MINUTES OF THE FINANCE COMMITTEE

TUESDAY, NOVEMBER 13, 2018, 4:30 PM
CITY HALL, ROOM 207
AMENDED

A. ROLL CALL.

Present: Kathy Lefebvre, Bill Galvin, Veronica Corpus-Dax, Barbara Dorff,

Also Present: Ald Mark Steuer, Ald. Brian Johnson, Finance Director Diana Ellenbecker, Assistant Finance Director Pam Manley, Deputy City Attorney Joanne Bungert, Purchasing Manager Rick Jensen, Fire Chief David Litton and Assistant City Attorney Kristen Johnson.

B. APPROVAL OF THE AGENDA.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve the agenda.
Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

C. APPROVAL OF MINUTES.

1. Approval of the minutes from the October 30, 2018 Joint Finance / Personnel Committee Meeting.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to approve the minutes.
Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Report by the Purchasing Manager of 3rd Quarter 2018 purchases between $10,000 and $25,000.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to receive and place on file the

report. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to discontinue receiving the quarterly purchasing reports for purchases between $10,000 and $25,0. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

2. Consideration with possible action to accept grant from State of Wisconsin Emergency Management Agency for $62,034, and approval to purchase Area Rae Pro Rapid Deployment kit and Dose Rae Pro based on State of Wisconsin agreement to reimburse.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to accept the grant and approve the purchase contingent on State of Wisconsin agreement to reimburse the City. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

3. Update from staff on requested amendments to Claims administration Procedure ordinance (GBMC 7.01 et seq).

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to refer back to staff to look into funding sources, how much to budget, determine how much it would take to get a catastrophic incident taken care of, and any other suggestions on what to allow a fund to build up to. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

4. Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to receive and place on file the Report of the Claims Committee. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

E. INFORMATIONAL.

1. 2018 Contingency Account:
$85,303.39

2. The next Finance Committee meeting will be held on Tuesday January 8, 2019 at 4:30 PM.

E. ADJOURNMENT.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to adjourn. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

F. VERBATIM MINUTES.

- I'll call to order the Finance Committee for Tuesday, November 13th. Roll call.

- Alder...

- Alder Lefebvre here, Alder Corpus-Dax present.

- Alder Dax present.

- Alder Galvin present.

- All present and accounted for. I will entertain a motion to approve the agenda.

- So moved.

- Second.

- Move by Alder Corpus-Dax, second by Alder Lefebvre to approve the agenda, all those in favor?

- Aye.

- Opposed? Motion carried. Approval of the minutes from the October 30th 2018, Joined Finance Personnel Committee Meeting.

- Move to approve.

- Second.

- Okay, move to approve by Alder Lefebvre, second by Alder Corpus-Dax. Any discussion? All in favor?

- Aye.

- Opposed? Motion carried. Regular business. Report by the purchasing manager of the third quarter 2018 purchases between 10,000 and $25,000. Did we change that? Did we change that?

- Yes, we did change it, we went from 10 to 25,000, but there was a request by alderperson to be able to report out anything that did come to the committee and over, and this is the report level. So this is our purchasing manager in giving his report, so if you have any questions for him, otherwise it's really informational items that did come through a committee because of that change and then I think at some point you can decide if you want to continue seeing these reports or you decided that they're not necessary, you can let us know and we can change it and no longer continue to report on a quarterly basis.

- Okay, we'll discuss it after we get this report, we'll discuss whether this is really necessary or not, but go ahead, would you like to report, Mr. Johnson?

- Oh!

- We are we're already on it. We were that fast.

- The report should be part of the agenda.

- It is part of the agenda.

- Yeah.

- So.

- It's in PDF form.

- We broke it out because technically the Finance Committee made a decision for the other committees,

- Right.

- I&S and Parks, so we just broke it up by committee. So, there were four items for finance between that 10,025 and so on.

- So, should I just ask if there's questions or do you give their-- I mean, are there any are there any questions from the questions from the alders on this report?

- I don't have any questions so far at these purchases.

