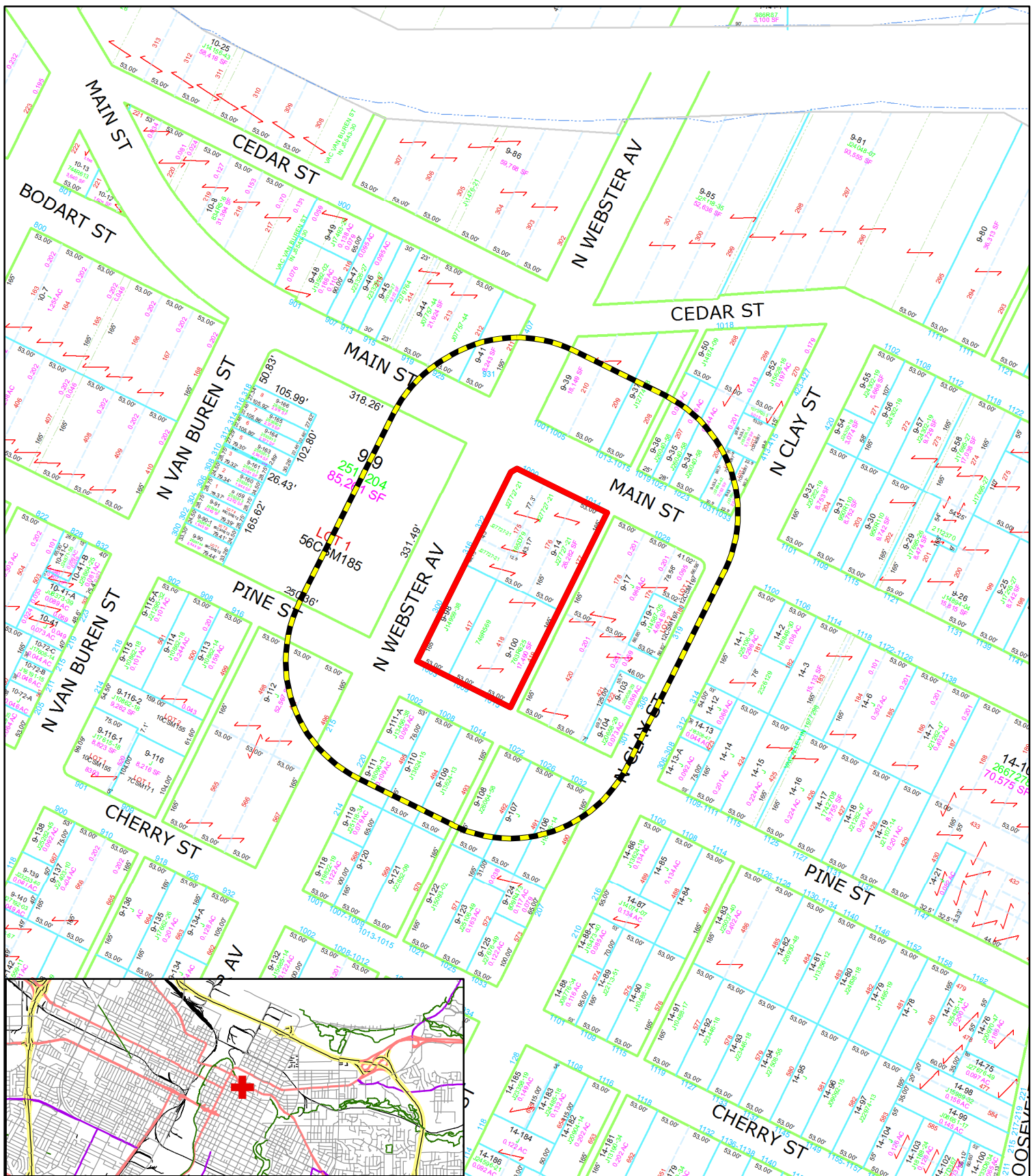
ATTEST:

Clerk

PN:js

Attachment – Comprehensive Plan Amendment (Map)

7/17/18



Subject Area



200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



0 5,000 10,000
Feet

Comprehensive Plan Amendment (CPA 18-02)
Revise properties located at 1003 Pine Street and
1000 Main Street from Medium Intensity Residential,
Office or Housing (MIROH) to Commercial (C)

GENERAL ORDINANCE NO. 18-18

AN ORDINANCE AMENDING AND CREATING SECTIONS OF CHAPTERS 13, GREEN BAY MUNICIPAL CODE, RELATING TO THE HISTORIC PRESERVATION OF SITES, STRUCTURES AND DISTRICTS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 13-214 through 13-217, Green Bay Municipal Code, is hereby amended as follows:

HISTORIC PRESERVATION

Sec. 13-214. Purpose and intent.

(1) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this section and Chapter 13-500, Green Bay Municipal Code, is to:

- (a) Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's attractions—historic districts, structures, and sites for the benefit of ~~to~~ residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- (f) Improve and enhance the visual and aesthetic character of the City.
- (g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

(2) Definitions. In this section:

- (a) **Alteration.** Any act or process which changes one or more of the exterior features of an improvement, including but not limited to the erection, construction, reconstruction, or moving of any improvement.
- (b) **Certificate of Appropriateness.** A statement issued by the ~~Historic Preservation~~**Landmarks Commission (HPCLC)**, or their designee, verifying that the ~~LCHPC~~ has reviewed an application for a proposed alteration, rehabilitation, construction, reconstruction, or demolition of a historic structure, historic site, or any improvement in a historic district; that the ~~LCHPC~~ has found the requested action to be appropriate to the general character of the improvement, historic structure, historic site, or historic district; and that the requested action may be taken subject to applicable building and zoning codes.
- (c) **Character.** All those visual aspects and physical features that comprise the appearance of a historic structure, historic site, or historic district. Character-defining elements include the overall shape, its materials, craftsmanship, decorative details, spaces, and features, as well as the various aspects of its site and environment.
- (d) **Contributing Building.** A building, object, or site located within the boundaries of a local historic district and identified as contributing to the historical, cultural, archeological, or architectural significance of the local historic district.
- (e) **Demolition.** Any act or process which destroys in part or in whole an improvement.
- (f) **Features.** Elements that give a historic structure, historic site, or historic district its visual character and that should be taken into account in order to preserve them to the maximum extent possible. For historic structures, features also include the kind and texture of the building material, and the type and style of all windows, doors, and all other architectural elements.
- (g) **Historic District.** A place or area designated as an historic district pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic district may contain, within definable geographic boundaries, one or more historic structures along with such other buildings, places or areas which, while not of such historic significance to be designated as historic structures, nevertheless contribute to the overall visual characters of the historic structure or structures located within the District.
- (h) **Historic Site.** A place or area designated as an historic site pursuant to the provisions of this chapter. In order to be designated, the following requirements shall be met: the historic site must represent, within definable geographic boundaries, any building, landscape, site, improvement, event, or structure that is or was of local, regional, or national significance.

- (i) Historic Structure. Any improvement which has a special character or special historic interest or value as part of the development, heritage, or cultural characteristics of the City and which has been designated as an historic structure pursuant to the provisions of this chapter.
- (j) Improvement. Any building, structure, place, work of art, or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.

Sec. 13-215. Historic Preservation Landmarks Commission composition.

