MINUTES OF THE PARKS COMMITTEE

WEDNESDAY, JULY 11, 2018, 5:00 PM
CITY HALL, ROOM 207

A. ROLL CALL.

Alderperson Jesse Brunette, Alderperson Andy Nicholson, Alderperson Brian Johnson, Excused- Alderperson Chris Wery
Others Present: Dan Ditscheit, James Andersen, Alderperson Barb Dorff, Celestine Jeffreys, Mike Reed, Rick Jensen

B. APPROVAL OF THE AGENDA.

Moved by Alderperson Brian Johnson, seconded by Alderperson Andy Nicholson to approve. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

C. APPROVAL OF MINUTES.

Moved by Alderperson Brian Johnson, seconded by Alderperson Andy Nicholson to approve. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Consideration with possible action on the approval of the Dragon Boat Fundraising Event and allow the sale of alcohol on CityDeck for the event on Saturday, July 28th, 2018.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to approve the Dragon Boat Fundraising Event and allow beer on CityDeck for the event on Saturday, July 28th, 2018. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

2. Consideration with possible action on approval of the Design, Construction & Dedication Agreement with Friends of the Bay Beach Wildlife Sanctuary Inc. for the construction of the 4K addition to the Nature Center.

Moved by Alderperson Brian Johnson, seconded by Alderperson Andy Nicholson to open the floor for discussion. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to return to regular order of business. Motion carried.
Yes-Andy Nicholson, Brian Johnson, Jesse Brunette No-None, Abstain-None

Moved by Alderperson Brian Johnson, seconded by Alderperson Jesse Brunette to amend the Design, Construction & Dedication Agreement with the Friends of the Bay Beach Wildlife Sanctuary Inc. for the construction of the 4K addition to the Nature Center, removing the fee for City inspections listed in Section III.E. Motion carried.
Yes, Brian Johnson, Jesse Brunette, No-Andy Nicholson, Abstain-None

Moved by Alderperson Brian Johnson, seconded by Alderperson Jesse Brunette to approve the amended Design, Construction & Dedication Agreement with the Friends of the Bay Beach Wildlife Sanctuary Inc. for the construction of the 4K addition to the Nature Center, removing the fee for City inspections listed in Section III.E. Motion carried.
Yes- Brian Johnson, Jesse Brunette, No- Andy Nicholson, Abstain-None

3. Consideration with possible action on the request by the Baird Creek Preservation Foundation to donate trail signage to the Baird Creek Greenway.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to approve. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

4. Consideration with possible action on a Wisconsin Public Service Easement at Edison Park for a new electric service for the ballfield and tennis court area.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to approve. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

5. Consideration with possible action on hiring an engineering consultant to complete engineering bid documents for Colburn pool upgrades, which include replacing the pool mechanicals/gutter system and installing a pool liner.

Moved by Alderperson Brian Johnson, seconded by Alderperson Jesse Brunette to approve hiring Ramaker & Associates Inc. for a total cost of $94,000 to complete engineering bid documents for Colburn pool upgrades, which include replacing the pool mechanicals/gutter system and installing a pool liner. Motion carried.
Yes- Brian Johnson, Jesse Brunette, No- None, Abstain- Andy Nicholson

6. Consideration with possible action on the request to purchase a pull behind brush chipper from Vermeer Wisconsin for $74,000.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Jesse Brunette to approve. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

E. INFORMATIONAL.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to receive and place on file. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

2. The next Park Committee meeting is scheduled for August 15, 2018.

F. ADJOURNMENT.

Moved by Alderperson Andy Nicholson, seconded by Alderperson Brian Johnson to adjourn. Motion carried.
Yes- Andy Nicholson, Brian Johnson, Jesse Brunette, No- None, Abstain- None

VERBATIM MINUTES

- Excused, so as of next year will be chairing the committee. And the roll call. Alderman Jesse Brunette is here. Alderman Nicholson, Alderman Johnson, Alderman Nichols, Weary is excused. Do you have that? Okay.

