



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, NOVEMBER 13, 2018, 4:30 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the October 30, 2018 Joint Finance / Personnel Committee Meeting.

D. Regular Business.

1. Report by the Purchasing Manager of 3rd Quarter 2018 purchases between \$10,000 and \$25,000.
2. Consideration with possible action to accept grant from State of Wisconsin Emergency Management Agency for \$62,034, and approval to purchase Area Rae Pro Rapid Deployment kit and Dose Rae Pro based on State of Wisconsin agreement to reimburse.
3. Update from staff on requested amendments to Claims administration Procedure ordinance (GBMC 7.01 et seq).
4. Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

E. Informational.

1. 2018 Contingency Account:
\$85,303.39
2. The next Finance Committee meeting will be held on Tuesday January 8, 2019 at 4:30 PM.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 13, 2018

PREPARED BY

AGENDA ITEM # D.I.

Report by the Purchasing Manager of 3rd Quarter 2018 purchases between \$10,000 and \$25,000.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quarterly Report July-Sept 2018

Quarterly Report of the Purchasing Manager
July-August-September 2018
Purchases >\$10K - <\$25K

FINANCE COMMITTEE			
DESCRIPTION	AWARDED VENDOR	RESPONSES	\$ AMOUNT
GBMFD UTV Gravely w/ Kimtex Slide-in Module for Medlite Transport Cot	Ambrosius Sales	3	\$19,200
FINANCE Arbitrage Services 1 Year Contract	Willdan Financial Services	7	\$24,750
GBMPD Animal Control Transport Slide in Unit	American Aluminum Accessories	1	\$12,600
GBMFD Fire Fighting Equipment	Darley	8	\$21,918
I & S COMMITTEE			
DESCRIPTION	AWARDED VENDOR	RESPONSES	\$ AMOUNT
SCADA Radio System Replacement	TCIC, Inc	Sole Source	\$18,759
Sump Pumps - Flygt Equip	Xylem Water Solutions	Single Source	\$15,654
Building Materials - 240 S Broadway	Foundation Building Materials	5	\$12,813
DPW Street Light Pole/Base Replacements	Bodart Electric	2	\$20,400
PARK COMMITTEE			
DESCRIPTION	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Boom Lift 50' - Used	Sunbelt	3	\$24,500
Parts, Yo-Yo Ride Repairs	Chance Rides	Single Source	\$22,530
PARKS Lawn Mower 60" Zero Turn	Service Motors	7	\$12,900



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 13, 2018

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action to accept grant from State of Wisconsin Emergency Management Agency for \$62,034, and approval to purchase Area Rae Pro Rapid Deployment kit and Dose Rae Pro based on State of Wisconsin agreement to reimburse.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. STATE OF WI EMERGENCY MANAGEMENT AGENCY



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

(emailto:PamelaMa@greenbaywi.gov)

APPLICANT DEPARTMENT: Fire

DATE: 11/9/2018

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: Fire/Chief Litton

APPROPRIATE COMMITTEE: Finance

NAME OF GRANT/FUNDING SOURCE: State of Wisconsin/Emergency Management Agency

AMOUNT OF GRANT REQUEST: \$62,034

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

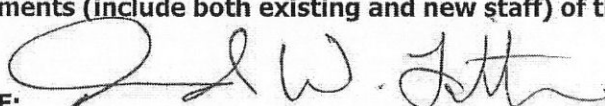
TIMEFRAME OF GRANT: 11/9/2018 through 12/31/2018

TYPE OF GRANT REQUEST: ☐ Monetary ☒ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): Purchase one (1) RAE Rapid Deployment Kit and one (1) Dose Rae Pro. Green Bay Metro Fire Department serves at the Hazardous Material Team for Northeast Wisconsin as part of the State Deployment. The State Legislature included funding for the State's Haz Mat Response Teams as part of the current budget to replace old equipment or to expand the capability of the various teams. The grant is managed by Wisconsin Emergency Management but the allocations of equipment was decided through the Wisconsin State Fire Chief's Association. These devices are used to detect and track toxic and radioactive substances over a large area.

How does the grant meet City/Department needs? Will be used extensively for special events and any known hazardous materials accidental release and/or radioactive release.

What are the personnel requirements (include both existing and new staff) of the grant? none

DEPARTMENT HEAD SIGNATURE: 

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; emailto:PamelaMa@greenbaywi.gov)

AMOUNT OF GRANT AWARD: \$ _____

CFDA/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$ _____

Please describe the source of match, if applicable: _____

Please describe any major changes in proposed grant-funded activities: _____

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC - Info/Action	
#2: Request to Accept	Finance Dept		FC - Action	

FC = Finance Committee

State Equipment Financial Breakdown (10/4/18)

Raman and FTIR

Milwaukee (Raman): \$60,396.66 with a 1 year warranty

\$75,134.69 with a 5 year warranty

Wausau/Oneida (Gemini Raman and FTIR): \$95,245.00 with a 1 year warranty

\$127,678.39 with a 5 year warranty

Racine (FTIR): \$52,473.55 with a 1 year warranty

\$67,465.99 with a 5 year warranty

Total: \$208,115.10 with a 1 year warranty

\$270,279.07 with a 5 year warranty

*****All quotes for Raman and FTIR provided by Fisher Scientific

Area Rae Pro Rapid Deployment Kits (RDK)

