



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, FEBRUARY 20, 2019, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I. Roger Kolb, Chair; John Withbroe, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Ron Antonneau, Emily Ysebaert and Rashad Cobb

Present: Roger Kolb, Chair; John Withbroe, Vice Chair; Ron Antonneau, and Emily Ysebaert

Excused: Kevin Kuehn, Secretary; Alderman Randy Scannell, and Rashad Cobb

B. APPROVAL OF THE AGENDA.

I. Approval of February 20, 2019 Transit Commission Agenda.

Moved by Commissioner John Withbroe, seconded by Commissioner Ron Antonneau to approve February 20, 2019 agenda. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of January 16, 2019 Transit Commission Minutes.

Moved by Commissioner Ron Antonneau, seconded by Commissioner John Withbroe to approve the minutes from the January 16, 2019 meeting. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

D. CLOSED SESSION.

I. Discussion/Action: Amalgamated Transit Union Tentative Agreement for 2019-2021

The Commission may convene in closed session pursuant to Section 19.85(1)(e), Wis. Stats, for the purpose of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Commission may, thereafter, reconvene in open session pursuant to Section 19.85(2), Wis. Stats. to report any actions taken during closed session and to consider all other matters on the agenda.

Moved by Commissioner John Withbroe, seconded by Commissioner Emily Ysebaert to go into closed session. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

Attendees for closed session were Roger Kolb, Chair; John Withbroe, Vice Chair; Ron Antonneau, Emily Ysebaert, Transit Commissioners, Patty Kiewiz, Transit Director; and Joe Faulds, Human Resource Director

Moved by Commissioner Ron Antonneau, seconded by Commissioner Emily Ysebaert to approve the Amalgamated Transit Union tentative agreement for 2019-2021. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

Amalgamated Transit Union tentative agreement for 2019-2021 is ready to be brought to the City Council for final approval.

Moved by Commissioner John Withbroe, seconded by Commissioner Ron Antonneau to return to regular order of business. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

E. REGULAR BUSINESS.

I. Discussion/Action: Green Bay Metro ADA Paratransit Service Policy

Director Kiewiz stated the revised Green Bay Metro ADA Paratransit Service Policy has been provided. Changes are highlighted in yellow. This document outlines the FTA guidelines that Green Bay Metro adheres too. Areas of revision are; service hours, service area map, customer service satisfaction section, and clarifying the ability of Paratransit riders utilizing Fixed Route buses for free with their Paratransit id.

Moved by Commissioner John Withbroe, seconded by Commissioner Emily Ysebaert to approve the revised Green Bay Metro ADA Paratransit Service Policy. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

2. Discussion/Action: Calibration Testing

Director Kiewiz stated Green Bay Metro does calibration testing yearly. This testing ensures controllers, carbon monoxide sensors, and nitrogen dioxide sensors in the facility are in safe working condition. Staff have been working with the City Purchasing Department on a request for quotes. Quotes are due back on February 22, 2019. Staff recommends approving the contract to the lowest, responsive bidder, not to exceed an annual cost of \$3,000.

Moved by Commissioner Emily Ysebaert, seconded by Commissioner Ron Antonneau to approve the contract to the lowest, responsive bidder, not to exceed an annual cost of \$3,000. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None

F. INFORMATIONAL.

1. Update on College Express Route

Director Kiewiz stated she met with UWGB and NWTC on January 23, 2019 regarding the lack of usage of the College Express. After discussing the service, it was agreed to run the service till Friday, February 8, 2019. She stated each location is covered by Routes 6 and 7 that no area is without service.

2. Operational Reports

Director Kiewiz stated in your packets is the operational reports. Director Kiewiz gave a brief overview of the January ridership reports for Fixed Route and Paratransit. Ridership is down slightly due to the extreme cold weather and school closings. Director Kiewiz stated that if the Commission would have any questions, she would be happy to answer them.

3. Director's Report

Director Kiewiz stated included in your packet was a couple Facebook posts; one was a group of drivers on one of those brittle cold days. It was nice to see the positive comments from our riders thanking staff. The second post offering free rides to anyone needing to go to a local shelter. Drivers were instructed if they see anyone out walking on those inclement days to allow them to ride for free. We were amazed by the Facebook responses: 102,468 people reached and 8,269 engagements. Director Kiewiz stated this was really good PR and it was truly utilized. Staff did a phenomenal job!

Yesterday was Jennifer Hallam-Nelson our Mobility Coordinator's last day. We are recruiting for a replacement for this position.

Director Kiewiz stated she will be leaving in March to Washington D.C. with WIPTA for the annual Legislative Fly-in and next week will be in Madison meeting with Sen. Darling, Rep. Nygren, Speaker Vos and Majority Leader Fitzgerald.

4. Next Meeting: Wednesday, March 20, 2019

Commissioner Ron Antonneau will be excused from the next meeting on March 20, 2019.

G. ADJOURNMENT.

Moved by Commissioner Ron Antonneau, seconded by Commissioner Emily Ysebaert to adjourn at 8:50 a.m. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Roger Kolb, Ron Antonneau, No- None, Abstain- None