- Yes.

- Create a motion on the approval of the agenda.

- Second.

- Sorry, a motion by Alderman Johnson, second by Nicholson to approve the agenda. All in favor say I.

- [Aldermen] I.

- Alright, opposed? Motion carries. Can I get a motion on the minutes?

- Second.

- Going too fast?

- Okay, now we're on approval of the agenda.

- Okay. I believe that was Johnson and Nicholson. Okay, then the approval of the minutes. Motion was made by Johnson, seconded by Nicholson to approve. All those in favor say I.

- [Aldermen] I.

- Opposed? Motions carries.

- Minutes again, who did what?

- Johnson, Nicholson and Johnson, minutes. Okay?

- Okay. Okay, we are now on the first one.

- Okay, with that we'll go to regular business. Item one, consideration with possible action on the approval of the Dragon Boat Fundraising Event and allow the sale of alcohol on City Deck for the event on Saturday, July 28th, 2018. James?

- Alright, thank you. So, the Girls' and Boys' Club of Greater Green Bay are seeking approval to actually, instead of, the motion will actually say instead of allowing the sale of alcohol, in the past of couple days they've actually decided that they're just, Hagemeister Park is actually gonna serve the alcohol off their premises, and then they're going to, we're approving them bringing beer onto the City Deck for their event. So, it's a little different than what was originally written over the last couple days, and we had to rewrite somethings. But, essentially, I'll tell you what about the event a little bit, also the organizer is here. You can ask her some questions, too. But, the event is, you know, the Boys' and Girls' Club of Greater Green Bay, like I said, non-profit, 501, will be hosting the Greater Green Bay Dragon Boat Race Fundraising Event on Saturday, July 28th, 2018 at City Deck. The event itself starts at seven a.m., and ends at five p.m. So their goal is to attract about 500 participants, which would be on dragon boat teams. And hopefully approximately 2,000 spectators would come down and witness this. So, the event will consist of a 250 meter race between the Dousman Bridge and the Walnut Street Bridge, right in front of the City Deck. 25 to 30 teams will be participating. Two boats will be racing at a time, and one, we'll have one travel lane and three heats of competition. So this will be happening throughout the day, all these dragon boat races and stuff like that. All the proceeds from this event will benefit the Boys' and Girls' Club of Greater Green Bay. We'll make the event organizer will make sure to maintain the trail and public access, as well as fire lane, and will remain open during the duration of the event. So, essentially, they're seeking approval to have alcohol on the City Deck for their event. And that's what they're seeking approval for.

- Do you have any concerns form the Parks Committee? Apart from the Parks,

- No, it's actually,

- Department.

- It's actually very typical to what you've been seeing on City Deck with the, it's actually, you know Fridays and the Foxes, and some of these events that have been taking place. So, it goes right in line with... They went through the Special Events Committee. They have everything lined up, from the Coast Guard to the Fire Department and their boats, and the Police and their boats on the river. The event itself is, it's gonna be a new event that's coming downtown. You see these in a lot of different cities. They're working with a good event organizer that brings in the dragon boat races, boats and stuff. So, we see no concerns with this.

- Motion to approve.

- Second.

- Okay, I have a motion to approve by a, oh, Nicholson second by Johnson. All those in favor say I.

- [Aldermen] I.

- Opposed? Moved by, oh, motion carries. So, it's 3-0, or unanimous. For, I know we didn't have to hear from you, we agreed. So, this will go before the full City Council on Tuesday. The meeting will be right next door, but this is approved at the committee level, it has to approve by the Council on Tuesday. Okay? Next item, consideration of a possible action on approval of the Design, Construction, and Dedication Agreement with Friends of Bay Beach Wildlife Sanctuary Inc for the construction of the 4K addition to the Nature Center. Mike or Dan?

