



AGENDA OF THE COMMON COUNCIL

**TUESDAY, JANUARY 15, 2019, 6:00 PM
COUNCIL CHAMBERS
ROOM 203, CITY HALL**

- A. Roll Call.**
- B. Pledge of Allegiance.**
- C. Invocation.**
- D. Approval of Minutes.**
 - I. Approval of the minutes of the December 4, 2018 meeting.
- E. Approval of the Agenda.**
- F. Report by the Mayor.**
- G. Announcements.**
- H. Appointments.**

I. RE-APPOINTMENTS:

Green Bay Plan Commission

Lisa Hanson, 708 Kellogg Street, Green Bay, WI 54303

Term to expire: February 1, 2022

On Broadway Business Improvement District

Chad VanHandel, 1739 14th Ave., Green Bay, WI 54304

Term to expire: December 31, 2021

Adam Funk, 944 Elmore St., Green Bay, WI 54303

Term to expire: December 31, 2021

Downtown Business Improvement District

Rick Chernick, 1276 Quail Ridge Dr., Oneida, WI 54155

Term to expire: December 31, 2021

Olde Main Business Improvement District

Jim Wochinske, 1123 Cedar St., Green Bay, WI 54302

Term to expire: January 5, 2022

Military Avenue Business Improvement District

Sharon Hack, North Shore Bank, 1483 W. Mason St., Green Bay, WI 54303

Term to expire: December 31, 2021

I. Public Hearings.

1. Resolution vacating an unimproved portion of (private) right-of-way north of Deckner Avenue.

J. Ordinances - Second Reading for Adoption.

1. General Ordinance No. 29-18
An ordinance creating Section 33.08(7)(I), Green Bay Municipal Code, relating to online ordering and curbside pickup of alcohol beverages.
2. General Ordinance No. 31-18
An ordinance amending section 29.208, Green Bay Municipal Code, relating to parking regulations.

K. Report of the Protection & Policy Committee (January 7, 2019).

1. To approve General Ordinance No. 1-19, an ordinance creating section 29.513, Green Bay Municipal Code, relating to leaving keys in a vehicle.
2. To approve the change of agent at PH Hospitality Group, LLC at 859 Lombardi Ave.

3. To approve a request by St. Brendan's Inn, 234 S. Washington St., to temporarily extend their licensed premise to hold outdoor events in their parking lot on March 10 (12 p.m. to 4 p.m.), March 16 (10 a.m. to 3 p.m.), and March 17 (9 a.m. to 10 p.m.)
4. To approve an application for a "Class B" Combination license by Karen's Pub, LLC at 324 N. Roosevelt with a licensed premise description as "basement, 1st floor," with the approval of the proper authorities (Previously licensed as an individual ownership of Karen Goethe).
5. To approve an available "Class B" Combination license for Carnitas El Bajio LLC at 1698 E. Mason St. with a licensed premise description as "Behind bar, and kitchen, dining area," with the approval of the proper authorities (Currently has a Class "B" Beverage License and application filed in Clerk's Office on 11/19/2018).
6. To waive the Broadway Moratorium Resolution and approve the application for an available "Class B" Combination License by Rockabilly's LLC at 709 S. Broadway, subject to the approval of the proper authorities, and to recommend that Council waive the ordinance requirements for an outdoor licensed premise and to approve the proposed outdoor premise as presented.
7. To approve an application for an available "Class B" Combination license by Zach's Action Pit Billiards Arena LLC at 1730 S. Ashland Ave. with a licensed premise description as "1st only-bar restaurant area, kitchen and back storage room," with the condition that the licensee remain in compliance with the qualifications required under Fort Howard Moratorium Ordinance and operate with its principal business being that of restaurant and with the approval of the proper authorities.
8. To approve an appeal by Jordan Stordock to the denial of his operator's license.
9. To grant the appeal by Scott Brooks and reduce the re-inspection fees at 1499 7th St. to \$300.
10. To approve an appeal by Shoua Lee to the denial of his operator's license.
11. To refer to staff a request by Ald. Wery stating "review with possible action on ordinance 27.203 regulation of noise for the purpose of amending with weekend hours (New daytime :09:00-20:00) to gather input from the Director of Public Works to present at the next committee meeting.
12. To receive and place on file the Liquor Violation Report from the Police Department for January 7, 2019.
13. To receive and place on file the Report from the Water Utility Department regarding the lead pipe removal project.

L. Report of the Improvement & Services Committee (January 9, 2019).

1. To approve the request by Dorwin Tevebaugh to rescind the special collection charge of \$70.00 at 1370 Harvey Street.

2. To receive and place on file the report and have the Director work with the Chairman to draft a standing agenda item to report back progress on implementing the recommendations of the report by Department of Public Works documenting areas of localized ponding, measures already undertaken to address ponding, and future implementation steps needed to alleviate ponding. This item addresses issues previously brought forward under the following communications:

A. To receive and place on file the request by Ald. Johnson to identify top areas of concern within the City that experience frequent and/or severe flooding and report Department of Public Works plan to rectify such concerns with short and long-term solutions.

B. To receive and place on file the request by Ald. Nicholson to create a plan to help relieve water issues at Main and East Mason Streets and East Mason and Schwartz Streets.

3. To approve the 2019 Department of Public Works service rates.
4. To approve the 2018-2019 Early Mini-Storm Sewer Program.
5. To approve the request by Department of Public Works to modify Section 6.35 GBMC relating to Underground Sprinkler Systems.
6. To approve the request by Department of Public Works to modify Section 9.20 GBMC relating to Tree and Brush Trimmer License Required.
7. To approve the request by Department of Public Works to modify Section 9.21 GBMC relating to Right-of-Way Excavation and Occupancy.
8. To approve the request by Department of Public Works to modify Section 9.24 GBMC relating to Construction and Repair of Streets and Sidewalks.
9. To approve the request by Department of Public Works to modify Section 9.25 GBMC relating to License for Sidewalk Builders.
10. To approve the report of the Purchasing Manager to award the purchase of traffic signal equipment to TAPCO for \$40,330.
11. To receive and place on file the review and award of the contract RAY NITSCHKE MEMORIAL BRIDGE HYDRAULIC REPAIRS.
12. To approve the request by KS Energy Services to renew the annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

M. Report of the Redevelopment Authority (December 11, 2018 and January 8, 2019).

- I. To approve The Shipyard Investment Strategy Plan. (December 11, 2018)

2. To approve Development Agreement 19-01 with TWG Development, LLC, and DDL Holdings, LLC, for Broadway Lofts @ the Rail Yard at 420 N. Broadway (Parcel 5-1756), subject to minor legal and technical revisions. (January 8, 2019)

The Authority may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Authority may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

N. Report of the Protection & Policy Committee Granting Operator Licenses.

1. Report of the Protection & Policy Committee granting Operator Licenses.

O. Report of the Plan Commission (January 7, 2019).

1. To vacate a public service way and deny the vacation of the alleyway located near the corner of N. Adams Street and Pine Street, subject to the following conditions:
 - A. Easements are retained for utilities and pedestrian way from Pine Street Ramp to Adams Street across the entire Public Service Way area.
 - B. Wisconsin Public Service shall be granted an easement for their existing utilities, OR the applicant can work with WPS to have said utilities moved at the owner's expense.
2. To deny an easement discontinuance located near the corner of N. Adams Street and Pine Street.
3. To approve an easement discontinuance at 321 Moon Valley Drive, subject to the following conditions:
 - A. The Owners are notified that the City does not have any records if there are private sewer laterals within the requested area that may be affected by this Discontinuance Request.
 - B. Wisconsin Public Service has facilities in this area; an easement may be required for their facilities. Said easement will be determined at time of land division.
4. To declare City property surplus at 1416 Velp Avenue, subject to the following conditions:
 - A. Sale of the subject parcel shall be to the applicant, as negotiated by the City's Purchasing Office and the applicant.
 - B. Any proceeds from the sale of this property return to the Department of Public Works R/W Acquisition account.
5. No changes to the ordinance with the Zoning Administrator monitoring the number of requests related to non-residential driveways.
6. To approve a Plat of Right-of-Way and amend the Official Map for Erie Road.

P. Report of the Finance Committee (January 8, 2019).

- I. Report of the Purchasing Manager.
 - IA. To approve the purchase 46 Panasonic Toughbook computers for the Police Department from Baycom Inc for \$205,252.
 - IB. To award a 5 year contract for Cell Phones & Data for Police & Fire to AT&T FirstNet for \$645,000 (\$129,000 per year).
 - IC. To award a 3 year contract for Cell Phones & Data for all City Departments except Police and Fire to Cellcom for \$302,187 (\$100,729 per year), plus two 1-year renewal options.
 - ID. To receive and place on file informational report that the City has entered into a 3 year agreement with Tradition Energy to facilitate contract pricing for natural gas to achieve a projected savings of \$33,500 per year.
2. To hold action on requested amendments to Claims Administration Procedure Ordinance (GBMC 7.01 et seq) until the January 29th Finance meeting.
3. To approve an ordinance relating to the establishment of a Relief Fund and associated funding sources.
4. To approve the staff's recommendation on the Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

5. To approve the staff's recommendations regarding the litigation in Dustin Krueger-Dunow v. City of Green Bay.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Q. Report of the Park Committee (January 9, 2019).

1. To receive and place on file the report on the status of the site plans, site location, fundraising efforts and construction schedule for the 4-K building project at the Wildlife Sanctuary.
2. To direct staff to work with Ald. Brunette and user group to find an appropriate location for a fat tire/winter bike trail within the park system.

3. To accept a \$75,000 grant from the Fund for Lake Michigan for the construction of the shoreline improvement project at Bay Beach Amusement Park contingent upon staff providing the grant contract for City Council review.
4. To accept a \$50,000 Wisconsin Coastal Management Program Grant for the East River Trail engineering from Baird Street to Irwin Avenue contingent upon the State's final approval of the grant funding and with the understanding that no matching City funds are required.
5. To refer to staff to develop a policy for utilizing the City website to help promote fundraising for City park projects.

R. Report of the Personnel Committee (January 8, 2019).

1. To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers. (January 8, 2019)
 - a. Legal Assistant - Law
 - b. Public Works Superintendent (Parking) - Public Works
 - c. Parking Maintenance Technician - Public Works
 - d. Human Resources Generalist - Human Resources
2. To approve the request by Ald. Johnson to eliminate the requirement for prior authorization for budgeted or cost neutral out-of-state travel. (January 8, 2019)
3. To approve the following wage agreements with a 2% general salary increase effective in which October 1, of the respective year occurs. (January 8, 2019)
 - a. Parks & Forestry Labor Association 2018
 - b. Parks & Forestry Labor Association 2019
 - c. Public Works Labor Association 2018
 - d. Public Works Labor Association 2019
 - e. Public Works Labor Association - Electrical Division 2018

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

4. Update and discussion on Bus Operator labor negotiations. (January 8, 2019)

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

5. Informational Only: Received and placed on file initiated recruitment for Park Facilities Supervisor (Food & Beverage) that was approved as part of 2019 budget. (January 8, 2019)

S. Report of the Sustainability Commission (December 12, 2018).

1. To refer to staff the "Urban Nonpoint Source and Storm Water Management Grant Program" by the deadline (April 2019).

2. To receive and place on file the assessment of the City of Green Bay's storm water infrastructure, grant request for baseline analysis, green infrastructure pilot projects, and long-term strategy for green infrastructure and storm water management.

T. Receive and Place on File.

1. Municipal Court Report for November 2018.
2. Building Permit Report for November 2018.
3. Municipal Court Report for December 2018.
4. Building Permit Report for December 2018.

U. Resolutions.

1. Resolution accepting streets for concrete pavement, asphalt pavement or asphalt resurfacing - PAVEMENT 1-18, PAVEMENT 3-18, WisDOT PAVEMENT 2018 (MATHER STREET), RESURFACING 1-18.
2. Resolution accepting streets for sanitary sewers and storm sewers - PAVEMENT 1-18.
3. Resolution accepting streets for water main and services - PAVEMENT 1-18.
4. Resolution Authorizing Relocation of Polling Places for Wards 10 and 26.
5. Resolution authorizing 2018 transfer of \$15,079.90 from contingency for expenses related to referendum questions from the last election.
6. Resolution vacating an unimproved portion of (private) right-of-way north of Deckner Avenue.
7. Resolution regarding vacation of a public service way located near North Adams Street and Northland Avenue.
8. Resolution authorizing release of utility easement for 321 Moon Valley Drive.
9. Resolution declaring City property surplus at 1416 Velp Avenue.
10. Resolution drawing final orders to contractors for January 15, 2019.

V. Referral of Petitions & Communications.

W. Ordinances - First Reading.

1. General Ordinance No. 1-19
An ordinance creating section 29.513, Green Bay Municipal Code, relating to leaving keys in a vehicle.
2. Planning Ordinance No. 1-19
An ordinance amending the Official Map of the the City of Green Bay to approve a Plat of right-of-way for the Erie Road.

X. Adjournment.

- 1) **SUPPLEMENTAL INFORMATION:** The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

**RESOLUTION REGARDING VACATION
OF AN UNIMPROVED PORTION OF RIGHT-OF-WAY
NORTH OF DECKNER AVENUE
(SV 18-03)**

December 4, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, a request has been filed with the Common Council requesting vacation of an unimproved portion of right-of-way north of Deckner Avenue, as depicted on the attached map; and

WHEREAS, the public interest may require that the aforesaid street be abandoned, vacated, and discontinued; and

WHEREAS, the Plan Commission of the City of Green Bay has given approval to such abandonment, vacation, and discontinuance subject to the following conditions:

1. Wisconsin Public Service does not require an easement for the light pole facilities in this area as long as they can have access to the property to maintain/replace the facilities. If the vacation of the street prevents WPS from maintaining or replacing the facilities, they will be removed.

NOW, THEREFORE, BE IT RESOLVED that it appears to be in the public interest that an unimproved portion of right-of-way north of Deckner Avenue, be abandoned, vacated, and discontinued by the City of Green Bay subject to the above-referenced conditions, and that a hearing be held on the abandonment, vacation, and discontinuance of the same on January 15, 2019, at 6:00 P.M. in the Council Chambers, City Hall, 100 North Jefferson Street, Green Bay, Wisconsin.

BE IT FURTHER RESOLVED that a notice of such hearing be served on the owners of the frontage of the lots and lands abutting on the portion of the street sought to be abandoned, vacated, and discontinued at least 30 days before such hearing, and that notice of such hearing be published in the official newspaper of the City of Green Bay once a week for three successive weeks before the date of hearing.

BE IT FURTHER RESOLVED that the City Attorney, upon adoption of this resolution, cause a lis pendens to be prepared and filed with the Register of Deeds for Brown County, Wisconsin, pursuant to §840.11, Wis. Stats.

Adopted _____

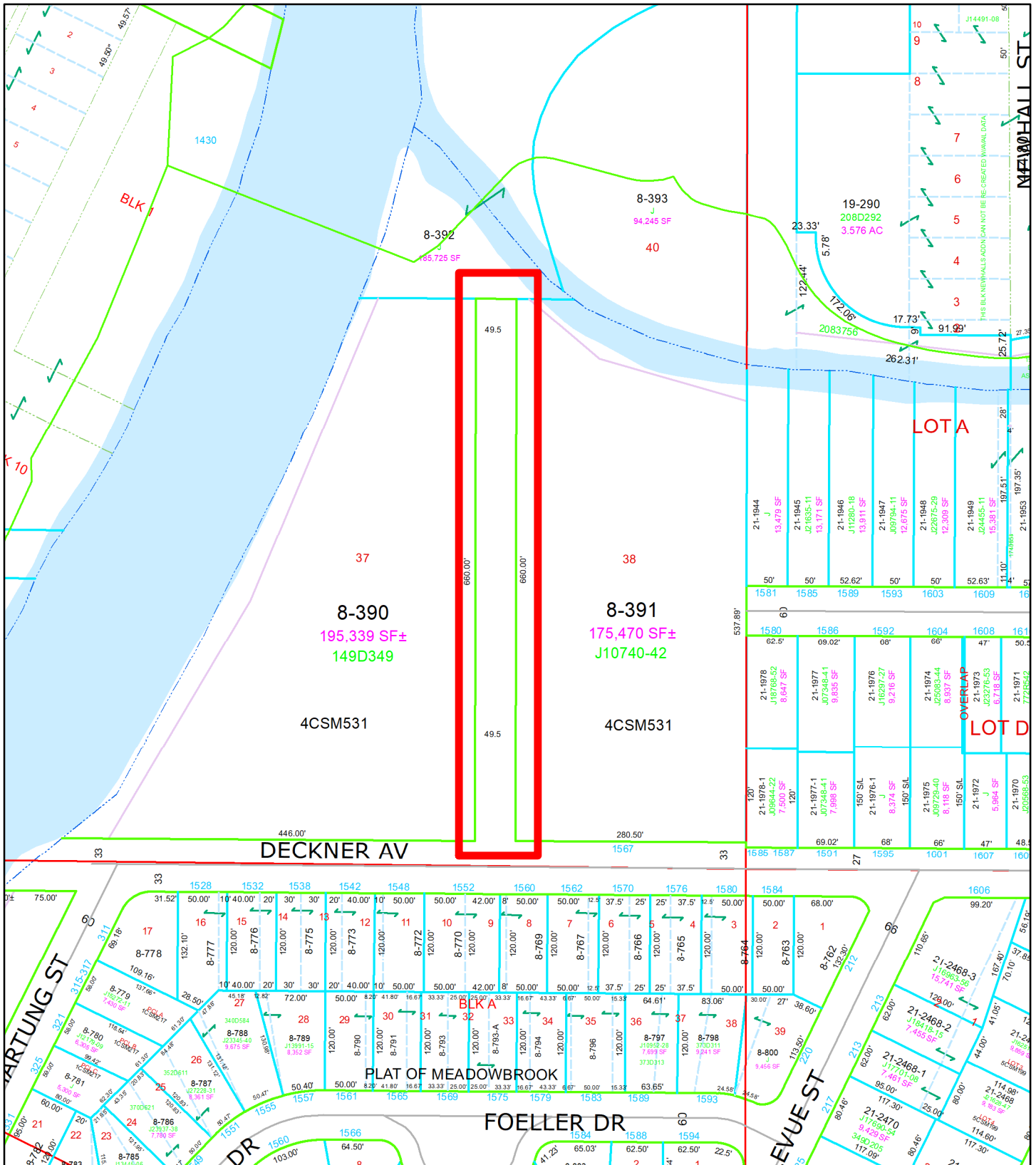
Approved _____

Mayor

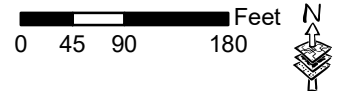
Clerk

KKJ

Attachments (legal description and map)



**(SV 18-03) Street Vacation
Right-of-Way near Deckner Avenue
by Sullivan Elementary**



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH October 2018
31 Oct 2018 X:\Planning\City\DATA_GIS\CityActions\ST_VACSV 18-.mxd

Proposed Vacation Areas



Point of Beginning

**For: Street as platted in Newberry's Addition to the City of Green Bay
(TO BE VACATED)**

Legal Description

Being all of an unnamed street as platted between Lots 37 and 38 of Newberry's Addition to the City of Green Bay, Subdivision No. 2, also being a part of Certified Survey Map No. 1256, all being located in the Government Lot 3 of Section 31, Township 24 North, Range 21 East, City of Green Bay, East side of Fox River, Brown County, Wisconsin, more particularly described as follows:

Commencing at the Southeast corner of Section 31, Township 24 North, Range 21 East;
Thence N 00°05'53"E along the East line of said Section 31, 33.12 feet to the Southeast corner of Lot 38 of Newberry's Addition to the City of Green Bay, said point being on the North right-of-way line of Deckner Avenue;
Thence N 89°38'41"W along the South line of said Lot 38 and said North right-of-way line, 280.67 feet to the Southwest corner of said Lot 38 and the point of beginning (POB) of the parcel to be described;
Thence N 89°38'41"W along said North right-of-way line of Deckner Avenue, 49.50 feet to the Southeast corner of Lot 37 of said Newberry's Addition;
Thence N 00°05'53"E along the East line of said Lot 37, 660.02 feet to the Northeast corner thereof;
Thence S 89°40'58"E, 49.50 feet to the Northwest corner of Lot 38 of said Newberry's Addition;
Thence S 00°05'53"W along the West line of said Lot 38, 660.06 feet to the point of beginning.

Containing: 32,672 Square Feet – 0.750 Acres



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # J.I.

General Ordinance No. 29-18

An ordinance creating Section 33.08(7)(I), Green Bay Municipal Code, relating to online ordering and curbside pickup of alcohol beverages.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. GO 29-18 - Create 33.08(7)(i) re online curbside pickup alcoholic beverages (2)

GENERAL ORDINANCE NO. 29-18

**AN ORDINANCE
CREATING SECTION 33.08(7)(i),
GREEN BAY MUNICIPAL CODE,
RELATING TO ONLINE ORDERING AND
CURBSIDE PICKUP OF ALCOHOL BEVERAGES**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 33.08(7)(i), Green Bay Municipal Code, is hereby created to read:

(i) Online Ordering and Curbside Pickup of Alcohol Beverages.

- 1. No establishment shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first obtaining a "Change of Premises" from the Common Council, upon recommendation of the Protection and Policy Committee to license that portion of the establishment's parking lot that will allow vehicles to park for purposes of picking up their online order.**
 - a. The licensed establishment shall file a detailed operation plan with their "Change of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.**
 - b. Failure of licensee to provide a detailed operation plan with their "Change of Premises" application shall result in the City Clerk's Office not forwarding the "Change of Premises" form to the Protection and Policy Committee for consideration.**
- 2. No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises.**
 - a. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the premises.**

- b. The licensed operator must verify that the person placing the "Click and Collect" order is the same person picking up the order.
 - c. The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 - d. No alcohol sales are permitted if the purchaser fails to present valid photo identification.
 - e. The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
- 3. Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
- 4. Each "Click and Collect" transaction must record and retain the following information for thirty (30) days:
 - a. The name of the purchaser.
 - b. The type of identification card presented and the number and expiration date of that identification card.
 - c. The purchaser's date of birth.
 - d. The license plate of the vehicle into which the order is being loaded.
- 5. Pick-up of "Click and Collect" orders shall be ~~between the hours of 8:00 a.m. and 8:00 p.m.~~ prohibited between the hours of 12:00 A.M. and 6:00 A.M. for a premises holding a Class "B" (Beer) or "Class B" (Liquor) license. For premises holding a Class "A" (Beer) license or "Class A" (Liquor) license, pick-up of fermented malt beverages shall be prohibited between the hours of 12:00 A.M. and 8:00 A.M. and pick-up of intoxicating liquor shall be prohibited between the hours of 9:00 P.M. and 8:00 A.M.
- 6. If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.

7. The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
8. The pick- up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers.
9. No events other than the delivery of "Click and Collect" orders shall be allowed on the expanded premises.
10. Penalty. Any licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees. Licensees are also subject to demerit point assessment for violations of this subsection.

SECTION 3. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

12/04/18

GENERAL ORDINANCE NO. 31-18

**AN ORDINANCE
AMENDING SECTION 29.208,
GREEN BAY MUNICIPAL CODE,
RELATING TO PARKING REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.208, Green Bay Municipal Code, is hereby amended by removing therefrom the following NO PARKING zones:

MATHER STREET, south side, from a point 50 feet west of Gray Street to a point 100 feet east of Gray Street.

MATHER STREET, north side, from Gray Street to Roy Avenue.

WEBSTER AVENUE, west side, from Irwin Avenue to Day Street.

WEBSTER AVENUE, west side, from Harvey Street to Pine Street.

SECTION 2. Section 29.208, Green Bay Municipal Code, is hereby amended by removing therefrom the following NO PARKING EXCEPT SUNDAY zone:

WEBSTER AVENUE, west side, from Day Street to Harvey Street.

SECTION 3. Section 29.208, Green Bay Municipal Code, is hereby amended by removing therefrom the following metered parking zone:

CHERRY STREET, both sides, from Washington Street to its western terminus.

SECTION 4. Section 29.208, Green Bay Municipal Code, is hereby amended by adding thereto the following NO PARKING zones:

MATHER STREET, south side, from a point 50 feet west of Gray Street to Gray Street.

WEBSTER AVENUE, west side, from Pine Street to Irwin Avenue.

SECTION 5. Section 29.208, Green Bay Municipal Code, is hereby amended by adding thereto the following NO PARKING BIKE LANE zone:

MATHER STREET, both sides, from Gray Street to Vroman Street.

SECTION 6. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 7. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

12/4/18



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.I.

To approve General Ordinance No. I-19, an ordinance creating section 29.513, Green Bay Municipal Code, relating to leaving keys in a vehicle.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT - Ordinance Relating to Leaving Keys in Unlocked Vehicle

GENERAL ORDINANCE NO. 1-19

**AN ORDINANCE
CREATING SECTION 29.513,
GREEN BAY MUNICIPAL CODE,
RELATING TO LEAVING KEYS IN A VEHICLE**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 29.513, Green Bay Municipal Code, is hereby created to read:

29.513. **Leaving Keys in A Vehicle.** No person having custody of a motor vehicle shall permit the vehicle to stand or remain unattended upon any street, alley or public place in the city without first removing from the vehicle the key(s) used to lock, unlock, and operate the vehicle. This section shall not apply to emergency vehicles or City vehicles being used for City operations.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this Day day of Month, 2018.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

Date of first reading



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.2.

To approve the change of agent at PH Hospitality Group, LLC at 859 Lombardi Ave.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. pizzahut



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.3.

To approve a request by St. Brendan's Inn, 234 S. Washington St., to temporarily extend their licensed premise to hold outdoor events in their parking lot on March 10 (12 p.m.to 4 p.m.), March 16 (10 a.m. to 3 p.m.), and March 17 (9 a.m. to 10 p.m.)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. st brendan's event



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.4.

To approve an application for a "Class B" Combination license by Karen's Pub, LLC at 324 N. Roosevelt with a licensed premise description as "basement, 1st floor," with the approval of the proper authorities (Previously licensed as an individual ownership of Karen Goethe).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. BUSINESS SECURITY PLAN-324 N ROOSEVELT
2. 324 N ROOSEVELT APPLICATION
3. olde main moratorium

RESOLUTION LIMITING THE NUMBER
OF LICENSED ESTABLISHMENTS IN THE
OLDE MAIN STREET BUSINESS IMPROVEMENT DISTRICT

October 23, 2007

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the Common Council is concerned with the present high concentration of Class "B" liquor license establishments in the Olde Main Street Business Improvement District, which can impair the public peace, safety, welfare, and order in this area; and

WHEREAS, pursuant to the powers reserved under Ch. 125 Wis. Stats., the Common Council wishes to limit the number of Class "B" Beer and Class "B" Combination Liquor Licenses, issued to establishments in and around the area of the Olde Main Street Business Improvement District; and

WHEREAS, it is the intent of this resolution to allow present Class "B" liquor license establishments to sell, maintain, renew or transfer their licenses within such area.

NOW, THEREFORE, BE IT RESOLVED:

1. Limitation Area. Any property within the following-described area:

All of Lots 154 through 162, Lots 169 through 191, Lots 193 through 231, Lots 262 through 294, Lots 301 through 322, Lot 402, Lots 420 through 422, Lots 435 through 438, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 7, Page 287, being part of Lot 205, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 12, Page 197, Brown County Records, being part of Lot 180, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 25, Page 180, Brown County Records, being part of Lots 169 and 170, Plat of Navarino. Also, all of Lots 1 through 5, Subdivision of Lots 192, 434, and the north 2 feet of Plat of Navarino. Also, all of Lots 68 through 152 and the tract of land described in Volume 145, Page 405, Brown County Records, Whitney's Addition to Navarino. Also, all of Lots 1 through 8, Lots 99 through 105, Lots 108 through 114, Lots 143 through 150, Plat of Oak Grove. Also, that part of Private Claim 2, east side of Fox River, lying within the area formerly known as Lots 295 through 300, Plat of Navarino. Also, that part of the Plat of Navarino, Whitney's Addition to the Plat of Navarino and the Plat of Oak Grove as described in Jacket 4589, Image 26, being part of the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company so called alley track and Cedar Street Spur. Also, that part of any vacated street or alley right-of-way

adjacent to the lands described above located in said Plat of Navarino, Subdivision of Lots 192, 434, and the north 2 feet of Plat of Navarino, Whitney's Addition to Navarino, and Private Claim 2, east side of Fox River. All located in the City of Green Bay, Brown County, Wisconsin. Excepting the south 130 feet of said Lot 402, Plat of Navarino. Also, excepting the south 125 feet of the east 46 feet of said Lot 422, Plat of Navarino (see attached map).

2. Prohibition. The Common Council shall not authorize the issuance of any new or transfer Class "B" Beer License or Class "B" Combination Liquor License within the limitation area, except restaurants, as defined in paragraph 4 hereof.

3. Exceptions.

- a. This subsection shall not prohibit the renewal of a Class "B" Beer or Class "B" Combination Liquor License for an existing premises in the limitation area.

- b. This subsection shall not prohibit the issuance of a Class "B" Beer or Class "B" Combination Liquor License for a previously licensed premises provided that such application is made within 60 days of any of the following:

- i. Surrender by the prior licensee of the license issued for that premises; or
- ii. Termination of the prior licensee's lease for the premises; or
- iii. Revocation of the prior license, for cause.

If application under this subsection is sought after 60 days, the owner of the previously licensed premises may apply to the Protection and Welfare Committee for an extension of the application time on the basis that application of the moratorium would have a substantial adverse effect on the owner's ability to use or enjoy the property. The party requesting the extension must demonstrate this effect by clear, satisfactory and convincing evidence.

- c. All applications and renewals shall be subject to review as provided by Ch. 125, Wis. Stats.

4. Prohibition Not to Apply to Restaurants.

- a. This resolution shall not prohibit the issuance of a Class "B" Beer or Class "B" Combination Liquor License to the operator of a restaurant, where the principal business conducted is that of a restaurant, as defined in Ch. 125, Wis. Stats. If the premises are operated under a Class "B" Beer or Class "B" Combination Liquor License, the principal business conducted is presumed to be the sale of alcohol beverages, but the presumption may be rebutted by competent evidence.
- b. A restaurant licensee operating within the limitation area which fails to maintain a principal business of operating a restaurant at any time later than 60 days after the granting of a Class "B" Beer or Class "B" Combination Liquor License shall be in violation of this subsection and its Class "B" Beer or Class "B" Combination Liquor License shall be subject to revocation.
- c. "Principal business" means the primary activity as determined by analyzing the amount of capital, labor, time, attention and floor space devoted to each business activity, and by analyzing the sources of net income and gross income. The name, appearance and advertisement of the entity may also be taken into consideration in determining "principal business."

Adopted 10/23/07

Approved 10/24/07

Mayor

Clerk

bc

Attachment - Map



Old Main Street Business Improvement District



BID Boundary



Map produced by the
Green Bay/Brown County Planning Department
Printed: November 17, 1998



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.5.

To approve an available "Class B" Combination license for Carnitas El Bajio LLC at 1698 E. Mason St. with a licensed premise description as "Behind bar, and kitchen, dining area," with the approval of the proper authorities (Currently has a Class "B" Beverage License and application filed in Clerk's Office on 11/19/2018).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. fplan
2. business plan-1698
3. 1698 application



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.6.

To waive the Broadway Moratorium Resolution and approve the application for an available “Class B” Combination License by Rockabilly’s LLC at 709 S. Broadway, subject to the approval of the proper authorities, and to recommend that Council waive the ordinance requirements for an outdoor licensed premise and to approve the proposed outdoor premise as presented.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 709&713 S. BROADWAY
2. FLOOR PLAN
3. PATIO
4. Broadway Moratoruims
5. amend 709 S Broadway

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN THE BROADWAY AREA

Green Bay, Wisconsin
September 16, 1997

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the Common Council of the City of Green Bay is concerned with the redevelopment of the Broadway area and the present high concentration of licensed establishments in the Broadway area. The high concentration of these establishments in this area has impaired the public peace, safety, welfare, and order; and

WHEREAS, there are currently 34 establishments which hold a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License. The names and addresses of said establishments are:

Lenny's Tap	431 North Broadway
333 Bar	333 North Broadway
Blazing Saddles	331 North Broadway
The Cannery	319 North Broadway
King's X	313 North Broadway
Titletown Brewing	200 Dousman Street
Carol's Ritz Lounge	119 Dousman Street
Nom's Thai Orchid	240 North Broadway
Central Bar	231 North Broadway
Broadway Cafe	128 North Broadway
Rev's Brass Rail	109 North Broadway
West Pitcher Show	100 South Broadway
Maria's Mexican Family Restaurant	106 South Broadway
Ginny's Heart of Broadway	112 South Broadway
Connie's	128 South Broadway
Country Club Bar & Grill	201 South Broadway
Kar's Place	226 South Broadway
Alamo	301 South Broadway
Nepalese Lounge	515 South Broadway
Blue Side	709 South Broadway
Shnicker's	813 South Broadway
Bourbon Street	821 South Broadway
Sass	840 South Broadway
The Lion's Den	1100 South Broadway
Carol's 9 th Street Tap	316 Ninth Street
The Camelot	1301 South Broadway
Manci's Tuxedo Lounge	1313 South Broadway
Good Times	1332 South Broadway
The Packer Stadium Lounge	1342 South Broadway
Terminal Bar	1423 South Broadway

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN THE BROADWAY AREA
Page 2

Hammer Inn
Thirsty's
Loch's Bar
Cropsey's Bar

1208 State Street
1234 State Street
1238 State Street
1336 State Street

WHEREAS, pursuant to the powers reserved under Ch. 125, Wis. Stats., the Common Council wishes to decrease the number of Class "B" Fermented Malt Beverage and Class "B" Combination Liquor Licenses issued to establishments in the Broadway area; and

WHEREAS, it is the intent of this resolution to allow the present Class "B" Fermented Malt Beverage and Class "B" Combination Liquor Licenses to maintain and renew their establishments in accordance with Ch. 125, Wis. Stats.; and

WHEREAS, it is the intent of this Resolution to effectuate a decrease in the number of Class "B" Fermented Malt Beverage and Class "B" Combination Liquor licensed establishments in the limitation area whenever an establishment goes out of business and does not renew its license;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Limitation Area. The area to which the terms and conditions of this section apply is that area on Broadway or business fronting either side of Broadway and those areas east of Broadway to the Fox River, within the city of Green Bay, Brown County, Wisconsin.
2. Prohibition. The Common Council shall not authorize the issuance of any new or transfer of any existing Class "B" Fermented Malt Beverage or Class "B" Combination Liquor Licenses within the limitation area, except restaurants as defined in paragraph 4 hereof.
3. Exceptions.
 - a. This subsection shall not prohibit the renewal of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License for an existing premises in the limitation area.

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN THE BROADWAY AREA
Page 3

- b. This subsection shall not prohibit the issuance of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License for a previously licensed premises provided that such application is made within 60 days of any of the following:
 - i. Surrender by the prior licensee of the license issued for that premises; or
 - ii. Sale of the premises by the prior licensee; or
 - iii. Termination of the prior licensee's lease for the premises; or
 - iv. Revocation of the prior license, for cause.

If application under this subsection is sought after 60 days, the owner of the previously licensed premises may apply to the Protection and Welfare Committee for an extension of the application time on the basis that application of the moratorium would have a substantial adverse effect on the owner's ability to use or enjoy the property. The party requesting the extension must demonstrate this effect by clear, satisfactory and convincing evidence.

- c. All applications and renewals shall be subject to review as provided by Ch. 125, Wis. Stats.

4. Prohibition Not to Apply to Restaurants.

- a. This resolution shall not prohibit the issuance of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License to the operator of a restaurant, where the principal business conducted is that of a restaurant, as defined in Ch. 125, Wis. Stats. If the premises are operated under a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License, the principal business conducted is presumed to be the sale of alcohol beverages, but the presumption may be rebutted by competent evidence.

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN THE BROADWAY AREA
Page 4

- b. A restaurant licensee operating within the limitation area which fails to maintain a principal business of operating a restaurant at any time later than 60 days after the granting of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License shall be in violation of this subsection and its Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License shall be subject to revocation.
- c. "Principal business" means the primary activity as determined by analyzing the amount of capital, labor, time, attention and floor space devoted to each business activity, and by analyzing the sources of net income and gross income. The name, appearance and advertisement of the entity may also be taken into consideration in determining "principal business."

Adopted 9/14/97

Approved 9/17/97

13/ David H. August
Mayor

13/ David H. August
Clerk

LMS:bc



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.7.

To approve an application for an available "Class B" Combination license by Zach's Action Pit Billiards Arena LLC at 1730 S. Ashland Ave. with a licensed premise description as "1st only-bar restaurant area, kitchen and back storage room," with the condition that the licensee remain in compliance with the qualifications required under Fort Howard Moratorium Ordinance and operate with its principal business being that of restaurant and with the approval of the proper authorities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. floor plan
2. zach's action application
3. business security plan
4. MORATORIUM-FORTHOWARD

A CHARTER ORDINANCE
AMENDING SECTION 11 OF THE ORIGINAL
CONSOLIDATION OR ANNEXATION ORDINANCE
DATED MARCH 9 AND 11, 1895, BETWEEN
THE CITY OF FORT HOWARD AND
THE CITY OF GREEN BAY AND
THE SUBORDINANCE ADOPTED IN 1905

WHEREAS, in 1895 Section 11 of the original consolidation or annexation ordinance between the City of Fort Howard and the City of Green Bay prohibited "saloons" in the City of Fort Howard, except for a certain area from the Fox River to Broadway. The vote passed and, thereafter, the two cities consolidated into what is now known as the City of Green Bay. In 1905 the original ordinance was amended but retained the essential prohibition of no "saloons"; and

WHEREAS, on December 7, 2004, the Common Council voted unanimously to pose a referendum that would amend the liquor prohibition in the west side area (formerly the City of Fort Howard) as follows:

Shall that area west of Broadway, formerly known as the City of Fort Howard prior to its consolidation with the City of Green Bay, allow alcoholic beverage licenses for hotels and restaurants in Business Districts and Industrial Districts only?

and

WHEREAS, a referendum vote will be held on April 5, 2004, in that area formerly known as the City of Fort Howard.

NOW, THEREFORE, THE MAYOR AND THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Upon passage of the referendum, the original liquor prohibition area west of Broadway is amended to allow alcoholic beverage licenses for hotels and restaurants in Business Districts and Industrial Districts only.

SECTION 2. All other ordinances not in conformity with this ordinance are hereby repealed.

SECTION 3. This ordinance shall not take effect until 60 days after its passage and publication as provided by §66.0101(5), Wis. Stats.

Dated at Green Bay, Wisconsin, this 15th day of March, 2005.

APPROVED:

Mayor

ATTEST:

Clerk

bc

02/15/05



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.8.

To approve an appeal by Jordan Stordock to the denial of his operator's license.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. stordock appeal



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.9.

To grant the appeal by Scott Brooks and reduce the re-inspection fees at 1499 7th St. to \$300.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1499 7th STREET APPEAL OF REINSPECTION FEES



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.10.

To approve an appeal by Shoua Lee to the denial of his operator's license.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. lee appeal



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.I I.

To refer to staff a request by Ald. Wery stating "review with possible action on ordinance 27.203 regulation of noise for the purpose of amending with weekend hours (New daytime :09:00-20:00) to gather input from the Director of Public Works to present at the next committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.12.

To receive and place on file the Liquor Violation Report from the Police Department for January 7, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Report January 7 2019
2. 18LiqVio



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # K.13.

To receive and place on file the Report from the Water Utility Department regarding the lead pipe removal project.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. lead overview updated 12 31 18

Getting the Lead Out



Green Bay Water Utility progress in removing lead services – *as of Dec. 31, 2018*

1. Public side (utility-owned) lead services

January 2016	1,782
January 2017	1,438
Jan. 31, 2018	935
Feb. 28, 2018	923
March 31, 2018	897
April 30, 2018	875
May 30, 2018	861
June 30, 2018	782
July 31, 2018	763
Aug. 31, 2018	746
Sept. 30, 2018	725
Oct. 31, 2018	672
Nov. 30, 2018	650
Dec. 31, 2018	619
Dec. 31, 2020	Goal: 0

2. Private side (property owner-owned) lead services

Nov. 30, 2017	72 remain to be replaced
Dec. 31, 2017	67 remain to be replaced
Jan. 31, 2018	69 remain to be replaced (add'l unknowns were identified as lead services this month)
Feb. 28, 2018	74 remain to be replaced (add'l unknowns were identified as lead services this month)
March 31, 2018	65 remain to be replaced (add'l unknowns were identified as lead services this month)
April 30, 2018	56 remain to be replaced
May 30, 2018	48 remain to be replaced
June 30, 2018	36 remain to be replaced

Getting the Lead Out



July 31, 2018	34 remain to be replaced
Aug. 31, 2018	32 remain to be replaced
Sept. 30, 2018	30 remain to be replaced
Oct. 31, 2018	22 remain to be replaced
Nov. 30, 2018	18 remain to be replaced
Dec. 31, 2018	17 remain to be replaced
Dec. 31, 2020	Goal: 0

- Since starting the program, we identified 226 private properties as having lead service
 - These are being paid from funds we obtained from:
 - Initial DNR Safe Drinking Water funding of \$500,000;
 - Lambeau Field excess sales tax monies of \$300,000;
 - Additional DNR Safe Drinking Water funding of \$300,000 approved in December 2017
 - 209 of these replacements are complete; 17 remain to be replaced
 - We have homeowner agreements for 4 of the 17 (they are waiting to be replaced)
 - We anticipate the funding noted above will cover the cost of all known private-side lead service replacements at this time
- We have 15 properties in the City for which we do not know the service material
 - We are making efforts to enter these properties to determine service material; an estimated 1 to 2 percent are anticipated to be lead



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.I.

To approve the request by Dorwin Tevebaugh to rescind the special collection charge of \$70.00 at 1370 Harvey Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.2.

To receive and place on file the report and have the Director work with the Chairman to draft a standing agenda item to report back progress on implementing the recommendations of the report by Department of Public Works documenting areas of localized ponding, measures already undertaken to address ponding, and future implementation steps needed to alleviate ponding. This item addresses issues previously brought forward under the following communications:

A. To receive and place on file the request by Ald. Johnson to identify top areas of concern within the City that experience frequent and/or severe flooding and report Department of Public Works plan to rectify such concerns with short and long-term solutions.

B. To receive and place on file the request by Ald. Nicholson to create a plan to help relieve water issues at Main and East Mason Streets and East Mason and Schwartz Streets.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. High Water Memo - Transmit 12-24-2018 MRH



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

TO: City Alderpersons
Mayor James Schmitt
FROM: Matthew Heckenlaible, PE – Utility Manager *MRH*
SUBJECT: City Wide High Water Summary
DATE: December 24, 2018
C: Steven Grenier, PE – Director of Public Works
James Brunette, PE – Assistant Director of Public Works

Comments:

In the fall-winter of 2015, the City's Common Council requested that the Department of Public Works-Engineering prepare a report documenting known areas subject to flooding across the City and what is being done to correct the shortcomings that are causing this flooding. The report and a "City Wide High Water Summary" was presented to the Improvement and Service Committee at the January 14, 2016 meeting. The report and summary were then forwarded onto the Common Council for further discussion and direction.

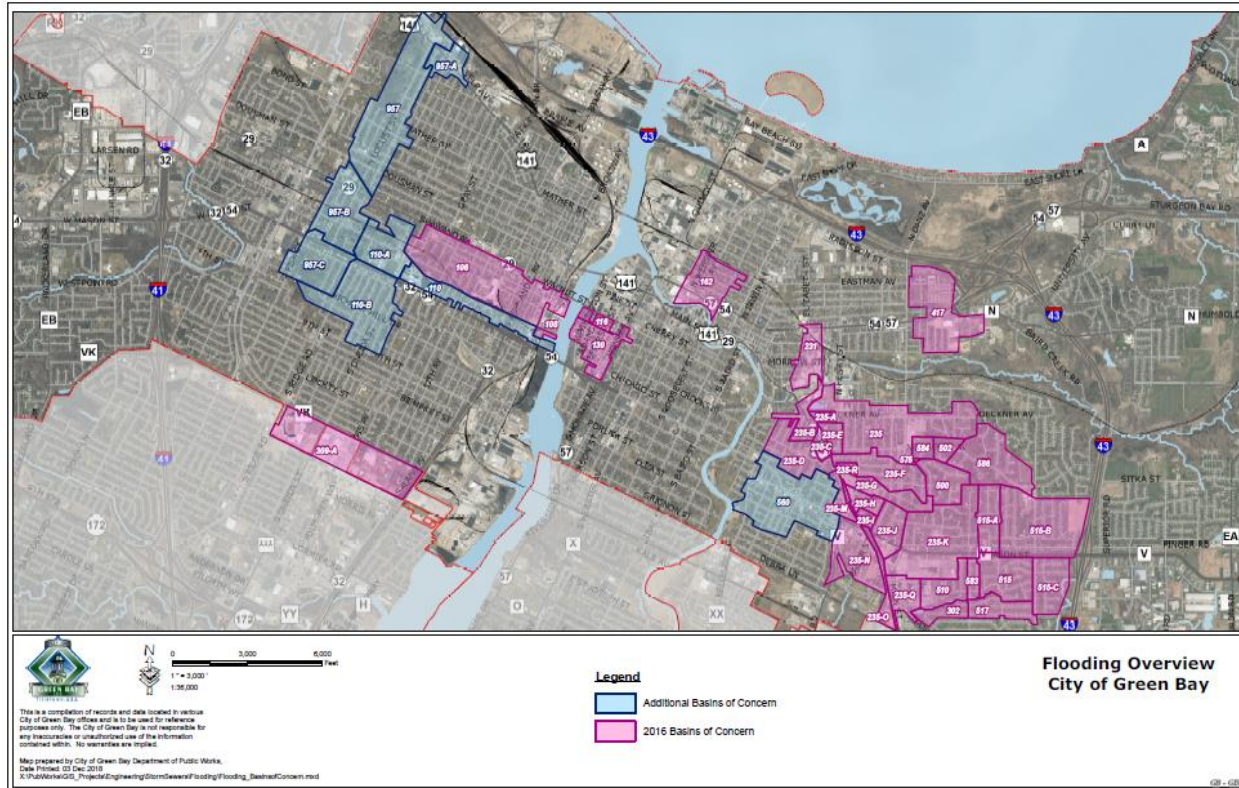
The "City Wide High Water Summary" touched on the magnitude of City wide high water concerns and also touched on a potential financial impact to address those concerns. The City is broken down into 315 smaller drainage areas or basins. Each drainage basin is assigned a unique identifying number. In the 2016 report, it was noted that there were 113 drainage basins out of the 315 basins that drainage complaints had been received by Public Works. Public Works had selected nine (9) drainage basins, which had seen repeated drainage complaints that may have also resulted in private property damage, for additional analysis and formal engineered design as necessary. The general areas of the initial nine drainage basins identified within the 2016 report are represented within the map below. Those nine basins include: 106, 108, 116, 130, 309, 162, 231, 417 and a initially only a portion of 235. The map also represents other areas of flooding concern that will over time require additional investigation and analysis into the causes associated with localized flooding.



DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION

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INTER-OFFICE MEMO



It is important to note that storm water runoff exceeding the capacity of the storm sewer is not always flooding. Excess runoff that is retained within the public right-of-way and does not result in property damage is conserved short-term nuisance pond, and some allowance for these conditions must be tolerated. Our efforts will be confined to areas where excess runoff has the potential to extend beyond the right-of-way, resulting in property damage.

The topic of flooding has again been raised due to recent significant rain events, specifically those of August 28, 2018 and September 17, 2018. The City's storm sewer system is typically designed to manage what is known as a 10-year, 24-hour rain event which would result in a total of 3.8 inches of rain over that time period or just shy of 0.2-inches per hour (3/16-inch per hour+/-). That storm sewer design is also based upon the system flowing via 'gravity' and not a pressurized system. As a storm sewer system is considered, the area to be drained is identified from the point of discharge to the upper most points to be drained. The smaller sized storm sewers are located on the upper most portions of the basin and as more area is collected the sewers downstream will get larger and larger. The storm sewer design also assumes a certain amount of hard surface or impervious areas such as roof tops, roads, sidewalks, patios, driveways, etc.. Impervious areas do not allow for storm water runoff to infiltrate or be absorbed into the soils. Depending upon the type of soils will also impact the ability for the soils to infiltrate storm water runoff. Clay soils do not allow a lot of infiltration while sandier soils will absorb more water. The more water that is absorbed into the ground is less water that physically



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INTER-OFFICE
MEMO

runs off the properties and into the paved areas which eventually will get into the storm sewers and drain off to the 'surface waters'.

With today's storm water management requirements, the amount of runoff coming off a new developed site or subdivision must be equal to or less than that of the pre-developed or a grassy prairie condition. Prior to 2001, the City did not have any storm water management requirements when it pertained to storm water runoff. Therefore, the majority of the City as it was developed was under the pretext of getting storm water off the properties as quickly as possibly which ultimately taxed existing storm sewers.

Several of the sewers within the nine identified problematic drainage basins were designed and constructed more than 50-years ago. The designers and planners of those times made calculated assumptions of what and how these drainage basins were going to develop – residential, commercial, industrial, intuitional, or green space (park) and how big the drainage basin would ultimately be. In several cases those development criteria have been altered to increase the actual drainage basin or impervious surface area which increases the quantity of the storm water being directed down the storm sewer pipes. In other cases, the storm sewer pipe may not have been constructed as designed which could then restrict the amount of water that that pipe is capable of running through it.

Some of the City's storm sewers have submerged outfalls, meaning that the discharge end of the storm sewer pipe is below the discharging water body (Fox River, East River, Bay of Green Bay, Baird Creek, etc.). If the end of the pipe is under water, that means there is water within the storm sewer pipe for some distance upstream of the discharge outfall. If there is already water within the storm sewer pipe accepting more water becomes more of a challenge. In order for water to flow out of an already submerged or surcharged storm sewer pipe, water needs to build up to create pressure to push this water through the storm sewer piping. Depending on how much water is needed to create the required pressure may result in the water ponding above the ground which causes localized flooding.

A different explanation of the significance of headwater and tail water levels is provided from an internet site called engineeringcivil.com and can be seen below.



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ENGINEERING DIVISION

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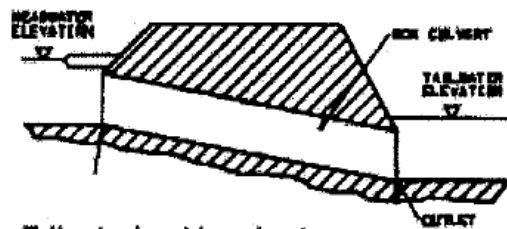
INTER-OFFICE
MEMO

What is the significance of tailwater level in culverts?

 engineeringcivil.com/what-is-the-significance-of-tailwater-level-in-culverts.html

The headwater level and tailwater level of culverts are important parameters in hydraulic design. The headwater level cannot be set too large, otherwise flooding upstream may occur leading to the loss of life and properties. On the other hand, the tailwater level of culverts has to comply with the following requirements:

- (i) For low tailwater levels at the outlet of culverts, the small depths of flow may cause significant erosion of downstream channels.
- (ii) For high tailwater levels, it may cause the culvert upstream to be flowing full or even under submerged condition. As such, the headwater level is increased in order to flow through the culvert and this in turn increases the flooding risk associated with high headwater level.



Tailwater level in culvert.

<http://www.engineeringcivil.com>

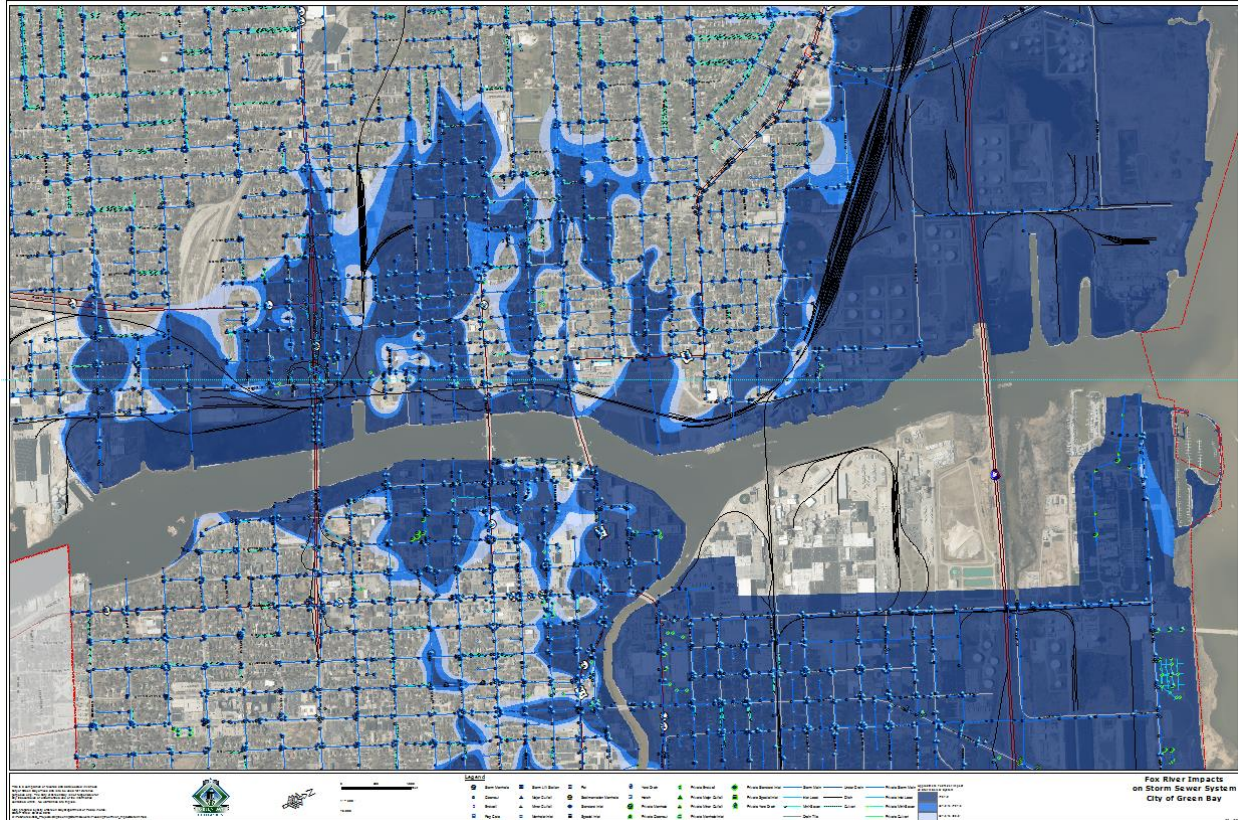
The map below depicts storm sewers within the City's downtown area that are directly impacted by a Fox River elevation of between 97.0 and 98.0. The map shows that some of the areas where high water complaints in the core of the City are occurring, could have a direct correlation with elevated Fox River heights that impact the available capacity of the existing storm sewers.



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
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INTER-OFFICE
MEMO



As noted above, the City's storm sewer system is typically designed to manage a 10-year, 24-hour storm. The City's storm water ordinance requires development since 2001 to look at other storm events that can be seen below.

City Storm Water Ordinance Design Values

2-Year	24-Hour Storm	2.5 total inches
10-year	24-Hour Storm	3.8 total inches
25-year	24-Hour Storm	4.4 total inches
100-year	24-Hour Storm	5.3 total inches

The City has a manual rain gauge on top of City Hall. That rain gauge will provide us information as to the total rainfall when the gauge is checked but it will not provide us with data as to how much rain in a certain amount of time (intensity) occurred. The City utilizes other resources such as local media, National Weather Service or underground weather reporting sources. The two (2) rain events that impacted the City on August 28 and September 17 are summarized below.

August 28, 2018

(WUnderground)

McAulliffe Park Area Total Rainfall 4.41 inches from 2:30 to 8:00pm (+/-) 5.5 Hours



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INTER-OFFICE
MEMO

From 2:29 to 3:19	0.71 inches in 50 minutes	(Less than 1-year storm)
From 3:19 to 4:19	2.45 inches in 1-hour	(100-year storm)
From 4:19 to 5:19	0.73 inches in 1-hour	(Less than 1-year storm)
From 2:29 to 5:19	3.89 inches in a little under 3 hours	(Between a 200 & 500 year storm)

September 17, 2018

(WUnderground)

McAulliffe Park Area Total Rainfall 5.29 inches from 7:09 to 9:09pm (+/-) 2.0 Hours

From 7:09 to 7:24	1.41 inches in 15 minutes	(80-year +/- storm)
From 7:24 to 7:44	1.57 inches in 30 minutes	(25-year storm)
From 7:44 to 8:14	1.26 inches in 30 minutes	(10-year storm)
From 7:09 to 8:09	4.23 inches in 60 minutes	(Over 1,000 year storm)
From 7:09 to 9:09	5.29 inches in 2 hours	(Over 1,000 year storm)

(Storm durations – based upon NOAA Atlas 14)

The bottom line with these two storm events is that the runoff intensity was far greater than the storm sewer systems were able to handle and as such caused the localized flooding in various locations throughout the City.

What has the City done to address these drainage concerns or are we ignoring them?

The City investigates drainage complaints and takes these complaints seriously. If there are solutions that can be implemented quickly, easily and economically, then steps are taken to do so. In most of the significant and reoccurring flooding areas quick, easy, economical solutions are not readily available.

Of the nine previously identified drainage basins, the following is what the City has done to date and what additional actions may be forthcoming.

Basin 309(A) – primarily Lombardi Avenue south to McCarthy Way (Ashwaubenon) and from Ashland Avenue west to Ridge Road. The primary flooding was identified to be within Oneida Street south of Lombardi Avenue and the Lombardi Avenue – Oneida Street intersection. During the initial reconstruction of Lambeau Field in the early 2000's it was identified that there was significant runoff coming off of 1265 Lombardi Avenue and that it would overwhelm the large storm sewer within Lombardi Avenue from Oneida Street east towards Ashland Avenue. What was proposed was that the Packer Organization take a look at trying to control some of the storm water coming off the property to aid in relieving the downstream storm sewers. The Packer Organization constructed an oversized storm sewer along a portion of the southerly and northerly property lines and then connect those two storm sewers with a third oversized storm



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sewer pipe just west of Oneida Street. That oversized storm sewer worked well for smaller storm events but flooding still occurred with the 10 plus year storm events.

When the Packer Organization proposed to modify the easterly portion of the stadium including modifications to the Atrium, Hall of Fame, Pro-shop the City insisted that they take more significant steps to control storm water runoff coming from the property. The Packer Organization has since constructed a large underground storm water storage tank within the northeasterly parking lot. Since the construction of this underground detention system in 2016, the City is not aware of any significant flooding issues that have been reported within Oneida Street adjacent to Lambeau Field or within the intersection of Lombardi Avenue and Oneida Street. The Packer Organization constructed this facility at an estimated cost of \$3,200,000.

Basin 417 – 2400 Block of former University Avenue. The storm sewer in this area was constructed by the former Town of Preble. The Town did not design all their storm sewers to the 10-year design storm. In a lot of cases their storm sewers can barely convey the 2-year storm event. The storm sewer within Clement Street and former Clement Street were undersized and required to be up-sized. With the redevelopment that occurred in this area in 2016 with the Festival Foods, Kwik Trip and associated Out Lot, the storm sewers were up-sized crossing and within University Avenue (Sturgeon Bay Road STH 54-57) and through the Festival Foods parking lot to the south side of the property where it connects with the existing storm sewer. Included with the redevelopment also included some underground detention and four (4) bio-filtration storm water facilities to aid in detaining (slowing) some of the storm water down prior to entering the actual storm sewer system. The Developer spent approximately \$400,000 on Public storm sewer up-grades which does not include all the private storm sewers and storm water best management devices that were also constructed.

Basin 231 – Elizabeth Street from Main Street to University Avenue and University Avenue from Elizabeth Street to Acme Street realized flooding at several of the intersections and in the low point on University Avenue. The storm sewer in this area was constructed by the former Town of Preble. The Town did not design all their storm sewers to the 10-year design storm. In a lot of cases their storm sewers can barely convey the 2-year storm event. The City had prepared construction plans prior to 2016 to begin the up-sizing of the storm sewer within Elizabeth Street from just north of Main Street north to the railroad crossing just south of University Avenue. During a fall rain event in 2015, Public Work's Engineering Staff observed the flooding on University Avenue and down Elizabeth Street. A concern was raised when staff attempted to locate the storm sewer outfall at Baird Creek. Upon further review, it was determined that this outfall was below the Creek water level and as such was causing a surcharged effect within the storm sewer system. The undersized storm sewer piping and the surcharged condition was what was causing the flooding condition. Public Works contracted with engineering consultant AECOM to perform a hydrologic and hydraulic analysis of our proposed storm sewer construction plans. After the analysis was completed, the storm sewer needed to be up-sized more than what was originally considered primarily due to the surcharging condition that Baird Creek was imposing onto the storm sewer system. With the increase in



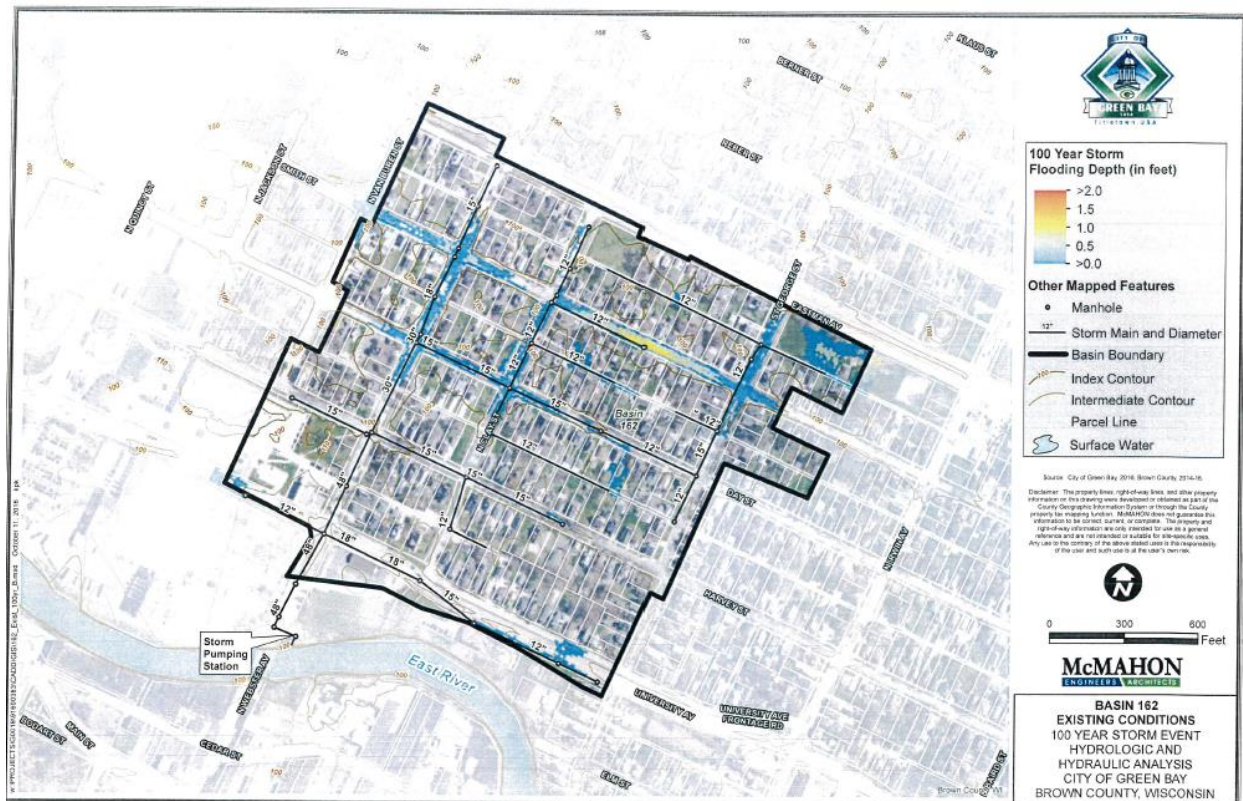
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storm sewer pipe sizes came additional conflicts with existing utilities which required re-design and coordination with these utilities. The up-sized storm sewer was constructed during the summer of 2018 for bid cost of \$1,128,118 for approximately 2,400 feet of storm sewer. The final costs are still being determined.

Basin 162 – An area bounded generally bounded by the East River to Eastman Avenue, from just west of North Webster Avenue to St George Street. The primary flooding concern has always been within the 1100 block of Smith Street. This basin was identified within the 2015-16 Storm Water Report as a significant reoccurring area. Public Works contracted with McMahon in 2016 to perform a hydrologic and hydraulic analysis of the existing storm sewer system and to provide recommendations to aid in minimizing the impacts to the storm sewer system and street surface flooding in particular in the 1100 block of Smith Street which is the lowest point within this drainage basin. The McMahon Basin map below represents conditions observed during a 100-year storm event.



The storm sewer flow is regulated by the Webster storm lift / pump station which was constructed in 1972 and has seen very little in the way of significant work or maintenance performed on the station. With the storm water flow being regulated by the storm lift / pump station, it allows for sediment to accumulate within the storm sewer which reduces the allowable volume of flow within the pipe. McMahon recommended up-sizing the storm sewer piping



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within North Webster Avenue and within other areas within this drainage basin including within the 1100 block of Smith Street. Public Works reconstructed portions of Smith Street (Webster Avenue to St. George) in the late summer, fall of 2018 in anticipation of the North Webster Avenue reconstruction project. Public Works began a portion of the North Webster Avenue storm sewer up-grades from the East River to north of University Avenue in the fall of 2018. The remainder of the storm sewer improvements will occur under a Wisconsin Department of Transportation (WiDOT) contract in 2019. Within that WiDOT contract, North Webster Avenue will become a boulevard section. The boulevard section will be depressed below the street which will allow the street storm water to drain into this area for both additional storm water detention and water quality benefits. In 2018, Public Works will have spent \$1,050,750 towards reducing high water impacts within this drainage basin with more capital being spent under the WiDOT contract in 2019.

Basin 108 – this is a relatively small drainage basin that is centralized around the 500 block of South Broadway. This area again had been identified as a recurring flooding area within the 2015-16 Storm Water Report. Public Works contracted with McMahon in 2016 to perform a hydrologic and hydraulic analysis of the existing storm sewer system and to provide recommendations to aid in minimizing the impacts to the storm sewer system and street surface flooding, particularly within the 500 block of South Broadway. The McMahon Basin map below represents conditions observed during a 100-year storm event. The storm sewer system in this area is again regulated by a storm lift / pump station. This particular storm lift / pump station was constructed in 1972. The primary recommendation by McMahon was to upsize both the storm sewer in the basin and the storm lift / pump station. Public Works had consulted with McMahon in 2017 to design the new storm lift / pump station. There were several challenges associated with this storm lift / pump station including not knowing the condition of the discharge piping leading out to the former slough / boat slip which goes under the main rails for the Canadian National Rail Road. As the existing storm sewer discharge piping and lift station are located within the filled in slough area the underlying soils are not desirable and the costs associated with up-grading this lift / pump station continued to escalate for a relatively small drainage basin. The estimated probable construction cost for lift station and storm sewer up-grades as put together by McMahon was approximately \$870,000. Public Works started looking at other options when the storm lift / pump station costs were coming in over \$1,500,000. Public Works is opting to consider combining Basin 108 with drainage Basin 110 by constructing about 250 feet of new storm sewer to connect the two drainage basins. This design is in progress.



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Basin 110 – is made up of three (3) sub-basins totaling approximately 343 acres of area. The primary impacts within the basin are near Clinton Street from South Broadway to South Ashland Avenue, Oneida Street from Western Avenue south to Hickory Hill Drive. The storm sewer within Clinton Street at South Broadway is routed through a problematic storm lift / pump station. This storm lift / pump station was constructed within the early 1980's to ensure that the intersection of South Maple Avenue and Clinton Street remained dry during dry weather and high river water conditions. This storm lift / pump station was never intended to control the rain runoff from this extremely urbanized area. Public Works is planning on constructing a new storm lift / pump station within the proposed Ship Yard development. This lift station will be able to convey approximately 100 cubic feet per second worth of flow which is actually less than half of what the basin is producing. The rationale is that presently the storm sewer pipe is submerged below the river water elevation within the slough. That means there is river water within the Clinton Street storm sewer system all the way up to 12th Avenue. By adding this larger storm lift / pump station, the existing storm sewer system would be able to be pumped down prior to rain events. This would provide as much volume as possible that could be stored and conveyed by the storm sewer system. Public Works is proceeding with the storm lift / pump station design and obtaining authorization to pre-purchase the pumps and controls (November / December 2018) with actual construction anticipated to commence in spring of 2019. It is anticipated that the storm sewer interconnection between Basins 108 and 110 and the new storm



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lift / pump station will be around \$3,000,000. Final construction estimates are not available at this time.

Basin 106 – is approximately 250 acre drainage basin covering the north side of Shawano Avenue southerly to south of Western Avenue Arndt Street extended from the Fox River west towards Oneida Street. The McMahon map shown above again is representing the existing conditions during a 100-year storm event. This area had been identified as a recurring flooding area within the 2015-16 Storm Water Report with impacts occurring within Shawano Avenue around Hazel Street, the westerly portion of Cora Street, both the westerly and easterly portions of Seymour Park (split by Ashland Avenue) and South Maple Avenue just east of Seymour Park. The areas identified above also happen to be within or in close proximity of where a former slough had been. The slough had been filled sometime between 1882 and 1938 but the land topography in the area was not significantly modified. As such storm water runoff continues to flow to low areas which in a lot of cases are the areas identified above. The location of the slough was depicted in a 1882 Plat Map that is located within Public Works and a marked up snap shot is shown below.



Public Works contracted with McMahon in 2016 to perform a hydrologic and hydraulic analysis of the existing storm sewer system and to provide recommendations to aid in minimizing the



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impacts to the storm sewer system and street surface flooding, particularly within the areas identified above. The McMahon report primarily showed flooding would occur in the above identified areas as soon as a 10-year rain event and increased in magnitude with larger rain events. McMahon provided three (3) potential options to consider to minimize the flooding impacts throughout this drainage basin. The cheapest cost alternative proposed to encumber most of Seymour Park and construct a 26 ac-ft wet detention pond in its place as well as up-sizing over 10,000 lineal feet of storm sewer. An estimated cost for the option in 2016 was approximately of \$4,000,000.

McMahon's second option was still to encumber a portion of Seymour Park, again to construct a wet detention pond approximately half the size as the cheapest alternative (11-ac-ft), to add or up-size over 18,000 lineal feet of significantly larger storm sewer and to up-grade the storm lift station located within the intersection of Howard Street and Pearl Street. The estimated cost in 2016 for Alternative 2 was \$6,825,000.

McMahon's third option was not to construct a pond, but to construct approximately 18,000 lineal feet of large diameter storm sewer along with up-sizing existing storm sewer, and to up-grade the storm lift station located within the intersection of Howard Street and Pearl Street. The estimated cost in 2016 for Alternative 3 was \$6,845,000.

Public Works has had discussion with Parks staff about the possibility of encumbering Seymour Park to construct a storm water wet pond. Parks staff was not overly receptive to the idea of losing the park for a wet storm water detention pond to relieve flooding. Public Works offered up another potential alternative that would still encumber lands within Seymour Park but would preserve open green spaces, by looking into the alternative of underground detention along with up-sizing the storm lift / pump station at Howard Street and Pearl Street. Underground detention utilizes larger diameter pipes or chambers which are buried in rows. These pipes will allow water to flow into them and a smaller diameter pipe will allow the water to release at a slower rate preventing water from taxing the downstream storm sewer system. This alternative is more costly in that storm sewer piping will be needed for the underground detention system. Parks staff is open to having further discussions regarding where such a system could be located within Seymour Park. Brown and Caldwell, another storm water consultant that the City works with has provided an estimate for some underground detention with Seymour Park could range from \$1,300,000 to \$8,000,000 depending as to the actual quantity of storage proposed.

Public Works is moving forward with up-grading the storm lift / pump station at Howard Street and Pearl Street and installing some oversized storm sewer / box culverts within Howard Street from Pearl Street west to South Broadway. A preliminary estimated cost for this portion of the project is presumed to \$2,500,000.