- No, I don't. Is there anything special you wanna say about them?

- Oh, no. This is just information.

- All right.

- [Mr. Johnson] Now, we capture this information. It was easy to build a report, but you can decide if you wanna continue with that information.

- Okay, and this was just, this is a quarterly report, right?

- Right, now yeah.

- Okay.

- We requested and agreed that, we can agree that we would provide it quarterly.

- And I almost hate to have you spend your time doing that, if an alder's interested in this. Maybe it may be a yearly report. I personally don't feel like I need a report on this because because we didn't get a report when it was up to 10,000 and we just raised it because that is where it is nowadays. Things were, you know--

- Right, right.

- Higher in price, so I personally don't need a report, but committee, how do you feel about this? Committee, alder Galvin, I think?

- I guess I don't mind him putting this out, but I don't think we need to, unless we have an issue or another alder has an issue with that, I don't think we need to discuss it here other than receiving and placing on file.

- How about once a year so that they don't have to do it quarterly?

- Sure.

- What do you guys think what do you guys think or do you like to have it? Well there may be quarterly, maybe six months, it's good in a way to 'cause sometimes something might jump, jump out that you might say, well, what is this really for, is it really necessary or whatever. It's always good for us to know what we're spending money on, even with medicine.

- By the time we see it, it's already time, right?

- Absolutely.

- Yeah, yeah.

- We gave them that authority, and power to do that.

- We're still biding by our purchasing policy, record, one for quote, awarded to the lower bidder unless there are reasons that suggest something else, but I can tell you that it's saving us a significant amount of time of preparing for the committee meetings and attending meetings, yeah. So I can go ahead and do the fourth quarter report.

- No, I'll make a motion that we receive and place on file, that one report by the purchasing manager of third quarter, 2018, for this.

- And then we'll get on with the next, okay. Is there a second to that motion?

- Second.

- Okay, any more discussion on receive and placing on file this report? All those in favor?

- Aye.

- Opposed, motion carried. Okay, so and you said you have another motion?

- Can we make a motion regarding this, any future reports, just doing away with them, can we do that now without having an agenda item? I'll make a motion that we discontinue with that quarterly for these reports between 10 and 25,000.

- Okay, is there a second?

- I'll second.

- Okay, any more discussion? All those in favor?

- Aye.

- Opposed? Motion carried unanimously, thank you, thank you so much for this report, I appreciate the time that you put into that. All right, number two, consideration with possible action to accept a grant from the state of Wisconsin Emergency Management Agency for $62,034 and approval to purchase area RE, pro-rapid deployment kit and those RE-pro spaced on a the state of Wisconsin agreement to reimburse, and this might be fighter chief?

- Correct, I'll turn it over to the fire chief, there he is.

- And are there any questions, I mean, I certainly am happy to accept money from the state.

- I think the only contingency that I had put out for the other that sentence is just that I think the chief thought sometimes this week we would get a signed agreement from the state that they will reimburse us.

- Okay.

- So I just want to make sure we have that before moving forward with the purchase.

- Okay, yes, that makes sense.

- Chief also, with the very last minute, that is why that's amended, we put the agenda together, it got published on Friday at 9 a.m. and 10 o'clock I when I got the phone call from the chief and because of the timing, and having another meeting, we needed to get on the December 5th Council Meeting. So that is for the purpose of why we have it amended.

- The back story of that is that we got a call from Wisconsin Emergency Managing, it was a state-wide call to all hazmat teams, they told us this information and basically they said that January one, 15% is there to fund the equipment which is gonna add, if you do the math, $90,000 or something like that to our purchase price which if the state does not have any funding for, so we have to order it before December 31st, we only had one council meeting in December so that's why I called the director immediately, and said I got to get this on the agenda, and those are the reasons why.

- Okay.

- And the state is guaranteed payment, or reimbursement?

- That's correct. The money is allocated in the current fiscal budget, but the problem is that the state will not, Wisconsin Emergency Management, the mechanism is that they will not buy the equipment outright, because it becomes state property, that becomes a problem for them internally.

