



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

**TUESDAY, MAY 14, 2019, 6:00 PM
CITY HALL, ROOM 310**

AMENDED

PLEASE NOTE DATE & ROOM CHANGE

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on request by owner of Parcel 22-SC490 to subdivide parcel, redistribute currently deferred assessments for sanitary and water main to resulting subparcels, and defer resulting allocated assessments until each subparcel is sold, developed, or until October 19, 2024, whichever comes first.
 - 2. Consideration with possible action on request by Ald. Lefebvre to look at curbside bulk and overflow pickup (referred to staff at the April 24, 2019 Improvement and Services Committee meeting).
 - 3. Consideration with possible action on land lease extension for current Department of Public Works West Side Yard Waste Center site.
 - 4. To accept the report of the award of contract EATON HEIGHTS 2ND ADDITION PHASE I to the low, responsive bidder, Jossart Brothers, Inc., in the amount of \$1,176,563.50.

5. Consideration with possible action on request by Department of Public Works to authorize Department of Public Works to award contracts in the 2019 Capital Improvement Program at a staff level subject to the following conditions:
 - A. Delay in bringing forward a recommendation to award at the next regularly scheduled Committee meeting would result in an unacceptable delay in starting construction.
 - B. Any projects so awarded would be reported out at the next regularly scheduled meeting of the Improvement and Services Committee.
6. Consideration with possible action on the review and award of the following contracts:
 - A. GREEN BAY WATER UTILITY DREDGING OF SLUDGE LAGOON NO. 2
 - B. PARKING RAMP REPAIRS - 2019
 - C. PARKS PROJECT 3-19 (COLBURN PARK POOL AND BATHHOUSE RENOVATIONS)
 - D. PAVEMENT 2-19
7. Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:
 - A. Evraets Concrete Construction LLC
 - B. Green Bay Concrete LLC
 - C. Weidner Concrete Construction LLC
8. Consideration with possible action on applications for Tree & Brush Trimmer Licenses by the following:
 - A. Fall-Rite Services LLC
 - B. Monster Tree Service
9. Consideration with possible action on application for Underground Sprinkler System License for Lizer of Wisconsin, Inc.
10. Consideration with possible action on request by Department of Public Works to grant licenses for Concrete Sidewalk Builder, Tree & Brush Trimmer, and Underground Sprinkler System at a staff level until September 17, 2019.
11. Consideration with possible action on request by Brian Milz, 512 Ontario Road, for a sidewalk study on Ontario Road.

E. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for June 12, 2019.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on request by owner of Parcel 22-SC490 to subdivide parcel, redistribute currently deferred assessments for sanitary and water main to resulting subparcels, and defer resulting allocated assessments until each subparcel is sold, developed, or until October 19, 2024, whichever comes first.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Deferred Assessments - Parcel 22-SC490

City of Green Bay Department of Public Works

TO: Improvement & Services Committee

FROM: Steven M. Grenier, P.E.
Director of Public Works

DATE: May 7, 2019

RE: Deferred Assessments – Parcel 22-SC490



In 2000, public infrastructure was constructed creating Equestrian Road and Champeau Road in the University Heights Business Park on the City's far northeast side. Special assessments for sanitary sewer and water main construction were levied against parcels abutting, and benefitting from, the installation of these improvements in accordance with ss. 66.0701, Wis. Stats. One of these parcels, Parcel 22-SC490, had the assessments for sanitary sewer and water main construction, deferred "until sold, developed, or until 10/19/09, whichever comes first". The property owner has successfully requested that the Common Council extend the deferral twice, until 10/19/14, and again until 10/19/19.

With the construction of Equestrian Road, Parcel 22-SC490 was split into a portion of the parcel lying between Equestrian Road and STH 54, with the remainder of the parcel lying between Equestrian Road and Champeau Road. A review of the parcel indicates that it could be logically subdivided into lands lying north of Equestrian Road, lands between Equestrian Road and the creek forming the southern property line of Parcel 22-SC490-1 ("the Creek"), and lands between "the Creek" and Champeau Road.