- Yeah, I'll present this. So I handed you each a contract. We amended the agenda yesterday to include this contract for consideration. So, in June of 2015, the Park Committee approved the fundraising effort by the Friends of the Wildlife Sanctuary to begin a $3 million fundraising campaign to build an addition to the Nature Center at the wildlife sanctuary. We presented an update to the committee on this last April, if you recall. So, in summary, the lower floor of the addition will house the 4K Program. And we're increasing the size from one classroom to two classrooms. And then the upper level of the addition is going to be a flexible space that can be rented out to the public, or we can have displays put up there if we wanna do that. So, the fundraising is completed now and the group is ready to start construction on the project. Because the fundraising was successful, there is no tax dollars going to be spent on this project. They were able to raise the full amount needed for this addition. Recently, the state laws changed, which will now allow donor groups, like the Friends of the Wildlife Sanctuary, to hire their own contractors and build projects like this without being required to go through the public bidding process. So, in the past, the donors would have had to have donated the money to the City, and then Public Works would have had to have put together the plans and specifications, and bid this out for public construction. Now, the modification to the state law says that if you're using 100% donated funds, you don't have to go through the public bidding process anymore. So now, the groups, like the donor groups, can go out and hire their own contractor as long as the City is okay with the process of allowing them to do that. So, since there is no City funding for this project, they would like to proceed with that bid, to hire their own contractor to do this. And they feel that they'll save a considerable amount of money by going that route verses going through the public bidding process. So we worked with the Law Department to draft this Design, Construction, and Dedication Agreement with the Friends of the Wildlife Sanctuary. And this agreement outlines the process and the approvals that their group will have to go through to ensure that the building is constructed to meet our City Standards. So, what you'll see in this contract, if you read this over, is it talks about the plan review process, it discusses the permitting process, how construction inspections would be done, what insurance requirements both their group and the contractors would be required to have, and it also talks about their selection of contractors and what's acceptable and what isn't. But because this is such a large project, we're also requiring that the Friends group also hires either a licensed architect or a licensed engineer to monitor the construction to make sure that it's being built to the plans and specifications. In addition, City staff will be there regularly to monitor the construction to make sure everything's being done properly. So, EPW will have staff out there, we'll have Parks staff out there, and periodically, the Inspection Department will go out there to do the inspections that they need to. The Law Department, Public Works, and the Parks Department did review the state law modifications, and the agreement that the Law Department put together, and we are all in support of going forward with this. The group is nearly ready to move ahead with construction. The plans and specifications have already gone through several different review processes with the City. So, the final changes to the plans and specifications are currently being drafted, and we're assuming that those will be to our City Standards, or to our satisfaction, since we've already gone through several rounds of drafts with these documents. So, after we review the final plans and approve them, then they're ready to apply for the building permit. In addition, there is a groundbreaking ceremony planned for next Monday at one o'clock p.m. onsite. And then this agreement is kinda one of the last steps that we need to go through in order to get construction to begin on that. So we do have both Mike Reid, who is the manager out at the sanctuary, and we also have Dan Spielmann who's the president of the Friends of Bay Beach, or Friends of the Wildlife Sanctuary. He would probably would like to come up and say a few statements.

- Okay, come on up.

- Thank you, probably you should open up the floor.

- Sure.

- I'll open the floor.

- Motion by,

- Second.

- Johnson, second by Nicholson. Open the floor to hear from interested party, all those in favor say I.

- [Aldermen] I.

- Opposed? Motion carries. If you could identify your name and address for us.

- Yeah, I'm Dan Spielmann, 3729 Champo Road, in Franklin, Wisconsin, I'm president of the Friends of the Wildlife Sanctuary Board. As I think you're aware, we've been on a vigorous fundraising campaign for almost three years. And we have a little over $3 million, actually it's about $3.1 million raised. Our donors are anxious to get, as you know with donors, they wanna see things moving forward. So that's why we wanna get the groundbreaking, and get construction going as quickly as possible. I worked with Vanessa, I'm an attorney, so I worked with Vanessa on the contract, and we're comfortable with pretty much everything in the contract, there's only on thing I'd like to bring to your attention that we have a little bit of concern on, if I could. It is in Section 3, Obligations of the Parties, on page three, Section E. There is a requirement that the FOWLS, that's us, shall reimburse the City for documented time spent at the job site by City staff for up to $50 an hour, not to exceed $1,000. It's not a huge issue, I don't, and another is we're not gonna go lay down and say we're not gonna do this if that remains in there. But we were just a little concerned with that. Since we've raised the $3 million, it's not City money going into the project, we would hope that, perhaps, that particular section could be waived if the committee saw fit. But again, it's not a deal breaker by any stretch of the imagination.

