



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, MARCH 27, 2019, 5:30 PM
CITY HALL, ROOM 207**

PLEASE NOTE TIME CHANGE

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on request by Janet Angus to discuss the City's sidewalk snow removal policy along narrow terrace streets such as West Mason Street near Locust Street (held over from the March 13, 2019 Improvement and Services Committee meeting).
 - 2. Consideration with possible action on request by Ald. Nicholson to include Main Street and Mason Street in the 2020 Capital Improvement Program.
 - 3. Consideration with possible action on request by Ald. Wery for an appeal by Andrew Malecki, 1131 S. Fisk Street, on how his sidewalk replacement bill was determined.
 - 4. Consideration with possible action on request by Ald. Wery to add Hickory Hill from 12th Avenue to Oneida Street to the 2020 street improvement project list.
 - 5. Consideration with possible action on request by the Redevelopment Authority of the City of Green Bay to authorize the Department of Public Works to award a contract for mass grading at The Shipyard/Breakthrough Fuels project sites at a staff level and report the award at the next regularly scheduled meeting of the Improvement and Services Committee to keep the Breakthrough Fuels project on schedule.

6. Consideration with possible action on request by the Department of Public Works to execute the Bridge Operation Agreement for Fiscal 2020 with the Wisconsin Department of Transportation.
7. Consideration with possible action on the review and award of the following contracts:
 - A. FIRE STATION No. 6 KITCHEN REMODELING WORK
 - B. SIDEWALKS 2019
8. Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:
 - A. IEI General Contractors Inc.
 - B. In The Countryside Concrete LLC
 - C. J.C. Santy Construction LLC
 - D. KPC Concrete Contractors

E. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for April 10, 2019.

F. Public Hearings.

1. Public Hearing 6:00 p.m.

CONCRETE PAVEMENT

WEBSTER AVENUE N. - East River to Radisson Street

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on request by Janet Angus to discuss the City's sidewalk snow removal policy along narrow terrace streets such as West Mason Street near Locust Street (held over from the March 13, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on request by Ald. Nicholson to include Main Street and Mason Street in the 2020 Capital Improvement Program.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on request by Ald. Wery for an appeal by Andrew Malecki, 1131 S. Fisk Street, on how his sidewalk replacement bill was determined.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on request by Ald. Wery to add Hickory Hill from 12th Avenue to Oneida Street to the 2020 street improvement project list.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on request by the Redevelopment Authority of the City of Green Bay to authorize the Department of Public Works to award a contract for mass grading at The Shipyard/Breakthrough Fuels project sites at a staff level and report the award at the next regularly scheduled meeting of the Improvement and Services Committee to keep the Breakthrough Fuels project on schedule.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on request by the Department of Public Works to execute the Bridge Operation Agreement for Fiscal 2020 with the Wisconsin Department of Transportation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Bridge Operation Agreement Fiscal 2020

BRIDGE OPERATION AGREEMENT
MASON STREET BRIDGE, (B-05-134) AND
WALNUT STREET BRIDGE, (B-05-269)
BROWN COUNTY – WISCONSIN
0005-01-53
FISCAL 2020

MEMORANDUM OF AGREEMENT, made this ____ day of _____, 20____, by and between the State of Wisconsin, Department of Transportation, party of the first part, hereinafter called the State, and the City of Green Bay, Brown County, Wisconsin, represented by its Mayor and City Clerk, party of the second part, hereinafter called the City.

WITNESSETH: That for and in consideration of payments covering the operating costs of the Mason Street and Walnut Street Bridges to be made by the State to the City in accordance with the provisions of Section 84.10 Statutes, said City agrees as follows:

- (1) To operate the bridges during the period of July 1, 2019, thru June 30, 2020, in accordance with the pertinent laws, rules and regulations governing navigation, pedestrian and vehicular traffic.
- (2) To employee the services of sufficient regular and substitute operators for each bridge, in order to provide 24 hour-a-day, seven (7) days-a-week bridge tender service.

Such employment shall be for the period of approximately April 1, to November 30, inclusive or as defined by the Commander, Ninth Coast Guard District.

- (3) To employ the services of a Bridge Superintendent who shall be in charge of all bridge operators.

The State shall reimburse the City for one sixth (1/6) of the Bridge Superintendent's salary which is the approximate amount of his time devoted to the bridges operations.

