



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

**THURSDAY, MARCH 7, 2019, 5:00 PM
CITY HALL, ROOM 207**

SPECIAL MEETING

A. ROLL CALL.

Present: Chris Wery, Brian Johnson, Jesse Brunette, Andy Nicholson

B. APPROVAL OF THE AGENDA.

Moved by Ald. Chris Wery, seconded by Ald. Brian Johnson to approve the agenda. Motion carried.
Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

C. APPROVAL OF MINUTES.

There were no minutes to address.

D. REGULAR BUSINESS.

I. Consideration with possible action on the Department of Public Works Capital Improvement Program for 2019 (held over from the February 27, 2019 Improvement and Services Committee meeting).

Moved by Ald. Andy Nicholson, seconded by Ald. Brian Johnson to amend the item to include a potential project for the Ellis Creek Watershed in the 5-year Capital Improvement Program (CIP). Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

Moved by Ald. Jesse Brunette, seconded by Ald. Chris Wery to amend the item to include Haven Place in the 2019 CIP. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

Moved by Ald. Brian Johnson, seconded by Ald. Chris Wery to amend the item that all remaining

wheel tax revenue be placed in a Capital Reserve fund. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

Moved by Ald. Andy Nicholson, seconded by Ald. Brian Johnson to approve as amended the Department of Public Works Capital Improvement Program for 2019 to include a potential project for the Ellis Creek Watershed (Main Street corridor near Mason Street) in the 5-year Capital Improvement Program; add Haven Place to the 2019 Capital Improvement Program; and all remaining wheel tax revenue to be placed in a capital reserve fund. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

E. INFORMATIONAL.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Chris Wery to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

VERBATIM MINUTES

- The Improvement Services Committee Special Meeting to order. Let it be recorded that Johnson, Nicholson, Wery, Brunette, are present. Approval of the agenda.

- Approved.

- Motion by Wery sent by Johnson under discussion, hear. None, all in favor.

-Aye.

- Nays, motion carried. Approval of the minutes. I don't know if we have minutes.

- There are none.

- None. Okay, we'll just skip that. Regular order of business. Number one, consideration of possible action under the Department of Public Works Capital Improvement Program for 2019 held over from February 27th Improvement Service Committee. Okay, I believe everybody was here, weren't they? Except for Jesse. And one of the reasons we held it over is that there was a couple of issues that we wanted to address. And actually our director Steve Grenier stated that it's gotta go to finance so I mentioned that maybe we should have a special meeting to address, I believe two issues, correct? One issue was with District Three, Main and Mason, basically on Main Street. Well, Mason

and Mason, the corner or two about Shane, roughly in that area. And the second issue that I believe we're gonna address is Mr. Wery's concern with... Help me out.

- Trying to add an additional street to the project list.

- That's it. So, Steve. I guess um... Let's address the Main Street issue. We asked, actually one of the issues I know I asked you if you could talk to Matt Heckenlaible, see if he could talk to the developer of that area for East Allen Mall area.

- We have not had a conversation with the developer. We are trying to reach out to a consultant to get a consultant engaged onboard to start taking a look at that basin to provide some recommendations to us.

- Okay. Were you able to make contact? I'm sorry, I couldn't here you.

- No, no.

- Did you try? Have you tried?

- Matt, we don't even have a contact for the developer to even get in touch with the background and development for that.

- Okay, did we try to?

- No, we did not.

- Oh, we haven't, okay. I guess, when will Matt... Do you know when Matt might make a phone call or an email to him?

- It would be premature to talk to the developer if we do not have a solution to talk to the developer about.

- Okay, we need a solution first.

- Correct. We need to have a plan to propose to the developer.

- Okay.

- So we are working to try to get a consultant hired to do the analysis on the basin and propose a solution.

- Okay, Chris.

- Would at first wanna talk to the developers? Here's kind of what we're thinking before we spend money on someone to do the plans? I mean, if they say, no, we have no interest. You're not gonna touch our parking lot. Then we wouldn't wanna spend money on designs, right? Might be worth an initial call.

- We haven't concentrated on a solution yet. There are multiple options available. We need to take a look at what those options are and which ones might be cost effective to put in. It's not just doing something in the parking lot.

- But it would take it off the table. We wouldn't have to work on it. If they just put a stop sign on it, say, no. We don't want the city coming into our parking lot and building anything, we'd know right off the bat, Alright, hey, we're just not gonna work together. I think it's worth a call to say, hey, we're kind of looking at some blips back here. A little underground retaining facility that will help the water drain down the hill. It's just an easy call. You don't have to have a solution on paper I think. Just a thought. If they're open to it then great. Hopefully we can do that 'cause it sounds like a workable thing. But if they're up in arms about us even touching the property, no use meddling, you know? Put it on hold.

- Any response Steve to Chris's um?

- I'd be more than happy to do that.

- Okay. So is that the first step then?

- If that's what your asking us to do then that would be the first.

- Well, I mean, is that? We're just looking for help. Is that what we do first?

- Normally, no, that's not what I would do. Normally what I would do is engage a consultant to take a look at the report that we prepared and start taking a look at options for what might be feasible and what might not.

- Okay. I guess I'm... Mr. Johnson?

- What kind of fees are you looking at for a consultant? Do you have a general idea of what a project like this might run? And how would you fund that?

- \$20,000, \$25,000 to be funded out of the small water utility.

- Okay. And that, I mean, a possible solution could potentially not involve that property, right?

- Correct.

- Okay, so in which case contacting the property owner, I could... I mean, I understand what Alder Wery's getting at, but if the solution is outside of that property it'd be a moot point anyway. So if we need a solution, I mean, it's.

- If you want us to reach out to the property owner to doing a yay or nay right up front, we can do that. It's not a problem.

- Okay.