- I can talk to you about the reasons why it's in here after Dan is done talking. And then it'll be up to the committee and the Council to decide if they wanna pull that out of there.

- And again, I can answer any other questions. But again, we have a lot of good donors. This is gonna be, again, a very nice project, and we hope to get it done by February or March so that the building will be complete. We got money for furnishings, so I think we've got our ducks in order pretty well as we move forward. And we appreciate the help from the City and their cooperation as we move forward. And as I say, just wanted to raise this one particular issue. If you have any questions, I'd be glad to answer.

- No questions, but thank you,

- Thank you.

- For all your efforts you've made.

- I actually have a question. You said right you're at about 3.1 million that you've raised?

- Correct.

- And you're estimating the project to be about three million?

- Well, the construction of the, the actual construction cost will be about two and a half, and then we've got 500,000 for equipment and interior, for you know, desks and those type of things. So, we have a little bit of a cushion, but we have pretty much held at 2.5 will be the amount we will spend for constructing the building. And then, as I say, up to 500,000 for equipment and other things within the building.

- Do you have any type of contingency funding in the event that the bids come back higher?

- What we have basically as a board said, if the bids come in over 2.5, and that's certainly a possibility. Although, Keller Construction is the firm we're working with, and they've sorta guaranteed that we're gonna be at 2.5. But if they were to come in, we basically would make some changes in the plans to keep it at 2.5.

- Okay.

- The Board is pretty strong that we, we don't wanna be in a situation where we have to go to donors and ask for more money. We're basically, if we have to make some cuts or changes, we will.

- Okay. Thank you.

- Thank you.

- So the reason that that, that that fee is put in there, there's two reasons for it that the Law Department wanted to put that in there. The first reason is, this document was kinda modeled after our developer agreements that we have for subdivision developments. They used that as a basis for this. And that is the standard language in most developer agreements. So they wanted to stay consistent. The other reason for it was due to the state bidding law changes. So, as I mentioned here before, the state bidding laws can be waived if there's no City funding going into the project. And so, the thought was if we billed for our services to do the inspections, and capped it at $1,000, then that shows that the City is not putting any money into it. But I did have discussions with Vanessa in the Law Department, and she felt it really would be a Park Committee and City Council decision whether or not you wanted to pull that out of there. Her recommendation was to keep it, but it could be pulled out if you wish. So, yep.

- Thank you. Is there anyone else from the public who wanted to speak? Okay.

- Motion to return to regular business.

- Second.

- Motion by Nicholson, second by Johnson. Return to regular order. All those in favor say I.

- [Aldermen] I.

- Opposed? Okay, motion carries. Mike, did you want to address the committee? Okay.

- I'll make a motion to approve.

- Okay, motion by Alderman Nicholson to approve.

- I'll second it, but then I do have a question for--

- Second by Johnson.

- For discussion. Dan, if you could just, and this might be the new guy who just doesn't fully understand, I mean, you've got the Friends of the Wildlife Sanctuary.

- Yes.

- They operate, I assume, as a separate corporation?

- Yes. Well, they're a 501 A non-profit organization.

- Right, right. So when they construct a building like this on City owned property, do they continue to maintain ownership of that building?

- No. What this actually outlines is we are giving them permission to build it. So we'll grant them an easement to build it on City property. But once it's completed to the City's satisfaction, then it gets turned over to the City, legally, and then it becomes ours to maintain. And this document spells all of that out.

