



AGENDA OF THE POLICE AND FIRE COMMISSION

**THURSDAY, NOVEMBER 1, 2018, 1:00 PM
CITY HALL, ROOM 310**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from the regular meeting held October 4, 2018.

D. Informational.

- I. President's Report.
2. Report from the Chiefs.

E. Regular Business.

- I. Consideration with possible action on the following communications:
 - a. Budget Status Report
 - b. Budget Spreadsheet
2. Consideration with possible action on request to approve the monthly bills.
3. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

4. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.
5. Set date of next meeting.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

**THURSDAY, OCTOBER 4, 2018, 1:00 PM
CITY HALL, ROOM 310**

A. ROLL CALL.

Present: Rod Goldhahn, Nancy Schopf, Marian Boyle-Rohloff, Vanya Koepke, Excused: Warren Wanezek

Others present: Police Chief Andrew Smith, Fire Chief David Litton, Police Captain John Balza, Police Lieutenant Jody Buth, Assistant Chief Ryan Gibbons, Battalion Chief Tony Piontek, HR Operations Manager Melanie Falk and HR Generalist Jen Smits.

B. APPROVAL OF THE AGENDA.

Moved by Vanya Koepke, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the regular meeting held August 28, 2018.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

D. INFORMATIONAL.

I. President's Report.

Commissioner Goldhahn reported that the LePine hearing has been rescheduled from December 13 and 14, 2018 to January 7 and 8, 2019.

2. Report from the Chiefs.

Fire Chief David Litton and Police Chief Andrew Smith reported on their respective department events and activities. Chief Litton introduced newly promoted Assistant Chief of EMS Ryan Gibbons and Battalion Chief Tony Piontek. Their appointments were effective September 30, 2018.

E. REGULAR BUSINESS.

I. Consideration with possible action on the following communications:

a. Budget Status Report

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to receive and place on file the Budget Status Report and the Budget Spreadsheet. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

b. Budget Spreadsheet

2. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to approve payment of the bills. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

3. Consideration with possible action on request to approve the Patrol Officer eligibility list.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve the Patrol Officer eligibility list. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin

Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to go into closed session for items 4 & 5. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to return to regular order of business. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

Out of closed session, Commissioner Goldhahn reported that 9 candidate backgrounds were reviewed. Two candidates were removed based upon their requests to be removed and 7 candidates were involuntarily removed.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

Commissioner Goldhahn also reported that 4 candidates were interviewed. Three candidates will continue in the process and additional follow up work will be conducted on the fourth candidate.

Moved by Commissioner Vanya Koepke, seconded by Commissioner Nancy Schopf to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

6. Set date of next meeting.

The next regularly scheduled meeting of the Police and Fire Commission will be held on November 1, 2018 at 3:00 p.m.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Vanya Koepke, No- None, Abstain- None



City of Green Bay

10/24/2018 08:35
AdamRe

City of Green Bay
YEAR-TO-DATE BUDGET REPORT

P
glytdbud 1

FOR 2018 10

ACCOUNTS FOR: 003 POLICE & FIRE COMMISSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	24,500	24,500	25,683.80	2,443.25	.00	-1,183.80	104.8%
TOTAL POLICE & FIRE COMMISSION	24,500	24,500	25,683.80	2,443.25	.00	-1,183.80	104.8%