- Well, I guess I'd like if we could do both. Is that okay, Steve?

- Well, we've already started one part of it, this...
- Okay. I guess just a phone call then. Or a text or some type of, if you could do that. I guess, that's what we're asking.
- If we're gonna make that first formal contact it's going to be a formal contact. We're gonna have it in writing. Something to work off of.
- Oh, okay. Okay. You know best on that. Okay. So what I'd like to do, Steve, to keep this... I don't want this area lost. I want it to keep going. I want it on the radar. I want it in your office. I don't wanna lose control of trying to improve this area. Is the best way to keep this going is to give you a dollar amount? And I'm just brainstorming. Would that keep this area, this Main Street. It's not a project yet, but it's a concern. So I'll just call it a Main Street Concern. If we give you a dollar amount in this Capital Improvement Program, can you at least keep it going? I mean, so it's not lost anywhere?
- I guess, I'm not following where the tie-back to the capital program is.
- Well, I guess my concern is I want this project, or this area of concern that I have, I want it on the table, I want it taken care of. And if we give you a dollar amount. I guess, I'm asking for help here, Steve. I'm not an engineer. All I'm looking at is this area to be basically improved.
- Well, we understand that and that's...
- So what's the best way, I mean?
- The capital program is for projects. If we don't have a project, it's really not applicable.
- Okay.
- Not something appropriate.
- Can I call it a project then? What's the best way to handle this?
- Well, are you looking for something to be done this year?
- Definitely, but I can wait another year.
- Okay, because.
- Would that be the best way to handle it?
- I would say yes.
- Okay.

- Preliminary indications we're receiving back from the consultant is we're looking at after we get a contract negotiated with the consultant, first we've gotta define the scope of services and what they're going to do. Then we negotiate the contract, execute the contract. Preliminary indications, they're looking at three months worth of analysis, nine months worth of design. We're a year out from having any solution.

- Okay.

- That's what they're telling us.

- So what's the best way to handle this?

- You giving us direction to make this an area of focus, which we are doing. And at this time next year when we're proposing our capital program for 2020, we would be potentially looking at a project at that time.

- Okay. Can we at least have a title of this project on the capital improvements for next year with no dollar amount? I don't want a loss. Steve, my concern is, years ago I put something through and it got lost and it was for that area. And I'm doing it again. I don't want it to disappear again. I want it on your table.

- I understand. This is an annual program that describes the projects we're going to be doing for 2019. If we don't have a 2019 project, if that's a 2020 project, it would be more applicable in next year's program.

- Okay.

- Not this year's.

- Can we have something in writing on the program that says Main Street Area Project will be addressed in 2020?

- That we will be considering solutions for the Main Street Core for the 2020 program?

- Correct.

- Absolutely, that'll be in the minutes.

- Okay, can I have it somewhere like an asterisk or something on this report?

- Again, I guess if you want us to put something in. We've never done anything thing like that before because that's not what this document is for.

- I know. But I never had something get lost between. Something that just never appeared, I mean. I don't know. Alderman Johnson.

- Steve, we talked about this at the last meeting I think about the long-term capital improvement plan that the various department heads are working on.

- Mm-hmm.

- Are you looking at a five-year plan?

- Yes.

- Okay. When we talk about, I guess, some of the needs on our five-year plan or even beyond, one of the things you came back with was the report on I believe it was nine basins that had chronic flooding issues and, of course, the immense dollar figure that comes with that. When you start talking about the need to engage in a consultant on this project, is there, I guess... When you think about that five-year plan what are your thoughts in terms of how we might address that larger issue?

- With respect to getting consultants onboard to help us out with those design projects?

- Yeah, and that's the piece where, again, I'm unfamiliar, right?

- Yes.

- We're gonna bring a consultant on here. Does it make sense to have a consultant engaged on all nine or?

- Ultimately, yes, we will, but for cost control and cost management for being able to track where we're spending our money, we execute individual contracts for each of the different basins, for each of the different solutions. We don't just hire a consultant to hire or to design all of our storm work management ponds. If we have a project, then we'll go out and we'll engage a consultant for that project. A number of reasons for that. Depending on what the consultant is doing there are some who are better at certain tasks. In this case, Brownley Caldwell who did the plan, very good at the modeling. They have all of that data in their database so it makes a whole lot of sense to engage them on the selection of options or things of that nature. Some of it has to do with workloads. Obviously, these consultants, we are not their only client, and depending on what their workload is some folks can get to things faster than others, so they have to shuffle it. So again, with each of the different basins, as we start doing implementation there, we will engage consultants to do those analyses and designs.

- So under normal circumstances, I mean. I assume your department would prioritize which of those are maybe the most chronic issues and from there to determine which one you would hire a consultant for first?

- Well, there is analysis that we put into that. There are a number of factors that go into it. It's not just if this is a chronic location. We do take a look at... what the impacts of those flood events are. We also try to marry that up as much as possible to have synergies with other efforts. So if we can get that, if it's a project that increasing the storm sewer and adding gulleys to get the water off of the road is part of that solution, we will try to marry that up to a road that's in bad shape that also has water main that needs to be addressed and potentially sanitary sewer, so we're maximizing the impact of digging into the street. Get as much done as we can for the lowest dollar value. Get in there, take care of the issue, and get back out. So there's a variety of things that go into those selections.

