



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, OCTOBER 24, 2018, 8:15 AM
TRANSIT**

A. ROLL CALL.

I. Roger Kolb, Chair; John Withbroe, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell; Emily Ysebaert, Ron Antonneau and Rashad Cobb

B. APPROVAL OF THE AGENDA.

I. Approval of October 24, 2018 Transit Commission Agenda.

Moved by Commissioner Ron Antonneau, seconded by Commissioner Emily Ysebaert to approve the minutes from the October 24, 2018 agenda. Motion carried.

C. APPROVAL OF MINUTES.

I. Approval of September 19, 2018 Transit Commission Meeting Minutes.

Moved by Commissioner Ron Antonneau, seconded by Commissioner Emily Ysebaert to approve the minutes from the September 19, 2018 meeting. Motion carried.

D. REGULAR BUSINESS.

E. INFORMATIONAL.

I. Overview of the Draft 2019-2023 Transit Development Plan (TDP) for the Green Bay Urbanized Area, by Brown County Planning Commission

L. Conard provided an overview of the Draft 2019-2023 Transit Development Plan for the Green Bay Metro System.

L. Conard discussed the current bus fleet and noted that 26 buses are or will be past useful life standards when the new Transit Development Plan expires in 2023.

Green Bay Metro Bus Fleet – Fall 2018				
Bus Quantity	Year	Make	Length	Age in Years
4	2003	New Flyer	30'	15
3	2004	New Flyer	30'	14
9	2009	New Flyer	35'	9
10	2011	Gillig	35'	7
4	2015	Gillig	40'	3
3	2018	New Flyer	35'	0
2	2018	New Flyer	40'	0
35				
Average Age in Years:				7.57

26 buses past useful life during the life of the TDP

R. Antonneau commented that the anticipated combination of federal and state aid will not cover anticipated operating and capital needs.

L. Conard and P. Kiewiz confirmed.

L. Conard noted that it is imperative that Metro and Brown County Planning Commission staffs continue the practice of identifying cost savings measures, cost avoidance, and alternative funding sources.

L. Conard noted that staff will host a public informational meeting and hearing later in the day.

L. Conard will bring back any additional comments she receives from the public.

L. Conard noted that the presentation is informational only and that staff would be looking for final approval after the public has had an opportunity to comment on the full draft.

Moved by Commissioner Kevin Kuehn, seconded by Commissioner Ron Antonneau to receive and place on file. Motion carried.

2. Operational Reports

Director Kiewiz gave a brief overview of September ridership reports for Fixed Route. Director Kiewiz stated that if the Commission would have any other questions, she would be happy to address them.

3. Financial Report

Director Kiewiz gave a brief overview of the revenue and expense report through August. She stated Metro is under budget at this time. Director Kiewiz invited any other questions.

4. Marketing Report

Director Kiewiz stated advertising revenue is on track compared to budget. Questions were welcomed. None received.

5. Director's Report

Director Kiewiz introduced Miranda Socha; Metro's new Compliance Coordinator. Miranda has been with us for 2 years. She has received a promotion from the Dispatch office. We look forward to working with her in Admin.

Greyhound had given notice to cancel service due to the line not being profitable. Last day of service is October 24, 2018.

Lamers, Jefferson Line and Indian Trails will continue their service. Director Kiewiz is working on an agreement with these partners in order to have an agreement completed by November 1st and then proceeding to get the FTA's approval. She plans on bringing this to commission on November 21st for approval.

Director Kiewiz stated challenges lie ahead for the 2019 budget. Director Kiewiz was advised to budget 1.5% less than in 2018. She stated the hope is that fuel and Paratransit cost will continue to stay down. This will ensure service levels to remain the same.

Saturday, October 13th we celebrated our 1 millionth rider. Jane is a foreign exchange student of UWGB. She was gifted with flowers and balloons; she was also offered the opportunity to attend the ribbon cutting for the new buses.

Metro received their five (5) new buses. Director Kiewiz plans on rolling them out with a press release to the public. She will keep the commission up to date on when this will occur.

6. Next Meeting: November 21, 2018

F. ADJOURNMENT.

Moved by Commissioner Ron Antonneau, seconded by Commissioner Kevin Kuehn to adjourn at 8:47 a.m. Motion carried.