Basins 116/130 – are two drainage basins on the east side of the Fox River extending east towards Monroe Avenue and are generally bounded by East Walnut Street down to just north of East Mason Street. There have been reports of flooding along South Jefferson Street between



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Doty Street south to St. John Street, Adams Street between East Walnut south to Stuart Street, Madison Street from Doty Street south to Crooks Street with significant ponding occurring near the YWCA, and north of Doty Street extended between the Fox River and South Washington Street. In past investigations regarding potential explanations of this localized ponding several items have been discovered. The storm sewer pipe outfalls, one at Stuart Street and the other at Doty Street, discharge to the Fox River at an elevation below the river surface. As previously explained, if the pipe is full of water, discharging additional water out of the pipe becomes more problematic. The 'drainage basins' had expanded beyond the original designed basin limits which provides additional storm runoff to these storm sewer pipes. With the improvements along the Fox River shoreline, one of the amenities was to place extra-large rip-rap rock along the shoreline to prevent the shoreline from eroding away. Some of the placed rip-rap rock is impeding the flow leaving the existing storm sewer pipes. With the City's investment into SmartCovers, we were able to see that the Fox River elevation has a significant impact on the street flooding that occurs in the vicinity of the YWCA. If the level of the river is up, that means that there is more water already within the storm sewer pipe which impacts the ability for the street to drain, causing street flooding. If the river levels are down, the impacts towards street flooding are somewhat reduced.

Knowing that the drainage basins had expanded beyond their original boundary, Public Works required that a portion of this additional area would be captured by the new storm sewer that was constructed within the Monroe Avenue reconstruction project in 2013-2014. By re-routing this storm water north towards the East River has had an impact by reducing the drainage area west of Monroe Avenue, there still have been reports of localized flooding on South Madison Street near the YWCA especially during heavy intense rain events.

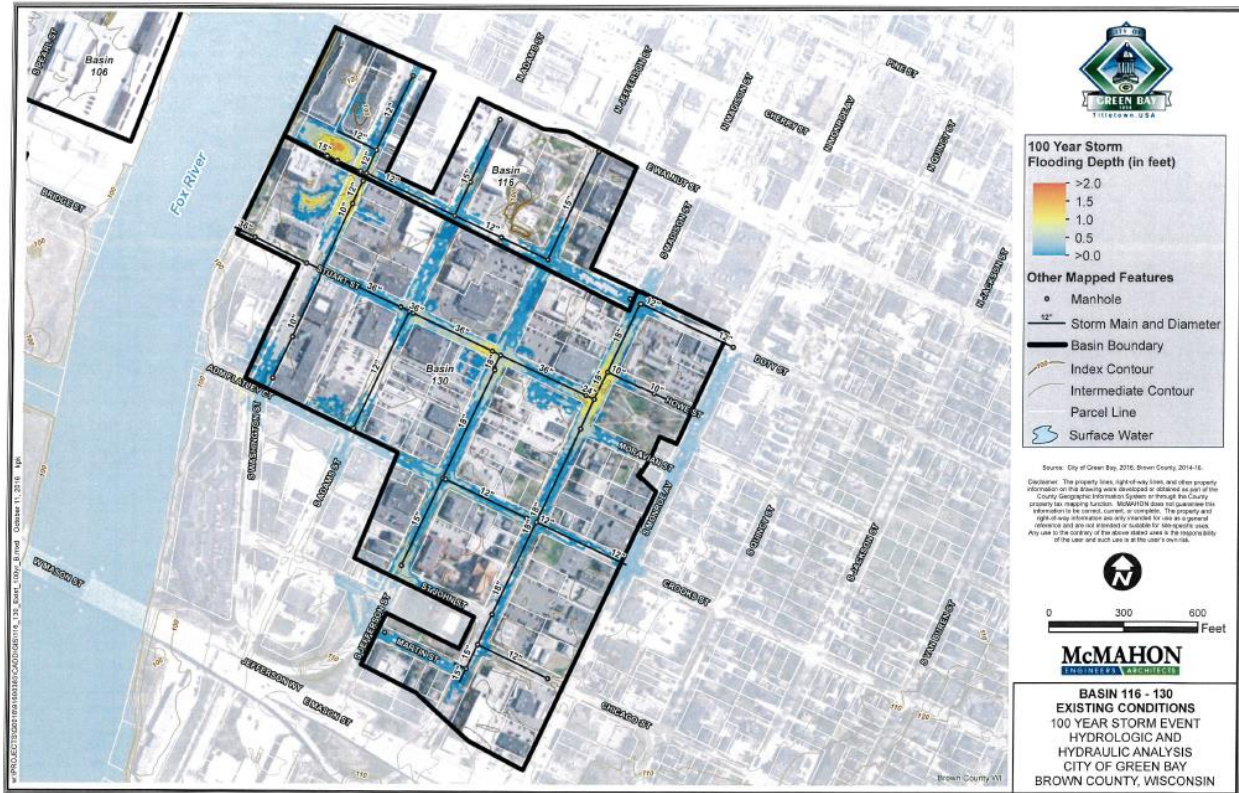
Public Works contracted with McMahon in 2016 to perform a hydrologic and hydraulic analysis of the existing storm sewer system and to provide recommendations to aid in minimizing the impacts to the storm sewer system and street surface flooding, particularly within the areas identified above. The McMahon Basin map below represents conditions observed during a 100-year storm event.



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The McMahon report primarily showed flooding would occur in the above identified areas as soon as a 10-year rain event and increased in magnitude with larger rain events in the generalized areas identified above. McMahon only considered one option to aid in reducing the localized street flooding but would not eliminate the flooding from the larger events. The option was to up-size approximately 7,800 lineal feet of storm sewer. This is over half of the storm sewers within these two drainage basins. The estimated cost in 2016 for this option was \$2,162,000.

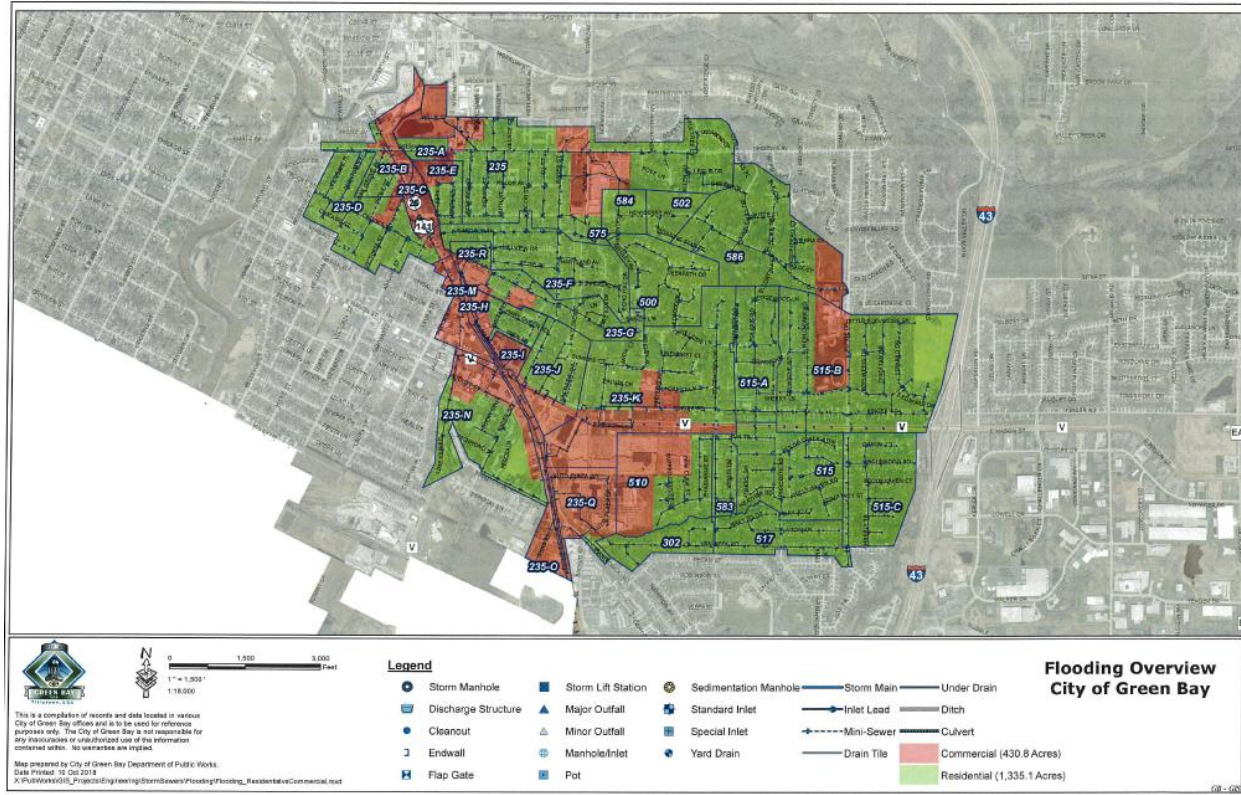
Basin 235 – is actually comprised up of 30 direct and indirect discharge sub-drainage basins all discharging to Baird Creek between Main Street and North Henry Street. The combined drainage basin totals approximately 1,766 acres. Basin 235 and associated sub-drainage basins take storm water runoff from Van Beek Road to north of Deckner Avenue from west of Main Street east towards I-43. There is approximately 431 acres of commercial/institutional properties that have substantial amounts of impervious (hard surface) areas as compared to the balance then being primarily residential development. A portion of the total combined drainage basin is also former Town of Preble infrastructure.



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The engineering design calculations performed in 1970 for the large storm sewer that ultimately enclosed what was then referred to as Ellis Creek estimated 1,962 acres of strictly residential property development. A drainage basin map or sketch was not found as part of the calculations to determine where an additional 200 acres of drainage basin would have been located. The end result was that approximately 470 cubic feet per second (CFS) of flow would be generated from the drainage basin for the 10-year design storm. Utilizing information related to the actual constructed storm sewer between Baird Creek and Schoen Street, the storm sewer is capable of managing 480 CFS of free flow discharge. Therefore, the storm sewer design and constructed storm sewer agree with each other and as such there shouldn't be any issues.

Then what is causing the flooding primarily within the Main Street corridor from Newberry Avenue south to East Mason Street, the open channel portion of Ellis Creek near Van Beek Road, Schoen Street near Hillside Lane and within the former Ellis Creek waterway?

This situation is not so dissimilar to Basin 106 in that the natural drainage path, in this case Ellis Creek, had been filled in but the surrounding areas were not modified to change the overland flow characteristics. In this case, Ellis Creek was filled in to accommodate a storm sewer and sanitary sewer for proposed growth and development of the City. The overland flow from the outer areas still ultimately drain back towards where Ellis Creek once was and as such creates some localized flooding.



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In 2009, Public Works contracted with AECOM to perform a hydrologic and hydraulic analysis for the 'Ellis Creek Drainage Basin'. The analysis replicated localized high water conditions during various storm events. However, the analysis did not reveal what the underlying causes were behind the flooding. The analysis also investigated the possibility of implementing some storm water management facilities to aid in managing the flows within the drainage basin to help alleviate the localized flooding. Four locations were considered for the possible inclusion of storm water facilities, Mill Street (west of North Henry Street), south of Deckner Avenue (referred to as the Melon Avenue site), Hillside Lane (westerly portion of Gagnon Park) and the Auto Plaza site (existing Ellis Creek open channel). The recommendations of the analysis were to further pursue the construction of the Mill Street storm water facility; that the widening and slope reconfiguration of the Auto Plaza facility would be desirable but would be significantly regulated under WDNR and ACOE permitting requirements; both the Hillside and Melon sites were not recommended for further pursuit due to the limited storage volume available at each site; and relieving flooding conditions in the area of the Razz Ma Tazz and Auto Zone buildings may best be addressed by re-grading the local area (parking lots and recreational area – horseshoe pits) to direct local runoff around the recreational area to the open land north of the buildings. If all four storm water facilities were to be implemented, water surface elevations would decrease in the corridors just downstream or in the immediate location of the storm water facilities and would not have a significant impact on relieving all of the flooding within the drainage basin. In 2012, Public Works constructed the Mill Street storm water facility for a total cost (const., land, eng.) of \$1,961,300.

In 1999, Public Works applied for a WDNR grant to modify the Auto Plaza conservancy to widen the overflow areas and to allow for ponding in the greenway conservancy area. The City ultimately received the grant late in 2000. Between the time Public Works applied for and retained a consultant for the actual design of these modifications, the WDNR modified the rules associated with working within or altering 'waterways'. Public Works had to surrender the grant money allocated for this project as it was no longer able to be permitted. Public Works has had other conversations with WDNR staff over the past 10-years regarding the modification of the Auto Plaza / Ellis Creek greenway conservancy. WDNR consistently comes back stating that this is a navigable waterway, has established habitat for birds, bugs, and various species of animals. They have verbally stated that getting this project permitted by both WDNR and ACOE would be an extreme challenge. Public Works along with a storm water consultant Brown and Caldwell, has asked WDNR again for consideration and guidance on how to permit the ability to do work within this area as recently as the middle of 2018.

As previously mentioned, the original designs assumed that this area would be strictly residential. Of the existing 1,766 acres comprising the drainage basin, 431 acres is commercial/institutional properties which more than doubles the rate at which runoff comes off these sites. Utilizing the same design calculation that was performed in the original design, but taking into account the commercial/institutional development, the end flow value increase to 550 CFS from 470 CFS. With the increase of flow the existing storm sewer is now slightly undersized.



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Another factor that needs to be considered is the amount of time it takes a drop of water from the furthest end of the drainage basin to the outfall at Baird Creek. The 1970 design assumed that it would take about 94 minutes to flow from one end to the other. Looking at the existing storm sewer characteristics within the drainage basin, the actual time a drop of water to travel that distance can be calculated. The 94 minutes is actually closer to 60 minutes. The result of that means storm water is getting from point A to Point B quicker, or more water trying to be within a given storm sewer pipe than that pipe is capable of conveying resulting in flooding. Therefore, by reducing the "Time of Concentration" the increased 550 CFS from above increases significantly more to almost 770 CFS with an end of pipe capacity of 460 CFS at Baird Creek which again was assumed to have a zero tail water condition.

When a majority of "Basin 235" was developed, storm water management requirements did not exist as indicated previously within this report. In this particular case, development surpassed what the existing infrastructure can presently manage. Public Works has been looking for cost effective, implementable solutions to aid in the reduction and ideally the elimination of the high water conditions observed within this drainage basin for normal rain events and even during some of the more intense rain events that the City has recently endured through. The reality is that easy, cost effective solutions do not exist.

One solution that Public Works has not investigated yet, but could be considered, is the significant up-sizing of the main storm sewer run from Baird Creek south to the existing open channel of Ellis Creek south of Auto Plaza, which is close to 11,000 lineal feet. Over half of that distance there are parallel large diameter sewers already installed to manage the storm water runoff which means at a minimum, over 18,000 lineal feet of storm sewer would need to be up-sized. Construction of this storm sewer would be difficult due to limited access, limited cover over the pipe, conflicts with other existing utilities and limited width within the corridor that presently exists that these sewers are within. It could be conceivable that the cost to install this up-sized storm sewer pipe could be as high as \$1,000 per foot or over \$18,000,000 and that would not include restoration of pavements within parking lots, driveways and streets.

The most economical storm water facility is traditionally the wet detention pond / facility. Wet detention ponds usually have large foot prints which require significant land resources. Within "Basin 235" there are no significant open green spaces of land, besides parks, where large storm water facilities could be constructed to detain the runoff in order to significantly reduce the impacts being observed at various downstream locations. As such, Public Works is investigating whether or not underground detention facilities will have any significant impacts on downstream sewers. Underground detention facilities are typically a lot of large diameter storm sewer pipes buried in the ground or an extremely large vault or vaults constructed beneath a parking lot of space that could be utilized for some other purpose. One area that Public Works is considering is within the East Town Mall area which has substantial parking lots that generate a lot of storm water runoff in a short period of time. Other areas that may be considered as additional sites could be the new U-Haul/Rogan Shoes parking lots or some of the parking lots



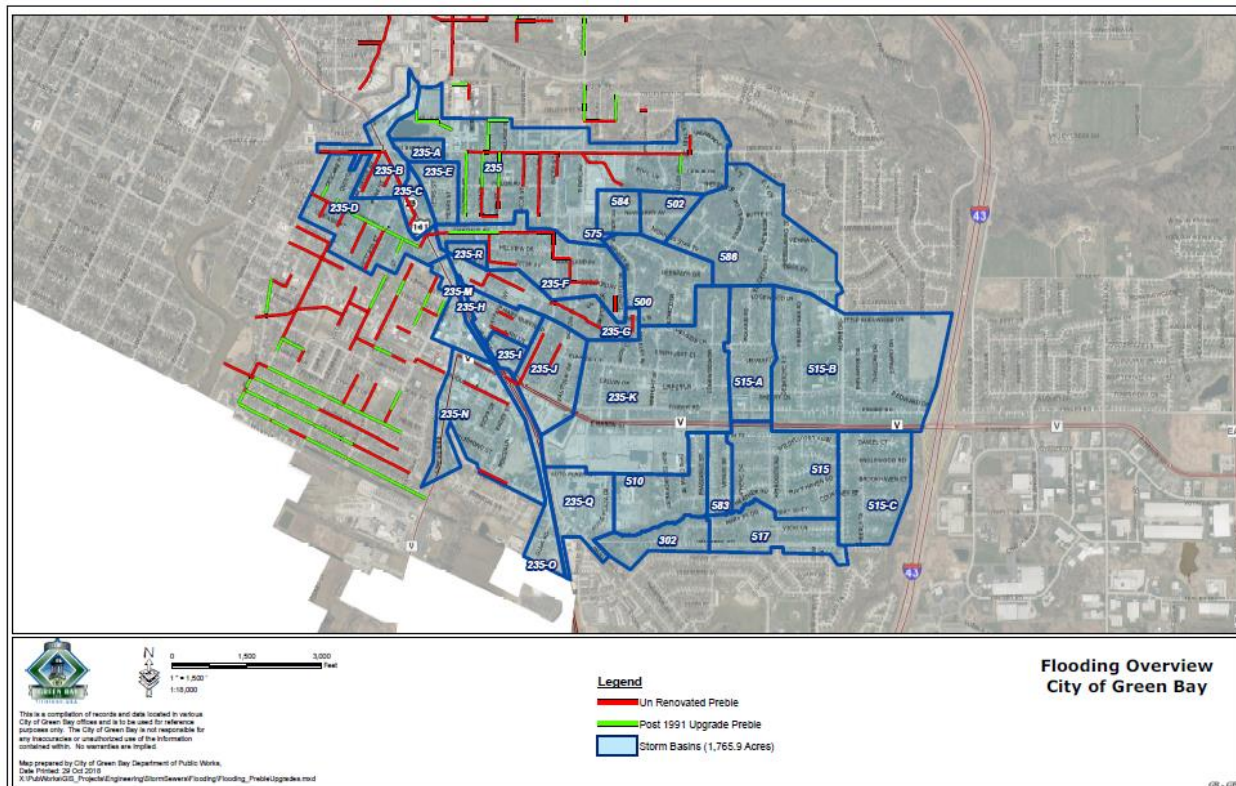
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bounded by Auto Plaza Way, Auto Plaza Drive and the Main Street Frontage Road. Public Works has not had any discussion or correspondence with any of the owners associated with these properties and has yet to do any type of engineering analysis to see if this would have any substantial impacts on the downstream storm sewer flows. These underground facilities would then limit further development or re-development within these properties. Unless the property owners are planning on doing any significant modifications within these parking lots, all the construction, restoration and future maintenances costs would be strictly on the City. Since these underground structures contain a lot of large diameter storm sewers, the construction costs are significantly higher than a traditional wet detention facility. A storm water consultant that the City utilizes, Brown and Caldwell, has estimated that such an underground facility within the East Town Mall parking lot area could exceed the \$10,000,000 price tag.

It should also be noted that there is a significant amount of “Preble” storm sewer up-grades that still need to be addressed from the 1991 report as can be observed in the map below. The red lines represent storm sewer mains in need of upsizing dating back to the 1991 Preble Study.



Additional Basins of Concern

As previously noted, the Department of Public Works has received complaints of ponding or flooding in 113 out of the 315 basins. Per Alder requests, Public Works was also to investigate the high water concerns along East Mason Street west of Main Street towards Abrams (Basin



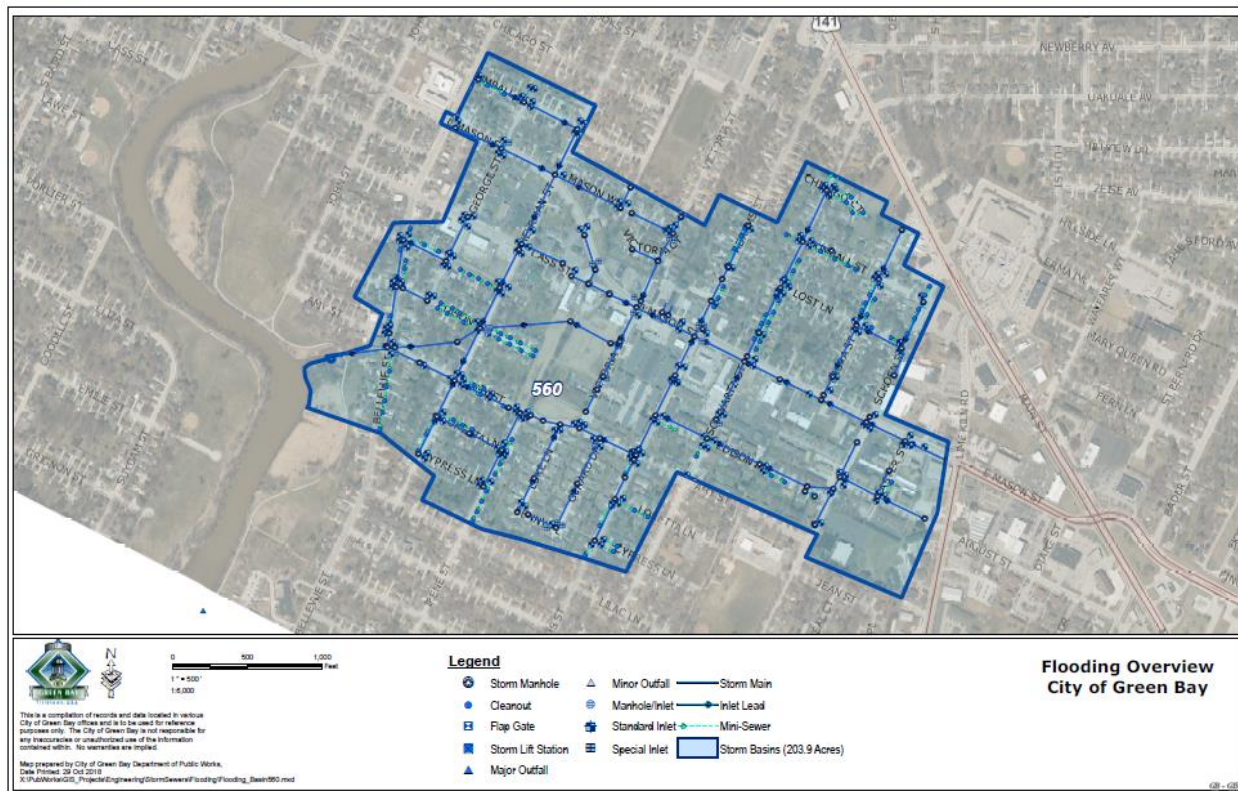
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560) and on South Locust Street near the Mason Manor driveway access between West Mason Street and Western Avenue (Basin 957).

Basin 560 – There have been repeated reports of high water issues along the East Mason corridor throughout the years, but not as significant as the recent reports of high water that occurred in August and September of 2018. The exact areas that have been impacted within this basin have not been clearly identified but recent photographs show high water near the Kwik Trip at East Mason Street and Abrams Street. Basin 560 is approximately 200 acres in size and can be seen in the map below.



This area is within the former Town of Preble and as such was included within the 1991 Preble Study. The Preble Study identified that a significant amount of storm sewer required to be up-sized to deal with flows based upon residential development for a 10-year rain event. Utilizing both residential and commercial flows and areas, the recommendation would now be to reconstruct and up-size the main line storm sewer from the outfall at the East River near Amy Street all the way up to East Mason Street at Laura Lane. Utilizing the Preble Study as a quick basis for a cost estimate and bringing it to 'present day dollars', an estimate of \$1,450,600 would be obtained. Comparing this value to recent contracts, it would seem that this estimate could be extremely low. Additional investigation as to the constructability of up-sizing the main line storm sewer and avoidance with other existing utilities would need to be completed. It would be Public Works desire to see if the storm sewer up-sizing could also be completed in conjunction



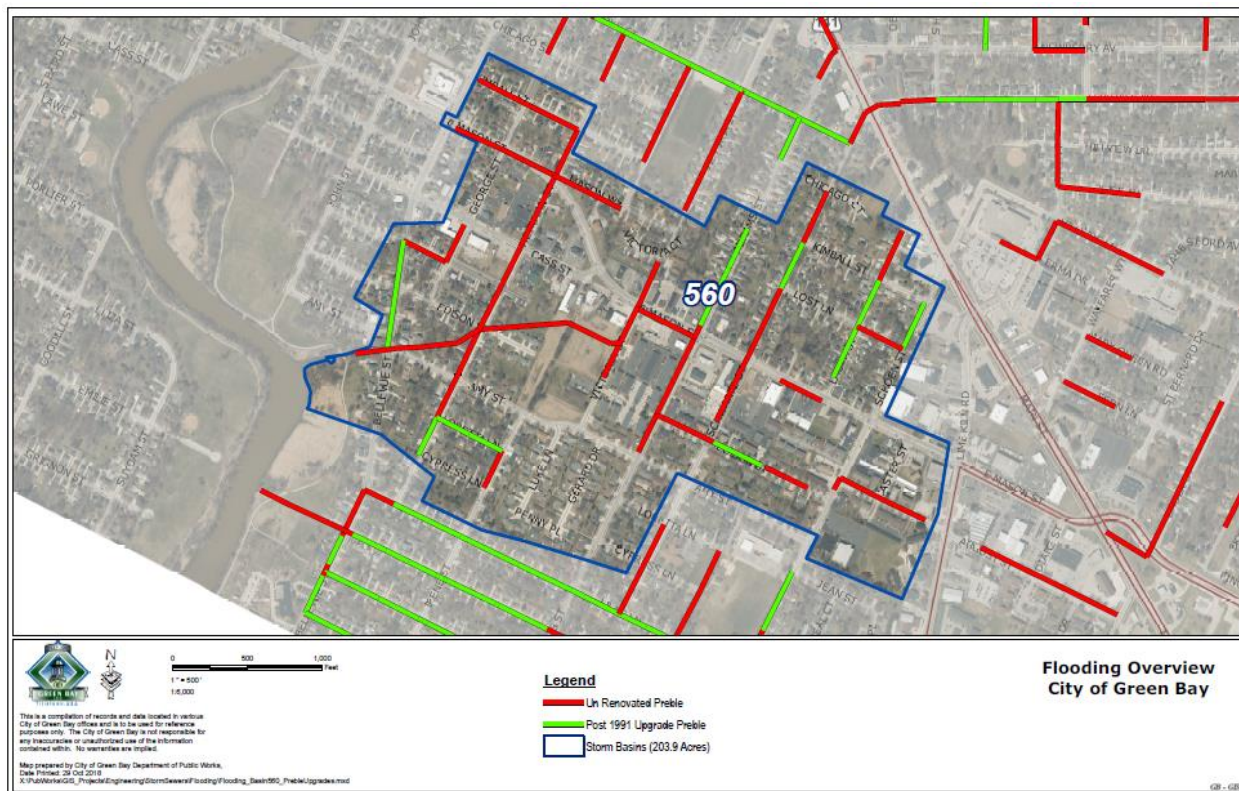
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with a water quality component or wet pond in the open green space south of East Mason Street between Victoria Street and Heyrman Street. A potential cost for a constructing a wet pond in this area could start at around \$850,000 plus land acquisition, engineering design and other unspecified costs.

It should also be noted that there is a significant amount of “Preble” storm sewer up-grades that still need to be addressed from the 1991 report as can be observed in the map below. The uncolored areas are sewers that did not require modifications at the time that the Preble Study had been completed.



Basin 957 – The entire 957 drainage basin is approximately 500 acres and was designed and constructed in the late 1950’s and can be seen below. There have been repeated documented reports of high water issues along South Locust Street between West Mason Street and Western Avenue within the past 20 years. The high water usually impacts South Locust Street near the driveway entrance of Mason Manor which extend up into private property. The high water then impacts the backyards of the properties north of the Mason Manor driveway extending north to Western Avenue and then west to 1421-1435 Western Avenue. Past investigation into this flooding complaint did not reveal any localized deficiencies with the public storm sewers in this area. The complainants stated that the flooding began when the expansion of the Mason Manor driveway and parking lots occurred in the 1990’s. With the storm sewer sizing being acceptable for the drainage areas immediately adjacent to and further up-stream of this area is unclear as to

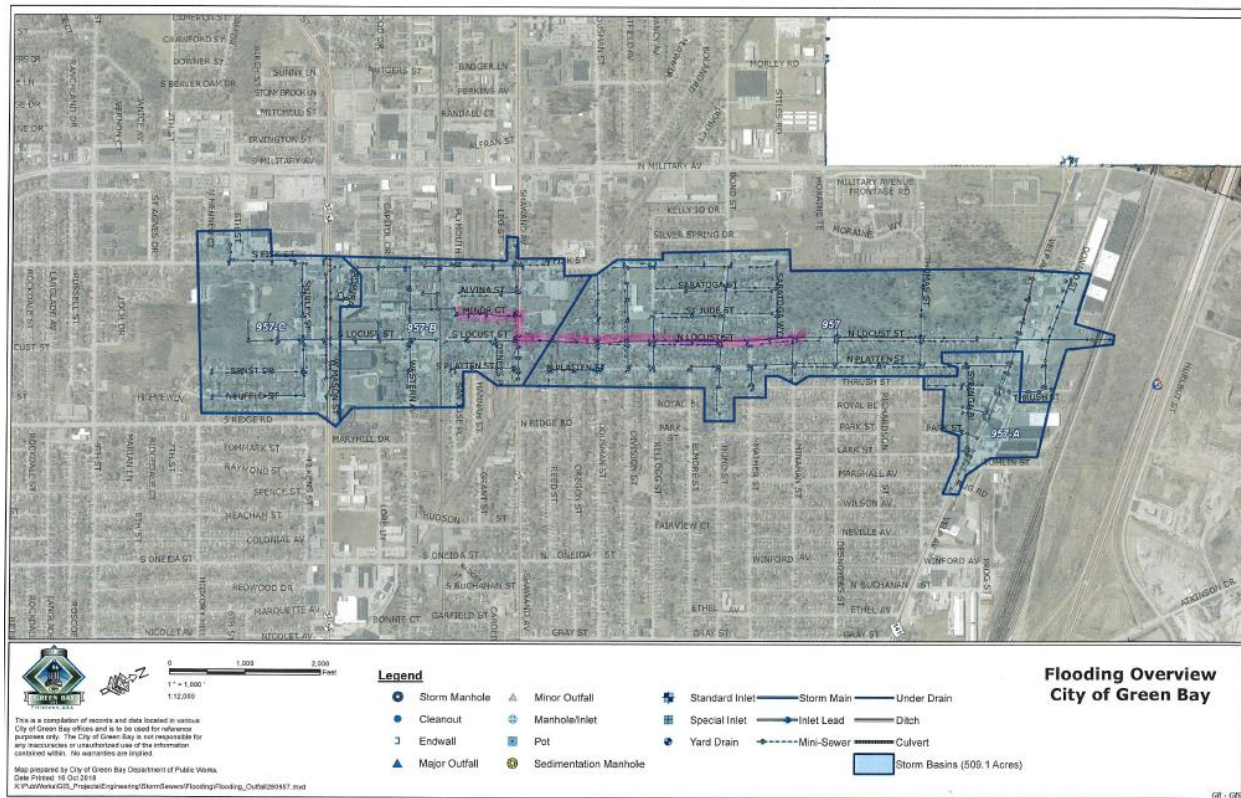


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INTER-OFFICE MEMO

why flooding was occurring. In the fall of 2010, Public Works looked at the type and spacing of storm inlets in this area and thought by constructing additional storm inlets in this area may allow larger volumes of storm water to get into the main line storm sewer system. After having these four (4) additional storm inlets constructed, Public Works had not received any complaints and as such, concluded that the issue had been resolved until the recent large, intense rain events of August of 2018.



Public Works has further investigated the entire main line storm sewer beginning at Colburn Park north to the outfall north of Donald Street and have come to the following conclusions.

- Assuming that the entire drainage basin is flowing to and through the storm sewer system is from residential development, as was the original design assumption.
- The storm sewer from Colburn Park at the southerly end of South Locust Street to the storm sewer easement from Western Avenue to Alvina Court is capable of handling the residential volume of flow that in theory would be produced by a 10-year storm event.
- However, the storm sewer from Alvina Court north to Desnoyers Street, approximately 5,500 lineal feet, are not capable of managing the 10-year design flows which then restricts and causes back-ups up-stream of this area. The storm sewer was constructed at a flatter slope than what was designed for.
- The storm sewer north of Desnoyers Street to the outfall north of the rail road tracks again are sized such to handle flows generated by a 10-year residential rain event.



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- With the addition of some commercial/institutional development south of Western Avenue an additional 17.4 CFS, or approximately twenty percent (20%), is added which further impacts the already taxed storm sewer system north of Western Avenue.
- By adding commercial/institutional development to the entire drainage basin increases the flows by approximately 40 CFS which now requires the northerly portion of the storm sewer system to be undersized.
- This assumes that the downstream drainage ditches from the outfall to the Bay of Green Bay are free and clear of obstructions.
- This also assumes that the outfall can freely discharge without a tail water condition. Presently, the Fox River at the Main Street bridge in the month of September 2018 had river elevations ranging from 97.0 to 98.5. The outfall at the north end of Donald Street is constructed around elevation 93.3 which means that there is over 3.7 feet of water already within the end of the 72-inch pipe reducing the overall pipe capacity by one-half.

There is not a lot of open public green space to take advantage of where the potential to construct a storm water detention pond exists, especially within the Alvina Court to Desnoyers Street corridor. That limits the opportunities to delay the flow from getting into the storm sewer system.

Because the storm sewer between Alvina Court to Desnoyers Street is where the most significant pipe deficiencies are located, an option that Public Works could consider would be to replace and up-size approximately 5,500 lineal feet of storm sewer. Assuming that new storm sewer could be designed and routed through all the existing infrastructure (sanitary sewer, water main, gas mains, electrical and telecommunication facilities) Public Works estimates that just the pipe material would be over \$2,151,000. That cost does not include the actual installation of the new storm sewer, the stone in which the pipe is placed or covered up with, the restoration of the pavement, possible cost to relocate other infrastructure and consultant design fees. This along could bring the estimated project costs over the \$5,000,000 mark.

An additional \$570,000 in pipe material costs would be necessary to make improvements between Donald Street and the outfall where further restrictions are noted due to the additional commercial/institutional flows to be considered. This increases the budgetary cost for the project alternative to up closer to the \$6,000,000 range.

Other options that Public Works has considered is putting a storm water facility within Colburn Park which would limit usable open green space. Colburn Park is also at the up-stream end of the drainage basin. Although it contributes flow into the storm sewer system, it does not have that significant contribution that if detained would resolve all the remaining issues downstream. Therefore, restricting some storm water runoff flow from the park would have some benefit and should be considered as an alternative.

Public Works is also considering other locations where storm water detention facilities could be constructed. One potential location for consideration would be the Notre Dame auxiliary field



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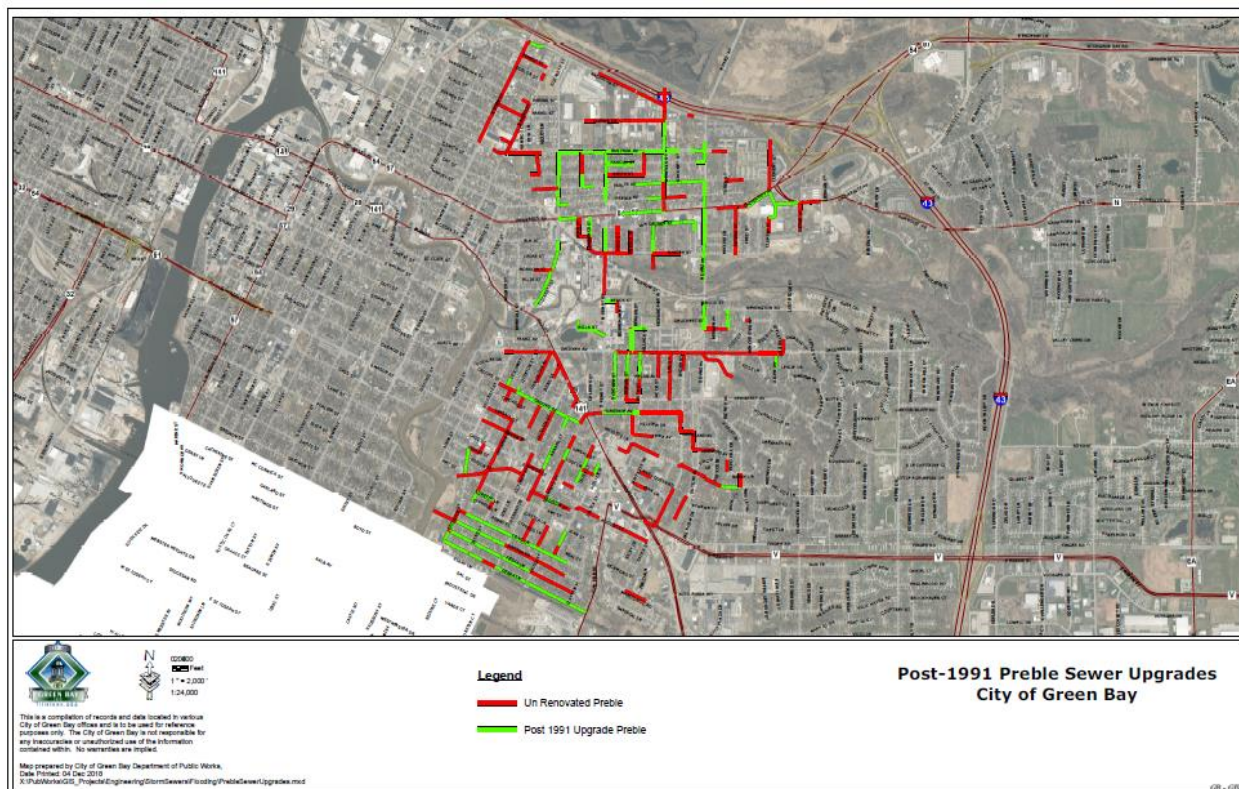
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on the west side of South Locust Street between West Mason Street and the Mason Manor driveway. Public Works has yet to reach out to Notre Dame to determine whether or not this is an option or not. Public Works has the understanding that Notre Dame utilizes this auxiliary field often and as such would most likely not consider having it be utilized as a wet detention facility. An alternative to that may be constructing an underground detention facility which significantly increases costs. Another possible location for underground detention would be under the parking lot located at 1421-1435 Western Avenue although that facility would be significantly smaller in size and may not have as much impact to the flooding that occurs in that area.

Preble Study Out-Standing improvements

The initial resolution regarding the Preble Study was to set up various contracts within the former Town of Preble area and systematically resolve outstanding storm sewer deficiencies. This process was implemented on several projects which resulted in a significant negative impact on the City's Budget and outstanding debt load. The approach of implementing the Preble Study recommendations was then reconsidered and it was determined that as streets were being resurfaced or reconstructed that the storm sewer deficiencies would be corrected. The map below is an approximation as to what areas were initially suggested for improvements and what areas still are outstanding.





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A quick glance over the map would indicate that approximately half of the 24.7 miles of sewers identified as being deficient have been addressed. The cost estimate in 1991 to address these under capacity storm sewers was approximately \$19,150,000. That leaves around 12.4 miles of storm sewers that need to be up-sized to address capacity issues for a 1991 estimated cost of \$9,575,000. By utilizing the Engineering News Record Construction Cost Index (2.3129 multiplier) a present day value of at least \$22,146,272 would be required to address the remaining Preble storm sewer issues.

Cost Implications

Basin	General Area	General Description	Costs
309-A	Lambeau Field – storage tank		\$3,200,000*
417	University Ave – Festival Foods Improvements		\$500,000+/-*
231	Elizabeth – Main to University (RR Tracks)	Bid Cost (final costs not received)	\$1,128,118*
162	N Webster / Smith / St George	2018 Bid Costs (final costs not yet received)	\$1,050,750*
		2019 WDOT Storm / inverted Blvd (Estimate)	\$2,000,000
108	500 Block S Broadway	Independent project too expensive; Project rolled into Basin 110	
110	Shipyard / Clinton Stm LS	Lift Station Estimated Cost	\$3,000,000
106	Howard / Pearl Stm LS Up-grades	Lift Station Estimated Cost	\$2,500,000
	Seymour Park – Underground Detention Systems	Per 2018 Brown & Caldwell (Range)	\$1,300,000-\$8,000,000
	Storm Sewer Up-grades	Per McMahon 2016 Study	\$6,800,000
116/130	Stuart / Doty / YWCA	Per McMahon 2016 Study	\$2,162,000
		2012 Monroe Ave storm up-grades	\$500,000+/-
235	Ellis Creek / Main Street	Storm Sewer main line improvements (Baird Creek to Auto Plaza)	\$18,000,000 PLUS
		East Town Mall Underground Detention per Brown & Caldwell 2018 Study	\$10,000,000 +/-



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560	East Mason (Lime Kiln to Amy outfall at East River)	Per 1991 Preble Study (2018 dollars)	\$1,450,600 +
		Pond – Victoria / Heyrman per Brown & Caldwell 2018 Study	\$850,000 pond \$650,000 land \$1,500,000 Total+/-
957	S Locust (Mason Manor)	Storm Up-grades	\$6,000,000
		Notre Dame Underground Detention System (Using Seymour Park as basis)	\$1,300,000 to \$5,000,000
Remaining Preble Study Improvements			\$22,150,000+
	*Money spent in past 3-years on storm water quantity improvements with identified projects – other projects not identified have also been completed.		\$5,878,868
	Guesstimate of dollars required to address some of the remaining storm sewer up-grades to reduce localized storm water high water impacts		\$66,912,600
	Remaining Preble Study Improvements		\$22,150,000
	Immediate Storm Water QUANTITY Financial Impact		\$94,941,468

Until formal engineering designs are completed above the conceptual considerations completed within this document, the costs stated above should be an initial placeholder and revised as more detailed information is determined.

Summary

Certain drainage basins continue to be adversely affected by localized ponding and flooding, especially during high-intensity rain events. As identified above, there are a multitude of reasons.

- Development in itself is a cause as the land which once was able to infiltrate, absorb storm water runoff is now covered with impervious surfaces such as roof tops, pavement and compacted lawns.
- Type of Development – low density residential verse high density residential, commercial, industrial or institutional. This again has an impact as to the amount of green lawn space that is able to absorb storm water runoff verse rapidly running off the hard surfaces.
- Development has exceeded the originally designed storm water drainage basin boundaries which now requires more storm water runoff to try and discharge through the originally designed and constructed storm sewers.
- Hard surfaces have less friction to hold storm water runoff back. Therefore, storm water runoff gets from point A to point B in a much shorter period of time which have impacts



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on downstream storm sewers and receiving waters. This increased water velocity also has erosion impacts on surround land and water ways.

- Climate change and the impacts it is having regarding more short duration high intensity rain events. If a traditional 10-year rain event produces the 3.8-inches of rain consistently over the 24-hour time period the storm sewer systems can and are able to manage this event. If a short intense rain event produces the same 3.8-inches of rain over one hour and no additional rain is observed over the next 23-hours, it would still be classified as a 10-year, 24-hour rain event but the storm sewer system would not be able to manage that rain event without observing temporary high water ponding.
- Receiving water elevations have fluctuated throughout the years. When the receiving waters such as the Bay of Green Bay, Fox River and East River, have elevated water levels there is a direct impact on the smaller tributary streams and creeks which then has an impact on the storm sewer outfalls. If the outfalls are below or partially submerged under the receiving waters, the storm sewer pipes then already have water within them and limit the amount of additional water that can be introduced into the storm sewer system.
- Topography – even though some waterways or low lands have been filled in in the past, the overall topography, lay of the land, of the surrounding area still drains to these previously identified low areas. These low areas are where the majority of the recent high water complaints are occur.
- Lack of storm water management requirements. Past storm water management was to get storm water off a property as quickly as possible – not my problem. That philosophy is partially responsible for a lot of the issues we are observing today. The City implemented storm water requirements for land disturbing / developing activities in 2001 which requires storm water to be detained on a property and letting it discharge to the storm sewers at a reduced rate.
- Engineering design assumptions from 50 years ago have changed with some of the factors identified above.
- Storm sewers were not constructed as per designed and with some of the factors identified above are now impacting the performance of these storm sewers.

There are several other basins within the City that people could say, what about this one or this one or this one. There is a City wide need for infrastructure improvements in both the storm sewer system and the sanitary sewer system, as well as pavement and water mains. The above financial impact only addresses a portion of the storm sewer need. The City Wide High Water Summary report that was prepared and presented to City Council in January 2016, illustrated that the storm water quantity impacts could exceed \$150,000,000. The above numbers validate that conclusion.

In addition to the storm water quantity impacts being discussed above, WDNR and EPA have required the City, and surrounding areas, to make improvements towards reducing the amount of sediment and phosphorus being discharged from the storm sewer system into waters of the State and US. The original reduction goal for the City in 2006 was to remove 20% total suspended



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solids (TSS) with a secondary goal of 40% TSS reduction. The State of Wisconsin had the 40% criteria removed from law but had it replaced with meeting current, approved Total Daily Maximum Loading (TMDL) requirements for each drainage basin discharging into the lower bay of Green Bay and Fox River. The new TMDL TSS removal requirements range between 52.0% and 72.2% and must also reduce phosphorus (P) by 40.5% City wide. The City hired Brown and Caldwell in the spring of 2018 to complete a study evaluating where the City presently is relative to achieving these goals and what would it take to achieve these reduction requirements. The report has recently been completed. Per the Brown and Caldwell study, the City has achieved around a 28% TSS reduction on a City-wide basis. The City along with Brown and Caldwell put together some possible projects that could be utilized in storm water quality reductions. There were 18 potential projects identified. Brown and Caldwell, utilizing past project experience, compiled some conceptual project cost estimates. The bottom line is that these 18 potential storm water quality projects have an estimated cost of \$99,415,600. Those 18 potential storm water quality projects only make up about half of the TSS and P reduction deficit that the City presently has in meeting its TMDL requirements.

Along with the storm sewer, storm water problems identified above, the City's sanitary sewer system is a significantly aging infrastructure as well with sewers dating back to the 1920's. In 2011, the City adopted a robust sanitary sewer cleaning and televising program that will take seven (7) years to complete. This program has cleaned, televised and rated the City's 466 miles of mainline sanitary sewer. What has been observed to date is deteriorating and failing pipe, sources of inflow and infiltration, root intrusion, failing pipe joints and sagging pipe where the pipe bedding has washed away. From 2011 to 2017, there have been 9,364 pipe segments investigated with over half, 5,531, of those pipe segments having been rated with some sort of structural or maintenance deficiency. This program aids the Public Works in determining the need for reconstructing, rehabilitation or where additional maintenance is required on our mainline sanitary sewers. Public Works has been expending in excess of \$3,000,000 per year into the sanitary sewer system for reconstruction, rehabilitation and preventative maintenance and there does not appear to be any significant reduction in the backlog of sanitary sewer deficiencies that could be addressed.

This report illustrates that the causes behind the high water complaints vary, are numerous and that there are no simple, quick, inexpensive solutions to resolve these issues. The report also illustrates that resolutions to address some of the storm water quantity as well as quality hurdles have a very significant financial obligation associated with them.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.3.

To approve the 2019 Department of Public Works service rates.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. MEMO miscellaneous service rates 2019 Final

CITY OF GREEN BAY MEMO

DATE: January 2, 2019
TO: Improvement and Service
Committee
FROM: Steve Grenier
Director of Public Works
CC:
RE: 2019 DPW Service Rates



Following are the 2019 proposed service rates for Public Works.

	2018	2019
BULK COLLECTIONS		
Bulk/Collections $\leq$ 3 CY	\$70.00	\$80.00
Bulk/Collections $\geq$ 3 $\leq$ 10 CY	\$140.00	\$160.00
Bulk/Collections $\geq$ 10 CY	\$210.00	\$240.00
APPLIANCES		
Refrigerators and freezers	\$35.00	\$35.00
All other appliances	\$25.00	\$25.00
CARTS – RECYCLING AND TRASH		
64 Gallon	\$60.00	\$60.00
96 Gallon	\$60.00	\$95.00
IMPROPER CART STORAGE	\$33.00	\$38.00
WEED CUTTING		
Administrative Charge per Parcel	\$48.00	\$52.00
Plus labor per hour	\$36.00	\$72.00
Plus equipment per hour	\$29.00	\$84.00
Minimum charge ½ hour	\$64.25	\$130.00
**Plus Sales Tax		

	2018	2019
EARLY SETOUT CHARGE		
Minimum	\$50.00	\$54.00
Hourly	\$118.90	\$121.00
ASHPHALT PAVEMENT REPAIR		
Concrete based streets	\$46.00	\$62.00
Gravel based streets	\$92.00	\$108.00
SIDEWALK SNOW AND ICE CONTROL		
Charge per lineal foot - Snow	\$.15	\$.36
Administrative Charge per Parcel	\$55.00	\$55.00



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.4.

To approve the 2018-2019 Early Mini-Storm Sewer Program.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2019 Mini Sewers Contract I



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.5.

To approve the request by Department of Public Works to modify Section 6.35 GBMC relating to Underground Sprinkler Systems.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Sec. 6.35.____Underground_sprinkler_systems. (Tracking)

Sec. 6.35. - Underground sprinkler systems.

(1) *Generally.*

- (a) The installing, replacing, repairing, or relocating of any lawn sprinkler system shall be made in conformance with the provisions of this section.
- (b) Definition. "Person" means an individual, partnership, association or corporation.

(2) *License required.*

- (a) No person shall install, replace, repair, or relocate an underground sprinkler system within the city unless that person has obtained an underground sprinkler system license.
- (b) A residential homeowner may install, replace, repair, or relocate an underground lawn sprinkler system at his or her own home without such a license provided:
 - 1. In the opinion of the plumbing inspector, the homeowner is reasonably knowledgeable of such work.
 - 2. The person discusses the construction procedure and plans with the inspector.
 - 3. The person occupies the dwelling at the time the work is being done.
 - 4. The person receives an underground sprinkler system permit and complies with all the provisions of that section.
- (c) Any license issued under this section shall terminate on ~~January 1~~ December 31 of each year.

(3) *Qualifications and requirements.* All applicants for an underground lawn sprinkler license must:

- (a) Apply to the city clerk, who shall forward said application to the improvement and service committee for its recommendation of approval or denial to the common council. Every applicant shall furnish satisfactory evidence to the improvement and service committee that the applicant has the capability to install an underground sprinkler system.
- (b) The application shall include the following:
 - 1. Applicant's name.
 - 2. Business address and phone number.
 - 3. Qualifications of applicant.
 - 4. The number of years involved in the service of installing, replacing, repairing or assembling underground sprinkler systems.
 - 5. Any other qualification pertaining particularly to the applicant and the work to be performed.

(c) Each applicant shall ~~deposit with the application a fee of \$25.00~~ include the required application fee at the time of submittal.

(d) *Revocation/suspension.* Any license issued under this section may be revoked or suspended for cause by the improvement and service committee with approval by the common council at any time upon a hearing and sufficient written, sworn charges, filed with the improvement and service committee. Causes for revocation or suspension shall include, but not limited to, the following:

1. Failure to comply with the provisions of this section and any rules issued by the committee hereunder.
2. Failure to comply with any other applicable provision of this Code, state law, or city ordinance, rule, or regulation.
3. Abandonment of any contract or undertaking without good cause or fraudulent departure from plans or specifications.
4. Failure to obtain or cause to be obtained permits when the same are required by this section.

The holder of such license shall be given reasonable notice of the hearing and of the charges. Any person having had his license revoked under the provisions of this section shall not be granted a new license for a period of one year thereafter. Any suspension shall be for such term or conditions judged appropriate by the improvement and service committee, but in no case shall any suspension exceed a term of ~~six~~ twelve months.

(e) *Scope of license.* The holder of a valid ~~lawn sprinkler~~ Underground Sprinkler System license may install, replace, repair, or relocate only that part of the lawn sprinkler system from the discharge side of approved vacuum breaker or backflow preventer. Only the holder of a valid master plumber license, or a journeyman plumber license, working under such a master plumber, shall install the vacuum breaker or backflow preventer.

(4) *Permits and inspections.*

- (a) *Permit required.* No work of installing, replacing, repairing, or relocating any lawn sprinkler system shall be commenced by any person without first obtaining a plan approval and a permit from the building inspection division.
- (b) *Right-of-way.* No underground sprinkler shall be installed in the public right-of-way unless all provisions of section 9.33, Green Bay Municipal Code, regarding private transmission facilities are met.
- (c) *Fee.* The fee for the permit required by this section shall be as established by resolution of the common council.

- (d) *Connection.* Underground lawn sprinkler systems shall not be connected to the water distribution system unless such lawn sprinkler system is separated from the water distribution system by an approved vacuum breaker or backflow preventer.
- (e) *Valves and controls.* All work shall be done in accordance with applicable plumbing standards.
- (f) *Notice for inspection.* The permittee shall notify the plumbing inspection office when installation is completed. The permittee must allow inspection of said system by the inspector prior to covering of the system.
- (g) *Approval, disapproval.* Upon the inspection of any lawn sprinkler system installation or work for which a permit was issued under this section, the inspector shall indicate in writing that such installation or work has been inspected and approved or disapproved.

(Ord. No. 20-93; Ord. No. 21-09)



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.6.

To approve the request by Department of Public Works to modify Section 9.20 GBMC relating to Tree and Brush Trimmer License Required.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Sec. 9.20.____Tree_and_brush_trimmer_license_required. (Tracking)

Sec. 9.20. - Tree and brush trimmer license required.

(1) *Definitions.*

- (a) *Person* means an individual, partnership, association, or corporation.
- (b) *For hire* means that monetary compensation is expected to be received upon completion of the work.

(2) *License required.*

- (a) No person shall cut, trim, or prune any tree or brush for hire within the city unless that person has obtained a tree and brush trimmer license.
- (b) Application shall be made to the city clerk, who shall forward said application to the improvement and service committee for its recommendation of approval or denial to the common council. Every applicant shall furnish satisfactory evidence to the improvement and service committee that the applicant has the capability to cut or trim trees and brush and to remove the trimmings resulting from the work.
- (c) The application shall include the applicant's name, business address, and number of years involved in the service of cutting or trimming trees or brush.
- (d) Any license issued under this section shall terminate on ~~February 1~~ December 31 of each year.
- (e) Fee bond required.
 - 1. Each applicant shall ~~deposit with the application a fee of \$25.00~~ include the required application fee at the time of submittal.
 - 2. Before any license is issued, the applicant shall file with the city clerk a bond to the city in the sum of \$1,000.00 conditioned that the licensee shall observe and obey all rules and regulations relating to the disposing of the tree or brush trimmed.
- (f) Exceptions. The license requirement shall not apply to public service employees, including, but not limited to, employees of the city, electric, gas, water, or telephone companies while engaged in their occupation as a public service employee.

(3) *Permit required.* All licensed trimmers shall, before beginning a new job for hire, obtain a trimming permit from the department of public works.

(4) *Licensee responsibility.*

- (a) Each person licensed as a tree and brush trimmer shall be responsible to properly dispose of all trimmings and scraps which shall result from the licensed activity.
- (b) If the licensee fails to properly dispose of said trimmings, the city will dispose of them and charge the licensee the actual cost of said disposal.

- (c) Any costs incurred by the city to dispose of said trimmings shall be taken from the bond posted with the city clerk. No subsequent permits will be issued by the department of public works until the licensee has replenished the bond posted to the original sum of \$1,000.00.

(5) *Revocation of license.*

- (a) If any person licensed under this section violates any provision of this section, the common council may, upon giving the licensee five days notice and an opportunity to be heard before the improvement and service committee, revoke the license.
- (b) Any person who has had a tree and brush trimming license revoked under this section shall not be eligible to again receive a tree and brush trimmer license within ~~three~~twelve months of the date of the revocation.

(6) *Penalty.*

- (a) Any person found to be trimming or cutting trees or brush for hire without a license, as herein prescribed, shall be subject to a forfeiture of not less than \$100.00 nor more than \$1,000.00.
- (b) Any person violating any other provision of this section shall be subject to a forfeiture of not less than \$25.00 nor more than \$500.00.

(7) *Enforcement.* The director of public works shall enforce this section.

(8) *Severability.* If any section, clause, provision, or portion of this section is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this section shall not be affected thereby.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.7.

To approve the request by Department of Public Works to modify Section 9.21 GBMC relating to Right-of-Way Excavation and Occupancy.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Sec. 9.21 ___ Right_of_way_excavation_and_occupancy.

Sec. 9.21 - Right-of-way excavation and occupancy.

(1) *Definitions.*

- (a) *Director.* The director of public works or his/her designee.
- (b) *Excavate.* To dig into or in any way remove or physically disturb or penetrate any part of a right-of-way.
- (c) *Facility.* Any equipment owned, operated, leased or subleased in connection with the operation of a service or utility service and shall include, but is not limited to, poles, wires, pipes, cables, underground conduits, ducts, manholes, vaults, fiber optic cables, lines, and other structures and appurtenances.
- (d) *Local representative.* A local person or persons, or designee of such person or persons, authorized by an occupant to accept service and to make decisions for that occupant regarding all matters within the scope of this chapter.
- (e) *Occupant.* Any person having facilities above, on, in or below the boundaries of the public right-of-way. For the purposes of this section, "occupant" shall exclude a private transmission facility regulated under section 9.33, Green Bay Municipal Code.
- (f) *Person.* A corporation, company, association, firm, partnership, limited liability company, limited liability partnership, and individuals and their lessors, transferees, and receivers.
- (g) *Public utility.* The meaning provided in § 196.01(5), Wis. Stats.
- (h) *Right-of-way.* The surface and the space above and below an improved or unimproved public roadway, highway, street, bicycle lane, and public sidewalk in which the city has an interest, including other dedicated rights-of-way for travel purposes.

(2) *Excavation permit.*

- (a) *Permit required.* No cut, excavation, or service connection shall be made in any right-of-way unless a permit therefore is obtained from the director. The provisions of this section shall not apply to the construction or replacement of public sidewalks.
- (b) *Obstruction.* If any traveled portion of a street, alley, or sidewalk is obstructed in any manner while doing the work allowed by the above permit, a separate permit must be obtained from the Director in accordance with section 9.27, Green Bay Municipal Code.
- (c) *Permit application.* Application for a permit shall be made to the director. Permit applications shall contain and will be considered complete only upon compliance with the following requirements:
 - 1. *Form and drawings.* Submission of the completed permit application form as established by the director, including all required attachments, drawings showing the location and area of the proposed facilities, and the size of the

cut, excavation or service connection. The proposed excavation must accommodate all existing underground facilities within the proposed route.

2. *Insurance.* The permittee shall file a certificate of insurance with the city risk manager giving evidence of liability insurance in the amounts required by resolution of the common council for bodily injury and property damage aggregate. Such insurance shall not be cancelled or reduced without the insurer giving ten days' prior written notice to the risk manager. Cancellation or reduction of insurance shall automatically suspend the permit, and no further work shall be done under such permit until a new certificate of insurance complying herewith is filed with the risk manager.
3. *Bond.* A bond in the form of cash or a performance bond shall be deposited or filed with the city clerk prior to the issuance of the permit. The director shall determine the dollar amount based upon the estimated cost to restore the area involved to a condition the same or similar to that prior to the cut and/or excavation.
4. *Payment.* Payment of the permit fees and costs as set forth below.
5. *Public utilities.* Subsections 2 and 3 shall not apply to a public utility.
6. *Approval.* Permits shall be acted upon within 30 days or be deemed granted.

(d) *Permit fee.*

1. *Fee schedule.* The permit fee shall be established by resolution of the common council in an amount sufficient to recover the costs incurred by the city. This fee shall recover the administrative and inspection costs of the permit application. Payment of said fee shall be collected prior to the issuance of the permit. The fee shall be waived for permits for utility work in new subdivisions and within the limits of public works projects, when work is undertaken in conjunction with the installation of pavement.
2. *Substantial projects.* For those applications which provide for a substantial undertaking of excavation within the public right-of-way attended by disruption of the general public and traffic, the director may assess the actual costs of the city employees' time engaged in review and inspection of the anticipated work, multiplied by a factor determined by the respective department to represent the city's cost for statutory expenses, benefits, insurance, sick leave, holidays, vacation and similar benefits, overhead and supervision, said factor not to exceed 2.0, plus the cost of mileage attributed to the work, plus all consultant fees associated with the work at the invoiced amount, plus ten percent for administration.
3. *City exemption.* The city and its contractors shall not pay fees for excavations due to general government functions.
4. *Non-refundable.* Permit fees paid are not refundable.
5. *Exceeding application specifications.* A permittee exceeding the scope of the project reported under subsection (2)(c)1 shall reimburse the city for all

additional costs incurred in addition to the normal fee for the entire project as established pursuant to subsection (2)(d)1 above.

(e) *Location of facilities.*

1. *Underground.* The permittee shall endeavor to install facilities underground or within buildings or other structures in conformity with applicable codes, unless in conflict with state or federal law, existing above-ground facilities are used or otherwise approved by the director. The director may direct that the installation be made underground if the public health, safety or welfare so requires.
2. *Limitation of space.* The director may prohibit or limit the placement of new or additional facilities within the right-of-way if there is insufficient space to accommodate all of the requests of persons to occupy the right-of-way. In making such decisions, the director shall strive to the extent possible to accommodate all existing and potential users of the right-of-way, but may prohibit or limit the placement of new or additional facilities when required to protect the public health, safety or welfare. In reaching this conclusion, the director may consider a utility's obligation to serve.
3. *Attachment to bridges.* Whenever a permittee requests permission to attach pipes, conduits, cables or wires to any city bridge structure, the applicant shall pay all costs associated with the granting of such permission, including, but not limited to, administrative expenses in the analysis and inspection of such installation. The owner of such pipes, conduits, cables or wires shall be entitled to no compensation for removal or relocation of the same in case of repair, removal, or replacement of said bridge structure by the city.

(f) *Style of cut.* All excavations in permanently improved streets shall be made by final saw cuts around the perimeter of the excavation. Any jagged edges or irregularities left by the person making the excavation will be re-sawed and a patch made accordingly at the expense of the permittee.

(g) *Repair of paved areas.*

1. *Temporary.* Excavated material shall be hauled away by the contractor. All excavations made in paved areas in the public right-of-way shall ~~be backfilled with 3/4 inch crushed stone and compacted in 12-inch layers with mechanical compaction equipment. The crushed stone shall be so placed to within three inches of the finished grade, and the excavated area shall then be filled with three inches of cold mix bituminous surface which shall be paved to conform to the existing paved surface~~ meet the construction methods and site restoration in accordance with applicable parts of the City of Green Bay Standard Specifications and Construction Standards for Public Works Construction, current edition. The permittee shall be responsible for all costs associated with maintaining the temporary repair.
2. *Permanent.* Unless otherwise approved by the director, disturbed pavement shall be replaced by an authorized contractor retained by the city

pursuant to the street excavation repair policy, and the permittee shall be responsible for the cost of these repairs. If the replacement pavement settles or cracks within five years of the date of the permit and if failure of the replacement is due to improper backfill or compaction, the pavement and backfill in the excavation area shall be removed and replaced at the expense of the permittee.

- (h) *Repair of unpaved areas.* All excavations in areas of rights-of-way which are not paved shall be backfilled with natural material compacted in 12-inch layers with mechanical compaction equipment. The surface shall be restored to its original condition, subject to the approval of the director. The permittee shall guarantee this work for one year from the date of repair.

(3) *Occupancy.*

- (a) *Obligation.* An occupant shall provide the director with the following:

1. The occupant's name, Digger's Hotline registration certificate number, address, and telephone and facsimile numbers.
2. The name, address, and telephone and facsimile numbers of a local representative, including current information regarding how to contact the local representative in an emergency.
3. The occupant shall keep all of the information listed above current at all times by providing the Director information as to changes within 15 business days following the date on which the occupant has knowledge of any change.

- (b) *Relocation of facilities.* An occupant must, promptly and at its own expense, permanently remove and relocate its facilities in the right-of-way whenever the city, acting in its governmental capacity and having determined that the public health, safety or welfare so requires, requests such removal and relocation. Notwithstanding the foregoing, an occupant shall not be required to remove or relocate its facilities from any right-of-way which has been vacated in favor of a non-governmental entity unless and until the reasonable costs thereof are first paid to the occupant therefore.

- (c) *Interference with other facilities during municipal construction.* When the city performs work in the right-of-way and finds it necessary to maintain, support, shore, or move an occupant's facilities, the city shall notify the local representative. The occupant shall meet with the city's representative within 24 hours and coordinate the protection, maintenance, supporting, and/or shoring of the occupant's facilities. The occupant shall accomplish the needed work within 72 hours, unless the city agrees to a longer period. In the event that the occupant does not proceed to maintain, support, shore or move its facilities within such time, the city may arrange to do the work and bill the occupant, said bill to be paid within 30 days.

- (d) *Abandoned and unused facilities.*

1. *Discontinued operations.* An occupant who has determined to discontinue its operations must either:
 - a. Provide information satisfactory to the director that the occupant's obligations under this section for its facilities have been lawfully assumed by another occupant; or
 - b. Submit to the director a proposal and instruments for transferring ownership of its facilities to the city. If an occupant proceeds under this clause, the city may, at its option:
 - i. Accept the dedication for all or a portion of the facilities; or
 - ii. Require the occupant, at its own expense, to remove the facilities; or
 - iii. Require the occupant to post a bond or provide payment sufficient to reimburse the city for reasonably anticipated costs to be incurred in removing the facilities.
 2. *Abandoned facilities.* Facilities which for two years remain unused shall be deemed abandoned. Any occupant having abandoned equipment in any right-of-way shall remove it from that right-of-way within two years, unless the Director waives this requirement. Abandoned facilities are deemed to be a nuisance. In addition to any remedies or rights it has at law or in equity, the City may, at its option, abate the nuisance, take possession of the facilities, or require the removal of the facilities by the occupant or the occupant's successor in interest.
 3. *Public utilities.* This subsection shall not apply to a public utility that is required to follow the provisions of § 196.81, Wis. Stats.
- (e) *Reserved.*
- (f) *Emergency situations.* Each occupant or their agent shall immediately notify the city, by verbal notice on an emergency phone number provided by the city, of any event regarding its facilities that it considers to be an emergency. The occupant may proceed to take whatever actions are necessary to respond to the emergency. Within two business days after the occurrence of the emergency, the occupant shall apply for the necessary permits, pay the fees associated therewith, and otherwise fully comply with the requirements of this section.
- (4) *Appeal of decisions.* Any applicant, permittee or occupant aggrieved by a decision of the director under this section may file a request for review before the improvement and services committee. A request for review shall be filed within ten days of receipt of notice of the decision. The improvement and services committee shall commence a hearing within 30 days of the request. The determination of the improvement and services committee shall be subject to approval by the common council. Ch. 68, Wis. Stats., shall not apply to the administrative process outlined above.

- (5) *Severability.* If any subsection, sentence, clause, phrase or portion of this section is held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.
- (6) *Penalty.* Any person who violates this section or fails to comply with the provisions of this section shall be subject to a forfeiture of up to \$1,000.00. Each day such violation or failure to comply continues shall be considered a separate offense.
- (7) *Application.* The provisions of this section shall also apply to recorded easements held by the city whenever and wherever the term "right-of-way" is used herein.

(Ord. No. 4-01; Ord. No. 23-15)



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.8.

To approve the request by Department of Public Works to modify Section 9.24 GBMC relating to Construction and Repair of Streets and Sidewalks.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Sec. 9.24.____Construction_and_repair_of_streets_and_sidewalks.

Sec. 9.24. - Construction and repair of streets and sidewalks.

- (1) *Statutes adopted.* Sections 62.16 and 66.0907, Wis. Stats., relating to the construction and repair of streets and sidewalks, so far as they are applicable to the city and are not inconsistent with this chapter, are adopted by reference.
- (2) *Permit required.* No sidewalk shall be constructed or repaired unless a permit therefor is first obtained from the director of public works.
- (3) *Materials.* Contractors building sidewalks and property owners constructing their own sidewalks shall obtain from the office of the director of public works plans and specifications indicating the mixture to use and the method of construction to be employed. Strict adherence to the plans and specifications is required.
- (4) *Stakes not to be removed.* After grade and line is furnished by the director of public works to a contractor or property owner, such contractor or property owner shall preserve such grade stakes until the ~~cement-concrete~~ sidewalk has been constructed. Failure to preserve such line and grade stakes, necessitating the return of the engineering department to reset stakes, shall subject the contractor or property owner to the expense involved in resetting such grade stakes.
- (5) *Minor repairs to sidewalks.* When the cost of repairs of any sidewalk in front of any lot or parcel of land shall not exceed \$100.00, the improvement and service committee or the director of public works, if so required by the council, may immediately repair such sidewalk without notice or letting the work by contract and charge the cost thereof to the owner of such lot or parcel of land in the manner provided in § 66.0907(3)(f), Wis. Stats.
- (6) *Damage to sidewalks.* No person shall propel, drive, drag, or cause to be dropped or placed on any sidewalk in the city any object which will harm the sidewalk to the extent that it would render it hazardous or defective for pedestrian travel.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.9.

To approve the request by Department of Public Works to modify Section 9.25 GBMC relating to License for Sidewalk Builders.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Sec. 9.25.____License_for_sidewalk_builders.

Sec. 9.25. - License for sidewalk builders.

- (1) *Required.* No person shall build or construct any ~~cement-concrete~~ sidewalk and driveway apron upon any street in the city unless he has obtained a sidewalk builder's license.
- (2) *Application to council.* Any person intending to construct ~~cement-concrete~~ sidewalks and driveway apron upon streets in the city shall first apply to the Council for a license as a sidewalk builder. Upon the applicant's furnishing satisfactory evidence that the applicant is capable of building proper ~~cement walks-concrete sidewalk and driveway apron~~ according to the requirements of the council, the council shall issue the applicant a sidewalk builder's license, which license shall terminate on ~~April 1-~~ December 31 of each year.
- (3) *Fee; bond.* Each applicant shall ~~deposit with an application a fee of \$25.00~~ include the required application fee at the time of submittal. Before such license is issued, the applicant shall file with the city clerk a bond to the city in the amount of ~~\$2,000.00~~ \$5,000.00, conditioned that the licensee will observe and obey all the requirements of the city relating to sidewalks and to the rules and regulations relating thereto which may be prescribed by the council, and indemnifying the city or any person in front of whose property the licensee shall construct a sidewalk to observe all the requirements of the council and the lines and grades furnished by the director of public works. A certificate of insurance shall be filed in accordance with section 9.21, Green Bay Municipal Code.
- (4) *Revocation of license.* If any person holding a license as a sidewalk builder violates any ordinance of the city relating to the construction of ~~cement-concrete~~ sidewalk, the council may, upon giving the offender two days notice and an opportunity to be heard before the city improvement and service committee, revoke the license. After the license has been removed, such person shall not again receive a license as a sidewalk builder within ~~three~~ twelve months next of the date of the revocation.

(Ord. No. 29-16)



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.10.

To approve the report of the Purchasing Manager to award the purchase of traffic signal equipment to TAPCO for \$40,330.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. I-9-19 IS Traffic Signal Equip.