- Okay. I assume, and not to get to off-track, but I assume that's the same with, like, Friends of Bay Beach?

- Correct, but we have not entered into one of these agreements before 'cause the state law just changed. So,

- I understand.

- What the Friends of Bay Beach have been doing is what I mentioned before where they typically give the City the money. And then we bid it out competitive, for competitive bid construction.

- Okay. Do you foresee us, I mean, incurring expenses here? Or--

- Not for the construction. Like, Dan Spielmann mentioned, they're gonna try and keep the construction cost to a limit and get everything done for that price, so.

- And I guess I was referring specifically to the inspection clause here. I mean, I'd like to address that for a second. I mean, when we do these with other, I mean, subdivision developments, I mean, do we usually have billable hours that we submit back to the developer?

- Yeah, that helps reimburse the time for City staff to go out there and do an inspection. Now, the difference between this project and other ones, if you wanna take it into consideration or not it's up to you, is with the other developments, those aren't turned over to the City. Those remain under private ownership. In this case, they're in turn donating it to the City. So, I don't know if that plays a role in your decision or not.

- I mean, that's why I'm asking the question, I guess. And I mean, if we authentically believe that we're going to incur some billable time there, but either way we're still capping at at $1,000. I mean, I just look at it and I think... I mean, I understand your point. Let's keep this completely off the tax roll. I don't know that it's adding anything to the tax roll, right? I mean, it's still staff time that's budgeted for and being paid for. All we're doing is generating revenue.

- Correct.

- In which case, let's, we're getting a $2.5 million building, I don't know. I would make the motion to amend the development agreement to, I guess, to strike the billable piece for inspection.

- I will second that and per the motion, do you know what he's referencing? The line motion?

- Yes, so, we will put in the motion to amend the Design, Construction, and Dedication Agreement for the Wildlife Sanctuary Nature Center 4K building to remove the reimbursable fee in Section 3E. Highlight it. So we'll amend the motion that way.

- Nick, and I just wanna reiterate, this isn't costing us anything.

- Right.

- We can still say we're doing this without a cost. It's just that we're not generating new revenue off of a development that the City's going to inherit anyway. Just seems like more paperwork than the money that it's worth.

- Okay.

- So we have a, Alderman Nicholson.

- Daniel, what's the reason to try to recoup some of the costs?

- Well, there's two reasons. One is to stay consistent with other developer agreements that we have with the City.

- Okay.

- And the second reason was just kind of extra precaution to show the state that the City is not putting any money into this project, to avoiding the bidding laws.

- So, what, your concerned with some bidding laws?

- The concern, well, the only way that we can proceed with this agreement and allow their group to hire a contractor and build the project on City property is if it's 100% funded by donations. If the City were to put any funds into the project, then it would have to be competitively bid out. Now, with this language here, we're not really putting funds into it, we're putting time into it to do the inspection. So, it's just a matter, what this agreement is asking for is to reimburse the City for the time that they spend doing the inspection. So it's not actually giving them a check for it, so.

- Right.

- But what the law says is, if the City puts any tax dollars into the project, then it needs to competitively bid.

- But we're not putting, we're not putting any tax dollars in it, are we?

- We're putting time into it.

- Time into it, is that equivalent?

- That's interpretation.

- By? Our attorney?

- Attorneys.

- By Vanessa?

- Well, Vanessa included it in there just as a precaution.

- Alright, sounds good, thank you.

- We put time into other projects, right?

- Correct.

- And we don't necessarily bill for those?

- Correct.

- Okay.

- Okay, any other discussion? Questions? So the motion on the floor is to approve with the editing, or the subtraction, of the...

- Well, that's assuming Andy accepts the amendment.

- Well, I'm not.

- Okay. I second.

- We should vote on the amendment first.

- Right. I second the motion. So the motion on the floor.

- Yeah.

- You're saying vote on the amendment motion, or vote on the original motion.

- I think we have to vote on the amendment first, and then we vote on the,

- Okay.

- On the motion, or the agreement.