- So will your department or your team be evaluating those areas as part of that five-year plan and making a recommendation on which ones we could act on?
- Absolutely.
- Okay, so this consulting fee you said comes out of the waste water.
- Comes out of the storm water, yes.
- I'm sorry, storm water, okay. And is there, you have so much allocated within that budget to hire consultants?
- Yah, I can't tell you what that number is off hand, but we do have a line item in there for consultant services.
- Okay, so the consulting service isn't necessarily something we would have to include in a bonding request?
- You have...
- Absolutely not. cash on hand to handle that?
- We would.
- Okay. That's all I've got right now.
- Thank you, Alderman Johnson. Alderman Brunette.
- Steve, there are obviously some projects that didn't make the cut, that could have been on the bubble. You were probably considering do they go in this year, maybe this one or the other are more important or more impressive. Do you have the list of projects that could have been added here but perhaps just didn't have the resources to do it? 'Cause I think that that could be a solution to Alderman Nicholson's problem, that if you put a little addendum on this capital improvement program saying for 2020 these are the projects that are top priority. And surely you can pick like five of the most pressing projects. Hillcrest and Haven in my district I would imagine make the cut considering we were gonna do a full reconstruct just a year go. Would that be a solution?
- Again. If you want to modify the document from what it historically has been, again, that's a solution. It's not something we were prepared for because it's not, that's not what this document is. It's not what it historically has been for. This is the 2019 program.
- So Hillcrest for example, Haven, that will be done in 2020? Will that be done on the next capital improvement plan?
- [Jim] Like he said, I'd have to check in which year it is. It's either '20 or '21. I don't remember which one it is. I don't have those documents with me.

- Okay, so we were going to have it part of 2018, but obviously the citizens on that street opposed it. We held it. The formal motion was to hold for a year. And I understand perhaps that that wouldn't be on this one, but motion to uphold for a year I would think under no circumstances would we not include it on the 2020 if we were gonna do it in 2018. Was that a fair statement? I mean, what is the reason why that would not be included on the 2020 project list?

- Because of past practice.

- Right, but wheel tax resets the game, I think. Resets the game.

- I don't know that it does. In the past, if residents have requested that their street not be included in a program they have gone to the end of the line.

- Right. Motion though to uphold the project for a year, in my opinion, at least the opinion of the council was that we would just simply reintroduce the project as is. I can't read the mind of every council member there, but I remember the discussion. That was somewhat the impression that I got. That was what I heard, was that, we'll just put it in a year from now, which would ideally be this year. I understand your rationale why it would be a delay. I'm not happy with it, but I at least can justify that to my constituents. But I don't want it to appear that they're being pushed down the list simply because they were opposed to spending \$13,000, \$42,000, that's not your fault. That's just the way of special assessments. But we can surely have that, an addendum on this capital improvement plan saying these are the five projects that we were really wanting to include on this, we just didn't have the resources. Then when you do the 2020 plan, those are the five that are top priority. Is that reasonable?

- I don't know that we've selected the top five projects for 2020 just yet.

- What are the five top projects that could have been included in this that were omitted?

- Again, offhand, I don't know.

- Okay, would Hillcrest and Haven be on that list with Alderman Nicholson's property that he mentioned?

- I don't have that list. I don't know the answer to the question.

- Okay, who has the answers to that?

- We would have to go back upstairs and take a look through our files.

- A couple minutes? I can make a motion to adjourn and schedule a special meeting in a couple days so you have time to get those answers. I'm not trying to be obstinate here, I just. We represent constituents who have some pretty serious issues up and down our community and our streets and doing our best to do what we're elected to do. I know it's uncomfortable confronting public works, but we need answers. If we don't have the answers then we can adjourn until we convene a special meeting. I think that might be appropriate.

- It's your meeting.

- So are you saying that you won't commit to adding an addendum to the tech capital improvement plan of five or 10 projects that would be top priority going into next year?

- I'm saying I don't have that list of five projects right now.

- Okay. I'll deal with the floor for the council members.

- Alright, thank you. Alderman Wery.

- Thank you, Mr. Chairman. When we were debating the wheel tax, I said over and over it had to do two things. One, get rid of the assessments, and two, do more roads. And I stipulated when I voted yes on it it had to do those two things. Well, we have no assessment so you can check that off. I don't think we're increasing the number of roads, the percentages, the number of roads that we're doing, which is why when we saw the \$496,510 going towards program expansion, reduction, and borrowing, we asked could we put that towards the next road whatever that would be. If you have a list of all the roads you now have a grading and you kind of picked the bottom ones to do, we simply said what are the next couple that might fit within this dollar value that we can add, that don't need the sewer work. Just might need a resurfacing. That's why we held this up to get that list. It seems like that's something we should have handy and if it doesn't I don't know why. That's a management issue. Is there, what would be the next road that we could add? We did hold that item for this year and I honestly forgot about it until you brought that up that that was held. We didn't simply deny it, we held it, which would mean at some point it comes back. We held it for a year so it should be back probably right about now. If we need to wait a couple days or a week whatever it is to get this list and find out what it would take to do the project. I would think especially for that project we have plans mostly done. If we need to farm it out, great. If we need to up a few more hours on it for engineers, well, I work at Schnader. When there's work to get done you get it done. As I mentioned at the meeting last week, Alderman Brunette, we put this wheel tax in, people are okay with it if they can see some real things being done. And they understand there's no assessments, but, boy, they'd really expect those roads to get done. Reasons are just excuses to them. And I said that last week. Any reason you put out there is an excuse. We need to get it done. And I was hoping we'd have options tonight, whatever they are, and a dollar figure attached. It's been eight days since we met. I would hope that we threw something together spitballing at least, but it seems like there's a concerted effort not to give us options to do so that's disconcerting.

- Well, what do you?

- Not too much if we don't have a list.

- Steve, what I would like to see was at least a Main Street project, I'll call it Main Street project. You know what, I mean, the what do you call it? The Main and Mason? I would like to have something on paper so it'll be on the capital improvement project for next year.

- I understand.

- Is that okay?

- I understand.