Superior

Racine

Wausau/Oneida

Green Bay

\$61,522.00 for the Area Rae Pro

\$6,897.00 for the Host Controller Kit (optional, but encouraged)

Total: \$246,088.00 for just Area Rae Pro

\$273,676 for Area Rae Pro with Host Controller Kit (preferred)

*****All quotes for Area Rae Rapid Deployment Kit (RDK) and Host Controller provided by Clarey's Safety Equipment, Inc.

FLIR Identifinder (NanoRaider)

Rice Lake

Marinette

Rock County (Janesville)

\$10,533.60

Total: 31,600.80

*****All quotes for FLIR Identifinder provided by Clarey's Safety Equipment, Inc.

Dose Rae Pro (Individual/Personal Radiation Dose Detectors)

All Teams (19)

\$512.00

Total: \$9,728.00

*****All quotes for Dose Rae Pro provided by Clarey's Safety Equipment, Inc.

Ludlum 14C

Wisconsin Rapids: \$864.00

Total: \$864.00

*****All quotes for Ludlum 14C provided by Ludlum Instruments (Sweetwater, TX).

Radiation Dose Detector	Chippewa Falls	Eau Claire	Milwaukee	Ashland	Superior	City of Lacrosse	City of Madison	Appleton	Green Bay	Oshkosh	Oneida	Wausau	Racine	City of Marinette	City of Menomonie	City of Portage	City of Rice Lake	Fondulac	Grant County	Marshfield	Wisconsin Rapids	Rock County	Sheboygan County	Vernon County	Washington County/West Bend	Waupaca County
	*	6	10	6	0	12	6	2000/2010/2016	2003-2008	2012/2017	Old	2009	?	5	1	1	1	5	2	5	0	?	2	50	4	6
DOM	*	2016	2012/2016	2015	N/A	2008/2013/2016	2012	2016	2008	2017	2016	2009		2013	2008		2017	2008/2015	2012	2013	N/A	?	2015	1990	2004	2012
Total		6	10	6	6	12	6	34			10		?	5	1	1	1	5	2	5		?	2	50	4	6

FTR or Roman	*	1 (FTIR)	1 (FTIR)	0	1 (FTIR)	1 (FTIR) 1 (Raman)	1 (FTIR)	1	1 (FTIR)	0	0	0	1 (FTIR)	0	0		0	0	0	0	0	0	0	0	0
DOM	*	2014	2014	N/A	2003	2012/2012	2007	2012/2016	2012	N/A	0	0	2003	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total		1	1	1	1	2	1	3			0	0	1	0	0		0	0	0	0	0	0	0	0	0

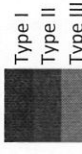
Rapid Deployment Kit/GPS Controller	*	4	4	0	1	4	0	0	0	0	1	0	1	3	2		0	0	0	0	0	0	0	0	0
DOM	*	2016	2008	N/A	2016	2003	N/A	N/A	N/A	N/A	2016	0	2006	2011/2012	2003		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total		4	4	1	1	4	0	0	0	0	1	1	1	3	2		0	0	0	0	0	0	0	0	0

FLIR Identifier (Formerly NanoRaider)	*	1	1	0	1	1	1	1	1	0	0	0	0	1	0		0	0	0	2	0	0	0	0	0
DOM	*	2016	2016	N/A	2014	2016	2003	2012	2017	N/A	N/A	N/A	N/A	2017	N/A		N/A	N/A	N/A	2014	N/A	N/A	N/A	N/A	N/A
Total		1	1	1	1	1	1	2	2		0	0	0	1	0		0	0	0	2	0	0	0	0	0

Ludlum 14 - C	*	2	3	1	1	2	6	2	2	2	1	1	0	3	6		0	0	0	0	1	?	1	0	2
DOM	*	2000	2000	2015	2000	2010	1970	2008	2003	2013	1998	1997	N/A	2010/2013	1998-2002		N/A	N/A	N/A	N/A	N/A	2017	2006	N/A	2011/2013
Total		2	3	2	2	2	6	6	6		2	2	0	3	6		0	0	0	1	1	?	1	0	2

* Reported with Eau Claire
Other Listed

Racine - Canberra/Radiation Dose Detectors-Eberline and Ludlum
Oneida - Gamma Rae IIR (2 - 2016), Bicorn Rad Su



Preliminary Recommendation	#1	#2	#3	#4	Quantit	Est. Cost
Radiation Dose Detector	One to every				20	\$12,000
FTIR or Raman (~\$70,000)	Milwaukee	Wausau/Oneida	Racine		3	\$210,000
RAE Rapid Deployment	Superior	Racine	Wausau/Oneida	Green Bay	4	\$248,000
FLIR Identifier (former)	Rice Lake	Marinette County	Rock County		3	\$33,000
Ludlum 14 - C (~\$1,000)	WI Rapids/M				1	\$1,000

Total

\$504,000