- (4) To establish the monthly or hourly salaries to be paid to the operators and supplementary personnel. Such salaries shall be reasonable and consistent with salaries paid other City bridge tenders, subject to review and approval of the State. A certified copy of the action establishing such salaries shall be filed with the State at the time the agreement is returned for execution. The City may alter the salaries or provide for bonus payments during the life of this agreement in the event it is necessary to make adjustments on account of changing economic conditions. A certified copy of the action to change salaries or to provide for bonus payments shall be filed with the State.
- (5) To notify the State as of the name and address of the Bridge Superintendent and operators. The Bridge Superintendent shall be considered as being in charge of all operators and he shall receive and carry out such orders or instructions as received pertaining to the proper operation of the bridge.

The Bridge Superintendent shall be on duty a part of each work day after the navigation season is closed to check heating and to observe the bridge.

- (6) To grant such vacations with pay to each operator as may be due him in accordance with rules and regulations governing the matter of vacation for City employees.
- (7) To grant such sick leave with pay to each operator as may be due him in accordance with the rules and regulations governing the matter of sick leave for employees of the City.
- (8) To discontinue the service of any operator from operating these bridges when it is of the opinion that the operator is negligent in his duty or is otherwise conducting himself in a manner detrimental to the best interests of the State and/or the City.
- (10) To flush all floor drains in the Spring and the Fall and the grid decking, floor beams, girders and other elements of the leaves of the bascule span in the Spring prior to the opening of the navigation season. Reimbursement for costs incurred shall be made in the manner identified elsewhere in this agreement.
- (11) To make such reports and records as may be required by the City and/or the State.
- (12) To furnish the necessary supplies subject to reimbursement by the State except for such items as may be furnished directly by the State.
- (13) To notify the State at once in case of any emergency, including any necessity for emergency repairs.
- (14) To submit monthly statements for reimbursement of operation costs to the Transportation Region Office, State of Wisconsin, Department of Transportation, at Green Bay, Wisconsin. Statements are to be submitted no later than the fifteenth (15th) of the following month and are to include all the costs for the preceding calendar month, together with a copy of electric bills on utility company forms. Statements may include the cost of premiums on workmen's compensation insurance and contributions made by the City to its unemployment reserve account in the event that the City is operating under the provisions of Chapter 108, Wisconsin Statutes. Statements may include contributions made to employee retirement or pension funds, except the portion thereof to amortize prior service credits, in the event that the City is operating under the provisions of Chapter 66, Wisconsin Statutes.
- (15) The amount of this agreement is estimated at \$560,000.

In connection with the performance of work under this contract the City agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, developmental disability as defined in Statute 51.01 (5), sexual orientation as defined in Statute 111.32 (13m) or national origin. Employees must meet qualifications and requirements as specified by the Wisconsin Department of Transportation. This provision shall include, but not be limited to, the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. Except with respect to sexual

orientation, the City further agrees to take affirmative action to ensure equal employment opportunities. The City agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

And the said State, in consideration of the faithful performance by the City of the conditions as outlined, agrees to reimburse the said City upon submission of invoices covering said operating costs.

The State reserves the right, if necessary, to make inquiries to verify the items in the invoice.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures, the City on the day and year first above written and the State on the _____ day of _____, 20_____.

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

By _____
Northeast Region Transportation Director

By _____
DIV. Of Transportation Systems Development
Director, Highway Operations

THE CITY OF GREEN BAY
BROWN COUNTY
WISCONSIN

By _____
Mayor

By _____
City Clerk



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.7.

Consideration with possible action on the review and award of the following contracts:

- A. FIRE STATION No. 6 KITCHEN REMODELING WORK
- B. SIDEWALKS 2019

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Bid Summary - Public SIDEWALKS 2019

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SIDEWALKS 2019

Tuesday, March 19, 2019

Contractor	Bid	Bid Bond
FISCHER-ULMAN CONSTRUCTION, INC.	\$287,185.00	5%
AL DIX CONCRETE, INC.	\$366,140.00	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:

- A. IEI General Contractors Inc.
- B. In The Countryside Concrete LLC
- C. J.C. Santy Construction LLC
- D. KPC Concrete Contractors

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for April 10, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 27, 2019

PREPARED BY

AGENDA ITEM # F.I.

Public Hearing 6:00 p.m.

CONCRETE PAVEMENT

WEBSTER AVENUE N. - East River to Radisson Street

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None