The currently-deferred assessments against Parcel 22-SC490 can easily be broken down based upon the frontages against Equestrian Road and Champeau Road. This would allow the assessments to be computed and levied against subparcels resulting from subsequent land division.

Section 9.41, Green Bay Municipal Code, provides the ability of the Common Council to defer assessments for sanitary sewer, storm sewer, and water main construction against abutting undeveloped land, if that deferral is in the best interests of the City. Parcel 22-SC490 meets these criteria

The City of Green Bay Department of Public Works recommends allowing the property owner to subdivide Parcel 22-SC490 into three subparcels, as shown on the attached figure. We further recommend that the existing deferred assessments for sanitary sewer and water main be deferred until each subparcel is sold, developed, or until 10/19/2024 in accordance with the following schedule:

Subparcel 1

Sanitary Assessment: 337.19 front feet + 1 lateral

Water Assessment: 337.19 front feet

Subparcel 2

Sanitary Assessment: 361.50 front feet + 1 lateral

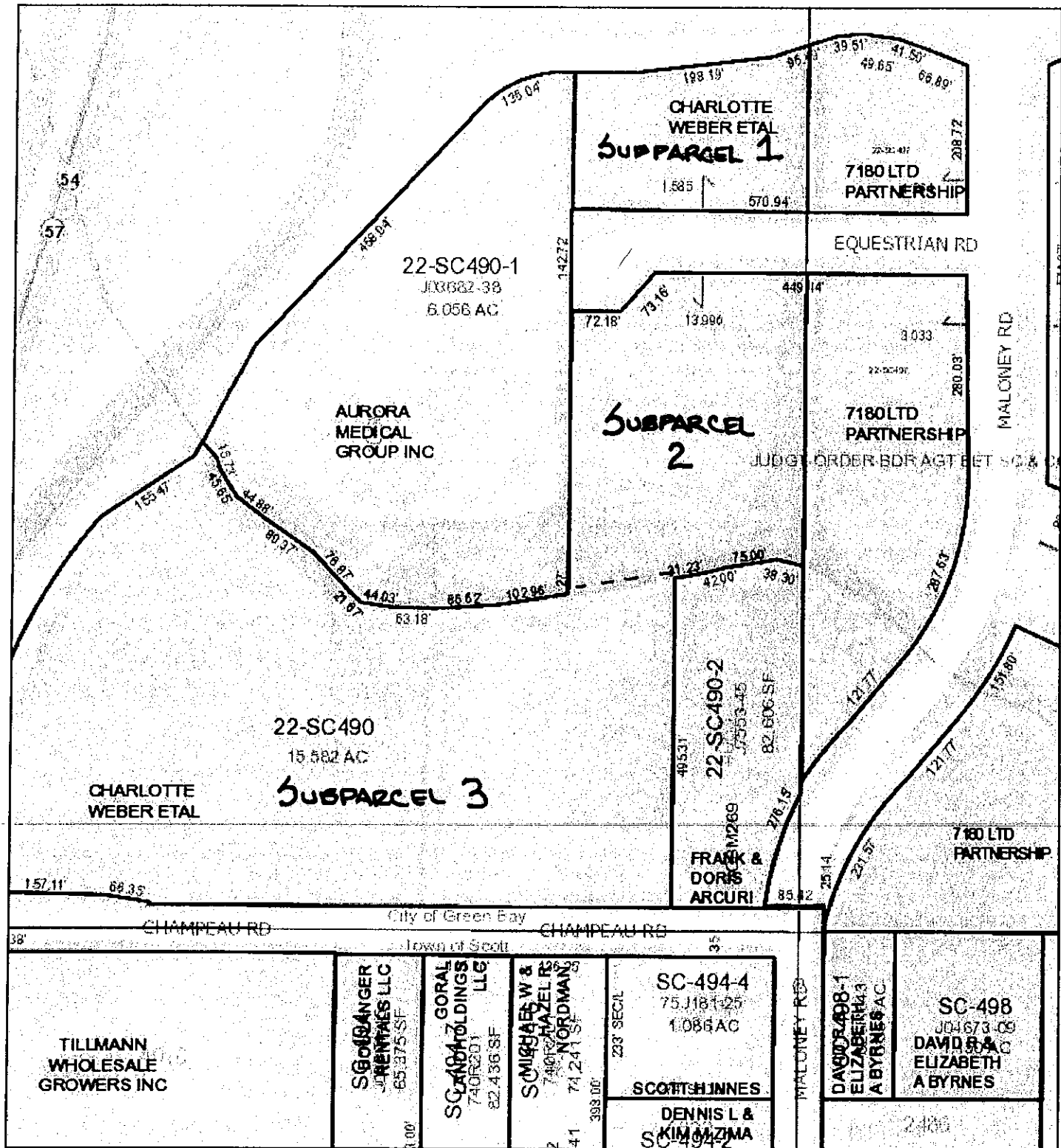
Water Assessment: 361.50 front feet

Subparcel 3

Water assessment: 1078.89 front feet

These assessments will be paid using the assessment rate in effect on the date on which the assessment is paid.

Parcel 22-SC490



4/9/2019, 1:26:05 PM

TaxParcel

☐ TaxParcel

☐ Condominium

☐ Undetermined

☐ Gap; Overlap

☐ Hydrography

☐ Right of Way

Brown County
Brown County WI



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on request by Ald. Lefebvre to look at curbside bulk and overflow pickup (referred to staff at the April 24, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2019 Sanitation core services cost summary
