MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, AUGUST 15, 2018, 8:15 AM
TRANSIT

A. ROLL CALL.

1. Roger Kolb, Chair; John Withbroe, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Emily Ysebaert, Ron Antonneau and Rashad Cobb

B. APPROVAL OF THE AGENDA.

1. Approval of August 15, 2018 Transit Commission Agenda.

Chair Kolb stated there is no reason to go into closed session for Update of Labor Negotiations. We will move that up on the agenda right after approval of minutes.

Moved by Commissioner Emily Ysebaert, seconded by Commissioner Kevin Kuehn to amend Motion carried.
Yes- None, No- None, Abstain- None

C. APPROVAL OF MINUTES.

1. Approval of July 18, 2018 Transit Commission Meeting Minutes.

Moved by Commissioner Kevin Kuehn, seconded by Ald. Randy Scannell to approve the minutes from July 18, 2018 meeting. Motion carried.
Yes- None, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Discussion/Action: Asphalt Repairs, Resealing and Restriping Green Bay Metro Parking Lots

Moved by Commissioner John Withbroe, seconded by Ald. Randy Scannell made a motion to approve to the lowest responsive bidder, responsible vendor(s) for asphalt repairs, resealing and re-striping Green Bay Metro's parking lots with a cost not to exceed $40,000.00. . Motion carried.
Yes- None, No- None, Abstain- None

E. INFORMATIONAL.

1. Closed Session/Discussion: Update of Labor Negotiations.
The Commission may convene in closed session pursuant to Section 19.85(1) (e), Wis. Stats, for the purpose of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Commission may, thereafter, reconvene in open session pursuant to Section 19.85(2), Wis. Stats. to report any actions taken during closed session and to consider all other matters on the agenda.

The Commission received an update on labor from the Human Resourse Operations Manager, Melanie Falk. She stated on July 10, 2018 the City and Bus Mechanics union reached a tentative agreement for a 3- year contract which is scheduled to expire December 31, 2020. It had gone to the Personal Committee for approval last night and going to City Council next Tuesday. She explained the salary step increases and the total contract cost is $45,625.00. They would also participate in the Health 1265 program for eligible to receive a reduced premium contribution of 11.5% for health insurance.

Moved by Ald. Randy Scannell, seconded by Commissioner Ron Antonneau to receive and place on file. Motion carried.
Yes- None, No- None, Abstain- None

2. Presentation: GBM Bus Tracker App

Director Kiewiz stated staff is working on the new AVL software system that will replace the current Trapeze system. Part of that procurement was a new bus tracker app. In the past, we had a "Where is my bus app" that did not work with mobile devices it was only meant for desktop versions. The new GBM Bus Tracker was implemented on July 27, 2018. We have received a tremendous amount of positive feedback. Staff showed a 30 second video stating how to download and use the new app. There has been about 200 downloads so far. Staff has been promoting the app on places like WIXX, local school sports announcements, Facebook and our website.

3. Operational Reports

Director Kiewiz provided a brief overview of July ridership reports for Fixed Route and Paratransit. Director Kiewiz stated that if the Commission would have any questions, she would be happy to answer them.

Chair Kolb inquired how the East Side Route changes are going.

Director Kiewiz shared a very positive letter she had received with the Commissioners regarding the route changes. She stated staff is monitoring Route 13, and slight modifications will be made on Route 2 and Route 7.

4. Financial Report

Director Kiewiz stated in your packets you will find the operating expense report for January through June. She gave a brief overview of the revenue and expense reports. She had executed the federal grants and now able to draw down federal dollards. P. Kiewiz stated that if the Commission would have any questions, she would be happy to address them.

5. Director's Report

Director Kiewiz stated Game Day Routes have kicked off and Metro did provided service for Family night.

Green Bay Metro has partnered with the Packers to provide the G-Line. The G-Line will start will run through September 1, 2018.

Director Kiewiz is working with setting up Google Transit maps for planning your trip anticipating in the next couple weeks.

6. Next Meeting: September 19, 2018

F. ADJOURNMENT.

Moved by Commissioner Kevin Kuehn, seconded by Commissioner Emily Ysebaert to adjourn at 8:33 a.m. Motion carried.
Yes- None, No- None, Abstain- None