- Okay.

- So we have to purchase it and we send out the receipts and they reimburse the city through the electronic format.

- Motion to accept that.

- With possible action, to accept it, right? Move to accept the grant?

- Correct.

- Motion to accept the grant.

- I'll second that.

- Excuse me, do you need us to add to the motion and approve the purchase?

- I would say yes in this case because it's a $62,000 item.

- Okay.

- We do have another funding source which its coming from, but I think as long as it's all one action, I think approve it as maybe as a request.

- Then start over again.

- All right, I'll make the motion to approve the purchase and accept the grant for reimbursement.

- Second that, second.

- Corpus-Dax.

- Under contingency that the state reimburses the city of Green Bay for the purchase.

- Yeah, the commitment letter is forthcoming, saying it will be sometime early this week we can get it for this meeting, so it was designed we will not order the equipment till we have the letter commitment which I'll provide.

- All right.

- Second.

- All those in favor?

- Aye.

- Opposed? Motion carried unanimously. I take notice that alder Steuer and alder Johnson are here with us today, thank you. Update from the staff on requested amendments to the claims administration procedure ordinance, so this is kind of confusing maybe the way it's worded, but that is that emergency fund we've been discussing for catastrophes, that's what we're gonna be carrying from to end the balance, and Christen was here, there she is, okay.

- So on this item, staff has made the requested changes in relation to that, we discussed that initially on previous meeting, however additional review and research is necessary, it's still needed before the draft can be brought forth to the committee and to council for review and approval, in the meantime, staff recommendation is for the committee to identify a funding source for the relief fund, which will be a necessary element before that ordinance can move forward.

- So we would need to identify a funding source. We'd have to probably identify an amount of money to put in this funding source.

- Correct, and then a funding source.

- Do we have any ideas, committee or other alders, the public, of where would get some money for this catastrophic fund? Alder Johnson?

- [Alder Johnson] Maybe a question for director.

- You want to come up here, we'd love to get you up here, et cetera.

- That's one of us, maybe a question for Diana, is the city self-insured when it comes to things like if we get into a car accident?

- We are not self-insured.

- Or is there a threshold? Right, where we pay versus when we bring that claim to the insurance company?

- Go ahead please.

- So we have self-insured retention which operates like a deductible for each claim, only 200,000.

- 225.

- 225, it used to be 250, and it jumped around a little bit, every claim that gets brought forth, that gets filed and put on notice, then once we cross that 225 mark, that's when the insurance level kicks in.

- 225.

- Right.

- Per incident or aggregate?

- Per incident, and there is an aggregate, but I'm not sure what that number is.

- And do we have a budget allocation for that?

- I believe so, I believe we have a budget allocation for the SIR.

- Correct, our budget does allow to pay the premiums and expected claims out of a normal year of claims and the premiums and any other fees we expect in the '19, that is well in our budget book and we did approve it, but we did not set any additional money aside in the 2019 budget, than what we would expect.

- I meant to call you today, I wanted to get answers from you, so I didn't put you on the spot, so as best as you know, do you know how much we have allocated in that fund and how much may be variation, fluctuation we might see from year to year?

- We're actually getting asked for a larger amount this year based on increased claims and second over the last couple of years, our claims have been higher than what we budgeted for so currently we have a negative fund balance in the fund that we invoiced at Autumn. So again the amount went up, that we requested this year and that's just based on history of the last couple of years and our claims in general have been higher.

- Okay, so would it be possible, and I'm not saying this is the right thing to do, but would it be possible if we had a limit let's say on this fund that was below that 225 per incident, would it be possible that that fund could be used to support this program?

- Yes, I would think we'd have to wait another year or two to make sure that we get in a positive fund balance.

- Do you know what we're currently negative? And how much we allocate to that annually? If you don't have any answer, I can postpone. I'm taking you off guard here.

- Liability. For the 2019 budget, we put $788,000 into that fund, we expect...

