



AGENDA OF THE PARKS COMMITTEE

**WEDNESDAY, AUGUST 15, 2018, 5:00 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the request by Ald. Dorff to consider putting in a baseball field at Red Smith Park at the request of neighbors in the area.
2. Consideration with possible action on the approval to transfer all available 2018 Bay Beach revenue from the Bay Beach 214 Operations fund to the Bay Beach 436 Capital Improvements fund to pay for the site work associated with the Ferris Wheel donation at Bay Beach Amusement Park.
3. Consideration with possible action on approval of the Design, Construction & Dedication Agreement with the Green Bay Optimist Club for the construction of a concession stand with restrooms at East River Optimist Park.
4. Consideration with possible action on approval of a WPS utility easement for the relocation of an electric service at East River Optimist Park for the proposed concession stand.
5. Consideration with possible action on the approval of a lease agreement with SMET Construction Service Corp. for the construction and maintenance of the downtown pocket park.
6. Consideration with possible action on the request by the Park Committee for staff to develop a cost estimate for a simple Green Bay Council Presidents plaque.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

2. The next Park Committee meeting is scheduled for September 12, 2018.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Parks Committee will attend this committee meeting and will constitute a meeting of the Parks Committee for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on the request by Ald. Dorff to consider putting in a baseball field at Red Smith Park at the request of neighbors in the area.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Red Smith Ballfield Communication
2. Red Smith Map