- I see, okay. So, the vote here is for the amendment to the agreement, all those in favor say I.

- I.

- I.

- Opposed?

- No.

- Okay, motion passes 2-1.

- You guys are gonna have to vote on your laptops.

- Oh yeah.

- Give that a read.

- Oh wow, I heard what you said.

- Is it working?

- It's not here yet.

- Okay, one second.

- Can you see it on there?

- To approve there's been an amendment.

- Maybe?

- Oh. Are you gonna turn in the motion? Or no?

- Okay.

- So now, try it.

- Oh, okay. Here, click that and bring it up. So it was... Let me try that too.

- Okay.

- Look at it that way. Do I have to save this first?

- Now go to the vote. Yes. Now let's see, we've done that.

- So you should be able to vote now.

- We're not--

- If not, we can just punch it in after.

- Just do it verbal?

- Yep. Just, okay, so the motion was voted on and passed 2-1.

- 2-1.

- Alderman Nicholson is the no. So then are you suggesting we make a motion? This was the motion then, to pass the amendment.

- The amendment passed, okay. So now the development agreement would be this minus that clause. And we have to vote on that.

- Okay. So, motion was on the floor by Alderman Nicholson, second by Johnson.

- I did not make that motion to the change.

- Okay, so do you wanna make a motion?

- Well, that, I mean the amendment, might advise the document. I mean, so, why don't we just, now we would vote on the document. I mean, that's how a lot of the tools would work.

- Right.

- So we need a motion in order to...

- The motion already exists.

- Okay. The motion was Alderman Nicholson's. He's now saying that he doesn't want that motion.

- You have to make a new motion.

- New motion.

- We're joining the parts, so you just make a motion to accept the whole thing.

- As amended?

- As amended, yep.

- As amended.

- Yep, so who makes the motion?

- Technically, you don't need a new one, it's, that's the debated issue on the floor.

- Okay. So, go forward?

- So we would just vote on it. Yeah.

- Okay. A motion on the floor then, all those in favor say I.

- I.

- I. Opposed?

- No.

- Okay. With that, then, we go to item three, consideration with possible action on the request by the Bear Creek Preservation Foundation to donate trail signage to the Bear Creek green way.

- Alright. So, the Bear Creek Preservation Foundation secured a donation to replace the signage throughout the green way. And, if you look at the agenda packet, you'll see that there's a map and a proposal showing what they're outlining. The current signage that's out there, we do have signage, but it's in really poor condition. It's not very attractive, and it really isn't very user friendly. What they'd like to do is replace all the signage on all the paved trails, the hiking trails, the mountain bike trails, and also the cross country ski trails. And then in addition, they'd like to install some trail kiosks at the trail heads. And those would be at the entry points to the trail system. So, what they're proposing to do is, the existing trail kiosks that are there would be replaced with six new kiosk signs constructed of seven feet by three feet piece of steel. And then that steel would be mounted to a footing, and then we would mount a sign on that, or a map. We would secure that to the steel piece. So then, each kiosk map would identify the trails by difficulty, direction, and use. And then, also the trail entrances and the parking locations would be located on that map. In addition, they'll place 24 trail head posts throughout the entire green way. And these posts would contain trail type information. You know, is it a cross country trail? Is it a mountain bike trail? Is it a hiking trail? And it'll point the user to the correct direction to which trail they're on. And the trail, the posts that they're proposing is pretty common, standard practice for most trails throughout the country so people are used to seeing this type of signage. And then once you enter the trails, they'll install about 70 directional arrows throughout, and those will be placed on poles. And those'll guide the trail users to the correct route as they're walking on the trail so that they don't take a side trail and get lost. And then they'll also purchase and install several caution or safety signs throughout. So we've worked very closely with the Bear Creek Preservation Foundation to develop this proposal and the maps. And we're definitely in support of this project. They're not requesting any City funding going into this, and the value of the donation is approximately $7,000. Now, we do have somebody here from the Bear Creek Preservation Foundation. He'd like to open the floor to ask questions. That's up to you.

