



MINUTES OF THE POLICE AND FIRE COMMISSION

**TUESDAY, AUGUST 28, 2018, 3:00 PM
CITY HALL, ROOM 310**

A. ROLL CALL.

Present: Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Absent: Vanya Koepke

Others present: Police Chief Andrew Smith, Fire Chief David Litton, Police Captain John Balza, Police Lieutenant Jody Buth, HR Operations Manager Melanie Falk and HR Generalist Jen Smits.

B. APPROVAL OF THE AGENDA.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Warren Wanezek to approve the agenda. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the regular meeting held August 2, 2018.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

D. INFORMATIONAL.

I. President's Report.

Comm. Goldhahn reported that there is a question with respect to the procedure for going in and out of closed session when there are multiple closed sessions. He explained that we have asked for an opinion from the Law Office and until that is received, we will address each closed session separately.

2. Report from the Chiefs.

Police Chief Andrew Smith and Fire Chief David Litton reported on their respective department events and activities.

E. REGULAR BUSINESS.

1. Consideration with possible action on request to approve the promotion of an Assistant Fire Chief. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to go into closed session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Out of closed session, Commissioner Goldhahn reported that the commission had unanimously approved the appointment of Ryan Gibbons to the position of Assistant Fire Chief.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve the promotion of Assistant Chief. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

2. Consideration with possible action on request to approve the promotion of a Battalion Chief. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The

Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to go into closed session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Out of closed session, Commissioner Goldhahn reported that the commission had unanimously approved the appointment of Tony Piontek to the position of Battalion Chief.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to approve the promotion of Battalion Chief. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

3. Consideration with possible action on the following communications:

a. Budget Status Report

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Warren Wanezek to receive and place on file the Budget Status Report and the Budget Spreadsheet. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

b. Budget Spreadsheet

4. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve payment of the bills. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

5. Consideration with possible action on the voluntary removal of Patrol Officer candidate(s) from the eligibility list.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to approve the voluntary removal of Patrol Officer candidates Rieth and Klug. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

6. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to go into closed session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Out of closed session, Commissioner Goldhahn reported that 4 candidate backgrounds were reviewed. One candidate was removed based upon his request to be removed and 3 candidates were involuntarily removed from the list.

7. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to go into closed session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

Out of closed session, Commissioner Rod Goldhahn reported that 3 candidates were interviewed. Two candidates will continue in the process, and additional follow up work will be conducted on the third candidate.

8. Set date of next meeting.

The next regularly scheduled meeting of the Police and Fire Commission will be held on October 4, 2018 at 3:00 p.m.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, No- None, Abstain- None

VERBATIM MINUTES

- Alright. I call the August I call the August 28th regular meeting of police and fire commission to order. This meeting will replace our September meeting. It's generally on the first Thursday in September. Start off with roll call. Commissioner Boyle Rohloff.

- [Boyle] Here.

- Commissioner Schopf.

- [Schopf] Here.

- Commissioner Wanezek.

- [Wanezek] Here.

- Commissioner Koepke I'm expecting him but he hasn't arrived yet. First item is approval of the agenda, you all received the emailed agenda Here I have the copies. There are no changes so I'll ask for a motion to approve.

- [Rohloff] I so move.

- Approved by Commissioner Rohloff. Is there a second?

- [Wanezek] Second.

- Seconded by Commissioner Wanezek. Further discussion, hearing none, all in favor?
- [Commission] Aye.
- Opposed? Agenda's approved. Approval of the minutes. You received the minutes in the packet. Without any changes, I'll entertain a motion to approve.
- [Schopf] I so move.
- Moved by Commissioner Schopf. Second?
- [Rohloff] Second.
- Seconded by Commissioner Rohloff. Further discussion, hearing none, all those in favor of approval?
- [Commission] Aye.
- Opposed? Alright, our informational sessions presence report. The only thing I have is, you'll notice, a number of closed session items on the agenda. There's still some disagreement whether or not we can combine closed session items so until that's resolved we'll go back to having each closed session agenda item done individually, closed session, open session, move onto the next one, closed session, open session, until we find resolutions for that. With that, then I'll turn things over to the Chief.
- [Chief Litton] As far as reports from the Chief's side, we have, other than what's on the agenda there, we have our first evaluation period for probationary fire fighters, and every single one of them are doing just fine according to their field captains. I didn't expect anything different than that. All that's going well there. I expect to get the results from the current year's testing from Fox Valley end of this month. As soon as I've received those, I will forward that stuff along to HR, and we'll be moving on to the next process. That's all I have.
- Questions for Chief? Chief Smith
- [Chief Smith] Okay, I told you a little bit about the traffic collision, a fatality on I-43. Again, there's no indication that there was any drugs or drinking involved. It looks like it was a guy walking across the freeway. I told you about the shooting at 2000 block of Eastman which was just about 1:08 this afternoon. Our officers are out there right now still working that scene. Victim is in the hospital. Single gun-shot wound to his stomach. Looks like he's going to be okay, but it's all early to tell. He was headed in for surgery as I was coming over here. Crime stats are good. We're down another percent, so our total is 7% down overall, 10% for property crime. Up-taking violent crime still, we're at 15%. You may recall earlier this year we were up at 27% increase. That's being lead by aggravated assaults. 156 last year. 181 this year. And then sexual assaults, we talked about that before. 37 this year. 30 last year. But everything else is moving in the right direction. Motor vehicle theft, we had one this week, two last week, and our thefts are way down. Last week we had 38. Last year at this time we had 38. This time we had 17. We did get three people sworn in the other day. We got three new folks that are in our mini-academy. They'll be in there for about a month, and then get out on the street. Working hard on recruitment. Jodie Booth has gone around to all the different police academies throughout the state making appointments to go and meet with people there, kind of put