The Historic Preservation Commission (HPC) Landmarks Commission (LC) is established to promote and administer all historic preservation functions required by Green Bay Municipal Code Chapter 13-1500 and Section 5 of Chapter 13-200. Pursuant to the provisions of Wis. Stats. 62.23(7)(em), Aa Historic Preservation Landmarks Commission is hereby created, consisting of seven members. Of the membership ~~and if available in the community~~, one shall be a registered architect, one shall be a historian, or licensed contractor, one shall be a licensed real estate broker or licensed appraiser, one shall be an alderperson, and three shall be citizen members. Two of these citizen members shall with priority given to persons who reside in or own a certified historic district, structure, or site. All members must be current residents of the City of Green Bay. Each member shall have, to the highest extent practicable, a known interest in historic preservation. If an architect, historian/contractor, or real estate broker/appraiser is not available at time of vacancy, an appropriate alternative professional may be appointed by the Mayor only if two of the three listed professions are already represented on the Commission. The chairperson of the LCHPC shall be chosen by the members of the LCHPC, but may not be a person affiliated with the city government in any capacity beyond the LCHPC, including employment, appointment, or election. The Mayor shall appoint the commissioners, subject to confirmation by the Common Council. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years.

Sec. 13-216. Historic structure, historic site, and historic district designation criteria.

(1) For purposes of this ordinance, an historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement, or structure located thereon or any area of particular historic, architectural, archeological, or cultural significance to the City. See section 13-1502 for designation provisions, such as historic structures, sites, or districts which:

- (a) Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community; or
- (b) Are identified with historic personages or with important events in national, state, or local history; or

- ~~(c) Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or~~
- ~~(d) Are representative of the notable work of a master builder, designer, or architect who influenced his age; or~~
- ~~(e) Have yielded, or may be likely to yield, information important to prehistory or history. The Commission may adopt specific operating guidelines for historic structure, historic site, and historic district designation.~~

Sec. 13-217. Powers and duties of Historic Preservation Landmarks Commission.

~~(1) See Section 13-1507 for powers and duties. The authority and activities of the Commission shall be advisory, and it shall act in a cooperative capacity and rely upon voluntary compliance. The basic function of the Commission shall be the development of public support and the location and identification of historic sites, historic structures, and historic districts. The duties of the Commission shall be to:~~

- ~~(a) Develop appropriate criteria and standards for identifying and evaluating neighborhoods, areas, places, structures, and improvements within the City which have distinctive character of special historic, aesthetic, architectural, archaeological, or cultural interest or value and might be classified as historic sites, structures, or districts.~~
- ~~(b) Conduct studies and surveys of neighborhoods, areas, places, structures, and improvements within the City for the purpose of determining those of a distinctive character or special historic, aesthetic, architectural, archaeological, or cultural interest or value and of compiling appropriate descriptions, facts, lists, and files.~~
- ~~(c) Promote public education, interest, and support for the preservation and enhancement of such historic sites, structures, or districts.~~
- ~~(d) Cooperate with and advise the Common Council and other agencies and departments of government with regard to such matters as may be appropriate with respect to historic sites, structures, or districts.~~
- ~~(e) Cooperate with and enlist assistance from the National Trust for Historic Preservation, the State Historical Society, the County Historical Society, and other agencies, groups, or individuals active in the field of historic and cultural preservation.~~
- ~~(f) Work on a voluntary basis with the owners of historic sites and structures advising them on the benefits, problems, and techniques of preservation and encouraging their participation in preservation activities.~~

- (g) ~~Designate, with the approval of the Common Council, those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance as historic sites, structures, or districts of the City and nominate those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance to the National Register of Historic Places if appropriate.~~

SECTION 2. Sections 13-1501 through 13-1513, Green Bay Municipal Code, is hereby amended as follows:

CHAPTER 13-1500.

HISTORIC STRUCTURES, SITES, AND DISTRICT REGULATIONS

Sec. 13-1501. Purpose and intent.

(1) It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people. The purpose of this ~~section~~ Chapter and Section 5 of Chapter 13-200, Green Bay Municipal Code, is to:

- (a) ~~Protect, enhance, and perpetuate~~ Effect and accomplish the protection, enhancement, and perpetuation of such improvements, sites, and districts which represent or reflect elements of the City's cultural, social, economic, political, and architectural history.
- (b) Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
- (c) Foster civic pride in the notable accomplishments of the past.
- (d) Stabilize and improve property values.
- (e) Protect and enhance the City's historic districts, structures, and sites for the benefit of residents, tourists, and visitors and serve as a support and stimulus to business and industry.
- (f) Improve and enhance the visual and ~~aesthetic~~ aesthetic character of the City.
- (g) Educate the public regarding the need and desirability of a City historic preservation program and its enhancement of the quality of life.

(2) Definitions. The terms and definitions in Green Bay Municipal Code § 13-214(2) apply to this section.

Sec. 13-1502. Designation of historic structures, sites, and districts.

(1) Pursuant to the provisions of Wis. Stats. 62.23(7)(em) as it may be amended from time to time, the ~~Historic Preservation Landmarks~~ Commission (LHPC) may after notice and public hearing designate a structure, site, or district as historic.

(a) Standards for designation. The designation may be applied to any area of particular historic, architectural, archeological, or cultural significance to the City, including those that:

~~(1.)~~ Exemplify or reflect the broad cultural, political, economic, or social history of the nation, state, or community.; or

~~(2.)~~ Are identified with historic personages or with important events in national, state, or local history.; or

~~(3.)~~ Embody the distinguishing characteristics of an architectural types or specimens inherently valuable for the study of a period ~~or periods~~, styles, or methods, ~~or of~~ construction or of indigenous materials or craftsmanship.; or

~~(4.)~~ Are representative of the notable works of master builders, designers, or architects who influenced their age.; or

~~(5.)~~ Have yielded or may be likely to yield information important to history or prehistory.; or

~~(6.)~~ Historic structures and sites which are on the National or State Register of Historic Places shall be designated as a City historic structure or site.

~~(b) Exemptions. The property of bona fide churches that is used for religious purposes is exempt from any provision of this section which may have a coercive effect upon the practice of religion. Relief from such coercive provision may be obtained by application for a variance to the Historic Preservation Commission. The Commission LC may adopt specific operating guidelines for historic structure, historic site, and historic district designation providing such are in conformance with Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.~~

Sec. 13-1503. Procedure for nomination and designation of historic structures, sites, and districts.

(1) The ~~Historic Preservation Landmarks Commission (LC)~~ Commission may after notice and public hearing nominate to the Common Council parcels for historic structure, site or district designation, or recommend rescinding such designation previously made upon

application of the criteria herein. No such nomination or recommendation shall be final until approved by the Common Council. The procedure for designation of ~~an~~ historic district may be initiated by the ~~Historic Preservation Commission~~LC or by property owners wishing to be included within an historic district.