- Make a motion to approve.

- I'll second.

- Okay, I have a motion to approve by Nicholson, second by Johnson. All those in favor say I.

- [Aldermen] I.

- Opposed? Motion carries unanimously. Onto item four, consideration with possible action on a Wisconsin public service easement at Edison Park for a new electric service for the ball field and tennis ground area.

- So I do have two maps in the agenda packet if you wanna pop those up on your screen. So in 2015, the City approved bond funding to replace the electric service and all of the electric panels that serve the ball field and tennis court areas. The panels that were there were very old and just needed to be updated. The project was delayed a few years due to installing an ADA compliant walkway in that area, which was a pretty extensive project. So we held to do the electric until after that walkway was done. So, there is currently and electric service onsite, but it was installed prior to WPS requiring formal easements for those electric services to the transformers. So, in order for us to have finished this work, we will have to grant this easement to WPS. And you can see on the maps the location of the easement, and it's basically gonna run from Alpine Drive and travel along the third base line of the ball field, and then a new transformer will be set near the playground that we installed a few years ago. I guess we are definitely in support of this, and would recommend approval of the easement.

- Motion to approve.

- Second.

- Okay, motion approved by Nicholson, second by Johnson. All those in favor say I.

- [Aldermen] I.

- Opposed? Motion carries. Item five, consideration with possible action on hiring an engineering consultant to complete engineering bid documents for Colburn Pool upgrades, which include replacing the pool mechanicals, gutter system, and installing a pool climber.

- So last April, the City Council direct Park staff to develop a plan using some of the existing $3.5 million of available bond funding to complete the renovation as Colburn Pool to keep the pool open for another 20 years or so. The renovations, we're kind of working on those now, and those'll broken up into several smaller projects instead of one large project. So the first project we're bringing forward is the approval to hire a consultant to do the necessary engineering and construction supervision to replace all of the pool mechanicals in the basement of the existing bath house, repair or replace the gutters, and install a commercial grade pool liner in the basin of the existing pool. So this work was all outlined in the list of projects that we were going to tackle using the $3.5 million. So we did send the request for proposals to four pool engineering firms. Only two companies submitted proposals. Water Technology Inc provided a quote for $117,445 to complete the engineering documents and 53,500 for the construction supervision for a grand total of $170,945. That was the first proposal. Remaker and Associates Inc quoted 64,000 to complete the engineering documents and 30,000 for construction supervision for a total cost of 94,000. So, staff is recommending that you award the contract to the low quote, which is Remaker and Associates Inc for a total cost of 94,000. And then if this engineering is approved, we'll jump on it right away and get going on that. And we would anticipate the work in the mechanical room to be done over the winter months. And then the liner and gutter work would be done in the spring of next year prior to opening the pool. So the motion I would recommend would be to approve hiring Remaker and Associates Inc for 94,000 to complete engineering bid documents and construction supervision for Colburn Pool upgrades which include replacing the pool mechanicals, gutter system, and installing a pool liner.

- I think Diane had,

- Yes.

- Typically, on the agenda, we have the bids.

- Correct.

- They do not appear here.

- Correct, they do not appear here because we were in a very short timeline with getting this submittal out. The request for proposals. So we actually just got the proposals back yesterday, and we reviewed 'em today, and so that's why it wasn't on the agenda.

- Not to,

- Correct.

- Question your professionalism, but do you think that that was enough time to accurately, or properly, review the bids?

- Yes, I think it was. It's not a very complicated project, and both companies actually, they do a substantial amount of pool work. So we're pretty confident in both companies doing the, that they're capable of doing the work. So, we feel comfortable with going with the low quote of Remaker.

- Okay. Questions, motion?

- Move to approve.

- Okay, a motion by Johnson to approve. Second by myself, Brunette. Any questions, discussion? All those in favor say I.

- I.

- I.

- Opposed?

- Silence is a virtue.

- Is that a no?

- No vote?