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I&S Committee
FR: Rick Jensen, Purchasing Manager
DT: January 9, 2019
RE: Purchasing Report
Cc: Steve Grenier, James Brunette, Diana Ellenbecker

Report of the Purchasing Manager:

1. Request approval to award the purchase of traffic signal equipment to TAPCO for \$40,330.

The following items were openly and competitively offered:

Improvement and Services - Report of the Purchasing Manager					
Description	Spec #	Funding Source	Awarded Vendor	# Responses	\$ Amount
Traffic Signal Related Items		101504-55141 DPW Traffic	TAPCO	4	\$40,330

CITY OF GREEN BAY QUOTATION SUMMARY

RFQ #3114 - Traffic Signal Related Items

PO #1800213

PO #1800214

PO #1800215

DEPT: DPW/Elec		REQ #269	VENDOR #1		VENDOR #2		VENDOR #3		VENDOR #4	
Planholders: 18 Vendors		CC#550-285	GENERAL TRAFFIC EQUIPMENT CORP		TAPCO		TRAFFIC CONTROL CORP		TRAFFIC PARTS	
ISSUED: 11/8/18		DUE: 11/28/18	Newburgh, NY		Brown Deer		Oak Park Heights, MN		Spring, TX	
QTY	UNIT	DESCRIPTION	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE
16	EA	SIGNAL, TRAFFIC, 3-SECTION, VERTICAL ORIENTATION, BLACK HOUSINGS, BLACK DOORS, BLACK TUNNEL VISORS, WITHOUT LENSES, EAGLE SA103A1211BBB, NO SUBSTITUTES		\$ -	\$ 207.63	\$ 3,322.08		\$ -		\$ -
36	EA	SIGNAL, TRAFFIC, CLEAR LENS LED, RED BALL, 12-INCH, DIALIGHT 433-1270-003XL OR EQUAL	\$ 28.00	\$ 1,008.00	\$ 36.67	\$ 1,320.12		\$ -	\$ 43.00	\$ 1,548.00
12	EA	SIGNAL, TRAFFIC, CLEAR LENS LED (NO TINTED LENS), GREEN BALL, 12-INCH, DIALIGHT 433-2270-001XL OR EQUAL	\$ 30.00	\$ 360.00	\$ 39.77	\$ 477.24		\$ -	\$ 43.00	\$ 516.00
12	EA	SIGNAL, TRAFFIC, CLEAR LENS LED (NO TINTED LENS), YELLOW BALL, 12-INCH, DIALIGHT 433-3270-901XL OR EQUAL	\$ 30.00	\$ 360.00	\$ 40.89	\$ 490.68		\$ -	\$ 46.15	\$ 553.80
8	EA	BRACKET, TRAFFIC SIGNAL MOUNTING, 3-SECTION, S.S. BANDING, PELCO AB-0116-5-36-SS OR EQUAL	\$ 108.00	\$ 864.00	\$ 146.26	\$ 1,170.08		\$ -	\$ 145.00	\$ 1,160.00
4	EA	BRACKET, TRAFFIC SIGNAL MOUNTING, 42 INCH S.S. BANDING, ASTRO MINI BRAC, PELCO AB-121-42-SS OR EQUAL		\$ -	\$ 30.93	\$ 123.72		\$ -	\$ 32.00	\$ 128.00
100	EA	BRACKET, TRAFFIC SIGNAL MOUNTING, POLYCARBONATE, BLACK, EAGLE PDM 442 OR EQUAL	\$ 46.00	\$ 4,600.00	\$ 20.87	\$ 2,087.00		\$ -	\$ 16.50	\$ 1,650.00
20	EA	POLE, TRAFFIC SIGNAL, 4.5 INCH O.D. x 13 FEET LONG, THREADED ONE END, ALUMINUM, PAINTED SEMI-GLOSS BLACK	\$ 498.00	\$ 9,960.00	\$ 244.93	\$ 4,898.60		\$ -	\$ 350.00	\$ 7,000.00
20	EA	PEDESTRIAN PUSHBUTTON, ROUND, UNIVERSAL DIRECTIONAL ARROW ON BUTTON FACE, YELLOW HOUSING, WITH YELLOW MOUNTING BASE FOR ROUND POLES, TWO-TONE AUDIBLE CONFIRMATION, POLARA BULL DOG BDSP-011-Y AND APBC-Y OR EQUAL		\$ -	\$ 99.52	\$ 1,990.40		\$ -		\$ -
27	EA	POLE BASE, TRAFFIC SIGNAL, SQUARE, BOLT DOWN, ALUMINUM, UNPAINTED, THREADED TO ACCEPT 4.5 INCH O.D. SIGNAL POLE, ALUMINUM DOOR, SLOTTED HEX HEAD DOOR BOLT, WITH GROUNDING TERMINAL	\$ 136.00	\$ 3,672.00	\$ 115.73	\$ 3,124.71		\$ -	\$ 120.00	\$ 3,240.00
54	EA	POLE BASE, TRAFFIC SIGNAL, SQUARE, BOLT-DOWN, ALUMINUM, PAINTED BLACK, THREADED TO ACCEPT 4.5 INCH O.D. SIGNAL POLE, ALUMINUM DOOR, SLOTTED HEX HEAD DOOR BOLT, WITH GROUNDING TERMINAL	\$ 166.00	\$ 8,964.00	\$ 134.67	\$ 7,272.18		\$ -	\$ 142.00	\$ 7,668.00
10	EA	POLE, TRAFFIC SIGNAL, 4.5 INCH O.D. x 10 FEET LONG, THREADED ONE END, ALUMINUM, PAINTED SEMI-GLOSS BLACK	\$ 486.00	\$ 4,860.00	\$ 206.32	\$ 2,063.20		\$ -	\$ 217.50	\$ 2,175.00
30	EA	POLE CAP, TRAFFIC SIGNAL, ALUMINUM, PAINTED SEMI-GLOSS BLACK, 3 OR MORE BRASS OR STAINLESS STEEL SET SCREWS, TO FIT 4.5 INCH O.D. POLE	\$ 30.00	\$ 900.00	\$ 13.88	\$ 416.40		\$ -	\$ 15.50	\$ 465.00
10	EA	CLAMP, TRAFFIC SIGNAL MOUNTING, ALUMINUM ALLOY, 36-IN S.S. BANDING, NATURAL FINISH, PELCO AB-3004-36-SS-PNC OR EQUAL	\$ 84.00	\$ 840.00	\$ 75.42	\$ 754.20		\$ -	\$ 77.75	\$ 777.50
3	EA	CARD RACK, TRAFFIC SIGNAL, EMERGENCY VEHICLE PRE-EMPTION SYSTEM, GTT OPTICOM MODEL 760, NO SUBSTITUTES		\$ -	\$ 210.00	\$ 630.00	\$ 295.00	\$ 885.00		\$ -
8	EA	DETECTOR, TRAFFIC SIGNAL, EMERGENCY VEHICLE PRE-EMPTION SYSTEM, 1-CHANNEL, 1-DIRECTION, GTT OPTICOM MODEL 711, NO SUBSTITUTES		\$ -	\$ 638.00	\$ 5,104.00	\$ 446.00	\$ 3,568.00		\$ -
2	EA	TRAFFIC SIGNAL PRE-EMPTION SYSTEM GPS RECEIVER, GTT OPTICOM MODEL 3100 GPS RECEIVER, NO SUBSTITUTES		\$ -	\$ 3,858.00	\$ 7,716.00	\$ 2,695.00	\$ 5,390.00		\$ -
1	EA	CABINET, TRAFFIC CONTROLLER, ACTUATED, TS-2-8-PHASE, AS PER ATTACHED CITY OF GREEN BAY ACTUATED TS-2 CONTROL CABINET WITH ETHERNET SPECIFICATIONS		\$ -	\$ 12,945.00	\$ 12,945.00		\$ -		\$ -
1	EA	CONTROLLER, TRAFFIC SIGNAL, TS-2 2003 COMPLIANT, ACTUATED, 8-PHASE, AS PER ATTACHED CITY OF GREEN BAY ACTUATED CONTROLLER SPECIFICATIONS		\$ -	\$ 2,790.00	\$ 2,790.00		\$ -		\$ -
		TOTAL LOW ITEMS MEETING SPECIFICATIONS:		\$ 2,592.00		\$ 40,330.49		\$ 8,958.00		\$ 1,650.00
LEAD TIME:			30 Days		6-14 Weeks		2-4 Weeks		30-60 Days	
PAYMENT TERMS NET 30. EARLY PAYMENT DISCOUNT:			Net 30		Net 30		Net 30		Net 30	
COMPANY ACCEPTS P-CARD PAYMENTS:			Yes		Yes		No		No	

Recommendation: Award to the lowest responsive, responsible vendors, TAPCO (\$40,330.49), Traffic Control Corporation (\$8,958), General Traffic Equipment Corporation (\$2,592) and Traffic Parts (\$1,650). The awards to Traffic Control Corp., General Traffic, and Traffic Parts were each under \$25,000 and those



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.I I.

To receive and place on file the review and award of the contract RAY NITSCHKE MEMORIAL BRIDGE HYDRAULIC REPAIRS.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Bid Summary - Public (RAY NITSCHKE MEMORIAL BRIDGE HYDRAULIC SYSTEM REPAIRS)

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

**RAY NITSCHKE MEMORIAL BRIDGE HYDRAULIC SYSTEM
REPAIRS**

Tuesday, December 4, 2018

Contractor	Bid	Bid Bond
No Bids Received		
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # L.12.

To approve the request by KS Energy Services to renew the annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Redevelopment Authority
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

Lisa Bergelin, Staff

AGENDA ITEM # M.I.

To approve The Shipyard Investment Strategy Plan. (December 11, 2018)

BACKGROUND

The Shipyard Neighborhood Investment Strategy focuses on the predominately residential neighborhood bounded by Walnut Street on the North, Ashland Avenue on the West, 6th Street on the South, and the Fox River on the East. The City of Green Bay has committed to investing one million dollars (\$1M) over a three (3)-year period into this neighborhood. The Strategy will be used to determine how the City will invest the earmarked money in a programmatic way. Specific action strategies (such as targeted implementation) is to be determined internally and is not included within the document itself.

The Strategy and its study area are being targeting for investment due to The Shipyard redevelopment project. The Shipyard is a major revitalization area on the west bank of the Fox River which has been a vacant industrial space for nearly forty years. The north side of The Shipyard will be a private development; Breakthrough, a leader in the transportation and logistics industry, will construct a 40,000 square foot corporate headquarters in this location. This will complement a public development on the south side of The Shipyard, which will include a multi-purpose, multi-season stadium for sports, concerts, and festivals. An urban beach, children's play area, and splash pad will be available, as well as floating docks with accessible kayak launches.

RECOMMENDATION

Approve The Shipyard Neighborhood Investment Strategy.

FISCAL IMPACT

ATTACHMENTS

- I. FINAL Shipyard Neighborhood Investment Strategy 12.11.2018



Shipyard Neighborhood Investment Strategy

Report Outline

Overview	Page 2
Purpose and Vision	Page 4
Existing Conditions	Page 5
Current and Previous Plans	Page 19
Goals, Objectives, and Action Steps	Page 21
Funding Sources	Page 28
Implementation and Next Steps	Page 29
Appendix A: Resident and Business Survey Summary	Page 31
Appendix B: Demographics, Census Tract 8	Page 40
Appendix C: Previous & Current Plan Summaries	Page 43
Appendix D: Funding Toolbox	Page 48
Appendix E: Implementation Table	Page 52

Drafted: Fall 2018

Adopted: December 11, 2018

Written By: Department of Community and Economic Development

The Strategy and its study area are being targeting for investment due to The Shipyard redevelopment project. The Shipyard is a major revitalization area on the west bank of the Fox River which has been a vacant industrial space for nearly forty years. The north side of The Shipyard will be a private development; Breakthrough, a leader in the transportation and logistics industry, will construct a 40,000 square-foot corporate headquarters in this location. This will complement a public development on the south side of The Shipyard, which will include a multi-purpose, multi-season stadium for sports, concerts, and festivals. An urban beach, children's play area, and splash pad will be available, as well as floating docks with accessible kayak launches.

The Shipyards project involves remediating brownfields, repurposing vacant and underused structures, and ultimately enhancing a residential neighborhood on the near west side of the City. A project plan is currently being created through an agreement with the City and Stantec, anticipated to be completed in early 2019.



Exhibit B: The Shipyards Conceptual Plan

The Strategy is supported by data derived from the U.S. Census, resident surveys, business surveys, physical conditions analysis, previous and existing land use and zoning plans, and community stakeholder meetings. Furthermore, The Strategy will serve as a guide to community stakeholders who wish to invest private and public resources into the residential neighborhood west of The Shipyards development area. An Action Plan will also be created from The Strategy, meant for internal City use. This will provide guidance for property acquisition and infrastructure-related projects.

Purpose & Vision

The City recognizes that it takes more than commercial and recreational development to build healthy communities. A healthy community needs safe, walkable neighborhoods with diverse housing options. Most importantly, healthy neighborhoods need engaged and civic-minded residents. It is the City's vision to make the residential neighborhood near The Shipyard a "neighborhood of choice". The Strategy is holistic in its approach, in that the City is investing not only financially, but also seeks to build social capital in the area by aiding residents in activating their Neighborhood Associations. Furthermore, the City recognizes it cannot accomplish this vision on its own, and that partnering with organizations who are dedicated to neighborhood revitalization (such as NeighborWorks Green Bay, Habitat for Humanity, and On Broadway, Inc.) will provide a more complete understanding of neighborhood needs, and a more tangible way to achieve the vision of a neighborhood of choice.

The City's commitment to investing \$1M into the neighborhood near The Shipyard will be a direct and purposeful investment. This money has been allocated through Green Bay's Common Council as follows:

SOURCE	2018	2019	2020
Neighborhood Enhancement	\$100,000	\$100,000	\$100,000
Community Development Block Grant (CDBG)	\$150,000	\$250,000	\$150,000
HOME Investment Partnerships Program (HOME)	\$50,000	\$50,000	\$50,000
TOTAL	\$300,000	\$400,000	\$300,000

Table 1: Allocated Funding Sources

Neighborhood Enhancement funds are provided through Green Bay's Common Council. These funds are procured through City bonding or the State Trust Fund. CDBG funds are provided through the U.S. Department of Housing and Urban Development (HUD) through their Entitlement Program, an annual grant program. HOME funds are also granted through HUD.

The Strategy was developed by members of the Department of Community and Economic Development, as well as their partners, NeighborWorks Green Bay, Habitat for Humanity, and On Broadway Inc. This group was formed to collect data and to use that data to determine the highest and best use for the funds available for the neighborhood. A specific directive is needed to ensure this neighborhood is protected and enhanced while The Shipyard is being developed.

Existing Conditions

The Shipyard development is set to make a major economic and social impact on our city. It will have a more significant impact on the surrounding neighborhood. Because of this, the study area for The Strategy was determined to be the adjacent residential area, as well as some vacant and underutilized commercial and industrial areas. Exhibit C shows the boundaries of the study area. This area is currently predominately rental properties, with low-to-moderate income families. It is partially within the On Broadway Business Improvement District. Tank Park and Seymour Park Neighborhood Associations are also part of the study area.

Members of the Strategy Team completed an Existing Conditions Survey in June, 2018. This survey is an analysis of building condition, curb appeal, street condition, public amenities, and overall attractiveness. The Strategy also references a neighborhood survey that was completed in Spring of 2017 to gather comments, concerns, and ideas from the neighbors (see Appendix A).



Exhibit C: Study Area bounded by Walnut Street, Ashland Avenue, 6th Street, and the Fox River

There are some physical barriers within this study area. The southern portion is disconnected from the northern portion by the Mason Street Bridge. The area under the bridge is highly underutilized and neglected, creating a physical divide. There are also numerous railroad tracks that run through the study area. This limits access to sites, as well as creates an issue in combining parcels for future development.

Demographics

For demographic information, we used the U.S. Census, Tract 8 (which covers twice as much area as the study area). From that, we have the following data to highlight (further detailed in Appendix B):

	Tract 8	City of Green Bay
Total Population	1,694	104,951
Households	758	43,521
Median Income	\$19,932	\$53,468
Median Value of owner Occupied Housing	\$78,700	\$125,100
Age 5-14 years	23.2%	13.1%
Population (25+) 9th-12th Grade Education (No Diploma)	14.5%	7.3%
Walk as Transportation to Work	8.9%	3.2%
Taxi, Motorbike, Bicycle as Transportation to Work	11.3%	3.1%
Owner Occupancy Rate	29.8%	56%

Table 2: Demographic Highlights; Source: US Census 2016 American Community Survey 2012-2016

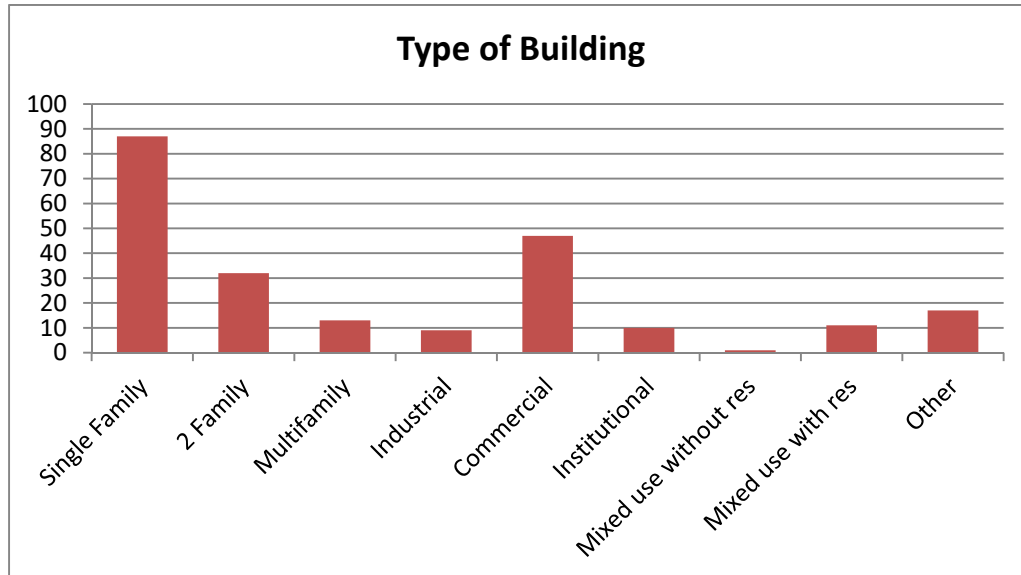
Property nuisance complaints, moving patterns, and police calls were average when compared to the City. Residential property values are depressed at 65% lower than the city as a whole with median owner-occupied property values at \$78,700 as compared to \$125,100 for the City. Many factors contribute to the valuation of properties, including neighborhood perception, building type, age, size, style, condition, location, proximity to amenities, sales history, etc. Additionally, property maintenance and upkeep play a role in the overall desirability and perceived value of the neighborhood.

Owner occupancy rates in the study area are 29.8%, which is significantly lower than the City's rate of 56%. It is understood that rental units are necessary and a welcomed addition to a healthy neighborhood. However, a good balance is important. An owner occupancy rate of 60% is considered ideal for most neighborhoods. The Strategy Team believes an increase in ownership rates to at least 50% is attainable in this neighborhood through The Strategy. Doing so will have positive effects including generally higher values, better maintenance, retention of residents for longer periods of time, and the tendency for homeowners to be more civically involved in the community.

Building Conditions

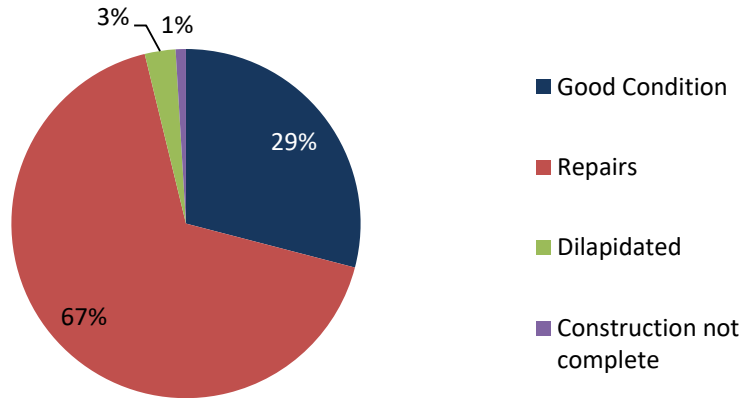
As part of the Existing Conditions Survey, the exterior conditions of buildings, features on the properties, and the public right-of-way were analyzed. From this, it was determined that:

- Nearly 40% of buildings in the study area are Single-Family Homes. Commercial properties make up the second largest building type at approximately 20%
- Almost two-thirds of the buildings are in need of some type of exterior repair. For commercial buildings, about one-half needed exterior repairs. No industrial building was listed as “good condition”
- Only 3% of buildings are dilapidated and considered beyond reasonable repair
- Roofs, windows, siding/exterior walls and porches/balconies were the most noted features on buildings in need of repairs
- Nearly two-thirds of properties have exterior features in need of repairs. Sidewalks, walkways, and driveways being the most noted need



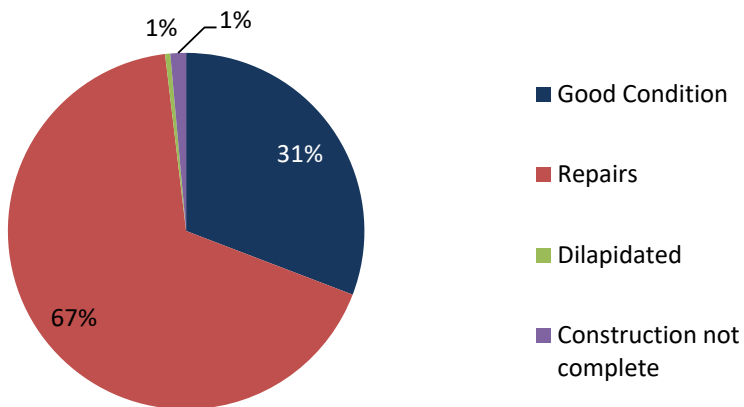
Homes within the Shipyard area were constructed from the mid-1800s to current in-fill projects. Most homes were constructed between 1900 and 1930. There is a wide variety of home and architectural styles in this neighborhood, but most are American Craftsman, Bungalows, Four-Square, and Colonial Revivals. A large number have been substantially altered and are no longer historically significant. Single-family detached homes make up the majority (approximately 40%) of building types in the study area. Two-family homes are approximately 14%, and multi-family (3+ units) are only 6% of building types. Over time, many single-family homes were converted to include additional living units. This has created areas of inappropriate density and demands on lots that are not capable of meeting them.

Overall Exterior Condition of the Building



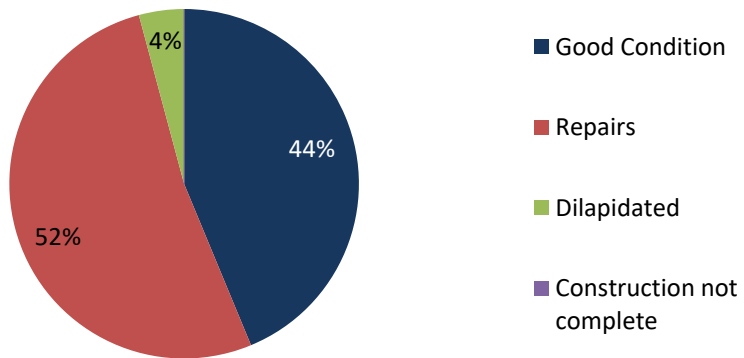
Good Condition:	96
Repairs:	175
Dilapidated:	6
Construction Not Complete:	3

Residential Building Exterior Condition



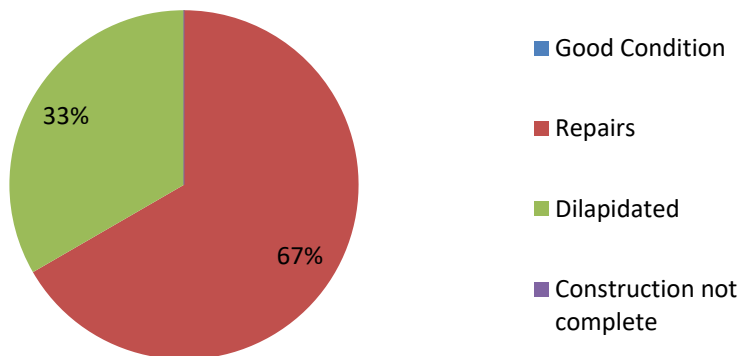
Good Condition:	65
Repairs:	142
Dilapidated:	1
Construction Not Complete:	3

Commercial Building Exterior Condition

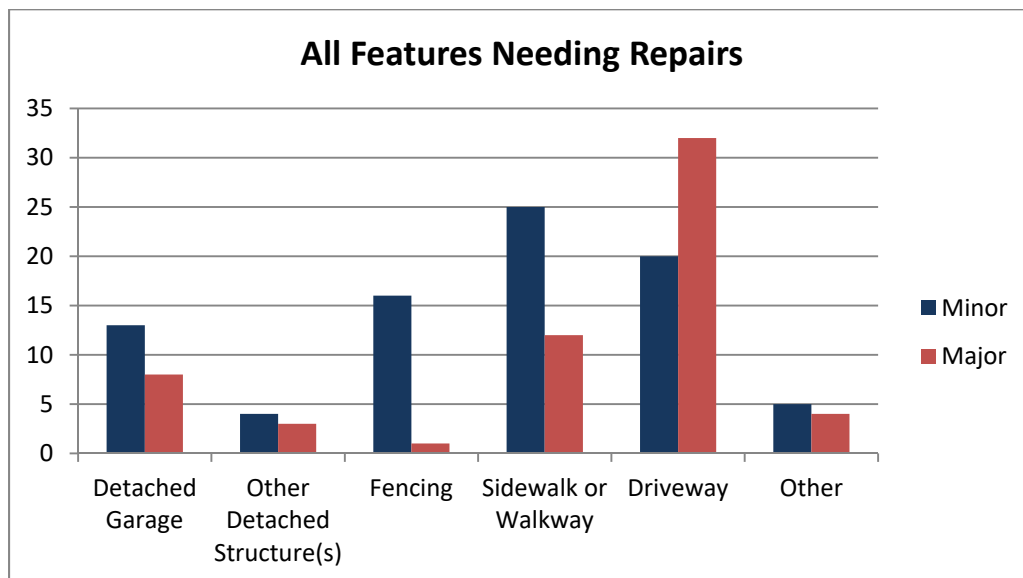
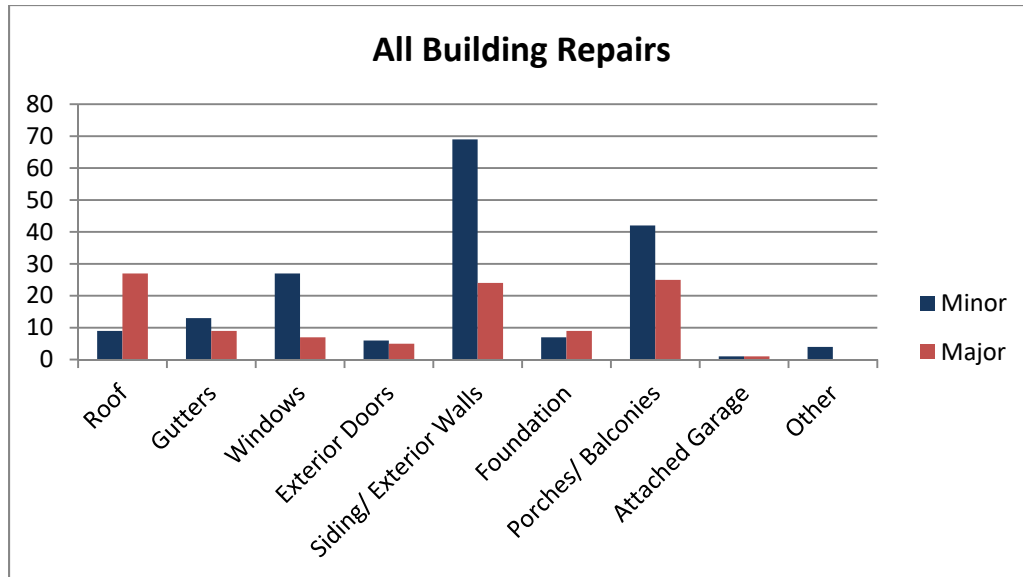


Good Condition:	21
Repairs:	25
Dilapidated:	2
Construction Not Complete:	0

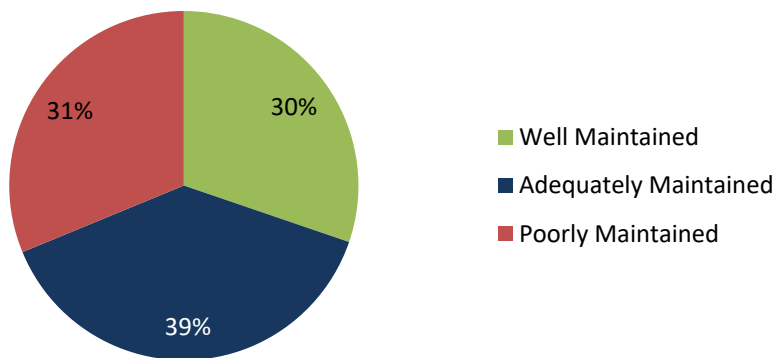
Industrial Building Exterior Condition



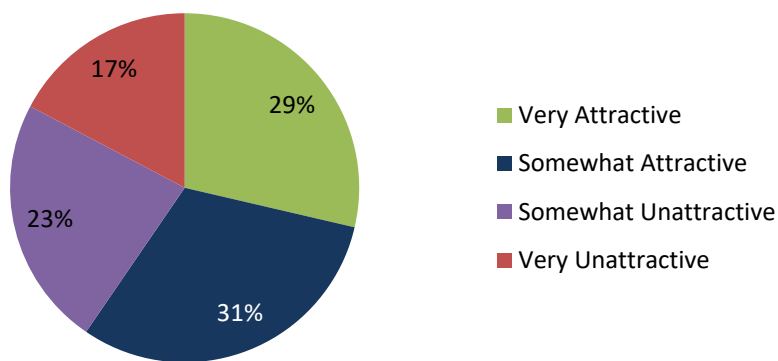
Good Condition:	0
Repairs:	6
Dilapidated:	3
Construction Not Complete:	0



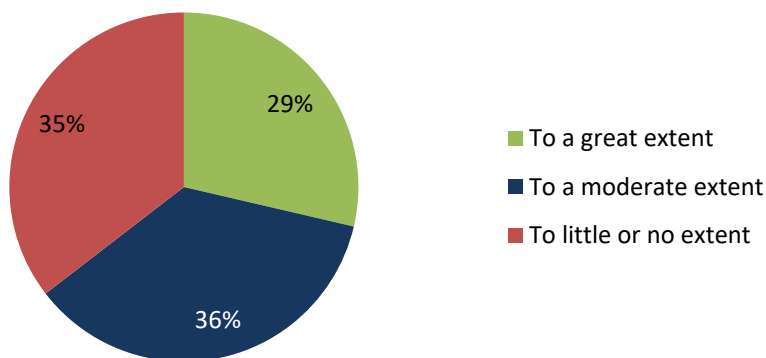
Lawn and/or landscaping on the property



Overall Attractiveness



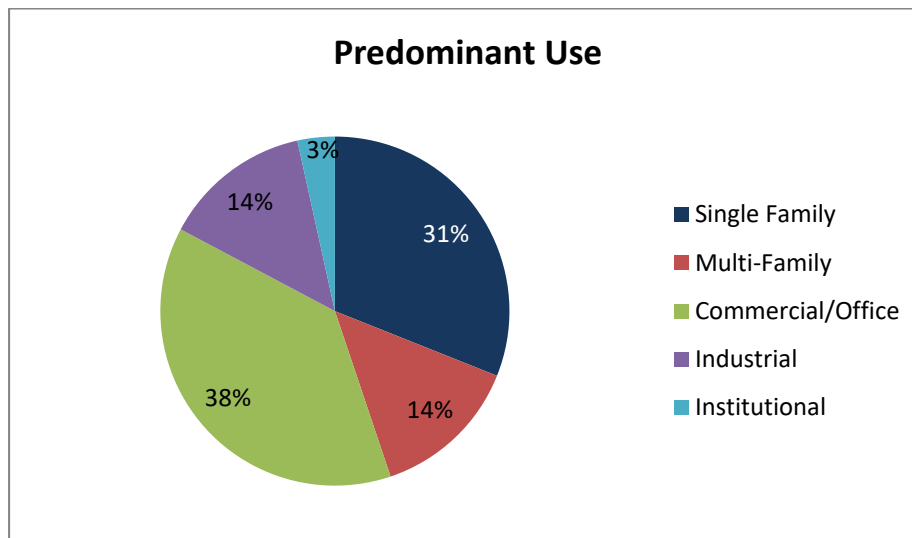
Evidence of Pride



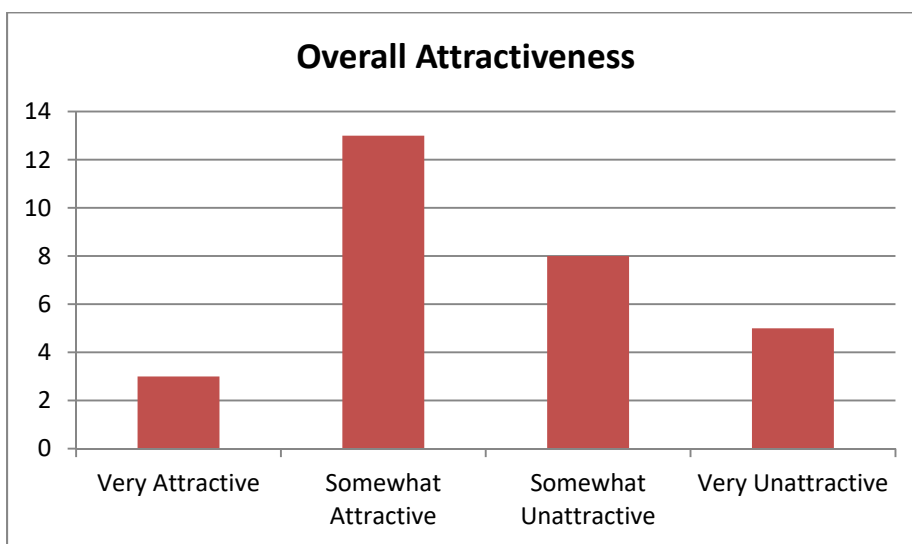
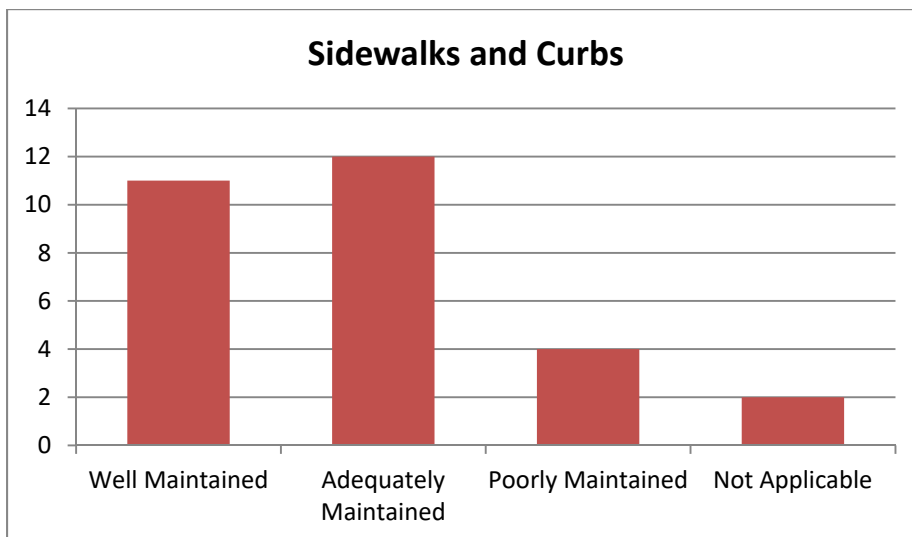
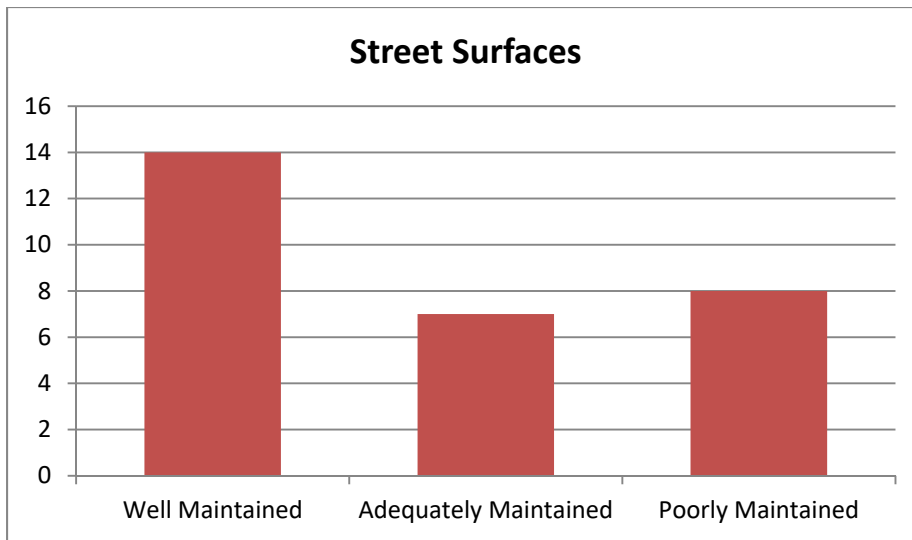
Block Conditions

Along with surveying building condition, the blocks themselves were also surveyed.

- While there are a variety of uses in the study area, the blocks tend to have singular uses
- Most streets, sidewalks, and curbs are well or adequately maintained, but only one-third of intersections were ranked well or adequate
- Over half of the blocks do not have street trees. Of the ones that do, half received the highest ranking on block condition
- Nearly 50% of the street surfaces within the study area were deemed to be poorly maintained
- 55% of the study area is seen as “attractive”

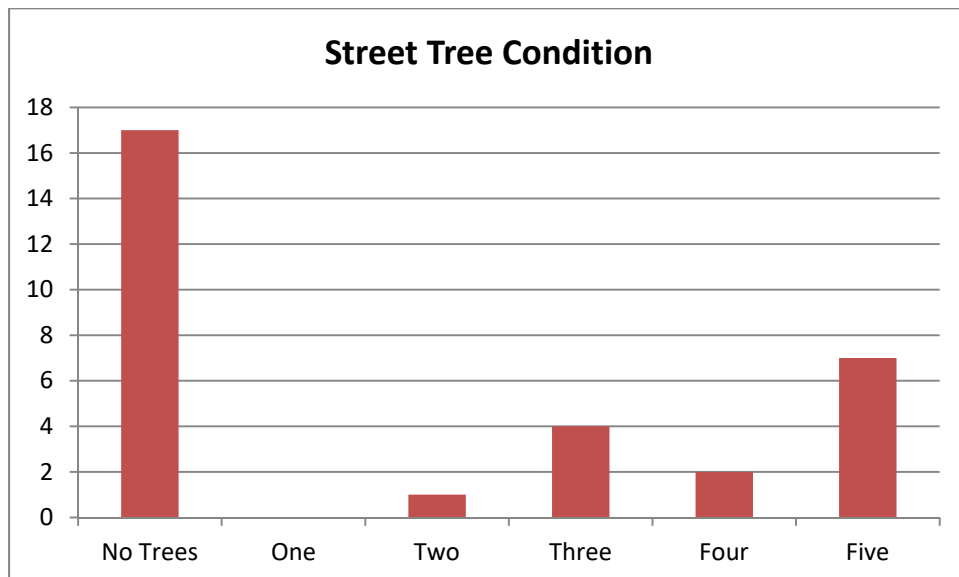


Single-Family:	9
Multi-Family:	4
Commercial/Office:	11
Industrial:	4
Institutional:	1





1= Low Quality; 5= High Quality



1= Low Quality; 5= High Quality

Zoning & Land Use

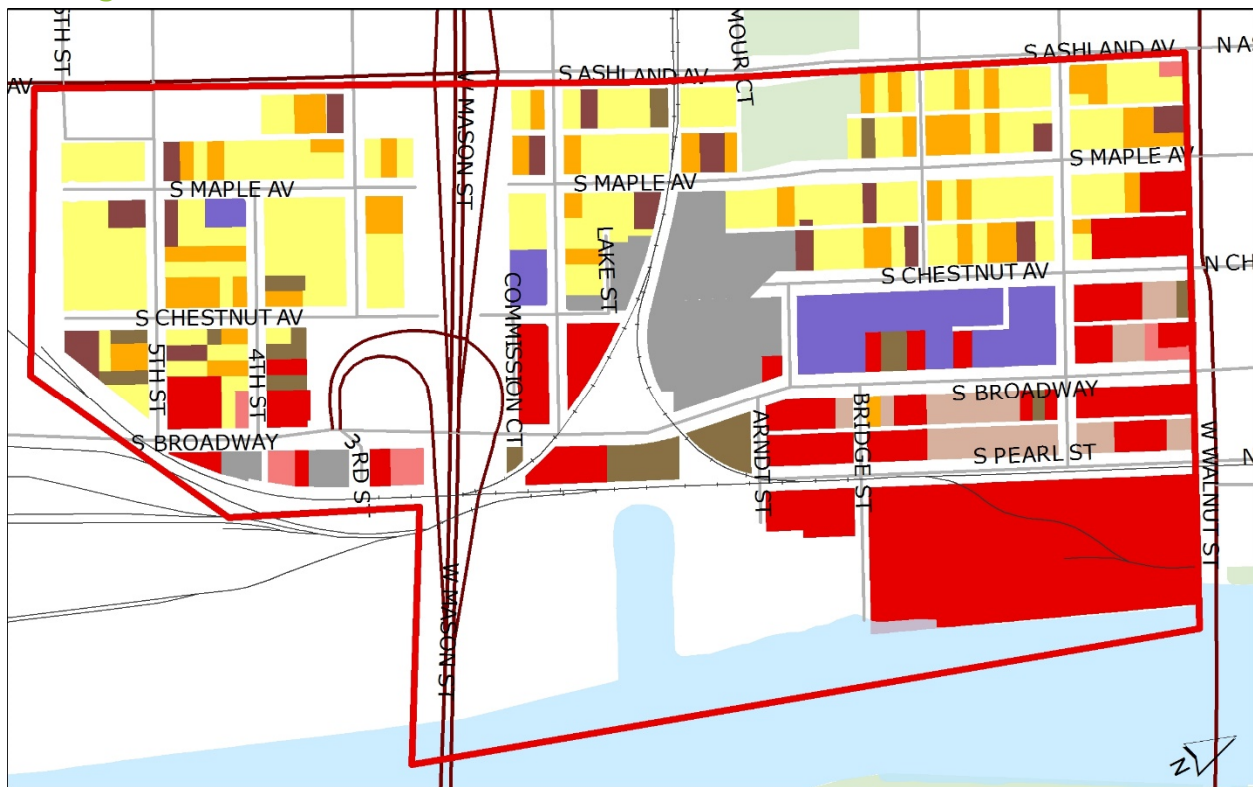


Exhibit D: Existing Land Use

Single-family residential	Commercial	Vacant
Two-family residential	Industrial	Parks
Multi-family residential	Institutional	River
Mixed-use	Parking	

There are a variety of uses and housing types available in the study area (Exhibit D). Sections of the study area are included in the On Broadway Business Improvement District, TID # 5, as well as the Broadway-Walnut Historic District. There are also a variety of zoning district in the study area (Exhibit E). The Smart Growth 2022 Plan (discussed in Current & Previous Plans) includes future land use designations for the city. The Strategy seeks to align the zoning, land use, and investment to create a cohesive plan for this area. Land use recommendations are as follows (as detailed in Exhibit F):

- Downtown uses (high-intensity office, retail, housing, entertainment, convention and public land use, preferable in mixed-use buildings) within the On Broadway District boundaries
- Park uses (public parks) along the riverfront
- Low-to-Medium Density Residential uses (single- and two-family residential carefully integrated with townhouses and other housing forms, not more than 8 units per building, having individual outdoor entrances) in most of the residential area
- High Intensity Retail, Office, or Housing uses (variety of commercial and high-density (multi-family) housing in mixed-use development, meaning the uses may be combined in the same building or be closely integrated on the same site) between Broadway and the Fox River.



Exhibit E: Existing Zoning and Overlay Districts

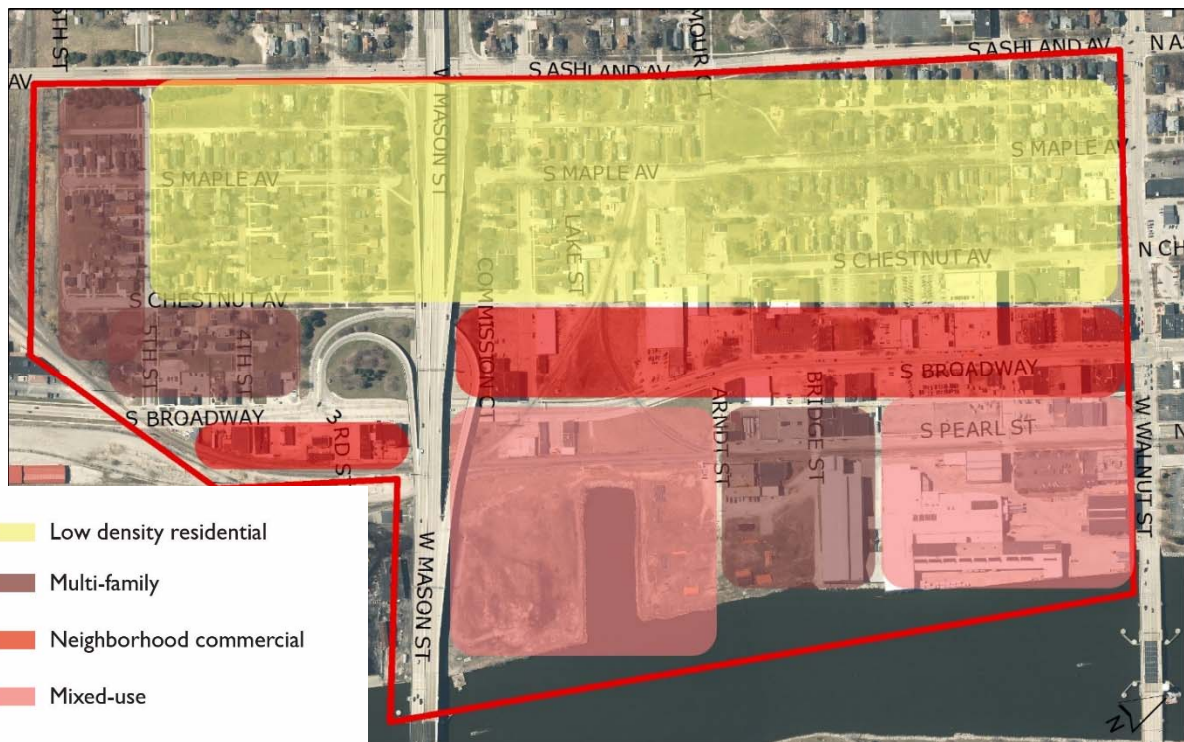


Exhibit F: Future Land Use

Infrastructure & Transportation

Exhibit G shows the existing roads, rails, sidewalks, bike lanes, and street lights. As noted earlier, there are numerous railroad tracks in the study area. There are two at-grade crossings on Broadway, one at S. Maple Avenue, one at Arndt Street, and one at Bridge Street. The likelihood of having these tracks abandoned is minimal, as they are all active lines. With that, The Strategy does not recommend improvements that include the removal of the tracks. With many tracks and limited signalized intersections in the study area, pedestrian accessibility can be unsafe and challenging. There is also no access across the Fox River in the study area aside from the Walnut Street Bridge. The Mason Street Bridge does have a sidewalk on its north side, but there is no signage indicating this, nor is there convenient and clear visual access to this sidewalk. Bicycle and pedestrian infrastructure upgrades are required in the study area.

The Green Bay Water Utility and Department of Public Works provided information regarding their water and storm sewer lines. Exhibit H shows the priority level for replacement or repair based on road reconstruction projects, type of infrastructure, and need for replacement. From this, The Strategy recommends road reconstruction projects based on current road conditions and utility line condition.

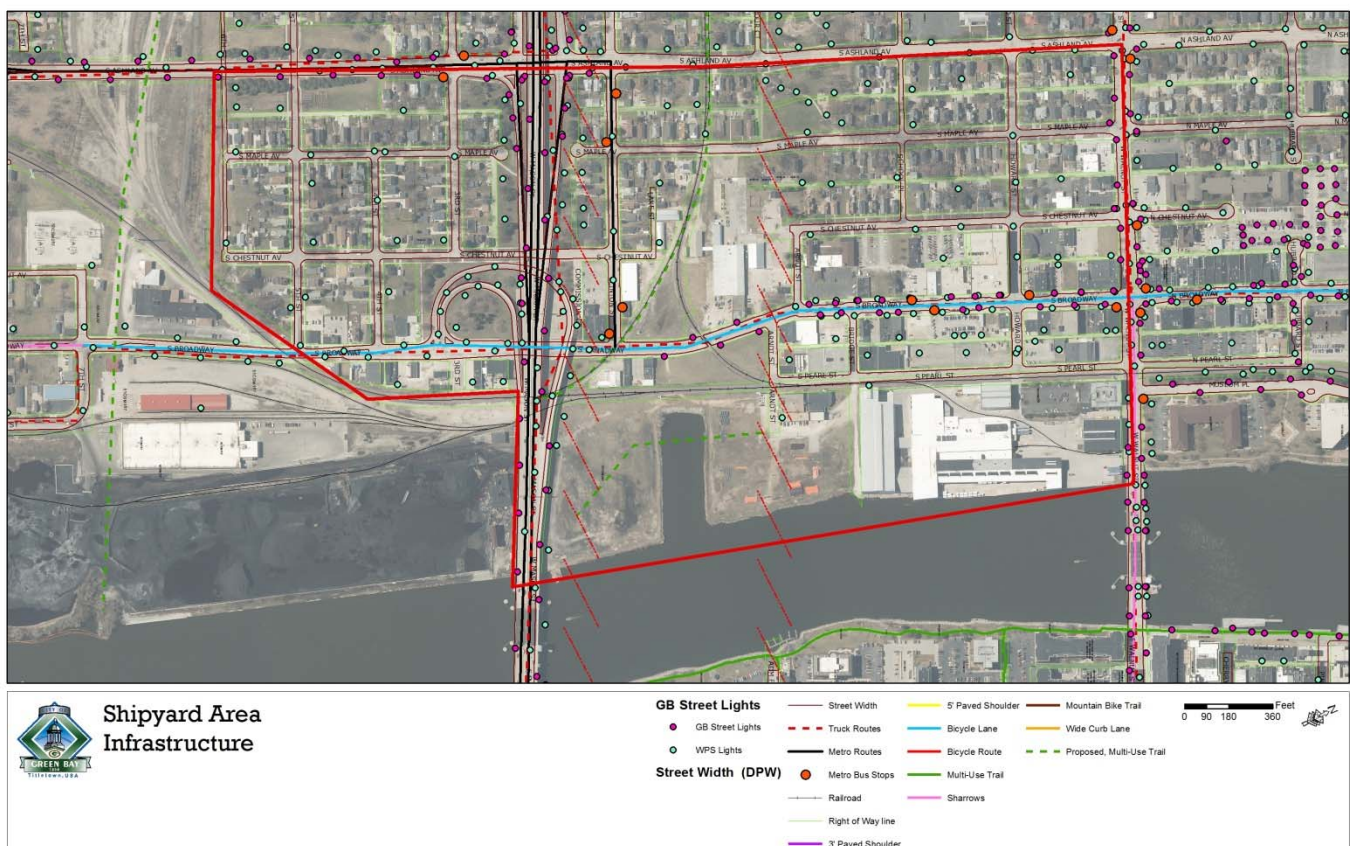


Exhibit G: Existing Infrastructure

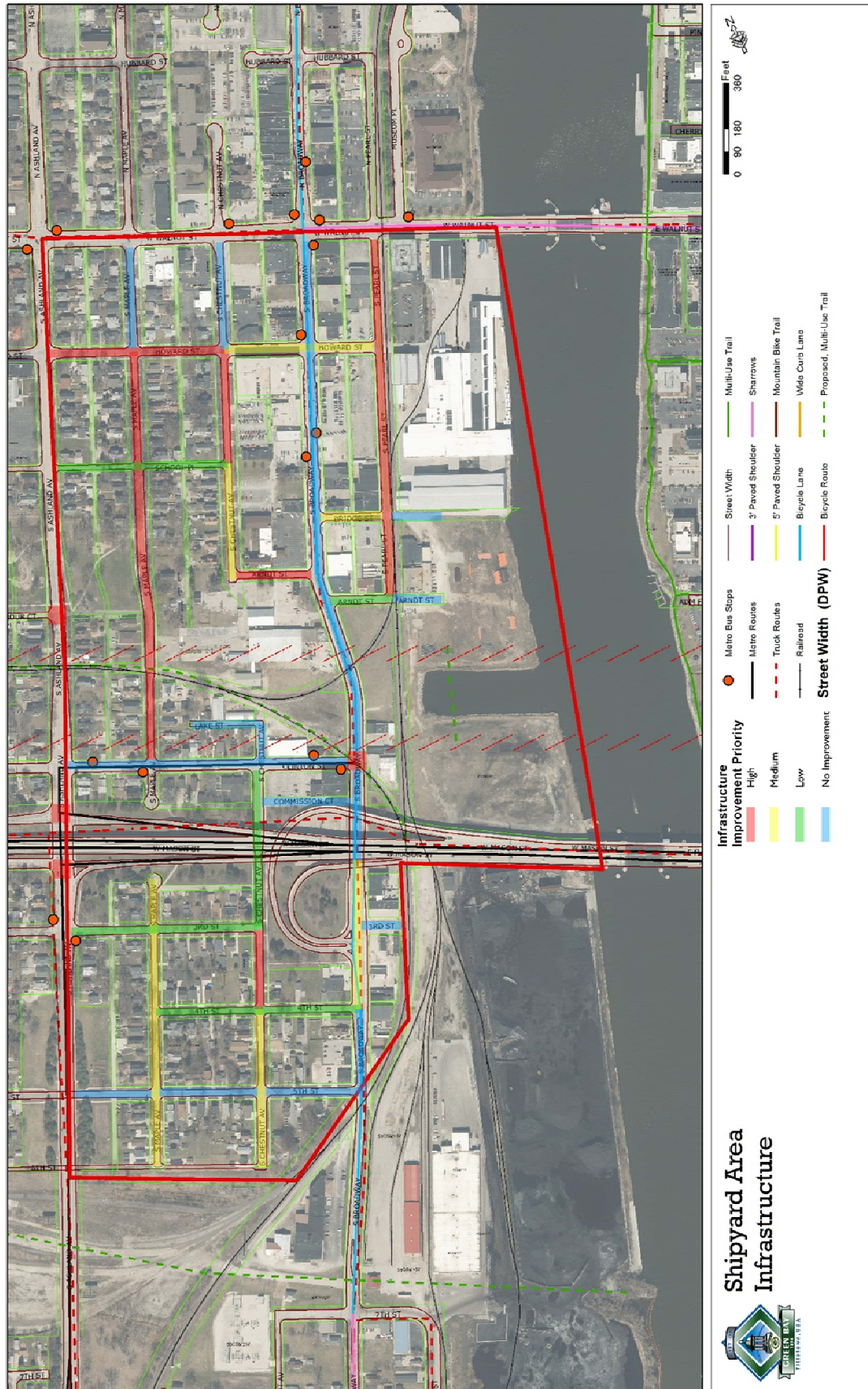


Exhibit H: Infrastructure Priority Map

Current & Previous Plans

The Shipyard project area and surrounding neighborhood has been a part of numerous planning efforts spanning more than thirty years, with the latest being *AuthentiCity Downtown Master Plan* adopted in 2014. Our study area is not fully represented in any of the previous plans, and these plans have not been fully implemented. The most relevant plans have been summarized below, with full summaries located in Appendix C. Complete copies of all plans listed are available at the Department of Community and Economic Development.

Tank Park Land-Use Plan (1984):

This plan area included the southern half of the Strategy's study area. It provides specific land-use recommendations, as noted in Exhibit I.

Downtown Green Bay Design Plan (1997):

This design plan provides a framework to create a downtown "urban village" atmosphere and suggests strategies for investment and improvements. It focuses on the importance of streetscape, parking, circulation, building design and scale, wayfinding, and gathering spaces. This plan details an activated waterfront.

Near Downtown Neighborhoods Plan (1998):

This plan was done in part of an effort to improve the near-downtown neighborhoods. It assists four neighborhoods in becoming proactive partners in determining future development desires. This plan specifically details retaining residential areas with a broader range of housing options and improving infrastructure (see Exhibit J).

Green Bay Smart Growth 2022 Comprehensive Plan (2003):

This city-wide plan addresses long-term goals as well as provides guidance for neighborhoods and corridors relevant to the Shipyard area. Appendix C details which long-term goals are relevant to this study area, as well as how the Smart Growth 2022 plan envisions the riverfront and accessibility.

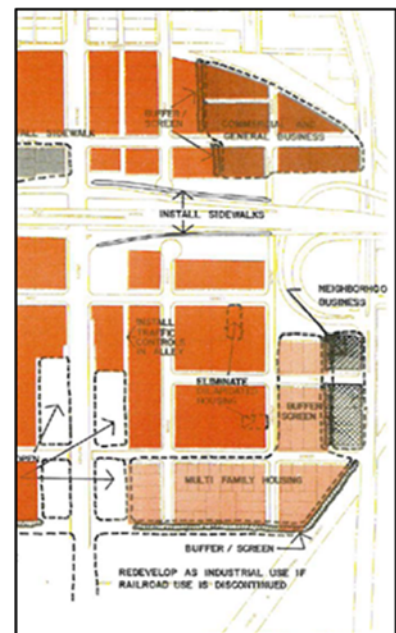


Exhibit I: Tank Park Plan

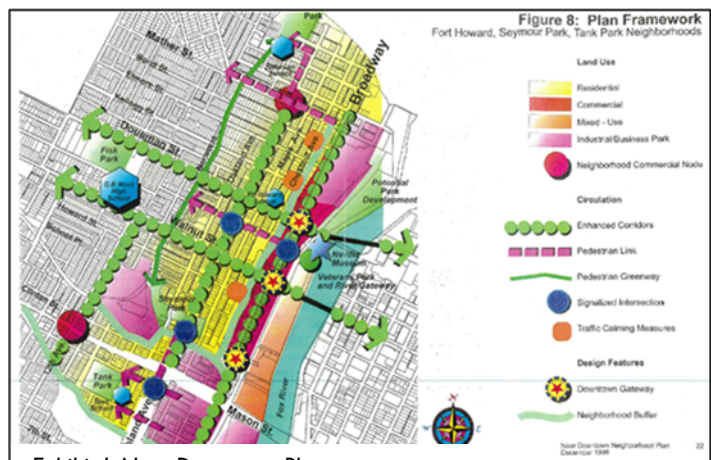


Exhibit J: Near-Downtown Plan

Green Bay Waterfront Plan 2015 (2003; not adopted):

This plan provided conceptual framework that was intended to provide a vision for an enhanced waterfront, allowing for high density development and expanded recreation and open space opportunities (detailed in Exhibits K & L). The idea of a pedestrian overlay district along the riverfront was detailed in this plan.

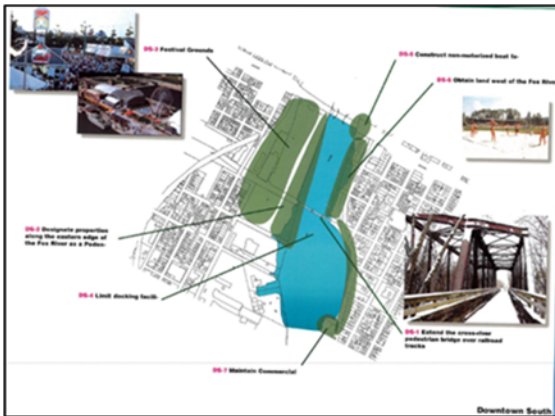


Exhibit K: Waterfront Plan, South

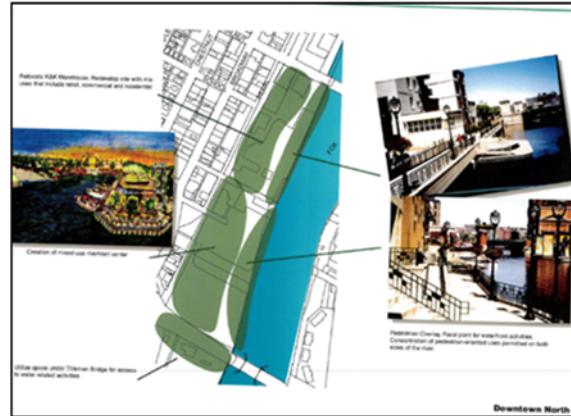


Exhibit L: Waterfront Plan, North

AuthentiCity Downtown Master Plan (2014):

The City's downtown master plan created a vision for the downtown area addressing land-use, transportation, parking, character, and aesthetics. This plan expressed the long-term vision for recreation and open space in The Shipyard area, as well as addressing the City's Zoning Code to allow for higher density and infill housing (Exhibit M). Pedestrian and bicycle accessibility was heavily promoted throughout the plan.

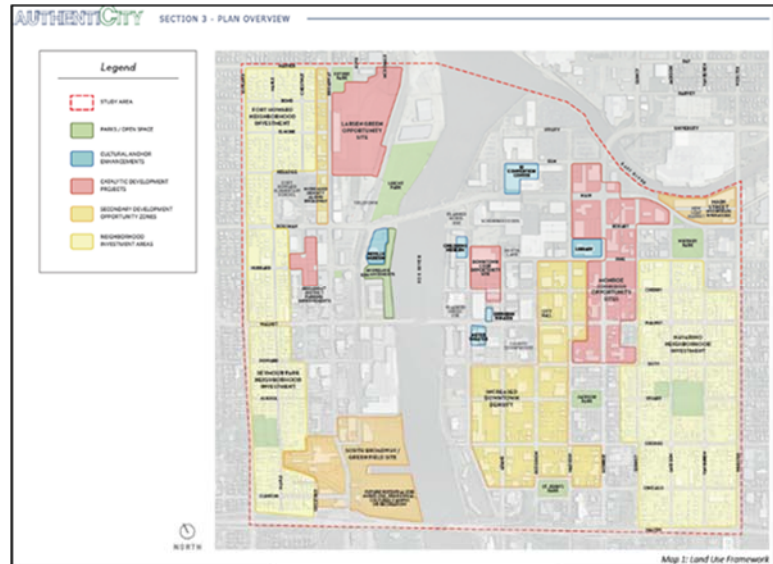


Exhibit M: AuthentiCity Plan, Land Use

Neighborhood Master Plan for Broadway District (2014; not adopted):

This document is intended to guide the Broadway District in strengthening community and attracting people to the district. This plan detailed the need for mixed-use projects. Emphasis was again put on pedestrian and bicycle accommodations, as well as activating the riverfront. Neighborhood engagement was also highlighted throughout the plan.

Goals, Objectives, & Action Steps

Using the comprehensive background data and Existing Conditions Survey, the Strategy Team identified six priority areas for investment:

- **Property Values;** protect and increase neighborhood property values and curb appeal of the neighborhood and surrounding area
- **Housing;** promote continual reinvestment in neighborhood housing that increases housing choices, number of living units, and owner occupancy rates to stabilize and enhance the desirability as a neighborhood of choice
- **Land-Use;** advance an appropriate and compatible mix of residential, commercial, and public uses
- **Economic Development;** encourage an appropriate mix of uses that provide increased neighborhood commercial businesses and local employment base
- **Infrastructure;** provide an attractive, safe, well-maintained, and efficient multi-modal transportation network for all users
- **Community Building;** engage residents, property owners, and other community partners to take ownership of their neighborhood

Next, goals for each priority item were identified through City staff and community stakeholders, as well as from the neighborhood survey. Objectives and action items were determined based on these goals; these objectives are meant to be implemented within the next five years.

Property Values

The Shipyard neighborhood has a diverse mix of residential, commercial and industrial properties. However, owner-occupied residential property values, when compared to the city as a whole, are significantly depressed. In order to stabilize and improve values, both real and perceived factors associated with neighborhood image need to be attended. Strategies included in Goal #1 are designed to directly and indirectly increase property values and neighborhood desirability over time.

Goal #1: Increase Property Values Through Improvement to Overall Curb Appeal of the Neighborhood and Surrounding Area	
Objective 1A	Encourage high standards of property maintenance and investment within the Shipyard area neighborhood
Action Item 1	Increase and expand promotion of existing resources and programs available to property owners
Action Item 2	Research and identify "gaps" in existing programs and create new programs that address these gaps including the overall appearance and function of properties
Action Item 3	Develop a neighborhood wide clean-up program with large visible impact such as Habitat for Humanities "Rock the Block" program or "Dumpster Days"
Action Item 4	Enhance existing proactive inspection process with greater focus attributed to property maintenance

Objective 1B	Reduce the prevalence and intensity of distressed and nuisance properties as well as eliminate factors that contribute to blight
Action Item 1	Increase and expand promotion of existing resources and programs available to property owners
Action Item 2	Allocate funds for strategic acquisition and property clearance
Action Item 3	Enhance and expand upon inspection processes with greater focus attributed to maintenance and nuisance control

Housing

Changing demographics and market trends have placed greater emphasis on housing choice, availability, and quality. With housing comprising the majority of current and future land-uses and building types within the Shipyard neighborhood, it is important that housing be given considerable attention. Strategies included in Goal #2 are specifically geared to increase long-term neighborhood desirability.

Goal #2: Promote continual reinvestment in neighborhood housing that increases housing choices, number of living units, and owner occupancy rates to stabilize and enhance the desirability as a neighborhood of choice	
Objective 2A	De-conversion of single-family homes that have been divided into multiple living units where the design, density and site constraints are problematic
Action Item 1	Promote and increase the use of the existing de-conversion grant and loan programs
Action Item 2	Targeted purchase of inappropriately converted properties to be provided to community partners or private entities for re-establishment of original use
Objective 2B	Increase density at appropriate locations and provide additional housing choice including attached single-family (townhomes), multiple-family, and mixed-use living options
Action Item 1	Selective property acquisition and lot consolidation to provide suitable land area for the development of alternative housing at appropriate destinations
Action Item 2	Encourage in-fill construction to utilize empty or underutilized property for new housing units
Objective 2C	Increase the percentage of homeownership and owner-occupancy
Action Item 1	Targeted promotion and marketing of homeownership programs offered by the city and housing partners
Action Item 2	Investigate employer assisted homeownership programs and supplement with existing programs
Objective 2D	Align land-use regulations with adopted development and area-wide Plans
Action Item 1	Update the Smart Growth 2022 Comprehensive Plan to reflect desire for increased density and housing style options
Action Item 2	Amend the zoning ordinance, subdivision code and the Municipal Code to allow and encourage appropriate densities and land-uses as identified in adopted plans

Land-Use

Land-uses within the Shipyard neighborhood have been predominately single- and two-family with commercial along Broadway and industrial east of Pearl. The Smart Growth 2022 Comprehensive Plan recommends Park use along the riverfront, High Intensity Retail, Office or Housing uses east of Pearl Street, Downtown uses on both sides of Broadway, Medium-High Density Residential uses on the north side of 6th Street and on both sides of Broadway south of Mason, and Low-Medium Density Housing uses to the west. These land use recommendations are detailed further in Goal # 3.

Goal #3: Advance an appropriate and compatible mix of residential, commercial and public uses within the neighborhood	
Objective 3A	Adjust Land-Use regulations to promote and encourage desired mix of uses
Action Item 1	Amend the Smart Growth 2022 Comprehensive Plan and adjust zoning designations/regulations prior to development/redevelopment proposals to align with recommendations contained in previously adopted plans and planning efforts as follows:
a.	Mixed-use along the riverfront between Walnut, Pearl, Mason and the Fox River including extended stay lodging at Pearl & Walnut, then high intensity multiple-family south to the formal Shipyard site
b.	Formal Shipyard site designated as mixed use complex that includes assortment of public recreational uses, commercial office, residential, cultural campus, boat launch and potential private/public marina
c.	Neighborhood commercial along South Broadway frontage with multiple-family south of 4th and east of Chestnut. Include heavy buffer from commercial to adjoining residential to the west
d.	Consolidate properties suitable for multi-family redevelopment in transitional areas closer to industrial and commercial areas of Broadway and Pearl
e.	Focus on lower density stabilization, in-fill and rehabilitation of existing residential uses to the west

Economic Development

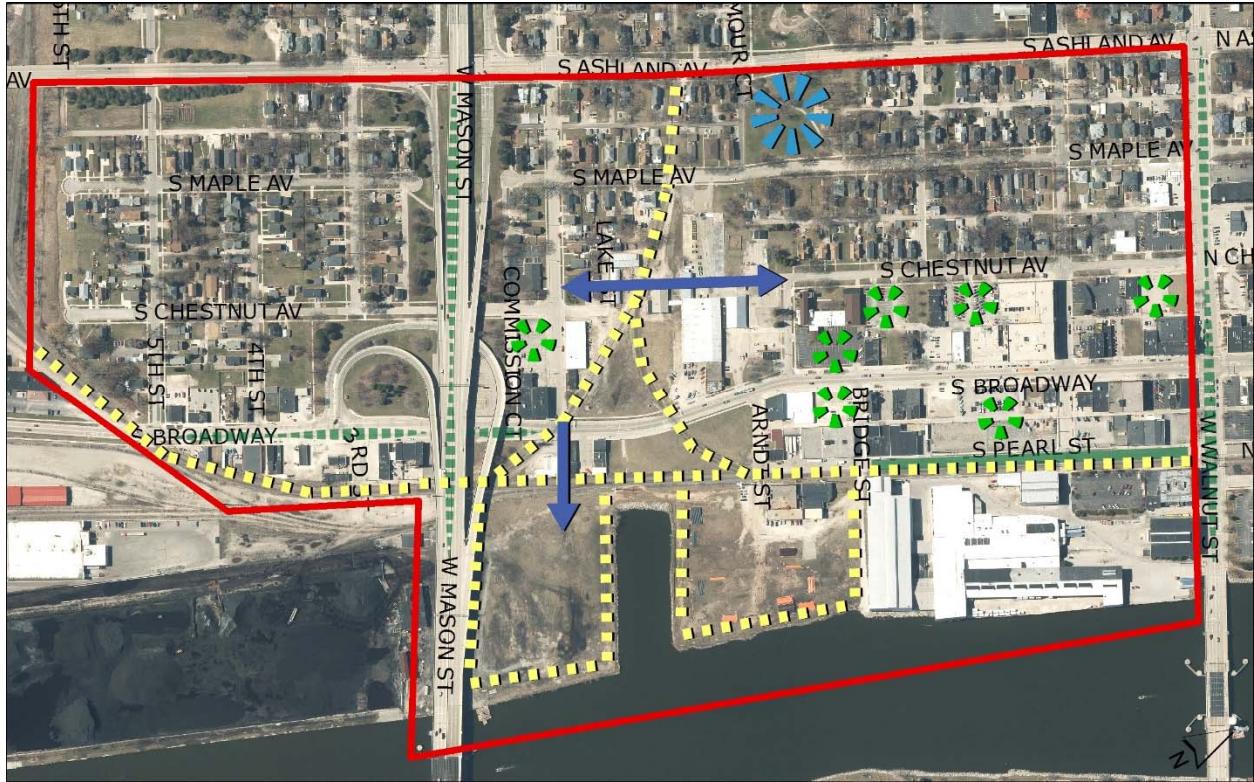
Neighborhoods are most healthy when there is a mix of housing choices and density, but must also include a strong commercial and employment component. The study area is fortunate to include major roadways, Broadway, Mason Street, Walnut Street, and Ashland Avenue, providing not only great access but appropriate areas for commercial and service uses. Goal #4 includes economic development activities felt to be most beneficial to the Shipyard area neighborhood.