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

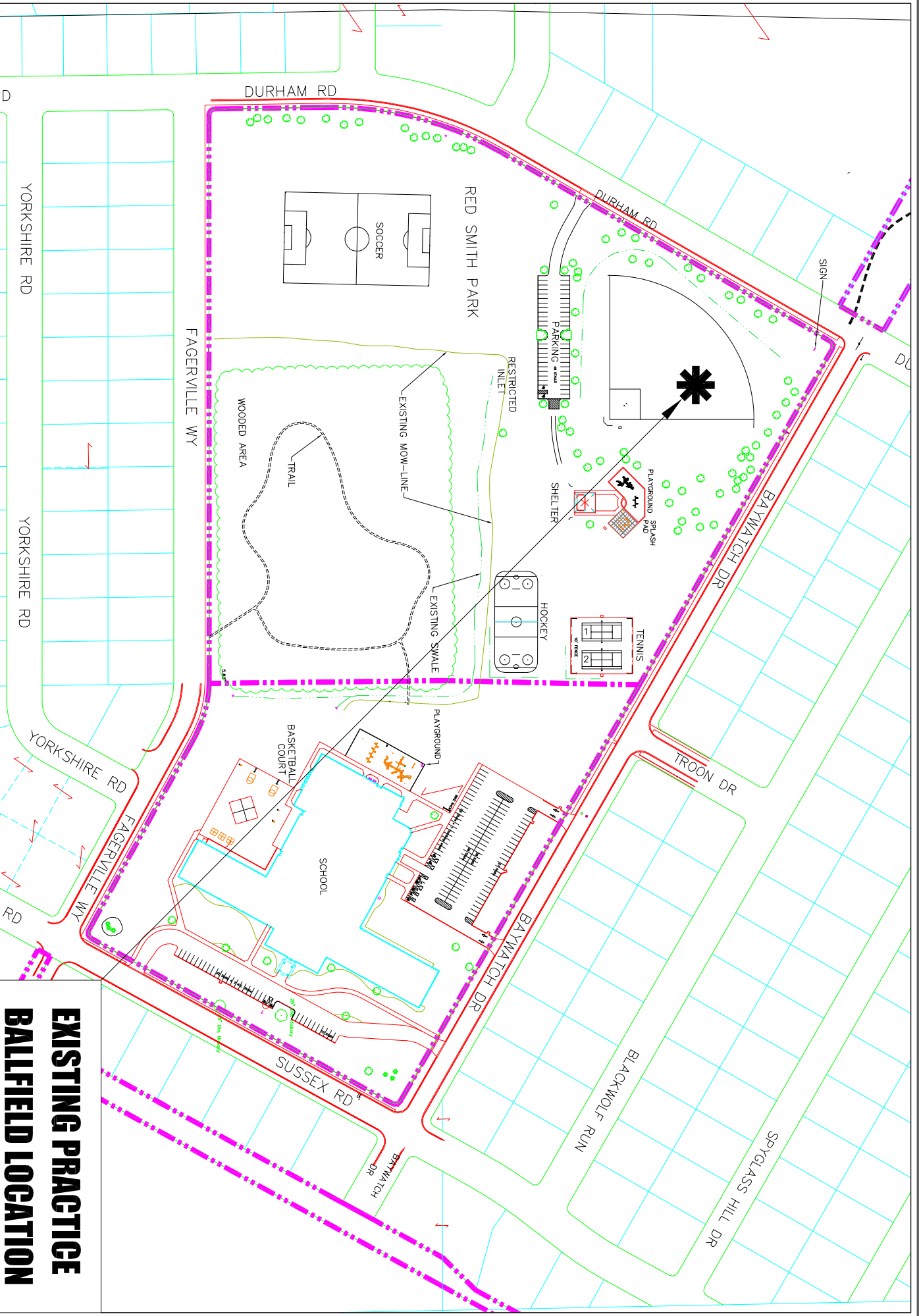
Date of Council Meeting: July 17, 2018

Request of Alderperson Barbara A. Dorff, District One

Refer to: Parks Committee

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To consider putting in a baseball field at Red Smith Park at the request of neighbors in the area.



EXISTING PRACTICE BALLFIELD LOCATION



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on the approval to transfer all available 2018 Bay Beach revenue from the Bay Beach 214 Operations fund to the Bay Beach 436 Capital Improvements fund to pay for the site work associated with the Ferris Wheel donation at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on approval of the Design, Construction & Dedication Agreement with the Green Bay Optimist Club for the construction of a concession stand with restrooms at East River Optimist Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