2. 2019 bunker program cost summary
3. 2019 overflow bag week cost summary
4. 2019 bulky waste week cost summary
5. 2019 May bulk-overflow statewide survey

City of Green Bay-DPW
Overflow and Bulky Waste Program
Annual Cost Summary
(May 2019)

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
Buly Waste Bunker Program	1	\$724,327.87	\$724,327.87
Curbside Overflow Trash Collection Week	4	\$8,240.84	\$32,963.36
Curbside Bulky Waste Collection Week	2	\$32,523.72	<u>\$65,047.44</u>
Weekly TOTAL =			<u><u>\$822,338.68</u></u>

City of Green Bay-DPW
Bulky Waste Bunker Program
Annual Operating Cost
(May 2019)

<u>Item</u>	<u>Quantity</u>	<u>Hours</u>	<u>Unit Cost</u>	<u>Total</u>
Dump truck	3	780	\$65.12	\$152,380.80
Loader with grapple bucket	1	1560	\$87.54	\$136,562.40
Truck Drivers (with 49.6% fringes)	3	832	\$36.28	\$90,549.89
Loader Operator (with 49.6% fringes)	1	1820	\$38.51	\$70,082.81
Bunker Monitors (with 49.6% fringes)	2	2773	\$36.28	\$201,221.97
Tipping fees (tons)	1710	-	\$43.00	<u>\$73,530.00</u>
Weekly TOTAL =				<u><u>\$724,327.87</u></u>

Average cost of bulky waste (per ton) = \$423.58
Average cost of bulky waste (per pound) = \$0.21

Summary: Operating the bulky waste bunkers for one (1) year costs the City approximately \$725,000

City of Green Bay-DPW
Curbside *Overflow Trash* Bag Week Collection
Cost Summary
(May 2019)

<u>Item</u>	<u>Quantity</u>	<u>Hours</u>	<u>Unit Cost</u>	<u>Total</u>
Tipper cart truck	2	40	\$65.12	\$5,209.60
Truck Drivers (with 49.6% fringes)	2	40	\$36.28	\$2,902.24
Tipping fees (tons)	3	-	\$43.00	<u>\$129.00</u>
Weekly TOTAL =				<u><u>\$8,240.84</u></u>

Summary: One (1) week of curbside overflow trash bag collection costs the City approximately \$8,200

City of Green Bay-DPW
Curbside *Bulky Waste* Collection Week
Cost Summary
(May 2019)