Goal #4: Encourage an appropriate and compatible mix of residential, commercial and institutional uses that provide increase neighborhood commercial businesses and local employment base	
Objective 4A	Increase neighborhood sustaining and supported commercial options to the immediate area
Action Item 1	Targeted marketing of resources and programs for the recruitment of businesses that provide access to food and services pertinent to the residents and property owners
Action Item 2	Provide incentives to businesses with higher employment levels. Encourage mix of employment types from low to high skill
Action Item 3	Maximize use of underutilized commercial properties currently dominated by parking lots or that are vacant
Action Item 4	Investigate expansion of the Broadway Business Improvement District south to encompass the Shipyard area thereby utilizing the marketing and recruitment mechanisms employed by areas to the north
Objective 4B	Clean-up and reuse environmentally compromised properties
Action Item 1	Complete brownfield surveys on both public and privately held former industrial properties to determine condition and ability for reuse
Action Item 2	Utilize resources from the city, state and federal government to remediate conditions that place Shipyard area neighborhood properties at a disadvantage for redevelopment

Infrastructure

Quality infrastructure and street design is very important in creating a positive reaction from those who live, work, and visit an area. Improvements to the public realm must work in tandem with efforts for improving the quality of private property as they are not mutually exclusive. Additionally, opportunities to improve pedestrian and bicycle circulation will help to provide transportation options and address concerns raised with difficulty maneuvering throughout the neighborhood. Strategies of Goal #5 have been developed to ensure the Shipyard area neighborhood continues to provide safe, efficient, and diverse transportation options in an environment that is attractive and desirable.

Goal #5: Provide an attractive, safe, well-maintained, and efficient multi-modal transportation network for all users	
Objective 5A	Improve and expand existing roadway infrastructure
Action Item 1	Create a comprehensive 3-5 year capital improvement plan addressing the condition of existing roadway surfaces and coordinating utility and street surface repairs and upgrades
Action Item 2	Update utilities throughout the area, particularly those located on Maple and Chestnut
Action Item 3	Extend and enhance Clinton east to Fox River
Action Item 4	Improve Pearl St. with amenities as well as include formal alternative off-shore route to connect trail segments of Shipyard/Mason with system north of Walnut
Action Item 5	Reconnect Chestnut Street from Arndt to Clinton
Objective 5B	Increase function and “friendliness” of roadways for pedestrian and bicycle circulation
Action Item 1	Participate in, adopt and implement the recommendations that will be developed from the Safe Routes To School / Pedestrian-Bicycle Circulation planning effort currently underway
Action Item 2	Examine configuration of major gateways into the neighborhood such as Mason, Broadway and Walnut to identify improvements that will clarify most appropriate routes and improve safety for pedestrians and bicyclists
Action Item 3	Work with the railroad to utilize railroad track right-of-way for pedestrian and bicycle circulation through rails-to-trails or rails-with-trails
Action Item 4	Improve access to public transportation by examining bus routes and adjusting as area redevelops as well as including higher quality amenities such as bus shelters and refuse receptacles at stops
Action Item 5	Provide and maintain direct pedestrian and bicycle access to the riverfront from the neighborhood
Objective 5C	Improve right-of-way and public space amenities to improve image of the area and provide attractive places for people to live, work and play
Action Item 1	Improve and enhance the east side of Seymour Park to allow more active recreational uses by the Shipyard area neighborhood without having to cross Ashland Avenue
Action Item 2	Include minimum level of lighting on roadways, as well as potentially instituting a public-private partnership program to increase lighting on private sites
Action Item 3	Increase terrace tree or other vegetation installation, especially at roadways that act as gateways into the neighborhood
Action Item 4	Add areas for the installation of public art pieces and street furniture, especially at intersections that are gateways into the neighborhood
Objective 5D	Better utilize existing surface parking lots
Action Item 1	Work with large surface lot owners for facility upgrades and to create shared parking agreements for use of lots by both public and private users when times of use are different
Action Item 2	Develop a public parking plan to provide convenient and safe parking options for residents, employees and visitors to the area



-  Seymour Park enhancements
-  Surface lot utilization
-  Street extension
-  Corridor wayfinding
-  Rails-to-Trails or Rails-with-Trails
-  Pearl St. improvements

Exhibit N: Infrastructure Goals

Community Building

Social connections and a sense of belonging to a community are extremely important components of quality of life. Being identified as a unique entity, knowing your neighbors, and having direct influence in the world around you provides a sense of pride for the place you live, work, and play as well as a higher level of safety in your surroundings. A connected and empowered neighborhood are important to let collective desires be known and provide an avenue for resident-led changes to take place. Community building is often the most efficient and effective mechanism to invest in a neighborhood as they tend to be low-cost strategies that bring residents and property owners together to improve not only the physical features of a neighborhood but the social infrastructure needed in a happy and healthy neighborhood. Goal # 6 include strategies to help further community building activities within the Shipyard area neighborhood moving forward.

Goal #6: Engage, activate and empower residents, property owners and other community partners to take ownership of their neighborhood	
Objective 6A	Involve residents and property owners in future planning and implementation of changes and improvements to the area
Action Item 1	Reactivate and/or recreate a city recognized neighborhood association or associations
Action Item 2	Get representation from the neighborhood on area boards such as On Broadway
Action Item 3	Create a neighborhood plan generated and implemented by residents and property owners
Action Item 4	Organize residents and property owners to form a pool of volunteers that can assist in monitoring and executing recommendations of the investment strategy
Objective 6B	Create a unique identity for the area
Action Item 1	Establish a distinctive name and logo for the neighborhood
Action Item 2	Invest in gateway and neighborhood signage as well as neighborhood specific amenities such as directional signage, public art, unique lighting, etc.
Action Item 3	Establish a series of local area events to empower residents, foster a sense of community, provide a venue for neighbors to get to know each other, and to draw attention and people to the area
Objective 6C	Celebrate the history and historic structure/sites within the neighborhood area
Action Item 1	Survey commercial and residential areas to determine the condition of potentially historic buildings and sites
Action Item 2	Create a historic resource and preservation plan to protect and improve those historic assets that remain
Action Item 3	Coordinate with the Landmarks Commission, Historical Society and other partners to provide historic reference in the form of signage, artifact art installation, and tours

Funding Sources

As noted in Table I, the committed funding sources available from the City include Neighborhood Enhancement Funds (NEF), Community Development Block Grant (CDBG), and HOME Investment Partnerships Programs (HOME). Each of the three funding sources noted above can be used for different projects.

Neighborhood Enhancement Funds

NEF has been allocated in the amount of \$300,000 over three years. This funding source is the most flexible of the three allocations and is not income restricted or tethered to specific activities. While reinvestment is The Strategy's highest priority, demolition may be needed on target properties. When demolition is not appropriate, NEF can be used for property sale or disposition to a private investor for rehabilitation. The City's New Homes in Your Neighborhood grant is also available through NEF. General beautification, as well as incentive programs, can be funded through NEF. With a high priority being put on reinvestment, NEF can be used for the creation of programs that implement aesthetic and place-making updates, as well as general curb appeal for individual properties.

Community Development Block Grant

CDBG is a versatile federal funding source that can be used for community and economic development. This allocation is for \$550,000 over three years. There are restrictions with CDBG and all activities must meet the national objective: benefit people who are low to moderate income, eliminate slum and blight, and/or meet a qualifying urgent need. Types of eligible activities include:

- Acquisition of real property
- Disposition of costs
- Public service
- Relocation
- Removal of architectural barriers
- Direct homeownership assistance
- New housing construction
- Code enforcement
- Historic preservation
- Commercial/Industrial rehabilitation
- Direct Economic Development
- Planning and Capacity building

HOME Investment Partnerships Programs

HOME funds may be used to develop and support affordable rental housing and homeownership affordability through various actions. This allocation is for \$150,000 over three years. Activities allowed include acquisition, new construction, reconstruction and rehabilitation for non-luxury housing, site improvements, demolition, financing, relocation expenses as needed, tenant-based rental assistance for eligible households, and operating expenses for community housing development organizations.

Additional Funding Sources

Other funding sources through private investment should also be considered for full implementation of The Strategy. Some of these partners are noted as part of the implementation.

Furthermore, the Department of Community and Economic Development continues to seek out grant opportunities made available by both private and public institutions such as the USEPA Brownsfield Grant and the JP Morgan Chase AdvancingCities Grant. It is also important to mention a funding “tool box” has been created to help connect residents and businesses residing in the Shipyard neighborhoods with currently existing programs which can assist in financing home repairs, business improvements, and even the purchase of single family homes.

Implementation & Next Steps

Implementation of The Strategy will require a broad range of action by the City and others. Listed below are the ranked goals and objectives, meant to guide decision makers when allocating specific funds, creating new programs, or reallocating funds to existing programs. Appendix E details the goals, objectives, action items, potential funding sources, and their rank in a table format. Although all action items will improve the quality of the study area, it is suggested items with a ‘high priority’ are addressed first. However, these classifications must take into consideration financial constraints, staff availability, and other time-sensitive opportunities. The Strategy will be used to determine how the City will invest money. Specific action strategies will be determined internally and is not included within the document itself

It is important to note that several of the action items bridge multiple goals and objectives. Some will require a varying degree of financial investment, while others simply require time and effort to implement. Funding through NEF, CDBG, and HOME for the study area are specifically budgeted for a three-year period, and community partners and stakeholders have indicated their efforts will focus on this area during the same timeframe.

As implementation items are being addressed, it is important that progress be monitored to determine if the actions are effective. Suggested evaluation metrics are included in Appendix E. Successes and failures should be documented on an annual basis to provide direction on whether the item should be adjusted, amended, discontinued, or if focus should be shifted to other action items. New goals, objectives, or action items can be added as deemed necessary.

Following the third year of implementation, background data will be gathered again and another neighborhood condition survey/inventory performed to determine if the programs and projects of the strategy are producing the desired effects and are suitable for extension, augmentation, or discontinuance. During implementation, neighborhood organizing will be occurring, putting residents and property owners in a position to develop a formal neighborhood planning document. This document will contain its own set of goals and objectives, which will become the focus of neighborhood action and community investment moving forward.

High Priority	
Expand promotion of existing resources and programs	Extend and enhance Clinton Street east to Fox River
Create new programs that address gaps in existing programs	Improve Pearl Street as alternative route to connect riverfront trails
Develop “clean-up” program	Implement Pedestrian-Bicycle Circulation Plan recommendations
Strategic acquisition and property clearance	Identify pedestrian and bicyclist improvements at major gateways
Update regulations to encourage desired land-uses and densities	Provide pedestrian and bicycle access to the riverfront
Market resources/programs to neighborhood support businesses	Parking lot upgrades and shared parking agreements
Complete brownfield surveys	Develop a public parking plan
Remediate environmental conditions	Create neighborhood association
Create capital improvement plan	Brand the neighborhood
Update utilities	
Medium Priority	
Property acquisition and lot consolidation to provide alternative housing	Install public art pieces and street furniture
In-fill construction of new housing units	Neighborhood representation on area boards
Provide incentives to businesses with higher employment levels	Create a neighborhood plan
Reconnect Chestnut Street	Form a pool of residents and property owner volunteers
Improve access to public transportation	Install gateway and neighborhood signage
Improve and enhance the east side of Seymour Park	Conduct local area events
Low Priority	
Focus inspection on property maintenance	Utilize railroad track right-of-way for pedestrian and bicycle circulation
Expand promotion of de-conversion grant and loan programs	Improve lighting
Re-establishment original use of converted properties	Increase terrace tree and/or other roadway vegetation
Develop employer-assisted homeownership programs	Conduct historic resource survey
Maximize use of parking lots and vacant land	Create historic resource and preservation plan
Expand Broadway Business Improvement District	Provide physical and social historic reference

Table 3: Goals by Priority

Appendix A: Resident and Business Survey Summary

Business Owner/Managers' Survey

The City of Green Bay's Department of Community & Economic Development distributed the business owners'/managers' survey by mail to 65 businesses from July 11 to July 31, 2017. During the survey period, 18 responses were returned, resulting in a response rate of 27.7%. A copy of the original survey is attached.

Key findings from the survey include:

- Most respondents ($\pm 82.4\%$) own or manage well-established businesses that have operated in the survey area for over 10 years, and all respondents (100%) own their business space, rather than rent.
- All respondents (100%) own or manage "small businesses" with no more than 30 workers employed on-site at the time of the survey. One business has a total of ± 150 employees; however, only 8 are employed at their Broadway facility.
- Respondents believe neighborhood reputation is a significant challenge to their business, and only $\pm 44\%$ of respondents are satisfied with the neighborhood as a place to do business.
- Most respondents ($\pm 83.3\%$) support new development in the neighborhood.
- Approximately 78% of respondents believe the Shipyard proposal will improve neighborhood reputation.
- When asked what overall impact the Shipyard proposal might have on the neighborhood, 75% of survey participants who responded expressed clearly positive impacts.
- Among survey respondents, the greatest concern with the Shipyard proposal is increased traffic congestion/parking issues.
- "Develop new businesses" was ranked as the third greatest neighborhood need which would strengthen existing businesses. Retail shops and grocery stores were among the most popular responses when survey participants were asked what new businesses they would like to see come to the neighborhood.



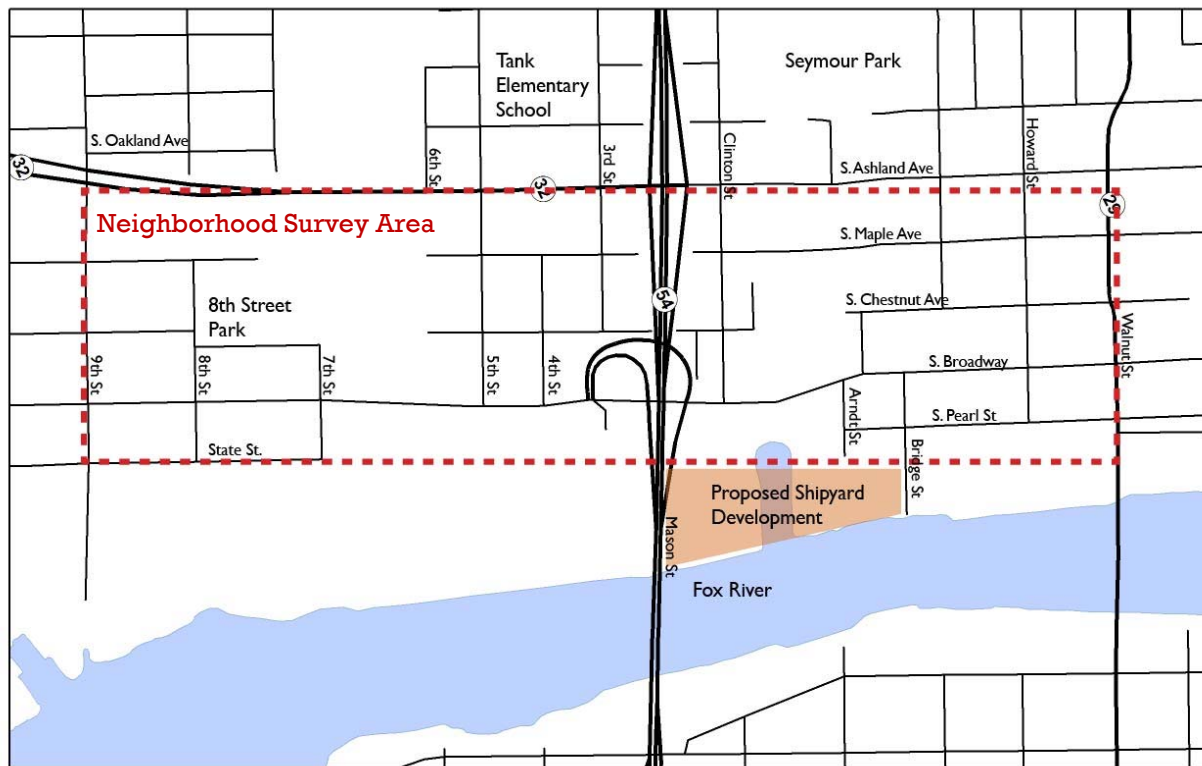
South Broadway Corridor Business Owner's/Manager's Survey

Conducted by the City of Green Bay Community & Economic Development Department

INTRODUCTION

Your input is needed to help shape the future of the South Broadway Corridor. With the proposed Shipyard development (flyer attached), many changes may be on the horizon. Please complete this survey, which has been prepared specifically for business owners/managers within your neighborhood, as shown on the map below. The City of Green Bay's Community & Economic Development Department will use this information for an upcoming neighborhood planning effort, which will help guide future development decisions.

Once you complete the survey, please mail it to the City no later than Monday, July 24th by using the enclosed self-addressed, stamped envelope. You may also drop it off in Room 200 of City Hall, located at 100 N Jefferson Street in Green Bay. We thank you for sharing your thoughts with us.



YOUR BUSINESS PROFILE / BACKGROUND**1. How long has your business operated within the neighborhood (as shown in the attached map)?**

- ☐ Less than 2 years ☐ 10-20 years
☐ 2-5 years ☐ More than 20 years
☐ 5-10 years

2. Do you own or lease your business space?

- ☐ Own ☐ Lease

3. Do you live in the neighborhood?

- ☐ Yes ☐ No

4. How many people does your business employ?

_____ Full-time _____ Part-time _____ Seasonal

YOUR VIEWS ON THE NEIGHBORHOOD TODAY**5. How satisfied are you with your neighborhood as a place to do business?**

- ☐ Very satisfied ☐ Dissatisfied
☐ Satisfied ☐ Very Dissatisfied
☐ Neutral

6. Pick the top three things you like about operating your business in this neighborhood.

- ☐ Affordability ☐ Good location for employees
☐ Accessible for patrons/customers ☐ Close to complimentary businesses
☐ Safe environment ☐ Good visibility
☐ Neighborhood reputation/history ☐ Opportunities for future growth with neighborhood redevelopment.

☐ Others (please specify below):

7. What are three things you would change in the neighborhood which would improve your business?

- | | |
|--|---|
| ☐ Beautification/eliminate blight | ☐ Develop more housing |
| ☐ Marketing | ☐ Develop more businesses |
| ☐ New infrastructure (sidewalks, utilities, streets, etc.) | ☐ Add lighting |
| | ☐ Neighborhood reputation/image |

☐ Others (please specify below):

YOUR VIEWS ON THE NEIGHBORHOOD'S FUTURE

8. Do you favor or oppose new development in your neighborhood?

- ☐ Favor
 ☐ Oppose
 ☐ Neutral
 ☐ Unsure

9. How do you think the Shipyard development might strengthen your business? (Select any that may apply):

- | | |
|---|---|
| ☐ Better visibility | ☐ Improve neighborhood reputation |
| ☐ Increase in number of customers | ☐ Increased property value |
| ☐ Attract customers who are able to spend more. | ☐ Improved safety |

☐ Others (please specify below):

10. What concerns do you have with how the shipyard development might challenge your business? (Select any that may apply):

- | | |
|--|--|
| ☐ More competition | ☐ Increased congestion |
| ☐ Higher costs | ☐ Decreased safety |

- ☐ Changed or diminished neighborhood reputation
- ☐ Redevelopment pressure
- ☐ Other (please specify below):

11. How do you think the Shipyards development will impact the overall neighborhood?

12. What new businesses would you like to see come to the neighborhood?

13. Do you see your business still operating in this neighborhood in 10 years?

- ☐ Yes ☐ No ☐ Maybe/Not sure

INFORMATION & GETTING INVOLVED

14. Would you be interested in learning more about business resources from the City? (Please check any that may apply).

- ☐ Yes, the City's Revolving Loan Fund for all businesses.
- ☐ Yes, the City's Revolving Loan Fund for women and minority-owned businesses.
- ☐ Yes, the City's Façade Improvement Grant Program.
- ☐ Yes, the City's Demolition Grant Program.
- ☐ No interest or need for City business resources.

15. Would you be interested in future neighborhood planning efforts?

- ☐ Yes ☐ No

16. If you answered "Yes," to either question 14 or 15, please provide your contact information below.

Name: _____

Business: _____

Phone: _____ Email: _____

Address: _____

Do you have any other comments to share with the City regarding the neighborhood?

THANK YOU FOR YOUR PARTICIPATION

If you have any questions about the shipyard project or this survey please contact the City of Green Bay's Economic Development team at 920-448-3397.

Resident Survey

The City of Green Bay's Community & Economic Development Department distributed the resident survey in person to 443 residences from July 11 to July 31, 2017. During the survey period, 64 responses were returned, resulting in a response rate of 14.5%. A copy of the original survey is attached.

Key findings from the survey include:

- Of the responses that were received, 47.6% were from residents who rent and 52.4% were from residents who are homeowners. Furthermore, 27% of the sample group stated they lived in the neighborhood longer than 10 years whereas 34.9% stated they have lived in the neighborhood 1-5 years.
- Residents stated the top three aspects of their neighborhood they like are: it is centrally located within the city, they have good neighbors, and it is quiet.
- Residents expressed their opinion as to the top three needs of their neighborhood. The top three responses are: road conditions, poor exterior conditions of homes/yards, and safety/crime.
- The area in which the survey was conducted is designated a Food Desert by the USDA. That being said, 85% of the respondents do their primary grocery shopping outside of their neighborhood.
- When asked what new businesses residents would like to see in the neighborhood grocery store, restaurants, and small businesses were among the top three suggestions.
- Approximately 88% of respondents feel the Shipyard development will positively impact the neighborhood.
- Among survey respondents, the greatest concern with the Shipyard proposal is the increased traffic and demand for parking.



City of Green Bay
Department of Community and Economic Development

Shipyards Survey – Residents

Background

1. How long have you lived in the neighborhood?
 - a. Less than 1 year
 - b. 1-5 years
 - c. 5-10 years
 - d. Longer than 10 years
2. Do you own or rent your home?
 - a. Own
 - b. Rent

Views on the neighborhood

3. What are the top three things that you like about your neighborhood?

4. What are the top three needs in your neighborhood?

5. What solutions would you suggest for those issues?

6. Where do you do your primary grocery shopping? _____

7. What is your primary mode of transportation on shopping trips? _____

8. What new businesses or organizations would you like to see in your neighborhood?

9. How familiar are you with proposals for future development around this neighborhood?
- a. Very familiar
 - b. Somewhat familiar
 - c. Slightly familiar
 - d. Not at all familiar

10. How do you think the Shipyards development will affect the neighborhood?

Visioning

11. Overall, how do you think the neighborhood should look and feel in 20 years?

Based on earlier questions

12. *If they rent:* Have you ever thought of owning your own home? If yes, would you be interested in learning more about the home buying process?

13. *If they own their home:* As part of this neighborhood, you may be eligible for the HOME Improvement Loan Program when you need to make upgrades to your house. Would you like more information on that program?

14. Would you be interested in participating in future planning initiatives? **YES NO**

15. If they answered YES to questions 12, 13, or 14 fill out information below.

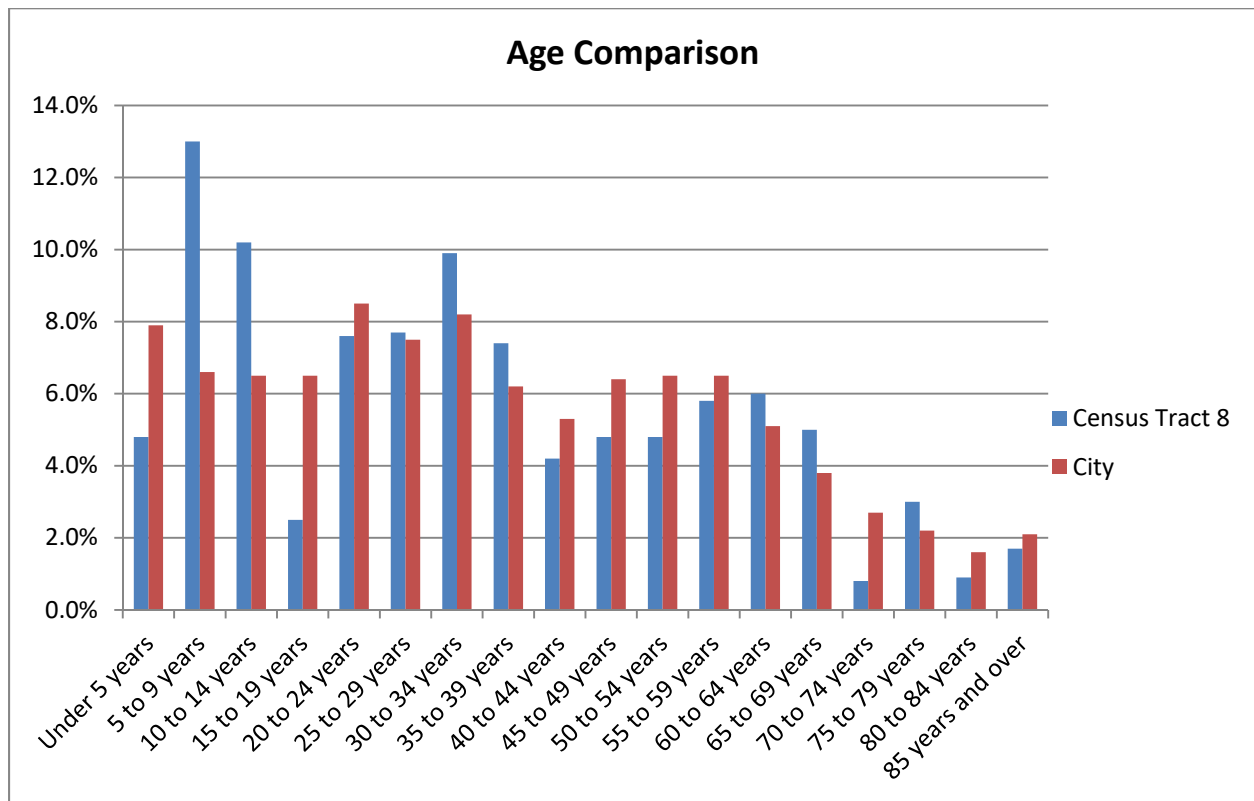
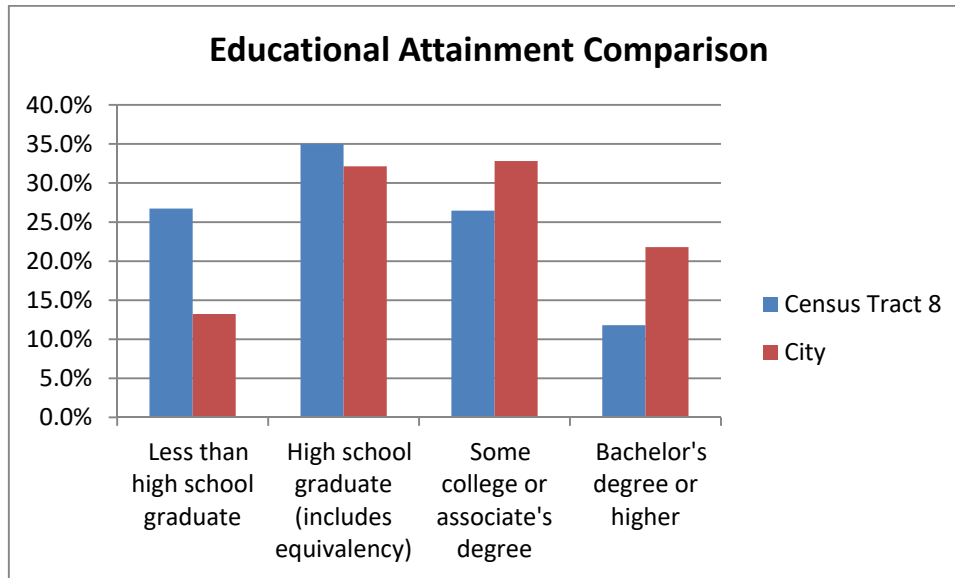
Name:

Address:

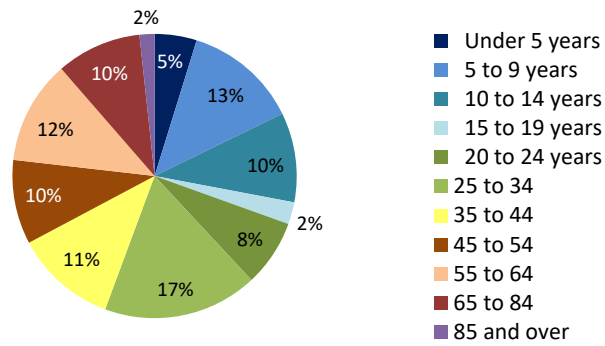
Email:

Phone:

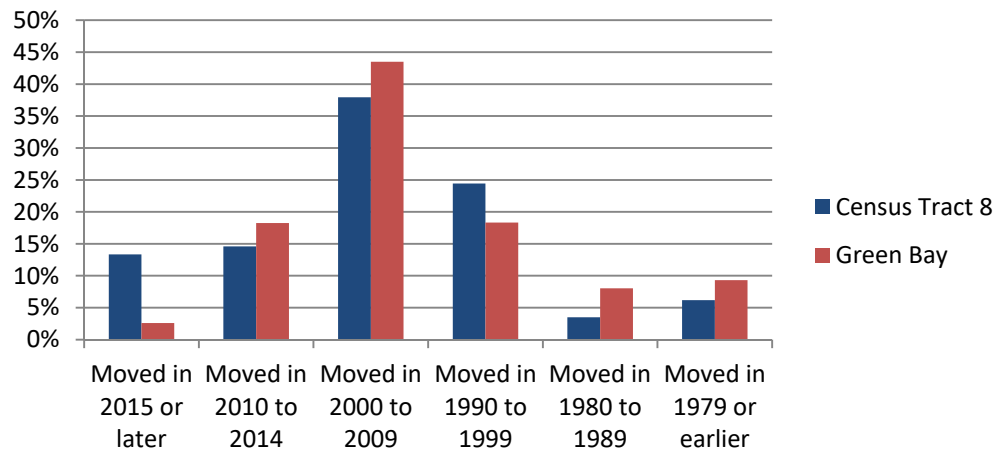
Appendix B: Demographics, Census Tract 8



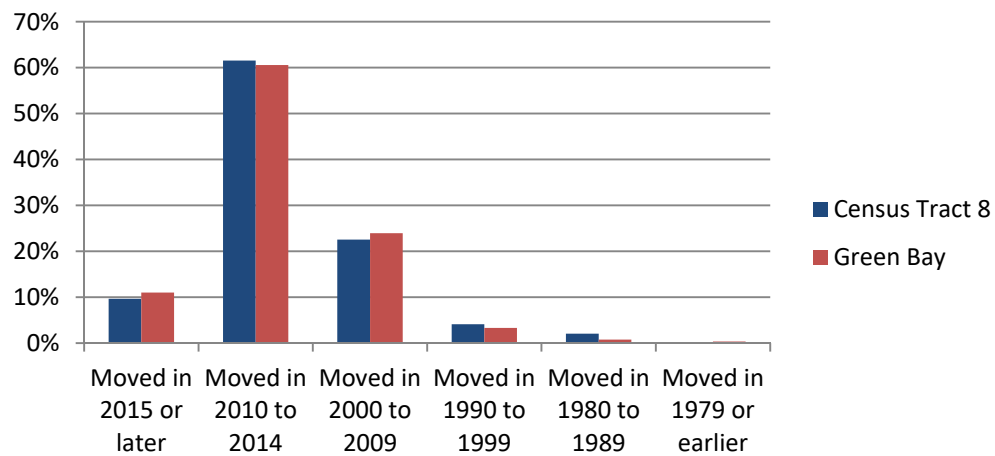
Age in Census Tract 8



Owner Occupied



Renter Occupied



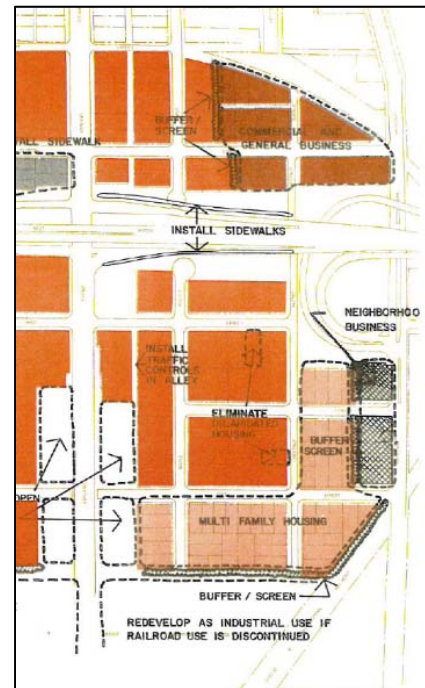
American Fact Finder, 2012-2016				
	Census Tract 8	City of Green Bay	Difference	
People				
Population	1,694	104,951	-	
Male	47.0%	49.7%	-2.6%	
Female	53.0%	50.3%	2.6%	
Households	758	43,521		
Average Household Size	2.23	2.39	-0.16	
Families	353	24,477		
Average Family Size	3.35	3.11	0.24	
Median Age	31.6	33.3	-1.7	
Per Capita Income	\$ 13,582	\$ 24,052	\$ (10,470)	43.5%
Median Income	\$ 19,932	\$ 53,468	\$ (33,536)	62.7%
Housing				
Housing Units	882	45,249	-	
Owner Occupied Housing Units	29.8%	56.0%	-26.2%	
Renter Occupied Housing Units	70.2%	44.0%	26.2%	
Vacant Housing Units	14.1%	6.0%	8.0%	
Median Value of Owner Occupied Housing Units	\$ 78,700	\$ 125,100	\$ (46,400)	37.1%
Race				
White	68.1%	78.7%	-10.6%	
African American	5.1%	3.6%	1.6%	
American Indian	5.0%	3.5%	1.4%	
Asian	9.4%	4.2%	5.2%	
Pacific Islander	0.0%	0.0%	0.0%	
Other	3.8%	5.4%	-1.6%	
Two or More Races	8.6%	4.6%	4.0%	
Educational Attainment				
Total Population 25+	1,050	67,119	-	
Less than 9th Grade	7.6%	5.2%	2.4%	
9th - 12th, No Diploma	14.5%	7.3%	7.1%	
High School Graduate or Equivalent	38.6%	32.7%	5.9%	
Some College, No Degree	24.1%	19.8%	4.3%	
Associate Degree	2.9%	10.9%	-8.0%	
Bachelor's Degree	11.0%	17.7%	-6.7%	
Graduate/Prof. Degree	1.4%	6.4%	-5.0%	
Employment				
Total Population 16+	1,199	81,633	-	
In Labor Force	61.7%	67.7%	-6.0%	
Not in Labor Force	38.3%	32.3%	6.0%	
Employed	88.4%	93.8%	-5.4%	
Unemployed	11.6%	6.2%	5.4%	
Transportation to Work				
Total	654	50,965	-	
Car-alone	66.7%	79.9%	-13.2%	
Car-pool	9.9%	9.6%	0.3%	
Public	1.7%	1.4%	0.3%	
Walk	8.9%	3.2%	5.6%	
Taxi, Motorbike, Bicycle	11.3%	3.1%	8.2%	
Work at Home	1.5%	2.8%	-1.2%	

Appendix C: Previous & Current Plan Summaries

Tank Park Land-Use Plan (1984)

The Tank Park study area is approximately 150 acres and includes the southern half of the Shipyard Area neighborhood. It provides specific land-use recommendations summarized below:

- Commercial development at West Mason and South Broadway.
- Neighborhood oriented business center on west side of South Broadway between Mason Street ramp and Fifth Street.
- Maintain and rehab remaining residences, eliminate dilapidated homes and improve traffic controls.
- Multiple-family development on the eastern and southern boundaries of the study area.
- Northeast and southeast corners of Ashland Avenue and Fifth Street remain green space but be enhanced.
- Buffer residential uses from non-residential and railroad tracks.



Downtown Green Bay Design Plan (1997)

The Downtown Design Plan was developed to serve as a vision and framework to create a downtown “urban village” atmosphere, establish goals and design guidelines, suggest catalysts and strategies for investment and improvements, and act as a redevelopment plan. It focused on the importance of streetscape, parking circulation, building design/scale, wayfinding and gathering spaces.

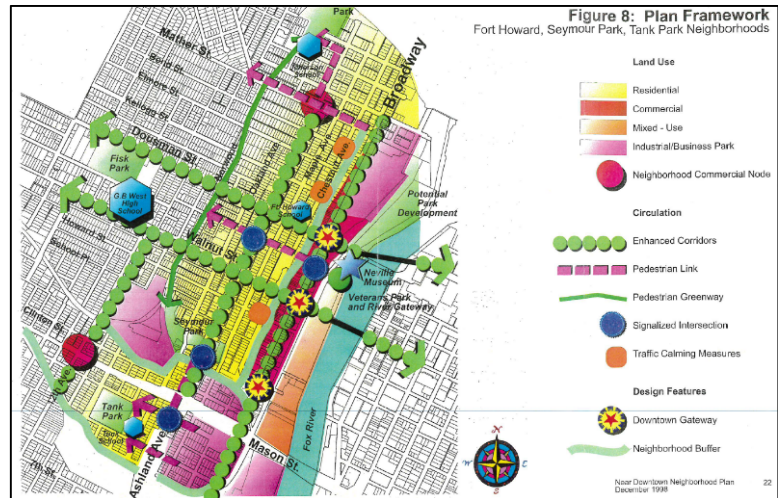
- Mixed-use auto oriented in-fill on South Broadway.
- Marina and mixed-use complex at the Shipyard site.
- Light industrial park south of West Mason Street.
- Low-density residential rehabilitation and in-fill.
- Clearly delineate and buffer residential and non-residential uses.
- Improve infrastructure to support neighborhoods including parklets, markers, and channel traffic to primary arterials.



Near Downtown Neighborhoods Plan (1998)

As part of the effort to improve near downtown neighborhoods, the Near Downtown Neighborhoods Plan was created to assist four Neighborhoods to become proactive partners in determining future development desires. Shipyard Area neighborhood is included in the eastern half of two of the Neighborhoods: Tank and Seymour Park.

- Retain primarily residential uses with a broader range of housing types.
- Focus on stabilization, maintenance and improvements in half blocks or greater.
- Create neighborhood identity and gateway features at key intersections.
- Emphasize commercial and industrial development on South Broadway corridor.
- Establish a business park south of Mason.
- Improve infrastructure with boulevards, “rail-to-trail”, and streetscape improvements.



Green Bay Smart Growth 2022 Comprehensive Plan (2003)

Smart Growth 2022 not only fulfills the requirements of Wisconsin legislation but provides a long-term strategy for growth, aid in short term decision making, guide for multi-year capital budget and a communication tool between the public and private realms. It is truly comprehensive and provides direction and guidance for neighborhoods and corridors relevant to the Shipyard Area Neighborhood.

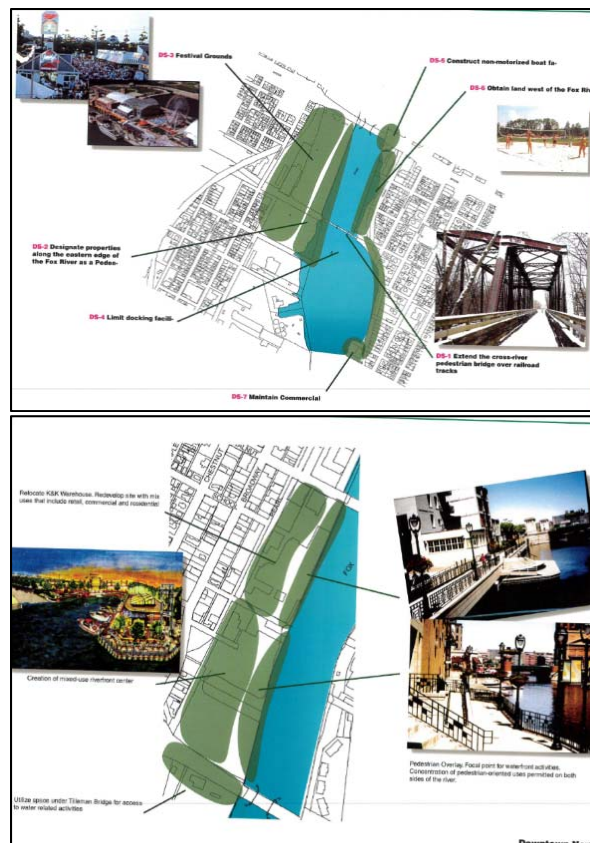
- Reduce impacts of incompatible land-uses in close proximity with landscape buffers, physical placement, zoning changes and clearance.
- Concentrate commercial activity along Broadway corridor with higher density housing closer to commercial land uses, employment and transit.
- Retain mix of housing density while stabilizing existing housing stock. Emphasize in-fill and rehabilitation over new construction.
- Increase supply and quality of affordable housing.
- Increase variety of housing choices/types focusing on alternatives to single-family detached housing.
- Build strong neighborhood organizational system.
- Increase resources focused on property maintenance.
- Partner with other housing agencies to create and promote the package of available services for low and moderate income families.
- Adjust municipal code to allow housing type diversity while adding design standards to improve form and function.
- Target rehabilitation efforts toward “clusters” rather than individual parcels for greater impact.
- West side of the Fox Riverfront include accessible riverfront greenspace with parkland in locations where there is housing, offices, or entertainment.
- Activities along the west side of the central riverfront include offices and/or housing to replace the warehouses; mixed-use office, entertainment/retail complex, recreational boat launch and marina north of the Mason Street bridge; high-density housing and/or offices to replace the coal piles south of Mason Street; industrial redevelopment and infill west of Broadway north and south of Mason Street; and infill along Broadway with pedestrian emphasis in the central section and more auto-oriented at the north and south periphery.

- Include pedestrian and bicycle facilities along arterial and collector streets as well as being integrated within neighborhoods. Could include pedestrian amenities, traffic calming measures, improved linkages, additional multi-use trails.
- Consider road diet on four-lane roads that are below functional capacity.
- Improve major road corridor appearances by requiring better private landscaping, installing better public landscaping, smaller and fewer signs, parking lots behind or beside buildings.
- Improve residential neighborhood streets with regularly spaced street trees and consistent lighting.
- Allow on-street residential parking. Could include resident-only permit zones or metered/time limited on-street parking with residential exemptions. Revenues generated to benefit neighborhood.

Green Bay Waterfront Plan 2015 (drafted in 2003 – not adopted)

This document is a conceptual framework intended to provide a vision for an enhanced waterfront allowing for higher-density development and expanded recreation and open space opportunities. This plan was not officially adopted by the city but provides great insight on development strategies still important to examine today.

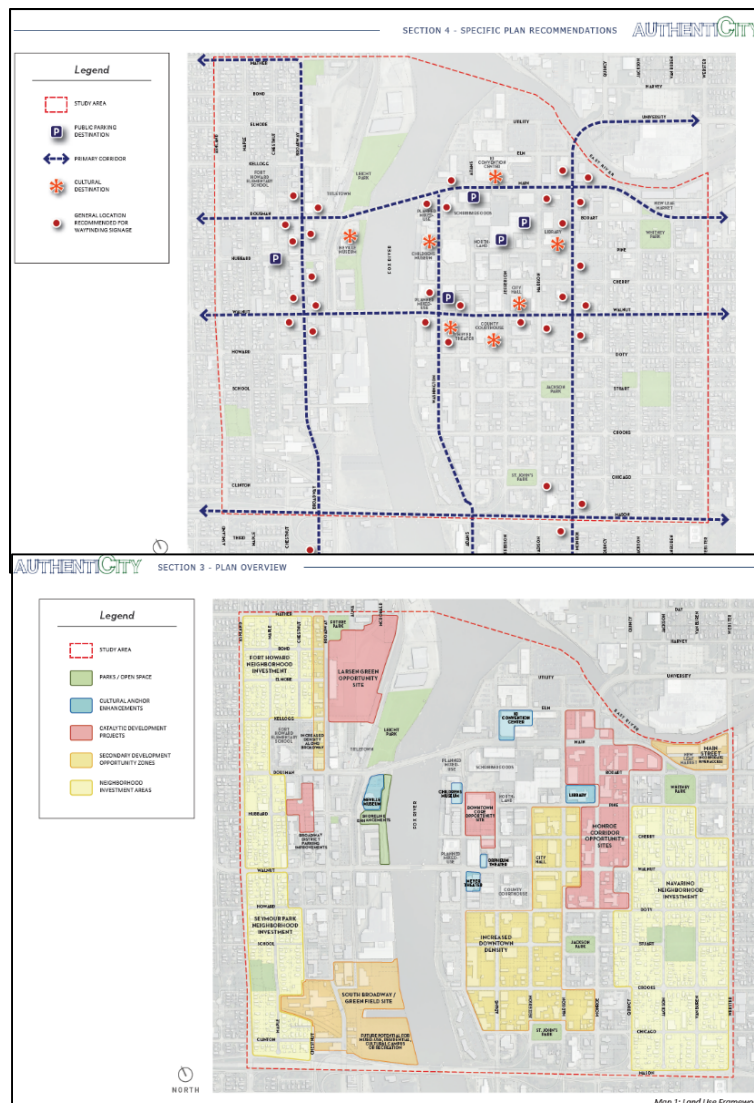
- Change zoning of existing properties that are not consistent with city plans.
- Allow higher density and neighborhood business on Broadway.
- Create a pedestrian oriented overlay district along the shoreline.
- Utilize space under the Tillemann Bridge for water related uses, docking and water taxi service.
- Relocate existing industry along both sides of Pearl and the Shipyard slip for mixed-uses redevelopment.
- Create a cross-river pedestrian bridge.
- Establish large scale festival grounds east of Broadway from Mason to 8th.



AuthentiCity Downtown Master Plan (2014)

The City's downtown master plan includes a consensus-based vision for the downtown area as an achievable road map for the future. The plan addresses land-use, transportation, parking, downtown character and aesthetics. The comprehensive planning approach identifies and prioritizes improvements and implementation strategies. The plan encompasses the entire Shipyard Neighborhood Area.

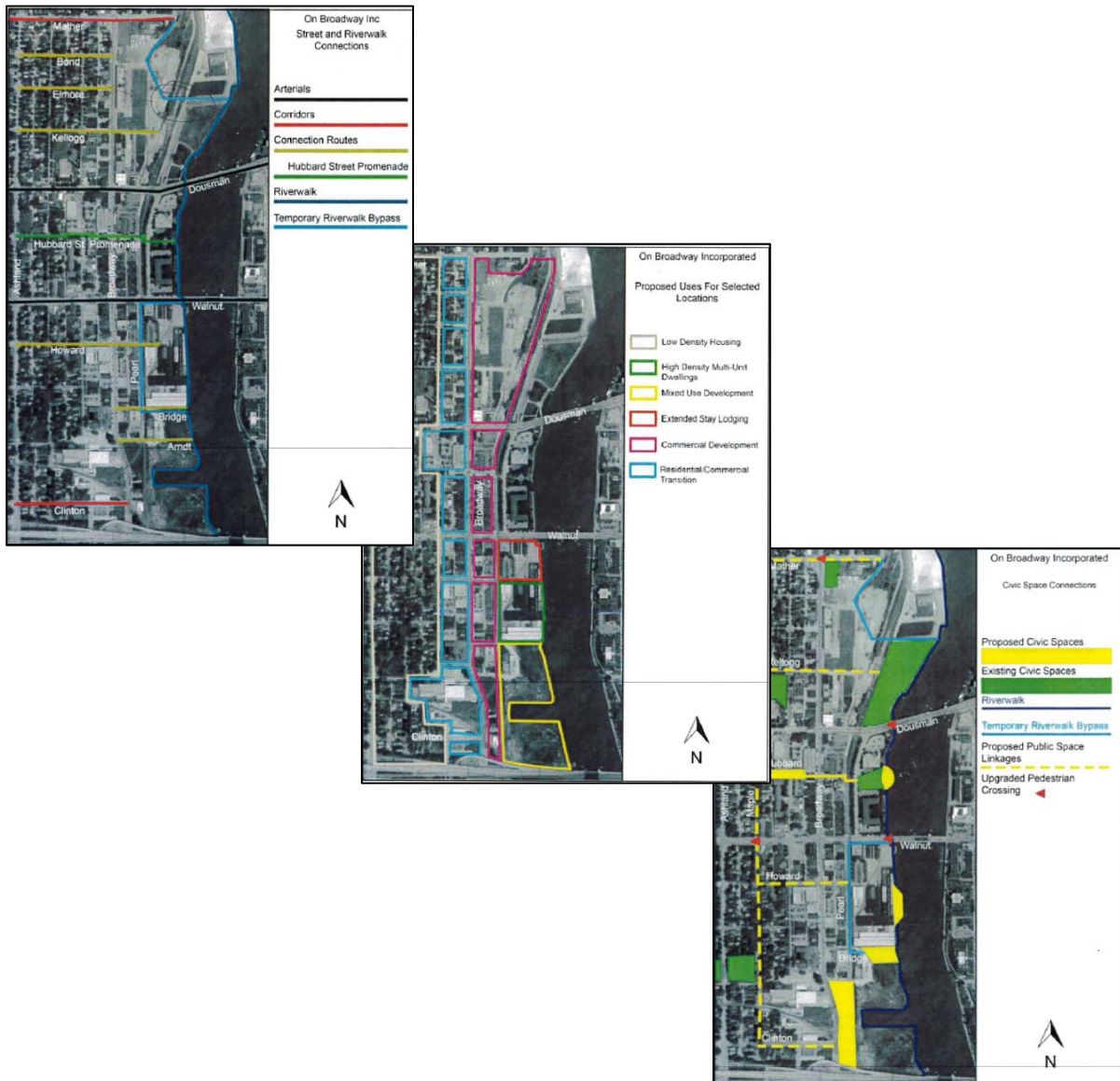
- Make lower cost open space improvements at the Shipyard for recreation or temporary events in the short term and designate for mixed-use, residential, cultural campus or recreation in the long term.
- Significant neighborhood investment for area west of Chestnut Street.
- Revise zoning policies in near neighborhoods to allow slight increase in density and encourage redevelopment and infill of duplex homes and townhouses.
- Encourage and support home ownership.
- Pedestrian, bicycle, and transit improvements that better connect the neighborhoods to downtown.
- Improve South Broadway as connecting corridor to the north.
- Walnut Street road diet to three lanes with bike lanes and widened walks.
- Wayfinding signage near Walnut Street.



Neighborhood Master Plan for Broadway District (drafted in 2014-not adopted)

The plan was create to guide the Broadway Main Street program in creating a district that will attract people and strengthen community emphasizing the integration of neighborhoods an accentuate the need for mixed-use projects. The plans boundaries encompass all of the Shipyard Area neighborhood except that area south of West Mason Street.

- Create a distinctive streetscape with landscaping, art pedestals, curb extensions, bicycle facilities and improved public transportation shelters.
- Improve access to the area and circulation throughout, especially on main thoroughfares.
- Redesign Pearl as a Riverwalk “bypass” making it very bicycle and pedestrian friendly.
- Improve linkages from Seymour Park area and Walnut Street to the Shipyard area.
- Inventory, preserve and promote historic structures and sites.
- Combination of higher density mixed-use and multiple family on the riverfront, commercial on the east side of Broadway and a mixed-use with transitional buffer on west side of Broadway.
- Engage neighborhood associations and residents and improve interconnection to residential areas.



Administrator	Program	Residential or Commercial	Details	Website/Contact
Wisconsin Historical Society	Historic Preservation Tax Credit	Commercial	Commercial property owners who invest in the preservation of their buildings may be eligible for state and federal tax credits. Approved costs of 20% for state tax credits and another 20% for federal tax credits may be available for up to a total of 40% eligible tax credits.	https://www.wisconsinhistory.org/Records/Article/CSI5322
	Historic Homeowners Tax Credit Program	Residential	Homeowners who invest in the preservation of their houses may be eligible for Wisconsin income tax credits of 25% of approved costs.	https://www.wisconsinhistory.org/Records/Article/CSI5322
Newcap	Homebuyer Program	Residential	Provides eligible low-moderate income homebuyers with a maximum of \$10,000 for down payment and closing costs.	http://newcap.org/newcap_programs/
	Homebuyer Assistance Program	Residential	Provides assistance to low-income individuals who are in danger of losing their home to foreclosure	http://newcap.org/newcap_programs/
	Weatherization Assistance Program	Residential	Helps homeowners and renters reduce energy consumption/costs	http://newcap.org/newcap_programs/
WHEDA	WHEDA Advantage - Home Loan	Residential	Loan that features the lowest monthly mortgage payments, down payment and closing cost assistance	https://www.wheda.com/Home-Buyers/Available-Programs/
	First Time Home Buyer (FTHB) Advantage	Residential	Fixed-rate mortgage priced below the standard conventional interest rate	https://www.wheda.com/Home-Buyers/Available-Programs/
	Veterans Affordable Loan Opportunity Rate (VALOR)	Residential	Veterans are eligible for this fixed-rate mortgage priced below the conventional WHEDA Advantage market rate	https://www.wheda.com/Home-Buyers/Available-Programs/
	WHEDA Tax Advantage	Residential	Special tax credit which reduces federal income tax liability over the life of a mortgage	https://www.wheda.com/Home-Buyers/Available-Programs/
	WHEDA FHA Advantage - Home Loan	Residential	Features low closing costs and a 30-year fixed interest rate with flexible underwriting	https://www.wheda.com/Home-Buyers/Available-Programs/
	Capital Access Advantage – Down Payment Assistance	Residential	In a Wisconsin high housing needs area, you may qualify for down payment and/or closing cost assistance	https://www.wheda.com/Home-Buyers/Available-Programs/
	Easy Close Advantage - Down Payment Assistance	Residential	Loan for 10 years is designed to help you pay for down payment, closing costs and home buyer education expenses	https://www.wheda.com/Home-Buyers/Available-Programs/
	Advantage Conventional Homestyle Renovation Mortgage	Residential	Borrowers can buy and renovate a home with one mortgage. All costs associated with your renovation - including six months of mortgage payments if you are unable to occupy your home during renovation - can be financed. Six months after closing to complete the renovation work. Up to 100% financing for eligible borrowers and property types.	https://www.wheda.com/Home-Buyers/Available-Programs/
City of Green Bay	Conversion Grant	Residential	Forgivable grant paid directly to owner of property when project is complete.(Up to 10,000)	City of Green Bay, Contact Kevin King Kevinki@greenbaywi.gov 920-448-3402
	Home Improvement Loan Program	Residential	Up to 25,000 for interior and/or exterior repairs or improvements	City of Green Bay, Contact Kevin King Kevinki@greenbaywi.gov 920-448-3402
	Community Development Block Grant	Both	A versatile federal funding source that can be used for community and economic development.	City of Green Bay, Contact Krista Cisneroz kristaci@greenbaywi.gov 920-448-3404

	HOME Program	Residential	HOME funds may be used to develop and support affordable rental housing and homeownership affordability through: • Acquisition (including assistance to homebuyers) • New construction (includes adding additional units to an existing structure) • Reconstruction or rehabilitation of non-luxury housing with suitable amenities, including related costs such as: • Real property acquisition • Site improvements • Demolition • Other eligible expenses including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations • Tenant-based rental assistance to eligible household(s), including security deposits • Operating expenses of community housing development organizations	City of Green Bay, Contact Krista Cisneroz kristaci@greenbaywi.gov 920-448-3404
	Neighborhood Enhancement Funds	Both	<u>Acquisition/Demolition</u> Targets key properties in neighborhood for acquisition. (Priority rating system will be used) Purchase and Demolition: Buy property, tear down, and offer lot in incentive program. Purchase and Sale: Buy property and release request for proposal for rehab to occupy or sell. <u>Development Incentive Program</u> Incentive for the construction of new, single-family homes. New Homes in Your Neighborhood grant – Available to persons interested in constructing an owner-occupied home on an RDA owned lot. Architectural plans and building guide tailored to the unique sizes of most RDA owned neighborhood lots. <u>City Beautification</u> Program that implements aesthetic, placemaking improvements at highly visible public locations, therefore elevating the appearance of the entire neighborhood.	City of Green Bay, Contact Kenneth Rovinski kennethro@greenbaywi.gov 920-448-3354
NeighborWorks Green Bay	Purchase Assistance Loan (PAL - Funded by Brown County Housing Authority)	Residential	Assistance is a 0% interest rate, deferred payment loan. Home being purchased must be a single family, owner occupied home. Loan amount for purchasing within the City Limits of Green Bay is \$5,000.00. If purchasing outside the City Limits, but within Brown County, the loan amount is \$7,500.00 There is a \$500 Homebuyer Counseling Fee which will be added to the primary lender's Closing Disclosure. BCHA funds are NOT forgivable and due back when the home is sold, there is a change in ownership, home is no longer owner occupied, or mortgage is refinanced. Exceptions may apply.	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org

NeighborWorks Loan Fund (NLF) (Formerly 'NRC')	Residential	NeighborWorks America / Neighborhood Reinvestment Corporation, North Shore Bank Equity Equivalent Loan, Johnson Bank Equity Equivalent Loan. A mortgage will be recorded in Second Position by NeighborWorks Green Bay. Assistance is a 0% interest rate, deferred payment loan. The loan amount will be up to \$5,600 for a single or owner occupied duplex. There is a \$600 "Homebuyer Counseling Fee" which will be added to the primary lender's Closing Disclosure. NeighborWorks Loan Fund loans are NOT forgivable and due back when the home is sold, there is a change in ownership, home is no longer owner occupied, or mortgage is refinanced. Exceptions may apply.	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org
AHP Loan – 2017 Federal Home Loan Bank Affordable Housing Program	Residential	The home being purchased must be within Brown, Income Limits Apply – 48 Grants under 60% AMI and 12 Grants under 80% Area Median Income. AHP loans are FORGIVEN on a monthly basis over a 5-year period. Payment of the balance due is expected if, prior to 5 years of residency, the home is sold, there is a change in ownership, home is no longer owner occupied, or mortgage is refinanced. Exceptions may apply.	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org
BCHA Loan / BCHA Conversion Loan	Residential	The home being purchased must be in the NeighborWorks Green Bay IMPACT Lending Area. Income Limits Apply - Income MUST be in excess of 80% of the AMI according to household size. Assistance is a 0% interest rate, deferred payment loan. Single Family Residence: Loan amount of \$5,000. Conversion Home (duplex into a single family home): Loan amount of \$10,000 in the form of a credit held by the title company. The funds are to be escrowed and released upon submitting an invoice of repairs. Repairs must be completed within one (1) year and may include a follow-up inspection.	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org
DPP Loan - Down Payment Plus (Statewide Program)	Residential	Home being purchased DOES NOT have to be in the NeighborWorks Green Bay Lending Area. Income Limits Apply - 80% Area Median Income or less according to household size. Assistance is a 5-YEAR FORGIVABLE loan (pro rata over a 60-month period). The maximum grant amount is the lesser of \$6,000 or three times the homebuyer's net contribution. For example, a homebuyer's net contribution of \$1,500 will result in a grant amount of \$4,500. DPP loans are FORGIVEN on a monthly basis over a 5-year period. Payment of the balance due is expected if, prior to 5 years of residency, the home is sold, there is a change in ownership, home is no longer owner occupied, or mortgage is refinanced. Exceptions may apply.	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org

	EAHP - Employer Assisted Homeownership Program	Residential	The EAHP program is offered to qualified employees of American Foods Group, Services Plus, and Clarity Care. A second mortgage may be provided to the buyer through a NeighborWorks DPCC assistance program (i.e., NEIGHBORWORKS LOAN FUND, HOME, DPP). An additional 3rd mortgage is provided through the employer. (Terms may vary per employer.)	Contact Neighborworks, 920-448-3075 or www.nwgreenbay.org
NeighborWorks Green Bay, Resurrection Lutheran Church, Trinity Lutheran Church	Reframe Titledown	Residential	A program that repairs homes of disabled, elderly, or low-income homeowners at no charge. Repairs offered through Reframe Titledown 2018 Workcamp include: interior/exterior painting, weatherization, porch, wheelchair ramp construction, and other work. Both labor and materials are free to qualifying household.	Cindy at Trinity Lutheran Church 920-437-8124 x100, or Scott at NeighborWorks Green Bay 920-593-3703 or scott@nwgreenbay.org

Goal	Objective	Action Items	Partners	Priority Level	Potential Funding Source(s)	Evaluation Metric
1. Increase Property Values Through Improvement to Overall Curb Appeal of the Neighborhood and Surrounding Area						
	Encourage high standards of property maintenance and investment within the Shipyard area neighborhood	1. Increase and expand promotion of existing resources and programs available to property owners	City, Habitat for Humanity, NeighborWorks GB	High	General Fund, Neighborhood Enhancement Fund, Other	Increase in approved applications from within area. Decrease in the percentage of repairs needed in the next evaluation.
		2. Research and identify "gaps" in existing programs and create new programs that address these gaps including the overall appearance and function of properties	City, Habitat for Humanity, NeighborWorks GB, On Broadway BID	High	HOME, Community Development Block Grant, General Fund, Neighborhood Enhancement Funds, Other	Development and implementation of program(s) that address exterior appearance of structures and properties with and without income restrictions. Reduction in minor building and site issues. Decrease in the percentage of repairs needed in the next evaluation.
		3. Develop a neighborhood wide clean-up program with large visible impact such as Habitat for Humanities "Rock the Block" program or "Dumpster Days"	City, Habitat for Humanity, NeighborWorks GB, On Broadway BID, Neighborhood Association	High	Community Development Block Grant, General Fund, Neighborhood Enhancement Funds, Other	Large visual impact. Fewer complaints made by residents. Decrease in the percentage of repairs needed in the next evaluation.
		4. Enhance existing proactive inspection process with greater focus attributed to property maintenance	City, Neighborhood Association	Low	General Fund, Other	Decrease in the percentage of repairs needed in the next evaluation. Fewer complaints made by residents.
	b. Reduce the prevalence and intensity of distressed and nuisance properties as well as eliminate factors that contribute to blight	1. Increase and expand promotion of existing resources and programs available to property owners	City, Habitat for Humanity, NeighborWorks GB	High	General Fund, Neighborhood Enhancement Fund, Other	Increase in approved applications from within area. Decrease in the percentage of distressed/nuisance property in the next evaluation.
		2. Allocate funds for strategic acquisition and property clearance	City	High	Community Development Block Grant, Neighborhood Enhancement Fund, Other	Elimination of a one-two blight generating properties.
		3. Enhance and expand upon inspection processes with greater focus attributed to maintenance and nuisance control	City, Neighborhood Association	Low	General Fund, Other	Decrease in the percentage of repairs needed in the next evaluation. Fewer complaints made by residents.
2. Promote continual reinvestment in neighborhood housing that increases housing choices, number of living units, and owner occupancy rates to stabilize and enhance the desirability as a neighborhood of choice						
	a. De-conversion of single-family homes that have been divided into multiple living units where the design, density and site constraints are problematic	i. Promote and increase the use of the existing de-conversion grant and loan programs	City, NeighborWorks GB	Low	Neighborhood Enhancement Fund	Increase in approved applications resulting in homes being converted to purpose which property can support. Increase in the number of owner-occupied units.
		2. Targeted purchase of inappropriately converted properties to be provided to community partners or private entities for re-establishment of original use	City, Habitat for Humanity, NeighborWorks GB	Low	Neighborhood Enhancement Fund	Reduce density on lots and areas that can't support existing land use. Reduce complaints related to outdoor storage and parking.
	b. Increase density at appropriate locations and provide additional housing choice including attached single-family (townhomes), multiple-family, and mixed-use living options	1. Selective property acquisition and lot consolidation to provide suitable land area for the development of alternative housing at appropriate destinations	City, On Broadway BID	Medium	Community Development Block Grant, Neighborhood Enhancement Fund, Other	Introduction and availability of new dwelling unit types such as apartments, townhomes, live-work units, etc.
		2. Encourage in-fill construction to utilize empty or underutilized property for new housing units	Habitat for Humanity, NeighborWorks GB	Medium		Reduction in number of empty lots/"block gaps"

Goal	Objective	Action Items	Partners	Priority Level	Potential Funding Source(s)	Evaluation Metric
	c. Increase the percentage of homeownership and owner-occupancy	1. Targeted promotion and marketing of homeownership programs offered by the city and housing partners	City, Habitat for Humanity, NeighborWorks GB	High	HOME, Community Development Block Grant, Neighborhood Enhancement Funds, Other	Increase owner occupancy rates in the next evaluation. Goal of 50% or greater
		2. Investigate employer assisted homeownership programs and supplement with existing programs	NeighborWorks GB, On Broadway BID	Low	HOME, Community Development Block Grant, Other	Increase in the number of area employees living in neighborhood.
	d. Align land-use regulations with adopted development and area-wide Plans	1. Update the Smart Growth 2022 Comprehensive Plan to reflect desire for increased density and housing style options	City	High	General Fund	Comprehensive Plan land-use recommendations adopted.
		2. Amend the zoning ordinance, subdivision code and the Municipal Code to allow and encourage appropriate densities and land-uses as identified in adopted plans	City	High	General Fund	Zoning Ordinance amended to allow increased densities in appropriate areas.
3. Advance an appropriate and compatible mix of residential, commercial						
	a. Adjust Land-Use regulations to promote and encourage desired mix of uses	1. : Amend the Smart Growth 2022 Comprehensive Plan and adjust zoning designations/regulations prior to development/redevelopment proposals to align with recommendations contained in previously adopted plans	City	High	General Fund	Comprehensive Plan land-use recommendations and Zoning Ordinance amended making the extensive use of Planned Developments unnecessary.
4. Encourage an appropriate and compatible mix of residential, commercial and institutional uses that provide increase neighborhood commercial businesses and local employment base						
	a. Increase neighborhood sustaining and supported commercial options to the immediate area	1. Targeted marketing of resources and programs for the recruitment of businesses that provide access to food and services pertinent to the residents and property owners	City,On Broadway BID	High	General Fund, Other	Access to neighborhood necessity items such as food within cose proximity increases.
		2. Provide incentives to businesses with higher employment levels. Encourage mix of employment types from low to high skill	City,On Broadway BID	Medium	TIF	Employment base within area is improved.
		3. Maximize use of underutilized commercial properties currently dominated by parking lots or that are vacant	City,On Broadway BID	Low		new construction and increase in tax base.
		4. Investigate expansion of the Broadway Business Improvement District south to encompass the Shipyard area thereby utilizing the marketing and recruitment mechanisms employed by areas to the north	On Broadway BID	Low		Business Improvement District boundary changed and programs of the BID expanded to the area.
	B. Clean-up and reuse environmentally compromised properties	1. Complete brownfield surveys on both public and privately held former industrial properties to determine condition and ability for reuse	City, State, Private Property Owners	High	City, Community Development Block Grant, DNR/EPA, TIF	Inventory of compromised sites with remediation concept developed. Clean-up funding package created.
		2. Utilize resources from the city, state and federal government to remediate conditions that place Shipyard area neighborhood properties at a disadvantage for redevelopment	City, State	High	City, Community Development Block Grant, DNR/EPA, TIF	Former compromised properties Redeveloped or ready for development.
5. Provide an attractive, safe, well-maintained, and efficient multi-modal transportation network for all users						
	a. Improve and expand existing roadway infrastructure	1. Create a comprehensive 3-5 year capital improvement plan addressing the condition of existing roadway surfaces and coordinating utility and street surface repairs and upgrades	City, Neighborhood Association	High	General Fund	Capital Improvement Plan created and shared with community

Goal	Objective	Action Items	Partners	Priority Level	Potential Funding Source(s)	Evaluation Metric
		2. Update utilities throughout the area, particularly those located on Maple and Chestnut	City	High	General Fund, Community Development Block Grant, TIF	Physical Improvement
		3. Extend and enhance Clinton east to Fox River	City	High	General Fund, Community Development Block Grant, TIF	Physical Improvement
		4. Improve Pearl St. with amenities as well as include formal alternative off-shore route to connect trail segments of Shipyard/Mason with system north of Walnut	City	High	General Fund, Community Development Block Grant, TIF	Physical Improvement
		5. Reconnect Chestnut Street from Arndt to Clinton	City	Medium	General Fund, Community Development Block Grant, TIF	Physical Improvement
	b. Increase function and “friendliness” of roadways for pedestrian and bicycle circulation	1. Participate in, adopt and implement the recommendations that will be developed from the Safe Routes To School / Pedestrian-Bicycle Circulation planning effort currently underway	City	High	General Fund, Community Development Block Grant, TIF	Additional lanes, sharrows and recognized routes to, from and within area
		2. Examine configuration of major gateways into the neighborhood such as Mason, Broadway and Walnut to identify improvements that will clarify most appropriate routes and improve safety for pedestrians and bicyclists	City	High	General Fund, Community Development Block Grant, TIF	Identified any deficiencies and physical improvements made to address them.
		3. Work with the railroad to utilize railroad track right-of-way for pedestrian and bicycle circulation through rails-to-trails or rails-with-trails	City	Low	General Fund, Community Development Block Grant, TIF	Railroad engaged in conversation with plan to allow pedestrian and bicycle access.
		4. Improve access to public transportation by examining bus routes and adjusting as area redevelops as well as including higher quality amenities such as bus shelters and refuse receptacles at stops	City	Medium	General Fund, Community Development Block Grant, TIF	Potential for increased or augmented transit within the area. Improvement of bus stops to provide covered shelter and be user friendly
		5. Provide and maintain direct pedestrian and bicycle access to the riverfront from the neighborhood	City	High	General Fund, Community Development Block Grant, TIF	Physical Improvement
	c. Improve right-of-way and public space amenities to improve image of the area and provide attractive places for people to live, work and play	1. Improve and enhance the east side of Seymour Park to allow more active recreational uses by the Shipyard area neighborhood without having to cross Ashland Avenue	City	Medium	General Fund, Community Development Block Grant	Physical improvements made and increase park use
		2. Include minimum level of lighting on roadways as well as potentially institute a public-private partnership program to increase lighting on private sites	City, Neighborhood Association	Low	General Fund, Community Development Block Grant	Increase in light coverage within the right-of-way
		3. Increase terrace tree or other vegetation installation, especially at roadways that act as gateways into the neighborhood	City	Low	General Fund, Community Development Block Grant	Increase in canopy coverage and gateway appearance
		4. Add areas for the installation of public art pieces and street furniture, especially at intersections that are gateways into the neighborhood	City, On Broadway BID, Neighborhood Association	Medium	General Fund, Other	Physical Improvement
	d. Better utilize existing surface parking lots	1. Work with large surface lot owners for facility upgrades and to create shared parking agreements for use of lots by both public and private users when times of use are different	City, On Broadway BID, Neighborhood Association	High		Existing parking lots physically improved and used by multiple parties. Cooperative agreements in place.

Goal	Objective	Action Items	Partners	Priority Level	Potential Funding Source(s)	Evaluation Metric
		2. Develop a public parking plan to provide convenient and safe parking options for residents, employees and visitors to the area	City, On Broadway BID, Neighborhood Association	High		Parking space inventory conducted. Long-range plan for public parking established.
6. Engage, activate and empower residents, property owners and other community partners to take ownership of their neighborhood						
	a. Involve residents and property owners in future planning and implementation of changes and improvements to the area	1. Reactivate and/or recreate a city recognized neighborhood association or associations	City, Neighborhood Association	High	General Fund	Neighborhood assoc. president, meeting time, and meeting place are established.
		2. Get representation from the neighborhood on area boards such as On Broadway	On Broadway BID, Neighborhood Association	Medium		Regular or adjunct board member position
		3. Create a neighborhood plan generated and implemented by residents and property owners	City, Neighborhood Association	Medium	General Fund	Have adopted plan by 2020
		4. Organize residents and property owners to form a pool of volunteers that can assist in monitoring and executing recommendations of the investment strategy	City, Neighborhood Association	Medium		List and contact information of active residents
	b. Create a unique identity for the area	1. Establish a distinctive name and logo for the neighborhood	City, Neighborhood Association	High		Identiy and name referenced by officials, residents, and media
		2. Invest in gateway and neighborhood signage as well as neighborhood specific amenities such as directional signage, public art, unique lighting, etc.	City, Neighborhood Association	Medium	Community Development Block Grant, General Fund, Neighborhood Enhancement Funds, Other	Physical Improvement
		3. Establish a series of local area events to empower residents, foster a sense of community, provide a venue for neighbors to get to know each other, and to draw attention and people to the area	Neighborhood Association, On Broadway BID	Medium		Shipyards included in event rotation and advertised
	c. Celebrate the history and historic structure/sites within the neighborhood area	1. Survey commercial and residential areas to determine the condition of potentially historic buildings and sites	City, Neighborhood Association	Low	General Fund, Other	Inventory of significant or potentially significant buildings and sites
		2. Create a historic resource and preservation plan to protect and improve those historic assets that remain	City, Neighborhood Association	Low	General Fund, Other	Plan generated
		3. Coordinate with the Landmarks Commission, Historical Society and other partners to provide historic reference in the form of signage, artifact art installation, and tours	City, Neighborhood Association, On Broadway BID	Low	Community Development Block Grant, General Fund, Neighborhood Enhancement Funds, Other	Physical improvement and/or event established

**REPORT OF THE PROTECTION AND WELFARE COMMITTEE
GRANTING OPERATOR LICENSES**

January 15, 2019

The Protection and Welfare Committee wishes to request that the following applications for Operator Licenses be granted.