the Green Bay feelers out, see if anybody's interested, actually give em a test, and can you do the PEP while you're there, too, or just the written test?

- We can't do the PEP, but what we're doing is the written test which comprises an essay and a Scantron, and then we're doing the initial screening review right away right while we're there, right after the test is done. Then, from that point, everybody that passes that, then we bring them in for a PEP cause we have to pay for the PEP exams. We're gonna try to shortcut things and squeeze things together a little bit, move it along a little faster.

- [Chief Smith] But we're gonna do everything we can to get this because we're really reaching a crunch. We're down to about ten or twelve right now, and if we don't pay attention to it, we'll be down another 8 come the beginning of the year. So that'll be a pretty big bite, even though it's a slow time of year, I'd like to get those spots filled up. So our goal is to have some type of a graduation or some type of a swearing in, end of October, and do another one in December to catch the people that are in the academies graduating. We can do that, and pick up a bunch, and end being okay. It looks like we're gonna probably fill our forensic spot. We have two spots downstairs with Beaker and Elvis retiring. You may recall what we're gonna do is, we're gonna make those sworn positions back to the field so that'll be two more officers in the field and we've got the authority to hire two civilians. One of them is Shelly Cernecki who's already working in our evidence right now. She always wanted to be a forensics person, went to school for that. She looks like she's going to transfer over to that spot. And then, we did a search. We had like a hundred applicants, and the number one person was a woman from New Jersey. I reached out to her today. I didn't get a chance to talk with her cause I was tied up with Chut Zidemolder, but I want to make sure she's a go and everything's good and she's really anxious to come to Green Bay before I send a couple of investigators to do a background on her. But if it works out great, she finished great here. She was a top candidate, or one of the top 3 for Little Rock so it sounds like she's willing to move from Jersey and one can only wonder why but she wants to get out of Jersey, and she'll come to Green Bay. So if she can get a commitment that she's gonna stay here, I left her a message and told her we're interested in hiring her if she can jump through these last couple hoops, we'll have her work. That means all our forensics will be civilian instead of the sworn that they used to have, and that'll open up more positions for sworn in the field. I think it's a win for everybody.

- The total number of sworns will still stay at the 190 to 193.

- [Chief Smith] Correct. Correct. 194 because they give us that Mallory's position, they allowed us to fill that with sworn, they let us pack for that. So we have 194, and it'll be good because there'll be more people on the field and patrol doing patrol work, and Beaker and Elvis do a great job, don't get me wrong, but they've had youngsters that went to college and got 4 year degrees in forensics and that's their calling and that's what they want to do, and they'll do it for considerably less than the sworn police officer. And, that's it.

- Alright. Questions for the Chief?

- Alright. The next item is consideration of a possible action on a request to approve the promotion of an assistant fire chief which may convene in closed session pursuant to sections 19.5, paragraph I, sub C and F, Wisconsin statutes to consider employment, promotion, compensation, performance evaluation data of any public employee over which the governmental body has jurisdiction and has exercised responsibility. The commission may thereafter reconvene in open session pursuant to

section 19.85, paragraph 2, Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda. Is there a motion to go into closed session?

- [Wanezek] I so move.

- Moved by Commissioner Wanezek.

- [Schopf] Second.

- Second by Commissioner Schopf. All those in favor?

- [Commission] Aye. Yes.

- Opposed? We are in closed session. Alright, we're back in open session. While in closed session, we unanimously chose to appoint Ryan Gibbons to the role of Assistant Chief. Chief, please pass on our congratulations.

- [Chief Litton] Sure will, Commissioner.

- Maybe you can bring him down to our next meeting

- I'll probably bring him

- To the next meeting.

- That'd be great.

- I'll speak to him directly.

