



AGENDA OF THE POLICE AND FIRE COMMISSION

**THURSDAY, AUGUST 2, 2018, 3:00 PM
CITY HALL, ROOM 310**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from the regular meeting held July 10, 2018, and approval of the minutes from the special meeting of the Police and Fire Commission held July 10, 2018.

D. Announcement of Paul Spoerl Decision.

- I. Announcement of decision from the June 6 and June 7, 2018 Hearing on the Statement of Charges Against Officer Paul Spoerl.

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. 19.85 (1) (a) the Commission may convene in closed session for purposes of deliberating the case before it. The Commission may then reconvene in open session for purposes of announcing its decision on such matter or for such other matters as allowed by law.

E. Informational.

- I. President's Report.
2. Report from the Chiefs.

F. Regular Business.

- I. Consideration with possible action on the following communications:
 - a. Budget Status Report

b. Budget Spreadsheet

2. Consideration with possible action on request to approve the monthly bills.
3. Consideration with possible action on the voluntary removal of Patrol Officer candidate(s) from the eligibility list.
4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.
6. Set date of next meeting.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Police and Fire Commission will attend this meeting and will constitute a meeting of the Police and Fire Commission for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

**TUESDAY, JULY 10, 2018, 11:30 AM
CITY HALL, ROOM 207**

A. ROLL CALL.

Present: Nancy Schopf, Vanya Koepke, Marian Boyle-Rohloff, Rod Goldhahn, Warren Wanezek

Others present: Chief of Police Andrew Smith, Police Captain John Balza, Police Lieutenant Andy Opperman, Assistant Fire Chief Rob Goplin, and HR Generalist Jen Smits.

B. APPROVAL OF THE AGENDA.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the regular meeting held May 24, 2018.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

At this time, Comm. Goldhahn introduced the new Commissioner, Vanya Koepke. Comm. Koepke provided the Commission with his background.

D. REGULAR BUSINESS.

1. Consideration with possible action on request to approve the Battalion Chief promotional list.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

2. Consideration with possible action on request to approve the Patrol Officer eligibility list.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

3. Consideration with possible action on the voluntary removal of Patrol Officer candidate(s) from the eligibility list.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to go into closed session for items #4 and #5. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

Commissioner Goldhahn reported out of closed session that the Commission was provided with three Patrol Officer candidates to consider. Two candidates were interviewed and will continue in the hiring process. One candidate was held for review at the August meeting.

6. Set date of next meeting.

Next meeting date is August 2, 2018 at 3:00 p.m.

E. ADJOURNMENT.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to adjourn the meeting. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None



MINUTES OF THE POLICE AND FIRE COMMISSION

**TUESDAY, JULY 10, 2018, 1:00 PM
CITY HALL, ROOM 207**

A. ROLL CALL.

Present: Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke
Others present: Attorney Jim Kalny, Attorney Kyle Gulya, Attorney Carley Windorff, Chief of Police Andrew Smith, Police Captain Todd LePine, Alderperson Barb Dorff, and HR Generalist Jen Smits

B. ORDER OF BUSINESS/HEARING ON MOTION TO DISMISS

I. MOTION HEARING

In the Matter of the Charges Filed Against Police Captain Todd LePine,
Respondent

By Police Chief Andrew Smith,
Complainant

The City of Green Bay Board of Police and Fire Commissioners will convene the hearing in the above-entitled matter pursuant to Wis. Stat. Section 62.13(5), and the City of Green Bay Board of Police and Fire Commissioners Rules of Procedures for Disciplinary Hearings, for the purpose of hearing Captain LePine's motion to dismiss and the Chief's response thereto. The Commission anticipates the following procedures:

- a. Commission review of motions and briefs filed on this motion
- b. Captain LePine's arguments for dismissal
- c. Chief's arguments in opposition to the motion to dismiss
- d. Questions by the Board
- e. Rebuttal as may be deemed necessary
- f. Board deliberations

The Commission may, during course of this hearing, adjourn to closed session for one or more of the following purposes, authorized as noted by the Wisconsin Statutes: Deliberating concerns of the case which is the subject of the quasi-judicial hearing, Wis. Stat. 19.85(1) (a); Conferring with legal counsel with respect to litigation, Wis. Stat. 19.85(1) (g).