- (a) The ~~Commission~~LC shall notify the owners of record, as listed in the office of the City Assessor, of all properties proposed for designation or inclusion within a proposed district and all properties within one hundred (100) feet of the proposed site or district's boundaries. These owners may confer with the ~~Commission~~LC prior to final action on the designation.
- (b) The ~~LC~~Commission shall notify all Council members of the proposed district, the Mayor, Director of Public Works, ~~Director of~~ Parks and Recreation Department, ~~Building Inspections Superintendent~~Development Services Manager, Zoning Administrator, and ~~Planning Director~~the Director of the Department of Community and Economic Development. Each may respond to the ~~Commission~~LC with its comments on the proposed designation at or prior to the hearing.
- (c) The ~~Commission~~LC shall conduct the public hearing. It may call witnesses, including experts, and may subpoena such witnesses and records as it deems necessary. The ~~LC~~Commission may view the properties in question and direct the conduct of an independent investigation into the proposed designation or rescission.
- (d) After the close of the public hearing, the ~~Commission~~LC shall make and forward a recommendation to the Common Council. The owners of record of the above-referenced properties shall be notified in writing by the ~~Commission~~LC of the date, time, and place the Common Council will act on its recommendation.
- (e) The Common Council shall approve or deny the recommendation of the ~~LC~~Commission.
- (f) ~~Designation on official zoning map.~~ Upon approval by the Common Council of any nomination or recommendation of the ~~Commission~~LC, the historic structure, site, or district shall be designated as such on or removed from the City's official zoning map.

Sec. 13-1504. Recognition of historic structures and sites.

(1) At such time as ~~an~~ historic structure or site has been properly designated and approved in accordance with this section, the ~~Landmarks Commission~~Commission may allow and/or cause to be prepared and erected on such structure or site a suitable plaque identifying the structure or site and placed so as to be easily visible to passing pedestrians.

- (a) In the case of ~~an~~ historic structure, the plaque shall state the accepted name of the structure, the date of its construction, and other information deemed appropriate by the ~~Commission~~LC and acceptable to the owner.

- (b) In the case of ~~an~~ historic site that is not the site of an historic structure, the plaque shall state the common name of the site and such other information deemed appropriate by the ~~LCC~~Commission.
- (c) In the case of a historic district, a marker or sign shall state the name of the district and such other information deemed appropriate by the LC.

Sec. 13-1505. Historic districts are overlay districts.

A designated historic district shall be considered an overlay district that is in addition to the underlying base zoning. Provisions for specific uses within the base district(s) may be modified, and specific guidelines for design review may be added through the historic district preservation plan, as provided in ~~Chapter~~ Section 13-1506.

Sec. 13-1506. Creation of historic district preservation plan.

(1) In conjunction with the creation of ~~an~~ historic district, the ~~Historic Preservation Landmarks Commission~~Commission, with the assistance of the Planning Department, shall prepare an historic preservation plan for the district. The plan shall include the following:

- (a) A statement of preservation objectives.
- (b) A cultural and architectural analysis supporting the historic significance of the area and any specific guidelines for development.
- (c) An inventory of buildings that contribute to the distinctive architectural or special historic character of the district as a whole (contributing buildings) and buildings that do not so contribute (noncontributing buildings).
- (d) Guidelines applicable to renovation of existing buildings and structures, to any new construction, and to site improvements within the district. The general guidelines in Chapter 13-1509 should be supplemented with more specific guidelines based upon the cultural and architectural character of the district.

Sec. 13-1507. Powers and duties of ~~Landmarks~~Historic Preservation Commission

(1) The ~~Historic Preservation Landmarks~~ Commission (LC) shall have the following powers and duties.

- (a) *Designation of historic structures, historic sites, and historic districts.* The ~~Historic Preservation Commission~~LC shall have the power, subject to Section 13-1503 of the Municipal Code, to recommend designation of historic structures, historic sites, and historic districts within the City limits. Such recommendations for designation shall be based on Section 13-216 and Section 13-1502 of the Municipal Code. Approval by the Common Council results in historic structure, historic site, or historic district

designation. Once designated, such historic structures, sites, and districts shall be subject to all provisions of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code.

(b) *Regulation of Construction, Reconstruction, Alteration, and Demolition.*

1. No owner or person in charge of a designated historic structure, designated historic site, or a structure within a designated historic district shall reconstruct, alter, or demolish all or any part of the exterior of such property, or construct any improvement upon such property, or cause or permit any such work to be performed upon such property, or demolish such property unless a Certificate of Appropriateness (COA) has been granted by the Historic Preservation Commission. A Certificate of Appropriateness COA is the certificate issued by the Historic Preservation CommissionLC, the Director of Community and Economic Development, or their designee, approving alteration, rehabilitation, construction, reconstruction, or demolition of a designated historic structure, designated historic site, or a site or structure located in a designated historic district. Unless a Certificate of AppropriatenessOA has been granted, the Building Inspection Superintendent-Development Services Manager shall not issue a permit for any such work.
2. Upon filing of any application for a Certificate of AppropriatenessOA with the Historic Preservation CommissionLC, the Historic Preservation CommissionLC shall approve the application unless:
 - a. In the case of a designated historic structure or designated historic site, the proposed work would detrimentally change, destroy, or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
 - b. In the case of construction of a new improvement upon a designated historic site or within a designated historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within the district;
 - c. In the case of any property located in a designated historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code, or to the objectives and design criteria of the historic preservation plan for said district;
 - d. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city or state;

- e. In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
- 3. If the ~~Historic Preservation Commission~~LC determines that the application for a ~~Certificate of Appropriateness~~OA and the proposed changes are consistent with the character of the features of the property or district, it shall issue the ~~Certificate of Appropriateness~~OA. The ~~commission~~LC shall make this decision within thirty (30) days of the filing of the application. If the ~~Historic Preservation Commission~~LC is unable to make a decision within thirty (30) days, the Director of Community and Economic Development, or their designee, shall make the decision.
- 4. The issuance of a ~~Certificate of Appropriateness~~OA shall not relieve the applicant from obtaining other permits and approvals required by the city. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of a ~~Certificate of Appropriateness~~OA required for the proposed work.
- 5. A ~~Certificate of Appropriateness~~OA expires one (1) year from the issuance date.
- 6. Ordinary maintenance and repairs may be undertaken without a ~~Certificate of Appropriateness~~OA provided that the work involves repairs to existing features of a historic structure or structure within a designated historic district. A ~~Certificate of Appropriateness~~OA is not required for the replacement of elements of a structure with pieces identical in material and appearance, provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit. See also 13-1508(d) of the Municipal Code.
- 7. Work done without a ~~Certificate of Appropriateness~~OA.
 - a. If a ~~Certificate of Appropriateness~~OA is not obtained prior to the commencement of work, a fee will be charged as established by the Common Council.
 - b. When work or demolition has been done upon a designated historic structure, designated historic site, or structure within a designated historic district without a ~~Certificate of Appropriateness~~OA, and the ~~Historic Preservation Commission~~LC finds that the work or demolition requires a ~~Certificate of Appropriateness~~OA but does not qualify for a ~~Certificate of Appropriateness~~OA, that work or demolition constitutes a violation of this ordinance and the ~~Historic Preservation Commission~~ LC

may require ~~the~~ owner to restore the structure or site to the condition the structure or site was in before the inappropriate work was conducted or modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA. If work or demolition cannot be restored, a fee will be charged as established by the Common Council.

c. If the owner does not comply with the restoration or modification requirement within sixty (60) days, the ~~LC~~Historic Preservation Commission may seek an order from the circuit court to require the owner to restore the structure or site to its former condition or to modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA.

d. If the owner does not comply or cannot comply with the order of the court, the ~~Historic Preservation Commission~~LC or its agent may elect to, but is not required to, enter the property and conduct work necessary to restore the structure or site to its former condition or modify the work so that it qualifies for a ~~Certificate of Appropriateness~~OA in accordance with the court's order. The cost of the work shall be charged to the owner and may be levied by the City as a special assessment against the property. When acting pursuant to said order of the circuit court, the ~~Historic Preservation Commission~~ LC or its agents may enter a property for purposes of this section.

