



AGENDA OF THE LANDMARKS COMMISSION

**MONDAY, APRIL 8, 2019, 4:30 PM
CITY HALL, ROOM 310**

A. Roll Call.

- I. Members: Paul Martzke, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, Ron Dehn, Ian Griffiths, and David Siegel

B. Approval of the Agenda.

- I. Approval of the agenda for the April 8, 2019, meeting of the Landmarks Commission.

C. Approval of Minutes.

- I. Approval of the minutes from the March 11, 2019, meeting of the Landmarks Commission.

D. Regular Business.

- I. COA (19-05) Consideration with possible action on a new sign located at 111 N. Broadway.

E. Informational.

- I. Staff-Level COA Applications
2. Review City Raze/Repair Orders and Demolitions
3. Staff Update
4. Date of next meeting: Monday, May 13, 2019

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Landmarks Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE LANDMARKS COMMISSION

**MONDAY, MARCH 11, 2019, 4:30 PM
CITY HALL, ROOM 310**

A. ROLL CALL.

I. Members: Paul Martzke, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, Ron Dehn, Ian Griffiths, and David Siegel

Present: Ald. Veronica Corpus-Dax, David Siegel, Ian Griffiths, Ron Dehn, Justin Balsley, Paul Martzke and Susan Ley.

B. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the March 11, 2019, meeting of the Landmarks Commission.

Moved by Ian Griffiths, seconded by Ald. Veronica Corpus-Dax to approve the agenda. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the February 11, 2019, meeting of the Landmarks Commission.

Moved by Ron Dehn, seconded by David Siegel to approve the minutes. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

D. REGULAR BUSINESS.

I. (COA 19-03) Consideration with possible action on a request to install a plaque at 112-114 S. Broadway.

Moved by Ald. Veronica Corpus-Dax, seconded by Ian Griffiths, to open the floor for discussion. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

Moved by Justin Balsley, seconded by Ald. Veronica Corpus-Dax, to close the floor for discussion. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

Moved by Ron Dehn, seconded by David Siegel to approve the application, subject to the following conditions:

1. Plaque shall not exceed 4-square feet in size.

2. Plaque shall be installed above the center doorway within the door header area.

Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

2. Consideration with possible action on the communication from Ald. Steuer regarding the status of the Certified Local Government application.

Moved by Ald. Veronica Corpus-Dax, seconded by Ian Griffiths to receive and place on file. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

E. INFORMATIONAL.

I. Staff-Level COA Applications

2. Review City Raze/Repair Orders and Demolitions

Moved by Paul Martzke, seconded by Ald. Veronica Corpus-Dax to receive and place on file.

Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

3. Staff Update

Moved by David Siegel, seconded by Ald. Veronica Corpus-Dax to refer to staff to begin work to designate 630 E. Walnut Street as a local historic site. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None

4. Date of next meeting: Monday, April 8, 2019

F. ADJOURNMENT.

Moved by Ald. Veronica Corpus-Dax, seconded by Ron Dehn to adjourn. Motion carried.

Yes- David Siegel, Ian Griffiths, Paul Martzke, Ron Dehn, Susan Ley, Ald. Veronica Corpus-Dax, Justin Balsley, No- None, Abstain- None



Report to the
Landmarks Commission
of the City of Green Bay

MEETING DATE

April 8, 2019

PREPARED BY

Jason Flatt, Staff

AGENDA ITEM # D.I.

COA (19-05) Consideration with possible action on a new sign located at 111 N. Broadway.

BACKGROUND

111 N. Broadway is a non-contributing property in the Broadway-Walnut NRHP Historic District, built c. 2003. As originally designated in 1999, this historic district consisted of 25 buildings (21 contributing, 4 non-contributing). Since that time, 6 buildings have been razed (4 contributing, 2 non-contributing) and 4 buildings have been constructed as in-fill. This building is one of those four infill properties. The neighboring building at 119 N. Broadway is also infill; the neighboring building at 107-109 N. Broadway is historic, built c. 1879, and contributing within the district.

Property owner proposes to install signage letters ("Mainstream Boutique") with overall dimensions of 24" x 156.75". The proposed sign will have no impact on the historic integrity of this building or other buildings within the historic district.

The application does not clearly state whether the signage letters will be attached to a foundation (as shown in photo of the sign as mounted on a different building) which is then mounted to the building's façade or if the signage letters will be attached individually, directly to the façade. A unified foundation (overall dimensions not provided) would likely cause less damage to the brick façade (fewer anchor points).

RECOMMENDATION

Recommend approval of the COA application for the installation of the proposed sign. If sign is to be mechanically mounted to a brick façade/wall, recommend that the mounting hardware attach to the building at mortar joints, not in the brick face.

FISCAL IMPACT

ATTACHMENTS

1. COA 19-05 Rendering (1)
2. COA 19-05 Rendering (2)



24" 156.75" Mainstream Boutique

PROOF

Project: Green Bay

Customer: Mainstream Boutique

Install:

Phone:

Email:

Description:

Mainstream Boutique - 24" Channel letters,
White Face with 3" Black Returns

Created By: NP

Time:

Est:

Invoice: 103559

Proof Date: 2-15-19

Approved:

Date:

CLIENT RESPONSIBILITY

Please PROOF CAREFULLY! Care is taken to avoid as many errors as possible, although they do occur occasionally. Therefore, it is the client's responsibility to review the proof carefully and return ALL COPY, SPELLING, AND LAYOUT before the client is responsible for changes and errors due to handwritten copy, and the cost for correcting these errors. By giving your authorization, you are accepting these proofs carefully for the accuracy of spelling, punctuation, and content, and accept the job as entirely satisfactory and authorize the job to go into production.

*All prices are quoted in good faith and subject to change without notice. After the initial proof, any additional changes requested will incur an additional charge. New files supplied or changes to supplied files will also incur additional charges for each submission or change request. All changes are based on time spent and bill at our current hourly rate. The client will not be reproduced nor derivatives prepared in any form.



SOULO
COMMUNICATIONS
A CREATIVE PRODUCTION AGENCY

1155 114th Lane NW, Minneapolis, MN 55448
P 612.334.5679 F 763.571.2437

this is what my sign will look like (this is ^{the} suggested building)





Report to the
Landmarks Commission
of the City of Green Bay

MEETING DATE

April 8, 2019

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # E.I.

Staff-Level COA Applications

BACKGROUND

- COA 19-04- Sign Move at 127 N. Broadway.

RECOMMENDATION

Receive and Place on File

FISCAL IMPACT

ATTACHMENTS

- I. COA 19-04, Rendering

