



MINUTES OF THE FINANCE COMMITTEE

**TUESDAY, SEPTEMBER 11, 2018, 4:30 PM
CITY HALL, ROOM 207**

A. ROLL CALL.

Present: Veronica Corpus-Dax, Barbara Dorff, Kathy Lefebvre, Bill Galvin,

Also Present: Ald. Brian Johnson and City Attorney Vanessa Chavez

B. APPROVAL OF THE AGENDA.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

C. APPROVAL OF MINUTES.

1. Approval of the minutes from the August 14th, 2018 Finance Committee meeting.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Bill Galvin to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Request by Ald. Nicholson for the records on finances charged by Mr. Kalny for the years of 2016 through 2018 with specifics and explanations for each charge to the City of Green Bay.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to hold until the next meeting.
Motion carried.

Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

2. Consideration with possible action on a request by the City Assessor's office to cancel certain personal property taxes.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Bill Galvin to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

3. Request by Ald. Wery to discuss, with possible action, funding source for the referendum question enacted by city council. Per city clerk, the estimated cost is at least \$15,000.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Bill Galvin to approve taking all costs for the referendum from the contingency fund. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Veronica Corpus-Dax, No- Kathy Lefebvre, Abstain- None

4. Consideration with possible action on Notice of Decision from the US Dept of the Interior regarding the intent to take land into trust – Baumgart and Orlando parcels.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to go into closed session. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to return to regular order of business. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

Reporting out of closed session, moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to proceed as directed in closed session. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

E. INFORMATIONAL.

1. 2018 Contingency Fund:
\$87,822.39

2. The next Finance Committee meeting will be held on Tuesday September 25, 2018 at 4:30 PM.

F. ADJOURNMENT.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to adjourn. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

VERBATIM MINUTES

- I'd like to call the September 11th finance committee meeting to order. Roll Call Ald. Galvin, Ald. Corpus-Dax, Ald. Lefebvre, and Ald. Dorff is here. I'd entertain a motion for approval of the agenda, do you approve.
- Motion.
- Second Motion.
- Motion by Ald. Dax, Second by Lefebvre Approve the agenda, all those in favor. [All] I
- Motion carries. Motion for approval of the minutes. Do you approve?
- Yes
- Is there a second.
- Second.
- Motion by Ald. Corpus-Dax. Second by Ald. Galvin to approve the minutes, all those in favor. [All] I
- Okay, regular business. Alright, Item one, on regular business, is a request by Ald. Nicholson for the records on finances charged by Mr. Kalny for the years of 2016 through 2018 with specifics and explanations for each charge to the City of Green Bay. Has asked me to move that to the next meeting of Finance.
- I will make that motion hold to the next meeting.
- Second.
- Ald. Galvin and Ald. Corpus-Dax motion to hold this item to the next meeting. All those in favor [All] I
- All those opposed.
- Motion carries.

- Alright, Item two regular business consideration with possible action on a request by the City Assessor's office to cancel certain personal property taxes.

- I can take this, --- was not able to make it tonight. This is kind of a routine item. This is a business that they were no longer in the city of Green Bay or they were closed down as of 01/01/17. So you will have to cancel this personal property tax.

- How much was that?

- It is Old Country Buffet.

- Yeah.

- Yeah, but how much was it, he said.

- How much it was, \$3,834.

- Okay.

- I will make a motion, request Ald.

- No, Number two.

- Number two, I'm sorry.

- Let's go back. Why don't we go back to the agenda?

- To cancel the personal property tax.

- Okay, sorry.

- You are making that motion?

- Is there a second?

- Second.

- Any discussion?

- All those in favor? [All] I

- I'm looking

- Ald Galvin to cancel the certain personal property taxes for the Old Country Buffet. Okay Item three. Request by Ald. Wery to discuss, with possible action, funding source for the referendum question enacted by city council. Per city clerk, the estimated cost is at least \$15,000.

- Okay, again I will take this one. I asked Kris Teske our Clerk to breakdown and explain to me how she came up with the \$15,000, and so there are some emails that went back and forth, but it truly isn't a lot of the new electronic voting machines that we have so it's 40 for these DS200's they have to program the USB's that's \$180 a piece. It's almost \$7,920 of that cost. They have 32 automark flashcards they have to program that that's \$180 effectively, because if there is a referendum there has to be additional lines added, that's \$5,760. There is 47 different ballots styles, \$25 each, that becomes \$1,175, that's a total of \$14,855, and then we are also pro-rated a cost from the county for the ballot itself. So there is a question mark there, because at this point we don't know what the total cost is and we don't know what our portion would be. So that is how Kris the Clerk has come up with \$14,855 plus ballot costs.

- Is the ballot separate from the rest of the ballot?

- No but they have to program a separate line item and the referendum that is only for the city of Green Bay in some cases.

- Oh yeah.

- I'm not sure if I answered your question.

- Okay I just didn't know why there would be an additional cost per ballot, I didn't know what that last cost was, if it was, if there is ballots anyway.

- Well there is extra printing on the ballots. Then they have to, extra lines on the ballots.

- Extra lines on the ballots, we did ask the question, if they have the same thing they are going to give it an additional cost because they have their referendum on their pool.

- Okay so the referendums cost additional money.

- Okay, thank you for that explanation. Any discussion on this?

- There will be a 2018 expense, unbudgeted expense, so I think that's exactly what the Ald. Was asking, well where would this come from? Again, I wouldn't recommend contingency that is the purpose of the contingency is for any cost that is not budgeted, to be able to pull from.