(c) *Appeals.* Should the ~~Historic Preservation Commission~~LC or their designee fail to issue a ~~Certificate of Appropriateness~~OA due to the failure of the proposal to conform to the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200 of the Municipal Code and applicable guidelines, the applicant may appeal such decision to the Common Council within thirty (30) days. In addition, if the ~~Historic Preservation Commission~~LC fails to issue a ~~Certificate of Appropriateness~~OA, the ~~LC~~Historic Preservation Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a ~~Certificate of Appropriateness~~OA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200.

(d) *Demolition by neglect.* Neglect in maintaining, repairing, or securing a designated historic structure, designated historic site, or a structure in a designated historic district that results in deterioration of an exterior feature of the structure or site or the loss of structural integrity of the structure or site constitutes demolition by neglect. Upon a finding by the ~~LC~~Historic Preservation Commission that a designated historic structure, designated historic site, or structure in a designated historic district is threatened by demolition by neglect, such neglect constitutes a violation of this ordinance and the ~~Historic Preservation Commission~~LC may do either of the following:-

1. Require the owner of the property to repair all conditions contributing to demolition by neglect; or

2. If the owner does not make repairs within sixty (60) days, the ~~Historic Preservation Commission~~LC or its agent may elect to, but is not required to, enter the property and make such repairs as are necessary to prevent demolition by neglect, provided:

 - a. That an estimate of the anticipated cost is provided to ~~City Council~~LC and it authorizes going forward with the repairs, designating a source of the funds to be made available; or
 - b. The ~~Historic Preservation Commission~~LC, through grants, donations, or other efforts on its own, provides the funding necessary to accomplish the necessary repairs. Such funds shall be handled and accounted for in accordance with Section 13-1507 (l) of the Municipal Code.
 - c. The costs of the work shall be charged to the owner, and may be levied by the city as a special assessment against the property. The ~~Historic Preservation Commission~~LC or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court. All funds recovered from a property owner pursuant to this provision shall be returned to the same source from which it was obtained.
- (e) Develop appropriate criteria and standards for identifying and evaluating neighborhoods, areas, places, structures, and improvements within the City which have distinctive character of special historic, aesthetic, architectural, archaeological, or cultural interest or value and might be classified as historic sites, structures, or districts.
- (f) Conduct studies and surveys of neighborhoods, areas, places, structures, and improvements within the City for the purpose of determining those of a distinctive character or special historic, aesthetic, architectural, archaeological, or cultural interest or value and of compiling appropriate descriptions, facts, lists, and files.
- (g) Promote public education, interest, and support for the preservation and enhancement of such historic sites, structures, or districts.
- (h) Cooperate with and advise the Common Council and other agencies and departments of government with regard to such matters as may be appropriate with respect to historic sites, structures, or districts.
- (i) Cooperate with and enlist assistance from the National Trust for Historic Preservation, the State Historical Society, the County Historical Society, and other agencies, groups, or individuals active in the field of historic and cultural preservation.

- (j) Work on a voluntary basis with the owners of historic sites and structures advising them on the benefits, problems, and techniques of preservation and encouraging their participation in preservation activities.
- (k) Nominate those neighborhoods, areas, places, structures, and improvements of special historic, aesthetic, architectural, archeological, or cultural significance to the National Register of Historic Places if appropriate.
- (l) As it deems advisable, receive and solicit funds for the purpose of historic preservation in the city. Such funds shall be placed in a special city account for such purpose, to be administered by the ~~Historic Preservation Commission~~LC.

Sec. 13-~~1507~~1508. Review of construction, reconstruction, or alteration.

(1) No owner or person in charge of an historic site, historic structure, or site or structure within an historic district shall construct or alter any part of the structure or site, and no building permit shall be issued for the structure or site until design review has been completed and a recommendation-Certificate of Appropriateness (COA) has been issued. ~~by the Historic Preservation Commission.~~

- (a) *Intent.* Design review is advisory-binding in nature. ~~The intent of design review is to provide an opportunity for the Commission to advise applicants on preferred approaches to renovation or rehabilitation of existing buildings, new construction, and other alterations to property.~~ The general guidelines in ~~Chapters Sections~~ 13-1509-1510 and 1510-1511, Green Bay Municipal Code, and any specific guidelines developed for the historic district in question shall be used in design review.
- (b) *Applicability.* The following applications for designated historic sites ~~or, designated historic~~ structures, or sites within designated historic districts, or structures within designated historic districts shall be subject to design review.
 - ~~(1.)~~ Applications which involve modification of the physical configuration of a property, such as the erection of a new building, the demolition of an existing building, or the expansion of an existing building.
 - ~~(2.)~~ Applications that involve a change in the exterior appearance of a property, such as roofing, siding, window replacement, fencing, paving, or signage.
 - ~~(3.)~~ Any other application requiring a building permit from the Department of Community and Economic Development Inspections, with the exception of interior alterations that will not change the exterior appearance of the structure.
- (c) *Maintenance and repairs permitted.* Ordinary exterior maintenance, painting, and repairs may be undertaken without a review and recommendation by the ~~Historic Preservation~~Landmarks Commission (LC); provided that:

- ~~(1.)~~ The work involves repairs to existing features of an historic structure or site or replacement of elements of a structure with materials similar in pieces identical in material and appearance, and
 - ~~(2.)~~ Provided that the work does not change the exterior appearance of the structure or site.
 - ~~(3.)~~ Sandblasting of any exterior surface is prohibited. Other types of abrasive exterior cleaning including, but not limited to, and media blasting or water blasting with any media additive, or corrosive cleaning including, but not limited to, muriatic acid wash, are also prohibited unless specifically approved prior to work by the Historic Preservation CommissionLC.
- (d) *Building permit required.* (Cr. GO 31-09) A building permit is required for applications as listed in Section 13-~~1507~~1508 (1)(b) that are subject to design review.
- (e) ~~Authority to Issue Certificates of AppropriatenessOA. The Historic Preservation CommissionLC and, in certain limited cases described below, the Director of Community and Economic Development, or their designee, may issue a Certificate of AppropriatenessOA in accordance with this section. The Director of Community and Economic Development, or their designee, shall make this decision within thirty (30) days of the filing of the application. If the Director/designee is unable to make a decision within thirty (30) days, approval of the COA shall be granted. If a COA is denied by the Director/designee, this decision may be appealed to the LC. The Director of Community and Economic Development, or their designee, may issue a Certificate of AppropriatenessOA in the following cases:~~
1. Roof repair/replacement.
 2. Gutter repair/replacement.
 3. Private sidewalk and driveway repair/replacement of the same dimensions and orientation.
 - ~~(4) Installation of historic plaques (residential only).~~
 4. Chimney repair and tuckpointing according to the Secretary of the Interior Standards and in appropriate color and design.
 - ~~65. Installation of fences.~~
 - ~~76. Storm window or storm door repair or replacement.~~
 - ~~87. Installation of glass blocks in basement window openings.~~
 8. Painting of existing unpainted brick.