- Alright. Super. Thank you. Alright, next agenda item: consideration of possible action on the request to approve the promotion of the battalion chief. The commission may convene in closed session pursuant to Sections 19.85, paragraph 1, sub C and F Wisconsin Statutes, to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The commission may thereafter reconvene in open session pursuant to Section 19.85, paragraph 2, Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda. Is there a motion to go to closed session?

- [Schopf] I so move.

- Moved by Commissioner Schopf. Is there a second?

- [Wanezek] Second.

- Seconded by Commissioner Wanezek. All those in favor?

- [Commission] Aye.

- Opposed? Back to close session. Alright. We are back in open session. While in closed session, the Commission unanimously agreed that the appointment of Tony Piontek as the newest battalion chief. Chief, if you could bring him along to the next meeting and be sure to offer our congratulations, that would be great.

- We'll have them both here.

- Alright. Great. Thank you. Next two items, consideration of the possible action on the following communications, the budget status report and budget spreadsheet 2442 this month, psych, physicals, and drug screens for police officers. Any questions?

- If we run out of money?

- We have to go ask for more. We have to do that soon.

- We might run out?

- Yeah. We may, but given that we need to spend this to get us to the higher level. Alright. If there are no questions, I will entertain a motion to receive those and place on file.

- [Rohloff] I so move.

- By Commissioner Rohloff. Is there a second?

- [Wanezek] Second.

- Seconded by Commissioner Wanezek. Further discussion, hearing none, all those in favor?

- [Commission] Aye.

- Opposed? Okay, we receive those and place on file. Next item, consideration of possible action on the request to approve the monthly bills. All the bills were in reference back to that 2442. Entertain a motion to authorize the bill.

- [Schopf] I so move.

- Moved by Commissioner Schopf.

- [Rohloff] Second.

- Second by Commissioner Rohloff. All those in favor?

- [Commission] Aye.

- Opposed? Let's pay those bills. Consideration of the possible action of the voluntary removal of patrol officer Camdens from the eligibility lists. Two officers that just recently went on the list or two candidates, Joshua Wreath and Jacob Krewth. Both accepted jobs with other jurisdictions, and

requested that they be removed from our eligibility list. Any questions before we motion on that? If not, I'll entertain a motion to approve that, grant that request, those requests.

- [Wanezek] I so move.

- Moved by Commissioner Wanezek.

- [Schopf] Second.

- Second by Commissioner Schopf. Further discussion, hearing none, all those in favor?

- [Commission] Aye.

- Opposed? So, remove them from the eligibility list. Chief Litton, I think the rest of these are the police department,

- How is it this always happens?

- I don't know. You've got so many people that you're turning over.

- I'm only here once a year.

- I will tell you that we've got some severe winds comin in at 60 mile an hour, and potentially 1 inch hail.

- Like soon?

- Like between now and 5:30, 6 o'clock, so just a heads up. If you've got vehicles out there, move it indoors, especially if you've got a nice one. That's why I brought this thing in while here cause I was listening to our weather.

- Thank you.

- We should be out of here by 5.

- Alright. Next item, consideration of possible action on the newest patrol officer candidate background. Commission may convene in closed session pursuant to Sections 19.85, paragraph 1, sub C and F, Wisconsin Statutes, to consider employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Commission may thereafter reconvene open session pursuant to Sections 19.85, paragraph 2, Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda. Is there a motion to go into closed session?

- [Wanezek] I so move.

- By Commissioner Wanezek.

- [Schopf] Second.

- Second by Commissioner Schopf. All those in favor?

- [Commission] Aye.

- Opposed? We're in closed session. Alright. While in closed session, we reviewed 4 backgrounds. One of the individuals had requested not to be considered further in the process since they had already taken up another job, leave them at that. Three other backgrounds we chose not to continue in the process. Onto item seven: interviews with patrol officer candidates. Please take notice that pursuant to Section 19.85, paragraph I, sub C and F, Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating, and considering employment of patrol officer candidates. Is there a motion to go into closed session?

- [Rohloff] I so move.

- Made by Commissioner Rohloff.

- [Schopf] Second.

- Second by Commissioner Schopf. All those in favor?

- [Commission] Aye.

- Opposed? We're back in closed session.

- If someone doesn't make a motion.

- Okay, wait a second.

- Alright. We are back in open session. While in closed session, we interviewed three candidates. Two candidates are continuing in the process. The third candidate, we are doing some additional follow up to make the decision of whether or not to continue. Next item, public hearings. There are no public hearings. Setting the date of the next meeting. Regular meeting will be

- October 4th.

- October 4th at 3 p.m. unless we get a request for more interviews prior to that time. With that, is there a motion to adjourn?

- [Rohloff] I so move.

- By Commissioner Rohloff

- Second

- Seconded by Commissioner Schopf. All those in favor?

- [Commission] Aye.

- Opposed? We are adjourned.