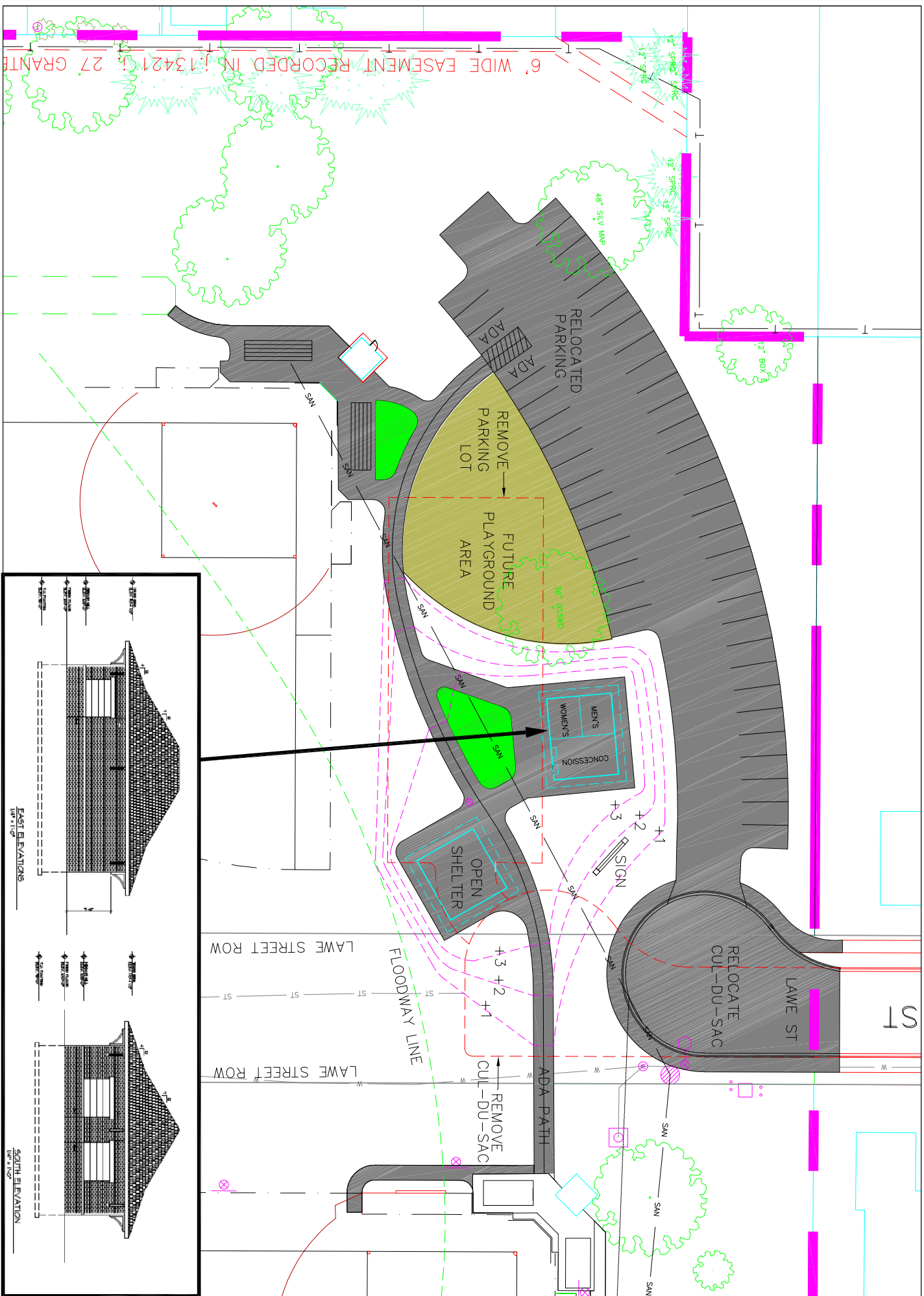
- I. East River Optimist Map



*EAST RIVER OPTIMIST PARK
PROPOSED PARKING LOT EXPANSION AND CONCESSION STAND*



DATE DRAWN: MAY 2016	PAGE 1 OF 1
LAST REVISION:	PD-0PTmp716





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on approval of a WPS utility easement for the relocation of an electric service at East River Optimist Park for the proposed concession stand.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on the approval of a lease agreement with SMET Construction Service Corp. for the construction and maintenance of the downtown pocket park.

BACKGROUND

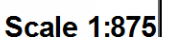
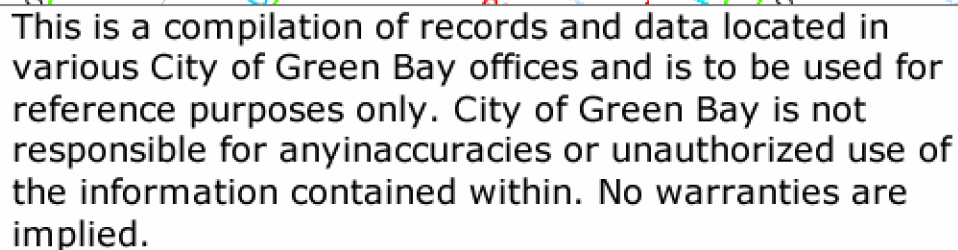
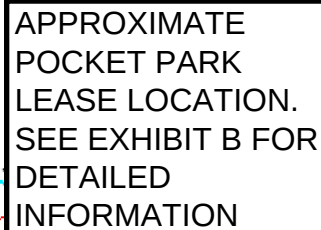
RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Pocket Park Exhibit A -Lease
2. Pocket Park Exhibit B - Lease

Downtown Pocket Park Lease



BAYLAKE CITY CENTER BUILDING

RETAINING WALL TO BE
CONSTRUCTED AND
MAINTAINED BY OWNER

LEASE BOUNDARY

10'

APPROX. 65.5'

CITY WILL CONSTRUCT AND
MAINTAIN THE PLAYGROUND,
BENCHES AND LANDSCAPE
WITHIN THE STREET ROW
AND LEASE BOUNDARY
SHOWN ON THIS MAP

PLAYGROUND
SURFACE

PLANTING
BED

CONCRETE WALK EDGE
PLANTING
BED

APPROX. 91.75'

ADAMS STREET ROW

NORTH ADAMS STREET



GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

EXHIBIT B
DOWNTOWN POCKET PARK LEASE



0 5' 10' 20'
1"=20'-0"

DATE DRAWN: 2011 2010
LAST REVISION: DPP-LEASE118



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on the request by the Park Committee for staff to develop a cost estimate for a simple Green Bay Council Presidents plaque.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Council President Plaque