- Okay, so... To have that accomplished, does it need a dollar amount or not?
- I don't think it does.
- Okay, I'm asking your opinion. So I guess that's my motion on that issue only, that we have something in writing that it will be on the capital improvement program of 2020. I need a second if we want to discuss it.
- I'll second it.
- Okay, second by Wery. We're under discussion, Johnson.
- Steve, what is the timing of the five-year capital plan? Is that like in a month or?
- I'm hoping, yes.
- Okay. And the reason I bring that up is maybe instead of waiting until 2020, maybe inclusion into that five-year plan. So that we can increase it out in a month from now. It's listed on that plan.
- Oh well, that's, okay, that's what I was... Well, I need help, I mean.
- Yeah.
- I don't know. I don't do this every day. I sell hardware. You ask me anything about hardware. I've been doing it basically when I was 12 years old so I know hardware. I'm sorry, I'm not an engineer. I need help, I need this not to go away so is what Mr. Johnson referring, is that proper?
- If that meets with your approval.
- Yeah.
- If we list a potential project for the Main Street corridor as part of the 2020 program year in the five-year plan, then it's in the document. If that's fine with you, yeah, that's easily done.
- Okay. I guess I'd... So let's say it's in the five-year plan. Tell me, what takes place?
- Then when that year comes up, then we take the five year, the projects that are part of the five-year plan for 2020 when we start programming the 2020, those become this document.
- Okay. That's what I'm trying to get at.
- Yup.
- Okay. Can we have that done?
- Yeah, absolutely.

- Okay, thank you. So do I have to amend that, Steve?
- Not at all.
- No? Okay, any other questions?
- On your agenda, on your motion, no, I don't. It would be a discussion, just.
- We are under discussion.
- Okay.
- So you have... Mr. Johnson are you? Okay, Brunette, you've got the floor.
- As the commissioner talked and Steve I just had a thought. You said the past practice when a street was denied by citizen decision vote or whatever it is that it then would get put down at the bottom of the list, but this was an exception, this was not denied. They didn't turn it down, the motion was to hold. So this Hillcrest, Haven that would be a little different than past practices, wouldn't it be?
- Correct, we will have to go back. I believe that action happened in May, April or May. They had a public hearing so that's when--
- It was the first meeting or the second meeting of our new council so that would be.
- That's when it's coming back to this committee.
- Right.
- Which we anticipated to be beyond when this capital program would be approved, which is why we were looking at either 2020 or 2021.
- Okay. Okay, and then one of the major issues there, and this is no surprise to you, the flooding that occurs in spring due to the ditch there. I know the water was supposed to be taken care of with this project. It was delayed for given reasons. But is there anything that can be done to alleviate some of that constituents up and down that road till we just dig out the ditch? I know we have to have discussions where we have--
- Alderman Brunette, can I interrupt? Can we at least take care of the Main Street first and then move into the Hillcrest?
- Yes, no problem.
- That's what I thought, you were trying to pull that all together. I just want to keep us focused on one.
- Fair enough.
- I'm just getting a handle on that, that's all. So is there any more questions on... Alderman Johnson.

- I presume, Steve, for this to come out on the 2020 plan or within the five-year plan it's. I mean, if you're gonna say, hey, we need 500,000, 1 million, 5 million, whatever that magic number is, the first step in that process is the consultant.

- Mm-hmm.

- And, again, I just wanna verify, do you need authorization for those consulting fees or do you have that ability to hire that consultant?

- As long as the consultant fees come less than \$25,000 I do not need any authorization.

- Okay, so.

- Last year in December the finance committee made a recommendation which the council approved authorizing department heads to make expenditures up to \$25,000. So if the consultant fees come in higher than that, we will roster it as a agenda item asking for your permission to spend that money out of the salt water utility.

- Okay, and so with respect then to the motion on the table, this will place this project within that five-year plan, but you are still gonna proceed with retaining a consultant to start that initial work?

- Correct.

- Okay. That's just the piece that I wanted to verify. Thank you.

- Anything else, Alderman Johnson? Anybody else? Steve, what is, just specifically on the consultant, what is the timeframe? How do you, can you tell me how you approach the consultant? Do you have one in mind and how do you approach him? I mean, is it a letter, is it? Go ahead.

- We do have a consultant in mind and last Thursday morning we reached out to them.

- Okay.

- We've already begun negotiations on trying to find a scope of services to get that consultant onboard.

- Okay. Do you do that by email or do you letters or phone calls?

- I believe a lot of this has been by phone call to start with just to get it moving.

- Okay, okay.

- But once we get a scope defined...

- Correct, okay.

- And it becomes a written document, so that we have the scope written, captured, defined, then we have that and that's tied into the contract for their services.
- Okay.
- It has to be in writing.
- So what is the consultant's state when you give them a phone call, her or him or whoever, a phone call? They say, yes, we're interested?
- Correct.
- Okay, and then it gets into the scope then that you're talking about.
- Right, then we start defining the scope. Once we've done the concept agreement on the scope, then the consultant starts sitting down and drafting up all the document to send to us.
- Do we ever see that?
- Uh, no.
- Okay, can we be in the loop? Can you at least just give us an update?
- We anticipate--
- While this process is going on?
- We anticipated doing that as part of that outstanding--
- Okay.
- Regular occurring on the storm water issues.
- Okay.
- Giving the updates there.
- Okay, and refresh my memory. How often do we do that?
- I think we're going to start doing that monthly.
- Okay, alright. Okay, that's all I have. Just on this issue, I mean, and then we'll go to Brunette, Johnson, Wery. So we have a motion, we have a second. We're still under discussion. Hearing, nothing, none. All in favor.
- Aye.
- Aye.

