



AGENDA OF THE PARKS COMMITTEE

**WEDNESDAY, JANUARY 9, 2019, 5:00 PM
CITY HALL, ROOM 207**

**(Immediately following Improvement & Services Committee
which begins at 4:00 pm.)**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Request by Ald. Steuer to report on the status of the site plans, site location, fundraising efforts and construction schedule for the 4-K building project at the Wildlife Sanctuary.
2. Request by Ald. Steuer to look at the feasibility of utilizing He-Nis-Ra Park as a fat tire/winter bike destination.
3. Consideration with possible action on the approval of a \$75,000 grant from the Fund for Lake Michigan for the construction of the shoreline improvement project at Bay Beach Amusement Park.
4. Consideration with possible action on accepting a \$50,000 Wisconsin Coastal Management Program Grant for the East River Trail Engineering from Baird Street to Irwin Avenue.
5. Consideration with possible action on the City's role in assisting fundraising efforts by a private group for a public amenity.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee meeting is scheduled for January 30, 2019.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 11-28-18

Request of Alderperson STUEVER

Refer to: PARKS

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

TO REPORT OUT ON THE STATUS OF THE
SITE PLANS, SITE LOCATION, FUNDRAISING
EFFORTS, AND CONSTRUCTION SCHEDULE
FOR THE K-4 BUILDING PROJECT AT THE
WILDLIFE SANCTUARY.



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 12-4-2018

Request of Alderperson STEUER

Refer to: PARKS

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

TO LOOK AT THE FEASIBILITY OF UTILIZING
HE-NIS-RA PARK AS A FAT TIRE/WINTER BIKE
DESTINATION

MODIFICATIONS TO BRIDGE
WILL CONNECT EAST RIVER
TRAIL TO THE FOX RIVER TRAIL
(FUTURE CONSTRUCTION)

SIDEWALK MODIFICATIONS
ALONG UNIVERSITY AVE WILL
ACCOMMODATE MULTI-USE TRAIL
(FUTURE CONSTRUCTION)

LEGEND

- CURRENT CITY OWNED PROPERTY
- FUTURE PROPERTY PURCHASE

PROPOSED URBAN PLAZA/TRAIL
LOCATION (GRANT APPLICATION
SCOPE OF WORK)

PROPOSED PEDESTRIAN CROSSING
(GRANT APPLICATION SCOPE OF
WORK)

PROPOSED GRANT PROJECT
BOUNDARY

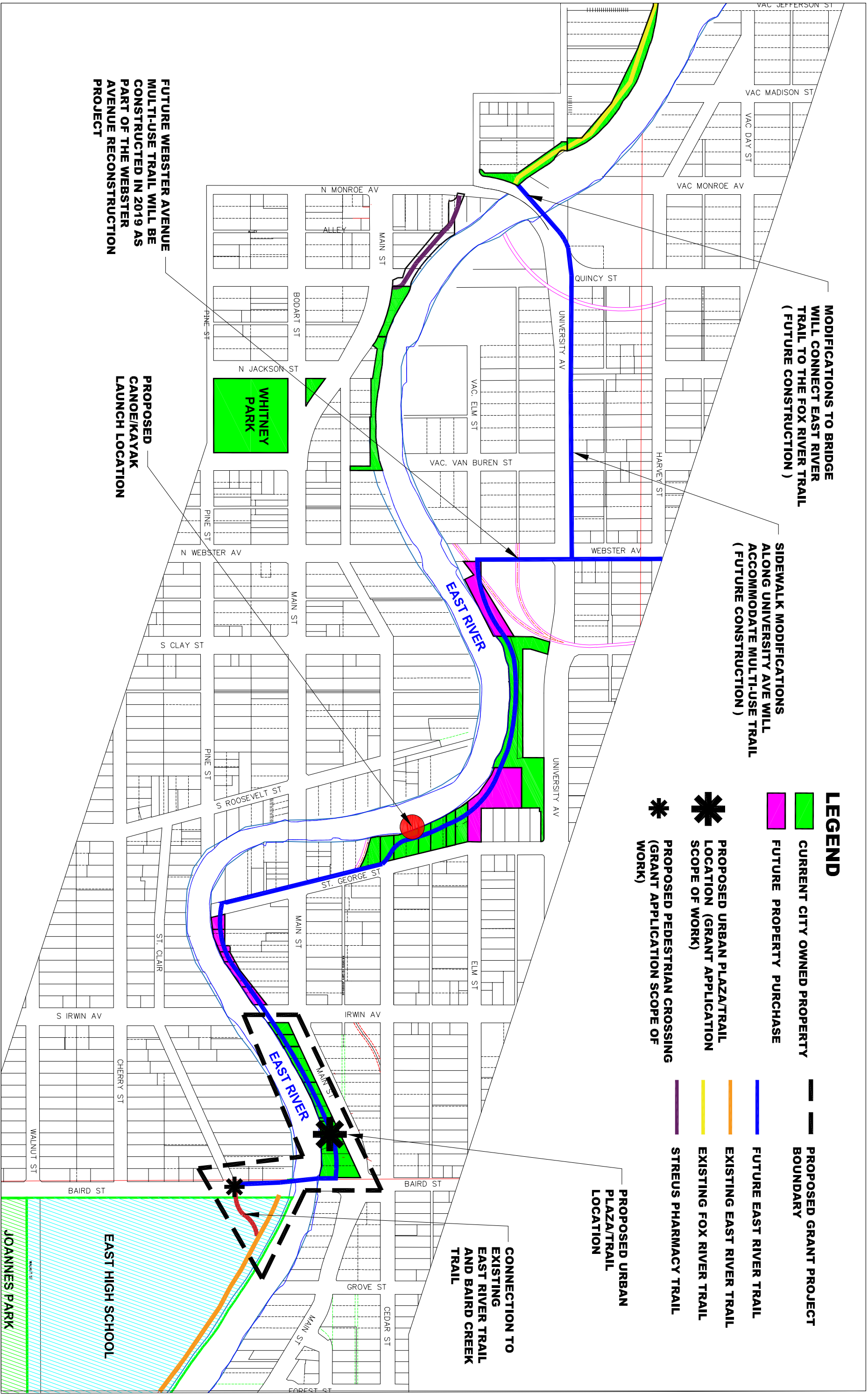
- FUTURE EAST RIVER TRAIL
- EXISTING EAST RIVER TRAIL
- EXISTING FOX RIVER TRAIL
- STREUS PHARMACY TRAIL

