



AGENDA OF THE PERSONNEL COMMITTEE

**TUESDAY, SEPTEMBER 25, 2018, 4:30 PM
CITY HALL, ROOM 207**

A. Roll Call.

- I. Members: Ald. Bill Galvin, Chair, Ald. Kathy Lefebvre, Vice Chair, Ald. Barbara Dorff, Ald. Veronica Corpus-Dax

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from September 11, 2018.

D. Regular Business.

- I. Consideration with possible action on request for out of state travel for Officer Bloch to attend Breaching the Barricade Law Enforcement Conference in Elkhart, Indiana, October 4-6, 2018 at no cost to the City for room, board or transportation.
2. Consideration with possible action on request to reorganize the Department of Community and Economic Development as follows and fill the positions and all subsequent vacancies resulting from internal transfers.
 - a. Reclassify the Development Services Manager position from Pay Grade N (\$75,545-\$88,878) to a Principal Planner position at Pay Grade L (\$66,851-\$78,644).
 - b. Reclassify the Plan Review Administrator position from Pay Grade L (\$66,851-\$78,644) to a Chief Building Official position at a Pay Grade O (\$79,892-\$94,016).
 - c. Reclassify the exempt Community Investment Manager position from Pay Grade L (\$66,851-\$78,644) to a non-exempt Housing and Zoning Enforcement Coordinator position at Pay Grade J (\$27.95-\$32.87/hour).
3. Consideration with possible action on request to modify Retiree Reimbursement (Escrow) Fund summary plan description.

4. Discussion on request by Ald. Steuer to review managerial changes at the Wildlife Sanctuary and proposal for 2019 budget.

The Committee may convene in closed session pursuant to Sections 19.85(1)(c), Wis. Stats., for purposes of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

E. Informational.

1. Report of routine personnel actions for regular employees.
2. Next meeting date: October 9, 2018.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Personnel Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