9. Unattached nonvisible accessory structures.
10. Replacement of identical siding.
11. Replacement or repair to porches identical to existing style and materials.
12. Commercial sign replacement of identical dimensions.

Sec. 13-~~1508~~1509. Design review procedures.

(a) Any application for a permit from the Department of Community and Economic Development Inspections shall also be filed with the LandmarksHistoric Preservation Commission (LC).

(b) As part of the application, the applicant shall submit a detailed description of the proposed construction, reconstruction, or alteration, together with any architectural drawings if those services have been utilized ~~by the applicant~~, along with a description of the construction or alteration sufficient to enable the LHPC to evaluate the final appearance of the structure. Photos and/or material samples are required as part of the application.

(c) Design review shall be conducted concurrent with site plan review, as specified in Chapter 18, Site Plan Review, when site plan review is required.

(d) Property owners within 100-feet of the subject property will be notified of the Design Review if the COA is being reviewed by the LC.

(ed) After the filing of any application, the ~~HPC Historic Preservation Commission~~LC shall issue a ~~recommendation~~Certificate of Appropriateness (COA) subject to the requirements of 13-1507, Green Bay Municipal Code. ~~The recommendation shall serve as a nonbinding recommendation only.~~ During the period of review, the Commission will work with the applicant to preserve the historical attributes of the building, structure, or site. If the LC Historic Preservation Commission does not issue a Certificate of AppropriatenessOA based on the requirements of 13-1507(1)(b)2, Green Bay Municipal Code, the LC Historic Preservation Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a Certificate of AppropriatenessOA within the requirements and guidelines of Chapter 13-1500 and Section 5 of Chapter 13-200, Green Bay Municipal Code.

Sec. 13-~~1509~~1510. Guidelines for renovation of existing buildings.

(1) The ~~HPC Historic Preservation Commission~~Landmarks Commission will consider the following factors in arriving at its recommendation:

- (a) Whether there is a change in use that requires minimal change to the defining characteristics of the building and its site and environment.

- (b) Whether the historic character of the property will be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property ~~should~~shall be avoided.
- (c) Each property shall be recognized as a physical record of its time, place, and use and maintaining features and architectural elements of the period shall be encouraged.
- (d) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property ~~should~~shall be preserved.
- (e) Deteriorated historical features should be repaired rather than replaced, where feasible. Where replacement is necessary, the new feature ~~should~~shall match the old in design, color, texture and other visual qualities, and, where possible, materials.
- (f) The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest methods possible. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials ~~should~~shall not be used.
- (g) New additions, exterior alterations, or related new construction should not destroy historic materials that characterize the property. The new work should be differentiated from the old and ~~should~~shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- (h) New additions and adjacent or related new construction ~~should~~shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
- (i) The “Secretary of the Interior’s Standards for Rehabilitation” (36 CFR 67 and 68 as amended).

Sec. 13-15101511. Guidelines for new structures and additions.

(1) The following elements ~~should~~shall be visually compatible with the contributing buildings and environment to which they are visually related and with the architectural style(s) of the district, where applicable:

- (a) Building height.
- (b) Building volume and massing.
- (c) On the street elevation of a building, the proportion between the width and height in the ~~façade~~façade.
- (d) The proportions and relationships between doors and windows in the street ~~façade~~façade.

- (e) The directional expression of the street façade (horizontal or vertical expression).
- (f) Exterior building materials.
- (g) Roof design and shape.
- (h) Landscape plan, off-street parking and drives, fencing, and other aspects of site design.

Sec. 13-~~1511~~1512. Standards for approval of demolition or recommendation of preservation.

- (1)** The following standards shall be considered:
 - (a) Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest.
 - (b) Whether the structure, when in an historic district, although not itself an historic structure, contributes to the distinctive character of the historic district as a whole and, therefore, demolition would be detrimental to the public interest.
 - (c) Whether the demolition of the structure would be contrary to the objectives of the Historic Preservation Plan for the applicable historic district, where applicable.
 - (d) Whether the structure is of such old, unusual, or uncommon design, texture, and/or material that it could not be reproduced or could be reproduced only with great difficulty and/or expense.
 - (e) Whether the structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it, provided that any hardship or difficulty claimed by the owner, which is self-created or the result of any failure to maintain the structure in good repair, cannot qualify as a basis for the issuance of a demolition permit.
 - (f) Whether the denial of the application would deny the owner of the structure all economically-viable use of the property.

Sec. 13-~~1512~~1513. Interim control ~~within historic districts.~~

No building permit shall be issued by the **Development Services Manager Building Inspection Superintendent** for alteration, construction, demolition, or removal of **a nominated historic structure, a nominated historic site, or** any property or structure within a proposed historic district from the date of the first notice of public hearing by the **Historic Preservation Commission** **Landmarks Commission** until final disposition by the **LCHPC** or Common Council, unless such action is authorized by formal resolution of the Common Council as necessary for public health, welfare, or safety. The period of delay shall not exceed ninety (90) days.

GENERAL ORDINANCE NO. 18-18

Page 18

SECTION 3. Sections 13-1514 and 13-1515, Green Bay Municipal Code, is hereby created as follows:

Sec. 13-1514. Penalties for Violations.

Any person or persons violating any provision of Chapter 13-1500 or Section 5 of Chapter 13-200, Green Bay Municipal Code, may be fined no less than \$50.00 for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Development Services Manager. Fine amounts shall be established by Common Council.

Sec. 13-1515. Conditions Dangerous to Life, Health or Property.

Nothing contained in this chapter shall prohibit the making of emergency repairs to a historic building in compliance with an order of any governmental agency or court of law to remember conditions determined to be dangerous and a substantial threat to life, health or property. In addition, nothing contained in this chapter shall prohibit the demolition of a historic building which has been condemned in accordance with the provisions of §66.0413(3), Wis. Stats. In any such cases, no approval from the LC shall be required. A building official shall send a copy of any emergency order or demolition permit affecting a historic building to the LC at the time that such order or permit is issued.

SECTION 4. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 5. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

James J. Schmitt
Mayor

ATTEST:

Kris A. Teske
Clerk

JF/SP
7/17/18

ZONING ORDINANCE NO. 11-18

AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT FOR
PROPERTY LOCATED AT 1060 GRAY COURT
(ZP 18-20)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described property:

WHITNEY OR LAVENTURE CLAIM PRT COM INSECTN OF VELD AVE WITH
W LINE OF LOT 3 OF SD CLAIM TH N26°E 19.90 CHS TO N/L OF SD CLAIM
AT POINT BTWN LOTS 53 & 54 FT HOWARD MILITARY RESERVE TH W ON
N/L OF SD CLAIM 20 CHS TH S TO VELD AV TH SELY ALG VELD
Tax Parcel: 18-781 (1060 Gray Court)

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The Planned Unit Development (PUD) is being utilized to permit the development and construction of a six 12-unit building apartment campus on a majority of the site while retaining specific areas of the property for future lot reconfiguration and general industrial and future general commercial uses.
- B. Land Use Regulation. The land uses which may be established and/or maintained on the subject property and dimensional/area requirements applied thereto are divided into three areas as depicted in Exhibit A and described in detail below:
 1. Uses permitted and dimensional/area requirements applied in Area A, as depicted on Exhibit A and described below, shall be regulated as the General Industrial Zoning District (GI), set forth in in Section 13-900 of the Green Bay Municipal Code.