Stipulations placed on licenses shall continue to be in effect.

OPERATOR LICENSES

Alvarez, Wendy Mae
App, Jordyn A
Beckstrom, Teresa M
Biebel, Keli B
Bunker, Tena R
Busch, Jasmine M
Buss, Ahsley A
Carter, Temika
Chambers, Eric J
Clement, Elliot T
Crowley, Nadine K
Denamur, Natalie R
Deyo, Stevanna C
Donkonics, Peter C
Drummond, Rushane R
Eckman, Ethan M
Everard, Chelsea L
Ewald, Lisa M
Fenrick, Dennis L
Fletcher, William L
Gallagher, Elizabeth A
Grienier, Kelly L
Hager, Carrie L
Hansel, Ashley m
Hove, Mari R
Jackson, Hannah C
Jourdan, Shayla
Kirchmayer, Denise R
Kunwar, Karuna
La Combe, Kylie Kay
Leon Vargas, Miriam

Louangsisongkham, Sie M
Machuca, Zackary A
Maier, Nicole A
Main, Christina N
Malvitz-Day, Sheri L
Mickelson, Timothy C
Miller, Robyn A
Picotte, Shawnee R
Rasmussen, Rylee A
Roy, Stacy J
Ruby, Sharon K
Saldana, Adam L
Sanborn, Sally A
Schroeder, Bobbi L
Shandor, Kathy G
Simranveer, Singh
Slempkes, Marisa L
Smith, Thomas W
Szymanski, Madeline C
Tharp, Kelsey R
VanStraten, Madison L
Wiegand, James A
Williams, Lindsey L
Yang, Shing Lia A



Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.I.

To vacate a public service way and deny the vacation of the alleyway located near the corner of N. Adams Street and Pine Street, subject to the following conditions:

- A. Easements are retained for utilities and pedestrian way from Pine Street Ramp to Adams Street across the entire Public Service Way area.
- B. Wisconsin Public Service shall be granted an easement for their existing utilities, OR the applicant can work with WPS to have said utilities moved at the owner's expense.

BACKGROUND

Reason for Request: To vacate public right-of-way for a public service way and an alley.

Aldersperson/District: Ald. Randy Scanell / District 7

Surrounding Zoning and Land Uses:

North: D2, Downtown, Vacant Land

South: D2, Downtown, Commercial Building

East: D2, Downtown, Parking Ramp

West: D2, Downtown, Commercial Building

Report:

This request comes in as part of a joint request for easement discontinuances (ED 18-03). There is an existing east-west service way and north-south alley adjoining parcel 12-148, which is the site of the Hotel Northland. The applicant wishes to vacate both the service way and alley and discontinue all easements. The applicant owns the property immediately north of the service way, which they would like to combine into parcel 12-148. This cannot be done with the service way there.

Upon review, Staff is comfortable with vacating the service way. This will allow the applicant to combine the parcels. However, we recommend a condition maintaining easements in this area, as well as a pedestrian way from Pine Street Ramp to Adams Street across the entire service way area.

Staff is recommending the alley not be vacated and no easements removed. This alley is utilized for access to Pine Street Ramp, which will remain a public parking ramp. There are also utilities in this area that the City would like unrestricted access to. The alley is also beneficial for fire access. The alley area is not required to be vacated as part of the parcel combination.

Ald. R. Scannell, adjoining property owners and reviewing agencies were informed of this request.

RECOMMENDATION

Approval of the vacation of the PUBLIC SERVICE WAY, with the following condition:

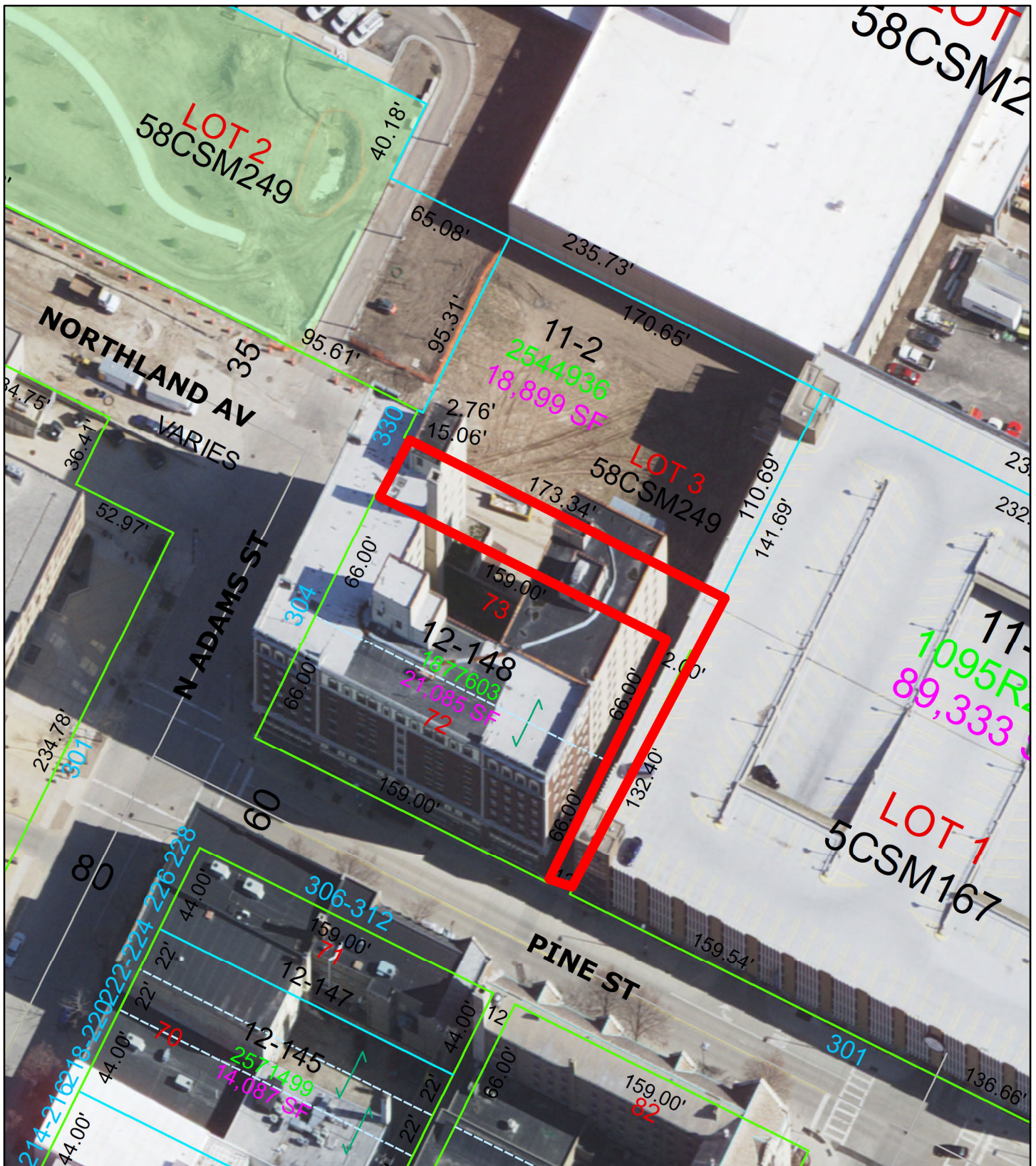
- I. Easements are retained for utilities and pedestrian way from Pine Street Ramp to Adams Street across the entire Public Service Way area.

Denial of the vacation of the ALLEY WAY.

FISCAL IMPACT

ATTACHMENTS

1. SV 18-04 Map
2. SV 18-04 Exhibit



**(SV 18-04) Consideration with possible action
on the request to vacate a public service way and alley
located near the corner of N Adams Street and Pine Street**

0 15 30 60 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 12.18.2018 18 Dec 2018 X:\Planning\City\DATA_GIS\CityActions\ST_VAC\SV 18-mxd

Proposed Vacation Areas

[illegible]

12. REPORTS TO CONVICTION NATION, AND OTHER OTHERS THAT ARE OBTAINED ON THE RECORDS OF THE
STATE OF NEW YORK, RECEIVED BY THE NEW YORK STATE DEPARTMENT OF CORRECTIONS, 1870-1900, 1901-1910, 1911-1920, 1921-1930, 1931-1940, 1941-1950, 1951-1960, 1961-1970, 1971-1980, 1981-1990, 1991-2000, 2001-2010, 2011-2020, 2021-2030, 2031-2040, 2041-2050, 2051-2060, 2061-2070, 2071-2080, 2081-2090, 2091-2100, 2101-2110, 2111-2120, 2121-2130, 2131-2140, 2141-2150, 2151-2160, 2161-2170, 2171-2180, 2181-2190, 2191-2200, 2201-2210, 2211-2220, 2221-2230, 2231-2240, 2241-2250, 2251-2260, 2261-2270, 2271-2280, 2281-2290, 2291-2300, 2301-2310, 2311-2320, 2321-2330, 2331-2340, 2341-2350, 2351-2360, 2361-2370, 2371-2380, 2381-2390, 2391-2400, 2401-2410, 2411-2420, 2421-2430, 2431-2440, 2441-2450, 2451-2460, 2461-2470, 2471-2480, 2481-2490, 2491-2500, 2501-2510, 2511-2520, 2521-2530, 2531-2540, 2541-2550, 2551-2560, 2561-2570, 2571-2580, 2581-2590, 2591-2600, 2601-2610, 2611-2620, 2621-2630, 2631-2640, 2641-2650, 2651-2660, 2661-2670, 2671-2680, 2681-2690, 2691-2700, 2701-2710, 2711-2720, 2721-2730, 2731-2740, 2741-2750, 2751-2760, 2761-2770, 2771-2780, 2781-2790, 2791-2800, 2801-2810, 2811-2820, 2821-2830, 2831-2840, 2841-2850, 2851-2860, 2861-2870, 2871-2880, 2881-2890, 2891-2900, 2901-2910, 2911-2920, 2921-2930, 2931-2940, 2941-2950, 2951-2960, 2961-2970, 2971-2980, 2981-2990, 2991-3000, 3001-3010, 3011-3020, 3021-3030, 3031-3040, 3041-3050, 3051-3060, 3061-3070, 3071-3080, 3081-3090, 3091-3100, 3101-3110, 3111-3120, 3121-3130, 3131-3140, 3141-3150, 3151-3160, 3161-3170, 3171-3180, 3181-3190, 3191-3200, 3201-3210, 3211-3220, 3221-3230, 3231-3240, 3241-3250, 3251-3260, 3261-3270, 3271-3280, 3281-3290, 3291-3300, 3301-3310, 3311-3320, 3321-3330, 3331-3340, 3341-3350, 3351-3360, 3361-3370, 3371-3380, 3381-3390, 3391-3400, 3401-3410, 3411-3420, 3421-3430, 3431-3440, 3441-3450, 3451-3460, 3461-3470, 3471-3480, 3481-3490, 3491-3500, 3501-3510, 3511-3520, 3521-3530, 3531-3540, 3541-3550, 3551-3560, 3561-3570, 3571-3580, 3581-3590, 3591-3600, 3601-3610, 3611-3620, 3621-3630, 3631-3640, 3641-3650, 3651-3660, 3661-3670, 3671-3680, 3681-3690, 3691-3700, 3701-3710, 3711-3720, 3721-3730, 3731-3740, 3741-3750, 3751-3760, 3761-3770, 3771-3780, 3781-3790, 3791-3800, 3801-3810, 3811-3820, 3821-3830, 3831-3840, 3841-3850, 3851-3860, 3861-3870, 3871-3880, 3881-3890, 3891-3900, 3901-3910, 3911-3920, 3921-3930, 3931-3940, 3941-3950, 3951-3960, 3961-3970, 3971-3980, 3981-3990, 3991-4000, 4001-4010, 4011-4020, 4021-4030, 4031-4040, 4041-4050, 4051-4060, 4061-4070, 4071-4080, 4081-4090, 4091-4100, 4101-4110, 4111-4120, 4121-4130, 4131-4140, 4141-4150, 4151-4160, 4161-4170, 4171-4180, 4181-4190, 4191-4200, 4201-4210, 4211-4220, 4221-4230, 4231-4240, 4241-4250, 4251-4260, 4261-4270, 4271-4280, 4281-4290, 4291-4300, 4301-4310, 4311-4320, 4321-4330, 4331-4340, 4341-4350, 4351-4360, 4361-4370, 4371-4380, 4381-4390, 4391-4400, 4401-4410, 4411-4420, 4421-4430, 4431-4440, 4441-4450, 4451-4460, 4461-4470, 4471-4480, 4481-4490, 4491-4500, 4501-4510, 4511-4520, 4521-4530, 4531-4540, 4541-4550, 4551-4560, 4561-4570, 4571-4580, 4581-4590, 4591-4600, 4601-4610, 4611-4620, 4621-4630, 4631-4640, 4641-4650, 4651-4660, 4661-4670, 4671-4680, 4681-4690, 4691-4700, 4701-4710, 4711-4720, 4721-4730, 4731-4740, 4741-4750, 4751-4760, 4761-4770, 4771-4780, 4781-4790, 4791-4800, 4801-4810, 4811-4820, 4821-4830, 4831-4840, 4841-4850, 4851-4860, 4861-4870, 4871-4880, 4881-4890, 4891-4900, 4901-4910, 4911-4920, 4921-4930, 4931-4940, 4941-4950, 4951-4960, 4961-4970, 4971-4980, 4981-4990, 4991-5000, 5001-5010, 5011-5020, 5021-5030, 5031-5040, 5041-5050, 5051-5060, 5061-5070, 5071-5080, 5081-5090, 5091-5100, 5101-5110, 5111-5120, 5121-5130, 5131-5140, 5141-5150, 5151-5160, 5161-5170, 5171-5180, 5181-5190, 5191-5200, 5201-5210, 5211-5220, 5221-5230, 5231-5240, 5241-5250, 5251-5260, 5261-5270, 5271-5280, 5281-5290, 5291-5300, 5301-5310, 5311-5320, 5321-5330, 5331-5340, 5341-5350, 5351-5360, 5361-5370, 5371-5380, 5381-5390, 5391-5400, 5401-5410, 5411-5420, 5421-5430, 5431-5440, 5441-5450, 5451-5460, 5461-5470, 5471-5480, 5481-5490, 5491-5500, 5501-5510, 5511-5520, 5521-5530, 5531-5540, 5541-5550, 5551-5560,

[illegible][illegible]

—The authors of this study have not yet determined whether the effects of treatment differ by gender or by age.





Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.2.

To deny an easement discontinuance located near the corner of N. Adams Street and Pine Street.

BACKGROUND

Reason for Request: To discontinue public utility easements in a public service way and alley.

Aldersperson/District: Ald. Randy Scanell / District 7

Surrounding Zoning and Land Uses:

North: D2, Downtown, Vacant

South: D2, Downtown, Commercial Building

East: D2, Downtown, Parking Ramp

West: D2, Downtown, Commercial Building

Report:

This easement discontinuance application is part of right-of-way vacation request (SV 18-04). The report and recommendation match the vacation request, with Staff recommending retaining the alley as a public right-of-way and vacating the service way while retaining utility easements and public access. Because of this, we are recommending denial of the easement discontinuance request.

Ald. R. Scannell, adjoining property owners and the below agencies were informed of the request. Agencies were informed that failure to respond will indicate that they have no objections or facilities in the subject area. No objections were received from property owners.

Department of Public Works: Objection; need utilities and easements to remain

Department of Parks, Recreation, & Forestry: No Response

Green Bay Water Utility: No Objection, with condition

Green Bay Fire Department: No Objection

Wisconsin Public Service: No Response

AT&T: No Response

Time Warner Cable: No Response

American Transmission Company: No Objection

Mobilitie: No Response

NEW Water: No Response

Charter: No Response

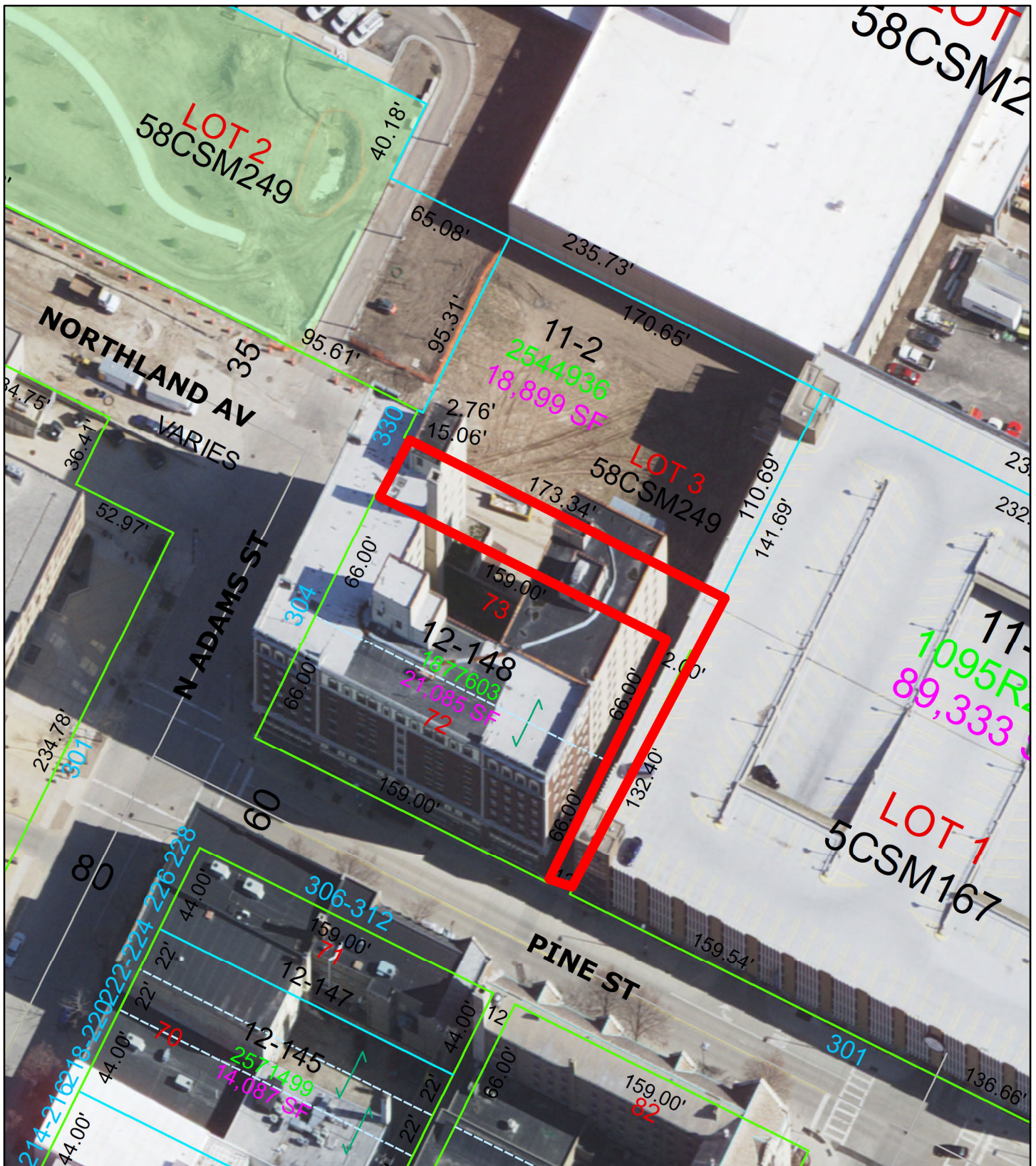
RECOMMENDATION

Denial of the request.

FISCAL IMPACT

ATTACHMENTS

1. ED I8-03 Map
2. ED I8-03 ALTA



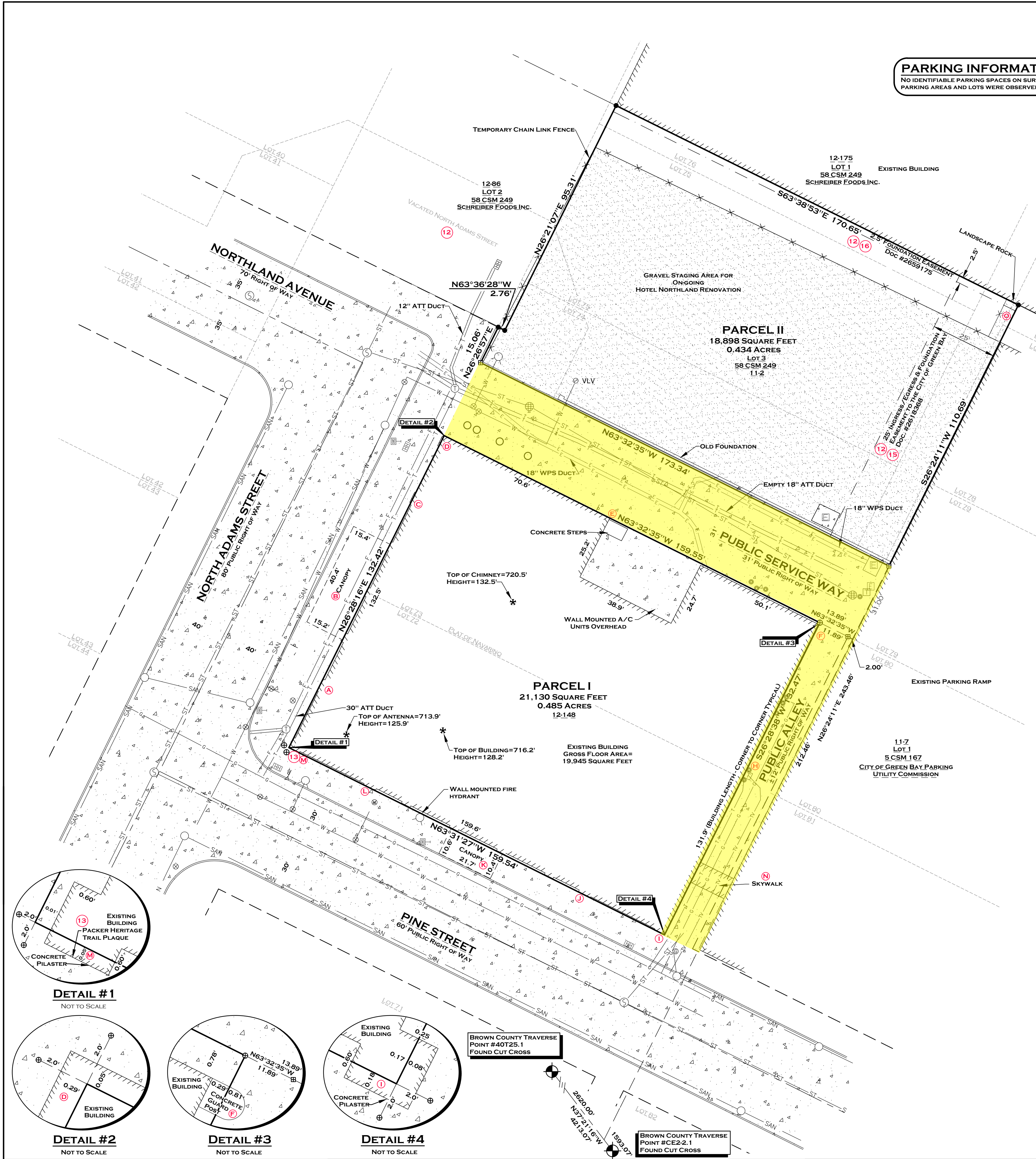
**(ED 18-03) Consideration with possible action
on the request to approve an easement discontinuance
located near the corner of N Adams Street and Pine Street**

0 15 30 60 Feet

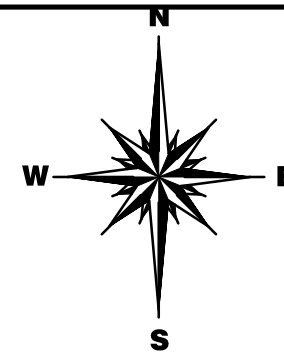


This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 12.18.2018
18 Dec 2018 X:\Planning\City\DATA_GIS\CityActions\ST_VAC\SV 18-mxd

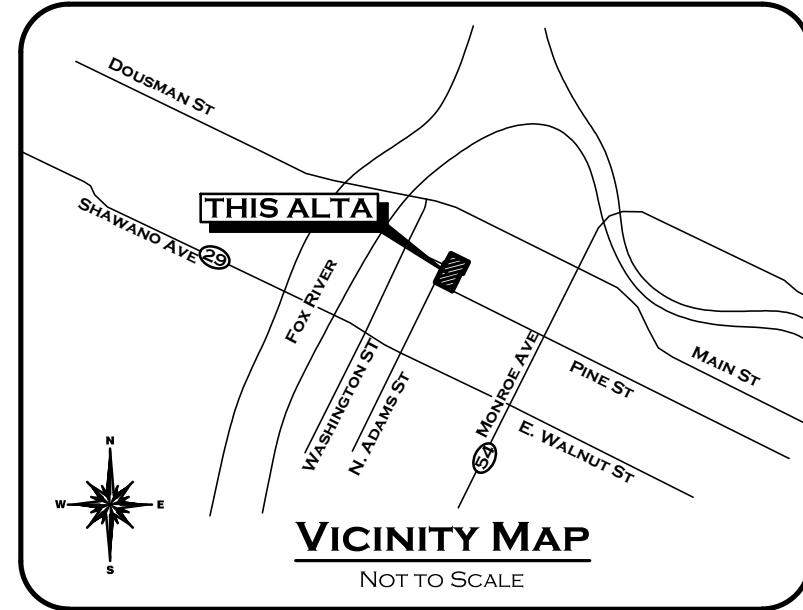
Proposed Discontinuance Areas



PARKING INFORMATION:
NO IDENTIFIABLE PARKING SPACES ON SURFACE
PARKING AREAS AND LOTS WERE OBSERVED



SCALE: 1"= 20'
0' 10' 20' 40'
BEARINGS ARE REFERENCED TO THE LINE INTERSECTING
BROWN COUNTY TRAVERSE POINTS #40T25.1 AND
#CE2-2.1 WHICH BEARS N37°21'16"W.



FLOOD INFORMATION

SUBJECT PROPERTY IS LOCATED IN ZONE X, PURSUANT TO THE NFIP (NATIONAL FLOOD INSURANCE PROGRAM) FIRM (FLOOD INSURANCE RATE MAP) FOR BROWN COUNTY, WISCONSIN, MAP NUMBER 55009C0169F. FIRM EFFECTIVE DATE: AUGUST 18, 2009.

SURVEYOR'S NOTES

1. THERE IS OBSERVABLE EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS. THE BUILDING CANOPIES WERE REBUILT AND WERE IN THE PROCESS OF BEING FINISHED.
2. THERE IS OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS. THE SIDEWALK ON THE NORTHERLY SIDE OF NORTH PINE ST AND THE EASTERLY SIDE OF NORTH ADAMS STREET WERE RECONSTRUCTED IN SEPTEMBER OF 2018.
3. THERE IS NO OBSERVED EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SUMP OR SANITARY LANDFILL.
4. THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES SURFACE WATER DATA VIEWER INDICATES NO POTENTIAL WETLANDS ON SUBJECT PROPERTY.

ZONING INFORMATION

THE SURVEYOR WAS PROVIDED THE FOLLOWING INFORMATION PURSUANT TO TABLE A ITEMS 6(A) AND/OR 6(B): LETTER FROM PAUL NUEMEYER, GREEN BAY ZONING ADMINISTRATOR DATED SEPTEMBER 21, 2018 WHICH STATES THE PROPERTY IS ZONED DOWNTOWN TWO (D2) AND THE HOTEL AND ITS RELATED ACCESSORY USES ARE CONSIDERED PERMITTED USES SUBJECT TO THE D2 REQUIREMENTS OF CHAPTER 13, GREEN BAY ZONING CODE.

BUILDING SETBACKS:
FRONT YARD MINIMUM: NONE
FRONT YARD MAXIMUM: NONE
SIDE YARD: NONE
REAR YARD: NONE

*IN THE NC AND D DISTRICTS, SIDE AND REAR YARDS SHALL BE REQUIRED WHEN A NONRESIDENTIAL USE ADJOINS A SIDE YARD OR REAR YARD OF A RESIDENTIAL PROPERTY OR AS NECESSARY TO PROVIDE ACCESS FOR DELIVERIES, LOADING, ETC.

REQUIRED PARKING:
1 SPACE PER GUEST ROOM PLUS ADDITIONAL SPACES AS NEEDED FOR MEETING OR RESTAURANT FACILITIES.
NOTE: ADDITIONAL FACILITIES MAY REQUIRE ADDITIONAL PARKING, AS DETERMINED BY ZONING ADMINISTRATOR

LEGEND

- | | |
|-------------------------------------|---------------------------------|
| ● SET CUT CROSS | ☐ TELEPHONE PEDESTAL |
| ■ EXISTING CUT CROSS | ⊕ GAS METER |
| ○ EXISTING 1" Ø IRON PIPE | ⊙ GAS METER |
| ● SANITARY MANHOLE | ⊕ LIGHT POLE |
| ⊕ STORM CATCHBASIN | ⊕ ELECTRIC PEDESTAL/TRANSFORMER |
| ⊕ STORM MANHOLE | ⊕ HAND HOLE |
| ⊕ WATER VALVE | ⊕ BOLLARD |
| ⊕ FIRE HYDRANT | ★ BUILDING HEIGHT LOCATION |
| ⊕ VLV WATERMAIN FLUSHING CONNECTION | ⊕ CONCRETE |
| ⊕ SIGN | ⊕ GRAVEL |
| ⑩ SCHEDULE B-II ITEM | — F — UNDERGROUND FIBER OPTIC |
| ⊕ POSSIBLE ENCROACHMENT | — E — UNDERGROUND ELECTRIC |
| — G — UNDERGROUND GAS MAIN | — ST — STORM SEWER LINE |
| — T — UNDERGROUND TELEPHONE | — SAN — SANITARY SEWER LINE |
| — TV — UNDERGROUND CABLE TV | — W — WATER MAIN LINE |
| | ▤ BUILDING WALL |

TITLE DESCRIPTION AND SURVEY DESCRIPTION

PARCEL I:
LOTS SEVENTY-TWO (72) AND SEVENTY-THREE (73), ACCORDING TO THE RECORDED PLAT OF NAVARINO, IN THE CITY OF GREEN BAY, EAST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN.

PARCEL II:
LOT THREE (3), VOLUME 58 CERTIFIED SURVEY MAPS, PAGE 249, MAP NO. 8340; SAID LOT BEING PART OF LOTS SEVENTY-FOUR (74) THROUGH SEVENTY-NINE (79), INCLUSIVE, ACCORDING TO THE RECORDED PLAT OF NAVARINO AND PART OF VACATED NORTH ADAMS STREET CUL-DE-SAC, IN THE CITY OF GREEN BAY, EAST SIDE OF FOX RIVER, BROWN COUNTY, WISCONSIN.

TAX ID NO.: 12-148 AND 11-2

PROPERTY ADDRESS: 304 N. ADAMS STREET, 330 N. ADAMS STREET, GREEN BAY, WI

THE DESCRIPTIONS LISTED ABOVE DEFINE EXACTLY THE SAME PARCELS THAT HAVE BEEN SURVEYED AND IS EXACTLY THE SAME PARCELS AS COMBINED WITHIN THE LANDS DESCRIBED IN THE TITLE COMMITMENT IDENTIFIED AS STEWART TITLE GUARANTY COMPANY, COMMITMENT NO.: 49796, HAVING AN EFFECTIVE DATE OF SEPTEMBER 12, 2018 AT 12:01 A.M.

SCHEDULE B-II NOTES

12. RESTRICTIVE COVENANTS, NOTES, AND OTHER OTHER MATTERS AS CONTAINED ON THE RECORDED CERTIFIED SURVEY MAPS RECORDED IN VOL. 58, PAGE 249, MAP NO. 8340 AS DOCUMENT NUMBER 2638052. (EXHIBIT A)(PARCEL II) **MAY AFFECT SUBJECT PROPERTY BUT CANNOT BE SHOWN HEREON.**

13. RESTRICTIVE COVENANT FOR PACKER HISTORY PLAQUE FROM WISCONSIN HOUSING PRESERVATION CORP., A WISCONSIN NOT-FOR-PROFIT CORPORATION AND OWNER OF THE FORMER HOTEL NORTHLAND BUILDING TO PACKERS HERITAGE TRAIL FOUNDATION, INC., A WISCONSIN NON-PROFIT CORPORATION, DATED DECEMBER 21, 2011, FILED JULY 13, 2012 AND RECORDED AS DOCUMENT NO. 2582338, AFORESAID RECORDS. (EXHIBIT B)(PARCEL I) **DOES AFFECT SUBJECT PROPERTY AND HAS BEEN SHOWN HEREON.**

14. EASEMENTS RETAINED IN RELEASE OF EASEMENTS RECORDED AS DOCUMENT NUMBER 2582480. (EXHIBIT C) (PARCEL II) **MAY AFFECT SUBJECT PROPERTY BUT CANNOT BE SHOWN HEREON.**

15. INGRESS-EGRESS AND FOUNDATION EASEMENT AGREEMENT RECORDED AS DOC. NO. 2618368. (EXHIBIT D)(PARCEL II) **DOES AFFECT SUBJECT PROPERTY AND HAS BEEN SHOWN HEREON.**

16. INGRESS-EGRESS AND FOUNDATION EASEMENT AGREEMENT RECORDED AS DOC. NO. 2659175. (EXHIBIT E)(PARCEL II) **DOES AFFECT SUBJECT PROPERTY AND HAS BEEN SHOWN HEREON.**

21. MATTERS SET FORTH BELOW, AS SHOWN ON SURVEY BY ROBERT E. LEE & ASSOCIATES, INC. DATED NOVEMBER 6, 2014, LAST REVISED NOVEMBER 9, 2016, AND DESIGNATED JOB NO. 5497003. **DOES AFFECT SUBJECT PROPERTY AND HAS BEEN SHOWN HEREON. SEE POSSIBLE ENCROACHMENTS TABLE BELOW.**

POSSIBLE ENCROACHMENTS

- A. CONCRETE PILASTER IS 0.1' WESTERLY OF PROPERTY LINE.
- B. CANOPY EXTENDS WESTERLY OF PROPERTY LINE AS DIMENSIONED.
- C. CONCRETE PILASTER IS 0.5' WESTERLY OF PROPERTY LINE.
- D. CONCRETE PILASTER IS 0.5' WESTERLY OF PROPERTY LINE.
- E. BUILDING IS 0.1' NORTHERLY OF PROPERTY LINE.
- F. CONCRETE GUARD POST EXTENDS EASTERLY OF PROPERTY LINE AS DIMENSIONED IN DETAIL #3.
- H. TELEPHONE PEDESTAL AND BOLLARDS EXTEND EASTERLY OF PROPERTY LINE.
- I. CONCRETE PILASTER EXTENDS EASTERLY AND SOUTHERLY OF PROPERTY LINE AS DIMENSIONED IN DETAIL #4.
- J. CONCRETE PILASTER IS 0.2' SOUTHERLY OF PROPERTY LINE.
- K. CANOPY EXTENDS SOUTHERLY OF PROPERTY LINE AS DIMENSIONED.
- L. CONCRETE PILASTER IS 0.1' SOUTHERLY OF PROPERTY LINE.
- M. CONCRETE PILASTER EXTENDS SOUTHERLY OF PROPERTY LINE AS DIMENSIONED IN DETAIL #1.
- N. SKYWALK OWNERSHIP UNKNOWN. NO DOCUMENTATION FOUND IN TITLE COMMITMENT PERTAINING TO SKYWALK.
- O. LANDSCAPE ROCK EXTENDS 5' INTO PROPERTY

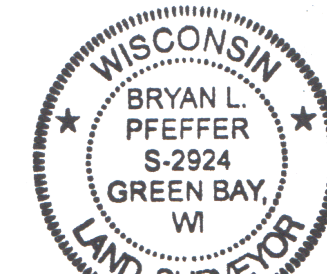
SURVEYOR'S CERTIFICATE

TO 304 NORTH ADAMS GREEN BAY, LLC, NTCIC HTC COMMUNITY FUND II, LLC, STEWART TITLE GUARANTY COMPANY, A TEXAS CORPORATION AND 304 NAGB MASTER TENANT, LLC:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 6(A), 6(B), 7(A), 7(B)(1), 7(C), 8, 9, 11, 13, 14, 16, 17, AND 18 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON 09/13/18.

DATE OF PLAT OR MAP: 10/12/2018

Bryan L. Pfeiffer
BRYAN L. PFEFFER
REGISTRATION NO. 2924
WITHIN THE STATE OF WISCONSIN



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
PHONE: (920) 662-9641
INTERNET: WWW.RELEEINC.COM FAX: (920) 662-9141

NO.	DATE	APPROV.	REVISION	NO.	DATE	APPROV.	REVISION	DRAWN
								BRYAN PFEFFER
								CHECKED
								JAMES WESTERMAN

ALTA/ NSPS LAND TITLE SURVEY
ALL OF LOTS 72 AND 73, PLAT OF NAVARINO AND ALL OF LOT 3, VOLUME 58 OF CERTIFIED SURVEY MAPS, PAGE 249, MAP NO. 8340, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN

PREPARED FOR: 304 NORTH ADAMS GREEN BAY, LLC

DATE
09/13/18
FILE
5936001ALTA
JOB NO.
5936001

SHEET NO.
1



Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.3.

To approve an easement discontinuance at 321 Moon Valley Drive, subject to the following conditions:
A. The Owners are notified that the City does not have any records if there are private sewer laterals within the requested area that may be affected by this Discontinuance Request.
B. Wisconsin Public Service has facilities in this area; an easement may be required for their facilities. Said easement will be determined at time of land division.

BACKGROUND

Reason for Request: To discontinue a utility easement to accommodate a three-lot residential land division

Aldersperson/District: Ald. Veronica Corpus-Dax / District 2

Surrounding Zoning and Land Uses:

Subject Property: R1 -- Single Family Home

North: R1, Low-Density Residential, Vacant

South: R1, Low-Density Residential, Single-Family Home

East: Right-of-Way, I43

West: Right-of-Way, Moon Valley Drive

Report: The subject easement is a utility easement that appears to be unused. It runs north-south through the middle of a 3.3 acre residential lot. This lot has a preliminary three-lot Certified Survey Map under review to create three individual residential lots. The discontinuance of this easement is part of that CSM.

Ald. V. Corpus-Dax, adjoining property owners and the below agencies were informed of the request. Agencies were informed that failure to respond will indicate that they have no objections or facilities in the subject area. No objections were received from property owners.

Department of Public Works: No Objection, with condition

Department of Parks, Recreation, & Forestry: No Objection

Green Bay Water Utility: No Objection

Wisconsin Public Service: No Response

AT&T: No Response

Time Warner Cable: No Response

American Transmission Company: No Objection

Mobilitie: No Response

NEW Water: No Objection

Charter: No Response

RECOMMENDATION

Approval of the request, subject to the following condition:

1. The Owners are notified that the City does not have any records if there are private sewer laterals within the requested area that may be affected by this Discontinuance Request.

FISCAL IMPACT

ATTACHMENTS

1. ED I8-02 Map
2. ED I8-02 Discontinuance Exhibit

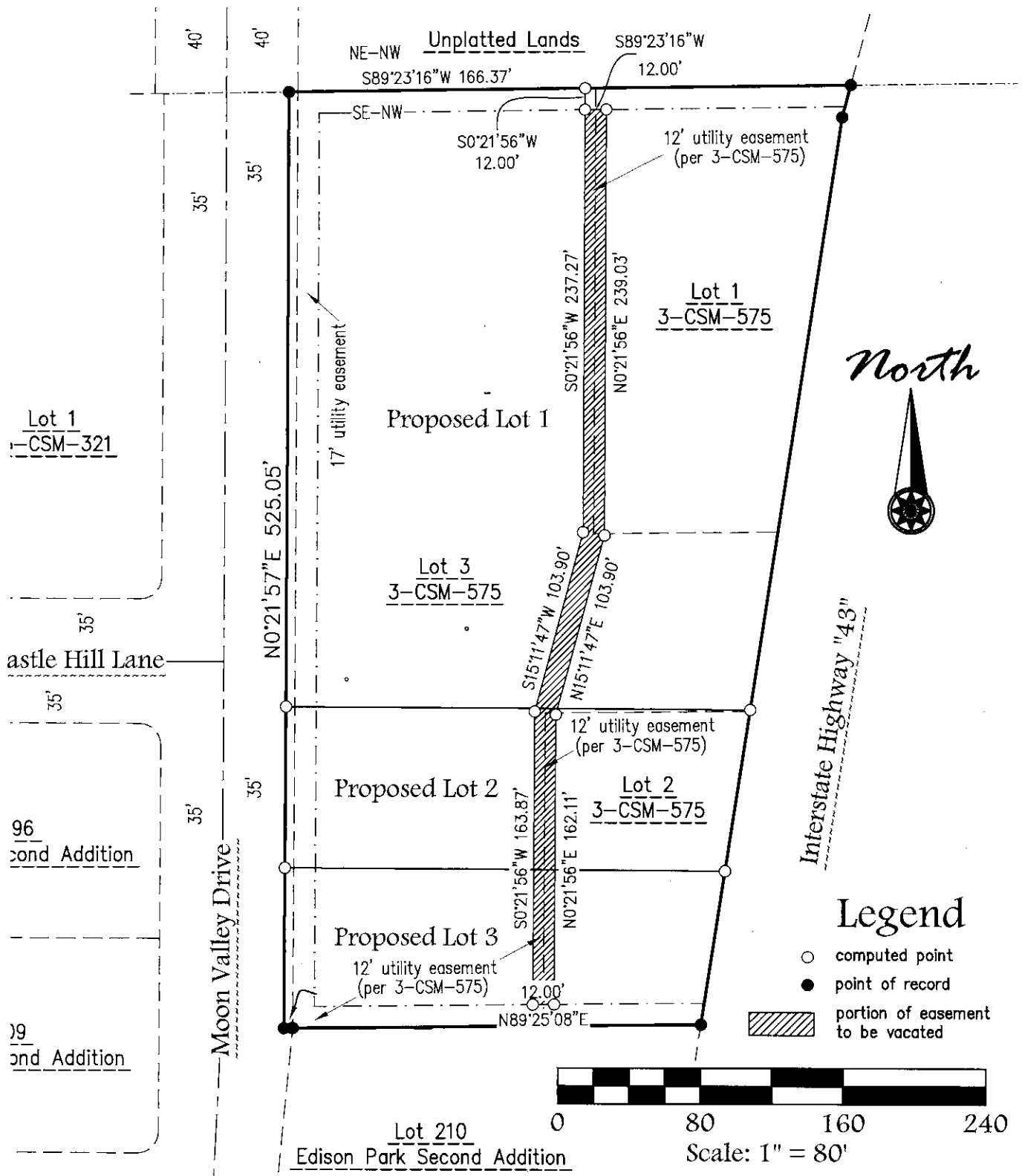


☐ Subject Property

Easement Vacation Exhibit

Part of Lots 1, 2, and 3 of Volume 3, Certified Survey Maps, Page 575, Map No. 966, Document No. 734685, Brown County Records, being in the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 3, Township 23 North, Range 21 East, City of Green Bay, Wisconsin more fully described as follows:

Commencing at the Northwest Corner of Lot 3 of Volume 3, Certified Survey Maps, Page 575, Map No. 966, Document No. 734685, Brown County Records; thence S89°23'16"W, 166.37 feet along the North Line of said Lot 3; thence S00°21'56"W, 12.00 feet to the Point of Beginning; thence continuing S00°21'56"W, 237.27 feet; thence S15°11'47"W, 103.90 feet; thence S00°21'56"W, 163.87 feet; thence N89°25'08"E, 12.00 feet; thence N00°21'56"E, 162.11 feet; thence N15°11'47"E, 103.90 feet; thence N00°21'56"E, 239.03 feet; thence S89°23'16"W, 12.00 feet to the Point of Beginning.



Client: Thomas Kohl

Tax Parcel: 21-57-3

Drafted By: ZRH

File: K-11618Exhibit 120618.dwg

Data File: K-11618.txt

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet One of One

Project No.: K-11618

Drawing No.: L-10574

Fieldwork Completed:



Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.4.

To declare City property surplus at 1416 Velp Avenue, subject to the following conditions:

A. Sale of the subject parcel shall be to the applicant, as negotiated by the City's Purchasing Office and the applicant.

B. Any proceeds from the sale of this property return to the Department of Public Works R/W Acquisition account.

BACKGROUND

Primary Address: 1416 Velp Avenue

Aldersperson/District: Ald. Randy Scannell / 7

Reason for Request: To declare City property as surplus property for sale

Subject Parcel Zoning and Land Use: GI, Vacant

Surrounding Parcels Zoning and Land Use:

North: GI, General Industrial, Hurckman Mechanical

South: Right-of-Way, Velp Avenue

East: GI, General Industrial, Vacant Land

West: GI, General Industrial, Vacant Building

Comprehensive Plan: The 2022 Smart Growth Green Bay Comprehensive Plan recommends Commercial for the surrounding area.

Assessor's Valuation: \$30,000

Analysis: The subject property is currently owned by the City, likely as part of a property acquisition done for the reconstruction of Velp Avenue. The applicant is a nearby property owner interested in an expansion. They have already acquired the parcel owned by the Redevelopment Authority immediately east of the subject property. Staff supports this request as the City has no need for the property, the expansion of this business is good for the area and greater community, it will put the property back on the tax rolls and will release the City of maintenance and liability on the property.

Ald. R. Scannell, adjacent property owners and reviewing agencies have been notified of this request. No objections were received as of the drafting of this report.

RECOMMENDATION

Approval of the request, subject to the following conditions:

I. Sale of the subject parcel shall be to the applicant, as negotiated by the City's Purchasing Office and the applicant.

2. Any proceeds from the sale of this property return to the Department of Public Works R/W Acquisition account.

FISCAL IMPACT

ATTACHMENTS

I. SP 18-04 Map



Surplus Property Declaration (SP 18-04) 1416 Velp Avenue, Parcel 6-40-B

0 20 40 80 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 12.11.2018
I:\Dec 2018 X:\Planning\City\DATA_GIS\CityActions\SUR_PROP\SP 18-03 Map.mxd

Proposed Surplus Property



Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # O.5.

No changes to the ordinance with the Zoning Administrator monitoring the number of requests related to non-residential driveways.

BACKGROUND

Aldersperson/District: All

Reason for Request: To review the number of non-residential driveway variance requests and possible need to amend driveway requirements within the Zoning Code.

Analysis: The request is a referral from the Zoning & Planning Board of Appeals (ZPBOA) to review the number of variance requests the Board has seen over the recent past related to non-residential driveways. Staff researched a five year period from 2013 to 2018 for all driveway related variance requests considered by the ZPBOA. Nine non-residential variance requests were made and approved by the Board for both commercial and industrial zoned properties. The ZPBOA requested staff to further review the issue and make the Plan Commission aware of the requests the ZPBOA have seen in that five year period.

The current requirements for non-residential drives are listed below:

13-1706. Nonresidential and multifamily driveways. The following regulations apply to all nonresidential and mixed uses, as well as multifamily and single-family attached uses.

(a) Double or two-way drives.

PRIMARY USE OF DRIVE

MAXIMUM WIDTH AT PROPERTY AND SETBACK LINE

MAXIMUM WIDTH AT CURB LINE

Autos and Single
Axle Trucks

20 feet

30 feet

Semi-Trailers

25 feet

35 feet

Staff feels there is not an excessive number of requests for non-residential drives over the five year period and does not warrant an amendment to the ordinance at this time. Staff believes many of the requests were related to a hardship issue and are best handled by the ZPBOA. A brief review of other communities in Wisconsin shows the widths at the right-of-way line are consistently between 25 ft. to 30 ft. However, they are varying drive requirements at the curb line from 35 ft. to 55 ft.

The planning staff is recommending no change to the ordinance; however, recommends that requests for non-residential drive expansions be monitored by the Zoning Administrator and to inform the ZPBOA and Plan Commission if there is a significant number of requests received.

RECOMMENDATION

No change to the ordinance with the Zoning Administrator monitoring the number of requests related to non-residential drives.

FISCAL IMPACT

ATTACHMENTS

None



Report to the Green Bay Plan Commission

MEETING DATE

January 15, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.6.

To approve a Plat of Right-of-Way and amend the Official Map for Erie Road.

BACKGROUND

This request was referred from the Improvement & Services Committee. The request will allow for a road reconstruction project along Erie Road from Padi Wood Lane south to the city limits. No Official Map Amendment is required as part of this request; only temporary and permanent easements are required as part of this project. A similar application was approved for the northern portion of this road in Fall of 2017.

Ald. V. Corpus-Dax and affected property owners have been notified of this request. Staff has not received any objections as of the drafting of this report.

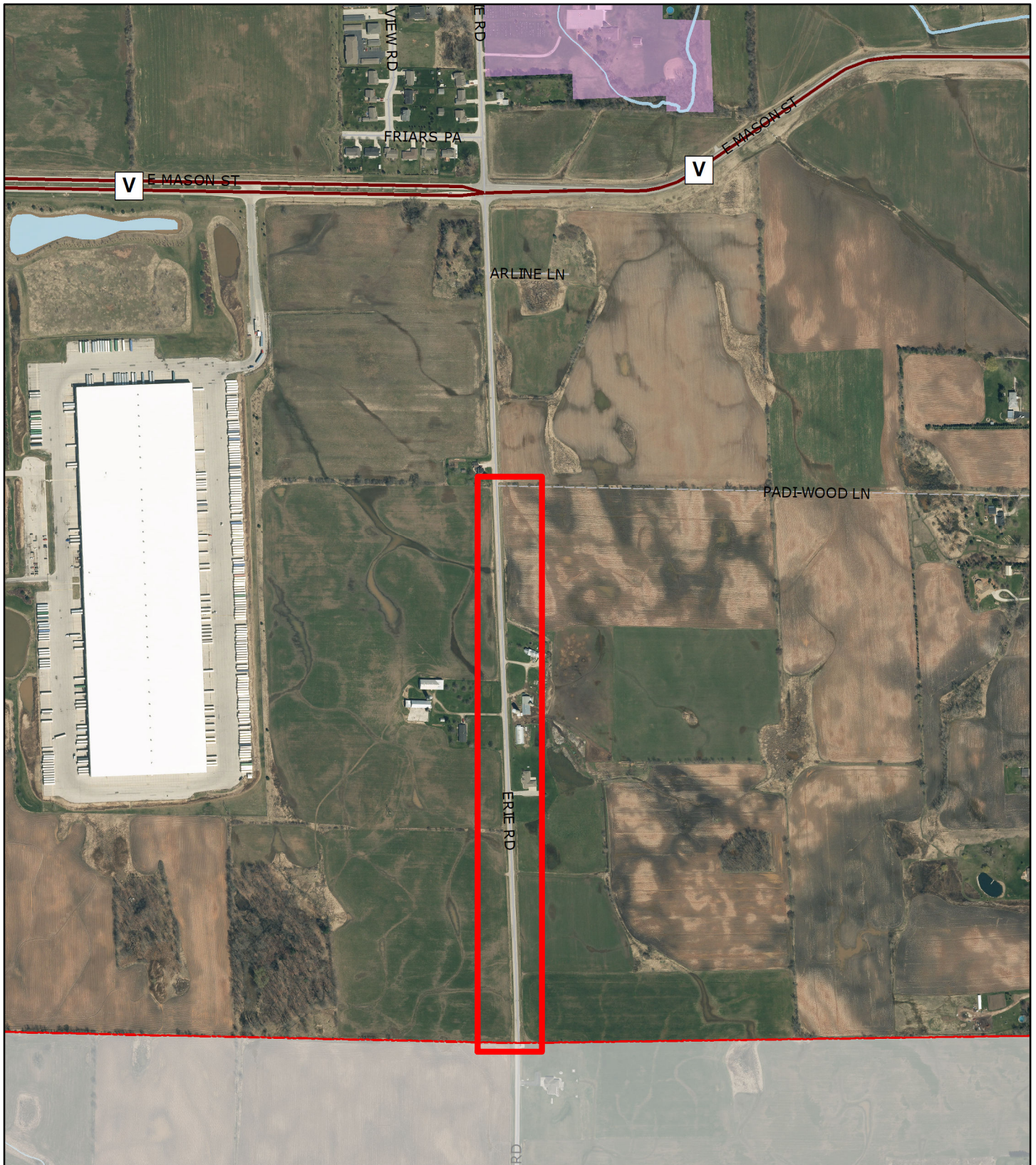
RECOMMENDATION

Approval of the request.

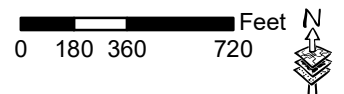
FISCAL IMPACT

ATTACHMENTS

1. ROW I8-02 Map
2. ROW I8-02, Color Exhibit

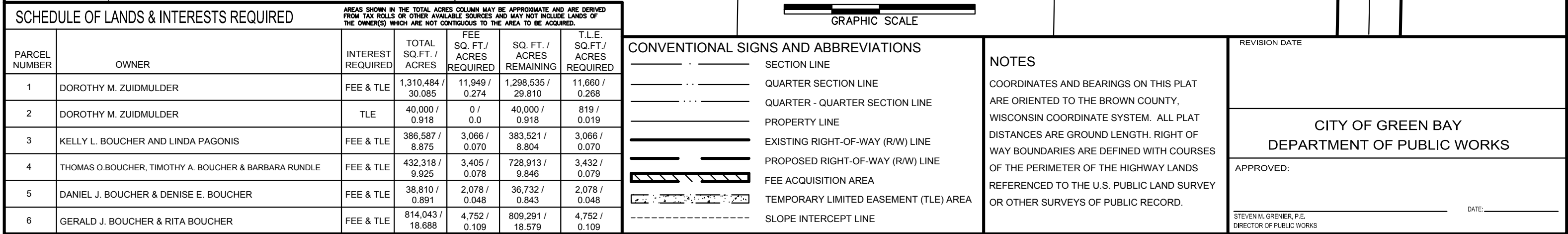


(ROW 18-02) Plat of Right-of-Way for Erie Road from Padi Wood Lane to southern City Limits



Reconstruction Area

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Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # P.I.

Report of the Purchasing Manager.

IA. To approve the purchase 46 Panasonic Toughbook computers for the Police Department from Baycom Inc for \$205,252.

IB. To award a 5 year contract for Cell Phones & Data for Police & Fire to AT&T FirstNet for \$645,000 (\$129,000 per year).

IC. To award a 3 year contract for Cell Phones & Data for all City Departments except Police and Fire to Cellcom for \$302,187 (\$100,729 per year), plus two 1-year renewal options.

ID. To receive and place on file informational report that the City has entered into a 3 year agreement with Tradition Energy to facilitate contract pricing for natural gas to achieve a projected savings of \$33,500 per year.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Purchasing Report I.8.19



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Rick Jensen, Purchasing Manager
DT: January 8, 2019
RE: Purchasing Report
Cc: Diana Ellenbecker, Pam Manley, Mike Hronek, David Litton, Andrew Smith

Report of the Purchasing Manager:

1. Request approval to purchase 46 Panasonic Toughbook computers for the Police Department from Baycom Inc for \$205,252.
2. Request approval to award a 5 year contract for Cell Phones & Data for Police & Fire to AT&T FirstNet for \$645,000 (\$129,000 per year).
3. Request approval to award a 3 year contract for Cell Phones & Data for all City Departments except Police and Fire to Cellcom for \$302,187 (\$100,729 per year), plus two 1-year renewal options.
4. Informational report that the City has entered into a 3 year agreement with Tradition Energy to facilitate contract pricing for natural gas to achieve a projected savings of \$33,400 per year.

The following items were openly and competitively offered:

Finance Committee - Report of the Purchasing Manager				
DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Panasonic Toughbooks - IT Department for GBPD	421106-55140 IT Capital Equipment Replacement Fund	Baycom Inc	4	\$205,252
Cell Phones & Data Police & Fire Only Five year Contract @ \$129,000 a year	101300-56302 101400-56302 Cell Phones	AT&T First Net	State Contract	\$645,000
Cell Phones & Data All Other City Dept's Three year Contract @ \$100,729 plus year with two, 1 year renewals	56302 Cell Phones	Cellcom	State Contract	\$302,187
Energy Audit - Informational 3-Year Agreement at No Cost to City	101-56201 Natural Gas	Tradition Energy	US Communities Contract	~\$33,400 Annual Savings

CITY OF GREEN BAY QUOTATION SUMMARY
RFQ #3116
Panasonic Toughbooks

DEPT: IT		REQ #272	VENDOR #1		VENDOR #2		VENDOR #3		VENDOR #4	
Planholders: 12 Vendors		CC#206-204-208	BAYCOM INC		TKK ELECTRONICS LLC		ZONES LLC		NOMAR ENTERPRISES/ RUGGED DEPOT	
ISSUED: 11/12/18		DUE: 11/28/18	Green Bay		Milwaukee		Auburn, WA		Magnolia, TX	
QTY	UNIT	DESCRIPTION	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE
46	EA	Panasonic Toughbook CF-318B718VM:	\$ 3,430.00	\$157,780.00	\$ 3,515.81	\$161,727.26	\$ 3,536.06	\$162,658.76	\$3,683.00	\$169,418.00
46	EA	2-Year Extended Warranty:	\$ 306.00	\$14,076.00	\$ 283.47	\$13,039.62	\$ 282.24	\$12,983.04	\$ 325.00	\$14,950.00
46	EA	Gambler CF-31 Vehicle Dock Dual Pass:	\$ 607.00	\$27,922.00	\$ 653.44	\$30,058.24	\$ 650.60	\$29,927.60	\$ 818.00	\$37,628.00
46	EA	Vehicle Docking Station Power Supply:	\$ 119.00	\$5,474.00	\$ 120.51	\$5,543.46	\$ 115.75	\$5,324.50	Included	
TOTAL:				\$205,252.00		\$210,368.58		\$210,893.90		\$221,996.00
LEAD TIME:			4-6 Weeks		per requested schedule		10-15 Days		30-90 Days	
PAYMENT TERMS: NET 30			Net 30		Net 30		Net 30		Net 30	
EARLY PAYMENT DISCOUNT:			Net 30		Net 30		Net 30		Net 30	
COMPANY ACCEPTS P-CARD PAYMENTS:			No		No		Yes		Yes	

Recommendation: Award to the lowest responsive, responsible vendor Baycom Inc. in the amount of \$205,252.00

AT&T and FirstNet

AT&T is honored to work with FirstNet to build, deploy and maintain the first-ever nationwide public safety broadband network for America's first responders. This opportunity aligns with our nearly 140-year history of serving the U.S. federal government and the public safety community. We're committed to helping deliver the next generation of highly secure, reliable, and innovative mobile broadband communications to first responders through the FirstNet network.

Why FirstNet?

- FirstNet's public safety mission is to create a nationwide broadband network for America's public safety community. The FirstNet network will strengthen and modernize public safety's communications capabilities, enabling them to coordinate and respond more quickly and effectively in accidents, disasters, and emergencies. It will provide first responders like law enforcement, fire, and emergency medical personnel with access to new technologies and increased capacity and reliability for their mobile communications and data needs.
- The purpose of the FirstNet network is to help unify and improve communications across the U.S. public safety community – including all 50 states, 5 U.S. territories, and the District of Columbia, as well as rural communities and tribal lands in those states and territories – to help keep America and the first responders who protect our country safe.
- First responders across the country currently rely on more than 10,000 separate radio networks which often times do not interoperate with one another. By deploying a nationwide broadband public safety network built specifically to meet the communications needs of first responders, the FirstNet network will provide a solution to the decades-long interoperability and communications challenges first responders have experienced.
- The FirstNet network will support next generation technologies that can enable a faster flow of information, allowing millions of first responders to make better decisions more quickly. This will help make our communities and first responders safer.

Why AT&T for FirstNet?

- AT&T is uniquely qualified and capable to deliver FirstNet's public safety mission. We've been helping to enable public safety communications for nearly 140 years, allowing our public safety agencies and first responders to focus on what matters most – protecting communities and saving lives.
- AT&T is well positioned to deliver the value and experience our first responders expect, and we're committed to building and maintaining the first-ever nationwide public safety broadband network.

For more information on FirstNet, please visit <http://www.FirstNet.com>.

Energy Procurement & Supply Management

As one of the world's largest and most experienced **full-service energy consulting firms**, Tradition Energy advises organizations on how to buy, use and manage energy and brings value-added services to help them achieve greater efficiency and effectiveness in their operations. Our full-service Energy Procurement & Supply Management Services are described below.

Energy Procurement

Our procurement objective is the same as that of our clients—to obtain the most economical supply arrangement available and to further reduce costs as we proactively identify new opportunities as the markets evolve. Tradition Energy's supplier portfolio includes over 220 electricity and natural gas suppliers around the world, so our clients have access to highly competitive pricing and a full array of energy management products and services that help identify, understand, and manage the variables that affect the total price paid for energy. Simplifying the purchase and management of energy requires a thorough understanding of the underlying wholesale market, power generation and delivery, and their impact on prices. Tradition Energy understands these factors better than anyone.

Our transparent sourcing events leave a paper trail for RFP requests and results and all procurement information is captured and available for our clients' records. We provide our clients with the right price and most optimal terms while offering the flexibility to accommodate the client's internal decision-making process. Based upon our Strategic Risk Management Services, which serve as the energy procurement blueprint, Tradition Energy's procurement process follows these steps:

1. Identification of probable suppliers
2. Pre-sourcing review
3. RFP process
4. Contract review and negotiation
5. Client services execution & follow-up
6. Market & regulatory monitoring
7. Data management & reporting

Twin Eagle Resource Management (TERM) - Supply Cost Analysis				
Average Annual Consumption (Dekatherms) 47,704				
Rate Class	36 Month Offer			
Monthly Cost for Cg-FS	\$3.500	17,035	36%	\$1.26
Monthly Cost for Cg-FM	\$3.500	30,081	63%	\$2.21
Monthly Cost for Cg-FST	\$3.500	588	1%	\$0.04
Weighted Avg. Cost of Gas				\$3.50
*Estimated Annual Cost				\$166,964.00

Comparison of TERM offer to Historical WPS Rates				
Average Annual Consumption (Dekatherms) 47,704				
Weighted Avg. Historical Cost of Gas	TERM Energy Offer	Percentage Savings	Estimated Annual Cost Reduction	
36 Month Average Price \$4.20	\$3.500	20%	\$33,406.61	

***Estimated Annual Cost is based on historical annual consumption and is subject to actual consumption moving forward**

TFS ENERGY SOLUTIONS, LLC

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Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # P.2.

To hold action on requested amendments to Claims Administration Procedure Ordinance (GBMC 7.01 et seq) until the January 29th Finance meeting.

BACKGROUND

RECOMMENDATION

Approval.

FISCAL IMPACT

ATTACHMENTS

- I. Draft 3 GO 20-18 - Ordinance relating to Claims Administration

GENERAL ORDINANCE NO. 20-18

**AN ORDINANCE
AMENDING CHAPTER 7, GREEN BAY MUNICIPAL CODE,
RELATING TO CLAIMS ADMINISTRATION**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 7, Green Bay Municipal Code, is hereby amended as follows:

7.01 ADOPTION OF STATE LAW. All applicable state laws including, but not limited to, statutes of limitations, procedures, and other requirements pertaining to municipal claims and damages, as from time to time amended, changed, deleted, modified, or created, are hereby adopted by reference, made effective, and incorporated as if fully set forth herein. Any act required to be performed or prohibited by any laws so incorporated by reference is required or prohibited by this resolution.

~~**7.02 ADOPTION OF WISCONSIN CIVIL JURY INSTRUCTIONS.** All applicable Wisconsin Civil Jury Instructions, as promulgated by the Wisconsin Civil Jury Instructions' Committee, currently in effect or any subsequent additions thereto or deletions therefrom are hereby adopted by the City of Green Bay as guidelines upon which to determine whether to deny, settle, or pay any claim filed against the City of Green Bay as may be appropriate on a case-by-case basis.~~

~~**7.023 DEFINITIONS-ESTABLISHMENT OF CLAIMS COMMITTEE.**~~

~~(1) CLAIM means a correct, complete, and proper, in substance and form, itemized written statement of personal injury, wrongful death, or property damage in strict conformity with the requirements of State law, which sets forth with specificity and particularity the correct and complete name, home address, and telephone number of the claimant together with a specific and legally sufficient description and itemization of the nature, kind, and type of injury and/or damage, the specific dollar amount of damages claimed, together with a full and accurate statement of the facts and circumstances upon which the claim is based, including the reasons for believing the City is liable therefore.~~

~~(2) (Rep. & Rec. GO 44-96) CITY CLAIMS COMMITTEE means those persons who, from time to time, are appointed and authorized by the Mayor of the City of Green Bay to serve for an indeterminate period on the Claims Committee and who are charged with the responsibility of coordinating and administering the City's claims procedure and all claims filed in a manner consistent with the provisions of this chapter and all other applicable laws. The City Claims Committee shall be comprised of the City Attorney, Deputy City Attorney, one paralegal from the Law Department, Risk Manager, and~~

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~~the Finance Director or his/her designee. The Claims Committee shall~~ have the sole, complete, and final authority to deny, ~~to settle, or approve to pay~~ ment for any and all claims received pursuant to § 893.80, Wis. Stats, up to \$50,000.00. The Claims Committee shall meet at least monthly ~~in the amount of \$5,000.00 or less as defined in the manner set forth below. The City Claims Committee shall have the authority to recommend approval or denial of all claims in an amount greater than \$5,000.00 as defined in the manner set for the below to the Finance Committee and Common Council. The Claims Committee shall consist of two representatives of the City Attorney's Office and the Finance Director or his/her designee.~~

7.0³⁴ PROCEDURE.

(1) Claims shall ~~Each and every claim of whatever kind or nature against the City shall be served upon the City Clerk or his/her designee. , or his/her designee, by each aggrieved party or someone acting on his/her behalf in strict conformity with the time limits and manner required by State law. The City Clerk shall immediately forward to the City Attorney all such claims filed against the City pursuant to § 893.80, Wis. Stats to the City Attorney. The City Attorney, in conjunction with the City's insurer,~~ who ~~shall~~ cause a file to be created and maintained for each claim received and shall retain and process the original claim as required by law.

(2) The City Attorney, or its third party insurance administrator ~~his/her designee~~, shall promptly provide a notice ~~notify to~~ the claimant confirming ~~of the~~ receipt of such claim and shall request of the claimant such additional information as may be necessary to process the claim. The notice required by this paragraph shall be a courtesy notice only and imposes no obligations beyond those set forth by § 893.80, Wis. Stats. It shall be the responsibility of the claimant for ensuring compliance with the requirements of § 893.80, Wis. Stats. ~~Information on the circumstances surrounding the claim shall be sought from the department within the City against whom the claim is made, asking for a statement of facts from such department concerning the claim.~~

(3) The City Attorney, or its third party insurance administrator, shall obtain information on the circumstances surrounding the claim from the City department against whom the claim is made, including asking for a statement of facts concerning the claim.

(4) Upon the receipt of requested information from the appropriate department and from the claimant, the claim shall be provided to the Claims Committee ~~shall meet and for review, along with any recommendations received from the City's insurer the claim.~~

(4⁵) The Claims Committee shall ~~may~~ utilize the services of a claims investigator/adjuster ~~from time to time as they deem appropriate~~. The reports of the investigator/adjuster shall be made available to the claimant upon request pursuant to §19.35, Wis. Stats.

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~~(56) The Common Council of the City of Green Bay authorizes the City Claims Committee meet and review all claims to make a recommendation to the Common Council for approval or denial. The Committee's recommendations shall be based on those established principles of state and federal law, as enunciated in the Wisconsin Civil Jury Instructions, State Statutes, or any other appropriate legal basis~~applicable.

~~(67) Every month~~On no less than a quarterly basis, the Claims Committee shall ~~file a report with the City Clerk to be present~~a reported to the Finance Committee ~~and then the Common Council~~ describing all claims settled, denied, or approved~~since last reported.~~

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____, 2019.

APPROVED:

Mayor

ATTEST:

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # P.3.

To approve an ordinance relating to the establishment of a Relief Fund and associated funding sources.

BACKGROUND

Nothing was budgeted for this in the approved 2019 Budget.

Options:

- Contingency funds could be transferred to a separate relief fund pending a 2/3 vote by Council.
- Levy for in 2020 Budget.

RECOMMENDATION

Not approve.

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 2-19 - Ordinance Relating to Establishment of a Relief Fund

GENERAL ORDINANCE NO. 2-19

**AN ORDINANCE
CREATING SECTION 7.04, GREEN BAY MUNICIPAL CODE,
RELATING TO ESTABLISHMENT OF A RELIEF FUND**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 7.04, Green Bay Municipal Code, is hereby created as follows:

7.04 RELIEF FUND.

(1) In an effort to provide relief to City residents whose primary residence is damaged by City operations through no fault of their own, and for which the City is immune from liability, a relief fund is hereby established to support the public welfare. The amount of the fund shall be established annually by the City Council as part of its budget. The purpose of the fund is to provide limited assistance to City residents in those instances when protection of the public welfare demands it in order to return a property to a habitable condition, not to pay costs incurred by claimants. Funds are available to City residents whose primary residence is rendered uninhabitable by City operations. Adoption of this fund shall not waive the City's immunity or its limitation on liability in any respect, nor shall payment of any amounts to any person. Payments from the relief fund shall be authorized exclusively to protect the City's tax base from the reduction in value caused by disrepair, and avoid the cost of razing or repairing uninhabitable properties.

(2) Only eligible property owners may seek relief. Property owners must meet all of the following criteria in order to be eligible for relief:

- a. No outstanding code violations exist on the subject property. In the event an outstanding code violation exists, the property owner must agree in writing to correct the violation(s) at the property owner's own cost, before or concurrently with the repairs for which relief has been granted, and all payments under the relief fund will be subject to confirmation by the City that the code violation(s) have been corrected;**
- b. The property owner is current on all property taxes and/or any accounts with the City;**
- c. The subject property was covered by all appropriate insurances at the time of the incident (i.e., flood insurance if located within the floodplain, etc.); and**

- d. The subject property will be left in an uninhabitable condition absent assistance from the relief fund.

(3) Any eligible property owner whose primary residence has been rendered uninhabitable as a direct result of City operations, and whose claim has been denied payment by the Claims Committee solely on the basis of immunity, may petition the Finance Committee for monetary assistance to return the property to a habitable state. The Finance Committee shall not consider any petition for relief until the Claims Committee has first investigated the claim and rendered a decision. The Finance Committee shall hear all such petitions and shall make a recommendation to the Common Council for final approval. The Finance Committee shall evaluate each petition on the following criteria:

- a. Public purpose to be served, including but not limited to the following:
 - i. Prevent an incident-related decrease in property taxes.
 - ii. Provide for the welfare of City residents by returning the residence to a habitable condition.
- b. Property owner's fault and/or role in the loss.
- c. Other revenue sources available to the property owner. Relief is unavailable in instances where insurance coverage is available from any party to pay all or a portion of the damages or losses.
- d. Whether the expenses are eligible for relief. Examples of eligible expenses include, but are not limited to:
 - i. Removal of debris
 - ii. Emergency service calls
 - iii. After hour charges
 - iv. Water/sand extraction
 - v. Removal of carpeting
 - vi. Floor cleaning
 - vii. Removal of drywall/paneling and insulation
 - viii. Inspection and repair of essential household systems (furnace, water heater, electrical, etc.)
 - ix. Replacement of essential household systems, less the value of depreciation
 - x. Expenses incurred from a professional service provider

(4) The Finance Committee shall be entitled to request and review and any and all information and documentation in making a determination, and may require a second opinion or estimate from independent professionals. Failure by the property owner to comply with the Finance Committee's request for information or documentation, or to permit an independent professional to review or inspect the property shall render him/her ineligible for assistance from the relief fund.

(5) No funds shall be dispersed from the relief fund until the Finance Committee determines that the expenses are authorized under this section. Funds are for actual costs and expenses incurred, not damages incurred, and all funds must be applied to eligible expenses and costs only. The Property owner remains solely liable for payment of all expenses and costs until such time as the funds are actually paid, which payments shall be made directly to the vendor. Payments directly to the property owner shall be on a reimbursement basis only upon demonstration that the work has been completed and submission of receipts for eligible expenses and costs.