96 PLATE PLAQUE

APPROX. COST - \$600 (This includes the engraving)

There are 82 past Green Bay Council Presidents



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 080618

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, August 15, 2018

PARK DIVISION

- Crews worked hard to prepare for, and clean-up after, a very successful Kiddie Karnival.
- Crews have also replaced several damaged slides and other broken and vandalized pieces of play equipment in several parks around town.
- The Sportsfield crew is transitioning from baseball, softball and soccer to football, and eventually fall baseball and fall softball. The seasons only end now-days when the snow falls or so it seems.
- The mechanics have been working hard to keep the rides running at Bay Beach. A major repair coming soon to the Yo-Yo and daily issues keep us very busy.
- Although August, we are still mowing and as we get later in the month we start to lose our seasonal mowing helpers. By Labor Day, almost all our seasonal employees are gone.

FORESTRY DIVISION

- Tree pruning continues on the west side, Sandia Dr. was recently completed, Sundance Ct. is current location.
- Tree removal along streets continues, approximately 40 trees remain on the west side, unforeseen DPW construction projects will be started next.
- Stump removal continues along streets and in parks.

DESIGN & DEVELOPMENT DIVISION

- **Baird Park – School Expansion**
 - The construction of the school is well underway.
- **Bay Beach Amusement Park – Ferris Wheel**
 - The engineering consultant continues work on the site work construction plans and specifications.
- **Beaver Dam Park – Ballfield Lighting**
 - Public Works has bid out the construction of the sports lighting on the three new ballfields. The bid opening is scheduled for August 21.

- **Colburn Pool**
 - Staff hired an engineering consultant to put together the plans and specifications to replace all of the pool mechanicals, repair the gutters and install a pool liner. The consultant has begun work on this project. This work will be bid out for winter/spring construction.
 - Park design staff is putting together plans and specifications to bid out the construction work in the bath house.
- **East River Trail Acquisition**
 - An appraiser was hired to assess the value of 601 St. George Street for the expansion of the East River Trail.
- **East River Optimist Park**
 - The engineering consultant is about 90% complete with the design of the new parking lot, walks and stormwater management.
- **Eisenhower School Expansion**
 - The construction of the school addition is well underway.
 - The School District relocated one of the swings to make way for the proposed walk from the school addition to the park shelter.
- **Ken Euers Habitat Restoration Project**
 - Ducks Unlimited met with staff to review the preliminary engineering plans for the construction of the water fowl and northern pike spawning habitat restoration project. They would like to begin construction yet this year.
- **Playground Equipment**
 - Staff has begun working on a RFP for new playground equipment at East River Van Beaver and Fort Howard parks.
- **Pocket Park**
 - Construction documents for the project have been completed and bids for the project are due August 15th.
 - We would anticipate construction to begin in early September.
 - The Law Department has completed the draft lease agreement with SMET to allow the City to install and maintain the pocket park on their property.

- **Red Smith**

- Staff reviewed the last set of plans and specifications from the architect and requested a few changes. We are waiting for final changes to be made by the architect before the construction can be bid out.

RECREATION DIVISION

- The summer Playground Program is going well. Upcoming events include the following:
 - August 7-City Wide Spelling Bee @ Preble Park
 - August 9-Special Event Day-Own Choice
 - August 13-Aquatic Day at Joannes, Resch, and Colburn
 - August 14-Bay Beach Day
 - August 15-Bowling Day
 - August 16-End of Year Picnic
 - August 17-Last Day of the Summer Playground Program
- The Summer Lunch Program will be done on August 17th. Nearly 200,000 lunches will be served from June-August, 2018.
- Wading Pools will run through August 19th at Astor, Mather Heights and Marquette.
- The Geezer Pickleball Tournament will be held at Edison Park on Tues, August 7th.
- Adult Football Leagues will begin on August 29th & 30th.
- Tennis Lessons will be completed on Tuesday, August 7th.
- Recreation staff are preparing field permits for fall soccer, cross country, football, softball, baseball, and tennis.
- The Glow Zumba event was held Friday, July 27 at Leicht Park from 8:30-10:00 p.m. Glow bracelets and necklaces were given out to participants. We had approximately 250 participants.
- The 5th annual LEGO event took place at the Bay Beach Pavilion on July 28 and 29. Members of KLUG (Kenosha LEGO Users Group) displayed large LEGO creations including a LEGO Amusement Park. Contests were held for different age groups for a timed LEGO build based on an amusement park theme, highest DUPLO Tower, and an open category. There was face painting by Mischief & Magic. We had approximately 3,000 people attend the event.
- Fall adult softball will begin the week of August 27. We are offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues which are held at various sites. We currently have 24 teams registered.