- So we budgeted more into that fund because the intent was that we'd have some left over to replace the negative fund balance?

- No, the last few years our claims have increased, so this is a projection between our HR department and also from our CIVMIC, our carrier, they give us projection on what they feel, what our premiums are going to be and also what they expect our claims are gonna be, so for 2019 we did budget, but the insurance company recommended if we run favorable, then that would just help bring the fund balance up, there was no additional dollars put in there to try to, as I said, we fund up or to really get us out of the negative fund balance, in prior years, in some cases we didn't budget as much as our insurance company recommended and that's how we got into a negative fund balance because they recommended something we budgeted last, and then the claims came in and you know, the insurance company may have recommended.

- So it's a fund balance, so I assume to fund that we got to go to general fund.

- Correct.

- To basically provide a loan if you will to that sub account?

- At this point it is something we're looking for, we're taking what our expenses are back up, any other revenue sources that might come into that, and we levy the difference, so if you were to try to spend more money out of that, it's a negative fund balance and really the general fund actually supports a negative fund balance throughout the year.

- Okay and again I think this is up to the committee to debate, but it sounds like that could be an option, I mean legally speaking, Joy, would that be something if they did create this fund?

- I don't think there's any parameters as far as where the model goes, the ordinance is going to be structured in a way so that whatever funds are being used, in other public funds to make sure they're not being used for a private purpose, we have to identify a public purpose for the funds, it's just the matter of identifying where that money is gonna go.

- Sure and I appreciate from a fiscal perspective, right, you have to give us your advice as a staff, I guess all I'm trying to do is identify a possible source and would that not be the desired path and if this isn't something we budgeted for, this could be an option without impacting the existing budget, just knowing that if we end up with the level of claim volume that we budgeted for, then we got to figure something out. That said, we'll go negative.

- I guess that's what I wondered, going into 2019, we may have no money, say we pass this ordinance this year, or early next year, we have no money budgeted for that, and so you're proposing potentially taking it out of that 2019 788,000?

- I'm proposing, I'm saying that's an option.

- It's maybe an idea we'd like to consider, and I guess I would ask Diana in the future, say 2020, could we ask CIVMIC and our Loss Prevention people to take a look at what we consider to be potential claims that this new ordinance would cover and have those monies combined then, we'd start levying money to cover both of those contingencies.

- I think we can absolutely go to our insurance company for recommendation, once we've kind of decided which way the ordinance is, we're leaning towards on that ordinance.

- Right and this is kind of the difficult thing because now we've passed the budget for next year, and we haven't been able to anticipate exactly how this ordinance is gonna look and so we haven't been able to anticipate what the possible claims could be and budget for it.

- I know the intent was to have a very narrow focus in this ordinance, very narrow, catastrophic could not, there's no other way you know, it could be covered only up to a certain amount of money which is certainly more than 50,000, possibly less than, and if it probably didn't look like it would happen very often. In my mind I was thinking of a $100,000 the first year and seeing if that would be enough to cover things, but I don't know, we were gonna get some guidance and I'm not sure if we are tonight or is it next time from director Cheryl Grenier.

- I'm gonna step back and let you guys debate. I just at least wanted to ask a few questions seeing if that was an option. Thank you.

- My understanding was that ACA Johnson was working with and conferring with Director Grenier as far as the structure of the ordinance and the relief fund.

- Okay.

- Last I told you was that she thought the net worth of $50,000 was high to cover that, to be minimum, she was gonna consult with some people in her department to see what a realistic number would be, but I'll have to get back about that.

- So we have to have it by the next time. Another question I have as possible funding source, I notice that we still have 87 or 85,000 contingency, is that a possible source for some of it?

- It's potential, for items that have already been approved to come off that 85,000 so I was prepared to talk about that later, at the last council we approved additional money, moved over to the PFC for $14,000 and we also approved that there be a referendum which is gonna be at least 15,000 up to 20,000 to come out of the contingency, that would leave us somewhere along $55,000.

