



AGENDA OF THE PARKS COMMITTEE

**WEDNESDAY, SEPTEMBER 26, 2018, 5:00 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the request by Ald. Lefebvre to brighten up the parks with colorful fences and painted tennis/basketball courts.
2. Consideration with possible action on the request by Ald. Vander Leest that as part of the 9/11 Memorial renovation, the main beam from the 9/11 towers should be returned to the original monument, which will be placed at the current location on Dousman Street.
3. Consideration with possible action on the request by Ald. Vander Leest to have bi-monthly updates (every 2 months) on the 9/11 Memorial fundraising progress, the initial fundraising letter to potential donors to go out in the next 60 days and the City Park Department to continue to assist in the effort to raise \$100,000 for the 9/11 Memorial renovation.
4. Consideration with possible action on accepting a donation from the Green Bay East Side Youth Baseball group for infield and irrigation improvements to the ball fields at East River Optimist Park.
5. Consideration with possible action on the approval of the funding sources for the installation of the ferris wheel and a portion of the boardwalk/pier at Bay Beach Amusement Park.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee meeting is scheduled for October 10, 2018.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on the request by Ald. Lefebvre to brighten up the parks with colorful fences and painted tennis/basketball courts.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Item I Ald. Communication



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: August 21, 2018

Request of Alderperson Kathy Lefebvre

Refer to: Park Board

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Request to brighten up Parks

- Colorful fences
 - painted lines
- 7 tennis & basketball Cts

can google - Colorful basketball Courts
- Basketball stencil silhouettes

5



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on the request by Ald. Vander Leest that as part of the 9/11 Memorial renovation, the main beam from the 9/11 towers should be returned to the original monument, which will be placed at the current location on Dousman Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Item 2 Ald. Communication

9/18/18

Communication to Parks Committee

As part of the 9/11 Memorial Renovation, the main beam from the 9/11 towers should be returned to the original monument which will be placed at the current location on Dousman Street.

Respectfully submitted,

Alderman John S. Vander Leest



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on the request by Ald. Vander Leest to have bi-monthly updates (every 2 months) on the 9/11 Memorial fundraising progress, the initial fundraising letter to potential donors to go out in the next 60 days and the City Park Department to continue to assist in the effort to raise \$100,000 for the 9/11 Memorial renovation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Item 3 Ald. Communication

9/18/18

Communication to Parks Committee

Request to have bi-monthly (every 2 months) updates on the 9/11 Memorial fundraising progress and for the initial fundraising letters to potential donors for the 9/11 Memorial to go out in the next 60 days. The City Park department will continue^{to} assist in the effort to raise \$100,000 for the 9/11 Memorial renovation.

Respectfully submitted,

Alderman John S. Vander Leest



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on accepting a donation from the Green Bay East Side Youth Baseball group for infield and irrigation improvements to the ball fields at East River Optimist Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on the approval of the funding sources for the installation of the ferris wheel and a portion of the boardwalk/pier at Bay Beach Amusement Park.