The Commission may thereafter reconvene into open session.

The Commission may opt to reconvene at a later date to deliberate further before making a written decision on the motion.

The Commission began deliberations and set a schedule to have a response to the parties by Friday, July 13, 2018.

C. ADJOURNMENT.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None



City of Green Bay

07/24/2018 08:56
AdamRe

City of Green Bay
YEAR-TO-DATE BUDGET REPORT

P
glytdbud 1

FOR 2018 07

ACCOUNTS FOR: 003 POLICE & FIRE COMMISSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	24,500	24,500	19,338.05	478.50	.00	5,161.95	78.9%
TOTAL POLICE & FIRE COMMISSION	24,500	24,500	19,338.05	478.50	.00	5,161.95	78.9%

2018 POLICE & FIRE COMMISSION BUDGET

Account: 101003-52007 Recruiting

Date Rec	Date Appr	Vender/Invoice #	Emp/Dept	Expense	Balance	Paid
	01/01/18				\$ 24,500.00	
01/02/18	01/02/18	IPMA-HR	Patrol Officer exams	\$ 1,747.00	\$ 22,753.00	Jan
01/02/18	01/02/18	Tyre & Childs	Psych eval - Police (4)	\$ 1,980.00	\$ 20,773.00	Jan
01/04/18	01/08/18	Prevea inv #113642	TB tests - Police (2)	\$ 20.00	\$ 20,753.00	Jan
01/04/18	01/08/18	Fox Valley	Annual Hiring Process User Fee	\$ 1,255.00	\$ 19,498.00	Jan
01/18/18	01/22/18	PEI	Polygraphs - Police (4)	\$ 1,000.00	\$ 18,498.00	Jan
01/22/18	01/23/18	Spanish Journal	Job Posting - Police Officer	\$ 145.60	\$ 18,352.40	Jan
02/06/18	02/07/18	Tyre & Childs	Psych eval - Police (2)	\$ 990.00	\$ 17,362.40	Feb
02/05/18	02/07/18	Prevea inv #113753	Physicals - Police (6), Fire (5)	\$ 4,398.50	\$ 12,963.90	Feb
02/05/18	02/07/18	Prevea inv #113724	Drug Screens - Police (6), Fire (5)	\$ 371.00	\$ 12,592.90	Feb
02/05/18	02/07/18	Gomez Marketing-Consumidor Hispano	Job Posting - Police Officer	\$ 100.00	\$ 12,492.90	Feb
02/05/18	02/07/18	Indian County Communicatins	Job Posting - Police Officer	\$ 100.00	\$ 12,392.90	Feb
03/06/18	03/07/18	Prevea inv. #114269	Drug Screen - Fire	\$ 31.00	\$ 12,361.90	March
03/06/18	03/09/18	Prevea inv. #114749	Physical - Fire	\$ 373.50	\$ 11,988.40	March
05/03/18	05/03/18	The Daily Dispatch	Job Posting - Fire Fighter	\$ 280.00	\$ 11,708.40	May
05/03/18	05/07/18	Prevea inv. #115797	Physicals - Police (3)	\$ 1,327.50	\$ 10,380.90	May
05/03/18	05/07/18	Prevea inv. #115442	Drug Screens - Police (3)	\$ 108.00	\$ 10,272.90	May
05/11/18	05/14/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 9,777.90	May
05/11/18	05/14/18	IPMA-HR	Patrol Officer exams	\$ 2,212.00	\$ 7,565.90	May
05/14/18	05/15/18	Tyre & Childs	Psych eval - Police (2)	\$ 990.00	\$ 6,575.90	May
05/21/18	05/30/18	Indian County Communicatins	Job Posting - Fire Fighter	\$ 267.90	\$ 6,308.00	June
05/25/18	06/05/18	National Minority Update	Job Posting - Fire Fighter	\$ 145.00	\$ 6,163.00	June
06/06/18	06/06/18	Erbert's & Gerbert's	PFC Hearing	\$ 27.55	\$ 6,135.45	June
06/20/18	06/20/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 5,640.45	June
07/09/18	07/12/18	Prevea inv. 116502	Drug Screen - Police	\$ 36.00	\$ 5,604.45	July
07/09/18	07/12/18	Prevea inv. 116541	Physical - Police	\$ 442.50	\$ 5,161.95	July
				\$ 19,338.05		



Indian Country Communications, Inc.

