



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, JUNE 12, 2019, 5:30 PM
CITY HALL, ROOM 207**

PUBLIC HEARING 6:00 PM

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on request by Danielle Klaus to rescind the snow and ice removal charge of \$74.08 at 1414 East Mason Street.
 - 2. Consideration with possible action on results of sidewalk study on Ontario Road (referred to staff on request by Brian Milz, 512 Ontario Road, from the May 14, 2019 Improvement and Services Committee meeting).
 - 3. Consideration with possible action on request by Ald. Scannell, on behalf of Jon-Thomas Korntved, for 8 additional overnight parking exemptions at 868 1/2 Dousman Street.
 - 4. Consideration with possible action on request by Ald. Brunette for Public Works to provide an up to date account of revenue and expenditures of the Wheel Tax.
 - 5. Consideration with possible action on request by Ald. Galvin for a report on timeline of who knew what when from City employees as it pertained to reporting the flood from March 14th, and from that information staff to develop an early warning system for man made and natural disasters to help our citizens have as much time as possible to preserve life and property.
 - 6. Consideration with possible action on request by Ald. Galvin for an update on when the plan to bring sidewalks up to code will be ready.

7. Consideration with possible action on request by Department of Public Works regarding approval of the annual Compliance Maintenance Annual Report (CMAR) and resolution for Wisconsin Department of Natural Resources (WDNR) sanitary sewer collection permit.
8. Consideration with possible action on request by Department of Public Works to enter into Intermunicipal Agreement for Reciprocal Aid with surrounding municipalities.
9. Consideration with possible action on request by Speedy Clean, Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

10. Report of actions taken by Department of Public Works

A. Award of contracts

1. To approve to award contract PAVEMENT 3-19 S. CHESTNUT AVENUE RECONSTRUCTION to the low responsive bidder, Advance Construction, Inc., in the amount of \$922,751.

2. To approve to award contract PAVEMENT 4-19 HAVEN PLACE RESURFACING to the low responsive bidder, MCC, Inc., in the amount of \$165,521.25.

3. To approve to award contract RETAINING WALL CONSTRUCTION - BLONDE AVENUE to the low responsive bidder, Highway Landscapers Inc., in the amount of \$86,020.50.

B. Granting of Licenses

1. Sidewalk Builder

- a. Blaser Construction
- b. Christensen Concrete
- c. Fischer Concrete LLC
- d. Melnarik Concrete, Inc.
- e. Q3 Contracting, Inc.

2. Tree & Brush Trimmer

- a. Asplundh Tree Expert LLC
- b. Jose Rodil Herrera
- c. Urban Tree Service

3. Underground Sprinkler System for RainMaster Irrigation, Inc.

C. To conditionally approve the applications contingent upon a positive review of references

1. Sidewalk Builder

- a. Crete Workx Green Bay LLC
- b. Total Construction DBA Joe Mains Concrete

E. Informational.

- 1. Director's Report on recent activities of the Public Works Department.
- 2. The next Improvement and Services Committee meeting is scheduled for July 10, 2019.
- 3. To accept the report of the emergency sanitary sewer repairs at Radisson Street and North Quincy Street.

4. Report of emergency action taken to restore damage to North Broadway from Dousman Street to Mather Street.
5. Report on execution of contract for professional services associated with Taylor Street bridge replacement design.

F. Public Hearings.

- I. Public Hearing 6:00 p.m.

WATER MAIN AND/OR WATER SERVICES

SPARTAN ROAD – Humboldt Road to Luxemburg Road

CONCRETE PAVEMENT

NORTH WEBSTER AVENUE – Main Street to East River

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on request by Danielle Klaus to rescind the snow and ice removal charge of \$74.08 at 1414 East Mason Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on results of sidewalk study on Ontario Road (referred to staff on request by Brian Milz, 512 Ontario Road, from the May 14, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on request by Ald. Scannell, on behalf of Jon-Thomas Korntved, for 8 additional overnight parking exemptions at 868 1/2 Dousman Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on request by Ald. Brunette for Public Works to provide an up to date account of revenue and expenditures of the Wheel Tax.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on request by Ald. Galvin for a report on timeline of who knew what when from City employees as it pertained to reporting the flood from March 14th, and from that information staff to develop an early warning system for man made and natural disasters to help our citizens have as much time as possible to preserve life and property.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on request by Ald. Galvin for an update on when the plan to bring sidewalks up to code will be ready.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.7.

Consideration with possible action on request by Department of Public Works regarding approval of the annual Compliance Maintenance Annual Report (CMAR) and resolution for Wisconsin Department of Natural Resources (WDNR) sanitary sewer collection permit.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. eCMAR I-S Summary 6-05-2019
2. 2018 eCMAR - DRAFT 6-5-2019



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
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INTER-OFFICE
MEMO

TO: Improvement & Services Committee
Steven Grenier – Director of Public Works

FROM: Matthew Heckenlaible – Utility Manager

SUBJECT: Compliance Maintenance Annual Report
Executive Summary

DATE: June 5, 2019

C: James Brunette – Assistant Director of Public Works

Sanitary Sewer System Background

Each year the Department of Public Works is required to submit a report to the Wisconsin Department of Natural Resources (WDNR) as to the status of the City's sanitary sewer collection system. This is done through the Compliance Maintenance Annual Report (eCMAR).

The CMAR is broken into two (2) sections to be evaluated, Financial Management and the Sanitary Sewer Collection Systems.

