



MINUTES OF THE PERSONNEL COMMITTEE

**TUESDAY, NOVEMBER 27, 2018, 4:30 PM
CITY HALL, ROOM 207**

A. ROLL CALL.

I. Members: Ald. Bill Galvin, Chair, Ald. Kathy Lefebvre, Vice Chair, Ald. Barbara Dorff, Ald. Veronica Corpus-Dax

Members present: Kathy Lefebvre, Veronica Corpus-Dax, Bill Galvin, Excused: Barbara Dorff

Others present: Ald. Brian Johnson, Police Chief Andrew Smith, Fire Chief David Litton, Finance Director Diana Ellenbecker, Chief of Staff Celestine Jeffreys, Human Resources Director Joe Faulds, Assistant City Attorney Kristen Johnson, HR Operations Manager Melanie Falk and others.

B. APPROVAL OF THE AGENDA.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to approve the agenda. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from November 13, 2018.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

D. REGULAR BUSINESS.

1. Consideration with possible action on request to fill the Park Supervisor vacancy and all subsequent vacancies resulting from internal transfers.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to approve the request to fill the position and all subsequent vacancies resulting from internal transfers. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

2. Consideration with possible action on request for out of state travel for Fleet Manager Wachtendonk for American Public Works Association leadership training in Kansas City, Missouri from January 31 - February 1, 2019 at no cost to the City for room, board or transportation.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

3. Consideration with possible action on request from Fire Department to amend table of organization.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

4. Consideration with possible action on request by Ald. Galvin to institute a Grant Writer position to work with all City departments. The new position must bring in more funds than the cost of salary and benefits.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to receive and place on file. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

5. Adoption of findings and fact and conclusions of law on SWAT Team Minimum Call-In grievance.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to approve. Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

E. INFORMATIONAL.

I. Report of routine personnel actions for regular employees

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to receive and place on file.
Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None

2. Next meeting date: January 8, 2019.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to adjourn the meeting.
Motion carried.

Yes- Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax, No- None, Abstain- None