



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, APRIL 17, 2019, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I. Roger Kolb, Chair; John Withbroe, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Ron Antonneau, Emily Ysebaert and Rashad Cobb

Excused: Kevin Kuehn, Secretary

Absent: Ron Antonneau

Chair R. Kolb called the meeting to order at 8:17 a.m.

B. APPROVAL OF THE AGENDA.

I. Approval of April 17, 2019 Transit Commission Agenda

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to April 17, 2019 agenda. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Randy Scannell, Roger Kolb, Rashad Cobb, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of March 20, 2019 Transit Commission Minutes

Moved by Commissioner John Withbroe, seconded by Ald. Randy Scannell to approve the minutes from the March 20, 2019 meeting. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Randy Scannell, Roger Kolb, Rashad Cobb, No- None,
Abstain- None

D. REGULAR BUSINESS.

I. Discussion/Action: Asphalt Resealing

Director Kiewiz stated that the commission had approved this project back in August 2018. However, due to weather, the awarded vendor was unable to complete the project in the fall of 2018. Metro staff worked with the City of Green Bay Purchasing Department to re-bid the project.

Moved by Commissioner John Withbroe, seconded by Commissioner Emily Ysebaert to approve the contract to the lowest, responsible vendor, American Pavement Solution, Inc. in the amount of \$9,525. Motion carried.

Yes- Emily Ysebaert, John Withbroe, Randy Scannell, Roger Kolb, Rashad Cobb, No- None,
Abstain- None

E. INFORMATIONAL.

I. Marketing Report

Director Kiewiz provided the 2019 January through March bus advertising comparison report. Advertising revenue is down slightly due to timing of the invoicing. Metro has recently partnered with "The Press Times" for advertising as well.

2. Operational Reports

Director Kiewiz stated in your packets is the operational reports. Director Kiewiz gave a brief overview of March ridership reports for Fixed Route and Paratransit. Ridership is down slightly because of the school closings for the flooding and one less operating day. Director Kiewiz stated that if the Commission would have any questions, she would be happy to answer them.

Commissioner Rashad Cobb inquired if Patty was involved in any discussions of something similar to the Lime Bike program.

Director Kiewiz stated yes, Matt Buchanan from Economic Development reached out a couple of weeks ago to be involved in the discussions that will be coming up on some additional opportunities.

Director Kiewiz will keep the Commission updated.

3. Financial Report

Director Kiewiz stated in your packets you will find the operating expense report for January through February. She gave a brief overview of the revenue and expense reports. P. Kiewiz stated that if the Commission would have any questions, she would be happy to address them.

4. Director's Report

Director Kiewiz stated the positions of Accountant and Mobility Coordinator have been filled. Both new employees will attend next months meeting.

Metro has begun recruitment for a Maintenance Manager. Director Kiewiz expects the position to be filled quickly.

Staff is preparing for triennial review. No date set at this time.

5. Next Meeting: Wednesday, May 15, 2019

F. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Board Member Rashad Cobb to adjourn at 8:40 a.m.
Motion carried.

Yes- Emily Ysebaert, John Withbroe, Randy Scannell, Roger Kolb, Rashad Cobb, No- None,
Abstain- None