- Motion carried, okay. Alderman Wery or Brunette?
- Wery.
- Alderman Wery?
- He's got seniority.
- Okay. Okay. Thank you, Mr. Chairman. Steve, if we did allocate the \$496,510 to an additional road project I understand it's only been eight days, but if you had a little more time could you pick out a low hanging fruit to figure out how to do it?
- If you're asking for a street that does not have any other utility work I do not believe such a street exists in Green Bay.
- So what could you do?
- Me bad, sorry.
- Could you do anything with that amount?
- Could we add another street?
- Any kind of road work project? Or would it be a good idea to hold that amount till next year? Just keep it in the kiddy and next year we'll have another a half a million dollars to put towards maybe a bigger project? 'Cause if we're gonna be, as we saw this year where, we saw that Alderman Brunette put. The amount we're projecting this year is 1.5 million, which is less than the two or 2.1 million so we're a little under this year. Hoping it will rebound next year, but we're not sure. So maybe as an alternative we add it to next year project. But I'd like to see if there's something that we can do this year. If we need a little extra money maybe we can add some to that. There's no other smaller resurfacing projects this year? Well, what's the next street that's scheduled for resurfacing? Or is the list up in your office somewhere?
- Well, there are no streets out there that just are resurfacing. Streets that are candidates for the programs, both resurfacing and reconstruct also would need utility work done. So we do not have streets where we can just go out and resurface. Such streets, in my opinion, based off of what we've been able to research over the last eight days do not exist in Green Bay.
- It would have been nice to have that list. To say, here's all our streets, here's their grade, and here's what needs to be done, right. These streets on top are in great shape, nothing needs to be done. These streets need this work. The ones at the bottom need total, everything done. I think that's what the committee long-term wants to have, is this list that maybe changes every year due to the conditions of whatever. That's what I think we've always looked for. Just looking to get more work done whatever it takes. What would the next project be, the next smallest project, if you have to do some other work on the streets? Is there a little Cleveland Street somewhere something like that that's one block long?

- One that doesn't have sanitary, storm, or water involved?
- No, that might need that.
- I don't know how else to say it. I don't have that answer right now.
- May I?
- Sure, go ahead.
- I just wanted to share with you. I mean, Steve and I have been talking. Joe sent some lists over of potential streets that we kind of--
- Excuse me, could you?
- I'm sorry, Nancy with the... I'm general manager of Green Bay Water Utility.
- Okay, thank you.
- I just want to share with you my experiences with paving and not doing my infrastructure. Say, for instance, when I worked at Waukesha Water, the American Resource and Recovery Act, they gave money to cities to do streets and things. They did a concrete street on Highway 18 and we did not have money, and we didn't have the time to design our water main, and they started pounding on the concrete and we had three water main breaks on a 16-inch water pipe because of the equipment going over it. We also, on the festival site out here on the East Side, we told the developer please replace this. There's a 10-inch water main that's going through your parking lot and it's an older pipe and they did not want to spend the money to relocate it, and they started digging and that pipe burst. Two or three times we had water main breaks in over a week. So what Steve's telling you is from experience that we have working in infrastructure that we have to work together. And we have found that if we replace a water main without working with Department of Public Works it doubles our cost, you know. And if they put a new street on and then our pipe bursts within weeks, months, years.
- Why would it burst?
- Because of the extra pressure that's going on from the machinery that's going over that road. If they're taking parts of it off and the covers gone that pounding there causes vibrations in the pipe and it can burst. I've seen it happen.
- How often does that happen?
- How, pardon?
- How often does it happen?
- Fairly often. And most of the time we're working with Steve's department to replace the main. We have three miles of water main that we're replacing under the resurfacing--

- So how do we prevent that then?
- We work together and we do our planning. And we've got streets that, we meet weekly with Steve's team, I and my head engineer, operations manager--
- Would one street affect your whole department, if we added one more street?
- Tell me. Can you answer a question for me please?
- First answer my question please.
- If you wanted. Associated with that question. If you did a street and then next year, say, our water main burst and tore up that street, how would we look?
- Would one more street affect that, your department? I want that answered.
- We can't, as far as money, we don't have the additional money right now. We have \$4 million allocated for replacement mains this year. And we have, out of a \$20 million budget, 2.3 goes to the city for pilot payment. We have no money that we can add in here. I had to cut an ozone generator at our treatment plant because I needed to get these mains replaced. I'm working on a tight budget. I can't just put money in. We don't borrow for main replacements because we don't wanna put the interest costs.
- Okay, so how do you prevent that when Steve does 10 streets a year?
- We plan ahead.
- Plan ahead.
- They give us streets the year before. We look at each one, and actually Brian did that for me. Jim sent Brian a list of all the streets. We look at how many main breaks we've had. What year our main was put in, what size it is. Because we have to worry about fire flows. And we decide whether we need to do a main replacement or not. So, but it's planned ahead and then we--
- Okay, I understand now. Thank you. Alderman Wery.
- So you're saying if there were a one block on street or two, something very small.
- We couldn't replace the main.
- Would it automatically need water done? Do we know that? Maybe it needs--
- There's a couple streets that Jim gave me that we don't need to do water on, but I don't know about storm and sanitation.
- I don't know, that wouldn't involve your department.
- Right, there's a couple of them.

- Okay, there's a couple, but you can see where--
- Do you know the streets, the couple streets? So at least we got an answer?
- I don't know what sanitary and storm is. They've got that data.
- That's not a list of streets that didn't make the cut either.
- Yeah, you did a random search on some streets.
- We're the oversight committee and we don't get to see the list ever, ever.
- This is what they gave me to look at.
- What, who gave you that?
- Jim.
- Jim?
- A list of resected streets that we initially thought there was no utility work under 'em, but we're finding out differently as we dig into it.
- And we analyzed it for the water.
- Okay.
- So what Nancy is kinda getting at is if you look at some of those streets, they have cast iron mains under 'em, that's the water main that could not withstand the impact from constructing your roadway.
- Okay.
- Because it's a brittle pipe.
- I guess to move this along, Mr. Wery's looking for a list of streets that can be done with certain criterias. I guess to eliminate the Water Department.
- Didn't involve water, obviously. I mean, we have to look ahead and try and get a little more aggressive on our streets. And I understand maybe this year is not the good year, but we can do some streets that don't involve water.
- Yeah, we try to really do our planning together. We share our lists and things like that.
- Well, it's good to know, thank you. Just one second, Johnson then Brunette, unless Wery is done.
- I'm fine here.