- So far to date we'll have spent \$40,000 in contingency, and we still have \$47,000 left for the rest of the year. Personally, this was not a request from, this referendum was not pushed for by anybody in the community. This was by certain peoples, they're are pushing this, now we are spending \$15,000 on it. I don't know if people are aware that there was going to be this cost, some people might have voted it, just say hey, thinking it was just a move on the ballot. I did not support the referendum and I don't like spending \$15,000 for something that wasn't needed. That's my personal opinion.

- The votes been taken on the referendum now it's just we have to pay for it.

- I know.

- So are we going to do it there or somewhere else? So I think that needs to be the topic of the discussion.

- Like where are we getting the money from? That's really the topic. The referendum was already voted on.

- Right.

- So the question is funding for it. I've heard a recommendation that it come from the contingency fund. Is there any here else we could get the funding from? Other than contingency?

- Our other option is potentially, if the election budget runs favorable, we could take it from that budget. But they are really one in the same. It's a cost in the 101 budget and if it doesn't run favorable enough we charge it there, than it is going to look like the clerk and or the election budget like they ran over their budget, because now we have an additional \$15,000. That's why I recommended to use the contingency that way it was a one line item. This was the purpose of this expense, why we had something over budget and it wouldn't then hurt the election side of it and have them have to explain why the budget was over. Because again

- Okay.

- To your point it wasn't really something that had any control over.

- Alright I'd entertain the motion. But would the motion be a motion to use, take funds from, use the contingency fund, to offset the cost of the referendum.

- Yes

- Want an up to amount because right now it's at \$14,800.00 that we can justify, but we know there is another additional cost, do you want, if it's over \$20,000.00 do you want it brought back to you, if it's over \$15,000.00 do you want it brought back. I think it's already at \$14,800.00 so it's going to be very close.

- No, I, well it's your motion but I think it's going to cost what it's going to cost.

- She saying it could go higher. So if we set a limit to low and it for something that comes up and it goes over.

- Okay set the limit at 20 and then if it costs more than that then come back.

- Correct anything for that contingency does have to have a council actions. So if you say up to 20 than we internally can take care of that. It's a resolution that I had to send through. I wonder if we would, I've been looking at the turn and wondering if that's something we get the final bill and then pass through the resolution at that point. Or we get permission to use the contingency and then pass through the resolution when we have the exact dollar amount.

- I think that would be the cleanest option, otherwise we amend the resolution later.

- Okay, so no matter what it will come back to the, it doesn't have to come back to finance, but the resolution would come back to council once we have the final bill which would probably be I would guess November/December.
- After the election.
- So I guess maybe you don't have to put a max on it.
- Okay.
- So motion by Ald. Corpus-Dax to take, to have the contingency fund be the funding for the referendum question. Is there a second.
- Second that.
- Second by Ald. Galvin
- Is there any other discussion?
- Okay, all those in favor. [All] I
- All those opposed.
- No one, no Ald. Lefebvre, okay thank you.
- Then number four, Consideration with possible action on Notice of Decision from the US Dept of the Interior regarding the intent to take land into trust - Baumgart and Orlando parcels.
- Do you think we need to go into closed session for this?
- We do. So let me tell you essentially what we are going to be discussing. We received a notice of decision from the Bureau of the Interior, the US department of the Interior and what they have done is essentially, so we have, for the past, two and a half years, every time we receive a notice of intent to take land into trust from the tribe to the department of the Interior, we file the objections on behalf of the city, noting what the concerns are with that, action. Then once the decision is rendered then we decide whether or not we are going to appeal it. So what we'd be doing now, we have a notice from the department of the Interior, saying they are intending on taking this properties in the trust, and so I'll be asking you in closed session whether or not you want to pursue this further.
- Okay, do we need the motion first, or read the
- A motion to go into closed session and then we would read it.
- Okay a motion to go into closed session.
- Motion to go into closed session
- Motion by Ald. Galvin

- Second by Ald. Corpus-Dax
- The council may convene in closed session, pursuant to section 19.85, is it one or and L.
- It's a one.
- One, I G, Wisconsin statutes for the purpose of conferring with legal counsel for the governmental body whose rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The council may thereafter reconvene in open session, pursuant to section 19.852 Wisconsin statute to report the results of the closed session considered the balance to the agenda. All in favor of the motion. [All] I
- And we are now in closed session.
- We are now back in regular session and Ald. Galvin do you have a motion.
- Yes, I make a motion that we follow a staff's recommendation.
- Staff the motion was made to follow your recommendation, is that?
- Or to proceed as directed.
- To proceed as directed.
- Okay I make a motion that you staff as proceed as directed in close direction.
- Second
- Second by Ald. Lefebvre
- Motion by Ald. Galvin
- All those in favor. [All] I
- All those opposed.
- Motion carried.
- Next on the agenda, Informational.
- And that is just the contingency fund is \$87,822.39 at the time of this report.
- Okay, and the next finance and committee meeting will be held on Tuesday, September 25, 2018 at 4:30 p.m. so is finance going to go first next time, are we alternating.
- They always said that 4:30 is.

- It just means one follows the other.
- One follows the other, okay, so finance first we'll will be September 25th.
- Last two meetings last time we had an outside guest from the time before we had a couple guests in finance. We get the one that we have more people attending.
- There is a method to the madness.
- Entertain the motion to adjourn.
- Motion to adjourn.
- Second.
- Motion by Ald. Galvin, second by Ald. Corpus-Dax. All those in favor. [All] I
- We are adjourned.