<u>Item</u>	<u>Quantity</u>	<u>Hours</u>	<u>Unit Cost</u>	<u>Total</u>
Dump truck	1	40	\$65.12	\$2,604.80
Loader with grapple bucket	1	40	\$87.54	\$3,501.60
Rear-loader Garbage Truck	4	40	\$65.12	\$10,419.20
Truck Drivers (with 49.6% fringes)	7	40	\$36.28	\$10,157.84
Loader Operator (with 49.6% fringes)	1	40	\$38.51	\$1,540.28
Tipping fees (tons)	100	-	\$43.00	<u>\$4,300.00</u>
Weekly TOTAL =				<u><u>\$32,523.72</u></u>

Summary: One (1) week of curbside bulky waste collection costs the City approximately \$32,500

City of Green Bay-DPW
Wisconsin/Statewide Large Community Bulk and Overflow Trash Survey
(May 2019)

<u>Community</u>	<u>Trash Collector</u>	<u>Method</u>	<u>Curbside Overflow Trash Policy</u>	<u>Curbside Bulky Trash Policy</u>	<u>Bulky Waste Drop-off Center</u>	<u>Curbside Brush Collection</u>	<u>Curbside Yard Waste Collection</u>
1 Allouez (info from website)	Vendor	Automated	Yes, no fee	Yes, once per month. Up to 2 C.Y. no fee. Fee for extras.	Unknown	Yes, during March and April only	Spring & Fall. No brush collection.
2 Appleton	City	Automated	Yes, \$4.00 disposal sticker must be affixed to each bag taken	Yes, collected bi-weekly on regular garbage day; opposite week of recycling. Fee for appliance collection. No construction or contractor debris.	Yes	Only during spring yard waste collection periods; 4 weeks per year	Spring & fall
3 Ashwaubenon	City	Automated	No program	Yes, large item pick-up occurs the third full week of each month with no user fees.	No	Year round. No fee.	Spring & Fall
4 Bellevue	Vendor	Automated	No program	No program	No	Only during last 2 weeks of April & first 2 weeks of October	No program. Self-haul only.
5 DePere	City	Automated	Yes, extra bags taken outside the cart during traditional holiday weeks like Christmas, New Years, etc. Rest of year, \$2.00 overflow tag must be affixed to each bag taken.	Yes, 1 week in June and 1 week in September. Must schedule and pay fee for collection other 50 weeks of the year. Charges vary, minimum \$40 fee.	Yes	Only 3 times year: May, July, and October. No fee. Must schedule and pay fee for collection rest of the year. Charges vary, minimum \$40 fee.	Spring & Fall
6 Eau Claire	Vendor	Semi-automated	Yes, allowed year-round	Yes, 2 special collections per year (spring and fall) no fee. Rest of year DPW collects bulky items for a charge.	No	No program	Self-haul only. Fees apply.
7 Fon du Lac	City	Automated	Yes, operator can take extra bags at their discretion any time of year. No fee.	Yes, \$40 charge for 1 C.Y. plus charges for Freon, tires, etc. On request from Council, spring 2019, this service is provided no cost for first 50 property owners who sign up.	Yes	No program	Fall only
8 Green Bay	City	Automated	Yes, up to 4 extra bags taken outside the cart during 4 scheduled weeks per year: spring, July 4, fall, Christmas	Yes, 2 scheduled weeks per year. Fee for collection other 50 weeks of the year.	Yes, 2 drop-off centers. No fee. City residents only. No construction or contractor debris.	Year-round. No fee. Also may bring to City yard waste facility.	Spring & Fall
9 Howard (info from website)	Vendor	Automated	No	Yes, must be scheduled by resident	No	Yes, Tuesday only	Yes, spring and fall

City of Green Bay-DPW
Wisconsin/Statewide Large Community Bulk and Overflow Trash Survey
(May 2019)