- Okay, Johnson then Brunette.

- You had mentioned that you guys try to work together and then you had to forego a piece of equipment this year so that you could do more water mains. Do you have a five-year plan where you look out at the water mains you need to replace and when you're gonna replace them?

- We have a five-year CIP that we had worked on. We put a placeholder in for main replacements that we figure. And we are planning on increasing our main replacement as you guys start increasing your street replacement so we're gearing up. We're gonna be doing another rate increase this year to get our infrastructure budgets up.

- Does Public Works have that five-year plan?

- They've got our priority mains that have to get done. We've sent it over in a computer file that they can overlay with their files of the ones that we have as priority for replacement.

- Do you know over what period of time?

- That's a 20 year.

- Okay, so your priority is a 20-year plan, but do you? Basically you just have them in order of priority, not necessarily--

- We have them in groups, there's categories of high consequence of breaks and high probability of breaks. Anything around the hospitals or the large. Proctor and Gamble, Georgia Pacific. Those are all critical mains for us that we don't wanna stop water going there so those are ranked higher if there's an issue.

- So it's a ranking now, but not necessarily we're gonna do these in three years, we're gonna do these in five years, these in 10.

- Our plan, our capital improvement plan and our master plan gives dollar amounts. Try to replace up to 1% of your mains in a year.

- So how do we connect the dots on this, right, where it's, you've got your needs, city has their needs, there's other utilities that have needs? How do we get you guys all in alignment to say this is what we're gonna do in one year, three years, five years? How does that process work? And perhaps that's a question for Dr. Grenier, but.

- I mean, we do it year by year right now. They've got our mains and they overlay 'em with their streets and their storm and their sanitary, and we decide which collectively are the highest priority mains for us, or streets for us.

- Okay.

- And they also use lead services little bit too to help us get through our lead service program.

- Okay, and I certainly don't speak for council or even for the balance of the committee, but I can tell you that as someone who sits on this committee, what I wanna do is I wanna give you guys money. Maybe not you, you've got your own funding source, but I want to give you money so that we can fix these things, but if. You know, it's hard for us, I guess, to do that when we don't know what our needs are over the next few years. So that's why I'm curious, generally curious, right, about how all of you are communicating right now to figure out what those needs are over the next couple of years.

- Brunette, anything?

- That's fine. Alderman Brunette.

- Thank you, chair. If I look at this correctly, we'll have \$496,000 of wheel tax revenue that is not designated to be spent this year? Is that?

- We are projecting that.

- Okay. It's projecting \$500,000 unspent revenue. Haven, wasn't Haven. Haven was resurfaced, but had no water connection. Would that be a street that these funds could be used for? That was a project that was on the list last year. 'Cause if you remember a lot of the constituents, homeowners along that way didn't want water connection. They were fine with their well water. So how much was that project?

- That's not up to me.

- No, I'm saying, how much was the resurfacing project on Haven, do you remember? I apologize, I don't remember the exact dollar amount.

- [] One of the things you wanna keep in mind though is that it's not the best practice to do a section of street like that when, say, for example, in a year or two we're gonna go into a Hillcrest and we're going to take all that construction traffic and beat the heck out of a brand new pavement.

- But you could access that from Mason Street. You wouldn't necessarily need to go down Haven.

- That's not how construction works. Construction trucks move. You don't back up. Haven Place was about \$200,000 worth of pavement and another \$10,000 worth of storm sewer.

- So that could be done, aside from Mr. Brunette's comment that we don't want to dear up the street.

- Well, I do have to check with Mr. Heckenlaible. I will find out if he's got another \$10,000 worth of storm.

- In the budget?

- Yup.

- I'd hate to hold up a project for a \$10,000 shortage. Do we have a contingency fund?

- Contingency fund doesn't do that.
- I know.
- Storm, sewer, and sanitary are off limits.
- I know, big picture though. If you have--
- It's what, Steve?
- Off the levy.
- Off the levy.
- They're not part of your taxpayer funding.
- Okay.
- They're separately funded.
- Go ahead, Jesse.
- Well, the general idea is we'd hold a \$200,000 project where 95%, I don't know the exact amount. The pre-engineer work has already been completed because we were gonna do it last year. Hate to hold up a project though. If I could, Nancy, Ms. Quirk. I don't know what you prefer.
- Nancy.
- Nancy, the big concern for Haven or the constituents there simply were, I don't speak for all of them, but most of them were perfectly fine with their well water. They saw no need to connect to the water utility. Is that something you foresee a problem with? Would you be fine with at one time was a very rural area and the people have higher water quality according to them, and their wells have been tested and they're fine. Would it cause an issue with?
- The one thought, the one concern, I have is what are the wells tested for? Most property owners test for bacteria. There's nitrates, there's radium, there's strontium, there's arsenic in this area and I don't know if they test for that. I would be concerned about that. There's also fire protection.
- Sure.
- If we put a water main in there then we could have hydrants and provide fire protection for them. I guess, I'm concerned about the wells. I guess I'd like to get their samples to see what they have. I just want to protect them. I know DNR really wants people to be on public water systems.
- Okay. I'd be interested in hearing the committee's comments on this, but if that means I have to make a motion, is that appropriate?
- Make a motion, I'll allow that.

- I'll make a motion to direct the Public Works Department to work towards including Haven resurfacing as part of the 2019 Capital Improvement Plan. So I think that's sufficient.