Area A: Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Commencing at the East Corner of Lot 1, Volume 20 Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; Thence N44°15'29"W, 330.32 feet along a North Line of said Lot 1 to the Point of Beginning; thence continuing N44°15'29"W, 33.51 feet to a North Corner of Said Lot 1; thence N63°27'52"W, 211.21 feet along a

North Line of Said Lot 1; thence N26°14'45"E, 74.97 feet along the East Right-of-Way of North Buchanan Street; thence S63°45'15"E, 135.00 feet; thence N26°14'45"E, 223.30 feet; thence S63°36'59"E, 105.36 feet; thence S25°47'43"W, 310.28 feet to the Point of Beginning (Land Area contains 42,205 square feet/0.97 acres more or less).

2. Uses permitted and dimensional/area requirements applied in in Area B, as depicted on Exhibit A and described below, shall be regulated as the Varied Density Residential Zoning District (R-3), set forth in in Section 13-600 of the Green Bay Municipal Code.

Area B. Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Beginning at the East Corner of Lot 1, Volume 20, Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; thence N44°15'29"W, 330.32 feet along a North Line of Said Lot 1; thence N25°47'43"E, 310.28 feet; thence 63°36'59"E, 734.63 feet to the West Line of Volume 17, Certified Survey Maps, Page 105, Map No. 3213, Document 1103215, Brown County Records; thence S26°21'38"W, 182.23 feet along said West Line; thence N44°31'58"W, 365.66 feet; thence N43°51'10"W, 325.14 feet to the Point of Beginning (Land Area contains 300,046 square feet/6.89 acres more or less).

3. No uses other than vehicular, pedestrian and utility access shall be permitted in Area C, as depicted on Exhibit A and described below, until such time that the area is combined/consolidated with adjacent properties. Once combined/consolidated, uses and dimensional/area requirements applied in Area C shall be regulated as the General Commercial Zoning District (C1), set forth in in Section 13-800 of the Green Bay Municipal Code.

Area C. Part of Laventure or Whitney's Claim, West Side of the Fox River, in the City of Green Bay, Brown County, Wisconsin, More Fully Described as follows: Beginning at the East Corner of Lot 1, Volume 20, Certified Survey Maps, Page 233, Map No. 3619, Doc No. 1172078, Brown County Records; thence S45°53'47"W, 84.69 feet along the East Line of Said Lot 1; thence S44°06'13"E, 237.81 feet to the North Right-of-Way Line of Gray Court; thence 120.55 feet along said Right-of-Way Line being the arc of a 246.74 foot radius curve to the right whose long chord bears S77°34'57"E, 119.36 feet; thence S63°35'07"E, 108.34 feet along said North Right-of-Way Line of Gray Court; thence N26°21'38"E, 368.03 feet along the West Line of Volume 17, Certified Survey maps, Page 105, Map No. 3213, Doc No. 1103215, Brown County Records; thence S44°31'58"W, 365.66 feet; thence N43°51'10"W, 325.14 feet to the Point of Beginning (Land Area contains 46,450 square feet/1.07 acres more or less).

- C. Lighting. All lighting on the subject property shall be regulated as set forth in Section 13-500, Green Bay Zoning Code.
- D. Signage. All signage shall be regulated as set forth in Chapter 13-2000 Green Bay Zoning Code.
- E. Site Plan Review & Standards
 - 1. Prior to the issuance of any building permits, site plans shall be submitted and reviewed per Chapter 13-1800, Green Bay Zoning Code.
 - 2. Development of Area B, as depicted on Exhibit A and described above, shall be in general conformity with attached Exhibit B.
 - 3. Any ground-mounted and/or roof-mounted mechanicals shall be screened compliant with Chapter 13-1815, Green Bay Zoning Code.
- F. Access/Parking/Pedestrian Circulation.
 - 1. All parking shall be regulated as required in Chapter 13-1700, Green Bay Zoning.
 - 2. Pedestrian access shall be provided from Gray Court to the development and connected via an internal pedestrian network to the primary entrance of the principal buildings.
- G. Landscaping/Transitional Yard
 - 1. Prior to the issuance of any building permits, detailed landscape plans shall be submitted and reviewed per Chapter 13-1800, Green Bay Zoning Code.
- H. Prior to the issuance of any building permits, stormwater management plans, meeting the standards established by the City's Department of Public Works, shall be submitted to and approved by the City. See Chapter 30, Green Bay Municipal Code.
- I. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property.

All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of

all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor James J. Schmitt

ATTEST:

Clerk

DB:js

Attachments: Exhibit A – Land Area Plan
Exhibit B – Conceptual Site Plan – Area B