(6) It is expected that requests for relief will exceed \$10,000.00, but smaller requests shall be considered when the property owner demonstrates that s/he would otherwise be unable to bring the property back to a habitable state. Authorized expenses shall not exceed a total of \$50,000 per property, per incident. The Finance Committee may authorize full payment, partial payment, or no payment as determined by it in its sole discretion in administering the fund for the public welfare. Establishment of the relief fund does not guarantee payment to any person or any circumstances.

(7) When applicable, professional services must be retained to perform necessary work, including but not limited to professional cleaning services and licensed tradesmen.

(8) Necessary approval must be obtained before work may be performed including proper permits, submittal of a site plan, or any other required information based on the type of work to be performed.

(9) Authorized expenses must be submitted to a qualified adjuster, selected by the Finance Committee. The findings shall be considered by the Committee when determining whether the expenses shall be reimbursed.

(10) All authorizations for expenditures from the relief fund must be in furtherance of a public purpose as determined by the Common Council. Requests for assistance from the relief fund will only be considered until such time as the annual allocation of funds has been exhausted.

(11) Nothing in this Section 7.04 shall prevent a property owner from seeking legal redress against the City for payment of any claims, provided however, that relief granted hereunder shall be independent from and have no bearing on the liability of the City, and may not be used as evidence of wrongdoing. In the event of a settlement, judgment, award, or other payment by the City in any actions arising from the claim, the recovery shall be reduced by those amounts received by the property owner from the relief fund. Payment of any amounts shall not be construed as a waiver of immunity, limitation of liability, defenses, affirmative defenses, or any other rights or relief available to the City.

|
SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin this _____ day of _____,
2019.

APPROVED:

Mayor

ATTEST:

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # P.4.

To approve the staff's recommendation on the Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

Approval.

FISCAL IMPACT

ATTACHMENTS

- I. Claims Committee Rpt November and December 2018



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # P.5.

To approve the staff's recommendations regarding the litigation in Dustin Krueger-Dunow v. City of Green Bay.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

Approval.

FISCAL IMPACT

ATTACHMENTS

None



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 11-28-18

Request of Alderperson STUEER

Refer to: PARKS

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

TO REPORT OUT ON THE STATUS OF THE
SITE PLANS, SITE LOCATION, FUNDRAISING
EFFORTS, AND CONSTRUCTION SCHEDULE
FOR THE K-4 BUILDING PROJECT AT THE
WILDLIFE SANCTUARY.



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 12-4-2018

Request of Alderperson STEUER

Refer to: PARKS

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

TO LOOK AT THE FEASIBILITY OF UTILIZING
HE-NIS-RA PARK AS A FAT TIRE/WINTER BIKE
DESTINATION



A fund within the Greater Milwaukee Foundation
c/o Greater Milwaukee Foundation
101 W. Pleasant St., Milwaukee, WI 53212
phone: (414) 272-5805

Fund for Lake Michigan Grant Agreement for Grant: 20184023

The grant to your organization from the Fund for Lake Michigan (the Fund) at the Greater Milwaukee Foundation (the Foundation) is for the explicit purpose(s) described below and in your grant application to the FFLM and is subject to your acceptance of the following conditions. To acknowledge this agreement, to accept the grant, and to be eligible to receive the funds when needed, **return one signed copy of this grant contract to the Fund for Lake Michigan via email to casey@fundforlakemichigan.org.**

Grant Information

Grantee name:	<u>City of Green Bay</u>		
Amount of grant:	<u>\$75,000</u>	Date authorized:	<u>12/17/2018</u>
Grant purpose:	<u>Bay Beach Amusement Park - Shoreline Improvement</u>		
Grant period begins:	<u>4/1/2019</u>	Ends:	<u>5/1/2020</u>
Payment schedule:	<u>\$70,000 on 4/1/2019; \$5,000 on 5/15/2020</u>		
Reporting schedule:	<u>A final report is due 5/15/2020</u>		
Special conditions:	<u></u>		
	<u></u>		
	<u></u>		

Special Provisions

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder.

Please read the following carefully:

I. EXPENDITURE OF FUNDS

This grant is to be used only for the purpose described in the grant application and in accordance with the approved budget. The program is subject to modification only with prior written approval from the Fund and the Foundation.

- A. The grantee shall return to the Foundation any unexpended funds:
 - 1. if the Fund or Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget,
 - 2. if the grantee loses its exempt "public charity" status under Section 501(c)(3) of the Internal Revenue Code, or
 - 3. if the grant period has ended.
- B. No funds provided by the Foundation may be used for any political campaign, legislation, candidates, or office holders, or to support attempts to influence legislation or public policy positions by any government body, other than through making available the results of nonpartisan analysis, study, and research. Grantees may be required to note in presentations or printed publications resulting from the grant that such conclusions do not reflect the position of the Fund for Lake Michigan or the Greater Milwaukee Foundation.
- C. Unless specifically authorized by the Foundation, expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
- D. The grantee organization is responsible for the expenditure of the funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- E. Private entities receiving funds from the Fund must solicit competitive bids for all contracts and other expenses estimated to be over \$50,000. Public entities receiving funds from the Fund must follow their own procurement laws and policies.

II. SIGNAGE AND PUBLICITY

- A. The grantee will include the Fund's logo and denote the Fund as a supporter of the project on printed materials, event announcements, the grantee's or project's website, and other media.
- B. When applicable, Fund staff will be included in major press announcements involving the project described in the proposal, such as ground-breakings, ribbon cuttings, and award ceremonies.
- C. The grantee is encouraged to acknowledge the Fund's support on social media and to follow the Fund for Lake Michigan on Twitter, Facebook, and LinkedIn.
- D. If applicable, the grantee will install educational signage that is approved by the Fund.
- E. The grantee will periodically share other photos, video clips, news articles, and other outreach materials that show the impact of the Fund's grant. These materials can be sent directly to Fund staff or submitted via the Fund's website via the "Share Your Story" webpage (<http://www.fundforlakemichigan.org/share-your-story/>).
- F. The grantee will, when asked, report on efforts to recognize the Fund for its support.

III. OPERATIONS AND MAINTENANCE

For all on-the ground restoration and infrastructure projects, the grantee **will maintain the project for at least five years**. If the Project fails to perform as anticipated, or if maintaining the Project is not feasible, then the grantee will provide a report to the Fund explaining the failure of the Project or why maintenance is not feasible. Failure to maintain the Project may make the grantee ineligible for future Fund for Lake Michigan funding, until the grantee corrects the maintenance problems.

IV. REPORTING REQUIREMENTS

Reports will be submitted according to the following schedule:

- A final report is due on: 5/15/2020

Reports should be submitted using the Fund for Lake Michigan's online grant system at <https://www.grantinterface.com/lakemi/Common/LogOn.aspx>. Please contact Casey Eggleston at casey@fundforlakemichigan or 608-334-7788 should you have any questions or problems submitting your reports. Grantees who fail to submit reports may delay or forfeit pending or future grant payments.

For on-the-ground restoration or infrastructure projects, reports should include before and after photos of the project site.

V. LIMIT OF COMMITMENT

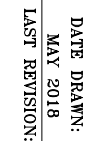
Unless otherwise stipulated in writing, this grant is made with the understanding that the Fund for Lake Michigan and the Greater Milwaukee Foundation have no obligation to provide other or additional support to the grantee. Any violation of the foregoing conditions will result in cancellation of future payments and refunding to the Foundation of any amounts subject to the violation.

For the Grantee:

Signature of Representative

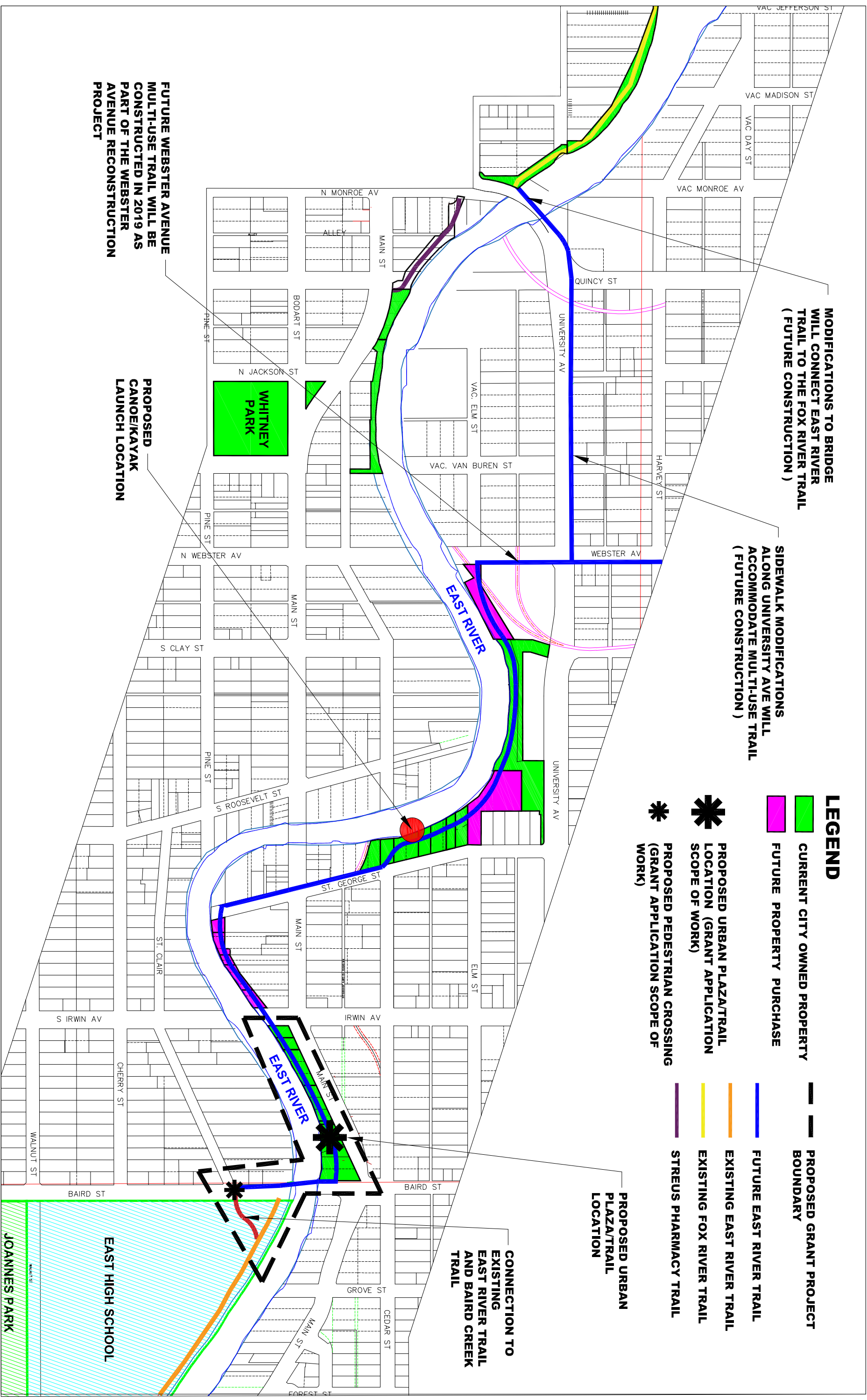
Print Name and Title

Date



PAGE 1 OF 1

EROGRA118



**GRANT AGREEMENT
BETWEEN THE

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF INTERGOVERNMENTAL RELATIONS
WISCONSIN COASTAL MANAGEMENT PROGRAM

AND

CITY OF GREEN BAY**

THIS AGREEMENT is made and entered into by and between the Division of Intergovernmental Relations ("Division"), Department of Administration ("Department"), representing the State of Wisconsin (collectively "State"), and **CITY OF GREEN BAY** ("Grantee") with a DUNS Number of 074797028, for the Performance Period of the date this agreement is signed by the State through **June 30, 2019**.

WHEREAS, on behalf of the State, the Department administers the Wisconsin Coastal Management Program ("Program") through the Division to provide funds for eligible activities; and

WHEREAS, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

WHEREAS, the State has approved an award to the Grantee in the amount of **Fifty Thousand Dollars (\$50,000.00)** and the Grantee agrees to provide **Zero Dollars (\$0.00)** for eligible activities herein described; and

WHEREAS, the terms and conditions herein shall survive the Performance Period and shall continue in full force and effect until the Grantee has completed and is in compliance with all the requirements of this Agreement; and

WHEREAS, this Agreement is mutually exclusive and is distinguished from all previous Agreements between the Grantee and the State and contains the entire understanding between the parties;

NOW, THEREFORE, in consideration of the mutual promises and dependent documents, the parties hereto agree as follows:

The following documents are part of this Agreement:

- 1) This Agreement (including all attachments)
- 2) Grantee's Proposal (as accepted by the State) See Attachment A

CITY OF GREEN BAY

**STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF INTERGOVERNMENTAL
RELATIONS**

BY: _____
Dan Ditscheit

BY: _____
Dawn Vick

TITLE: Director/Design & Development,
Parks, Recreation & Forestry Dept.

TITLE: Administrator

DATE: _____

DATE: _____

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GENERAL TERMS AND CONDITIONS

ARTICLE 1. CONTRACT ADMINISTRATION

The Division employee responsible for the administration of this Agreement shall be **Mike Friis**, or their designee and who shall represent the Department's interest in review of quality, quantity, rate of progress, timeliness of services, and related considerations as outlined in this Agreement.

The Grantee's employee responsible for the administration of this Agreement shall be **Dan Ditscheit**, who shall represent the Grantee's interest regarding Agreement performance, financial records and related considerations. The Division shall be immediately notified of any change of this designee.

ARTICLE 2. APPLICABLE LAW

This Agreement shall be governed by the Laws of the State of Wisconsin and the United States. In addition, the Grantee pledges to abide by and comply with the following requirements:

1. Grant funds shall not be used to supplant existing funding otherwise budgeted or planned for projects outside of this program whether under local, state or federal law, without the consent of the State.
2. The Grantee, its agents and employees shall observe all relevant provisions of the Ethics Code for Public Officials under Wis. Stat. Secs. 19.41 *et seq* and 19.59 *et seq*.

ARTICLE 3. LEGAL RELATIONS AND INDEMNIFICATION

The Grantee shall at all times comply with and observe all federal and state laws and published circulars, local laws, ordinances, and regulations which are in effect during the Performance Period of this Agreement and which in any manner affect the work or its conduct.

In carrying out any provisions of this Agreement or in exercising any power or authority contracted to the Grantee thereby, there shall be no personal liability upon the State, it being understood that in such matters the Division and the Department act as agents and representatives of the State.

The Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the Grantee, or of any of its agents or subrecipients, in performing work under this Agreement. The Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between Grantee and subrecipient(s) to perform services or otherwise supply products or services. The Grantee shall also hold the State harmless for any audit disallowance related to the allocation of administrative costs under this Agreement, irrespective of whether the audit is ordered by federal or state agencies or by the courts.

If an audit is required by federal law and if the Grantee is also the recipient of State funds under the same or a separate contract program, then the State funded programs shall also be included in the scope of the federally required audit.

ARTICLE 4. SCOPE OF WORK

1. The Grantee shall supply or provide for all the necessary personnel, equipment, and materials (except as may be otherwise provided herein) to accomplish the tasks set forth on the attached Scope of Work (Attachment A). In the event of a conflict between the summary in Attachment A and the application and/or other supporting documents previously submitted to the State by the Grantee, Attachment A shall control. Changes to the Scope of Work may be made only by written agreement of both the State and the Grantee.

2. Special Requirements apply to public access, land acquisition and habitat restoration projects and are detailed in Attachment C.

3. Work Products - The Grantee shall complete all work tasks that they committed to in their application submission (Attachment A). Failure to meet this requirement may result in termination of this contract under "Cancellation for Cause", Article 12 of this contract.

ARTICLE 5. PERIOD OF PERFORMANCE

The effective period of this Agreement shall be for the **date of signature from State of Wisconsin through June 30, 2019** (the "Performance Period").

ARTICLE 6. STANDARDS OF PERFORMANCE

The Grantee shall perform the project and activities as set forth in the Contract Application and described herein in accordance with those standards established by statute, administrative rule, the Division, and any applicable professional standards.

ARTICLE 7. SUBLET OR ASSIGNMENT OF AGREEMENT

The Grantee, its agents, subgrantees or subcontractors shall not sublet or assign all or any part of the work under this Agreement without prior written approval of the State. The State reserves the right to reject any subcontractor or subgrantee after notification. The Grantee shall be responsible for all matters involving any subcontractor or subgrantee engaged under this Agreement, including grant compliance, performance, and dispute resolution between itself and a subcontractor or subgrantee. The State bears no responsibility for subcontractor or subgrantee compliance, performance, or dispute resolution hereunder.

ARTICLE 8. DISCLOSURE: STATE PUBLIC OFFICIALS AND EMPLOYEES

If a State public official (as defined in section 19.42, Wis. Stats.) or an organization in which a State public official holds at least a 10% interest is a party to this Agreement, this Agreement shall be voided by the State unless timely, appropriate disclosure is made to the State of Wisconsin Government Accountability Board, 212 East Washington Ave., Third Floor, Madison, Wisconsin 53703.

The Grantee shall not engage the services of any person or persons now employed by the State, including any department, commission or board thereof, to provide services relating to this Agreement without the prior written consent of the State and the employer of such person or persons.

ARTICLE 9. NONDISCRIMINATION IN EMPLOYMENT

The Grantee shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in section 51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This includes, but is not limited to, employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee shall take affirmative action to ensure equal employment opportunities. The Grantee shall post in conspicuous places, available for employees and applicants for employment, notices to be provided by the State setting forth the provisions of the nondiscrimination clause.

Grants estimated to be over fifty thousand dollars (\$50,000) require the submission of a written affirmative action plan by the Grantee. An exemption occurs from this requirement if the Grantee has a workforce of less than fifty (50).

Within fifteen (15) working days after this Agreement is executed, the Grantee shall submit the Affirmative Action Plan/exemption statement to the Department of Administration, State Bureau of Procurement, PO Box 7867, Madison, WI 53707, unless compliance eligibility is current. No extensions of this deadline shall be granted.

Grantee is encouraged to contact this office at (608) 266-2605 for technical assistance on Equal Opportunity requirements.

Failure to comply with the conditions of this clause may result in the declaration of Grantee ineligibility, the termination of this Agreement, or the withholding of funds.

ARTICLE 10. SMALL BUSINESS AND MINORITY-OWNED BUSINESSES

The Grantee shall make positive efforts to utilize small business and minority-owned business sources of supplies and services. Such efforts shall allow these sources the maximum feasible opportunity to compete for contracts or subcontracts to be performed utilizing state or federal funds.

ARTICLE 11. TERMINATION AT WILL

The Division may terminate this Agreement at any time with or without cause by delivering written notice to the Grantee by Certified Mail, Return Receipt Requested, not less than 30 days prior to the effective date of termination. Date of receipt as indicated on the Return Receipt shall be the effective date of notice of termination. Upon termination, the State's liability shall be limited to the actual costs incurred in carrying out the project as of the date of termination plus any termination expenses having prior written approval of the State.

The Grantee may terminate this Agreement with or without cause by delivering written notice to the Division by Certified Mail, Return Receipt Requested, not less than 30 days prior to effective date of termination. Date of receipt, as indicated on the Return Receipt, shall be the effective date of notice of termination. Upon receipt of termination notice, the Grantee shall make available to the Division program records, equipment, and any other programmatic materials. In the event the Agreement is terminated by either party, for any reason whatsoever, the Grantee shall refund to the Division within forty-five (45) days of the effective date of notice of termination any payment made by the Division to the Grantee which exceeds actual approved costs incurred in carrying out the project as of the date of termination.

ARTICLE 12. TERMINATION FOR NONAPPROPRIATION

The State reserves the right to terminate this Agreement in whole or in part without penalty due to nonappropriation of necessary funds by the Legislature or the Federal Government.

ARTICLE 13. FAILURE TO PERFORM

The State reserves the right to suspend payment of funds if required reports are not provided to the State on a timely basis or if performance of grant activities is not evidenced. The State further reserves the right to suspend payment of funds under this Agreement if there are deficiencies related to the required reports or if performance of contracted activities is not evidenced on other contracts between the State and the Grantee in whole or in part.

The Grantee's management and financial capability including, but not limited to, audit results and performance may be taken into consideration in any or all future determinations by the State and may be a factor in a decision to withhold payment and may be cause for termination of this Agreement.

ARTICLE 14. PUBLICATIONS

The Grantee may publish materials produced under this Agreement subject to the following conditions:

- a) All materials produced under this Agreement shall become the property of the Department of Administration and may be copyrighted in its name. The Grantee reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, otherwise use, and to authorize others to use such materials for government purposes.

- b) All reports, studies, videos, websites or other documents resulting from this contract shall acknowledge the financial assistance provided by the Department. The following notation shall be carried on all articles, reports, publications or other documents resulting from this Agreement.

"This (article, report, publication or document) is funded (in whole or in part) by the Wisconsin Department of Administration, Wisconsin Coastal Management Program and the National Oceanic and Atmospheric Administration under the terms and conditions of this Agreement." (see Attachment B for further guidance).

ARTICLE 15. AMENDMENT

This Agreement may be amended at any time by mutual consent of the parties hereto. Amendments shall be documented by written, signed and data addenda.

ARTICLE 16. SEVERABILITY

If any provision of this Agreement shall be adjudged to be unlawful or contrary to public policy, then that provision shall be deemed null and void and severable from the remaining provisions, and shall in no way affect the validity of this Agreement.

ARTICLE 17. WAIVER

Failure or delay on the part of either party to exercise any right, power, privilege or remedy hereunder shall not constitute a waiver thereof. A waiver of any default shall not operate as a waiver of any other default or of the same type of default on a future occasion.

ARTICLE 18. FORCE MAJEURE

Either party's performance of any part of this Agreement shall be excused to the extent that it is hindered, delayed or otherwise made impractical by reason of flood, riot, fire, explosion, war, acts or omissions of the other party or any other cause, whether similar or dissimilar to those listed, beyond the reasonable control of that party. If any such event occurs, the nonperforming party shall make reasonable efforts to notify the other party of the nature of such condition and the extent of the delay and shall make reasonable, good faith efforts to resume performance as soon as possible.

ARTICLE 19. EXTRA WORK

If the State desires to have the Grantee perform work or render services other than provided for by the expressed intent of this Agreement such work shall be considered as Extra Work, subject to written amendment to this Agreement setting forth the nature and scope thereof and the compensation therefor as determined by mutual agreement between the State and the Grantee. Work under such amendment shall not proceed unless and until so authorized by the State. Any such continuance of service which would cause compensation to exceed the total amount of this Agreement shall be contingent upon the above provision and the appropriation of necessary funds by the Legislature.

ARTICLE 20. LABOR STANDARDS

The Grantee shall comply with and assure compliance of all Project contractors and subcontractors with the Davis-Bacon Act, as amended 40 U.S.C. 3141-3148, the Contract Work Hours and Safety Standards Act 40 U.S.C. 3701-3708, other applicable Federal laws and regulations pertaining to labor standards, and the Labor Standards section of the Implementation Handbook.

ARTICLE 21. CHOICE OF LAW AND VENUE

In the event of a dispute this Agreement shall be interpreted in accordance with the laws of the State of Wisconsin, to the extent that there is no conflict with Federal law or applicable program requirements. The venue for any dispute shall be Dane County, Wisconsin.

FISCAL TERMS AND CONDITIONS

ARTICLE 22. AVAILABILITY OF FUNDS

Funds have been appropriated by the Wisconsin Legislature or received from the Federal Government for the services covered under this Agreement.

ARTICLE 23. SOURCE OF FUNDS

Federal funds for this grant by the Wisconsin Coastal Management Program are authorized by the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 *et seq.*; 31 U.S.C. 6506; 42 U.S.C. 3334; and 15 CFR Part 923). The U.S. Department of Commerce, National Oceanic and Atmospheric Administration awards funding to the state through "Coastal Zone Management Administration Awards", listed in the Catalog of Federal Domestic Assistance (CFDA) under number 11.419.

The funds awarded under this contract have been encumbered and are subject to the continued availability of funding from the National Oceanic and Atmospheric Administration, through Award Number **NA16NOS4190108**. The pass-through entity is the Wisconsin Department of Administration, and the awarding official is Director, Grants Management Division, NOAA.

ARTICLE 24. VARIANCES

Variances to the budget outlined in Attachment A may be permissible as long as the transfer of funds among cost categories does not exceed 10 percent of the current total award. If the transfer of funds is above 10 percent of the total award, the changes shall be approved by the Division in writing. A variance shall not be used to authorize a revision of the amount awarded or a change in the performance period. Such changes shall be made by amendment to the Agreement.

ARTICLE 25. LIMITATION ON COSTS

Reimbursement by the Department shall be **100%** of the total cost or not to exceed **Fifty Thousand Dollars (\$50,000.00)**. The Grantee shall provide **0%** of the total cost, or **Zero Dollars (\$0.00)**. See itemized budget in Attachment A.

ARTICLE 26. ELIGIBLE COSTS

Eligible Costs are those costs which can be audited and which are directly attributable to grant activities and identified and approved in Attachment A.

1. No Eligible Costs subject to reimbursement by this Grant may be incurred prior to the execution of this Agreement.
2. Costs only as identified in the Budget and described in the Scope of Work are allowed.
3. All methods of charging expenses against this Agreement shall be submitted for review and approval by the State.

ARTICLE 27. ALLOWABLE COSTS

Office of Management and Budget (OMB) Uniform Guidance, Subpart E (codified at 2 CFR Part 200), shall be complied with by the grantee with respect to specific items and their cost allowability.

ARTICLE 28. REIMBURSEMENT OF FUNDS

The Grantee shall return to the State or other appropriate governmental agency or entity any funds paid to the Grantee in excess of the allowable eligible costs under this Agreement. If the Grantee fails to return excess funds, the State may deduct the appropriate amount from subsequent payments due to the Grantee from the State. The State also reserves the right to recover such funds by any other legal means including litigation if necessary.

The Grantee shall be responsible for reimbursement to the State for any disbursed funds, which are determined by the State to have been misused or misappropriated. The State may also require reimbursement of funds if the State determines that any provision of this Agreement has been violated. Any reimbursement of funds which is required by the State, with or without termination, shall be due within forty-five (45) days after giving written notice to the Grantee.

ARTICLE 29. LIMITED USE OF PROGRAM FUNDS

This Agreement is a mutually exclusive Agreement. The Grantee shall not apply funds authorized pursuant to other Program Agreements toward the activities for which funding is authorized by this Agreement nor shall funding authorized by this Agreement be used toward the activities authorized pursuant to other Program Agreements. The word "funds" as used in this Article does not include Program income.

ARTICLE 30. FINANCIAL MANAGEMENT

The Grantee agrees to maintain a financial management system that complies with the rules and regulations required by the Program funding source described in ARTICLE 23 and with standards established by the State to assure funds are spent in accordance with law and to assure that accounting records for funds received under this Agreement are sufficiently segregated from other Agreements, programs, and/or projects.

ARTICLE 31. METHOD OF PAYMENT

Payment shall be by the Department to the Grantee upon receipt of **quarterly** invoices submitted on the required reimbursement form and sent to the following address:

Coastal Management Grants Specialist
Department of Administration
Division of Intergovernmental Relations
101 East Wilson Street, 9th Floor
PO Box 8944
Madison, WI 53708-8944

- a) Invoices shall reflect eligible costs incurred by approved Budget line item. Invoices shall be accompanied by written documentation of eligible costs. The Department shall make payment if it determines that the Grantee is making satisfactory progress in completing the project tasks based on the Grantee's progress report submitted at the same time as the invoice.
- b) Final invoice shall be submitted to the Department no later than (60) days following close of the Agreement.

ADMINISTRATIVE TERMS AND CONDITIONS

ARTICLE 32. SINGLE AUDIT REQUIREMENT

The Grantee shall have a certified annual audit performed utilizing Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.

Federal Funded Awards:

Governmental and Non-profit Grantees, or their assignees, that **expend** federal funds during their fiscal year shall comply with Subpart F of the OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200), and the State Single Audit Guidelines issued by the Department. Audit reports are due to the Federal Audit Clearinghouse within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period.

State Funded Awards:

NOTE: If an audit is required under the Omni Circular Subpart F as described above, then this section does not apply as State Funded Awards will already be included in that audit.

Governmental and Non-profit Grantees, or their assignees, which **received** state funds during their fiscal year, shall comply with the requirements set forth in the State Single Audit Guidelines issued by the Department. Audit reports are due to the State within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period.

Submit To:

Please review the Department of Administration's Single Audit Compliance Supplement for details on submission of the reporting package (<http://www.doa.state.wi.us/divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines>).

ARTICLE 33. EXAMINATION OF RECORDS

The Division, any of its authorized representatives and the U.S. Government shall have access to and the right at any time to examine, audit, excerpt, transcribe and copy on the Grantee's premises any directly pertinent records and computer files of the Grantee involving transactions relating to this Agreement. Similarly, the State shall have access at any time to examine, audit, test and analyze any and all physical projects subject to this Agreement. If the material is held in an automated format, the Grantee shall provide copies of these materials in the automated format or such computer file as may be requested by the State. Such material shall be retained for three years by the Grantee following final payment on the Agreement.

This provision shall also apply in the event of cancellation or termination of this Agreement. The Grantee shall notify the State in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by the Grantee of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to the Grantee and shall be reimbursed by the State.

The minimum acceptable financial records for the project consist of: 1) Documentation of employee time; 2) Documentation of all equipment, materials, supplies and travel expenses; 3) Inventory records and supporting documentation for allowable equipment purchased to carry out the project scope; 4) Documentation and justification of methodology used in any in-kind contributions; 5) Rationale supporting allocation of space charges; 6) Rationale and documentation of any indirect costs (submitted with initial invoice); 7) Documentation of Agreement Services and Materials; and 8) Any other records which support charges to project funds. The Grantee shall maintain sufficient segregation of project accounting records from other projects or programs.

ARTICLE 34. PERFORMANCE REPORTS

The Grantee shall submit Performance Reports to the State on a quarterly basis as long as this Agreement is in effect. Reporting dates are as follows: **September 30, December 31, March 31, June 30**. The Performance Reports shall detail the uses of the funds received under this Agreement, how funds have been expended and the amounts expended during the preceding fiscal period, until all funds have been expended.

1. Progress Reports - The Grantee shall provide quarterly progress reports which detail project tasks completed and related expenses. Any program and/or fiscal problems encountered must be itemized.
2. Close-out period - The Grantee shall be allowed 60 days after contract completion date to prepare the final report and invoice. Only costs for compiling, editing and printing of final reports, preparation of financial reports and other costs associated solely with contract close-out activities may be incurred during this period.
3. Program Summary and Final Report - A separate summary of the project by the Grantee shall be included with the final report. The summary should include: an identification of the coastal resource management issue addressed; a summary of improvements; where possible, quantitative information on the degree of improvement, i.e., acres of wetlands protected, areas mapped, feet of trail developed, etc.; and where possible, state, federal, and local funds expended for the overall project. This report shall not exceed 1-2 single-spaced pages.
4. Final Work Products - Submit three copies (including one copy in digital/electronic format, if appropriate) of any final work products.

SPECIAL TERMS AND CONDITIONS

ARTICLE 35. COMPETITIVE PROCUREMENT PRACTICES

Grantee shall utilize State of Wisconsin competitive procurement practices for products and services purchased as a result of this award. Where state and local procurement practices differ, state rules, standards, policies and practices shall take precedence

ARTICLE 36. REASONABLE COSTS

Grantee shall attempt to control unit costs for products and services procured as a result of this Agreement, to the state average experience.

ARTICLE 37. AUDITS

Grantee shall perform an "Agreed Upon Procedures Audit" on request. This audit shall consist of procedures and questions agreed upon by the State and the Auditor and shall expand beyond the scope of that provided for under the Wisconsin State Single Audit Guideline requirements.

ARTICLE 38. EQUIPMENT ACCOUNTABILITY

Title to equipment purchased with funds provided under this Agreement shall vest in the Grantee's name, unless otherwise specified by an attachment. Disposition of any equipment shall be in accordance with applicable property disposal procedures.

ARTICLE 39. PATENT INFRINGEMENT

The Grantee selling to the State of Wisconsin the articles described herein guarantees the articles were manufactured or produced in accordance with applicable federal labor laws. Further that the sale or use of the articles described herein shall not infringe any United States patent. The Grantee covenants that it shall, at its own expense, defend every suit which shall be brought against the State of Wisconsin (provided that such Grantee is promptly notified of such suit, and all papers therein are delivered to it) for any alleged infringement of any patent by reason of the sale of use of such articles and agrees that it shall pay all costs, damages, and profits recoverable in any such suit.

ARTICLE 40. PROGRAM INCOME

Program income means gross income received by the Grantee that is directly generated from the use of the Agreement award, including but not limited to repayments of funds that had been previously provided to eligible

beneficiaries; interest earned on any or all Agreement funds obtained from the State; proceeds derived after the Agreement close out from the disposition of real property acquired with any or all funds provided under this Agreement or interest earned on Program income pending its disposition.

All Program income shall be recorded and used in accordance with the rules and regulations of the Program funding source described herein. If at any time changes in the use of Program income are considered, the Grantee shall submit a plan detailing the proposed uses of Program income to the State for approval. Should the Grantee decide following Agreement close out to discontinue using Program income for such purposes, the Grantee shall return the Program income balance and any additional Program income accrued to the State by January 31 of the following year.

ARTICLE 41. TRAINING – WORKSHOPS – SEMINARS – EXHIBIT SPACE

If any portion of the funds are used to support training, workshops, seminars, exhibit space, etc., the Wisconsin Department of Administration, Division of Intergovernmental Relations shall receive complimentary registrations and/or exhibit/booth space, if requested.

ARTICLE 42. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

The Grantee certifies that to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period receding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property.
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b); and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this article, such prospective participant shall attach an explanation to this proposal.

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ATTACHMENT B

ACKNOWLEDGEMENTS FOR PROJECTS FUNDED BY THE WISCONSIN COASTAL
MANAGEMENT PROGRAM

1. For audio productions:

Funding provided by the Wisconsin Coastal Management Program and the National Oceanic and Atmospheric Administration.

2. For video productions:

On the screen, in color, all of the following:

Wisconsin Coastal Management Program wave logo with the words “Wisconsin Coastal Management Program”
National Oceanic and Atmospheric Administration gull logo with the words “National Oceanic and Atmospheric Administration”

3. For printed documents and work products, including web-based publications:

Wisconsin Coastal Management Program Logo:



National Oceanic and Atmospheric Administration Logo:



Required text acknowledgement:

Funded by the Wisconsin Coastal Management Program and the National Oceanic and Atmospheric Administration, Office for Coastal Management under the Coastal Zone Management Act, Grant # NA16NOS4190108.

ATTACHMENT E

ENVIRONMENTAL DATA SHARING POLICY FOR WISCONSIN DEPARTMENT OF ADMINISTRATION COASTAL MANAGEMENT AND COMPREHENSIVE PLANNING GRANTS

Geospatial Data Guidelines

Introduction

For projects that receive federal funds for collection or production of geospatial data, grant recipients must provide expected data collection dates, type of collection, flight lines, etc. to the Department of Administration (DOA) as early as practicable before collection so that it can be shared with the National Oceanic and Atmospheric Administration (NOAA) office(s). For Coastal Management grants, recipients will submit this with their scope of work (Attachment A).

The grant recipient will register the data and planned acquisition activities in Geospatial Platform (geodata.gov) complying with OMB Circular A-16, Coordination of Geographic Information and Related Spatial Data Activities at: http://www.whitehouse.gov/omb/circulars/a016/a016_rev.html. The grant recipient will document new geospatial data using the metadata standards developed by the Federal Geospatial Data Committee (FGDC), and if requested by NOAA provide standardized documentation electronically.

Environmental Data and Information produced under this grant agreement and made available to the public must be accompanied by the following statement: "These environmental data and related items of information have not been formally disseminated by NOAA, and do not represent and should not be construed to represent any agency determination, view, or policy."

Environmental data and information collected and/or created under this grant agreement will be made visible, accessible and independently understandable to users in a timely manner (typically no later than two (2) years after the data are collected or created) free of charge or at minimal cost that is no more than the cost of distribution to the user, except where limited by law, regulation, policy or by security requirements.

WCMP grant recipients must submit their geospatial data with their final grant report to the Wisconsin Department of Administration.

1. Metadata will be available explaining the data content and characteristics.

- Current FGDC standards can be found at: <http://www.fgdc.gov/metadata/csdgm/>. Metadata that conforms to the proposed North American Profile of the International Organization for Standardization (ISO) 19115 is acceptable.
- Tools for metadata development:
 - Overview at the Federal Geographic Data Committee's home page, <http://fgdc.gov>.
 - Plain language overview, <http://geology.usgs.gov/tools/metadata/tools/doc/ctc/>

Geospatial Metadata will identify the following:

Identification Information

Data set title, area covered, keywords, purpose, abstract, access and use restrictions included here.

Data Quality Information

Data quality includes horizontal and vertical positional accuracy, attribute accuracy and data set completeness of the data.

Spatial Data Organization Information

Raster, vector or indirect link to location included here.

Spatial Reference Information

Spatial information should include latitude/longitude, coordinate system or map projection. Data should be provided in a standard location referencing system.

Entity and Attribute Information

A table, data dictionary, or comparable document should explain attribute codes contained in the data or cites a reference for attribute definitions.

Distribution Information

Distributor, file format of data, off-line media types, on-line link to data, fees included here.

Metadata Reference

Include who created the metadata and when it was created.

2. Data Sharing Guidelines

Geo-referencing system

The preferred geo-referencing system is the Wisconsin Transverse Mercator based on the 1991 adjustment to the North American Datum of 1983.

For more information on geo-referencing see <http://www.dnr.state.wi.us/maps/gis/wtm8391.html>.

Means of transmittal Media

CD-ROM or DVD

Format

Fully compatible with ArcInfo®

WCMP grantee assistance in converting data into this format

David A. Hart
Assistant Director for Extension
University of Wisconsin Sea Grant Institute
Room 201, Goodnight Hall
1975 Willow Drive
Madison, WI 53706-1177
phone: (608) 262-6515
fax: (608) 262-0591
email: dhart@aqu.wisc.edu
website: <http://www.lic.wisc.edu/users/dhart/dhart.htm>



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # R.I.

To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers. (January 8, 2019)

- a. Legal Assistant - Law
- b. Public Works Superintendent (Parking) - Public Works
- c. Parking Maintenance Technician - Public Works
- d. Human Resources Generalist - Human Resources

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo 01.08.19
2. Legal Assistant Banks 12.18
3. Public Works Superintendent (Parking) - Scanlan 12.26.18
4. Parking Maintenance Technician - J. Lester 12.28.18
5. Request to Fill - HR Generalist 12-2018

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joe Faulds, Human Resources Director

From: Adam Reidinger
Human Resources Assistant

Re: Request to Fill Vacant Positions

Date: January 4, 2019

The Human Resources Department is requesting authorization to fill the following replacement positions approved as part of the 2019 budget and all subsequent vacancies resulting from internal transfers. The justification reports are attached.

- Legal Assistant – Replacement position due to the retirement of Mary Sue Banks effective December 31, 2018. Salary range: \$19.57 - \$23.03 per hour.
- Public Works Superintendent (Parking) – Replacement position due to the retirement of Mary Scanlan effective May 1, 2019. Salary range: \$66,851 - \$78,644.
- Parking Maintenance Technician – Replacement position for John Lester effective December 20, 2018. Salary range: \$19.57 - \$23.03 per hour.
- Human Resources Generalist – Replacement position due to the transfer of Rayme Van Beaver to the Water Utility effective January 7, 2019. Salary range: \$49,441 - \$63,273.

**Position Fill Request
Justification Report
January 8, 2019**

Position Title: Legal Assistant

1. **If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

Mary Sue Banks retired effective December 31, 2018.

The current title of Legal Secretary will be revised to Legal Assistant.

2. **Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is included in the current budget at pay grade F (\$19.57-\$23.03/hour).

3. **Please list the functions and any special information regarding this position.**

Prepares and files legal documents and agreements, including routine pleadings, condemnation documents and warrants, hold harmless agreements and real estate documents. Performs research. Assists the City Prosecutor in all matters related to Municipal Court, including providing litigation support as needed such as tracking subpoenaed officers and civilians. Serves as the recording secretary for the Sex Offender Board, including attending meetings as support staff, compiling data, and acting as intermediary between members of the public and the Board. Pursues collection efforts on behalf of the City for outstanding invoices and accounts, including sending collections letters and initiating tax refund intercepts on delinquent accounts. Assists in drafting ordinances and resolutions for Council approval, and in preparing documents for Committee and Council meetings. Primarily responsible for maintenance of all Law Department records and files. Performs legal administrative duties, including work classified as confidential. Position involves considerable public contact from telephone inquiries and walk-in traffic.

4. **Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

No. However, the position is required to fulfill legal services for the City.

5. **Please explain why current staff is unable to absorb duties of this position.**

Staffing in the law department consists of 4 attorneys, 1 paralegal, and 1 legal assistant. The legal assistant requires a specific skill set not shared by anyone else in the department.

6. **If duties of position are presently being done, how are they done?**

The incumbent performed these functions until her retirement date of December 31, 2018. Since then the workload has been distributed to other staff members.

7. **What service would be reduced or eliminated if this position is not filled?**

The legal assistant position's responsibilities are all key functions which ensure the law department continues to operate effectively, without which the general productivity of the law department will be reduced.

8. **What are the alternative methods and costs of accomplishing the work?**

There are no other available methods and costs to accomplish the work.

9. **Are there union issues?**

This is a non-union position.

10. **Other supporting comments.**

This position is an essential component to the daily function of the Law department.

**Position Fill Request
Justification Report
December 26, 2018**

Position Title: Public Works Superintendent – DPW-Parking System Division

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position will be vacant as the result of the retirement of Public Works Superintendent Mary B. Scanlan, effective at the end of the workday on Wednesday, May 1, 2019. Because this position is critical to the successful daily operation of the Parking Division, DPW is seeking to over-hire for the upcoming vacancy as soon as possible. Over-hiring will allow for the proper training of Mary Scanlan's replacement.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is funded through the Parking System Division (non-levy supported) and Operations Division (levy supported) operating budgets. A portion of the salary is paid by Operations Division budget because this position assists with DPW core duties and responsibilities beyond parking activity. This modification was made years ago when the Operations Division management staffing level was reduced. The current salary range for the Public Works Superintendent is \$66,851 to \$78,644 per year, with the possibility for salary increases above the top of the range based upon performance.

- 3. Please list the functions and any special information regarding this position.**

The Parking Superintendent is responsible for 1) daily task coordination and completion/success of the City's public parking programs, and 2) proper expenditure of operating budget funds. The Superintendent sets work priorities along with the Operations Director and Public Works Administrative Supervisor to assure that parking field services align with established policy and back office processes. The Superintendent is responsible for inventory, bills, scheduling, reporting, research, and reports regarding day-to-day operation of City-owned parking lots and ramps. This position also supervises all Parking Division field employees, and is involved in associated hiring and personnel disciplinary functions.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position does not directly generate revenue for the City. However, this position is responsible for effectively managing personnel and programs that generate parking system revenue. The Parking Division is funded only through public parking user fees and parking citation revenue. If the parking system does not function properly, then its revenue stream is adversely affected. This is a critical position because without it, the Parking Division will have no management of its field services functions.

Due to the narrow and unique niche that the parking industry fills, the Parking Division is seeking to over-hire for this vacancy. The Parking Division cannot function without a field operations leader. Therefore, the new Public Works Superintendent needs to be hired before Mary Scanlan retires. The over-hire process will allow Mary to directly train the new Superintendent, and transfer some of her 32 years of Parking Division institutional knowledge to her replacement.

5. Please explain why current staff is unable to absorb duties of this position.

See answer to question 4 above. Additionally, this position leads daily field operations of the Parking Division. Without leadership, the section has no organizational structure for daily operations. All Parking Division field staff, besides the Superintendent, are represented employees. There is no other manager to fill this vacancy.

6. If duties of position are presently being done, how are they done?

Duties of the Parking Division Superintendent are currently being completed by the Parking Division Superintendent. As noted in the answer to question 4 above, the Parking Division intends to over-hire for the Parking Superintendent vacancy to maintain continuity of daily operations for the City's public parking program.

7. What service would be reduced or eliminated if this position is not filled?

The Parking Division must continue to perform all of its core services. The City cannot stop managing its parking system unless it is willing to get out of the parking business. A reduction in staffing will result in no management of City parking field services. The effect would be catastrophic.

8. What are the alternative methods and costs of accomplishing the work?

There are no known alternatives to compensate for a missing key leadership position. Parking Division must have a leader to manage the daily field operations. If not, the Parking Division will cease to function. The only alternative would be to outsource all City parking services.

9. Are there union issues?

No.

10. Other supporting comments.

None.

**Position Fill Request
Justification Report
December 28, 2018**

Position Title: Parking Maintenance Technician – Parking Division

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

Replacement position for John Lester effective December 20, 2018.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is funded in the Parking Division operating budget. The current wage range is \$19.57 to \$23.03 per hour (\$40,706 to \$47,902 per year) plus the night shift differential.

- 3. Please list the functions and any special information regarding this position.**

The Parking Maintenance Technician position is scheduled four days per week on ten (10) hour work shifts from 8:00 p.m. until 6:30 a.m. and maintains work coverage 7 days per week, on a 4-week rotation. Each PMT gets three (3) days off per week (not always in a row) and every other weekend off.

Parking facility maintenance must be completed when facilities are empty. The PMT/Night position is responsible for completing the following tasks:

- Plowing/salting surface parking lots
- Plowing/spreading/snow removal interior and ramp roofs
- Sweeping and litter control
- Pressure washing parking decks and other surfaces
- Re-lamping light fixtures
- Other maintenance as assigned

PMT's also enforce parking violations on-street, in parking facilities, and on private property as prescribed during nighttime hours. This position also oversees contracted security activity on weekends.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position generates revenue from parking citations. Note that the dollar figure listed below shows revenue at the "issued" or face value of the citation issuance. Late fees increase actual revenue received.

PMT Ticket Issuance History

YEAR	PMT/NIGHT CITATIONS ISSUED	DOLLAR VALUE
2016	11,422	\$300,220 (short-staffed)
2015	15,195	\$387,075
2014	15,753	\$326,440

5. Please explain why current staff is unable to absorb duties of this position.

There are 4 full-time PMT's in the Parking Division Table of Organization. If one or more of them is out, then:

- 1) PMT shifts must be modified for proper coverage, typically requiring overtime
- 2) The new PARCS program requires Parking Division to staffing 24/7/365. Employee vacancies cannot occur.
- 3) Lower PMT staffing means lower Parking Division revenue. Parking Division is self-revenue-generating, so it must maintain its revenue stream in order to remain financially solvent.

6. If duties of position are presently being done, how are they done?

Parking Division continues to do its best to cover all responsibilities. However, lower staffing levels require certain duties to be prioritized and/or not completed.

7. What service would be reduced or eliminated if this position is not filled?

Failing to fill this position will result in lost revenue from parking citations, reduced maintenance in the ramps, and lower levels of parking system security.

8. What are the alternative methods and costs of accomplishing the work?

Force daytime Parking Division maintenance staff to work night hours. However, doing so would create shortfalls in daytime work tasks.

9. Are there union issues?

No.

10. Other supporting comments.

None.

**Position Fill Request
Justification Report
January 4, 2019**

Position Title: HR Generalist I/II

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

Rayme VanBeaver transferred to the Water Utility effective January 7, 2019.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

This position is funded in the current budget at a sliding pay grade of grade H and grade I in the administrative salary schedule. The salary range for the HR Generalist I/II is \$49,441 - \$63,273 dependent upon the experience and qualifications of the individual hired.

- 3. Please list the functions and any special information regarding this position.**

This position performs a variety of technical and administrative tasks in all areas of Human Resources administration including all aspects of the hiring process, policy review and development, processing and administering unemployment claims, preparing and presenting employee training programs, serving on employee committees, conducting compensation/reorganization studies and assisting with labor relations activities (grievances, employee performance issues/investigations, fitness for duty evaluations, etc.). This position also provides guidance and support to department heads/managers on matters that require the interpretation of policy, contract language and employment laws and regulations.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position does not generate revenue. However, the position is vital in order to maintain compliance with employment related laws and to prevent costly employment related claims against the City.

- 5. Please explain why current staff is unable to absorb duties of this position.**

There are 2 HR Generalists in the department, and they are currently working on filling 42 vacant positions. Priority is consistently given to the recruitment function, particularly in the Police and Fire Departments and both Generalists play a key role in this area.

In addition to the recruitments, staff has had to direct various employee relations issues that are typically time consuming and have the potential of resulting in liability to the City if they are not handled in compliance with policy or employment laws/regulations.

Last year, the HR department implemented a new salary plan, and recently completed the annual performance review process for several hundred employees. This year, we will be reviewing the current performance evaluation form and policy, and we anticipate that there will be revisions. Since the new plan has been in place, the Generalists have assisted a few departments with reorganizations and position reclassifications.

There are other programs and activities that will need to be addressed in 2019. We are currently negotiating with the Green Bay Metro Bus Drivers, and the Fire Fighter and Police contracts will be opening for bargaining. In addition, time should be dedicated to training management personnel and City employees on various laws, regulations and City policy. This is critical to the organization and must be in place to effectively minimize liability and costly employment claims.

It should also be noted that effective January 7, 2019 the department will be down another position with the retirement of Peggy Barden who has several responsibilities including HRIS functions. In accordance with the budget, this position will not be filled until July 1, 2019 and existing staff will be picking up those responsibilities. As a result of the functions that need to be performed and the workload of the department, it is critical that the vacant HR Generalist position be filled.

6. If duties of position are presently being done, how are they done?

The incumbent performed these functions until her transfer date of January 7, 2019. This workload has been distributed to other staff members.

7. What service would be reduced or eliminated if this position is not filled?

Our response time and effectiveness will be diminished if this position is not filled.

8. What are the alternative methods and costs of accomplishing the work?

Hiring temporary personnel or interns to assist with some of the functions. However, this is not an ideal arrangement as temporary personnel or interns more than likely would not possess the level of skill needed to perform the work. Training will become a regular occurrence and lack of continuity may become an issue as those employees find permanent jobs. The result is much less efficient service.

9. Are there union issues?

This is a non-union position.

10. Other supporting comments.

None.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # R.2.

To approve the request by Ald. Johnson to eliminate the requirement for prior authorization for budgeted or cost neutral out-of-state travel. (January 8, 2019)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Personnel Committee Memo - Out of State Travel - 1-08-19
2. Chapter-11---Travel-and-Reimbursement-PDF

MEMORANDUM



Human Resources Department

To: Personnel Committee

From: Joseph W. Faulds, Human Resources Director

Re: Ald. Johnson communication pertaining to out of state travel

Date: January 8, 2019

City of Green Bay Travel Policy

The City of Green Bay's current travel policy (see attached) has different authorizations for "in state" and "out of state" travel. "In state" travel (including Chicago or Minneapolis areas) is authorized by the department heads based on funds allocated through the budget process.

"Out of state" travel—which is not approved within the budget process—must seek approval from the Personnel Committee and Common Council before the travel can occur. In the event that travel occurs before approval can be granted by the Personnel Committee and Common Council, emergency authorization can be obtained from the Mayor, Personnel Committee Chairperson, and the President of the Common Council.

The City of Green Bay also requires approval for out of state travel even if it is cost neutral to the budget (i.e. cost of room, board, and travel is not paid from City funds).

Municipal Travel Authorization Survey Results

Other municipalities have differing final authorization for "out of state travel" as depicted in the chart below. For Fond du Lac, the Department Head approves out of state travel, except for higher expense out of travel that must be approved by the City Manager. Similarly, in Racine, certain out of state travel must be approved by the Mayor or Administrative Manager. For all of the below municipalities, they also require approval for cost neutral out of state travel.

Approval Out-of-State Travel Request				
Municipality	Mayor/City Manager	Personnel Committee	Department Head	Cost Neutral
Appleton	x			x
Manitowoc		x		x
Sheboygan			x	x
Fond du Lac	x			x
Oshkosh			x	x
Racine	x			x
Green Bay		x		x



CITY OF GREEN BAY PERSONNEL POLICY

Policy Title Travel and Reimbursement	Policy Reference Chapter 11
Policy Source Human Resources Department	Legal Review Date
Personnel Committee Approval September 26, 2006	City Council Approval October 3, 2006

11.1 **AUTHORIZATION.** The procedure for employees to receive authorization for travel differs for "in state" or "out of state" travel.

11.1.1 **In State.** Travel within the State of Wisconsin or to the Chicago or Minneapolis areas is authorized by department heads based on funds allocated by the Common Council through the budget process.

11.1.2 **Out of State.** All departments, with the exception of the Mayor's Office, which are able to project the cost and destination of a trip outside of the areas mentioned in 11.1.1 during the budget cycle preceding the year in which the trip will be taken, will submit the request with their budget and, if approved, need not seek further approval from the Personnel Committee or Common Council prior to the conference.

For trips in which the destination and/or cost are not available during the budget process, the department head may budget for the estimated costs and, if approved, must then seek approval of the Personnel Committee and Common Council prior to the trip. Where the traveler is not afforded the appropriate time to receive such approval, emergency authorization may be obtained from the Mayor, Personnel Committee Chairperson and the President of the Council.

11.2 **REIMBURSEMENT.** To obtain reimbursement for the reasonable and necessary expenses of approved travel, it will be necessary for the employee to complete the travel voucher and attach all required receipts. Requests for reimbursement and all refunds of unused cash advances must be completed no later than thirty days from the date that the employee returns to the City of Green Bay.

11.2.1 **Cash Advances.** Travel advances will be granted for specific purposes related to City business. Requests must be made to the Comptroller's Office in a manner prescribed by the Finance Director/Comptroller. Travel expenses of less than \$50.00 will not be advanced.

11.2.2 **Receipts.** Credit cards and vendor receipts are acceptable, supplemented by a cash register receipt when available. In the event that required receipts are not

available for certain purposes, it will be necessary for the employee to document the reason for not providing such receipt on the travel voucher.

11.3 REIMBURSABLE EXPENSES. The following items shall be considered appropriate items for reimbursement while on official City business:

- 11.3.1 Mileage. Reimbursement shall be at the standard rate per mile allowed by the Internal Revenue Service when operating a personal vehicle. Employees will also be reimbursed for necessary parking and tolls. When air fare is less expensive than driving the employee will be reimbursed the cost of air fare whether they drive or fly.
- 11.3.2 Travel in City Vehicles. Reimbursement for travel in City vehicles shall be as provided in Section 5, City Vehicle Use Policy.
- 11.3.3 Air Fares. Actual cost of an airline ticket will be reimbursed, but flight reservations shall be made as soon as possible in order to take advantage of discounts available. Where airfare is less expensive than driving the employee will be reimbursed the cost of air fare whether they drive or fly.
- 11.3.4 Rental Cars. Actual expenses will be reimbursed for any compact or intermediate rental car. Receipts will be required for reimbursement and rental cars will be allowed only when other modes of transportation are too costly, too inconvenient or unavailable.
- 11.3.5 Lodging. Actual expenses will be reimbursed with appropriate receipts; however, employees are required to take advantage of any discounts available for seminar participants rather than opting for a hotel other than the one at which the seminar or conference is being held. Furthermore, reimbursement shall be for single occupancy only.
- 11.3.6 Telephone. Charges incurred while in traveling status are reimbursed when necessary for official business. Employees whose traveling requires overnight stays will be allowed 1-call home on a daily basis. Such calls will be limited to 10-minutes.
- 11.3.7 Meals. A per diem amount totaling \$10 per day for day trips under 12-hours and \$25 per day for trips of 12-hours or more, or an overnight stay, will be allotted for meals and sundry items not herein specified. No reimbursement will be provided for the cost of alcoholic beverages.
- 11.3.8 Taxis and Public Transportation. Reimbursement is limited to the lowest fare available and practical. Employees are to exercise discretion in choosing a taxi over public transportation.
- 11.3.9 Travel with Spouse. When travel is in a non-City owned vehicle, it is acceptable to be accompanied by a spouse while on official City business. However, the spouse's expenses will not be reimbursed and, any costs incurred jointly will be reimbursed at the individual or single rate.
- 11.3.10 Personal Travel. At times, employees will extend their stay in a particular location in order to follow the business trip with a vacation - such behavior is not

discouraged as long as it has been authorized by the department head. However, any expenses incurred prior to, or beyond, the dates of the City business shall be borne entirely by the employee.

11.4 TERMINATING EMPLOYEES. No travel reimbursement shall be made to employees who have accepted employment elsewhere and the City may recover reimbursement made for travel-related reasons during the last three months of employment.

11.5 CITY VEHICLE USE POLICY:

11.5.1 Purpose. This policy applies to employees of the City of Green Bay and provides guidelines for determining the use of City vehicles and personal vehicles.

11.5.2 General Guidelines for use of City owned vehicles or personal vehicles.

- a. All City vehicles shall be marked clearly as a City of Green Bay vehicle, except those vehicles required to remain unmarked for purposes of carrying out official duties of their positions.
- b. City Employees are encouraged to use City vehicles whenever practical and available. They shall be reimbursed for the actual cost of gas, oil, and emergency repairs as indicated by appropriate receipts.
- c. City owned vehicles shall only be used while performing or conducting City business activities.
- d. Except in situations requiring the carrying out of official duties (e.g. Fire rescue transporting patients or Police transporting witnesses or suspects, etc.), travel in a City vehicle shall be limited to City employees, individuals representing the City, and/or other government officials. Other individuals may travel in a City vehicle, if it is directly related to the specific business being conducted at the time. This requires prior approval from the Department Head.
- e. Employees using a personal vehicle for City business are required to maintain a current automobile insurance policy. Employees will be required to provide a certificate of insurance.
- f. All drivers of a City-owned vehicle must have a valid Wisconsin Driver's License and a satisfactory driving record. The driver is responsible for any fines or penalties imposed for violation of traffic or parking laws or ordinances. All accidents shall be reported in accordance with the City Safety Program.
- g. The employee is obligated to immediately inform their supervisor or manager of any unfavorable change in driver's license or insurance status.
- h. Smoking and the use of smokeless tobacco products are not permitted in a City-owned vehicle.
- i. Employees operating a city-owned vehicle must obey all alcohol and drug use regulations set forth in state and local legislation, as well as all

alcohol and drug use rules outlined in the City of Green Bay Drug-Free Workplace Policy.

- j. Travel required outside the City limits or the department's service area requires authorization from the Department Head or their designee.
- k. City Employees using a City vehicle are required to keep the interior of the vehicle clean. Only city business related items/articles are allowed in the vehicle.
- l. An employee using a City vehicle must park the vehicle at a designated City parking area after normal business hours unless the vehicle has been approved for take home.
- m. Employees who are assigned a take home vehicle will be required to report the vehicle mileage to and from their home on a monthly basis and the appropriate payroll taxes will be withheld.

11.5.3 Monthly Automobile and Parking Allowance. Employees who receive a monthly automobile allowance will receive a flat rate of \$30 for 0 to 100-miles per month. Any mileage over 100-miles will be reimbursed at the current IRS rate. These employees will also receive reimbursement for monthly parking expenses at the rate charged by the Green Bay Parking Utility less state sales tax.

11.5.4 Criteria for Assigned Vehicles. The following criteria will be used to determine whether or not an employee is assigned a vehicle. The city retains the right to make vehicle assignments at its discretion.

- a. Annual mileage at or in excess of 6,000 miles. The Department is required to maintain mileage records.
- b. Positions requiring "On Call" status and/or the employee is required to leave home and respond to emergency situations.
- c. An employee must transport equipment or supplies which are not easily transferred or transported in a personal vehicle.
- d. An employee's duties that require a marked vehicle for purposes of identification as a City Official.

11.5.5 Criteria for Take Home Vehicles. Positions requiring "On Call" status and/or the employee are required to leave home and respond to emergency situations. If employees rotate on-call status, the employee is allowed to take the vehicle home only when on-call.

- a. Consideration will also be given in the following situations.
- b. An employee must transport equipment or supplies or animals which are not easily transferred or transported in a personal vehicle.
- c. Employee's duties that require a marked vehicle for purposes of identification as a City Official.

- d. Police School Liaison Officers and the Crime Prevention Officer will be allowed to take a City vehicle home, provided they reside within the corporate City limits. City vehicles will be kept at the Police Station during times of vacation.
- e. Other exceptions to the above outlined criteria for take home vehicles must be brought by the department head to the Personnel Committee for approval. If timing does not allow for Personnel Committee action, the department head may make the exception and report that exception to the Personnel Committee.
- f. If a Police or Fire Department employee is assigned a take home vehicle and that individual resides outside the corporate City limits, they will not be allowed to take the City vehicle home.
- g. If any other City employee is assigned a take home vehicle and that individual resides outside the corporate County limits, they will not be allowed to take the City vehicle home.
- h. In any event, all employees are still responsible to meet any response time requirements for their position and/or must adhere to more restrictive boundaries per labor contracts.

11.5.6 This policy applies to all City employees unless a labor agreement would supersede.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # R.3.

To approve the following wage agreements with a 2% general salary increase effective in which October 1, of the respective year occurs. (January 8, 2019)

- a. Parks & Forestry Labor Association 2018
- b. Parks & Forestry Labor Association 2019
- c. Public Works Labor Association 2018
- d. Public Works Labor Association 2019
- e. Public Works Labor Association - Electrical Division 2018

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2018 Parks and Forestry Labor Association Agreement - Personnel Committee - 1-08-19
2. 2019 Parks and Forestry Labor Association Agreement - FPersonnel Committee - 1-08-19
3. 2018 Public Works Association Agreement
4. 2019 Public Works Association Agreement - Personnel Committee - 1-08-19
5. 2018 IBEW Agreement - Personnel Committee 1-08-19

Agreement Between

City of Green Bay

And

City of Green Bay
Parks and Forestry Labor
Association

2018

Agreement Between
City of Green Bay
And
City of Green Bay Parks and Forestry Labor Association
2018

This Agreement has been made and entered into between the City of Green Bay, hereinafter referred to as the "City" and City of Green Bay Parks and Forestry Association, hereinafter referred to as the "Association".

ARTICLE 1
RECOGNITION

The City agrees to recognize representatives of City of Green Bay Parks and Forestry Association, as the exclusive bargaining agent for all regular full-time employees in the employ of the Employer in the City of Green Bay Parks, Recreation and Forestry Department excluding temporary, seasonal, supervisory and office clerical employees for all issues specifically addressed in this Agreement.

ARTICLE 2
TERM OF AGREEMENT

This Agreement will become effective as of January 1, 2018 and remain in full force and effect to and including December 31, 2018.

ARTICLE 3
WAGES AND RATES

Attached hereto and marked Appendix A is the City Pay Plan schedule showing the classifications and the wage rates of the employees covered by this Agreement including a schedule that includes a 2% increase effective with the first day of the pay period in which October 1, 2018 occurs. It is mutually agreed that said City Pay Plan Schedule and the contents hereof will constitute part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement approved by the Parks and Forestry Labor Association and approved by the City Council on January 15, 2019.

City of Green Bay

Parks and Forestry Labor Association

James J. Schmitt, Mayor

Michael Wilson, President

Joseph W. Faulds, Human Resources Director

Frank Theys, Secretary

Kris A. Teske, City Clerk

Thomas J. Parins, Jr., Attorney

APPENDIX A

CITY OF GREEN BAY PARKS AND FORESTRY LABOR ASSOCIATION

CITY PAY PLAN

Placement on a step of the schedule is in accordance with the procedures approved by the City Council for placing employees on a step of the new City Pay Plan.

CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN January 1, 2018

Pay Grade I ✦ Master Plumber ✦ Mechanic Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter
Pay Grade G ✦ Carpenter ✦ Forestry Worker II ✦ HVAC Specialist ✦ Painter ✦ Park Maintenance Foreperson ✦ Parts Clerk	Pay Grade F ✦ Forestry Worker I ✦ Park Maintenance Worker

WAGES IN ACCORDANCE WITH CITY PAY PLAN January 1, 2018

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
I	\$25.35	\$26.09	\$26.84	\$27.58	\$28.33	\$29.07	\$29.82	\$29.83 - \$34.29
H	\$23.30	\$23.98	\$24.67	\$25.35	\$26.04	\$26.72	\$27.41	\$27.42 - \$31.52
G	\$21.24	\$21.87	\$22.49	\$23.12	\$23.74	\$24.37	\$24.99	\$25.00 - \$28.74
F	\$19.19	\$19.76	\$20.32	\$20.89	\$21.45	\$22.02	\$22.58	\$22.59 - \$25.97

CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018

Pay Grade I ✦ Master Plumber ✦ Mechanic Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter
Pay Grade G ✦ Carpenter ✦ Forestry Worker II ✦ HVAC Specialist ✦ Painter ✦ Park Maintenance Foreperson ✦ Parts Clerk	Pay Grade F ✦ Forestry Worker I ✦ Park Maintenance Worker

WAGES IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
I	\$25.86	\$26.61	\$27.38	\$28.13	\$28.90	\$29.65	\$30.42	\$30.43 - \$34.98
H	\$23.77	\$24.46	\$25.16	\$25.86	\$26.56	\$27.25	\$27.96	\$27.97 - \$32.15
G	\$21.66	\$22.31	\$22.94	\$23.58	\$24.21	\$24.86	\$25.49	\$25.50 - \$29.31
F	\$19.57	\$20.16	\$20.73	\$21.31	\$21.88	\$22.46	\$23.03	\$23.04 - \$26.49

**The Following Guidelines Are For Informational Purposes
And Not Subject To Bargaining**

- **STEP PROGRESSION:** Employees are eligible for an annual step increase, unless otherwise agreed to by the Department Head and Human Resources Director, until they reach Step 7 of the appropriate pay grade, provided the employee's overall performance is rated at meets expectations or higher. Requests for a step increase must be accompanied by a written performance review and recommendation by Department Head or designee.
- Employees hired at Step 1 will be eligible for a step increase after 6-months of employment and thereafter will be eligible for annual increases. Employees hired at Step 2 or higher will be eligible for a step increase after 12-months of employment. All requests for a step increase must be accompanied by a written performance review and recommendation by Department Head or designee.
- **PERFORMANCE INCREASES:** Once an employee reaches Step 7 of the appropriate pay grade, the employee is eligible for a 1% annual increase to the maximum of the range based on the following criteria.
 - a. Performance rated overall as 'Meets Expectations'.
 - b. Other arrangements between Employee, Department Head and Human Resources Director.

Requests for a performance range increase must be accompanied by a written performance review and recommendation by Department Head or designee.

- The Forestry Leadworker will receive \$1.00 per hour above the regular classified rate for each hour worked. Supervisors may assign Leadworker duties in situations in which such additional supervision or direction is warranted.
- Plumber license to be reimbursed at \$300 every 2-years effective in the first pay period in February.
- Maintenance Specialist or Park Maintenance Workers who perform mechanic duties between 2:30 PM and 10:30 PM will receive an additional \$0.50 per hour for those hours.

Agreement Between

City of Green Bay

And

City of Green Bay
Parks and Forestry Labor
Association

2019

Agreement Between
City of Green Bay
And
City of Green Bay Parks and Forestry Labor Association
2019

This Agreement has been made and entered into between the City of Green Bay, hereinafter referred to as the "City" and City of Green Bay Parks and Forestry Association, hereinafter referred to as the "Association".

ARTICLE 1
RECOGNITION

The City agrees to recognize representatives of City of Green Bay Parks and Forestry Association, as the exclusive bargaining agent for all regular full-time employees in the employ of the Employer in the City of Green Bay Parks, Recreation and Forestry Department excluding temporary, seasonal, supervisory and office clerical employees for all issues specifically addressed in this Agreement.

ARTICLE 2
TERM OF AGREEMENT

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ARTICLE 3
WAGES AND RATES

Attached hereto and marked Appendix A is the City Pay Plan schedule showing the classifications and the wage rates of the employees covered by this Agreement including a schedule that includes a 2% increase effective with the first day of the pay period in which October 1, 2019 occurs. It is mutually agreed that said City Pay Plan Schedule and the contents hereof will constitute part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement approved by the Parks and Forestry Labor Association and approved by the City Council on January 15, 2019.

City of Green Bay

Parks and Forestry Labor Association

James J. Schmitt, Mayor

Michael Wilson, President

Joseph W. Faulds, Human Resources Director

Frank Theys, Secretary

Kris A. Teske, City Clerk

Thomas J. Parins, Jr., Attorney

APPENDIX A

CITY OF GREEN BAY PARKS AND FORESTRY LABOR ASSOCIATION

CITY PAY PLAN

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CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN January 1, 2019

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Pay Grade G ✦ Carpenter ✦ Forestry Worker II ✦ HVAC Specialist ✦ Painter ✦ Park Maintenance Foreperson ✦ Parts Clerk	Pay Grade F ✦ Forestry Worker I ✦ Park Maintenance Worker

WAGES IN ACCORDANCE WITH CITY PAY PLAN January 1, 2019

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
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F	\$19.57	\$20.16	\$20.73	\$21.31	\$21.88	\$22.46	\$23.03	\$23.04 - \$26.49

CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2019

Pay Grade I ✦ Master Plumber ✦ Mechanic Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter
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WAGES IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2019

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
I	\$26.38	\$27.14	\$27.93	\$28.69	\$29.48	\$30.24	\$31.03	\$31.04 - \$35.68
H	\$24.25	\$24.95	\$25.66	\$26.38	\$27.09	\$27.80	\$28.52	\$28.53 - \$32.79
G	\$22.09	\$22.76	\$23.40	\$24.05	\$24.69	\$25.36	\$26.00	\$26.01 - \$29.90
F	\$19.96	\$20.56	\$21.14	\$21.74	\$22.32	\$22.91	\$23.49	\$23.50 - \$27.02

**The Following Guidelines Are For Informational Purposes
And Not Subject To Bargaining**

- **STEP PROGRESSION:** Employees are eligible for an annual step increase, unless otherwise agreed to by the Department Head and Human Resources Director, until they reach Step 7 of the appropriate pay grade, provided the employee's overall performance is rated at meets expectations or higher. Requests for a step increase must be accompanied by a written performance review and recommendation by Department Head or designee.
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 - b. Other arrangements between Employee, Department Head and Human Resources Director.

Requests for a performance range increase must be accompanied by a written performance review and recommendation by Department Head or designee.

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- Plumber license to be reimbursed at \$300 every 2-years effective in the first pay period in February.
- Maintenance Specialist or Park Maintenance Workers who perform mechanic duties between 2:30 PM and 10:30 PM will receive an additional \$0.50 per hour for those hours.

Agreement Between

City of Green Bay

And

City of Green Bay
Department of Public Works Labor
Association

2018

Agreement Between
City of Green Bay
And
City of Green Bay Department of Public Works Labor Association
2018

AGREEMENT

This Agreement has been made and entered into between the City of Green Bay, hereinafter referred to as the "City" and City of Green Bay Public Works Labor Association, hereinafter referred to as the "Association" pursuant to the provisions of Chapter 11.70 of the Wisconsin Statutes.

ARTICLE 1
RECOGNITION

The City recognizes representatives of City of Green Bay Public Works Labor Association, as the exclusive bargaining agent for all issues specifically addressed in this Agreement, for all its employees in the Department of Public Works as defined in the certification issued by the Wisconsin Employment Relations Board on November 10, 1965 and September 26, 1978.

ARTICLE 2
TERM OF AGREEMENT

This Agreement will become effective as of January 1, 2018 and remain in full force and effect to and including December 31, 2018.

ARTICLE 3
WAGES AND RATES

Attached hereto and marked Appendix A is the City Pay Plan schedule showing the classifications and the wage rates of the employees covered by this Agreement including a schedule that includes a 2% increase effective with the first day of the pay period in which October 1, 2018 occurs. It is mutually agreed that said City Pay Plan Schedule and the contents hereof will constitute part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement approved by the Public Works Labor Association and approved by the City Council on January 15, 2019.

City of Green Bay

Department of Public Works Labor Association

James J. Schmitt, Mayor

Kevin McNamara, President

Joseph W. Faulds, Human Resources Director

Brian D. VanHorn, Secretary

Kris A. Teske, City Clerk

Thomas J. Parins, Jr. Attorney

APPENDIX A

PUBLIC WORKS LABOR ASSOCIATION NEW PAY SCHEDULE

Placement on a step of the schedule is in accordance with the procedures approved by the City Council for placing employees on a step of the new City Pay Plan.

CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN January 1, 2018	
Pay Grade I ✦ Mechanic Foreperson ✦ Sewer Worker Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter ✦ Sewer Technical Worker
Pay Grade G ✦ Signs Worker Foreperson ✦ Operator II ✦ Sewer Maintenance Worker ✦ Signs Operator	Pay Grade F ✦ Building Maintenance Tech ✦ Laborer ✦ Operator I ✦ Signs Laborer ✦ Truck Driver

WAGES IN ACCORDANCE WITH CITY PAY PLAN January 1, 2018									
Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Control	Performance Range	
I	\$25.35	\$26.09	\$26.84	\$27.58	\$28.33	\$29.07	\$29.82	\$29.83	- \$34.29
H	\$23.30	\$23.98	\$24.67	\$25.35	\$26.04	\$26.72	\$27.41	\$27.42	- \$31.52
G	\$21.24	\$21.87	\$22.49	\$23.12	\$23.74	\$24.37	\$24.99	\$25.00	- \$28.74
F	\$19.19	\$19.76	\$20.32	\$20.89	\$21.45	\$22.02	\$22.58	\$22.59	- \$25.97

**CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018**

Pay Grade I ✦ Mechanic Foreperson ✦ Sewer Worker Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter ✦ Sewer Technical Worker
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**WAGES IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018**

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
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F	\$19.57	\$20.16	\$20.73	\$21.31	\$21.88	\$22.46	\$23.03	\$23.04 - \$26.49

- Mechanics and Sweeper Operators working the night shift will receive a differential of \$0.50 per hour for all hours worked.
- An employee in Pay Grade F will receive an additional \$0.40 per hour when serving as a Laborer or Truck Driver on Crack Filling, Crack Router or Hot Patch Roller.

The Following Guidelines Are For Informational Purposes and Not Subject To Bargaining

- No employee will suffer a reduction in pay if required to take a temporary job that has a lesser rate of pay. Any employee required to take temporary jobs of a higher pay grade will receive an additional \$2.45 per hour while performing work of the higher pay grade. If the higher paid position is 2-pay grades higher the employee will receive \$4.90 per hour.
- Sewer maintenance employees on stand-by through the weekend, from the end of the workday on Friday through the beginning of the workday on Monday, will receive 9-hours pay (3-hours per day) at their regular hourly rate of pay and 1-additional hour when a holiday falls on a weekend and 4-hours when a holiday falls on a weekday.
- Holiday pay for custodians will be at 8-hours for full day holidays and 4-hours for ½-day holidays.

Agreement Between

City of Green Bay

And

City of Green Bay
Department of Public Works Labor
Association

2019

Agreement Between
City of Green Bay
And
City of Green Bay Department of Public Works Labor Association
2019

AGREEMENT

This Agreement has been made and entered into between the City of Green Bay, hereinafter referred to as the "City" and City of Green Bay Public Works Labor Association, hereinafter referred to as the "Association" pursuant to the provisions of Chapter 11.70 of the Wisconsin Statutes.

ARTICLE 1
RECOGNITION

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ARTICLE 2
TERM OF AGREEMENT

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ARTICLE 3
WAGES AND RATES

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement approved by the Public Works Labor Association and approved by the City Council on January 15, 2019.

City of Green Bay

Department of Public Works Labor Association

James J. Schmitt, Mayor

Kevin McNamara, President

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APPENDIX A

PUBLIC WORKS LABOR ASSOCIATION NEW PAY SCHEDULE

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CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN January 1, 2019	
Pay Grade I ✦ Mechanic Foreperson ✦ Sewer Worker Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter ✦ Sewer Technical Worker
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WAGES IN ACCORDANCE WITH CITY PAY PLAN January 1, 2019									
Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range	
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**CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2019**

Pay Grade I ✦ Mechanic Foreperson ✦ Sewer Worker Foreperson	Pay Grade H ✦ Mechanic ✦ Sr. Carpenter ✦ Sewer Technical Worker
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**WAGES IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2019**

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
I	\$26.38	\$27.14	\$27.93	\$28.69	\$29.48	\$30.24	\$31.03	\$31.04 - \$35.68
H	\$24.25	\$24.95	\$25.66	\$26.38	\$27.09	\$27.80	\$28.52	\$28.53 - \$32.79
G	\$22.09	\$22.76	\$23.40	\$24.05	\$24.69	\$25.36	\$26.00	\$26.01 - \$29.90
F	\$19.96	\$20.56	\$21.14	\$21.74	\$22.32	\$22.91	\$23.49	\$23.50 - \$27.02

- Mechanics and Sweeper Operators working the night shift will receive a differential of \$0.50 per hour for all hours worked.
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- Sewer maintenance employees on stand-by through the weekend, from the end of the workday on Friday through the beginning of the workday on Monday, will receive 9-hours pay (3-hours per day) at their regular hourly rate of pay and 1-additional hour when a holiday falls on a weekend and 4-hours when a holiday falls on a weekday.
- Holiday pay for custodians will be at 8-hours for full day holidays and 4-hours for ½-day holidays.

Agreement Between

City of Green Bay

And

City of Green Bay

International Brotherhood of Electrical Workers

Local No. 158

(Department of Public Works
Electrical Division)

2018

Agreement Between

City of Green Bay

And

International Brotherhood of Electrical Workers

Local No. 158

2018

AGREEMENT

This Agreement has been made and entered into between the City of Green Bay, hereinafter referred to as the "City" and Local 158, International Brotherhood of Electrical Workers, hereinafter referred to as the "Union".

ARTICLE 1 RECOGNITION

The City agrees to recognize representatives of Local 158, IBEW, as the exclusive bargaining agent for all issues specifically addressed in this Agreement, for all its employees in the Department of Public Works as defined in the certification issued by the Wisconsin Employment Relations Board on August 13, 1964.

ARTICLE 2 TERM OF AGREEMENT

This Agreement will become effective as of January 1, 2018 and remain in full force and effect up to and including December 31, 2018.

ARTICLE 3 WAGES AND RATES

Attached hereto and marked Appendix A is the City Pay Plan schedule showing the classifications and the wage rates of the employees covered by this Agreement including a schedule that includes a 2% increase effective with the first day of the pay period in which October 1, 2018 occurs. It is mutually agreed that said City Pay Plan Schedule and the contents hereof will constitute part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, approved by IBEW Local 158 on _____ and by the City Council on _____.

City of Green Bay

**Local 158, International Brotherhood of
Electrical Workers**

Mayor

Business Manager, Local 158

Human Resources Director

City Clerk

**APPENDIX A
WAGE RATE**

International Brotherhood of Electrical Workers
Local No. 158

CITY PAY PLAN

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**CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
January 1, 2018**

Pay Grade: J
✦ Electrician Foreperson

Pay Grade: I
✦ Electrician

**WAGES IN ACCORDANCE WITH CITY PAY PLAN
January 1, 2018**

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
J	\$27.40	\$28.20	\$29.01	\$29.81	\$30.62	\$31.42	\$32.23	\$32.24 - \$37.06
I	\$25.35	\$26.09	\$26.84	\$27.58	\$28.33	\$29.07	\$29.82	\$29.83 - \$34.29

**CLASSIFICATIONS IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018**

Pay Grade: J
✦ Electrician Foreperson

Pay Grade: I
✦ Electrician

**WAGES IN ACCORDANCE WITH CITY PAY PLAN
October 1, 2018**

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Performance Range
J	\$27.95	\$28.76	\$29.59	\$30.41	\$31.23	\$32.05	\$32.87	\$32.88 - \$37.80
I	\$25.86	\$26.61	\$27.38	\$28.13	\$28.90	\$29.65	\$30.42	\$30.43 - \$34.98

The Following Guidelines Are For Informational Purposes And Not Subject To Bargaining

- **STEP PROGRESSION:** Employees are eligible for an annual step increase, unless otherwise agreed to by the Department Head and Human Resources Director, until they reach Step 7 of the appropriate pay grade, provided the employee's overall performance is rated at meets expectations or higher. Requests for a step increase must be accompanied by a written performance review and recommendation by Department Head or designee.
- Employees hired at Step 1 will be eligible for a step increase after 6-months of employment and thereafter will be eligible for annual increases. Employees hired at Step 2 or higher will be eligible for a step increase after 12-months of employment. All requests for a step increase must be accompanied by a written performance review and recommendation by Department Head or designee.
- **PERFORMANCE INCREASES:** Once an employee reaches Step 7 of the appropriate pay grade, the employee is eligible for a 1% annual increase to the maximum of the range based on the following criteria.
 - a. Performance rated overall as 'Meets Expectations'.
 - b. Other arrangements between Employee, Department Head and Human Resources Director.

Requests for a performance range increase must be accompanied by a written performance review and recommendation by Department Head or designee.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # R.4.

Update and discussion on Bus Operator labor negotiations. (January 8, 2019)

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

MEMORANDUM



Human Resources Department

To: Joseph Faulds, Human Resources Director
Personnel Committee

From: Rayme Van Beaver
Human Resources Generalist

Re: Informational Item – Park Facilities Supervisor

Date: December 21, 2018

During the 2019 budget process, the City Council approved adding one additional full-time Park Facilities Supervisor to the Parks, Recreation & Forestry Department's table of organization due to the expansion of the size and scope of the department's facilities over recent years. These facilities include Bay Beach Amusement Park, Triangle Sports Area, and the Metro Boat Launch. This position is imperative to ensuring that the operations continue to run efficiently and that these facilities continue to expand and grow.

The new Park Facilities Supervisor will focus on the food and beverage program, employee training programs, supervising seasonal staff, and building a more robust special event program and catering program. The existing Park Facilities Supervisor (Pay Grade J – \$58,136-\$68,369 annually) will focus on personnel and operations with responsibility for conducting seasonal hiring, scheduling, training, supervising staff and coordinating facility and grounds maintenance.

The Human Resources Department has initiated recruitment efforts to fill this position. Budget authorizations allow for this position to be filled effective March 1, 2019. Since we anticipate filling this position on or shortly after March 1, 2019, the fiscal impact reflects the cost for salary and benefits from March 1, 2019 through December 31, 2019. The salary and benefits of this position will be funded by the Bay Beach fund at 58% and the general fund at 42%. The projected annual fiscal impact is \$70,033 as detailed below.

Category	Park Facilities Supervisor (Step 1 - \$49,619)
Salary	\$49,619
FICA	\$3,796
WRS	\$3,250
Worker's Comp	\$104
Health Insurance	\$12,158
Dental Insurance	\$1,021
Life Insurance	\$85
TOTAL COMPENSATION	\$70,033

c: Dan Ditscheit, Parks, Recreation & Forestry Director
Jason Arnoldi, Park Facilities Superintendent



Report to the
Sustainability Commission
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

Terry Sorelle, Staff

AGENDA ITEM # S.I.

To refer to staff the "Urban Nonpoint Source and Storm Water Management Grant Program" by the deadline (April 2019).

BACKGROUND

The Urban Nonpoint Source & Storm Water (UNPS&SW) Management Grant Program offers competitive grants to local governments for the control of pollution from diffuse urban sources that is carried by storm water runoff. Grants from the UNPS&SW Program reimburse costs of planning or construction projects controlling urban nonpoint source and storm water runoff pollution.

Eligible applicants

Cities, villages, towns, counties, regional planning commissions, tribal governments and special purpose lake, sewage, or sanitary districts may apply. The local government must have either jurisdiction over the project area or be required to control storm water discharge with an inter-governmental agreement between the municipality and the Department of Natural Resources.

Application materials for **UNPS Construction** projects beginning in **2019** are due **April 16, 2018**.

UNPS Planning grant applications will not be solicited in 2018. They will be solicited again in 2019.

Department of Natural Resources staff score and rank the applications, and available funds are allocated to the top scoring applications. Grant award announcements are made in the fall.

<https://dnr.wi.gov/aid/urbannonpoint.html>

RECOMMENDATION

To work with Department of Public Works to determine eligibility and next steps.

FISCAL IMPACT

ATTACHMENTS

None



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name Brown		County Code Number 05		Report for Month/Year November, 2018	
Municipal Name Green Bay Municipal Court		Municipal Code Number 231		Telephone Number 920-448-3131	
I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be sent to State	
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)	\$ 76,633.51	\$ 76,633.51			
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	\$ 28,608.23	\$ 24,733.86		\$ 3,874.37	
3. Penalty Surcharges (s. 757.05, Stats.)	\$ 19,393.31			\$ 19,393.31	
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	\$ 7,388.16		\$ 7,388.16		
5. Driver Improvement Surcharges (s. 346.655, Stats.)	\$ 12,490.82		\$ 6,104.20	\$ 6,386.62	
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	\$ 9,589.90			\$ 9,589.90	
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)	\$.00			\$.00	
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	\$.00	\$.00		\$.00	
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	\$ 1,050.00		\$ 1,050.00		
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125, Stats.)	\$.00			\$.00	
11. Safe Ride Program (s. 85.55, Stats.)	\$ 1,392.90			\$ 1,392.90	
12. Adjustments (Attach Explanation)	\$ -409.80	\$ -279.00	\$ -30.00	\$ -100.80	
13. Totals	\$ 156,137.03	\$ 101,088.37	\$ 14,512.36	Pay This Amount \$ 40,536.30	

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs and surcharges collected during the month designated.

Name: NEIL BASTEN Signature: *Neil Basten* Date: 12/3/18

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, a copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: *Paul R. Mankley* Date: 12/11/18

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone #	Email Address
Neil Basten	920-448-3131	neilba@greenbaywi.gov



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

December 03, 2018

State of Wisconsin
Court Fines and Assessments
Box 93304
Milwaukee, WI 53293-0304

Please be advised of the following adjustments in this report for the month of November, 2018

Adjustments are broken down as follows:

CC-M	Court Cost Muni	(\$	99.00)
CC-S	Court Cost State	(\$	15.00)
DRG	Drug Fee	(\$	39.00)
FINE	Forfeiture	(\$	180.00)
JAIL	Jail Assmt	(\$	30.00)
PEN	Penalty Assmt	(\$	46.80)
Total Adjustments:		(\$	<u>409.80)</u>

Sincerely,

Neil Basten

MUNICIPAL COURT OFFICIAL

Green Bay Municipal Court

Detail Summary of Projects Issued

11/1/2018 to 11/30/2018

Proj #	Address	Owner	Applicant	Fees Paid	Estimated \$	Status
74761	1743 CHICAGO CT..21-1293-5	GREATER GREEN BAY HABITAT FOR HUMANITY INC	HABITAT FOR HUMANITY	\$1,133.67	\$115,000.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY W/ATTACHED GARAGE						
75007	130 N BEDFORD RD..21-8354	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,387.45	\$280,900.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY W/ATTACHED GARAGE						
75068	1661 ELKAY LN ..23-329-1	JAMB INVESTMENTS LLC	MWLHC LLC	\$1,653.20	\$0.00	Pending
[01-101 - Single Family House, Detached] TWO-FAMILY TWO-STORY HOME						
75243	3458 FAGERVILLE WY..22-1973	INTEGRITY HOME BUILDERS INC	INTEGRITY HOME BUILDERS INC	\$1,227.21	\$219,463.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY W/ATTACHED GARAGE						
75278	3347 LARGO RIDGE DR..21-8217	LARGO RIDGE DEV LLC	JOHNNY B HOME CONSTRUCTION	\$1,356.35	\$250,000.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY W/ATTACHED GARAGE						
75372	1030 STUART ST..14-886	GREATER GREEN BAY HABITAT FOR HUMANITY INC	HABITAT FOR HUMANITY	\$900.79	\$110,000.00	Pending
[01-101 - Single Family House, Detached] TWO-STORY W/ATTACHED GARAGE						
75374	145 RACCOON BERRY WY..21-8344	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,408.00	\$280,900.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY W/ATTACHED GARAGE						
75439	3580 CHURCH RD..22-2148	MICHAEL & CARMEN TUST	JOHNNY B HOME CONSTRUCTION	\$1,313.99	\$240,000.00	Pending
[01-101 - Single Family House, Detached] ONE STORY SINGLE FAMILY W/GARAGE AND BASEMENT						
75118	1744 11th AV..1-1273	MICHAEL J MORGAN	CREATIVE EDGE PROPERTIES LLC	\$280.00	\$10,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] UPDATE KITCHEN ELECTRICAL AND PLUMBING, REMOVE ONE WALL, CONCRETE REPLACEMENT						
75285	433 E FOX RUN CIR..21-5077	JEFFERY SIELAFF	HEIN CUSTOM INTERIORS	\$150.00	\$40,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						
75422	148 N OAKLAND AV..4-178	LUKE D & ALEXA SIEBER	OWNER	\$50.00	\$0.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Close off 2nd floor door and frame in. Repair soffits, fascia, siding, trim, windows, front steps.						
75443	2034 FARLIN AV..21-2198-1	BENJAMIN L SCHLEY	OWNER	\$150.00	\$4,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Remodel will be on side that owner lives on and owner who resides on that half of duplex will do work.						
75453	614 N CHESTNUT AV..5-910	TL CONSTRUCTION MANAGEMENT CO LLC	T.L. CONSTRUCTION MANAGEMENT CO LLC	\$847.22	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Per complaint 88701, remodel with no permits. REPAIR ALL PLBG, ELECTRICAL, HEATING AND STRUCTURE TO A MINIMALIST STANDARD.						
75488	2957 BETH DR..21-3178	BOARDWALK PROPERTIES LLC	WI REAL ESTATE SOLUTIONS	\$786.14	\$25,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] BASEMENT FINISH-TO INCLUDE BATHROOM						
75489	521 GOODELL ST..17-934	BOARDWALK PROPERTIES LLC	WI REAL ESTATE SOLUTIONS	\$400.18	\$65,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] FRAMING IN DOOR OPENING IN 2ND FLOOR BEDROOMS INTERIOR REMODEL. -REMOVING CLOSET IN KITCHEN						

75497	3171 MORNINGWOODS CT..21-8184	CHRISTOPHER L & CRISTINA CLARK	OWNER	\$130.00	\$4,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] FINISH ADDITIONAL ROOM IN FINISHED BASEMENT FOR HOME THEATER ROOM						
75502	1601 AMY ST..8-657	JASON MILLS	1ST CHOICE BUILDERS INC	\$284.26	\$7,430.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						
75371	2128 SUGAR MAPLE CT..6H-4090	ELLIOTT ROBERT J & BONNIE J IRREVOCABLE TRUST	DELEERS CONSTRUCTION	\$200.00	\$37,342.00	Pending
[03-434 - Addition to Single-Multi Family Residential Units] ADDITION OF A SUNROOM ON A CONCRETE SLAB						
75154	1001-1005 DAY ST..7-240	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$10,800.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 2 STORY HOUSE AND DETACHED GARAGE.						
75156	916 N WEBSTER AV..7-241	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$7,850.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1.5 STORY HOUSE AND DETACHED GARAGE						
75157	918 N WEBSTER AV..7-230-A	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$3,200.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1 STORY HOUE AND DETACHED GARAGE						
75158	1000 SMITH ST..7-230	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$6,580.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1.5 STORY HOUE AND DETACHED GARAGE.						
75159	1003 SMITH ST..7-341-B	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$10,800.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 2 STORY HOUSE AND DETACHED GARAGE.						
75160	1012 N WEBSTER AV..7-341	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$6,500.00	Closed
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1 STORY HOUSE AND DETACHED GARAGE						
75161	1024 N WEBSTER AV..7-331	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$6,985.00	Closed
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVED 1.5 STORY HOUSE AND DETACHED GARAGE.						
75162	1032 N WEBSTER AV..7-330	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$7,200.00	Closed
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1.5 STORY HOUSE AND DETACHED GARAGE.						
75263	1321 S BROADWAY..1-936-B	NANCY KUBICHKA	BADGERLAND DEMOLITION	\$0.00	\$5,885.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE RANCH HOUSE						
75264	1273 ELMORE ST..5-1332	FEDERAL HOME LOAN MORTGAGE CORPORATION	BADGERLAND DEMOLITION	\$0.00	\$6,300.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE/REMOVE HOUSE						
75265	321 LAU ST..21-2346	GERALD F BIEGLER	BADGERLAND DEMOLITION	\$0.00	\$4,390.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE/REMOVE HOUSE						
75266	1141 REBER ST..20-67	JOS/BETTY GRESELIN TTEES CHURCH OF CAINIAN ORDER	BADGERLAND DEMOLITION	\$0.00	\$7,850.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1-1/2 STORY HOUSE						
75267	1917 UNIVERSITY AV..21-2185	DOROTHY VAN KAUWENBERGH	BADGERLAND DEMOLITION	\$0.00	\$11,400.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 2 STORY HOUSE						
75269	1110 N WEBSTER AV..20-24	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$8,222.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] RAZE AND REMOVE 1-1/2 STORY HOME						
75270	1104 N WEBSTER AV..7-470	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$11,470.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE/RAZE HOUSE						
75272	1000 KLAUS ST..20-154	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$13,500.00	Pending

[05-645 - Raze Single-Family house(attached or detached)] REMOVE/RAZE HOUSE

75273	1005 BERNER ST..20-165	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$18,500.00	Pending
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[05-645 - Raze Single-Family house(attached or detached)] RAZE/REMOVE HOUSE

75274	1008 VANDERBRAAK ST..20-255	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$8,850.00	Pending
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[05-645 - Raze Single-Family house(attached or detached)] RAZE/REMOVE HOUSE

75155	816 N WEBSTER AV..7-51	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$11,500.00	Pending
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[09-647 - Raze 3 & 4 Family Building] RAZE AND REMOVE 2 STORY HOUSE AND DETACHED GARAGE

75499	1011 S VAN BUREN ST..16-308	JASON WIED	OWNER	\$70.00	\$100.00	Pending
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[10-434 - Multi-Family Residential Building Alteration] INFILL DOOR OPENING, FINISH INTERIOR AND EXTERIOR TO MATCH COMPLAINT #87069

73090	101 BAY BEACH RD..20-689-C	MC DONALD LUMBER CO INC	MCDONALD LUMBER	\$2,018.35	\$50,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Change of Use from S1 to F1.

74781	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CORP	MIRON CONSTRUCTION	\$824.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Truck dock door height increases

75180	314 S MADISON ST..13-111	CASA ALBA MELANIE HISPANIC COM RESC CNTR GB INC	DELEERS CONSTRUCTION	\$930.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]

75182	2280 E MASON ST , Unit: Suite 300..21-126-1	GREEN BAY EAST LLC	INNOVATIVE CONSTRUCTION SOLUTIONS, INC	\$1,456.34	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Glamour Nails

75360	500 LOMBARDI AV..1-1412-B-5	500 LOMBARDI AVENUE LLC	MARTY PONCE	\$70.00	\$1,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] MINOR INTERIOR WORK, REMOVING 2 WALLS, NO ELECTRICAL

75424	307 S BROADWAY..3-643	MAUREEN LEGOIS	MAUREEN LEGOIS	\$340.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Was Theater(Assembly 1) and will now be Business(B).

75429	1614 SHAWANO AV..6-235-A-1	G6 HOSPITALITY PROPERTY LLC ATTN: TAX DEPT 4001	SULLIVAN CLEANING AND RESTORATION	\$210.00	\$15,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] From Sewer back up.

75447	1819 MAIN ST..21-1325	GREEN BAY C LLC	JAMES CONSTRUCTION	\$360.00	\$5,600.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Demo of the bank area at entrance

75457	744 S WEBSTER AV..14-825	BELLIN MEMORIAL HOSPITAL	IEI GENERAL CONTRACTORS	\$600.00	\$350,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] SMALL REMODEL AND HVAC UPGRADE IN THE INPATIENT PHARMACY.

75463	831 RADISSON ST..20-678	GREEN BAY PACKAGING INC	GREEN BAY PACKAGING INC	\$410.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Remodeling office space under the area of structural repair of the new roof.

75517	131 N BROADWAY ..4-201-1	WIDMER PROPERTIES LLC	WIDMER PROPERTIES	\$70.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Removing floor, ceiling and a wall - building a concrete ramp inside the building

75525	1647 CASS ST..21-1287-2	KIMBERLEY A GLOVER	BOMSKI CONSTRUCTION	\$70.00	\$5,500.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] ADD 5 X 38 FOOT ROOF IN FRONT OF TAVERN ENTRANCE

74587	831 RADISSON ST..20-678	GREEN BAY PACKAGING INC	CD SMITH CONSTRUCTION	\$31,402.79	\$13,500,000.00	Pending
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[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] Warehouse expansion-Shipping container
-EC permit issued, in drag file.

74869	1601 N QUINCY ST..20-684-A	GREEN BAY PACKAGING INC	MIRON CONSTRUCTION	\$2,045.20	\$1,100,000.00	Pending
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[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] Additional 5,206 sq ft to the

75386	1599 UNIVERSITY AV..19-31-A	LOK SAFE LLC	GAUTHIER & SONS CONSTRUCTION	\$240.00	\$33,000.00	Pending
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[15-649 - Raze Commercial Building or other Structure] Front office building

75547	730 N QUINCY ST..7-520	STEPHENSON NATIONAL BANK & TRUST	OWNER	\$70.00	\$500.00	Pending
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[15-649 - Raze Commercial Building or other Structure] BAR AND STAGE
-OWNER TO SUBMIT BUILDING PLANS AND SITE PLANS FOR CHANGE OF USE FROM ASSEMBLY TO BUSINESS.

75280	1164 DIVISION ST..5-1345-B	EVAN R SCHULD	OWNER	\$200.00	\$15,000.00	Pending
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[17-438 - New Garage or Carport] 28 x 30. -smaller than house.

75357	531 FAIR WINDS LN..21-7164	MICHAEL J & KERRIE A HELD	CAREY CONSTRUCTION LLC	\$154.72	\$26,000.00	Pending
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[17-438 - New Garage or Carport] 24x24

75461	415 HARTUNG ST..8-539	DANIEL R SAMPSON JR	OWNER	\$168.40	\$7,049.00	Pending
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[17-438 - New Garage or Carport] 24' x30' GARAGE

75470	1256 DAY ST..7-90	BOBBIANNE L STASZAK	OWNER	\$100.00	\$8,620.00	Pending
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[17-438 - New Garage or Carport] SINGLE STALL GARAGE

75501	306 S ASHLAND AV..3-621	JAMES A & JULIA G NORTON	OWNER	\$50.00	\$500.00	Pending
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[18-438 - Remodel Garage or carport or Shed] REPLACE ROTTED WOOD ON GARAGE.

75359	515 PINE TERR..6-2507	BRIAN J & KIMBERLY S WISMER	GAUTHIER & SONS CONSTRUCTION	\$50.00	\$3,850.00	Closed
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[21-649 - Demolition of all Other Buildings or Structures]

75387	812 S JEFFERSON ST..16-6	JADEITE INC	OWNER	\$50.00	\$1,200.00	Pending
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[22-328 - Shed, Yard Building] 8x10
COA from landmarks commision approved. In drag file.

75092	215 S PLATTEN ST..3-1262	DARREN J STOCK	SPECIALTY DESIGN & CONSTR LLC	\$100.00	\$2,000.00	Pending
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[23-434 - Deck, Porch, Patio] 14x14

WILL NEED VARIANCE TO BE BELOW 25' REAR SETBACK- APPROVED

75289	211 12th AV..3-475	RAYMOND B DUMAS	OWNER	\$170.00	\$1,200.00	Pending
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[23-434 - Deck, Porch, Patio] REAR UPPER PORCH

75315	811 MATHER ST..5-1110	THOMAS G & RITA BRUNETTE	OWNER	\$50.00	\$0.00	Pending
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[23-434 - Deck, Porch, Patio] OFF OF EXISTING DECK.

75355	531 3rd ST..2-161	BC REAL ESTATE INVESTMENTS LLC	TUNDRLAND HOMES	\$50.00	\$9,208.00	Pending
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[23-434 - Deck, Porch, Patio] REFACE DECK AND NEW GAURDRAILS

75444	2765 WEST POINT RD..6H-1227-13	JEFFREY D & SUSAN A BRANDT	OWNER	\$100.00	\$1,200.00	Pending
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[23-434 - Deck, Porch, Patio] Deck on 2765 side, to be done by owner who lives at property. Replacing deck board, reinforcing frame.

75492	944 LIBERTY ST..1-1362-C	JO LEE ELLINGSON	GE CONTRACTING LLC	\$75.00	\$1,500.00	Pending
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[23-434 - Deck, Porch, Patio] Rear

11/27/2018: THIS IS TO BE COMPLETED BY 5/15/2019. (DONNA)

75507	1226 N DANZ AV..21-290-4	RESIDENTIAL INV PROPERTI 21- 290-4	RESIDENTIAL INV PROPERTI 21-290-4	\$50.00	\$350.00	Pending
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[23-434 - Deck, Porch, Patio] Porch there, building 14' wall on exterior and new steps.

75550	2763 WEST POINT RD..6H-1227-13	JEFFREY D & SUSAN A BRANDT	THE REMODEL SHOP	\$100.00	\$1,200.00	Pending
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[23-434 - Deck, Porch, Patio] Work already done, pulling permit after the fact.
REPLACEMENT OF DECKING BOARDS AND RAILING COMPONENTS. ADD JOIST, BEAM AND SUPPORTS TO SUBSTRUCTURE.

75426	1749 OAKDALE AV..21-2304-2-A	KAPLA ENTERPRISES LLC	SULLIVAN CLEANING AND RESTORATION	\$70.00	\$2,000.00	Pending
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[24-*** - Siding] EXTERIOR WATER DAMAGE REPAIR

75393	218 TRADERS POINT LN..21-5690	DAVID & LYNN A TELLOCK	PRK CONSTRUCTION	\$150.00	\$12,000.00	Pending
[25-329 - Swimming Pool] DECK EXPANSION						
75508	817 ELMORE ST..5-1454	BROCK L BURKHOLDER	OWNER	\$50.00	\$400.00	Pending
[25-329 - Swimming Pool] 4' high / 18' round pool. Fence around property						
75493	1516 DOUSMAN ST..6-92	ANDREW J & JANE A BASTEN	FISHER BUILDING & REMODELING, LLC	\$75.00	\$10,000.00	Pending
[28-434 - Foundation Repair] 1) FOUNDATION REPAIR ALONG DRIVEWAY SIDE 2) WALL IN KITCHEN WILL BE OPENED UP TO 10'						
75504	814 7th ST..1-463	REBECA CHAMBERS	BASEMENT REPAIR SPECIALISTS, LLC	\$50.00	\$4,284.00	Pending
[28-434 - Foundation Repair] INTALLS DRAIN TILE ALONG SIDE OF CRAWL SPACE WALLS AND INSTALL NEW SUMP PUMP BASIN						
75456	2231 N QUINCY ST..20-690	GREEN BAY METROPOLITAN SEWERAGE DISTRICT	ENDPOINT SOLUTIONS CORP	\$70.00	\$0.00	Pending
[31-*** - Storage Tank] For Green Bay metro						
75367	614 ELIZABETH ST..21-2266	CARBOLINE COMPANY	OSHKOSH INDUSTRIAL ROOFING & SHEET METAL	\$70.00	\$130,050.00	Pending
[33-*** - Roofing] 3.50" OF POLYISO INSULATION BOARD WITH FULLY ADHERED TPA MEMBRANE = 27080 SF						
75454	1305 SANDSTONE PL..6H-3526	RICHARD & KAREN STARK	BASEMENT REPAIR SPECIALISTS, LLC	\$50.00	\$4,679.00	Pending
[34-*** - Window, Door, Replacement] EGRESS WINDOW						
75377	1128 LARK ST..18-1081	DAVID & ALISON FOWLES	M.P. CONCRETE LLC	\$50.00	\$1,800.00	Pending
[35-*** - Driveway Expansion]						
75423	1016 ROYAL BLVD..18-1174	CURT BEGOTKA	OWNER	\$50.00	\$750.00	Pending
[35-*** - Driveway Expansion] ADDITIONAL PARKING STALL ATTACHED TO EXISTING DRIVEWAY, 30" OFF THE NORTH PROPERTY LINE. STALL IS APROX 7' X 22' WITH END TAPERED TO EXISTING DRIVEWAY.						
75451	324 N OAKLAND AV..5-1505	NETASHA BROTT	CARTER TRUCKING & EXCAVATING	\$50.00	\$1,600.00	Pending
[35-*** - Driveway Expansion] REPLACE DRIVEWAY APRON						
75321	2473 OAKWOOD DR..6H-1497-1	HEATHER M DEYOUNG	HEATHER M DEYOUNG	\$75.00	\$2,500.00	Pending
[36-*** - Fence] 5 FT. CHAIN LINK FENCE 11/29/2018: NOT UP. (DONNA) 11/7/2018: NOT UP YET. DONNA						
75331	1660 CHRISTIANA ST..6-374	HOUSE OF HOPE GREEN BAY INC	CUSTOM FENCE	\$70.00	\$15,000.00	Pending
[36-*** - Fence] INSTALL 323 FT OF 6 FT HIGH WHITE DOGWOOD VINYL FENCE TO ENCLOSE 2 PLAYGROUNDS. INSTALL 36 FT. OF 6 FT. WHITE DOGWOOD VINYL FENCE AND 20 FT. DOUBLE CHAIN LINK GATE TO ENCLOSE DUMPSTERS.						
75346	419 S MAPLE AV..2-947	REDEVELOPMENT AUTHORITY OF THE CITY OF GB	CITY OF GREEN BAY	\$70.00	\$3,000.00	Pending
[36-*** - Fence] Commercial - 8 ' fence with privacy slats.						
75348	3381 DAVIES AV..22-1832	JORDAN M & KELSEY J WAACK	OWNER	\$50.00	\$4,000.00	Pending
[36-*** - Fence] 6 FT. VINYL FENCE BACK OF PROP LINE INCLUDING W PROP LINE TO SIDE OF HOUSE AND SMALL FENCE ON E SIDE OF HOUSE TO ENCLOSE BACK YARD.						
75366	1651 LILAC LN..21-1514-K-3	PATRICIA A JOHNSON	ATLAS FENCING	\$50.00	\$3,300.00	Pending
[36-*** - Fence] 6' GREEN TREATED FENCE						
75381	370 CHARITY LN..21-7798	SETH A MEINEL	OWNER	\$50.00	\$3,000.00	Pending
[36-*** - Fence] 6' VINYL IN REAR AND SIDES OF LOT.						
75395	1251 HICKORY HILL DR..1-1708	DAVID & STEPHANIE BURNS	OWNER	\$50.00	\$400.00	Pending
[36-*** - Fence] 6' wood fence						
75401	1985 E TELEMARCK CIR..6H-4009	BRIAN D DOBBINS & ANNE E KARJALA DOBBINS	Z FENCING DECKING & RAILING	\$50.00	\$19,500.00	Pending

[36-*** - Fence] 4' ALUMINUM FENCE AROUND SIDE AND REAR(NOT TO PROPERTY LINE) PROPERTY

75409	2551 FORESTVILLE DR..6H-2223	JODIE M SCHENK	NORTHERN FENCE INC	\$50.00	\$8,500.00	Pending
[36-*** - Fence] 6' CEDAR FENCE						
11/29/2018: NOT UP YET (DONNA)						
75428	2627 RADINZ RD..21-5200	DEAN W & KRISTENE L CHAPPELL III	JACOB'S FENCE	\$50.00	\$2,016.00	Pending
[36-*** - Fence] 4' chainlink in side and rear						
75446	1164 SHAWANO AV..3-1066	RICHARD E & BARBARA J WENDT	OWNER	\$50.00	\$0.00	Pending
[36-*** - Fence] Will be Menards fencing material split rail about 40" in height.						
75460	708 N CHESTNUT AV..5-84	ALBERTO GAMBOA	OWNER	\$50.00	\$1,500.00	Pending
[36-*** - Fence] BUILD NEW FENCE AND FINISH DRIVEWAY.						
75464	417 FAIRVIEW CT..5-1591	STEVEN D BRICKER	CHRIS POLIT	\$50.00	\$4,425.00	Closed
[36-*** - Fence] 6' WOOD FENCE(28') 4' CHAINLINK(145')						
75536	1408-1410 CROOKS ST..17-863	JAMES R VAN SCHYNDLE	DB INSPECTIONS	\$50.00	\$3,000.00	Pending
[36-*** - Fence] INSTALL 160 FT OF PRIVACY FENCE						
74826	1240 MAIN ST..8-271		Wonder Sign, LLC	\$82.70	\$0.00	Pending
[37-329 - Signs] HANGING SIGN - OVER SIDEWALK						
75305	1228 S MILITARY AV..6-1767	ROGER VANDERLEEST	TLC SIGN	\$118.25	\$15,000.00	Pending
[37-329 - Signs] NEW WALL SIGN						
75445	1828 S ASHLAND AV..1-1131	PACKERLAND SHELL INC	CREATIVE SIGN COMPANY	\$126.01	\$0.00	Pending
[37-329 - Signs] FIXED FACE - 30.66 FT. X 5 FT. W ITH TOTAL AREA OF 153.3 SQ. FT. NON LIT WALL SIGN						
75458	2475 W MASON ST..6H-1111-A	MASON REALTY LLC	CREATIVE SIGN COMPANY	\$116.40	\$4,000.00	Pending
[37-329 - Signs] Relocate and reface existing 25 ft tall 121.34 sq ft two-pole pylon sign						
75485	2042 MAIN ST..21-1361	IPANEMA GREEN BAY LLC	AG EXCAVATING	\$30.00	\$2,500.00	Pending
[40-*** - Sanitary Sewers] PARKING LOT FAILING DUE TO BROKEN RINGS. EXCAVATED AND REPLACED INLET DUE TO EXTENSIVE DAMAGE.						
75506	1830 S MILITARY AV..6-310	HIGHLAND CREST BAPTIST CHURCH	MJ EXCAVATING	\$30.00	\$2,000.00	Pending
[41-*** - Storm Sewers] STORM SEWER						
75394	1140 LAWE ST..17-98	MATTHEW A & JANET M SECORA	ACE SEWER & WATER	\$530.00	\$800.00	Closed
[42-*** - Mini Sewers] NEW MINI STORM CONNECTION						
75087	405 W WALNUT ST..3-107	BOBS HOLDINGS LLC	SINCLAIR PLUMBING INC	\$70.00	\$2,700.00	Pending
[44-*** - Water heaters/Appliances] 3 WATER HEATERS						
75328	1485 E MASON ST..17-941	ROBERTO R & PEDRO R MARTINEZ	NEWCAP, INC.	\$30.00	\$0.00	Pending
[44-*** - Water heaters/Appliances] WATER HEATER						
75329	1368 VANDERBRAAK ST..21-1648	PENNY A COLLIER	NEWCAP, INC.	\$30.00	\$0.00	Pending
[44-*** - Water heaters/Appliances] WATER HEATER						
75347	659 MENLO PARK RD..21-3827	JOSHUA T URNESS	T&J PLUMBING	\$30.00	\$1,800.00	Closed
[44-*** - Water heaters/Appliances] WATER HEATER						
75476	657 MENLO PARK RD..21-3827	JOSHUA T URNESS	T&J PLUMBING	\$30.00	\$1,800.00	Closed

[44-*** - Water heaters/Appliances] WATER HEATER DUE TO FLOODING.

75491	1137 LANGLADE AV..1-1391	TANYA L STAGE	RJ PARINS PLUMBING & HEATING	\$30.00	\$1,830.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATER

75494	900 KEPLER DR..21-153	B & G REALTY LLC	RJ PARINS PLUMBING & HEATING	\$70.00	\$7,500.00	Closed
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[44-*** - Water heaters/Appliances] WATER HEATER

75370	818 10th AV..2-464	CORY A NICKLAUS	CHAMPION ELECTRIC LLC	\$50.00	\$1,000.00	Pending
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[46-*** - Electrical Service Change] ELECTRICAL PANEL CHANGE

75375	1612 CASS ST..21-1334-7	CARL R BLOEMER	C & C ELECTRIC	\$70.00	\$500.00	Closed
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[46-*** - Electrical Service Change] SERVICE CHANGE 200 AMP OVERHEAD +2 UNDERGROUND

75376	200 JACOB ST..21-1826	DARLENE A GREETAN	MONTY YOUNG ELECTRIC	\$50.00	\$1,100.00	Closed
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[46-*** - Electrical Service Change] 60 TO 100 AMP UPGRADE

75407	1316 11th AV..1-1570	VERNON & MARION BOREEN	NICKEL ELECTRIC INC	\$50.00	\$2,200.00	Closed
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[46-*** - Electrical Service Change] 60 TO 100 AMP SVC CHANGE

75480	1520 S RIDGE RD..6-303-E	DOROTHY SPLAN	IDEAL ELECTRIC	\$50.00	\$1,200.00	Pending
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[46-*** - Electrical Service Change] SERVICE UPGRADE

75481	950-952 HOWARD ST..3-454	YOUA KOU & TINA X YANG	DE BAKER, INC.	\$50.00	\$2,000.00	Pending
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[46-*** - Electrical Service Change] UPGRADE (2) SERVICES

75490	1647 LILAC LN..21-1514-K-4	TIMAMARIE A NELSON	NORTHERN ELECTRIC, INC.	\$50.00	\$1,450.00	Pending
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[46-*** - Electrical Service Change] REPLACE METER, SERVICE MAST AND PANEL BECAUSE WATER WAS LEAKING IN THE HEAD CONDUIT ALL THE WAY TO THE PANEL. THE PANEL AND METER INTERIORS ARE IN BAD SHAPE.

75320	156 RACCOON BERRY WY..21-8320	JAMES E & TERRI L PAVLICK	BELL ELECTRIC, INC.	\$50.00	\$0.00	Closed
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[47-*** - Electrical Service Repair] REPLACE ELECTRICAL PANEL DUE TO WATER DAMAGE

75323	882 HUBBARD ST..5-554	ERIVAN ENTERPRISES LLC	DE BAKER, INC.	\$50.00	\$0.00	Closed
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[47-*** - Electrical Service Repair] SERVICE REPAIR

75399	1012 GROGNET ST..21-1898-N-3	US BANK NATIONAL ASSOCIATION	DE BAKER, INC.	\$50.00	\$1,000.00	Closed
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[47-*** - Electrical Service Repair] SERVICE REPAIR

75275	385 ELLORTINA CIR ..21-4842	AARON & SANDRA NABER	ELECTRICAL SYNERGIES	\$50.00	\$2,500.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPLACE EXISTING 100A FEDERAL PACIFIC PANELS WITH NEW 100A BREAKER PANELS AND ADD 1 NEW SUB PANEL TO GARAGE

PENDING

75307	2020 ANGIE AV..20-694	MCDONALD LUMBER CO	ELAND ELECTRIC CORP	\$140.00	\$25,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] INSTALL 400-AMP ELECTRICAL SERVICE AND CONNECTIONS TO MACHINES

75330	701 S JACKSON ST..14-595	SCOTT K & KATHERINE A HOULE	CURRENT ENERGY SOLUTIONS	\$50.00	\$385.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] INSTALL LIGHT POST IN FRONT YARD

75356	137 JAMES ST..5-139-A	GRAYMONT WESTERN LIME INC	PIEPER ELECTRIC INC	\$140.00	\$50,000.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] BORE IN HDPE FROM MAIN OFFICE TO CORNER OF HYDRATE BLDG

75385	1051-1057 LAURA ST..21-1110-M-100	RUBENS REALTY	STIEGLER ELECTRIC	\$50.00	\$4,780.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPLACING ELECTRICAL WORK DUE TO FLOODING

75388	1800 S ASHLAND AV..1-1138	RONALD S & HELEN HIETPAS	THOMAS ELECTRIC	\$70.00	\$1,500.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] WIRE MUA AND AC ADD EXIT EMERGENCY LIGHTS

75402	3464 PEPPERGRASS DR..21-8304	JOHN D & NANCY J NUSBAUM	BELL ELECTRIC, INC.	\$50.00	\$0.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPAIR ELECTRICAL PANEL DUE TO WATER DAMAGE

75427	726 MARSHALL AV..18-406	ANDREA & AARON FANTA	TMG SOLUTIONS LLC	\$50.00	\$1,200.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] PANEL CHANGE

75437	1741 CHICAGO CT..21-1293-E	DELANO M BROSIG	GEVERS ELECTRIC LLC	\$50.00	\$1,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] EXISTING ELECTRICAL PANEL HAS CORROSION ON MAIN BREAKER AND NUETRAL/GROUND BAR. REPLACING INSIDE PANEL. GROUNDING UP TO CODE.

75442	800 MAIN ST..10-7	CITY OF GREEN BAY-CLERK	ELMSTAR ELECTRIC	\$0.00	\$30,000.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] UNDERGROUND CONDUIT SYSTEM & BASES. WIRING & POLES WILL BE INSTALLED BY CITY OF GREEN BAY.

75466	833 PARK ST..18-1239	HEATHER HAHN	STAR ELECTRIC SERVICE, INC.	\$50.00	\$600.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPLACE MAIN BREAKER AND SERVICE WIRES FROM METER TO MAIN BREAKER. INSTALL GROUND RODS.

75478	1753 OAKDALE AV..21-2304-2	SAMANTHA SCHRODER	CHAMPION ELECTRIC LLC	\$50.00	\$1,200.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] PANEL CHANGE AND REPLACING OF A FEW OUTLETS IN THE BASEMENT.

75534	2139 WEST POINT TERR..6H-1587	PAPLHAM RICHARD G & JANICE K TRUST	FOX ELECTRIC LLC	\$50.00	\$700.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] CHANGE MAIN 100 AMP PANEL TO NEW QO100 AMP PANEL

PENDING

75322	726 COLUMBIA AV..18-1487	BROOKE BERNICE SARVER	VAN'S HEATING & AC	\$50.00	\$4,616.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75324	1724 ARNOLD DR..6-1027-24	DAWN M HOUSE	ACTION HEATING & COOLING	\$50.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75325	911 S NORWOOD AV..2-936	ROBERT F SCHOEN	NEWCAP, INC.	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE - UPPER UNIT

75326	911 S NORWOOD AV..2-936	ROBERT F SCHOEN	NEWCAP, INC.	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FUNACE-LOWER UNIT

75327	1485 E MASON ST..17-941	ROBERTO R & PEDRO R MARTINEZ	NEWCAP, INC.	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75333	1919 LAKESIDE PL..21-963	THE PHOENIX NEST LLC	HEALTHY HOMES HEATING & COOLING	\$50.00	\$4,945.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

75334	1802 S NORWOOD AV..1-1177	ERIC & DIANE OLSEN & ROSEANN M OLSEN	BAY AREA SERVICES INC	\$50.00	\$3,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75335	2354 HAMPTON AV..21-130-15	DONALD R & AMY M KNIPP	BAY AREA SERVICES INC	\$50.00	\$10,450.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75336	2325 VAN BEEK RD..21-127-1-1	MARIO & MARICELA AMBROSIO	BAY AREA SERVICES INC	\$50.00	\$3,750.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75337	2044 HILLVIEW DR..21-2445-P-15	RICK & SALLY MASON	BAY AREA SERVICES INC	\$50.00	\$3,800.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75338	2565 GREENBRIER RD..21-6530-19	SCOTT D & TAMMY L WRIGHT	BAY AREA SERVICES INC	\$50.00	\$6,300.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75341	1019 N CLAY ST..7-336	DAVID J FALTYSKI	CAVANAGH HTG & AIR COND	\$50.00	\$2,100.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] SPACE HEATER						
75349	814 S JACKSON ST..16-143	ERIK SABO	WESLEY HEATING AND SHEET METAL	\$50.00	\$9,906.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75350	2481 LESLIE DR..21-443-2	ECKSTEIN ROBERT & DARLENE TRUST AGREEMENT	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,822.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75351	1217 SANDSTONE CT..6H-3021	ALBERT J & HELEN M RHODES III	WESLEY HEATING AND SHEET METAL	\$50.00	\$5,601.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75352	856 BOND ST..5-203	JAMES M STREBEL	WESLEY HEATING AND SHEET METAL	\$50.00	\$5,395.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75353	409 S QUINCY ST..14-515	TERESA L LEBARON	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,800.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75362	2985-2987 FERNDAL DR..6H-2912	JAMIE L DESOTELL	K KELLY INC	\$50.00	\$3,005.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75363	1326 WOLVERINE TR..21-7384	DANIEL C & KATHERINE M GAGE	APEX HEATING & AIR CONDITIONING	\$50.00	\$3,875.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75364	727 MT MARY DR..21-1111-D-98	RICHARD G & JOAN P LARSEN	APEX HEATING & AIR CONDITIONING	\$50.00	\$7,800.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
75365	1520 LEO FRIGO WAY..20-452	PAULS PANTRY INC	ROBINSON HEATING & COOLING	\$70.00	\$3,590.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75368	853 BADER ST..21-1176-B-2	CASTULO & JOSEFINA GONZALEZ	BENJAMIN CONST. HEATING & COOLING	\$50.00	\$2,250.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] NEW FURNACE						
75369	837 BADER ST..21-1176-B-1	FRANCISCO RODRIGUEZ MENDINA	BENJAMIN CONST. HEATING & COOLING	\$50.00	\$2,400.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] NEW FURNACE						
75380	1505 S ONEIDA ST..1-2334	MELISSA J MCARDLE	JJ HEATING & COOLING	\$50.00	\$1,768.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75389	2347 UTAH ST ..21-1176-E-8	THOMAS C & MICHELLE L MANN	VAN'S HEATING & AC	\$50.00	\$4,532.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75390	2884 CIRCLE SHORE DR..21-1176-E-8	THOMAS C & MICHELLE L MANN	VAN'S HEATING & AC	\$50.00	\$4,532.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75391	711 S IRWIN AV..17-461	IAN T & THOMAS W CHRISTENSEN	ACTION HEATING & COOLING	\$50.00	\$3,870.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						

75392	706 W WALNUT ST..4-245	HEINZ JOHN & ROBIN LLC	ROBINSON HEATING & COOLING	\$140.00	\$8,800.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75396	1204 11th AV..1-666	MICAH W HAAR	SINKLER HEATING & COOLING, INC	\$50.00	\$4,900.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75397	226 RANDALL CT..6-319-B	ZACHARY R SCHRAP & JENNY R FRY	COMFORT CONTROL SYSTEMS	\$50.00	\$6,568.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75400	1128 LANGLADE AV..1-382-A	EARL M & DIANE K MILLER	VAN'S HEATING & AC	\$50.00	\$8,561.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
75403	1628 PREBLE AV..19-361	ANCELMO VASQUEZ MARTINEZ	BAY AREA SERVICES INC	\$50.00	\$3,300.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75404	122 S JACKSON ST..14-324	DEANNA DERTZ	BAY AREA SERVICES INC	\$50.00	\$8,600.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75405	1585 KIMBALL ST..8-526	MARY K VAN DEN HEUVEL	BAY AREA SERVICES INC	\$50.00	\$2,300.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75406	1266 KENWOOD ST..1-2662	LEONARD F & NANCY J BOWERS	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$7,940.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75430	1244 DOUSMAN ST..5-654	LAURA J MCKEE	IDEALAIR HEATING & COOLING INC.	\$50.00	\$3,128.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75431	1008 S ROOSEVELT ST..17-129	PAMELA J LAURENT	WESLEY HEATING AND SHEET METAL	\$50.00	\$4,406.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75432	950 HOWARD ST..3-454	YOUA KOU & TINA X YANG	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,600.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75433	952 HOWARD ST..3-454	YOUA KOU & TINA X YANG	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,600.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75434	430 S VAN BUREN ST..14-642	JACQUELINE KRAUSE	ROBINSON HEATING & COOLING	\$50.00	\$2,900.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75435	1340 DOBLON ST..21-1695	LAURA J PAMPERIN	ROBINSON HEATING & COOLING	\$50.00	\$2,800.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75436	1309 SAND HILL DR..6H-2839	MARY J DASHNIER	BAY AREA SERVICES INC	\$50.00	\$6,300.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75449	1695 DEBRA LN..21-1111-P-28	BETTY J WERCHEK	JJ HEATING & COOLING	\$50.00	\$1,552.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75450	615 BOND ST..5-1032-A	ALLISSA L & JORDAN R CAMERON	JJ HEATING & COOLING	\$50.00	\$1,930.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75459	3509 MAYAPPLE DR..21-8144	MICHAEL J FECHTER	WULF BROTHERS	\$50.00	\$2,275.00	Pending

[50-*** - Heating Unit Replacement/ Air Conditioning] NEW GAS FURNACE

75475	659 MENLO PARK RD..21-3827	JOSHUA T URNESS	BORN HEATING & COOLING LLC	\$50.00	\$1,950.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] NEW FURNACE FROM FLOODING ISSUES.

75477	657 MENLO PARK RD..21-3827	JOSHUA T URNESS	BORN HEATING & COOLING LLC	\$50.00	\$1,950.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] NEW FURNACE DUE TO FLOODING ISSUES

75496	1394 DOUSMAN ST..6-85-2	JOSEPH D SHERWOOD	HURCKMAN HEATING & COOLING	\$50.00	\$3,000.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AC

75498	1227 STUART ST..14-1368	GARY WISNESKI	J&D HEATING & COOLING	\$50.00	\$2,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75516	2556 ST. STEVEN CT..6H-2234	MARIANNE OLSON	DIAMOND HVAC LLC	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75518	2590 S TRILLIUM CIR..6H-2530	KAREN A ZIELINSKI	ENGEBOS HEATING & COOLING INC	\$50.00	\$61,470.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75519	1910 DECKNER AV..21-2288-2	PORFIRIO D H HERRERA	BAY AREA SERVICES INC	\$50.00	\$3,550.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75520	1120 REBER ST..20-34	RICK J KNAPP	COMFORT CONTROL SYSTEMS	\$50.00	\$6,354.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75521	1130 ROCKDALE ST..1-2417	SUSAN M BUSCH	COMFORT CONTROL SYSTEMS	\$50.00	\$10,571.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75522	1648 CROOKS ST..21-1443-11	JUNE A ERICKSON	VAN'S HEATING & AC	\$50.00	\$4,075.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75523	309 OAK ST..3-795-A	JPTR LLC	NEWCAP, INC.	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75526	736 S MADISON ST..15-68	PATRICK J REED LE	SINKLER HEATING & COOLING, INC	\$50.00	\$8,650.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

75527	2655 SENECA CT..6H-2315	PATRICK J & KAREN A WEBB	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$3,801.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75528	1714 CORONATION CT..6H-3447	BETH A CHAMPION	VAN'S HEATING & AC	\$50.00	\$17,256.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75529	248 JACOB ST..21-1835	OSCAR MENDOZA MORENO	BAY AREA SERVICES INC	\$50.00	\$6,775.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75530	341 NORTHERN AV..5-340	ROBIN M DUTCHER	BAY AREA SERVICES INC	\$50.00	\$9,420.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75537	840 SCHOOL PL..3-432	JOHNNY L BRANTLEY	VAN'S HEATING & AC	\$50.00	\$4,938.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75538	2250 W MASON ST..6H-1096	ONEIDA NATION	ROBINSON HEATING & COOLING	\$50.00	\$4,300.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75539	817 LA COUNT RD..6H-1180-4	NIKLAS W GLASER	ROBINSON HEATING & COOLING	\$50.00	\$4,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

75540	1703 GROSS AV..1-2379	JUDITH M ZALEWSKI	RICHARDS HEATING & COOLING	\$50.00	\$6,000.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75541	960 WAVERLY PL..1-1366	LAURE A PONCE	VAN'S HEATING & AC	\$50.00	\$12,769.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75542	3144 EASTBREEZE LN..21-5331	MARSHALL D & SANDRA D FLETCHER	BAY AREA SERVICES INC	\$50.00	\$3,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75543	2720 ARTESIAN WAY..21-6671-8	STEVEN J & ANNE M BIEBEL	BAY AREA SERVICES INC	\$50.00	\$6,650.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75545	1354 E WALNUT ST..14-236	GILBERTO RIVERA	SINKLER HEATING & COOLING, INC	\$50.00	\$2,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75546	1305 SANDSTONE PL..6H-3526	RICHARD & KAREN STARK	VAN'S HEATING & AC	\$50.00	\$1,650.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75551	2716-2718 SHOREWOOD TERR..22-1436	MARK A HAINES	OWNER	\$50.00	\$0.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] GAS HEATER FOR GARAGE

75448	501 EASTMAN AV..20-123	PROCTER & GAMBLE PAPER	JF AHERN	\$300.00	\$289,879.00	Pending
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[53-*** - Fire protection Sprinkler] 47A, 47B, 74A, 74B

75482	1819 MAIN ST..21-1325	GREEN BAY C LLC	STARFIRE SYSTEMS INC	\$140.00	\$2,050.00	Pending
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[53-*** - Fire protection Sprinkler] Wet chemical kitchen hood system

74667	2929 WALKER DR..21-163-1	BAYLAND PROPERTIES INC	KELLER, INC.	\$399.69	\$14,000.00	Pending
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[57-*** - Parking lot (New & Reconstruction)] -\$5000 SWB needed BEFORE PARKING LOT PERMIT CAN BE ISSUED- PAID 11-5-18
-EC permit issued

75028	231 S ADAMS ST..13-57	ATTY THOMAS M OLEJNICZAK	HURCKMAN HEATING & COOLING	\$70.00	\$46,749.00	Pending
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[60-*** - New HVAC System] Updating 10 control units in the building.

75332	2219 PREBLE AV..21-2761	NEIL A HEBEL	TUNDRLAND	\$50.00	\$9,071.00	Closed
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[62-*** - repair/alter existing plumbing system] BATHRUB AND SURROUND BEING REPLACED BY A WALK IN SHOWER AND SURROUND

75342	1302 WESTERN AV..3-815-1	KIMBERLY DICKENSON	ACE SEWER & WATER	\$30.00	\$0.00	Closed
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[62-*** - repair/alter existing plumbing system] SANITARY REPAIR

75373	127 S WASHINGTON ST..12-192	OWEN F MONFILS LE	VANRITE PLUMBING	\$0.00	\$7,650.00	Closed
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[62-*** - repair/alter existing plumbing system] LEAD WATER REPLACEMENT

75379	1110 MORAIN WAY..6-2790	AHORN 8 LLC	LINDQUIST HEATING & PLUMBING	\$50.00	\$1,500.00	Closed
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[62-*** - repair/alter existing plumbing system] TUB TO SHOWER CONVERSION

75383	121 S WASHINGTON ST..12-46	121 SOUTH WASHINGTON INVESTMENTS LLC	VANRITE PLUMBING	\$0.00	\$6,250.00	Closed
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[62-*** - repair/alter existing plumbing system] LEAD WATER REPLACEMENT

75384	119 S WASHINGTON ST..12-47	SECORA FAMILY TRUST	VANRITE PLUMBING	\$0.00	\$6,250.00	Closed
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[62-*** - repair/alter existing plumbing system] LEAD WATER SERVICE REPLACEMENT

75398	1305 SANDSTONE PL..6H-3526	RICHARD & KAREN STARK	TUNDRALAND	\$50.00	\$10,800.00	Closed
[62-*** - repair/alter existing plumbing system] SHOWER						
75408	844 NICOLET AV..2-743	CODY VINCENT DINATALE	DREWS PLUMBING	\$50.00	\$0.00	Pending
[62-*** - repair/alter existing plumbing system] REPLUMBING OF DRAIN/WATER PIPING. REPLACING FIXTURES-KITCHEN SINK, DISHWASHER, SHOWER, TOILET, LAVATORY AND CLOTHES WASHER.						
75425	1659 BOLAND RD..6-1394	ANN M & TIMOTHY W MCCARRELL	EDGE PLUMBING LLC	\$50.00	\$200.00	Closed
[62-*** - repair/alter existing plumbing system] KITCHEN SINK						
75452	304 N ADAMS ST..12-148	304 NORTH ADAMS GREEN BAY LLC	EDWIN C GAROT CO	\$70.00	\$500.00	Closed
[62-*** - repair/alter existing plumbing system] INSTALL CHEMICAL DISPENSER TAPPING AND JUICE MACHINE TAPPING						
75467	110 S BROADWAY..3-106	RAYMOND G SALTER	VANRITE PLUMBING	\$30.00	\$4,000.00	Closed
[62-*** - repair/alter existing plumbing system] REPLACE 2" COPPER WATER SERVICE						
75479	1113 S CHESTNUT AV..1-773	PAUL & JESSICA WILLIS	RAMCO CONSTRUCTION	\$30.00	\$3,000.00	Closed
[62-*** - repair/alter existing plumbing system] LEAD WATER REPLACEMENT						
75503	1123 9th ST..1-383	RICHARD C LUOKKALA	VANRITE PLUMBING	\$0.00	\$4,500.00	Pending
[62-*** - repair/alter existing plumbing system] LEAD WATER REPLACEMENT						
75510	220 NEWHALL ST..19-320	MARK L VILLERS	VANRITE PLUMBING	\$30.00	\$4,000.00	Pending
[62-*** - repair/alter existing plumbing system] COPPER WATER SERVICE REPLACEMENT						
75511	718 HARRISON ST..5-151	JEAN B LUCHT	VANRITE PLUMBING	\$30.00	\$4,000.00	Closed
[62-*** - repair/alter existing plumbing system] COPPER WATER SERVICE REPLACEMENT						
75515	1716 12th AV..1-1610	THOMAS W & CAROL J MILLER	TUNDRALAND	\$50.00	\$12,000.00	Closed
[62-*** - repair/alter existing plumbing system] TUB TO SHOWER CONVERSION						
75203	704 S WEBSTER AV..14-824-9	BELLIN MEMORIAL HOSPITAL INC	NETCOM LLC	\$140.00	\$0.00	Pending
[94-*** - Alteration to existing cell tower]						
75205	2210 MAIN ST..21-455-1	DJL INVESTMENTS LLC	NETCOM LLC	\$140.00	\$0.00	Pending
[94-*** - Alteration to existing cell tower] ANTENNA ALTERATIONS						
75500	1123 S VAN BUREN ST..16-322	BRIAN T & HANNAH G ZIMA	VANRITE PLUMBING	\$60.00	\$5,500.00	Closed
[200-*** - water service] REPLACE SEWER/WATER LATERAL FROM HOUSE TO CURB.						
Totals: 225 projects				\$65,886.31	\$18,227,838.00	

Summary of Projects Issued

11/1/2018 to 11/30/2018

Class of Work	Proj	Site	Plan	Bldg	Elec	HVAC	Plbg	EC	Fees Paid	Estimated Cost
01 Single Family House, Detached	8	8	16	8	8	8	8	0	\$10,380.66	\$1,496,263.00
48 Electrical Wiring (Misc., Alteration, Repair)	13	0	0	0	13	0	0	0	\$800.00	\$118,865.00
46 Electrical Service Change	7	0	0	0	7	0	0	0	\$370.00	\$9,450.00
47 Electrical Service Repair	3	0	0	0	3	0	0	0	\$150.00	\$1,000.00
50 Heating Unit Replacement/ Air Conditioning	71	0	0	0	0	71	0	0	\$3,660.00	\$377,596.00
40 Sanitary Sewers	1	0	0	0	0	0	1	0	\$30.00	\$2,500.00
41 Storm Sewers	1	0	0	0	0	0	1	0	\$30.00	\$2,000.00
42 Mini Sewers	1	0	0	0	0	0	1	0	\$530.00	\$800.00
62 repair/alter existing plumbing system	16	0	0	0	0	0	16	0	\$520.00	\$73,721.00
22 Shed, Yard Building	1	0	0	1	0	0	0	0	\$50.00	\$1,200.00
03 Addition to Single-Multi Family Residential Units	1	1	1	1	1	1	0	0	\$200.00	\$37,342.00
13 Addition to Commercial, Non-Residential Non-housekeeping	2	1	7	2	2	2	1	1	\$33,447.99	\$14,600,000.00
02 Single-Family Residential Building, Alteration	9	1	5	9	8	4	7	0	\$3,077.80	\$170,430.00
10 Multi-Family Residential Building Alteration	1	0	0	1	0	0	0	0	\$70.00	\$100.00
12 Commercial, Non-Residence, Non-Housekeeping, Alteration	12	2	12	12	9	4	6	0	\$7,358.69	\$427,100.00
09 Raze 3 & 4 Family Building	1	0	1	1	1	0	1	0	\$0.00	\$11,500.00
15 Raze Commercial Building or other Structure	2	0	1	2	0	0	1	1	\$310.00	\$33,500.00
21 Demolition of all Other Buildings or Structures	1	0	0	1	0	0	0	0	\$50.00	\$3,850.00
17 New Garage or Carport	4	3	4	4	3	0	1	0	\$623.12	\$56,669.00
18 Remodel Garage or carport or Shed	1	0	0	1	0	0	0	0	\$50.00	\$500.00
23 Deck, Porch, Patio	8	3	4	8	0	0	0	0	\$695.00	\$16,658.00
24 Siding	1	0	0	1	0	0	0	0	\$70.00	\$2,000.00
25 Swimming Pool	2	1	1	2	1	0	0	0	\$200.00	\$12,400.00
28 Foundation Repair	2	0	1	2	0	0	0	0	\$125.00	\$14,284.00
31 Storage Tank	1	0	0	1	1	0	1	0	\$70.00	\$0.00
33 Roofing	1	0	0	1	0	0	0	0	\$70.00	\$130,050.00
34 Window, Door, Replacement	1	0	0	1	0	0	0	0	\$50.00	\$4,679.00
35 Driveway Expansion	3	0	0	3	0	0	0	0	\$150.00	\$4,150.00
36 Fence	14	1	0	14	0	0	0	0	\$765.00	\$70,141.00
37 Signs	4	4	0	4	0	0	0	0	\$443.36	\$19,000.00
44 Water heaters/Appliances	7	0	0	0	0	0	7	0	\$290.00	\$15,630.00
53 Fire protection Sprinkler	2	0	1	2	1	0	0	0	\$440.00	\$291,929.00
57 Parking lot (New & Reconstruction)	1	1	1	1	0	0	1	1	\$399.69	\$14,000.00
60 New HVAC System	1	0	0	0	0	1	0	0	\$70.00	\$46,749.00
200 water service	1	0	0	0	0	0	1	0	\$60.00	\$5,500.00

94 Alteration to existing cell tower	2	0	0	2	2	0	0	0	\$280.00	\$0.00
05 Raze Sungle-Family house(attached or detached)	18	0	18	18	0	0	18	18	\$0.00	\$156,282.00
Totals:	225	26	73	103	60	91	72	21	\$65,886.31	\$18,227,838.00

Detail Summary of Projects Issued

12/1/2018 to 12/31/2018

Proj #	Address	Owner	Applicant	Fees Paid	Estimated \$	Status
75222	2565 DUNBAR LN..6H-2203	JONGMA HOMES LLC	JONGMA HOMES, LLC	\$1,256.39	\$190,000.00	Pending
[01-101 - Single Family House, Detached] 1-STORY SINGLE FAMILY HOME W/ GARAGE						
75473	3524 BAY HARBOR DR..22-1996	TJDM LLC	PAUL COLLETTE CONSTRUCTION LLC	\$1,317.66	\$240,000.00	Pending
[01-101 - Single Family House, Detached] 1-STORY SINGLE FAMILY HOME WITH GARAGE AND UNFINISHED BASEMENT.						
75513	155 RACCOON BERRY WY..21-8347	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,401.11	\$325,000.00	Pending
[01-101 - Single Family House, Detached] ONE STORY, WITH BASEMENT AND ATTACHED GARAGE						
75584	209 RACCOON BERRY WY..21-8350	APPLE TREE GB TWO LLC	APPLE TREE GB TWO, LLC	\$1,382.87	\$280,900.00	Pending
[01-101 - Single Family House, Detached] ONE STORY PLUS BASEMENT AND ATTACHED GARAGE						
75611	2518 REMINGTON RD..21-8045	TLP DEVELOPMENT LLC	DETRIE BUILDERS INC	\$1,296.76	\$240,000.00	Pending
[01-101 - Single Family House, Detached] ONE-STORY PLUS BASEMENT WITH ATTACHED GARAGE						
75630	461 BRECCIA WY..21-8027	MARK A & THERESE R RUFLEDT	CISLER CONSTRUCTION LLC	\$1,452.50	\$300,000.00	Pending
[01-101 - Single Family House, Detached] 1-1/2 STORY HOME WITH ATTACHED GARAGE						
74649	1257 ST. CLAIR ST..14-63	DENNIS R & DANA M CRUMP	CR CONSTRUCTION	\$410.88	\$1,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REMOVING ONE WATER METER AND CONNECTION 2 WATER METER INTO ONE. REPIPING THE WATER LINES TO THE EXISTING WATER HEATERS. ELEC-CONVERTING FROM DUPLEX TO SINGLE FAMILY						
75549	2781 EAST SHORE DR..21-1152	LOIS A KANIA	MI-MAR BUILDERS INC.	\$175.00	\$24,500.00	Pending
[02-434 - Single-Family Residential Building, Alteration] MASTER BATH REMODEL						
75586	1658 BOLAND RD..6-1381	JUSTIN C WOLD	MAHRS QUALITY CONSTRUCTION	\$175.00	\$5,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REMODEL SMALL BATHROOM (MINOR PLBG FOR NEW TUB, LITTLE ELECTRICAL, CAN LIGHTS, EXHAUST FAN AND MOVING LIGHTS.						
75587	1120 ELIZA ST..17-140	NATHAN C & EMILY C NASS	BARRON BUILDING	\$225.00	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] ADD BATH AND REC. ROOM IN BASEMENT						
75600	2627 RADINZ RD..21-5200	DEAN W & KRISTENE L CHAPPELL III	AQUARIUS HOME SERVICES	\$200.00	\$30,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] To include bedroom						
75629	2863 OGDAN WOODS DR..6H-4120	THOMAS P & AUDREY M MCCAREY	DJM CONSTRUCTION	\$175.00	\$44,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REMODEL MASTER BATH AND LAUNDRY ROOM						
75661	1218 N DANZ AV..21-290-5	JAVIER ALVARADO RODRIGUEZ	JAVIER ALVARADO RODRIGUEZ	\$50.00	\$2,500.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Nothing structural per owner. -Electrical to be added to project when owner gets contractor						
75682	3533 BAY HARBOR DR..22-2046	DAVID J & RENEE A JANKOWSKI	FISHER BUILDING & REMODELING, LLC	\$250.00	\$37,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] To include bedroom and bathroom BASEMENT FINISHING 1200 SQ FT TO INCLUDE FAMILY ROOM, BEDROOM AND BATHROOM						
75690	1499 7th ST..6-520-A	SCOTT BROOKS	BORNICK CONSTRUCTION	\$460.00	\$2,500.00	Pending

[02-434 - Single-Family Residential Building, Alteration] FLIPPING HOUSE, NO PERMIT, DOUBLE FEE. HAD CURRENT DCC/DCQ CARDS.

75339	3579 VAN LAANEN RD..22-58	GREAT LAKES HOMES LLC	SUGARBUSH POURED WALLS	\$175.00	\$12,000.00	Pending
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[03-434 - Addition to Single-Multi Family Residential Units
] Variance for floodplain fill less than 15' from structure.

75686	1200 MARQUETTE AV..1-1541	LEAH A LINDSLEY	CAREY CONSTRUCTION LLC	\$322.28	\$120,000.00	Pending
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[03-434 - Addition to Single-Multi Family Residential Units
] NEW GARAGE AND BATH AND OFFICE SPACE
-NON-PERMITTED EROSION CONTROL

75564	1205 VELP AV..18-149	ERIC K ELLIOTT	H & T EXCAVATING	\$100.00	\$6,000.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] Per contractor, no basement foundation(just old half crawl space basement).

644 sf footprint x 4' walls = 2576 divided by 27 = 95 Cubic Yards= no EC(under 100 cy) Will do non -permitted EC.

DRIVEWAY TO REMAIN, OWNER PONDERING REBUILD.

75591	216 GARFIELD ST..3-1175-L	LARRY & DONNA PHILLIPS	BADGERLAND BUILDINGS INC	\$175.00	\$5,500.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] Remove ranch house and detached garage.