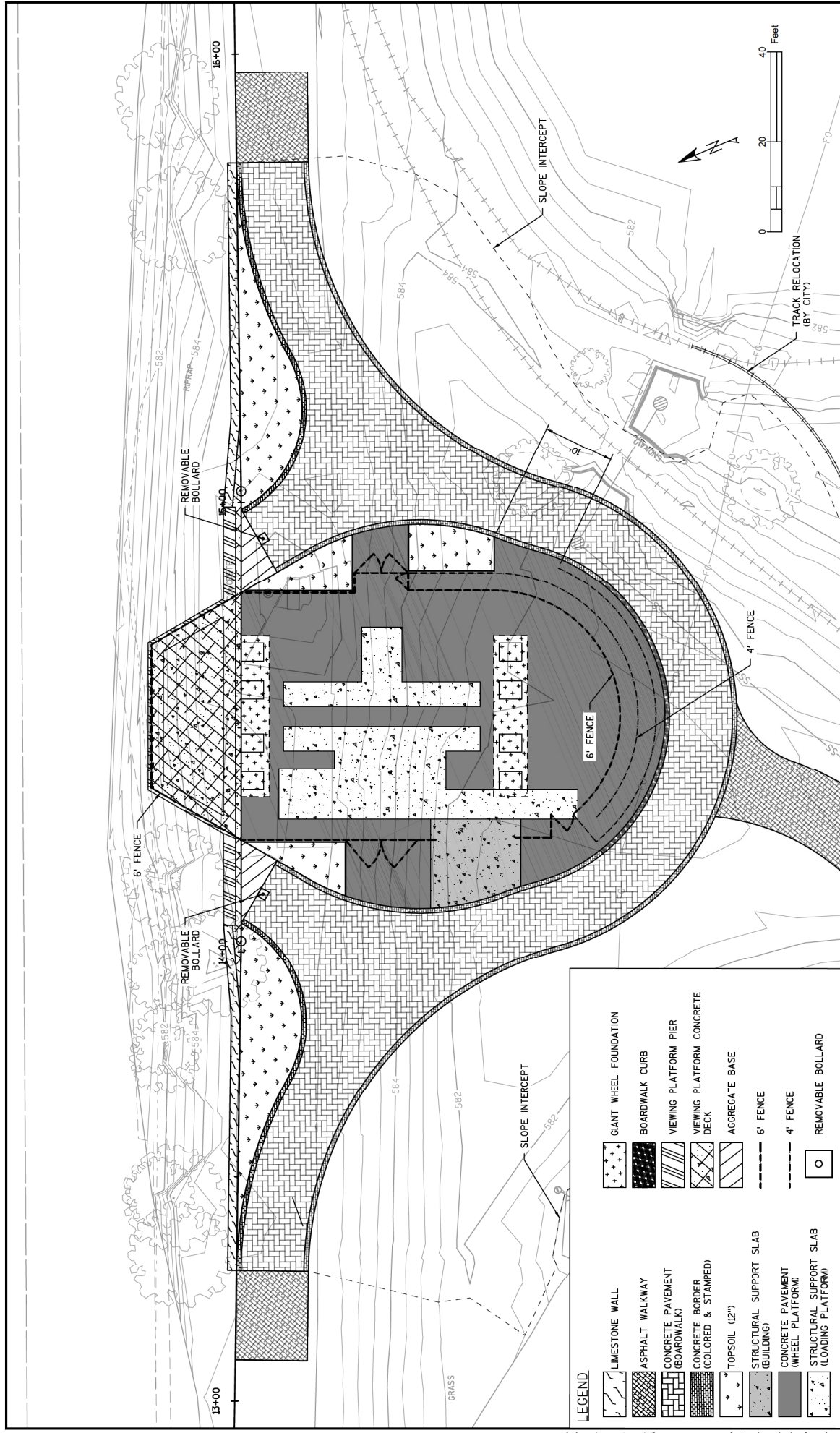
BACKGROUND

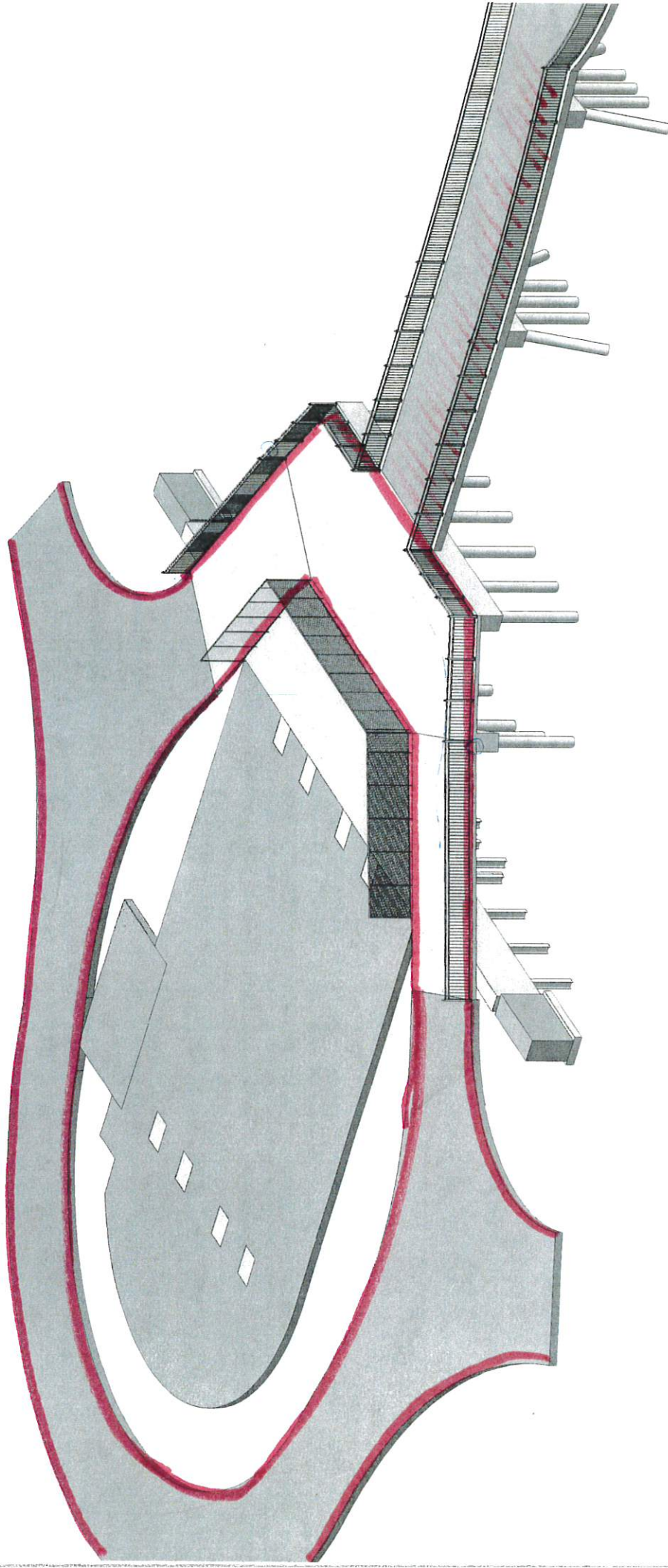
RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Item 5 - Wheel Plan
2. Item 5 - Pier 3D