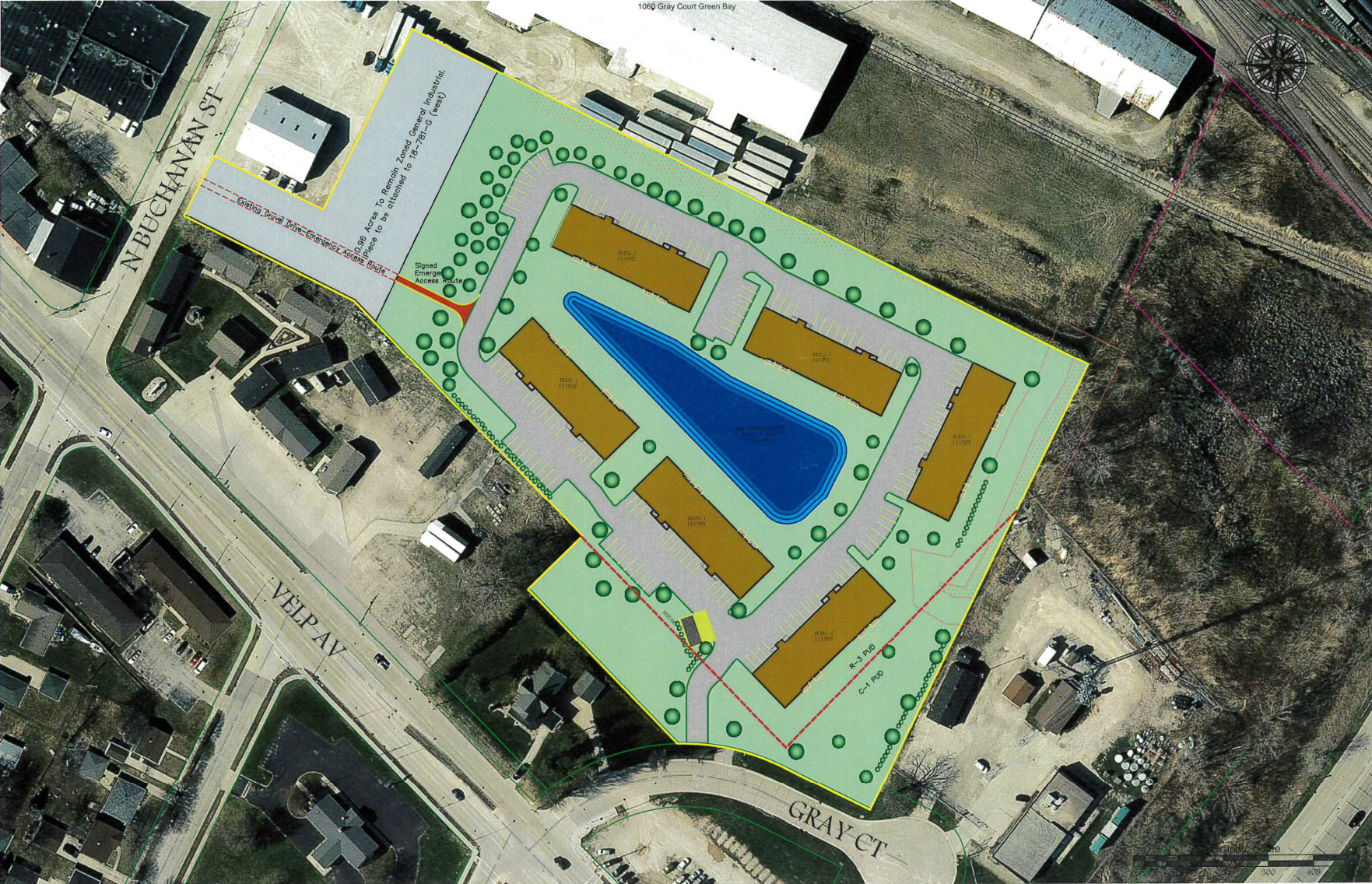
EXHIBIT A



EXHIBIT B

PUD Multi Family / Future Commercial Development Proposed Layout

1060 Gray Court Green Bay



SCALE
1"=100'

DRAWN BY
JBL

TAX PARCEL NO. 15-781

Conceptual Layout

Multiple Family Development - Area B

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-334-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

Bigelow

PROJECT NO.
B-14217

SHEET NO.
1 of 1

DRAWING NO.
S-2984

GENERAL ORDINANCE NO. 16 -18

AN ORDINANCE
AMENDING SECTION 8.11(4)(a),
GREEN BAY MUNICIPAL CODE,
RELATING TO UNMANAGED PLANT GROWTH

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 8.11(4)(a), Green Bay Municipal Code, is hereby amended to read:

(4) UNMANAGED PLANT GROWTH

(a) A person owning, occupying, or controlling any ~~residential lot or property adjacent to or adjoining a residential lot~~ land shall cut and remove any unmanaged plant growth on the land.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

7/17/18

GENERAL ORDINANCE NO. 19-18

**AN ORDINANCE
CREATING SECTION 4.18,
GREEN BAY MUNICIPAL CODE,
RELATING TO MUNICIPAL VEHICLE REGISTRATION FEE**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 4.18, Green Bay Municipal Code, is hereby created to read:

4.18 MUNICIPAL VEHICLE REGISTRATION FEE

(1) Authority. This section is adopted pursuant to the authority granted by Wisconsin Statutes §341.35, as amended from time to time.

(2) Purpose. The purpose of this ordinance is to provide the City of Green Bay a source of revenue to be used for transportation purposes as identified by Wisconsin Statutes §341.35, as amended from time to time. Such transportation purposes may include, but not be limited to, the following:

- (a) Elimination of Special Assessments for pavement on residentially-zoned properties;
- (b) Reduction by 50% of Special Assessments for pavement on properties not residentially-zoned;
- (c) Alley resurfacing and reconstruction projects;
- (d) Bridge maintenance;
- (e) Maintenance programming, such as crack sealing and patching, intended to extend the life of existing pavements;
- (f) Rail crossing repairs;
- (g) Expansion of the asphalt resurfacing and street reconstruction programs.

(3) The allocation of proceeds generated by the Municipal Vehicle Registration Fee to various program needs will be reviewed annually as part of the Capital Improvement Program.

(4) Imposition of Municipal Vehicle Registration Fee.

- (a) Pursuant to Wisconsin Statutes §341.35, an annual flat Municipal Vehicle Registration Fee in the amount of twenty dollars (\$20.00) is hereby imposed on all motor vehicles registered in the state of

Wisconsin that are registered within the City of Green Bay by the Wisconsin Department of Motor Vehicles.

- (b) This fee shall be paid by the registration applicant at the time that a motor vehicle is first registered and at each time of registration renewal.
- (c) The Municipal Vehicle Registration Fee shall be paid as provided by Wisconsin Statutes §341.35(5).
- (d) The Municipal Vehicle Registration Fee shall be in addition to State registration fees.

(5) Administrative costs. The Wisconsin Department of Transportation shall retain a portion of monies collected equal to the actual administrative costs related to the collection of these fees. The method for computing the administrative costs will be reviewed annually by the Wisconsin Department of Transportation, as provided by Wisconsin Statutes §341.35.

(6) Exemptions. The following motor vehicles are exempt from the Municipal Vehicle Registration Fee established by this section:

- (a) All vehicles exempted by Chapter 347 of the Wisconsin Statutes from payment of a state vehicle registration fee.
- (b) All vehicles registered by the State of Wisconsin under Wisconsin Statutes §341.26 for a fee of five dollars (\$5.00).
- (c) A motor vehicle which is a replacement for a motor vehicle for which a current Municipal Vehicle Registration Fee has been paid.

(7) Deposit of fee revenues. All monies under the applicable statute and this chapter remitted to the City by the Wisconsin Department of Transportation or other applicable agency shall be deposited into a segregated fund, separate from the general fund and any other construction fund, and be used solely for the purposes defined herein.

(8) The City of Green Bay shall begin collection of the Municipal Vehicle Registration Fee beginning with registrations due on January 1, 2019.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

7/17/18

GENERAL ORDINANCE NO. 13-18

**AN ORDINANCE
AMENDING SECTIONS 2.04, 2.05
GREEN BAY MUNICIPAL CODE,
RELATING TO PROTECTION AND POLICY COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 2.04, Green Bay Municipal Code, is hereby amended to read:

2.04 STANDING COMMITTEES; MATTERS REFERRED. The following are standing committees of the Council, and each alderman shall be appointed to at least one committee ~~other than the Advisory Committee~~:

(3) PROTECTION AND ~~WELFARE~~ POLICY. Fire, police, safety, health, licenses, permits, policy and administrative issues.

~~(6) ADVISORY COMMITTEE. The Advisory Committee shall consist of the chairman of each standing committee of the Council referred to in this section, the President of the Council, who shall be the chairman, and the Vice President of the Council.~~

SECTION 2. Section 2.05, Green Bay Municipal Code, is hereby amended to read:

2.05 COMMITTEE MEETINGS, TIME OF. ~~No meeting of the Advisory Committee of the Council and n~~No special meeting of a standing committee shall be validly constituted unless prior notice of the meeting has been given to the City Clerk in compliance with the State Open Meeting law.

(2) (Amd. GO 8-10) ~~The Advisory Committee of the Council shall meet at the call of the Chairman or by a petition signed by three members of the Committee.~~ All ~~other~~ standing committees shall meet at the call of the Chairman of the committee or by a petition signed by a majority of members of the committee or by half of the committee plus the President or Vice President of the City Council. Petitions shall indicate the agenda item(s), time, and date for the special meeting. Notice of the meeting to be given to Council members not less than 72 hours before the meeting. ~~Meetings of the Advisory Committee shall not be called at the same time as the regularly scheduled meetings of standing committees of the Council or regular or special Council meetings.~~

SECTION 3. All ordinances or parts of ordinances, in conflict herewith are hereby repealed. All prior references to Protection and Welfare Committee within the Code are hereby amended to read "Protection and Policy Committee".