<u>Community</u>	<u>Trash Collector</u>	<u>Method</u>	<u>Curbside Overflow Trash Policy</u>	<u>Curbside Bulky Trash Policy</u>	<u>Bulky Waste Drop-off Center</u>	<u>Curbside Brush Collection</u>	<u>Curbside Yard Waste Collection</u>
10 Janesville	City	Automated	No program	No program	No	Only during 2nd week of January, 1st full week of May, 2nd and 3rd weeks of November (fall collection), and 1st full week of December	Spring only. Leaves and grass thatch.
11 Kenosha (info from website)	City	Manual	Yes, will take up to 30 bags per week	Yes, only collect if scheduled by resident. Minimum \$50 fee.	Yes, \$7.00 per C.Y.	Yes, May to November	Spring & Fall
12 LaCrosse (info from website)	Vendor	Automated	Yes, must schedule. Fees apply.	Yes, must schedule. Fees apply.	Unknown	Only during April and May spring clean-up. Contact vendor at other times. Fees apply.	No program
13 Madison (info from website)	City	Automated	Yes, 6 or more bags for move-outs	Yes, every other week	Yes, fees apply	Yes	Spring & Fall. Must use compost bags.
14 Marinette	Vendor	Manual	Yes, weekly. No fee.	Yes, 1 week every month \$10 per item pre-paid.	Yes, \$5 per vehicle PLUS \$5 per trailer axle for each visit	Yes, 1 week per month	Spring & Fall. Must use yard waste bag with sticker.
15 Menasha	City	Automated	Yes, \$1.00 overflow sticker must be affixed to each bag collected	Yes, each residential property gets 5 bulky item tags per year. Additional tags cost \$15 each. Freon appliance collection is \$15.	No, recycling and brush drop-off centers only	Yes, once a month. No fee.	Spring & Fall. Must use paper bags.
16 Milwaukee							Fall only
17 Neenah	City	Automated	No program	Yes, no charge during even numbered months. Residents must contact City to request collection. Fees apply during odd months.	Yes	Once a month June through November, and during spring yard waste collection (mid-April through May. No fee.	Spring & Fall. Must use paper bags.
18 Oshkosh	City	Automated	Yes, \$10 overflow sticker must be affixed to each bag collected. 50 pound limit per bag.	Yes, with scheduled pick-up. \$13 metal items; \$15 large items; \$23 appliances; no electronics	No	Garbage day during first full, non-holiday week April through December. Also last 2 weeks of April. No fee. Also collected year-round at City Yard Waste Center with annual permit; \$25-resident; \$125 non-resident.	Spring & Fall

City of Green Bay-DPW
Wisconsin/Statewide Large Community Bulk and Overflow Trash Survey
(May 2019)

<u>Community</u>	<u>Trash Collector</u>	<u>Method</u>	<u>Curbside Overflow Trash Policy</u>	<u>Curbside Bulky Trash Policy</u>	<u>Bulky Waste Drop-off Center</u>	<u>Curbside Brush Collection</u>	<u>Curbside Yard Waste Collection</u>
19 Racine	City	Semi-automated; rear-loader	No program	Yes, 4 free collections per property per year. \$50 each after that.	Yes	Only during spring yard waste collection periods. May bring to City yard waste facility year-round.	Spring & Fall
20 Sheboygan	City	Manual rear-loader; converting to automated in 2020	Yes, all trash bags taken due to current manual collection process	No program	No	No program	Fall only
21 Stevens Point	City	Automated	No program	Yes, on Mondays only. \$10 per item. No appliances.	Yes	Curbside only after major wind storm events	Fall only
22 Waukesha	Vendor	Automated - curbside & manual - alleys	No program	Yes, maximum 3 items per week and 6 items per month. No fee.	Yes	Only once per year	Self-haul only
23 Wausau	Vendor	Automated	No program	Yes, typical item \$30 for a couch	Yes, open 5 weekends per summer	Curbside only after major wind storm events. City provides yard waste center.	Fall only



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on land lease extension for current Department of Public Works West Side Yard Waste Center site.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Amendment One

Amendment One
To the June 2017
Surface Lease Agreement
Between
Brown County and City of Green Bay

The term of the Agreement will be extended until June of 2023. The Rent schedule will be as follows;

2020 \$1,100/month

2021 \$1,200/month

2022 \$1,300/month

2023 \$1,400/month

BROWN COUNTY

CITY OF GREEN BAY

By _____
Troy Streckenbach, Executive

By: _____
Eric Genrich, Mayor
By: _____
Kris A. Teske, Clerk

AS TO FORM:

By _____
Dean Haen, Port & Resource Recovery Department



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.4.