PROPOSED URBAN
PLAZA/TRAIL
LOCATION

CONNECTION TO
EXISTING
EAST RIVER TRAIL
AND BAIRD CREEK
TRAIL

FUTURE WEBSTER AVENUE
MULTI-USE TRAIL WILL BE
CONSTRUCTED IN 2019 AS
PART OF THE WEBSTER
AVENUE RECONSTRUCTION
PROJECT

PROPOSED
CANOE/KAYAK
LAUNCH LOCATION



GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

CZ GRANT – PROJECT BOUNDARY MAP
EAST RIVER TRAIL – MAIN STREET TO WEBSTER AVENUE



SCALE: 1"=400'-0"
0 100' 200' 400'

DATE DRAWN:
MAY 2018
LAST REVISION:

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PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, January 9, 2019

PARK DIVISION

- Rink construction is still on hold waiting for the weather to cooperate. We are ready, willing and able.
- Lots of off-season work is getting accomplished at the shelters, Park Shop, Pools and Bay Beach.
- Crews have spread about 10 semi loads of Engineered Wood Fiber (wood chips) at about 12 different playground areas during the holiday season.
- A crew also replaced old (rotting) wooden posts at several parks with boulders. The boulders are needed to keep people from driving from the pavement out into the athletic fields and causing damage to them preventing safe use when we need them.

FORESTRY DIVISION

- Tree Removal along streets and parks continues, the crew is in the Wilder Park area and is working from east to west this year.
- Tree Pruning along streets continues, the crew finished Ferndale Dr. and is on Sandstone Pl at this time.

DESIGN & DEVELOPMENT DIVISION

- **Baird Creek Greenway – Pedestrian Bridge**
 - A request for proposals was sent to several engineering firms to select a prefabricated bridge, acquire permits and design the foundation/abutments.
- **Bay Beach Amusement Park – Beach/Pier Boardwalk Project**
 - The contractor has begun the site work for the Ferris wheel. The piling work and much of the underground utility work is nearly completed. The Ferris wheel will arrive from the manufacturer in February.
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- **City Hall Elevator Renovations**
 - DPW is re-bidding the elevator repair project. The bids are due on January 22.
- **Colburn Pool**
 - Staff is in the final stages of completing the bid documents for the renovations of Colburn pool and the bathhouse. It will likely go out to bid in 2-3 weeks.
 - The Purchasing Department is in the process of quoting out new partitions in the restrooms and changing rooms.
 - Park Staff is 50% complete with the renovations of the restrooms in the bathhouse.
 - Park design staff is putting together plans and specifications to bid out the construction work in the bath house.
- **East River Trail Expansion**
 - Park staff is working on a request for proposals to engineer the canoe/kayak launch and the trail section from Baird to Irwin.
 - The Wisconsin Coastal Management Program approved a \$50,000 grant towards the engineering of the trail section from Baird to Irwin. This is envisioned to be a trail within an urban plaza. Concepts will be brought to the Park Committee for review at a later date after the consultant is hired.
- **Ken Euers Habitat Restoration Project**
 - Ducks Unlimited is working with the City to complete a developer's agreement to allow them to hire a contractor to build the water fowl and northern pike spawning habitat restoration project. They would like to begin construction as the approvals are in place.
- **Playgrounds**
 - The Purchasing Department issued the quote package for the replacement of the playgrounds at East River Van Beaver Park and Fort Howard/Jefferson Park. The quotes are due mid-January.
- **Red Smith**
 - The architect has submitted the final revised set of construction plans for the restroom addition. DPW will review the plans and set a bid date and construction schedule for the project.