SECTION 4. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

7/17/18

ZONING ORDINANCE NO. 12-18

AN ORDINANCE CREATING A PLANNED UNIT DEVELOPMENT FOR THE PROPOSED RESIDENTIAL DEVELOPMENT LOCATED IN THE 200 BLOCK OF NORTH VAN BUREN STREET (ZP 18-21)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development (PUD) District on the following described property:

NAVARINO PLAT LOT 560
Tax Parcel No.: 10-71

NAVARINO PLAT SLY 53 FT OF LOT 561
Tax Parcel No.: 10-72

NAVARINO PLAT NLY 38 FT OF SLY 91 FT OF LOT 561
Tax Parcel No.: 10-72-A

NAVARINO PLAT NLY 38 FT OF SLY 129 FT OF LOT 561
Tax Parcel No.: 10-72-B

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Permitted Uses. Two (2) two-unit semi-detached dwellings.
- B. Lot Width and Area. No lot shall have less than 27 feet of street frontage and contain a minimum 2800 square feet of buildable area.
- C. Setbacks, Height and Impervious Coverage.
 - 1. Buildings and paving are precluded within the following required setbacks:
 - a. Front Yard (North Van Buren Street): 3.5 feet
 - b. Corner Side Yard (Cherry Street): 11 feet.
 - c. Interior Side Yard: 5 feet (excluding common walls).

d. Rear Yard: 20 feet. A detailed transitional buffer shall be provided consistent with Chapter 13-1820(c), Green Bay Zoning Code.

2. Overall height of the proposed structures shall not exceed 35 feet.

3. The impervious coverage shall not exceed 65%.

E. Landscaping.

1. The setback area between the sidewalk and the building façade shall include low level landscaping and may permit lighting.

2. A detailed landscape plan shall be submitted and approved, prior to occupancy for each unit. The landscape plan shall identify all proposed plant material, locations, and sizes.

F. Architectural Design.

1. All exterior building materials shall be of a durable nature and shall blend to compliment the overall design of the structure.

2. No wall that faces a street shall have a blank, uninterrupted length exceeding fifteen (15) feet and shall include the following: change in plane, change in texture and windows.

G. Site Plan. A complete site plan shall be submitted and approved prior to any construction, change of use, or other activity that requires site plan approval under Section 13-1802 Green Bay Municipal Code.

H. Parking.

1. Shall be consistent with the standard found in Chapter 13-1700, Green Bay Zoning Code.

2. Areas for service, loading, or trash collection shall not be visible from public rights-of-way. Such screening shall be in compliance with Section 13-1813, Green Bay Municipal Code as applicable.

J. Lighting. Lighting shall be regulated as specified in Sections 13-524, 13-525, 13-527, Outdoor Lighting Regulations, Green Bay Municipal Code.

K. Stormwater Management and Grading Plan. If applicable, a stormwater management plan and grading plan meeting the standards established by the City's Department of Public Works, Brown County, and the State of Wisconsin shall be submitted to and approved by the City.

- L. Additional Applicable Regulations. Unless stated above, the development must comply with all other regulations of the Green Bay Municipal Code.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 5. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

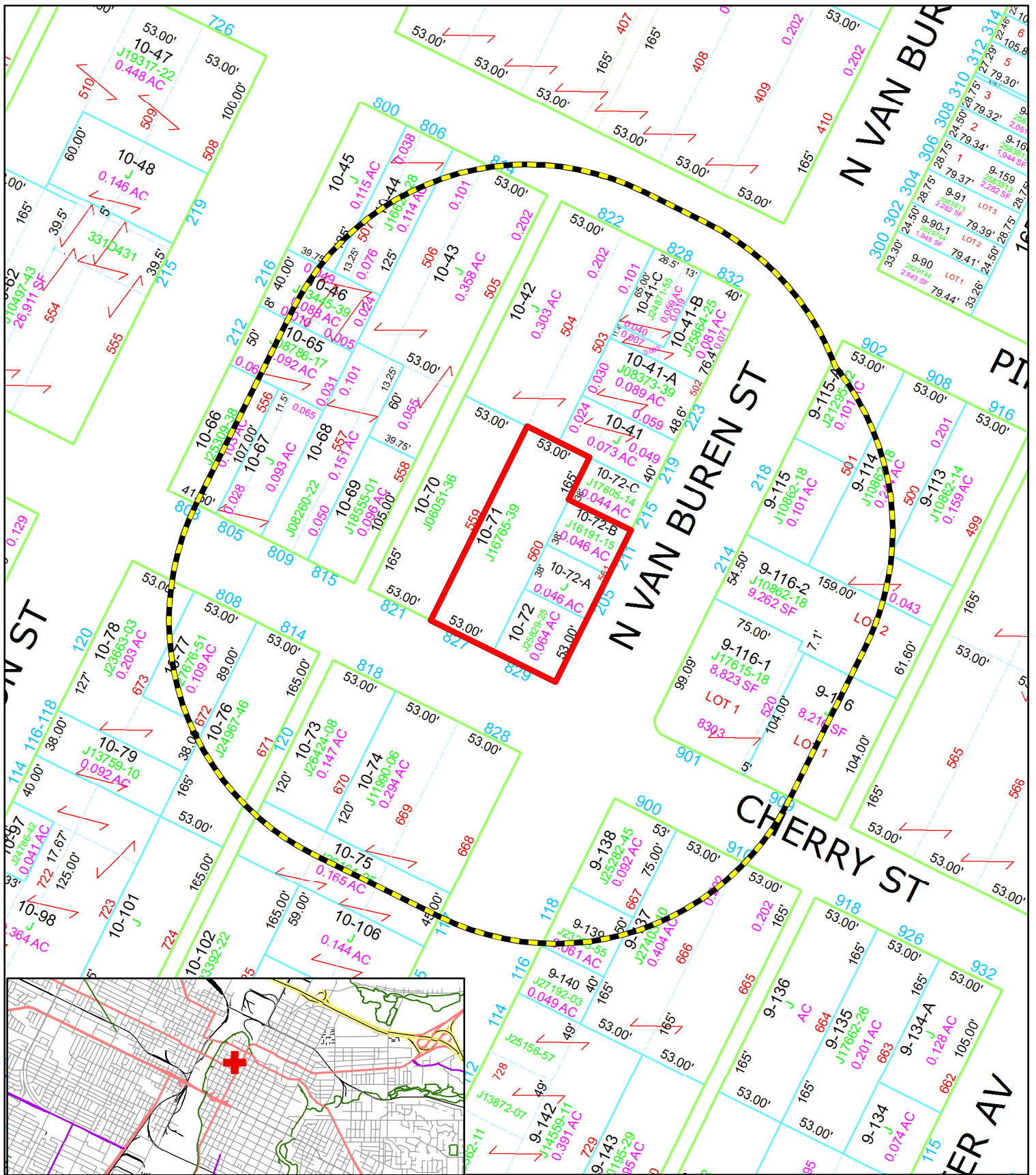
ATTEST:

Clerk

PN

Attachment: Map

7/17/18



Subject Area



200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by PN



0 5,000 10,000
Feet

Zoning Petition (ZP 18-21)
Proposed Planned Unit Development (PUD) -
200 Block North Van Buren Street