- Okay, so possibly, we could look at a funding source of maybe 50,000 from that insurance fund that alder Johnson referenced and maybe 50,000 from the contingency because we're almost at the end of the year, with November part, November, December left, right, is it the calendar year that we use the contingency for, those two things are possible funding sources to get us up to maybe a 100,000, just to start out with if the ordinance is passed. Because we're identifying a funding source, but for what, we don't know yet, because we don't have the ordinance yet. Committee?

- I think we'll be ready.

- By?

- Next council meeting.

- Oh no, there's no way.

- We have to first see, but we can't back date it, I already checked on that, we can't have it retroactive to this year.

- I would just have to verify that contingency fund is in our general fund, general 101 fund and our general liability for seminal prefund, we do budget for that, we lobby for them, however, the way we posted in to the public notice, I would just have to verify that we can actually move it from another fund, from the general fund and move it into seminal pre, I'm just thinking that might be something I would have to look into, I want to quote on that tonight, I'm not 100% sure we can move it back out of the general fund, but I would definitely verify that.

- And what's the seminal prefund?

- Seminal prefund is our general liability fund where all the claims and all the premiums are.

- So that's what it's gonna almost have to come out of, the general liability fund.

- Correct and that is the one that is currently in a negative fund balance, so the one way, the cleanest way would be to next year, or in the future years, to levy more dollars into that fund.

- That would be the cleanest way, but we've been working at it since February, and I get it, I get it.

- I would just have to make sure 100% we can move it from a general fund into another fund, because that's not how we actually budgeted it.

- Okay.

- I would make a suggestion that we direct staff.

- I think we should discuss before, did you have something to say with it on this request?

- Alder Galvin was gonna say, direct staff to look into, we have any questions yet?

- We have questions, so I guess I would direct staff to come up with some suggestions how to fund it for 2019 and then how to fund it going forward after 2019, so we have a regular source of funding, it looks like for 2019 we're gonna have to ad-hoc it from us, other sources, but after 2019, how are we gonna fund it every year, so we look at it as a steady budget and then also as we continue to work on the ordinance, we set up a program of using staff and CIVMIC to project what the field of claims might be, so we can have a pretty definitive budgeting program going forward, so it looks like CIVMIC and Loss Prevention have been pretty accurate with our other fund that's for claims so I guess those would be my suggestions going forward and then we can discuss those sources to fund them all.

- Does that meet your needs? Because that's what I thought you were asking us to do?

- It was more if the committee wants to refer to staff to identify, I think that's what I'm hearing, but the committee would be staff to identify different sources.

- There's some options with this one.

- Right.

- Diane and her crew certainly know better than the rest of us.

- Right.

- Just like CIVMIC and Loss Prevention would know better what claims we might have and then how much to budget for it or set off, just like Cheryl figuring out what she thinks it would cost to put a home back in a livable condition.

- Right.

- The whole purpose wasn't to cover everything, we couldn't and not really personal property, just so you could be able to live in a home, did you have a question?

- Just making sure, is there are limit that we're lifting on this at all as far as?

- Yes, we're waiting for.

- While we're waiting for that, I'm just trying to--

- Originally it was 50.

- 50, per?

- It could be less.

- It could be less, and I would just ask if anybody in the committee, if anybody knows how many of these catastrophes we were gonna have before time, is it a once every month?

- Several times a year.

- It's hard to determine, staff would be able I think to get better read on that for us, to help us.

- It's not very often, even though, and an event from what we've been told.

- Right and these are, the uniqueness of this is that these are not typical claims for which, these are claims that the city is denying based on the fact that there is no liability.

- That's the first part of it, the second part of it is that there is no other way.

- Correct. So because these are situations that don't happen very often for which a discernible pattern can be identified, I'm not sure how CIVMIC or Loss Prevention folks will be able to best predict how often these things will happen because there is no pattern or there is no pattern to detect, that's why they're catastrophic in their description.

- I don't know, CIVMIC can look at the other communities in insurance to see how often it's been happening in other communities.

- That's my point too.