- Silence is a virtue.

- Okay, so voted,

- It's a voice vote right?

- 2-0. Or two to silent, I guess.

- Is that abstaining?

- Moving on.

- Or is that no?

- I gave this vote.

- It only requires a voice vote.

- A what?

- It only requires a voice vote, right?

- Right.

- Two in favor.

- Two in favor.

- It was approved, correct? That's all we see in the minutes.

- Okay, moving on to item six, consideration with possible action on the request to purchase a pull behind brush chipper from Premier Wisconsin for $74,000.

- Motion to approve.

- Okay, a motion to approve by Nicholson. I'm gonna allow it, managers.

- This was a bid to purchase a piece of equipment for the Forestry Department. We went out for bid, we received three bids. Two vendors, one vendor submitted two alternates. The two low bids were not acceptable. The first one was too small. We specified a 19 inch hopper capacity, that was 15 so it was clearly about 20% too small for the work to be done. The second item bid by Second World Item required the operator to have a certified driver's license, CDO license, which our operators do not have. So that was an unacceptable bid. So, we're recommending you award to Premier, which is the low acceptable bid.

- Okay, thank you. I have a motion by Nicholson to approve. Second by Brunette. Any discussion, questions? All those in favor say I.

- [Aldermen] I.

- Opposed? Motion carries. The next, Director's Report on updates an recent activities on the Parks, Recreation, and Forestry Department.

- Come on, okay. So, we have, we've had a very active month here in June. In our forestry division, our EAB crews have been treating ash trees across the entire city. Currently, they have roughly about 1,800 trees that have been treated so far. So we're hoping their final number of treated trees for 2018 is projected to be around 2,400. We have good news for Red Smith Neighborhood here. Staff should be receiving 100% plans for the shelter addition this week. Construction is planned to begin after the Summer Playground Program is completed. We had a very busy, we had Crazy Mud Mayhem Run on Saturday, June 23rd. That was our first time running an event like that. We had over 400 participants, which for a first time event, that's pretty good. The Glow Zumba event, that we'll host, will be Friday July 27th and Lake Park from 8.30 to 10. So you can come up and go get your glow bracelets and necklaces and go do some Zumba. This year's fifth annual LEGO event will take place at Baby Pavilion on July 28th and 29th. We have members of KLUG, which is the Kenosha LEGO Users Group, will be displaying large LEGO creations including a LEGO amusement park. And a contest will be held for different age groups for a timed LEGO build based on the amusement park theme, the highest DUPLO tower, and open category. There will also be face painting and things like that. Last year, we had over 4,000 people go to this event, so, really cool event, and go see it if you can. Kids' Day on June 25th, of course, was another great success. We had over 10,000 kids all over Green Bay having a great time, and doing free stuff, and a lot of support from all the City departments and all the sponsors of the City, so. This year's fourth annual Fit in the Park schedule is released, and that will actually start on Monday July 16th. Once again, thanks to all the sponsors who donated either their time for being instructors and or money. This class, once again, this whole schedule is provided free for all participants throughout. The fourth annual FitFest will take place at Lake Park. This is the Saturday, July 14th. That is in conjunction with the Open Streets event downtown. This Saturday from nine to one. And we've had a very successful Green Bay Parks RX Program this year. Very high increase in numbers and kids participating in our Parks Prescription Program as we strive to the healthiest park system in the nation. Movie nights are scheduled starting tomorrow night, and then July 12th, and then also the 19th and 26th at Bay Beach. We have been doing this for a couple of years, and they're very well attended. And that is the Director's Report.

- Okay.

- Motion to receive and place that file.

- Motion by Nicholson, receive and place a file. Second by Johnson. All those in favor say I.

- [Aldermen] I.

- Opposed? Motion carried. Next Park Committee meeting is scheduled for August 15th. Can we get a motion to adjourn?

- So, moved.

- Second.

- Motion by Nicholson, second by Jonson. All those in favor say I.

- [Aldermen] I.

- Opposed? Motion carried.