- Second.

- Okay, there's a motion by Brunette to add the Haven.

- Haven, I think it's Haven Place.

- Haven Place, is that correct, Steve?

- Yes.

- Haven Place, to the 2019 Capital Improvement Program. Is that what he stated, Steve?

- Yes

- Okay. And there's a second, do you want to add that?

- No, no.

- There's a second by Wery under discussion. Alderman Brunette.

- Obviously this would then go through the whole process of public hearing, notifying the residents, bringing up the water issue, and sewer if there's an assessment that needs to be re-communicated to them, and then giving them the right to either give their yes or no, then we can at that time, at the public hearing talk about what Mr. Brunette mentioned about the road being torn up with future development in Hillcrest. Which according to Director Grenier might take a year or two. I just don't wanna not use revenue that we have, that we voted on for this purpose, just for. So that was my point. That we have a process then to continue. We did this last year. It's just a re-continuation of what we did last year.

- Okay.

- We're reactivating it.

- Are you okay?

- I'm done.

- Done. Alderman Wery. You done?

- I second it.

- Good, okay. All in favor.

-Aye.

- Nays? Motion carried. Alderman Wery. Confirming that, thank you, Mr. Chairman, if the funds that we were putting towards the debt reduction, the \$496,510 we would not want to not put towards that, just hold it and take on this project, and any money's left over put towards next year's project. Is there any thought towards that? You know what I mean? Just set it aside. Take out this project. Whatever's left, you're gonna put it towards another project. And we do have bigger bang next year, I don't know.

- Alderman Johnson.

- Director Grenier, if you could. I know one of the issues that's come up in terms of our ability to accelerate the number of roads that we're doing is the lack of engineers within your department. Is this excess funding that we have for the wheel tax, is it possible to use that funding to hire an engineer to help accelerate us for next year with a potentially more substantive bonding request?

- Are you approving an engineer?

- Or a consultant. Whatever we gotta do, I guess, to get the plans done so that when--

- In my opinion, I don't think the wheel tax money would be appropriate for that. I think that would be a stretch to consider that to be transportation purposes. The engineering design, I honestly think that's a little bit of a stretch. We might get in trouble for that.

- Okay, but we don't necessarily have a legal ruling on that. It's not a black and white thing, it's a... It's a stretch.

- The statute enabling this vehicle registration fee is ambiguous.

- Okay. And so obviously, again, my point is that if we were to. I mean, engineering seems to be the issue that we've talked about, shortage of engineers. And, I mean, for the benefit of the rest of the committee, I guess, what ultimately I'm getting at is that if we can hire an engineer with this excess, then it puts us in a better position. If next year you were gonna ask for 5 million for roads maybe now year you can ask 10 because we had an engineer that could engineer the work.

- Well, we could send this for legal opinion on it.

- I think it's worthwhile to understand what our options are. I don't think it has to hold up anything we're doing today, but. You wanna make a motion?

- Um. I guess I would, how would we frame that?

- We'd have to take out this money and set it aside while we're seeking a... I don't think we need a motion to seek the opinion.

- We'd have to hold the legal requirement.

- Steve, what would be the best way to handle this for your department please?

- I guess, one thing I also wanna remind you guys is that this is a guess at this point. We have no idea how accurate that \$496,000 number is. As I informed you at the last meeting last week, based on current receipts through the finance department, we are actually on track to receive about 1.3 of 3 million not 1.5. It is my anticipation that that's going to crawl up closer to this 1.5 number, but we have no guarantee of that.

- Can we throw a conservative number out?

- That's what I've done.

- Okay.

- That's where I came up with the 1.5.

- 1.5.

- I would be a little hesitant of committing to any particular number. If you want to talk about what... Give the money that's identified, the 700 for the 20 year, or whatever those numbers are and then talk about whatever the balance is, I think that is a more appropriate way of dealing with it because until we get a year in we're simply using our best estimating. We have no idea what that's actually gonna pan out to be.

- So the 496, I apologize. I don't have the number right in front of me. But we'll call it 500 for discussion sake, that is an estimate based on what would be left over depending on your projection of wheel tax income? So that number could go up or down. And the proposal is to apply that towards debt reduction. Are we within our rights, I guess, to basically say whatever that number is, whether it's 200 or a million, that we can hold it and make a determination of how we want to use that fund once we do get that number? Or once we get an opinion from legal?

- We do know one place it'll be used. Haven't if, you know, public comments and.

- Right. I mean does that? I guess I'm just looking for guidance if that makes sense, that we can hold that amount and not put it towards debt reduction.

- I know exactly what you're asking, yes.

- Can we do that?

- I don't know. I think we're heading into uncharted territory here. We've never had to deal with this before.

- Let's do it.

- Yeah, I say let's do it and then if there's a conflict that comes up where you find out that we can't do it then I guess we meet and we talk about that. So I guess I would move that we hold that amount of money as restricted and not debt reduction. And then I think we'll check with legal on whether, I guess, alternative uses for that funding.

- Second.

- Okay, there's a motion by Johnson. Is that clear enough, Steve?

- I will tell you, all the various motions that we talked about today aren't necessarily up. The only one that I can tell is really applicable to the item that's on the agenda was the one to add Haven Place in. The other ones aren't necessarily are you improving or disapproving of this plan.

- Wheel tax is included in the plan, is it not?

- We're gonna approve it, Steve.

- What we can definitely do is take the \$1.5 million that's shown on page seven of seven as vehicle registration fees. We will have to go back. Last year's estimate was 200, 210 for Haven Place. We will refresh that estimate with this year's construction numbers because asphalt did go up. We will deduct. We will add that into the program, which is going to change the total pavement number, and we will simply take the corresponding estimate off of the 496, because that's the best number we have to use right now. We'll deduct that off of the 496, and rather than program expansion, reduction of work, we will show that as a hold for 2020 and reduce the vehicle. So let's say, just for discussion purposes, let's say the 200 stays at 200, so that we will show at 296, give or take, hold for 2020, and the 1.5 million that's showing coming in from vehicle registration fees, will similarly be reduced by 296, and that will increase the bond that's necessary. Does that make sense?