- The adult kickball league will begin the week of August 13. We currently have 4 teams registered.
- We are currently taking registrations for Adult Basketball, table tennis, and youth basketball skills.
- The 4th Annual FIT in the Parks is underway. The 2018 FIT in the Parks program is offering 14 unique classes Monday-Thursday at various parks throughout the city. Classes include: Aqua Fitness, Tai Chi, POUND, Boot Camp, Yoga on the Deck, HIIT, Buttz & Gutz and many more. Many classes are seeing an average of 30 people each week. Aqua Fitness has between 50-75 people each week and Yoga on the Deck, our premier class, is averaging 275 people every Tuesday night. The classes run until Thursday, August 23.
- The GB Parks Rx program is underway. The newly designed logs have been distributed and we are seeing record numbers coming in. The new sports equipment prizes are a big hit among winners. The summer grand prize of 4 tickets to the August 9 Packer Game will be awarded to the winning family on August 9 at 9:30 a.m.
- Planning is underway for the 2018-2019 Youth Dance Program. The newly structured program will include Pre-Dance classes for 3 year olds, Beginner Classes for 4-5 year olds and then our leveled Youth Dance Classes for kids ages 5 and up. Classes will begin the first week of October.
- **AQUATICS**
- The Outdoor Pool Season wraps up for Colburn Pool and Joannes Aquatic Center on August 19. Resch Aquatic Center concludes its season on August 23.
- The final session of outdoor swim lesson program began on August 6 at all three outdoor pools. Levels 1A-7, Parent-Child and Adult Lessons are all being offered.
- The final GB Freebie took place on Monday, August 6 in the evening at all three pools.
- Fall permits are being scheduled for Southwest and Edison Pool

SPECIAL FACILITIES

- **Bay Beach**
 - Weather continues to be a factor in our attendance, but we are hoping training camp will bring in out of town families.
 - Orientations are completed for staff. 205 employees have gone through them, 9 employees were hired after the last orientation.
 - Staff continue to be trained in all areas

- Still looking for help for the end of the season as our ride operators go back to school before Labor Day weekend.
- Shelter rentals have been full or close to full every weekend at the park and some have been getting catering through Bay Beach.
- Movie nights were a success again this year on July 12 and 26; July 19th was cancelled due to possible storms in the area and plumbing issues in the main pavilion. We tried doing arts and crafts before July 26th movie to get more people to attend, but not many people showed up before the movie.
- Elvis Night is August 8th. We are keeping the Zippin Pippin, Sea Dragon, Falling Star, and Bay Beach Grill open until 10pm.
- **Metro Boat Launch**
 - Continue to have a lot of traffic throughout the week.
 - Envelopes are filled and pick up two to three times a week
- **Triangle Sports Area**
 - Rentals are happening on the weekends.
 - Disc Golf continues to bring in people.

WILDLIFE SANCTUARY

- **Projects**
 - Rangers and summer help removed old, hazardous fishing dock.
 - Rangers with AC help rebuild drainage from ponds in Waterfowl Exhibit.
 - Rangers and summer help removed rocks, sticks and other debris to prep area for ground breaking of new addition to Nature Center.
 - Park Shop completely rebuilding exterior of Habitrek Archway.
- **Programs**
 - Summer Camps ending in two weeks
 - Large Ameriprise group held national training at Nature Center and had very positive comments about the Wildlife Sanctuary
- **Public Relations**

- Groundbreaking for new addition to the Nature Center had over 100 donors, FOWLS Board members and other supporters in attendance. All major media covered the event.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 15, 2018

PREPARED BY

AGENDA ITEM # E.2.

The next Park Committee meeting is scheduled for September 12, 2018.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None