2018 POLICE & FIRE COMMISSION BUDGET

Account: 101003-52007 Recruiting

Date Rec	Date Appr	Vender/Invoice #	Emp/Dept	Expense	Balance	Paid
	01/01/18				\$ 24,500.00	
01/02/18	01/02/18	IPMA-HR	Patrol Officer exams	\$ 1,747.00	\$ 22,753.00	Jan
01/02/18	01/02/18	Tyre & Childs	Psych eval - Police (4)	\$ 1,980.00	\$ 20,773.00	Jan
01/04/18	01/08/18	Prevea inv #113642	TB tests - Police (2)	\$ 20.00	\$ 20,753.00	Jan
01/04/18	01/08/18	Fox Valley	Annual Hiring Process User Fee	\$ 1,255.00	\$ 19,498.00	Jan
01/18/18	01/22/18	PEI	Polygraphs - Police (4)	\$ 1,000.00	\$ 18,498.00	Jan
01/22/18	01/23/18	Spanish Journal	Job Posting - Police Officer	\$ 145.60	\$ 18,352.40	Jan
02/06/18	02/07/18	Tyre & Childs	Psych eval - Police (2)	\$ 990.00	\$ 17,362.40	Feb
02/05/18	02/07/18	Prevea inv #113753	Physicals - Police (6), Fire (5)	\$ 4,398.50	\$ 12,963.90	Feb
02/05/18	02/07/18	Prevea inv #113724	Drug Screens - Police (6), Fire (5)	\$ 371.00	\$ 12,592.90	Feb
02/05/18	02/07/18	Gomez Marketing-Consumidor Hispano	Job Posting - Police Officer	\$ 100.00	\$ 12,492.90	Feb
02/05/18	02/07/18	Indian County Communicatins	Job Posting - Police Officer	\$ 100.00	\$ 12,392.90	Feb
03/06/18	03/07/18	Prevea inv. #114269	Drug Screen - Fire	\$ 31.00	\$ 12,361.90	March
03/06/18	03/09/18	Prevea inv. #114749	Physical - Fire	\$ 373.50	\$ 11,988.40	March
05/03/18	05/03/18	The Daily Dispatch	Job Posting - Fire Fighter	\$ 280.00	\$ 11,708.40	May
05/03/18	05/07/18	Prevea inv. #115797	Physicals - Police (3)	\$ 1,327.50	\$ 10,380.90	May
05/03/18	05/07/18	Prevea inv. #115442	Drug Screens - Police (3)	\$ 108.00	\$ 10,272.90	May
05/11/18	05/14/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 9,777.90	May
05/11/18	05/14/18	IPMA-HR	Patrol Officer exams	\$ 2,212.00	\$ 7,565.90	May
05/14/18	05/15/18	Tyre & Childs	Psych eval - Police (2)	\$ 990.00	\$ 6,575.90	May
05/21/18	05/30/18	Indian County Communicatins	Job Posting - Fire Fighter	\$ 267.90	\$ 6,308.00	June
05/25/18	06/05/18	National Minority Update	Job Posting - Fire Fighter	\$ 145.00	\$ 6,163.00	June
06/06/18	06/06/18	Erbert's & Gerbert's	PFC Hearing	\$ 27.55	\$ 6,135.45	June
06/20/18	06/20/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 5,640.45	June
07/09/18	07/12/18	Prevea inv. 116502	Drug Screen - Police	\$ 36.00	\$ 5,604.45	July
07/09/18	07/12/18	Prevea inv. 116541	Physical - Police	\$ 442.50	\$ 5,161.95	July
07/30/18	07/30/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 4,666.95	Aug
08/07/18	08/07/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 4,171.95	Aug
08/06/18	08/07/18	Prevea	Physical - Police (2)	\$ 885.00	\$ 3,286.95	Aug
08/06/08	08/07/18	Prevea	Drug Screen - Police (2)	\$ 72.00	\$ 3,214.95	Aug
08/13/18	08/13/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 2,719.95	Aug
08/28/18	09/06/18	Tyre & Childs	Psych eval - Police (1)	\$ 495.00	\$ 2,224.95	Sept
09/04/18	09/06/18	Prevea, inv. 117769	Physicals - Police (2)	\$ 893.50	\$ 1,331.45	Sept
09/04/18	09/06/18	Prevea, inv. 117768	Drug Screen - Police (2)	\$ 72.00	\$ 1,259.45	Sept
10/03/18	10/16/18	Prevea inv. 118373	Drug Screen - Police (3)	\$ 108.00	\$ 1,151.45	Oct
10/03/18	10/16/18	Prevea inv. 118337	Physical - Police (3)	\$ 1,345.25	\$ (193.80)	Oct
10/02/18	10/16/18	Tyre & Childs, inv. 2172	Psych eval - Police (2)	\$ 990.00	\$ (1,183.80)	Oct

Date Rec	Date Appr	Vender/Invoice #	Emp/Dept	Expense	Balance	Paid
				\$ 25,683.80		

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529

RECEIVED

OCT 3 2018

HUMAN RESOURCES

Invoice

September 28, 2018

Bill to: Peggy Barden
City of Green Bay
Human Resources
100 N. Jefferson St.
Green Bay, WI 54301