[illegible]





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 092618

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, September 26, 2018

PARK DIVISION

- Crews are working hard now to catch up on the mowing and to prepare the wet fields for play.
- The pools are now in the “putting to bed” mode which means draining, cleaning and putting things away for the long off-season.
- September is also the time to start the seasonal shutdown of some shelters and irrigation systems.
- The seasonal employees are now gone.
- Congratulations to Karen Zelzer on her retirement last week. She was a cleaner at City Hall for 42 years. She deserves a well-earned rest. All the best Karen, and thank you.

FORESTRY DIVISION

- Storm Cleanup from 28 August is nearly complete. Over 100 sites were inspected. Broken limbs and brush pickup along with our regular projects required immediate attention. The storm added 40 new stump removals to our task list.
- Stump Removal along streets and in parks has resumed. The crew is working from west to east this year and is getting close to crossing the Fox River.
- Tree pruning along streets is resuming. The east side crew is working in the Edison Park area, the west side crew in the Fritsch Park area.

DESIGN & DEVELOPMENT DIVISION

- **Baird Park – School Expansion**
 - The construction of the school is well underway. Everything within the park, except for the tennis courts, has been removed.
- **Bay Beach Amusement Park – Beach Project**
 - Staff applied for two NRDA grant applications for the pier and the habitat restoration portions of the project. This grant program is funded through the Fox River clean-up project.

- **Bay Beach Amusement Park – Ferris Wheel**
 - The project is now out to bid. The bid opening is scheduled for October 9th.
- **Beaver Dam Park – Ballfield Lighting**
 - Northern Electric, Inc. was awarded the contract for the sports lighting. A preconstruction meeting was held on 9/12/18. Construction will begin soon.
- **City Hall Elevator Renovations**
 - The bids came in well over the allocated budget. Staff will determine the best course of action moving forward.
- **Colburn Pool**
 - Staff hired an engineering consultant to put together the plans and specifications to replace all of the pool mechanicals, repair the gutters and install a pool liner. The consultant submitted the 90% completed plan set for City review.
 - Park design staff is 75% completed with the plans and specifications to bid out the cosmetic renovations to the bath house.
 - Park crews have begun the demolition of the bathrooms, office and front desk area. Park Carpenters will renovate these areas over the winter months.
- **East River Optimist Park**
 - DPW is nearly ready to bid out the construction of the new parking lot, walks and stormwater management areas.
- **Eisenhower School Expansion**
 - The new ADA walk has been installed from the new school addition to the park shelter and around the playground. The School District relocated one of the swing sets.
- **Ken Euers Habitat Restoration Project**
 - Ducks Unlimited applied for the necessary DNR permits for the construction of the water fowl and northern pike spawning habitat restoration project. They would like to begin construction yet this year.

- **Pocket Park**
 - Park staff will begin demolition and installation of the downtown pocket park as soon as the lease agreement with the property owner is signed.
- **Red Smith**
 - The architect is in the process of completing the final revisions to the plans and specifications for the shelter addition.
- **Whitney Park Lighting**
 - The bids are due on Monday, September 25. This will be brought to the next I&S Meeting for approval.