- I had one thought that we put the amount in, and at the end of each year, based on the claims that were proved, a percentage based on this amount, this is it, this is our steady amount, this is all we got, so you know, percentage based on whatever the claims were, we could pay out some negative, we wouldn't get the full amount if we determined it should be 50,000, maybe it's not gonna be that much if we have like a 100,000 a year and that's all we have.

- I would question that because say this year there was one incident.

- Yeah.

- And we spent 50,000 out of that 100,000 and maybe we could go five years and nothing happens, now do we keep adding to that?

- I don't know.

- And say five years down the road we have an extremely catastrophic event where we have five homes at 50,000, now suddenly you have 250,000 and if our budget is only a 100,000 per year, we say, well the first two are in, and the other two.

- No, it wouldn't be the first two, it'd be, everyone would get something, up to a certain amount.

- But then they say, well, we got 50,000.

- We couldn't say that, that's 'cause we got ready.

- I'm just trying to.

- Devil's advocate.

- You're right, so we have to be careful moving forward, we anticipate, I know it's not always easy to anticipate, but I want to--

- Time is really important too, you might have three or four in January, February, March and later on in the year, there's others, you can't...

- That's why I say we pay them all out at the end of each year, but that was a smooth year. I'm just throwing it out there as another idea to keep it within a realistic sound that we could say this is how much we'll budget for.

- I'm good.

- And I would leave it, you should think about that because if you do that, and say, one year we've had a couple and then we had years where we don't, all of a sudden you could get a bunch, and you should probably build up a little bit in that fund because you know it will cost a lot.

- Is that possible, to carry it over from year to year to build up a fund?

- In our seminal prefund, yes.

- Is it possible that fund gets so large we could take either, quit budgeting it for a while or take funds from it and transfer to the general fund?

- I think I would recommend if that fund got larger than you expected, you would just next year levy less in that.

- Sure.

- You don't have to levy in that fund, we could just levy it, let's say we needed $800,000 for that year's expenses, but you decided to only levy 700,000 and if you feel like the reserve has gotten large enough, you would levy a little bit less, which would help overall fill rate and the whole levy for that next year.

- I wouldn't want to put too much in, but you should always add a little bit every year, just to be safe. And another thing is too, infrastructure, I think CIVMIC would probably look at infrastructure, and they would probably average that out.

- I'm not sure, it's almost like an actuary doing the works.

- All right, how helpful was this then?

- Thank you, all right I think that's the best bet. So do you need--

- A formal motion.

- A motion or just.

- If you want to refer it back to staff for additional.

- Yes.

- Alder Galvin?

- I'll make a motion to refer this back to staff to look at funding sources, how much the budget and what was the other one we were talking about?

- How much we can host back?

- Right, determine how much it would take to get catastrophic incidents taken care off and I guess other suggestions on how much to let the fund build up to.

- It's very complex, very complex.

- I'll second that.

- Okay, second by alder Lefebvre, any more discussion? All those in favor?

- Aye.

- Opposed? Motion carried unanimously. All right, now we have the report of the Claims Committee and would you like to post a session on that?

- If the committee have questions?

- Oh, if the committee has questions.

- No, I think they were pretty straightforward.

- Okay.

- All right.

- Receive and place on file?

- Yes, why don't you?

- Motion to receive and place on file the claims.

- Second by alder Corpus-Dax, all those in favor?

- Aye.

- Opposed, motion carried. Informational, we went over the contingency accommodating, who are writing with us and the next Finance Committee will be held on Tuesday, January 8th, 2019 at 4:30 p.m.

- Correct, that's based on the other council meeting, there's another one December 5th and then we have another council meeting on January 15th, so we'll have a finance meeting in December, with that, we would not make any decisions that come until January 15th, so we have to hold the next finance meeting on January 8th.

- Okay, all right. I'll entertain a motion to adjourn.

- Motion to adjourn.

- Second.

- Motion to adjourn by alder Lefebvre, second by alder Corpus-Dax, all those in favor? Aye. We're adjourned. Few minutes and then we'll go out.