



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

**THURSDAY, NOVEMBER 15, 2018, 10:30 AM
CITY HALL, ROOM 604 - THE HARRY MAIER ROOM**

A. ROLL CALL.

I. William VandeCastle- Chair, Sandra Popp- Vice Chair, Terri Refsguard, Nathalie Lund and Stephen Srubas

Members Present: Nathalie Lund, Stephen Srubas, Terri Refsguard, Excused: Sandra Popp, Absent: William VandeCastle

B. APPROVAL OF THE AGENDA.

I. Approval of the November 15, 2018, agenda of the Green Bay Housing Authority.

Moved by Stephen Srubas, seconded by Nathalie Lund to approve the agenda. Motion carried.
Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the August 23, 2018, minutes of the Green Bay Housing Authority.

Moved by Nathalie Lund, seconded by Stephen Srubas to approve the minutes. Motion carried.
Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Consideration with possible action on awarding the audit contract to Hawkins Ash for 2019 and 2020 with options for three 1-year renewals.

Moved by Stephen Srubas, seconded by Terri Refsguard to approve of awarding the audit contract to Hawkins Ash for 2019 and 2020 options for three 1- year renewals. Motion carried.

Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None

2. Consideration with possible action on amending the 2019 budget to increase the snow removal line item for Mason Manor.

Moved by Terri Refsguard, seconded by Stephen Srubas to approve of amending the 2019 budget to increase the snow removal line item for Mason Manor. Motion carried.

Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None

3. Consideration with possible action regarding Flat rents and Utility allowances, effective January 1, 2019.

Moved by Stephen Srubas, seconded by Terri Refsguard to approve of raising the current Flat rent rates and Utility allowances effective January 1, 2019. Motion carried.

Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None

E. INFORMATIONAL.

1. Update on WHEDA Grant.

Cheryl Renier-Wigg presented information regarding the WHEDA grant that was awarded to the Green Bay Housing Authority. No action needed.

2. GBHA bills.

Stephanie Schmutzer presented information regarding the Green Bay Housing Authority's bills. No action needed.

3. GBHA financial report.

Stephanie Schmutzer presented information regarding the Green Bay Housing Authority's financial report. No action needed.

4. Langan Report.

Jayme Valentine presented information regarding the Langan report. No action needed.

5. Housing Update Report.

Ka Vang presented the housing update report. No action needed.

Cheryl Renier-Wigg presented information regarding Rental Assistance Demonstration (RAD) housing. No action needed.

6. Occupancy Report for the month of November, 2018.

Jayme Valentine presented information regarding the Green Bay Housing Authority's Occupancy report for the month of November 2018. No action needed.

7. Date of next meeting: December 20, 2018.

F. ADJOURNMENT.

Moved by Steven Srubas, seconded by Nathalie Lund to adjourn. Motion carried.
Yes- Nathalie Lund, Stephen Srubas, Terri Refsguard, No- None, Abstain- None