- Yes.

- Okay. I think all of that in discussion. You've give us the direction. I don't know necessarily that that's. I could be wrong too. I don't know necessarily that that somehow really fits into a motion. I think what you can do is, you've given us direction on what you'd like to see.

- To be honest here, I like motions.

- Okay.

- To me that solidifies, puts nails in the coffin. Direction, I've had, not with your department, Steve, but I've had numerous problems with giving direction at the county level with department heads. And those individuals kinda slide. That's why with experience on the county side I love motions, that's all.

- What I'm struggling with is how we're gonna get all of these sub-parts captured under this item.

- Under the capital improvement program?

- Yeah, yeah.

- Just do our best.

- So if I could be presumptuous and presume that we're going to take action on the capital program.

- We are.

- Okay. Whatever that action is, would you like me to take? And right now we have, I think we have three or four sub-items that we discussed, to list them off as a one, two, three, four bulleted items so we can capture exactly those individual pieces? It's gonna make for a little bit of a wordy.
- But that's okay, but it's documented.
- Absolutely.
- It's at your office and we all understand that, correct? I mean, comprehend that.
- That's the big concern I have right now is how do I. I've got this one line item, and we've got all these sub-items going on. How do I get that in there? You know, just procedurally, how do I capture that under the?
- Are you asking me?
- Well, no, I'm explaining to you. That's why I'm a little confused right now.
- I guess just change the line item and put explanations under it.
- Right, but I think that Alderman Nicholson is telling me that what he wants to see is a motion to second. If we take a motion to second we have to have an action item here. How do I get all the motions and seconds recorded on this one item because it's not one item any more, it's five.
- Well, they're amendments.
- If I could.
- Brunette.
- I don't know if I'm out of order or if this is valid.
- No, you have the floor.
- My suggestion, if it's out of order, when we vote on the Capital Improvement Plan, the overriding motion would be to approve the Capital Improvement Plan to include the approved motions.
- Amendments. I guess it'd be amendments, right?
- I guess then what I would do is I will list those individual amendments as a one, two, three, four, five kind of thing.
- I think that would be good. That would work.
- Okay.
- Would that be for your, comprehend that also?

- Yeah.
- And I think we, I know we can. You can and we're all on the same page.
- Yeah, again, I think as we said today, we've got the amendments we were talking about. And what we're looking doing is with the vehicle registration fees or wheel tax monies. There is currently a line item on that summary table that is \$496,510 that's listed as program expansion/reduction of borrowing. We will deduct off the updated cost for Haven Place and relist that as hold against 2020 Projects.
- Subtle, but I think it's important. I'd like it just held.
- Just held.
- And the reason I say this, 'cause once we get legal opinion, if legal says, yes, you can hire an engineer or consultant, we don't wanna wait until 2020 to do that.
- Okay.
- If, I mean, depending on the committee's wishes. So just hold it, not necessarily say 2020.
- Steve, when we hold it it will come back to us, correct?
- Well, that's why I'm... Oh boy.
- It's gotta come back to us, put that in the motion.
- Whether or not you wanted to put it towards a capital reserve fund, which.
- What's the best way to handle it?
- Well, I think if it's a cap reserve fund then you're kinda isolating the money so it can't be used for anything else, and if you come up with a use, then it becomes a line item on an agenda and how are you gonna pay for that? We're gonna use the cap reserve fund from the 2019 wheel tax.
- We just need to ensure that when we wanna use that cap reserve fund it's in compliance with the wheel tax legislation.
- Absolutely, you have to do that anyway.
- So that's my motion.
- Beautiful.
- Good?
- So rather than hold we will list this as a capital reserve fund?

- Yes.
- That would be the best way to handle it, right, Steve?
- I believe so.
- Okay.
- Again, I'm gonna verify all this with--
- Okay, thank you. Okay, motion on that from Johnson. Second by Brunette. Under discussion, hear, none, all in favor?
- Aye.
- Aye, motion carried. Okay. Let's wait for Steve, he's still writing. You ready?
- Yup.
- If you adopt the Capital Improvement Program with the...
- Amendments?
- Amendments.
- Motion by Wery to approve the Capital Improvement Plan of 2019 with all the amendments. Steve, that includes... Could you just read all of 'em please?
- Okay, I think what we've got. We're gonna go back to the video.
- That's fine.
- What we're going to have is to include the East Mason Street storm water, a project, or a potential project, on East Mason in the five-year capital program, to include the resurfacing of Haven Place, and to have any otherwise unallocated, any money that was previously listed under the wheel tax revenue summary as program expansion/reduction in borrowing instead transferred to a capital reserve fund.
- Anything else that? No, that East Mason corridor, that's gonna be in the 2020 Capital Improvement Program then also?
- We will include it in the five-year CIP as a potential project for 2020.
- Perfect, okay. We're still under discussion. Any questions, Steve?
- Not from us.
- Okay, I think we're all on the same page. Any questions from the committee?

- Really quick, did you?
- No, go ahead.
- Who did the second?
- Yeah, who did second?
- Second.
- [Jim] Brian did?
- Okay, we just couldn't catch that.
- Oh. Okay. Any other questions, we're still under discussion. Hear none, all in favor?
- Aye.
- Nays, motion carried. Motion to adjourn. Motion by Johnson to adjourn, second by Wery. Under discussion here, none. All in favor? Nays, motion carried. We're adjourned.
- Did you guys need that sheet of paper?