- **Whitney Park Lighting**

- The Contractor has mobilized and completed the installation of the light pole footings and underground conduit. The light fixtures still need to be purchased and installed. The donor is working on securing more funding to pay for the light poles.

RECREATION DIVISION

- Due to the warm weather the Hockey/Ice Rink program are closed. Flooding will begin when the weather allows.
- Recreation staff will be meeting with the Green Bay Area School District next week to discuss the Summer Lunch Program. The program is offered at every playground site in the city (36). 5 delivery routes are planned for 2019.
- The Parks, Recreation & Forestry Dept. will have a new intern starting January 14th.
- Staff attended a Neo-Gov Recruitment Process for Hiring Managers on January 3rd.
- Recreation Supervisors are working on field permits for the Spring & Summer.
- Contracts will be sent for Adult & Youth Tennis, Adult & Youth Sailing, and the Golden Memories Ball in the near future.
- Open Gyms are going very well.
- The winter table tennis league is being held on Wednesday evenings January 9 – February 27 at Franklin Middle School. We have 8 players registered.
- The adult basketball leagues are being held on Wednesday evenings at various school locations through February 27. We have 30 teams registered.
- We will be offering four LEGO building classes at Wildlife Sanctuary—all classes will be held from 4:00-5:00pm:
 - January 16 – Planes, Trains and Automobiles – 3 participants registered.
 - January 23 – Trees and Plants – 3 participants registered.
 - January 30 – Microbuilds – 3 participants registered.
 - February 6 – Building with Mini-Figures – 2 participants registered.Members of FoxLug will be teaching the classes.
- We are currently taking registrations for our Mini-Dribblers Youth Basketball Program. These programs will be held at Red Smith, King, and Aldo Leopold schools. We have 18 participants currently registered. Classes begin January 28th.

- We are currently taking registration for our Youth Soccer Skills Program. The program will be held at Edison Middle School beginning March 11. We currently have 5 participants registered.

AQUATICS

- We are currently facilitating Green Bay Swim Club and Greater Green Bay YMCA Swim Team practices at Edison and Southwest.
- The Underwater Hockey group is renting Southwest Pool on Sunday evenings.
- Session 2 Indoor Swim lessons will be offered on Thursday's at Edison Pool January 10 – February 7.

SPECIAL FACILITIES

- **Bay Beach**
 - Updates continue for next season:
 - An orientation video recorded for NeoGov.
 - Training procedures have been updated.
 - Buildings are cleaned and winterized:
 - Biweekly meetings with a representative from Jolt to complete setup of our new training and documentation program.
 - Souvenir items have been inventoried.
 - Bay Beach items purchased for donation list.
 - Seasonal and full time job descriptions have been updated.
 - Met with Martin Security to update our system.
 - Organized our First Aid center:
 - Updated all first aid kits.
 - Contacted NWTC and Bellin College of Nursing.
 - Getting signs updated and new signs created:
 - Parking lots labeled.
 - Bus/RV prohibited.

- Ride Tickets (big wheel).
- Ride heights.
- Big Wheel signs.
- Equipment repairs:
 - Cheese machines.
 - Pretzel machines.
 - Cotton Candy machines.
 - Thelmas Lemonade.
- **Metro Boat Launch**
 - All docks have been removed from the water.
- **Triangle Sports Area**
 - Met with Dean and Greg about some concerns on 12/20 and changes have been made to meet these concerns. Waiting to place additional hay bales until we have enough snow to open.
 - Waiting for another inch or two of snow to make sure conditions are safe to operate.
 - Snacks and food have been brought to the hill. (pizza and buns will be purchased when we have safe conditions to open)
 - In the process of planning events to utilize area while we are not open. (ex. snow shoeing, hiking, activities for kids)

WILDLIFE SANCTUARY

- WLS rangers are working on repairing the bobcat roof from damage it sustained from the last snowfall, so the bobcats will stay inside until that is secure.
- We reopened the west wing duck exhibit on Jan. 4.
- Over the holiday break, the WLS naturalists put on a new program called “Fantastic Beasts of the WLS” which was a whimsical Harry Potter like adventure. Over 40 guests attended.
- The 4K classes hosted their annual Holiday concert for families and friends on Dec. 10 & 11. They sang songs, shared snacks and goodies and then finished the night

with hot cider around a campfire. Over 250 guests attended over the 2 nights.

- Registration for the Fall 2019 4K OAK learning center is now open. You can find information by going onto the Green Bay Public School Website. There will be an open house for potential 4K families on Jan. 21.
- Check out the website or the Honker newsletter for all programs starting in January. Cross Country Ski trails, Snow shoe, animal stories for preschoolers, full moon tai-chi, birds of prey...just to name a few(Some of weather depended)
- The Voluteer Appreication dinner for all 2018 WLS Volunteers will be held on Jan. 7, 6 pm @ WLS.