For: City of Green Bay - PPE
co billing 9-18

Invoice # 118337

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
	09/12/2018	EKG Read - Cardiology	1.00	9.25			9.25
71046	09/12/2018	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
81003	09/12/2018	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	09/12/2018	Health Study #2	1.00	20.00			20.00
84202	09/12/2018	Protoporphyrin; RBC	1.00	69.00			69.00
86580	09/12/2018	Tuberculin Skin testing (PPD)	1.00	10.00			10.00
92552	09/12/2018	Audiometry Pure Tone	1.00	12.50			12.50
93000	09/12/2018	EKG w/interp	1.00	60.00			60.00
94016	09/12/2018	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00			42.00
97750	09/12/2018	Back Screen level 4	1.00	45.00			45.00
HP4	09/12/2018	History & Physical	1.00	90.00			90.00
				451.75	0.00	0.00	451.75
				<i>Police</i>			
	09/10/2018	EKG Read - Cardiology	1.00	9.25			9.25
71046	09/10/2018	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
81003	09/10/2018	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	09/10/2018	Health Study #2	1.00	20.00			20.00
84202	09/10/2018	Protoporphyrin; RBC	1.00	69.00			69.00
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97750	09/10/2018	Back Screen level 4	1.00	45.00			45.00
HP4	09/10/2018	History & Physical	1.00	90.00			90.00
				441.75	0.00	0.00	441.75
				<i>Police</i>			
97750	09/14/2018	Back Screen level 4	1.00	45.00			45.00
99213	09/14/2018	History & Physical	1.00	70.25			70.25
				115.25	0.00	0.00	115.25
				<i>Police Civilian</i>			
	09/12/2018	EKG Read - Cardiology	1.00	9.25			9.25
71046	09/12/2018	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
81003	09/12/2018	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	09/12/2018	Health Study #2	1.00	20.00			20.00
84202	09/12/2018	Protoporphyrin; RBC	1.00	69.00			69.00
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92552	09/12/2018	Audiometry Pure Tone	1.00	12.50			12.50
93000	09/12/2018	EKG w/interp	1.00	60.00			60.00

Invoice # 118337 (continued) page 2

94016	09/12/2018	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00		42.00
97750	09/12/2018	Back Screen level 4	1.00	45.00		45.00
HP4	09/12/2018	History & Physical	1.00	90.00		90.00
				451.75	0.00	451.75
81003	09/13/2018	<i>Police</i> Urinalysis Without Micro (u/a dip)	1.00			
92552	09/13/2018	Audiometry Pure Tone	1.00	12.50		
97750	09/13/2018	Back Screen level 4	1.00	45.00		
99173	09/13/2018	Titmus Vision Simple	1.00			
99213	09/13/2018	DOT Examination	1.00	68.25		
				125.75	0.00	125.75

OPW

Invoice # 118337 Balance Due:

1586.25

APPROVED

Dated: *10/16/18*

By: *Peggy Barden*

101180-52006 - \$241⁰⁰
101003-52007 - \$1,345²⁵

Cut and return with payment

Please remit **1,586.25** to

Prevea Health Occupational Health
 PO Box 12734
 Green Bay, WI 54307-2734
 Phone: 920-405-1420

Please place invoice number **118337** on check



Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529

RECEIVED

OCT 3 2018

HUMAN RESOURCES

Invoice

September 28, 2018

Bill to: Peggy Barden
City of Green Bay - PPE
Human Resources
100 N Jefferson - Room 500
Green Bay, WI 54301

For: City of Green Bay - PPE
drug screen 9-18

Invoice # 118373

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
80100	09/12/2018	Drug Screen 5 Panel	1.00	36.00			36.00
		[REDACTED]		36.00	0.00	0.00	36.00
		<i>PFC - Police</i>					
80100	09/10/2018	Drug Screen 5 Panel	1.00	36.00			36.00
		[REDACTED]		36.00	0.00	0.00	36.00
		<i>PFC - Police</i>					
80100	09/14/2018	Rapid Drug Screen - 8/OXY	1.00	32.00			[REDACTED]
		[REDACTED]		32.00	0.00	0.00	[REDACTED]
		<i>Police Civilian</i>					
80100	09/12/2018	Drug Screen 5 Panel	1.00	36.00			36.00
		[REDACTED]		36.00	0.00	0.00	36.00
		<i>PFC - Police</i>					
80100	09/13/2018	DOT 5 Panel	1.00	37.00			[REDACTED]
		[REDACTED]		37.00	0.00	0.00	[REDACTED]
		<i>DPW</i>					

Invoice # 118373 Balance Due:

177.00

APPROVED

Dated: 10/16/18

By: Peggy Barden

101180-52006 - \$69⁰⁰

101003-52007 - \$108⁰⁰

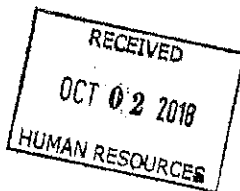
Cut and return with payment

Please remit 177.00 to

Please place invoice number 118373 on check

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420

Craig D. Childs, PhD, SC
385 Williamstowne
Suite 301
Delafield, WI 53018
(262)646-6404x116
childs@tyreandchilds.com
http://www.tyreandchilds.com



TYRE & CHILDS

PUBLIC SAFETY CONSULTATION

INVOICE

BILL TO

Ms. Jennifer Smits
City of Green Bay Police Department

INVOICE # 2172**DATE** 10/02/2018**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
New Hire Evaluation	2	495.00	990.00

Please make check out to: Craig D. Childs, PhD, S.C.

BALANCE DUE

\$990.00

Please also indicate the invoice number on your
payment voucher.

Thank you.

APPROVED

Dated: 10/16/18

By: Peggy Bardeen

101003-52007