To accept the report of the award of contract EATON HEIGHTS 2ND ADDITION PHASE I to the low, responsive bidder, Jossart Brothers, Inc., in the amount of \$1,176,563.50.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Bid Summary - Public EATON HEIGHTS 2ND ADDITION PHASE I

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

EATON HEIGHTS 2ND ADDITION PHASE 1

Tuesday, May 7, 2019

Contractor	Bid	Bid Bond
JOSSART BROTHERS, INC.	\$1,176,563.50	5%
FEAKER & SONS CO., INC.	\$1,185,033.12	5%
ADVANCE CONSTRUCTION, INC.	\$1,197,368.70	5%
DEGROOT, INC.	\$1,249,143.69	5%
DORNER, INC.	\$1,283,906.30	5%
PTS CONTRACTORS, INC.	\$1,410,732.90	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on request by Department of Public Works to authorize Department of Public Works to award contracts in the 2019 Capital Improvement Program at a staff level subject to the following conditions:

A. Delay in bringing forward a recommendation to award at the next regularly scheduled Committee meeting would result in an unacceptable delay in starting construction.

B. Any projects so awarded would be reported out at the next regularly scheduled meeting of the Improvement and Services Committee.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on the review and award of the following contracts:

- A. GREEN BAY WATER UTILITY DREDGING OF SLUDGE LAGOON NO. 2
- B. PARKING RAMP REPAIRS - 2019
- C. PARKS PROJECT 3-19 (COLBURN PARK POOL AND BATHHOUSE RENOVATIONS)
- D. PAVEMENT 2-19

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- 1. Bid Summary - Public GREEN BAY WATER UTILITY DREDGING OF SLUDGE LAGOON NO. 2
- 2. Bid Summary - Public PARKS PROJECT 3-19 (COLBURN PARK POOL AND BATHHOUSE RENOVATIONS)

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

GREEN BAY WATER UTILITY DREDGING OF SLUDGE LAGOON NO. 2

Tuesday, April 30, 2019

Contractor	Base Bid	Base Bid + Alt 1	Base Bid + Alt 2	Bid Bond
EXPRESS EXCAVATING, INC.	\$64,225.00	\$67,900.00	\$79,712.50	5%
DEBROUX CUSTOM WORK LLC	\$92,134.00	\$108,314.00	\$116,189.00	5%
FULL SERVICE ORGANICS MANAGEMENT LLC	\$128,000.00	\$136,500.00	\$164,625.00	5%
Any questions, call 920-448-3100				

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

**PARKS PROJECT 3-19 (COLBURN PARK POOL AND BATHHOUSE
RENOVATIONS)**

Tuesday, May 7, 2019

Contractor	Combined Base Bids	Bid Bond
HOWARD IMMEL INC.	\$2,500,000	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.7.

Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:

- A. Evraets Concrete Construction LLC
- B. Green Bay Concrete LLC
- C. Weidner Concrete Construction LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on applications for Tree & Brush Trimmer Licenses by the following:

- A. Fall-Rite Services LLC
- B. Monster Tree Service

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.9.

Consideration with possible action on application for Underground Sprinkler System License for Lizer of Wisconsin, Inc.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.10.

Consideration with possible action on request by Department of Public Works to grant licenses for Concrete Sidewalk Builder, Tree & Brush Trimmer, and Underground Sprinkler System at a staff level until September 17, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # D.I I.

Consideration with possible action on request by Brian Milz, 512 Ontario Road, for a sidewalk study on Ontario Road.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 14, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for June 12, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None