8558N County Road K
Hayward WI 54843

RECEIVED

MAY 21 2018

HUMAN RESOURCES

Invoice

Date	Invoice #
5/11/2018	5665

Bill To
City of Greenbay Attn: Jennifer Smits, HR Dept 100 N Jefferson St., Rm 500 Green Bay WI 54301

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
		KRA	5/11/2018	UPS	Loading Dock	

Quantity	Item Code	Description	U/M	Price Each	Amount
1	Ad by Column inch	14.10 column in., Fire Figther, May 2018	IS	267.90	267.90
APPROVED Dated: 5/30/18 By: <i>[Signature]</i> 101003-52007					

Thank you for your business.

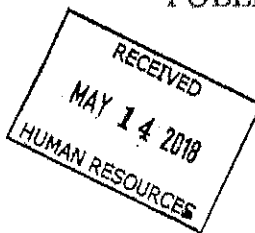
Total

\$267.90

Craig D. Childs, PhD, SC
385 Williamstowne
Suite 301
Delafield, WI 53018
(262)646-6404x116
childs@tyreandchilds.com
http://www.tyreandchilds.com

TYRE & CHILDS

PUBLIC SAFETY CONSULTATION



INVOICE

BILL TO

Ms. Jennifer Smits
City of Green Bay Police Department

INVOICE # 2053

DATE 05/14/2018

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
New Hire Evaluation	2	495.00	990.00

Please make check out to: Craig D. Childs, PhD, S.C.

BALANCE DUE

\$990.00

Please also indicate the invoice number on your payment voucher.

Thank you.

APPROVED

Dated: 5/15/18

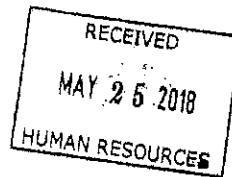
By: [Signature]

101003-52007



National Minority Update

Quarterly Employment & Educational Resource
PMB 206
2200 Wilson Blvd Ste. 102
Arlington, VA 22201
(703) 527-1901



Receipt

Invoice No: 8132807
Date: May 25, 2018

To **City of Green Bay**
Attn: Jennifer Smits
100 North Jefferson St.
Green Bay, WI 54301

INVOICE DATE	EDITION	TRANSACTION	CUSTOMER CODE	TERMS
05/25/18	WEB	NMU052518	GBW	Credit Card
AD SIZE	DESCRIPTION		UNIT PRICE	AMOUNT
Quarter	Online Public Safety Advertising (Fire)		\$145.00	\$145.00
	Federal Tax Id. #88-039-4222			
TOTAL AMOUNT				\$145.00

PAID IN FULL WITH VISA

APPROVED
Dated: 6/05/18
By: *[Signature]*

101003-52007



Erbert and Gerberts
Downtown Green Bay

Order# 4052357
Delivery
Customer: David Litton
Date: 6/6/18, 10:25 AM

Transaction: 10052357

#14 Boney Billy	\$5.39
Honey Wheat	
#05 Erupter	\$6.79
Honey Wheat	
#09 Narmer	\$6.39
No Tomato	
Honey Wheat	
#11 Comet Morehouse	\$6.98
Extra Ham	
French Bread	
Delivery	\$2.00
Subtotal:	\$27.55
Total Tax:	\$0.00
Total:	\$27.55

Paid With: VISA
Total: xxx6654
\$27.55

Tip: \$ _____

Total: \$ 27.55

APPROVED

I agree to pay the above total amount
according to card issuer agreement

Thank you for choosing
Erbert and Gerbert's!

Customer Copy

1130
DELIVERY

Order# 4052357
Employee: Cashier #3 S
Date: Jun 6, 2018 at 10:26 AM
Customer: David Litton

1 #14 Boney Billy
Honey Wheat

1 #05 Erupter
Honey Wheat

1 #09 Narmer
No Tomato
Honey Wheat

1 #11 Comet Morehouse
Extra Ham
French Bread

Deliver To:

David *Adam*
100 N Jefferson St
Green Bay, 54301
(920) 448-3147

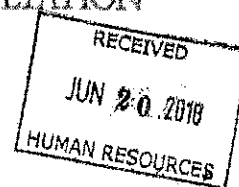
davidli@greenbaywi.gov

RM 500

Craig D. Childs, PhD, SC
385 Williamstowne
Suite 301
Delafield, WI 53018
(262)646-6404x116
childs@tyreandchilds.com
http://www.tyreandchilds.com

TYRE & CHILDS

PUBLIC SAFETY CONSULTATION



INVOICE

BILL TO

Ms. Jennifer Smits
City of Green Bay Police Department

INVOICE # 2086

DATE 06/19/2018

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
New Hire Evaluation	1	495.00	495.00

Please make check out to: Craig D. Childs, PhD, S.C.