RECREATION DIVISION

- The Adult Football Leagues began on August 29th & August 30th. Teams will be playing on Wednesday and Thursday evenings at ERVB & Fritsch Park. Playoffs will be held in October.
- The Open Gym Programs will be offered from November 1st-March 30th. Sites will include the following:
 - Mondays-Fort Howard, Eisenhower, JFK, and Beaumont
 - Thursdays-Baird, Chappell, and Wilder
 - Saturdays-Franklin
 - Please see our website for dates and times.
- The Wisconsin Park and Recreation Annual Conference and Trade Show will be at the KI Convention Center in Green Bay from October 30-November 2, 2018.
- Facility permits have been prepared for fall soccer, cross country, softball, baseball, football, and ultimate frisbee.
- The 2018 Summer Playground Program was completed on August 18th. The James Engels Memorial Award was given to Michaela McLeod (Red Smith Park) and Blake Fietzer (Special Populations). This award is given annually to the Outstanding Female and Male Playground Instructors. The Park of the Year Award was given to JFK Park.
- Fall adult softball began the week of August 27th. We are offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues which are held at various sites. We have 28 teams registered.
- The adult kickball league began the week of August 13th. We have 4 teams registered.

- We are currently taking registrations for Table Tennis, Adult Basketball Leagues and Youth Basketball Skills.
- The 4th Annual FIT in the Parks was a complete success! Many classes saw an average of 30 people each week. Yoga on the Deck, our premier class, averaged 200 guests weekly. Our largest group totaled 257 attendees.
- We have begun taking applications for our newly structured Youth Dance Program for the 2018-2019 season. This program now offers Pre-Dance Classes for 3 year olds, Beginner Classes for 4-5 year olds, and multi-level Youth Dance Classes for kids ages 5 and up. Class will open the first week of October.
- We have begun taking registration for our 3rd annual Haunted Chase Race! Participants will run through Bay Beach Amusement Park and Wildlife Sanctuary as they head toward the finish line. The first 300 participants on race day will receive a free swag bag. Choose from our Family Heat (5:30 p.m.) or our Chase Heat (7 p.m.)
- All ages are welcome! Children 3 years or younger in strollers are free; however, we recommend all-terrain strollers due to the uneven terrain at the WLS. Anyone who is interested can register at:
<https://runsignup.com/Race/WI/GreenBay/HauntedChaseRace>

AQUATICS

- The Outdoor Pool Season came to a successful close for Colburn Pool and Joannes Aquatic Center on August 19. Resch Aquatic Center concluded its season on August 23.
- We have started taking registrations for indoor swim lessons.

SPECIAL FACILITIES

- **Bay Beach**
 - Weather continues to be a factor in our attendance, but we are still on track compared to last year's revenue.
 - Hired 6 new ride operators for the end of the season.
 - Staff continues to be trained in all areas.
 - Shelter rentals have been full or close to full every weekend at the park and some have been getting catering through Bay Beach.
 - Labor Day weekend was slower than years past due to the weather.

- An Irish TV Production filmed at the Zippin Pippin on September 12th.
- Preble Optimist had their yearly event on September 18th, always a nice turn out and the families are appreciative of the event.
- Preparing for our Family Fun Weekend (October 12-14): contacted local businesses to see about donations, finding friends and family to help with decoration (a lot has been borrowed), buying some “scary” decorations, building a giant spider and spider homes.
- Trying to condense product to start getting ready for closing.
- **Metro Boat Launch**
 - Traffic has slowed down due to weather.
 - People are utilizing the launch. The drop box is full and we are picking up two to three times a week.
- **Triangle Sports Area**
 - We are continuing to have rental customers on weekends.
 - Disc Golf continues to bring people to the park.

WILDLIFE SANCTUARY

- **Projects**
 - Rangers have begun building a new boardwalk from the Nature center to the 4K outdoor playground, in preparation for the start of the construction on the new 4K addition.
 - Park Shop carpenters have begun work on rebuilding the exterior of Habitrek Archway.
- **Events**
 - The Walk for Wildlife was a huge success. We raised \$17,400, which was a \$3,400 increase from last year. There were 560 walkers and 81 volunteers helping that day.
 - The electronics recycling drive is scheduled for Saturday, September 22 from 9 AM-1 PM.
 - The annual Autumn Adventure event is scheduled for Saturday, September 29 from 10:00 AM – 2:00 PM.

- **4K Program**

- Classes have begun for the new school year. The City opened up a second classroom this year.
- The architect is working with the Inspection Department to modify the plans so that they can secure a building permit. The Friends Group has secured a general contractor.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 26, 2018

PREPARED BY

AGENDA ITEM # E.2.

The next Park Committee meeting is scheduled for October 10, 2018.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None