75592	306 NORTHERN AV..5-1185	ROBERT L & SANDRA K SEIDLER	BADGERLAND DEMOLITION	\$175.00	\$13,800.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE 2 STORY HOUSE AND DETACHED GARAGE

75593	1002 REBER ST..20-25	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$1,344.00	Closed
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE RANCH HOUSE AND DETACHED GARAGE

75594	1002 HARVEY ST..7-690	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$12,880.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE 2 STORY HOUSE AND DETACHED GARAGE

75595	1002 BERNER ST..20-74	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$13,950.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE 2 STORY HOUSE AND DETACHED GARAGE

75596	1204 N WEBSTER AV..20-85	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$9,800.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVED 1.5 STORY HOME AND DETACHED GARAGE

75597	1102 N WEBSTER AV..7-469	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$8,500.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE RANCH HOUSE AND DETACHED GARAGE

75598	714 N WEBSTER AV..7-691	CITY OF GREEN BAY-CLERK	BADGERLAND DEMOLITION	\$0.00	\$13,800.00	Pending
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[05-645 - Raze Sungle-Family house(attached or detached)] REMOVE 2 STORY HOUSE AND DETACHED GARAGE

74645	420 N BROADWAY..5-1756	DDL HOLDINGS LLC	DELEERS CONSTRUCTION	\$7,990.19	\$0.00	Pending
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[08-104 - 3-4 Family Building (refer to 06-103).] EC PERMIT APPROVED. SWM WILL BE ON LARGE SCALE RAILYARD SITE PLAN(2017)

74760	1313 BAY BEACH RD..21-440-1	CITY OF GREEN BAY-CLERK	LUNDA CONSTRUCTION	\$0.00	\$1,450,000.00	Pending
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[11-329 - Structures Other Than Buildings (parks, outdoor stadiums, marinas, outdoor swimming pools, outdoor theaters, boardwalks, wharves, docks).]
CONSTRUCTION OF NEW GIANT WHEEL AT BAY BEACH PARK

74331	1053 VELP AV..18-800-1	STONE RIDGE HOLDINGS LLC	BAYLAND BUILDINGS INC	\$1,885.27	\$350,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] NEW 2000 SQ. FT. CAR WASH ADDITION.

75421	433 MAIN ST..11-117	ASSOCIATED BANK LEASING REAL EST MS 8227	ZEISE CONSTRUCTION	\$2,837.45	\$1,000,000.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] 1st FLOOR ALTERATIONS

75687	1206 VELP AV..18-782	ALWIN MANUFACTURING CO	SMA CONSTRUCTION SERVICES LLC	\$610.00	\$0.00	Pending
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[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]

72701	1660 EAST SHORE DR..21-429-16	CITY OF GREEN BAY-CLERK	KELLER, INC.	\$0.00	\$0.00	Pending
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[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] Building addition
EC PERMIT ISSUED

74943	1600 S ASHLAND AV..1-1097	HILGENBERG PROPERTIES LLP	BAYLAND BUILDINGS INC	\$1,303.75	\$230,000.00	Pending
[13-437 - Addition to Commercial, Non-Residential Non-housekeeping] Green Bay Vet Center PROPOSED 1,212 FT ADDITION + ALTERATION 538						
75653	1744 11th AV..1-1273	CREATIVE EDGE PROPERTIES LLC	CREATIVE EDGE PROPERTIES LLC	\$150.00	\$7,000.00	Pending
[17-438 - New Garage or Carport] 20x22 DETACHED GARAGE. AND NEW ELECTRICAL SERVICE. To include Raze of old garage.						
75657	1699 BOND ST..6-72-I	JAMES & SUSZANNE FOX	THE REMODEL SHOP	\$150.00	\$9,000.00	Pending
[17-438 - New Garage or Carport] 22 FT. X 15 FT.						
75658	2233 UNIVERSITY AVE ..21-2710	PHILLIP F & PETER S LEE	OWNER	\$70.00	\$500.00	Closed
[21-649 - Demolition of all Other Buildings or Structures] ONLY INTERIOR -2233 SUITE						
75618	1806 NANCY AV..6-2558	REBECA CHAMBERS	OWNER	\$50.00	\$500.00	Pending
[22-328 - Shed, Yard Building] Per complaint 88142.						
75609	1525 ELLIS ST..19-229	FOURWAY LLC	ADZ CONSTRUCTION LLC	\$50.00	\$500.00	Pending
[23-434 - Deck, Porch, Patio] TEAR OFF OLD PORCH IN REAR AND BUILD NEW ONE TO CODE.						
75612	113 S MONROE AV..11-243	GARY D WISNESKI	OWNER	\$170.00	\$450.00	Pending
[23-434 - Deck, Porch, Patio] BUILD 2 PLATFORMS 3X4 & STEPS						
75633	1681 DEBRA LN..21-1111-P-24	ADAN CORTEZ MURO	101 MOBILITY OF NE WI	\$50.00	\$5,200.00	Closed
[23-434 - Deck, Porch, Patio] TEMP ALUMINUM WHEEL CHAIR RAMP						
75678	1006 E WALNUT ST..14-294	MCALLISTER PROPERTIES LLC	COVERALL	\$75.00	\$4,000.00	Closed
[23-434 - Deck, Porch, Patio] Car hit porch, replacing porch						
75692	1002 CHERRY ST..9-132	VERN G & LYNN A DOXTATOR	MODERN BUILT HOMES	\$75.00	\$4,000.00	Pending
[23-434 - Deck, Porch, Patio] Car hit porch, repair/replacement						
75560	1253 BOND ST..5-1318	DEREK J & KATHRYN M BOTSFORD	ANDERSON BASEMENT REPAIR INC	\$50.00	\$4,425.00	Closed
[28-434 - Foundation Repair] FOUNDATION REPAIR						
75561	1807 GROSS AV..1-2391	JEANNE L KNURR	ANDERSON BASEMENT REPAIR INC	\$50.00	\$11,000.00	Closed
[28-434 - Foundation Repair] FOUNDATION REPAIR						
75605	812 WAVERLY PL..1-1092	GAIL M MINCHESKI	TC CONCRETE	\$50.00	\$5,000.00	Pending
[28-434 - Foundation Repair] FOUNDATION REPAIR						
75616	1315 ELIZA ST..17-536	MICHAEL F & SUSAN M DANELSKI	BASEMENT REPAIR SPECIALISTS, LLC	\$50.00	\$6,131.00	Pending
[28-434 - Foundation Repair] INSTALL I BEAM ON FOUNDATION WALL AND INSTALL 11 CARBON FIBER STRAPS ONTO FOUNDATION WALL						
75621	1695 FIESTA LN..21-1110-M-61	MICHAEL J & SUSAN E ARTIS	LARRY VAN RITE TRUCKING & EXCAVATING	\$50.00	\$8,300.00	Pending
[28-434 - Foundation Repair] BASEMENT WALL REPAIR						
75679	332 BADER ST..21-1897	JUSTIN D BEAUDOIN	ANDERSON BASEMENT REPAIR INC	\$50.00	\$8,840.00	Closed
[28-434 - Foundation Repair] FOUNDATION REPAIR						
75614	1444 11th AV..1-1767	BRIAN N & SHEILA M WALLACE	JACKSON MELCHERT ENTERPRISES LLC	\$50.00	\$3,100.00	Closed
[34-*** - Window, Door, Replacement] REPLACE EXISTING BASEMENT WINDOW WITH AN EGRESS WINDOW						
75632	310 PINE ST..12-147	A & E INVESTMENT CORP	PELLA WINDOWS	\$70.00	\$4,000.00	Pending
[34-*** - Window, Door, Replacement] REPLACEMENT OF EXTERIOR DOOR						
75554	957 CHRISTIANA ST..3-983-A	DLRC LLC	RRN CONSTRUCTION	\$50.00	\$600.00	Pending

[35-*** - Driveway Expansion] 30 IN. X 10 FT. AT END OF DRIVEWAY

75659	831 5th ST..2-934-A	HATCH PROPERTIES LLC	QUALITY ASPHALT	\$50.00	\$2,500.00	Pending
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[35-*** - Driveway Expansion] NOT APRON, CONTRACTOR NOT BONDED WITH CITY. JUST DRIVEWAY

75559	610 ROLLING GREEN DR..6H-2667	BERNARD D & CATHERINE FAITH	KUETHER SERVICES	\$50.00	\$2,300.00	Closed
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[36-*** - Fence] 4' chainlink in rear and side.

75563	1695 CROOKS ST..21-1272-3	AMY DEMAIO	BAYLAND FENCE	\$50.00	\$1,800.00	Pending
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[36-*** - Fence] 4' CHAIN LINK FENCE TO ENCLOSE BACKYARDS, TOTAL APPROX 90' TO ENCLOSE

75691	2121 VAN DEUREN ST..21-2221-2	ST VINCENT DEPAUL SOCIETY DIST COUNCIL OF GB INC	ROCKEY FENCE LLC	\$70.00	\$3,000.00	Pending
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[36-*** - Fence] FOR GROUND SCREENING OF MECHANICAL HVAC UNITS

74754	2900 CURRY LN..21-282-1	CURATIVE REHABILITATION CENTER OF GREEN BAY INC	CREATIVE SIGN COMPANY	\$86.41	\$6,390.00	Pending
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[37-329 - Signs] NEW WALL SIGN

75474	218 N ADAMS ST..12-145	VICE ENTERPRISES LLC	JONES SIGN COMPANY	\$94.70	\$4,474.35	Pending
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[37-329 - Signs] PROPOSED WALL SIGN "R"

75509	408 S MILITARY AV..6-1771	DENIS J & TONI M TOONEN	FOX CITIES SIGN	\$91.88	\$2,800.00	Pending
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[37-329 - Signs] Replaces two existing signs

75583	600 S WEBSTER AV..14-803	PARADOX GREEN BAY WEBSTER PROPERTY LLC	Crossroads Care Center	\$30.00	\$0.00	Pending
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[37-329 - Signs]

75610	1819 MAIN ST..21-1325	GREEN BAY C LLC	GRAPHIC HOUSE, INC	\$85.70	\$5,000.00	Pending
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[37-329 - Signs] 12'8" X 1'6" (19 sq ft) Individual Channel Letter Pharmacy wall sign on south facade

75646	2280 E MASON ST , Unit: Suite 300..21-126-1	GREEN BAY EAST LLC	CREATIVE SIGN COMPANY	\$88.25	\$3,500.00	Pending
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[37-329 - Signs] Install new internally illuminated 27.5 sq ft wall sign consistin of individual channel letters on the buildings south facade above tenant entry

75649	551 PACKERLAND DR..6H-1728	EIGER JLK II LLC	CREATIVE SIGN COMPANY	\$61.98	\$7,600.00	Pending
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[37-329 - Signs] Construct new6 foot tall monument sign with 6.5 ft X 3.54 ft (23.4 sq ft per side) sign face at corner of Hutson & Packerland

75650	551 PACKERLAND DR..6H-1728	EIGER JLK II LLC	CREATIVE SIGN COMPANY	\$76.60	\$880.00	Pending
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[37-329 - Signs] Install two new 12' X 6' (72 sf) walls signs. one on the west facade facing Packerland and one on the south facade facing Hutson

75512	1611 STATE ST..1-1407-5	GEORGIA PACIFIC CORP	AUGUST WINTER & SONS	\$30.00	\$5,500.00	Closed
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[40-*** - Sanitary Sewers] Temporary hookup of a construction trailer for toilet use.

-OK to schedule inspection, permit fee has been mailed - Chad R

75654	245 OAK GROVE AV..21-2371	MARK S & KATHLEEN E GILLE	HUVEN PLUMBING	\$30.00	\$1,900.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

75670	815 S IRWIN AV..17-495-A	KIMBERLEE C BILLINGS & JEFFREY J SANDERS	NEWCAP, INC.	\$30.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

75671	615 BOND ST..5-1032-A	ALLISSA L & JORDAN R CAMERON	NEWCAP, INC.	\$30.00	\$0.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

75676	326 12th AV..3-827	MICHAEL COPPENS	SAFE FLOW LLC	\$30.00	\$200.00	Pending
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[44-*** - Water heaters/Appliances] WATER HEATER

75577	1313 BAY BEACH RD..21-440-1	CITY OF GREEN BAY-CLERK	ELAND ELECTRIC CORP	\$0.00	\$0.00	Closed
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[45-*** - Electrical Temporary Services]

75135	1003 PINE ST..9-98	RONALD L & RACHEL A SMITS	CV ELECTRIC	\$70.00	\$1,000.00	Pending
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[46-*** - Electrical Service Change] SERVICE CHANGE 200 AMP

75562	2276 RED OAK DR..6H-1269-17	UNCLE BOBS TREASURE LLC	CURRENT ELECTRICAL SERVICES	\$50.00	\$300.00	Closed
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[46-*** - Electrical Service Change] REPLACE MAIN BREAKER IN PANEL

75573	1116 HIGHVIEW LN..6-668	JAMES R QUEOFF	THOMAS ELECTRIC	\$70.00	\$1,000.00	Pending
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[46-*** - Electrical Service Change] SERVICE REPAIR

75589	1227 STUART ST..14-1368	GARY WISNESKI	TMG SOLUTIONS LLC	\$50.00	\$1,000.00	Closed
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[46-*** - Electrical Service Change] FUSE BOX TO BREAKER

75590	1013 S ONEIDA ST..1-1845	FRANK J & SUSAN K GRACER III	TMG SOLUTIONS LLC	\$50.00	\$1,200.00	Closed
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[46-*** - Electrical Service Change] FULL SERVICE CHANGE FOR NEW SERVICE

75655	HUMBOLDT RD..21-258	BROWN COUNTY MENTAL HEALTH CENTER	BROWN COUNTY HIGHWAY DEPT	\$70.00	\$600.00	Closed
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[46-*** - Electrical Service Change] Temporary parking lot for Green Bay Packaging equipment for winter parking. (2 months).

75664	1082 REED ST..5-709	KATHLEEN A JAUQUET	KRUEGER ELECTRIC	\$50.00	\$1,200.00	Closed
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[46-*** - Electrical Service Change] 60 TO 100 AMP

75673	1503-1505 BEECH TREE DR..6H-1267-10	ONEIDA NATION	ELECTRICAL SOLUTIONS	\$50.00	\$500.00	Pending
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[46-*** - Electrical Service Change] MISC WIRING

75675	1310 CEDAR ST..8-324-A	PATRICK J LIEBMAN	DE BAKER, INC.	\$70.00	\$1,200.00	Closed
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[46-*** - Electrical Service Change] ADD NEW 200 SVC

75548	1020 ST. PAUL ST..2-1272	RITA A RUSSELL	ELAND ELECTRIC CORP	\$50.00	\$1,000.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPLACE ELECTRICAL SERVICE MAST TORN DOWN AND REPLACE ELECTRICAL PANEL IN BASEMENT

75574	1800 S BROADWAY..1-1412-1	MBK LLC	STIEGLER ELECTRIC	\$70.00	\$1,609.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] PROVIDE AND INSTALL WPS METER PEDESTAL ON SW CORNER OF OFFICE BLDG. RUN NEW CONDUIT/WIRING ON EXTERIOR WEST FOUNDATION FROM THE PEDESTAL TO A NEW 100A CIRCUIT BREAKER PANEL TO REPLACE EXISTING BREAKER PANEL IN BASEMENT. INSTALL GROUNDING AS REQUIRED.

75603	1267 KENWOOD ST..1-2655	DANIEL L & CHERYL L BEHM	METZLER ELECTRIC	\$50.00	\$625.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPAIR EXISTING ELECTRICAL SERVICE MAST DUE TO STORM DAMAGE

75604	1738 FARLIN AV..19-406	SP BRO PROPERTIES LLC	STIEGLER ELECTRIC	\$50.00	\$0.00	Pending
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] ELECTRICAL REPAIRS DUE TO HOUSE FIRE

75631	1489-1491 7th ST..6-523-7	BRYAN C FOLLETT	AG ELECTRICAL SERVICES LLC	\$50.00	\$500.00	Closed
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[48-*** - Electrical Wiring (Misc., Alteration, Repair)] CHANGE OUT BAD OUTLETS

75576	1021 DIVISION ST..5-1178	SEAN M LEONARD	ROYAL FLUSH PLUMBING	\$50.00	\$5,000.00	Closed
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[49-*** - backwater valve/sump pump] BACKWATER VALVE, TOILET AND SINK

75555	851 ELMORE ST..5-1430	MICHAEL J MATHIES	DIAMOND HVAC LLC	\$50.00	\$2,900.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75556	223 N WASHINGTON ST..12-15	WIDMER PROPERTIES LLC	BAY MECHANICAL	\$70.00	\$6,500.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] NEW GAS FURNACE						
75557	815 RICKY DR..21-1419-L-17	ROGER D & JUNE M WAVRUNEK	TITON SERVICES	\$50.00	\$1,950.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75558	817 RICKY DR..21-1419-L-17	ROGER D & JUNE M WAVRUNEK	TITON SERVICES	\$50.00	\$1,950.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75565	725 S BAIRD ST..17-783	ARNOLD F DANELSKI	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$3,045.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75566	1636 RANCLAND DR..6-926	NICOLAUS A & MARION F SCHERMER	APEX HEATING & AIR CONDITIONING	\$50.00	\$11,570.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75567	1000 WENTWORTH ST..6-2080	METZNER DAVID C & MARCIA G FAMILY TRUST	APEX HEATING & AIR CONDITIONING	\$50.00	\$2,902.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75568	1350 N MILITARY AV..6-43	FORT HOWARD MEMORIAL PARK LLC	APEX HEATING & AIR CONDITIONING	\$140.00	\$7,120.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] (2) FURNACES						
75569	315 OAK GROVE AV..21-2367	JAMES B & AMANDA A ATHEY	BAY AREA SERVICES INC	\$50.00	\$3,850.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75570	1352 REED ST..5-662-M	JACKIE K ZAHN	BAY AREA SERVICES INC	\$50.00	\$4,300.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75571	1519 SPENCE ST..1-2616	BRIAN A WENDT	VAN'S HEATING & AC	\$50.00	\$12,183.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75572	602 16th AV..2-697	JASON J JOSSART	VAN'S HEATING & AC	\$50.00	\$4,698.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER						
75575	961 VELD AV..18-824-A	GREGORY J KRUMHOLZ	STANDARD HEATING & COOLING, INC.	\$50.00	\$2,400.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75599	245 OAK GROVE AV..21-2371	MARK S & KATHLEEN E GILLE	CONTROL GROUP INC	\$50.00	\$5,600.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75601	1549 7th ST..6-516-A	VICTORIA M PETERSON	JJ HEATING & COOLING	\$50.00	\$2,107.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75622	905 CROOKS ST..14-755	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC	IDEALAIR HEATING & COOLING INC.	\$50.00	\$2,624.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75623	2618 PECAN ST..21-6234	SCOTT D & RUTH L STEPHENS	IDEALAIR HEATING & COOLING INC.	\$50.00	\$3,812.76	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75624	1310 ST. CLAIR ST..14-126	ANDREW J JAWORSKI	APEX HEATING & AIR CONDITIONING	\$50.00	\$3,660.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75626	806 PINE ST..10-44	JJP ACQUISITIONS LLC	NEWCAP, INC.	\$100.00	\$0.00	Pending

[50-*** - Heating Unit Replacement/ Air Conditioning] (2) FURNACES

75627	2301 HUTSON RD..6H-1627-1	ATOMA REAL ESTATE HOLDING LLC	ROBINSON HEATING & COOLING	\$70.00	\$2,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] SPACE HEATER

75628	536 LA PLANT ST..21-2144-19	GERALD L HOLSCHUH	TOM MANKEE HEATING & AC	\$50.00	\$3,470.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75634	928 WAVERLY PL..1-1368-A	THERESE P BOWKER	VAN'S HEATING & AC	\$50.00	\$10,898.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75635	1419 KURTZ AV..17-1090	TARA N ROSSMAN	ROBINSON HEATING & COOLING	\$50.00	\$7,300.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

75636	2671 RADINZ RD..21-6179	ROGER C & LEE ANN WAUTERS	BAY AREA SERVICES INC	\$50.00	\$7,050.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75637	1700 ARNOLD DR..6-2830	KYLE T COUSINEAU	BAY AREA SERVICES INC	\$50.00	\$7,100.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75638	1118 NICOLET AV..1-1516	QUINLAN L HILLESHEIM	BAY AREA SERVICES INC	\$50.00	\$4,600.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75640	2454 CREST LN..21-3765	ROY C & MARY J JOHNSON	SINKLER HEATING & COOLING, INC	\$50.00	\$4,760.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75641	1118 CHANTEL ST..6-2067	L M G PROPERTY MANAGEMENT	VAN'S HEATING & AC	\$50.00	\$4,875.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75642	2071 VINE ST..21-1419-L-9	JEAN A DEMARS	WESLEY HEATING AND SHEET METAL	\$50.00	\$9,055.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75643	112 ERIE RD..21-26	SCOTT D & HEIDI A VANDENAVOND	WESLEY HEATING AND SHEET METAL	\$50.00	\$8,172.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

75644	3267-3269 PETERSON RD..22-172-3	MICHAEL S & SANDRA K CHENEY	WESLEY HEATING AND SHEET METAL	\$50.00	\$4,219.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75647	1740 FIESTA LN..21-1111-P-41	ROGER L & GEORGIANNA A VANDENLANGENBERG	WESLEY HEATING AND SHEET METAL	\$50.00	\$4,691.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75648	121 N BAIRD ST..14-141	JACQUELINE M AHLERS	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,538.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75651	1117 DOUSMAN ST..5-698	CHRIS R JANQUART	WESLEY HEATING AND SHEET METAL	\$50.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

75652	2250 W MASON ST..6H-1096	ONEIDA NATION	ROBINSON HEATING & COOLING	\$70.00	\$6,700.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] AIR CONDITIONER

75663	1120 ELIZABETH ST..21-1193-4	HARRILL 1999 LIMITED PARTNERSHIP	JJ HEATING & COOLING	\$50.00	\$1,420.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE LOT 5

75667	1659 BOLAND RD..6-1394	ANN M & TIMOTHY W MCCARRELL	SMITH BROTHERS HEATING & COOLING	\$100.00	\$5,205.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75668	705 S ADAMS ST..15-58	MARY B JAEKELS	IDEALAIR HEATING & COOLING INC.	\$50.00	\$2,740.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75669	310 NORTHERN AV..5-1186	KATHERINE B FETTIG	BAY AREA SERVICES INC	\$50.00	\$3,900.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75672	1636 DOUSMAN ST..6-233-C	TIMOTHY P & SANDRA M MERTENS	BAY AREA SERVICES INC	\$50.00	\$5,500.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
75674	142 BLITHE ST..6-1886	DANIEL R LEQUIA & DEBRA L WHITING	BAY AREA SERVICES INC	\$50.00	\$6,250.00	Pending
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75683	1400 N BAIRD ST..21-1198-6	PERRY PARK PARTNERS	JJ HEATING & COOLING	\$50.00	\$1,690.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE LOT 111						
75684	160 JACOB ST..21-1780	CHRISTOPHER A KANE & ASHLEY L ZENEFSKI	SINKLER HEATING & COOLING, INC	\$50.00	\$5,400.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75685	1819 SUSAN LN..6-2555	CALVIN M & KIM M PALMER	APEX HEATING & AIR CONDITIONING	\$50.00	\$4,822.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER						
75693	431 BADER ST..21-1127	MARIA TRINIDAD V DE VERA & MARTIN VERA LEON	BAY AREA SERVICES INC	\$50.00	\$6,700.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER						
75694	1375 SONATA CT..21-6127	JAMES F FRYMAN & JULIE E WALLACE	BAY AREA SERVICES INC	\$50.00	\$4,150.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75699	396 NORTHWAY DR..21-7113	DENNIS J ZAK JEAN M KINATE	SINKLER HEATING & COOLING, INC	\$50.00	\$4,095.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
75608	417 PINE ST..11-138-A	PINE STREET CAT COMPANY LLC	IEI GENERAL CONTRACTORS	\$70.00	\$0.00	Closed
[57-*** - Parking lot (New & Reconstruction)] PRIVATE SIDEWALK						
75495	2121 VAN DEUREN ST..21-2221-2	ST VINCENT DEPAUL SOCIETY DIST COUNCIL OF GB INC	FOREMEN HEATING & VENT INC	\$1,745.30	\$36,000.00	Pending
[60-*** - New HVAC System] DOUBLE FEE - work done without permit, PaulMA was there 12/17/18 and it was already installed.						
75607	1819 MAIN ST..21-1325	GREEN BAY C LLC	HURCKMAN MECHANICAL, INC.	\$410.00	\$0.00	Pending
[61-*** - new plumbing system]						
75531	835 S VAN BUREN ST..16-293	ST VINCENT HOSPITAL	RICK LEWIN	\$170.00	\$0.00	Closed
[62-*** - repair/alter existing plumbing system] INSTALLATION OF CHLORINE DIOXIDE SYSTEM FOR HOT WATER DISINFECTION						
75532	1726 SHAWANO AV..6-235-A	ST MARYS HOSPITAL MC ACCOUNTING	RICK LEWIN	\$270.00	\$0.00	Pending
[62-*** - repair/alter existing plumbing system] INSTALLATION OF SYSTEMS FOR HOT WATER DISINFECTION						
75552	1823 14th AV..1-1313-B	RAYMOND L FUITEN	VANRITE PLUMBING	\$30.00	\$4,000.00	Closed
[62-*** - repair/alter existing plumbing system] REPLACE GALV WATER SERVICE.						
75582	2015 SMITH ST..21-2704-E-15	KEVIN J & CHRISTINE T KONSHAK	MAD CITY BATHS	\$100.00	\$8,600.00	Closed

[62-*** - repair/alter existing plumbing system] REPLACING SHOWER & ADDING VENT FAN

75606	1547 E MASON ST..8-495	RICHARD C CHRISTENSEN	MAD CITY BATHS	\$50.00	\$12,000.00	Closed
[62-*** - repair/alter existing plumbing system] TUB TO SHOWER REPLACEMENT						
75613	1738 JUNIPER DR..21-1110-M-120	SCHUYLER REAL ESTATE LLC	MAD CITY BATHS	\$50.00	\$5,000.00	Closed
[62-*** - repair/alter existing plumbing system] REPLACING SHOWER						
75625	435 HARTUNG ST..8-520	ERIC J & KELLI M LAES	MAD CITY BATHS	\$50.00	\$12,900.00	Pending
[62-*** - repair/alter existing plumbing system] INSTALLATION OF SHOWER						
75645	126 JOAN AV..21-89-20	CHRISTOPHER E KROHN	VANRITE PLUMBING	\$30.00	\$4,500.00	Closed
[62-*** - repair/alter existing plumbing system] REPLACE COPPER WATER SERVICE						
75707	1122 LINCOLN ST..18-773-A	INTERBAKE FOODS INC	BASSETT MECHANICAL	\$70.00	\$500.00	Closed
[62-*** - repair/alter existing plumbing system] Batter room						
75705	522 CLEMENT ST..21-1254-A	DW ROTHE GREEN BAY LLC STE #204	EISCH ELECTRIC INC	\$70.00	\$700.00	Closed
[63-*** - new electrical system] NEW TRANSFORMER #54AA76 FIRS PROVIDE ELECTRICAL AS NEEDED FOR UNDERGROUND POWER SUPPLY AND SERVICE. 120/240 VOLT SINGLE PHASE THREE WIRE KEY PRESENT SIDE CABINET.						
75709	1162 GRIGNON ST..17-203	CHRISTOPHER E RECHNER	M&R ELECTRIC	\$50.00	\$20,000.00	Pending
[63-*** - new electrical system] ROOFTOP RESIDENTIAL SOLAR INSTALLATION						
75602	1046 GRAY CT..18-756-2	MARK NAZE	ADVANCED TELECOM SOLUTIONS	\$140.00	\$20,000.00	Pending
[94-*** - Alteration to existing cell tower] MODIFICATION OF EXISTING CELLULAR EQUIPMENT. PLEASE REFER TO CONSTRUCTION PLAN.						
Totals: 146 projects				\$34,852.93	\$5,480,270.11	

Summary of Projects Issued

12/1/2018 to 12/31/2018

Class of Work	Proj	Site	Plan	Bldg	Elec	HVAC	Plbg	EC	Fees Paid	Estimated Cost
01 Single Family House, Detached	6	6	12	6	6	6	6	0	\$8,107.29	\$1,575,900.00
08 3-4 Family Building (refer to 06-103).	1	1	4	1	1	1	1	0	\$7,990.19	\$0.00
48 Electrical Wiring (Misc., Alteration, Repair)	5	0	0	0	5	0	0	0	\$270.00	\$3,734.00
45 Electrical Temporary Services	1	0	0	0	1	0	0	0	\$0.00	\$0.00
46 Electrical Service Change	9	0	0	0	9	0	0	0	\$530.00	\$8,000.00
50 Heating Unit Replacement/ Air Conditioning	47	0	0	0	0	47	0	0	\$2,600.00	\$223,971.76
62 repair/alter existing plumbing system	9	0	3	0	1	0	9	0	\$820.00	\$47,500.00
22 Shed, Yard Building	1	0	0	1	0	0	0	0	\$50.00	\$500.00
11 Structures Other Than Buildings (parks, outdoor stadiums, marinas, outdoor swimming pools, outdoor theaters, boardwalks, wharves, docks).	1	1	0	1	1	0	1	0	\$0.00	\$1,450,000.00
03 Addition to Single-Multi Family Residential Units	2	2	2	2	2	1	1	0	\$497.28	\$132,000.00
13 Addition to Commercial, Non-Residential Non-housekeeping	2	2	4	2	2	2	2	1	\$1,303.75	\$230,000.00
02 Single-Family Residential Building, Alteration	9	0	7	9	8	4	8	0	\$2,120.88	\$161,500.00
12 Commercial, Non-Residence, Non-Housekeeping, Alteration	3	1	7	3	3	3	2	0	\$5,332.72	\$1,350,000.00
21 Demolition of all Other Buildings or Structures	1	0	0	1	0	0	0	0	\$70.00	\$500.00
17 New Garage or Carport	2	2	2	2	2	0	0	0	\$300.00	\$16,000.00
23 Deck, Porch, Patio	5	0	3	5	0	0	0	0	\$420.00	\$14,150.00
28 Foundation Repair	6	0	0	6	0	0	0	0	\$300.00	\$43,696.00
34 Window, Door, Replacement	2	0	0	2	0	0	0	0	\$120.00	\$7,100.00
35 Driveway Expansion	2	0	0	2	0	0	0	0	\$100.00	\$3,100.00
36 Fence	3	0	0	3	0	0	0	0	\$170.00	\$7,100.00
37 Signs	8	7	0	8	0	0	0	0	\$615.52	\$30,644.35
40 Sanitary Sewers	1	0	0	1	0	0	0	0	\$30.00	\$5,500.00
44 Water heaters/Appliances	4	0	0	0	0	0	4	0	\$120.00	\$2,100.00
57 Parking lot (New & Reconstruction)	1	0	0	1	0	0	0	0	\$70.00	\$0.00
61 new plumbing system	1	0	2	1	0	1	1	0	\$410.00	\$0.00
60 New HVAC System	1	0	1	1	1	1	0	0	\$1,745.30	\$36,000.00
63 new electrical system	2	0	0	0	2	0	0	0	\$120.00	\$20,700.00
49 backwater valve/sump pump	1	0	0	0	0	0	1	0	\$50.00	\$5,000.00
94 Alteration to existing cell tower	1	0	0	1	1	0	0	0	\$140.00	\$20,000.00
05 Raze Sungle-Family house(attached or detached)	9	0	8	9	0	0	9	8	\$450.00	\$85,574.00
Totals:	146	22	55	68	45	66	45	9	\$34,852.93	\$5,480,270.11

**RESOLUTION ACCEPTING STREETS FOR CONCRETE PAVEMENT,
ASPHALT PAVEMENT OR ASPHALT RESURFACING
January 15, 2019**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the Director of Public Works has reported on and recommends the acceptance of the following streets for concrete pavement, asphalt pavement or asphalt resurfacing.

PAVEMENT 1-18

ERIE ROAD – E. Mason Street to 805' S/O E. Mason Street

PAVEMENT 3-18

**SMITH STREET – N. Webster Avenue to St. George Street
ST. GEORGE STREET – Day Street to Eastman Avenue**

WisDOT PAVEMENT 2018 (MATHER STREET)

MATHER STREET – Gray Street to Vroman Street

RESURFACING 1-18

**N. CHESTNUT AVENUE – Elmore Street to Mather Street
BADGER STREET – Perkins Avenue to Regan Street
PERKINS AVENUE – Shawano Avenue to 234' S/O Badger Street
BADGER LANE – Badger Street to Christiana Street
RESERVE STREET – Badger Street to cul-de-sac north
STUART STREET – S. Van Buren Street to S. Baird Street
STUART STREET – S. Monroe Avenue to S. Jackson Street**

NOW, THEREFORE, BE IT RESOLVED, that the above streets be and are hereby accepted and that the City Clerk be and is hereby instructed to issue statements against the abutting property in accordance with the final resolutions and the final assessments on file.

Adopted _____, 2019

Approved _____, 2019

Mayor

ATTEST:

City Clerk

jld

**RESOLUTION ACCEPTING STREETS FOR
SANITARY SEWERS AND STORM SEWERS
January 15, 2019**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the Director of Public Works has reported on and recommends the acceptance of the following streets for sanitary sewer and laterals and/or storm sewer and laterals:

PAVEMENT 1-18

ERIE ROAD – Friar’s Path to 805’ S/O E. Mason Street

ERIE ROAD – E. Mason Street to 830’ S/O E. Mason Street

NOW, THEREFORE, BE IT RESOLVED, that the above streets be and are hereby accepted and that the City Clerk be and is hereby instructed to issue statements against the abutting property in accordance with the final resolutions and the final assessments on file.

Adopted _____, 2019

Approved _____, 2019

Mayor

ATTEST:

City Clerk

jld

**RESOLUTION ACCEPTING STREETS FOR
WATER MAIN AND SERVICES
January 15, 2019**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the Director of Public Works has reported on and recommends the acceptance of the following streets for water main and services:

PAVEMENT 1-18

ERIE ROAD – Friar’s Path to 830’ south of East Mason Street

NOW, THEREFORE, BE IT RESOLVED, that the above streets be and are hereby accepted and that the City Clerk be and is hereby instructed to issue statements against the abutting property in accordance with the final resolutions and the final assessments on file.

Adopted _____, 2019

Approved _____, 2019

Mayor

ATTEST:

City Clerk

jld

**RESOLUTION AUTHORIZING RELOCATION OF
POLLING PLACES FOR WARDS 10 and 26**

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the polling places for Wards 10 and 26 shall be relocated to the following locations:

Ward 10: St. Bernard's Parish
 2040 Hillside Lane

Ward 26: NeighborWorks Green Bay
 437 S. Jackson Street

Adopted_____

Approved_____

Mayor

Clerk

kat



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # U.5.

Resolution authorizing 2018 transfer of \$15,079.90 from contingency for expenses related to referendum questions from the last election.

BACKGROUND

RECOMMENDATION

This item was approved by Council on September 18, 2018.

FISCAL IMPACT

ATTACHMENTS

- I. Resolution

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of January 08, 2019, the following 2018 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$15,079.90
To:	101104 53001 Elections – Contractual	\$ 13,680.00
	101104 53004 Elections – Advertising	\$ 1,399.90

Adopted _____

Approved _____

Mayor

Clerk

js

**RESOLUTION REGARDING VACATION
OF AN UNIMPROVED PORTION OF RIGHT-OF-WAY
NORTH OF DECKNER AVENUE
(SV 18-03)**

December 4, 2018

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, a request has been filed with the Common Council requesting vacation of an unimproved portion of right-of-way north of Deckner Avenue, as depicted on the attached map; and

WHEREAS, the public interest may require that the aforesaid street be abandoned, vacated, and discontinued; and

WHEREAS, the Plan Commission of the City of Green Bay has given approval to such abandonment, vacation, and discontinuance subject to the following conditions:

1. Wisconsin Public Service does not require an easement for the light pole facilities in this area as long as they can have access to the property to maintain/replace the facilities. If the vacation of the street prevents WPS from maintaining or replacing the facilities, they will be removed.

NOW, THEREFORE, BE IT RESOLVED that it appears to be in the public interest that an unimproved portion of right-of-way north of Deckner Avenue, be abandoned, vacated, and discontinued by the City of Green Bay subject to the above-referenced conditions, and that a hearing be held on the abandonment, vacation, and discontinuance of the same on January 15, 2019, at 6:00 P.M. in the Council Chambers, City Hall, 100 North Jefferson Street, Green Bay, Wisconsin.

BE IT FURTHER RESOLVED that a notice of such hearing be served on the owners of the frontage of the lots and lands abutting on the portion of the street sought to be abandoned, vacated, and discontinued at least 30 days before such hearing, and that notice of such hearing be published in the official newspaper of the City of Green Bay once a week for three successive weeks before the date of hearing.

BE IT FURTHER RESOLVED that the City Attorney, upon adoption of this resolution, cause a lis pendens to be prepared and filed with the Register of Deeds for Brown County, Wisconsin, pursuant to §840.11, Wis. Stats.

Adopted _____

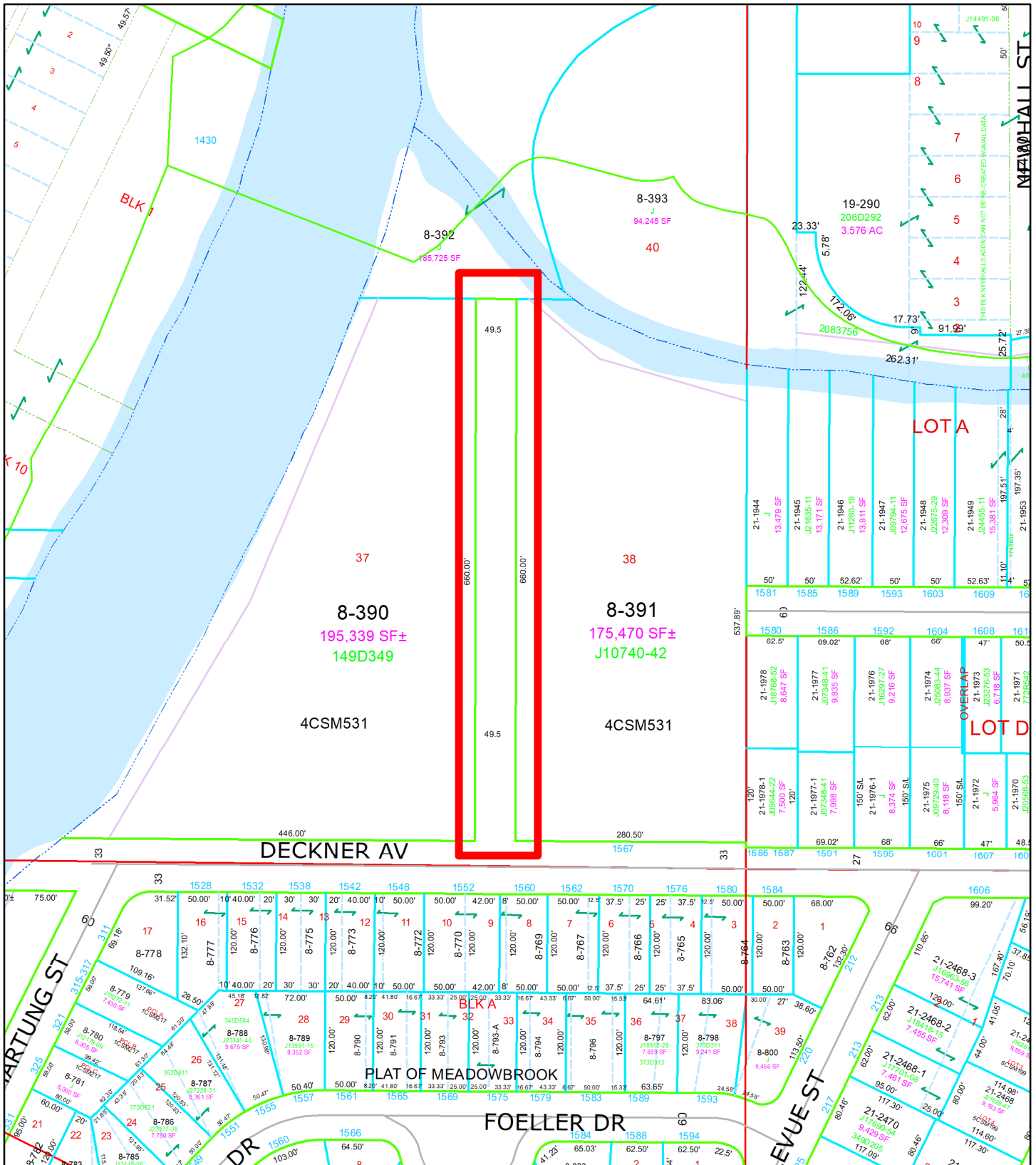
Approved _____

Mayor

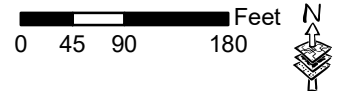
Clerk

KKJ

Attachments (legal description and map)



**(SV 18-03) Street Vacation
Right-of-Way near Deckner Avenue
by Sullivan Elementary**



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH October 2018
31 Oct 2018 X:\Planning\City\DATA_GIS\CityActions\ST_VACSV 18-.mxd

Proposed Vacation Areas



Point of Beginning

**For: Street as platted in Newberry's Addition to the City of Green Bay
(TO BE VACATED)**

Legal Description

Being all of an unnamed street as platted between Lots 37 and 38 of Newberry's Addition to the City of Green Bay, Subdivision No. 2, also being a part of Certified Survey Map No. 1256, all being located in the Government Lot 3 of Section 31, Township 24 North, Range 21 East, City of Green Bay, East side of Fox River, Brown County, Wisconsin, more particularly described as follows:

Commencing at the Southeast corner of Section 31, Township 24 North, Range 21 East;
Thence N 00°05'53"E along the East line of said Section 31, 33.12 feet to the Southeast corner of Lot 38 of Newberry's Addition to the City of Green Bay, said point being on the North right-of-way line of Deckner Avenue;
Thence N 89°38'41"W along the South line of said Lot 38 and said North right-of-way line, 280.67 feet to the Southwest corner of said Lot 38 and the point of beginning (POB) of the parcel to be described;
Thence N 89°38'41"W along said North right-of-way line of Deckner Avenue, 49.50 feet to the Southeast corner of Lot 37 of said Newberry's Addition;
Thence N 00°05'53"E along the East line of said Lot 37, 660.02 feet to the Northeast corner thereof;
Thence S 89°40'58"E, 49.50 feet to the Northwest corner of Lot 38 of said Newberry's Addition;
Thence S 00°05'53"W along the West line of said Lot 38, 660.06 feet to the point of beginning.

Containing: 32,672 Square Feet – 0.750 Acres

**RESOLUTION REGARDING VACATION
OF A PUBLIC SERVICE WAY LOCATED
NEAR NORTH ADAMS STREET AND NORTHLAND AVENUE
(SV 18-04)**

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, a request has been filed with the Common Council requesting vacation of a Service Way located near the corner of North Adams Street and Northland Avenue, as depicted on the attached map; and

WHEREAS, the public interest may require that the aforesaid street be abandoned, vacated, and discontinued; and

WHEREAS, the Plan Commission of the City of Green Bay has given approval to such abandonment, vacation, and discontinuance subject to the following conditions:

1. Easements are retained for utilities and pedestrian way from Pine Street Ramp to Adams Street across the entire Public Service Way area.
2. Wisconsin Public Service shall be granted an easement for their existing utilities, OR the applicant can work with WPS to have said utilities moved at the owner's expense.

NOW, THEREFORE, BE IT RESOLVED that it appears to be in the public interest that a Service Way located near the corner of North Adams Street and Northland Avenue, be abandoned, vacated, and discontinued by the City of Green Bay subject to the above-referenced conditions, and that a hearing be held on the abandonment, vacation, and discontinuance of the same on March 5, 2019, at 6:00 P.M. in the Council Chambers, City Hall, 100 North Jefferson Street, Green Bay, Wisconsin.

BE IT FURTHER RESOLVED that a notice of such hearing be served on the owners of the frontage of the lots and lands abutting on the portion of the street sought to be abandoned, vacated, and discontinued at least 30 days before such hearing, and that notice of such hearing be published in the official newspaper of the City of Green Bay once a week for three successive weeks before the date of hearing.

BE IT FURTHER RESOLVED that the City Attorney, upon adoption of this resolution, cause a lis pendens to be prepared and filed with the Register of Deeds for Brown County, Wisconsin, pursuant to §840.11, Wis. Stats.

Adopted _____

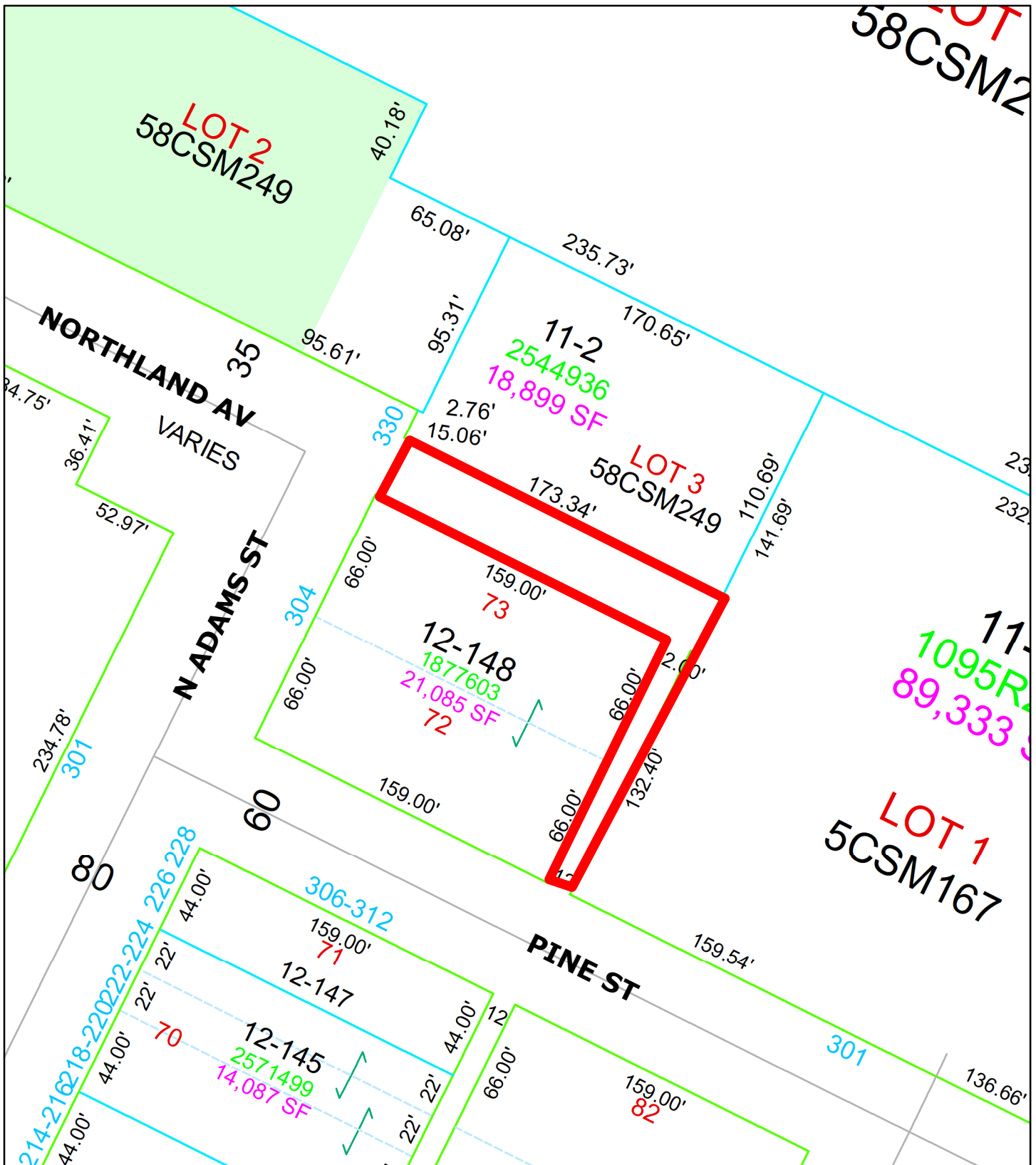
Approved _____

Mayor

Clerk

SJH

Attachments (legal description and map)



(SV 18-04) Consideration with possible action
on the request to vacate a public service way and alley
located near the corner of N Adams Street and Pine Street

0 15 30 60 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 12.18.2018 18 Dec 2018 X:\Planning\City\DATA_GIS\CityActions\ST_VAC\SV 18-mxd

 Proposed Vacation Areas

DESCRIPTION OF PUBLIC SERVICE WAY TO BE VACATED
(SV18-04)

That part of the Public Service Way dedicated to the public in Certified Survey Map Number 1365, in Volume 5 of Certified Survey Maps, Pages 173 through 175, as Document Number 802248, (being part of Lot 74, Plat of Navarino), City of Green Bay, Brown County, Wisconsin, described as follows:

Beginning at the northeast corner of Lot 73, Plat of Navarino;
thence westerly along the northerly line of said Lot 73, Plat of Navarino, also being the southerly line of said Public Service Way to be vacated, to the Northwest corner of said Lot 73;
thence northerly along the extension of the easterly right-of-way line of N. Adams Street to the southerly line of Lot 3, Certified Survey Map Number 8340, in Volume 58 of Certified Survey Maps, Pages 249 through 255, as Document Number 2638052, (being part of Lot 74, Plat of Navarino), also being the northerly line of said Public Service Way to be vacated;
thence easterly along said southerly line of Lot 3, Certified Survey Map Number 8340 to a point on the northerly extension of the westerly right-of-way line of the platted Public Alley lying easterly of Lot 73, Plat of Navarino;
thence southerly along said extension of the westerly right-of-way line of the platted Public Alley lying easterly of Lot 73, Plat of Navarino, to the point of beginning.

Subject to the following conditions:

1. Easements are retained for utilities and pedestrian way from Pine Street Ramp to Adams Street across the entire Public Service Way area.
2. Wisconsin Public Service shall be granted an easement for their existing utilities, OR the applicant can work with WPS to have said utilities moved at the owner's expense

<u>Parcels Affected</u>	<u>Owners Name & Mailing Address</u>
11-2 & 12-148	304 North Adams Green Bay, LLC 126 Garrett Street – Suite G Charlottesville, VA 22902

**RESOLUTION AUTHORIZING
RELEASE OF UTILITY EASEMENT FOR
321 MOON VALLEY DRIVE
(ED 18-02)**

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, a request has been filed with the Common Council requesting a utility easement be discontinued at 321 Moon Valley Drive.

WHEREAS, the Plan Commission of the City of Green Bay has given approval to such discontinuance subject to the following condition:

1. The Owners are notified that the City does not have any records if there are private sewer laterals within the requested area that may be affected by this Discontinuance Request.
2. Wisconsin Public Service has facilities in this area; an easement may be required for their facilities. Said easement will be determined at time of land division.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Easement Discontinuance 18-02 and the recommendation of the Plan Commission on January 7, 2019, the City of Green Bay does authorize the requested easement discontinuance for the following parcel located along Moon Valley Drive:

Tax Parcel: 21-57-3

Legal Description: LOTS 1,2 & 3 IN 3 CSM 575 BNG PRT OF SE1/4 NW1/4 SEC 3
T23 N R21E & PRT VAC MOON VALLEY DR DESC IN J14867-04 EX 75J166-42

Adopted _____

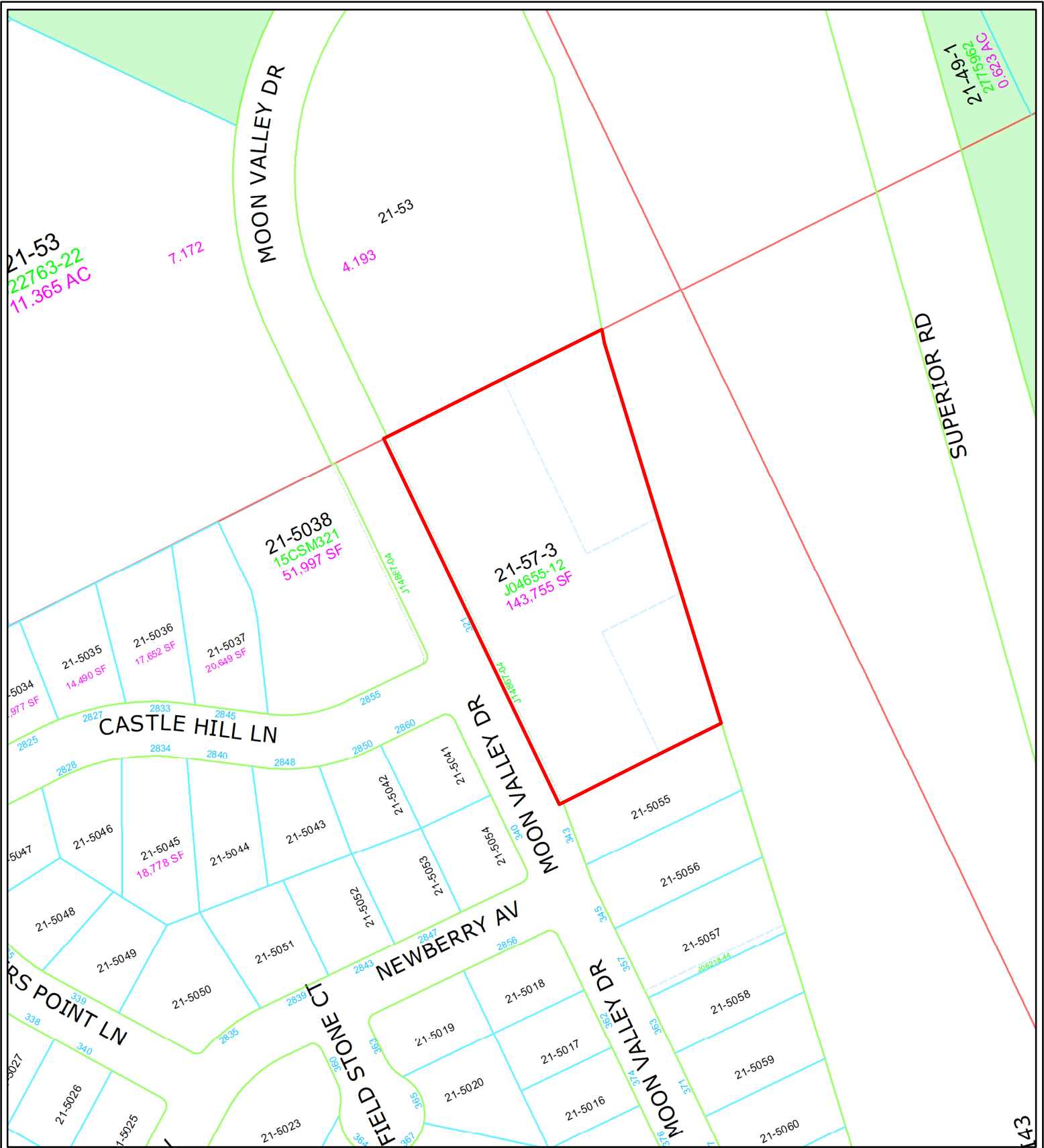
Approved _____

Mayor

Clerk

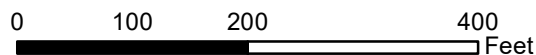
SJH

Attachment –Map



**Easement Discontinuance (ED 18-02)
Request to discontinue an easement
located at 321 Moon Valley Drive**

 Subject Property



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by City of Green Bay Planning Department.
SJH December 2018

**RESOLUTION DECLARING
CITY PROPERTY SURPLUS AT
1416 VELP AVENUE
(SP 18-04)**

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, Hurckman Mechanical Ind. Inc. has requested that certain property located at 1416 Velp Avenue that is currently owned by the City be declared surplus property; and

WHEREAS, the Planning Commission considered this matter at its January 7, 2019 meeting; and

WHEREAS, the property at issue is not currently being used and is no longer necessary for the City's use; and

WHEREAS, the property is eligible to be declared surplus under the Department of Community and Economic Development's established policy; and

WHEREAS, the designation of surplus property is subject to the following conditions;

1. Sale of the subject parcel shall be to the applicant, as negotiated by the City's Purchasing Office and the applicant.
2. Any proceeds from the sale of this property return to the Department of Public Works R/W Acquisition account.

NOW, THEREFORE, BE IT RESOLVED that pursuant to the recommendation of the Planning Commission at its January 7, 2019, meeting, the following described property at 1416 Velp Avenue is hereby declared surplus property of the City of Green Bay:

Legal: MILITARY RESERVE THAT PRT O F W 1/2 OF LOT 57 DESC IN
327 D 255 EX PCL 166 IN TPP 1450-04-21-4.24

Parcel: 6-40-B

Adopted _____

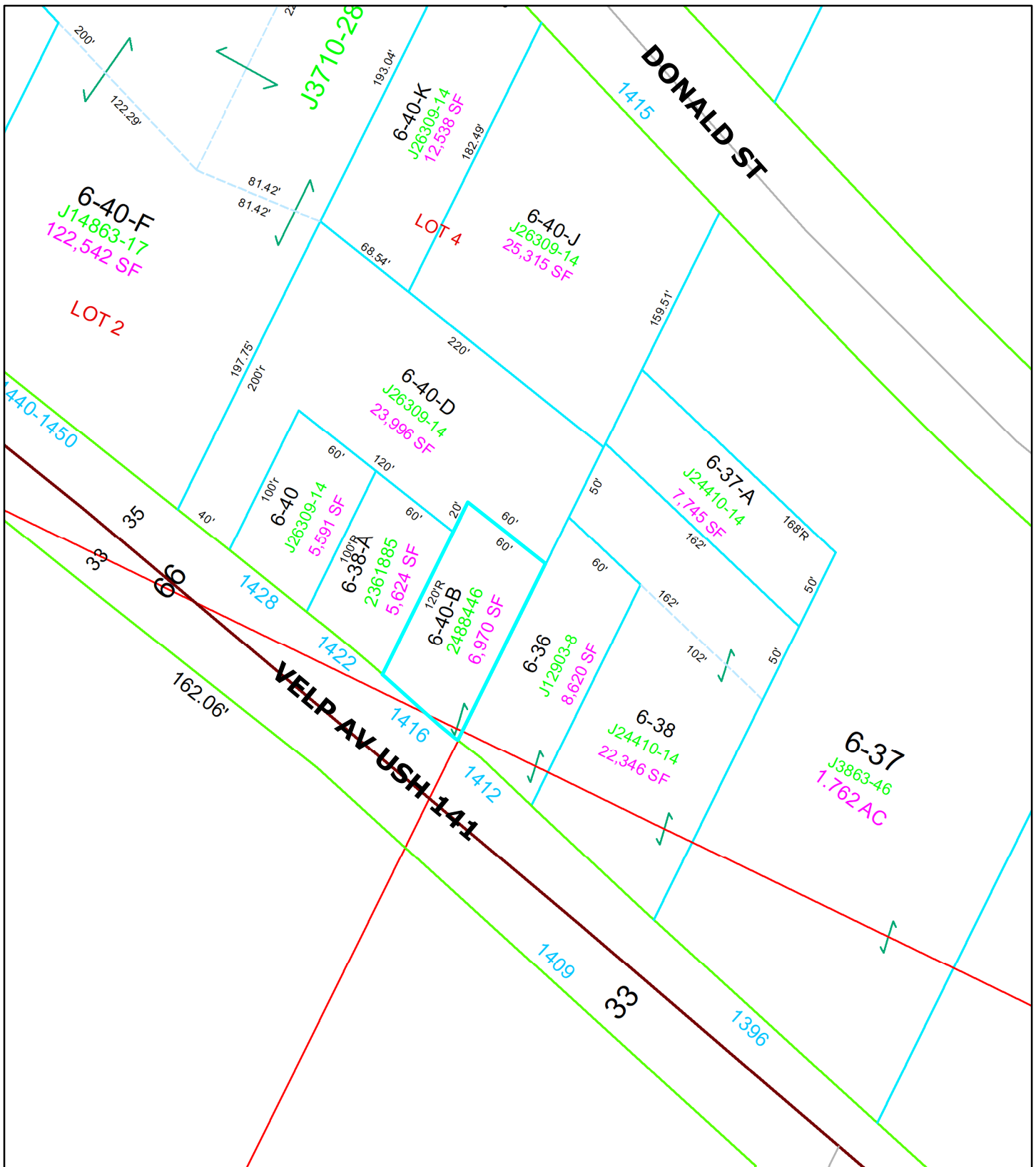
Approved _____

Mayor

Clerk

SJH

Attachment – Map



Surplus Property Declaration (SP 18-04) 1416 Velp Avenue, Parcel 6-40-B

0 20 40 80 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. SJH 12.11.2018
11 Dec 2018 X:\Planning\City\DATA_GIS\CityActions\SUR_PROP\SP 18-03 Map.mxd

 Proposed Surplus Property

FINAL PAYMENTS RESOLUTION

January 15, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

1. BRIDGE 3-18 (NITSCHKE SUMP PUMP REPLACEMENT)

SABEL MECHANICAL LLC

TOTAL AMOUNT EARNED: \$ 17,750.00

LESS AMOUNT RETAINED: \$ 0.00

\$ 17,750.00

LESS AMOUNT PREVIOUSLY PAID: \$ 0.00

AMOUNT DUE THIS ESTIMATE: \$ 17,750.00

ACCOUNT NUMBERS

401500E-55310-64108: \$17,750.00

PO #1800191

**2. RESURFACING 1-18 PART A
MARTELL CONSTRUCTION, INC.**

TOTAL AMOUNT EARNED: \$ 232,776.50

LESS AMOUNT RETAINED: \$ 0.00

\$ 232,776.50

LESS AMOUNT PREVIOUSLY PAID: \$ 137,590.88

AMOUNT DUE THIS ESTIMATE: \$ 95,186.42

ACCOUNT NUMBERS

401500E-55301-61038: \$69,636.42

410600-53001-92525: \$25,550.00

PO #1800090

**3. RESURFACING 1-18 PART B
NORTHEAST ASPHALT, INC.**

TOTAL AMOUNT EARNED: \$ 447,605.53

LESS AMOUNT RETAINED: \$ 0.00

\$ 447,605.53

LESS AMOUNT PREVIOUSLY PAID: \$ 428,460.85

AMOUNT DUE THIS ESTIMATE: \$ 19,144.68

ACCOUNT NUMBERS

401500E-55303-61048: \$19,144.68

PO #1800091

**4. PAVEMENT 1-18 PART A
DORNER, INC.**

TOTAL AMOUNT EARNED:	\$ 1,201,346.07
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 1,201,346.07
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 1,153,752.67</u>
AMOUNT DUE THIS ESTIMATE:	\$ 47,593.40

ACCOUNT NUMBERS

452500-55360-61078: \$0.00

452500-55355-61078: \$2,840.00

452500E-55355-61078: \$43,447.44

452500-55305-61078: \$1,305.96

452500E-55305-61078: \$0.00

PO #1800064

Adopted _____, 2018

Approved _____, 2018

Mayor

ATTEST:

City Clerk

SEP



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

January 15, 2019

PREPARED BY

AGENDA ITEM # W.I.

General Ordinance No. I-19

An ordinance creating section 29.513, Green Bay Municipal Code, relating to leaving keys in a vehicle.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT - Ordinance Relating to Leaving Keys in Unlocked Vehicle

GENERAL ORDINANCE NO. 1-19

**AN ORDINANCE
CREATING SECTION 29.513,
GREEN BAY MUNICIPAL CODE,
RELATING TO LEAVING KEYS IN A VEHICLE**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DO ORDAIN AS FOLLOWS:

SECTION 1. Section 29.513, Green Bay Municipal Code, is hereby created to read:

29.513. **Leaving Keys in A Vehicle.** No person having custody of a motor vehicle shall permit the vehicle to stand or remain unattended upon any street, alley or public place in the city without first removing from the vehicle the key(s) used to lock, unlock, and operate the vehicle. This section shall not apply to emergency vehicles or City vehicles being used for City operations.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2019.

APPROVED:

Mayor

ATTEST:

Clerk

KKJ

01/15/2019

PLANNING ORDINANCE NO. 1-19

**AN ORDINANCE
AMENDING THE OFFICIAL MAP OF THE
CITY OF GREEN BAY TO APPROVE A PLAT OF RIGHT-OF-WAY
FOR ERIE ROAD
(ROW 18-02)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. The Official Map of the City of Green Bay, as created by Section 12.02, Green Bay Municipal Code, is hereby amended to establish the Plat of Right-of-Way required for Erie Road, as depicted on a map attached hereto and made a part of this ordinance as though fully set forth herein.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 12.03, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2019.

APPROVED:

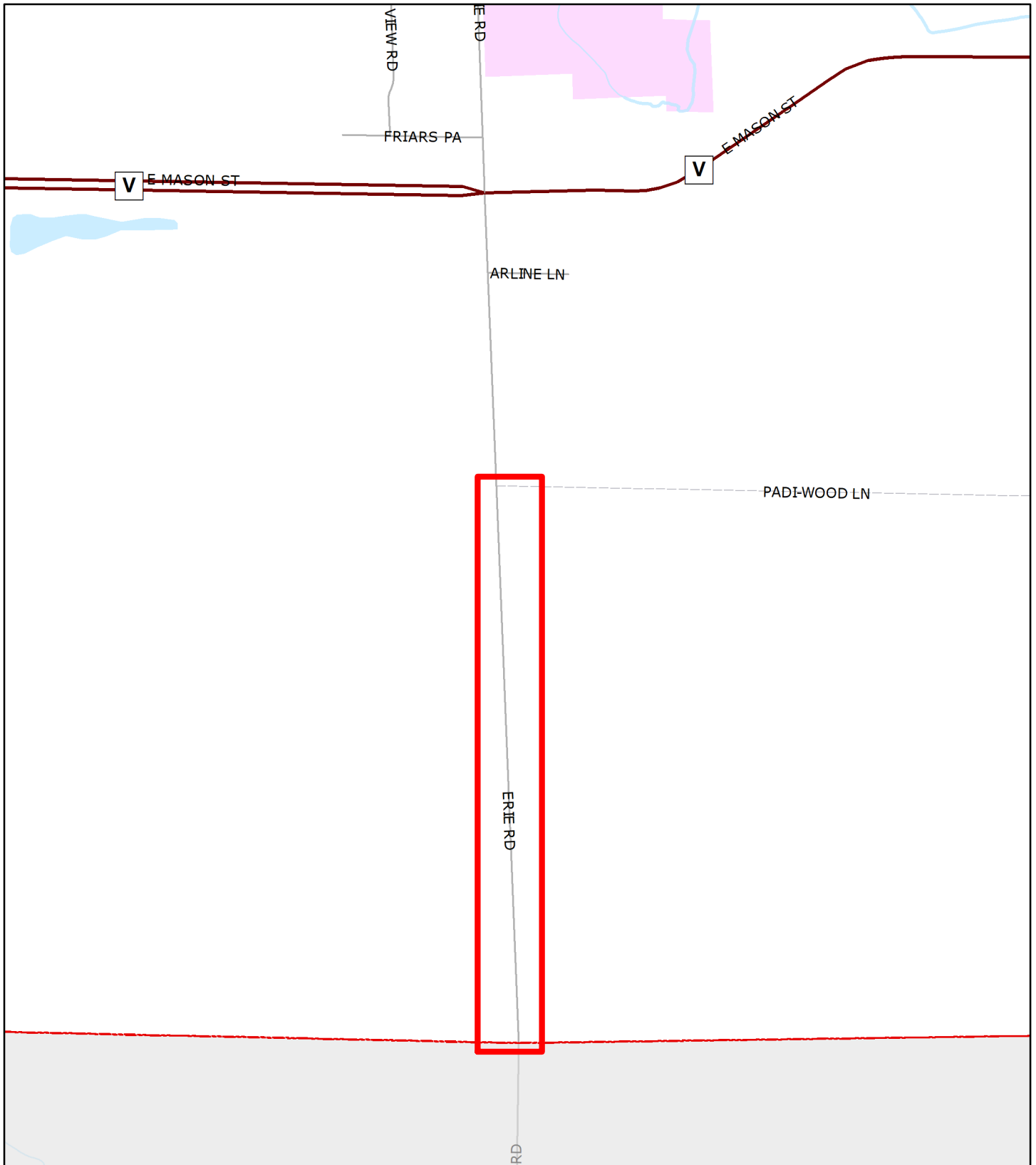
Mayor

ATTEST:

Clerk

SJH

Attachments – Legal Description and Map



**(ROW 18-02) Plat of Right-of-Way for
Erie Road from Padi Wood Lane to
southern City Limits**

0 180 360 720 Feet N

Reconstruction Area



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RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 1 – Fee Title

Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 35.0 feet of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin. Excepting Lot 1, Brown County Certified Survey Map Number 2430, as filed in Volume 11 of Certified Survey Maps, Page 229, (being part of said Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East); and Except that part previously conveyed for street purposes.

Part of tax parcel number 21-184.

Parcel 1 – Temporary Limited Easement for Sloping and Grading

Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The westerly 10.0 feet of the Easterly 45.0 feet of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin. Excepting Lot 1, Brown County Certified Survey Map Number 2430, as filed in Volume 11 of Certified Survey Maps, Page 229, (being part of said Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East).

Part of tax parcel number 21-184.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 2 – Temporary Limited Easement for Sloping and Grading

Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 5.0 feet of Lot 1, Brown County Certified Survey Map Number 2430, as filed in Volume 11 of Certified Survey Maps, Page 229, (being part of said Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East); City of Green Bay, Brown County, Wisconsin.

Part of tax parcel number 21-184-1.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 3 – Fee Title

Grantor: Kelly L. Boucher and Linda Pagonis

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of that part of Brown County Document Number 2646282, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-204-1.

Parcel 3 – Temporary Limited Easement for Sloping and Grading

Grantor: Kelly L. Boucher and Linda Pagonis

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of that part of Brown County Document Number 2646282, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Part of tax parcel number 21-204-1.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 4 – Fee Title

Grantor: Thomas O. Boucher, Timothy A. Boucher and Barbara Rundle

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of that part of Brown County Document Number 2646281, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-204-3.

Parcel 4 – Temporary Limited Easement for Sloping and Grading

Grantor: Thomas O. Boucher, Timothy A. Boucher and Barbara Rundle

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of that part of Brown County Document Number 2646281, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Part of tax parcel number 21-204-3.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 5 – Fee Title

Grantor: Daniel J. Boucher and Denise E. Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of that part of Brown County Document Number 2067305, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-204.

Parcel 5 – Temporary Limited Easement for Sloping and Grading

Grantor: Daniel J. Boucher and Denise E. Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of that part of Brown County Document Number 2067305, in the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Part of tax parcel number 21-204.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 6 – Fee Title

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of the South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part described in Brown County Document Number 2067305; and that part previously conveyed for street purposes.

Part of tax parcel number 21-204-2.

Parcel 6 – Temporary Limited Easement for Sloping and Grading

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of the South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part described in Brown County Document Number 2067305; and that part previously conveyed for street purposes.

Part of tax parcel number 21-204-2.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 7 – Fee Title

Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 35.0 feet of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-187.

Parcel 7 – Temporary Limited Easement for Sloping and Grading

Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The westerly 10.0 feet of the Easterly 45.0 feet of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 11, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-187.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 8 – Fee Title

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Parcel A, Brown County Document Number 2510440.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-205-2.

Parcel 8 – Temporary Limited Easement for Sloping and Grading

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Parcel A, Brown County Document Number 2510440.

Part of tax parcel number 21-205-2.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 9 – Fee Title

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Parcel B, Brown County Document Number 2510440.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-205.

Parcel 9 – Temporary Limited Easement for Sloping and Grading

Grantor: Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Parcel B, Brown County Document Number 2510440.

Part of tax parcel number 21-205.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 10 – Fee Title

Grantor: William G. Boucher and Karen A. Boucher AND Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Brown County Document Number 2510441.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-205-3.

Parcel 10 – Temporary Limited Easement for Sloping and Grading

Grantor: William G. Boucher and Karen A. Boucher AND Gerald J. Boucher and Rita Boucher

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part Brown County Document Number 2510441.

Part of tax parcel number 21-205-3.

RIGHT-OF-WAY REQUIRED FOR ERIE ROAD
FROM PADI-WOOD LANE TO SOUTH CITY LIMITS

Parcel 11 – Fee Title

Grantor: Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Westerly 35.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Brown County Document Number 826097 as recorded in Jacket 44, Image 34.

Except that part previously conveyed for street purposes.

Part of tax parcel number 21-205-1.

Parcel 11 – Temporary Limited Easement for Sloping and Grading

Grantor: Grantor: Dorothy M. Zuidmulder

Grantee: City of Green Bay, a Wisconsin Municipal Corporation

Legal Description:

The Easterly 10.0 feet of the Westerly 45.0 feet of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 12, Township 23 North, Range 21 East, City of Green Bay, Brown County, Wisconsin being part of Brown County Document Number 826097 as recorded in Jacket 44, Image 34.

Part of tax parcel number 21-205-1.