BALANCE DUE

\$495.00

Please also indicate the invoice number on your
payment voucher.

Thank you.

APPROVED

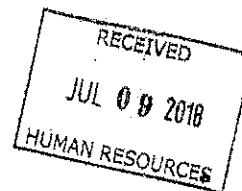
Dated: 6/20/18

By: Peggy Barden

101003-52007



Prevea Health Workmed
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529



Invoice
June 29, 2018

Bill to: Peggy Barden
City of Green Bay - PPE
Human Resources
100 N Jefferson - Room 500
Green Bay, WI 54301

For: City of Green Bay - PPE
drug screen 6-18

Invoice # 116502

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
80100	06/14/2018	DOT 5 Panel	1.00	37.00			37.00
		[REDACTED]		37.00	0.00	0.00	0.00
80100	06/04/2018	DOT 5 Panel	1.00	37.00			37.00
		[REDACTED]		37.00	0.00	0.00	0.00
80100	05/31/2018	DOT 5 Panel	1.00	38.85			38.85
		[REDACTED]		38.85	0.00	0.00	0.00
80100	06/22/2018	Rapid Drug Screen - 8/OXY	1.00	32.00			32.00
		[REDACTED]		32.00	0.00	0.00	0.00
80100	06/21/2018	Rapid Drug Screen - 8/OXY	1.00	33.60			33.60
		[REDACTED]		33.60	0.00	0.00	0.00
80100	06/04/2018	Drug Screen 5 Panel	1.00	36.00			36.00
		Summary for [REDACTED]		36.00	0.00	0.00	36.00
80100	06/04/2018	DOT 5 Panel	1.00	37.00			37.00
		[REDACTED]		37.00	0.00	0.00	0.00
80100	06/22/2018	DOT 5 Panel	1.00	37.00			37.00
		[REDACTED]		37.00	0.00	0.00	0.00

APPROVED

Dated: 7/12/18
By: Peggy Barden

101180-52006 - \$254.45
101003-52007 - \$36.00

Invoice # 116502 Balance Due:

288.45

Cut and return with payment

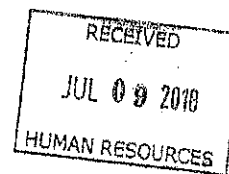
Please place invoice number **116502** on check

Please remit **288.45** to

Prevea Health Workmed
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420



Prevea Health Workmed
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529



Invoice

June 29, 2018

Bill to: Peggy Barden
City of Green Bay - PPE
Human Resources Room 500
P.O. Box 23600
Green Bay, WI 54305-3600

For: City of Green Bay - PPE
Co billing 6-18

Invoice # 116541

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
71046	06/04/2018	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
81003	06/04/2018	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	06/04/2018	Health Study #2	1.00	20.00			20.00
84202	06/04/2018	Protoporphyrin; RBC	1.00	69.00			69.00
86580	06/04/2018	Tuberculin Skin testing (PPD)	1.00	10.00			10.00
92552	06/04/2018	Audiometry Pure Tone	1.00	12.50			12.50
93000	06/04/2018	EKG w/interp	1.00	60.00			60.00
94016	06/04/2018	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00			42.00
97750	06/04/2018	Back Screen level 4	1.00	45.00			45.00
HP4	06/04/2018	History & Physical	1.00	90.00			90.00
Summary for [REDACTED]				442.50	0.00	0.00	442.50

PFC

Invoice # 116541 Balance Due:

442.50

APPROVED

Dated: 7/12/18

By: Peggy Barden

101003-52007

Cut and return with payment

Please remit 442.50 to

Please place invoice number 116541 on check

Prevea Health Workmed
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420