The Financial Management section is inquiring whether or not we have ample revenue to meet expenditures and if we are planning for capital projects / costs. In 2017, the Wisconsin Office of Energy Innovation in conjunction with the WDNR, added a subsection pertaining to Energy Efficiency and Use. The Office of Energy has been obtaining energy usage data from potable water systems for years and are somewhat aware that in a time of energy needs what it would take to keep potable water systems operational, but they have very little appreciable data on what energy needs are associated with waste water treatment plants and collection systems. The Office of Energy and WDNR will be requesting this information to also aid entities to track their own energy usage and determine if there are any deficiencies to lift stations or similar mechanisms could be improved thereby saving municipalities money. In 2018, the City again was in favorable standing receiving an "A" rating for this section.

The Sanitary Sewer Collection System section inquires about the various components of a CMOM (Capacity, Management, Operations & Maintenance) program along with the maintenance performed within our collection system and the number of sanitary sewer related complaints and back-ups. The City had an EPA mandate to develop and implement a CMOM in July of 2013. The WDNR mandated that all collection and treatment facilities of a CMOM in place and begin implementing by August 1, 2016 as was noted in the CMAR presentation at the June 2016 Improvement and Service Committee meeting. In 2014, the City submitted a draft copy of the CMOM to EPA for review and consideration. EPA submitted comments back to the City and revisions were made to the initial draft document. In 2015, the City began formalizing a CMOM and began implementing various components that were ready. The CMOM program is a living document that is reviewed, revised, trained upon and



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**INTER-OFFICE
MEMO**

implemented on an annual basis. Along with existing programs that were in place and no 'reportable' sanitary sewer overflows, we were again in favorable standing in 2018 receiving an "A" rating for this section.

Year	Financial Rating	Sewer System Rating	Overall Rating	% System Cleaning	% System Televised	Total No. of Sewer Complaints	Back-ups from City Main	SSOs
2006	A	A	A	33.53*	3.19	323	207	0
2007	A	A	A	30.6*	3.2	332	249	0
2008	A	A	A	29.3*	2.9	364	239	0
2009	A	C	C+	8.85	3.5	359	267	2
2010	A	A	A	11.37	2.4	317	238	0
2011	A	A	A	24.75	10.59	299	72	0
2012	A	A	A	19.5	9.7	281	57	0
2013	A	A	A	43	19.4	272	43	0
2014	A	A	A	31.2	34.9	321	25	0
2015	A	A	A	31.03	16.04	248	42	0
2016	A	A	A	38.06	16.44	178	13	0
2017	A	A	A	61.9	16.1	174	11	0
2018	A	A	A	71.6	25.9	214	6**	0

* Double counting of footages

** Excluded complaints due to flooding and industrial release

Action Necessary

The Department of Public Works is requesting the Improvement & Service Committee and Common Council to adopt the Resolution Approving the Wisconsin Department of Natural Resources NR-208 Compliance Maintenance Annual Report and authorize the Mayor and City Clerk to execute the resolution and allow the Director of Public Works to forward these document to WDNR.

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 **2018**

Financial Management

1. Provider of Financial Information

Name:

Matthew Heckenlaible, PE - Utility Manager

Telephone:

(920) 448-3100

(XXX) XXX-XXXX

E-Mail Address
(optional):

MattHe@greenbaywi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2018

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2018

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 1,729,724.69

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 1,729,724.69

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 919,400.00

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 **2018**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 572,592.09

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 2,076,532.60

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Significant Equipment purchases: replacement pick-up truck, new combination cleaning truck, nozzles and cutters, portable generator for lift station back-up

3.3 What amount should be in your Replacement Fund? \$ 2,076,532.60

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Hinkle Steet Reconstruction (Larsen to W Mason)	250000	2013
2	Webster Ave (East River to Radison)	750000	2018
3	Harvey Street Reconstruction (Jackson to Webster)	150000	2014
4	Grandview Interceptor Sewer Extension	1000000	2019
5	Grandview Estates Subdivision Collection System - Phase I	500000	2017
6	Webster Avenue (E Mason to Porlier)	500000	2016
7	Sitka Street Reconstruction	370000	2019
8	Superior Road Reconstruction	110000	2019
9	Humboldt Road Reconstruction	525000	2016
10	Bradley Estates Sub'd	160000	2016
11	Eaton Heights Sub'd	250000	2019
12	Superior Heights Sub'd	260000	2017
13	Annual Rehabilitation and Reconstruction Contracts	1100000	2019
14	Annual Repair, Reconstruction and Rehabilitation Contracts	850000	2019
15	Contract Annual Sewer Cleaning & CCTV	666000	2018

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:

6/5/2019

2018

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	6,835	
February	7,288	
March	7,017	
April	5,944	
May	6,256	
June	6,105	
July	50,160	
August	5,638	
September	6,284	
October	7,085	
November	7,767	
December	6,679	
Total	123,058	0
Average	10,255	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☒ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 2018

By Whom: Describe and Comment: 6.4 Future Energy Related Equipment 6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations? Attempt to locate, detect and reduce I/I, thus reducing pumping needs during wet weather periods.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 2018

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

1. Review, modify and continue implementation of the current CMOM in 2018.
 2. Continue with the development of written operating procedures (SOPs) primarily within the Department of Public Works (DPW) - Engineering and DPW - Sewer Sections.
 3. Review and modify SOPs that during implementation and training need to be changed.
 4. Continue to fill vacant Utility Section positions due to retirements, advancement by staff and staff opting to take other positions elsewhere.
 5. Continue to strive for zero (0) basement back-up complaints that originate from the City's sewer system.
 6. Determine significant sources of Inflow & Infiltration (I/I)

Did you accomplish them?

- ☐ Yes
- ☒ No

If No, explain:

1. The CMOM document is a document that needs continued review, modifications and as such training to properly implement. The City views this as an on-going goal and task.
 2. DPW continues to develop, review, modify and train and implement SOPs. The City views this as an on-going goal and task.
 3. The City continues to go through normal recruitment practices when vacancies arise within the DPW - Utility Section (Sewers).
 4. With the change of DPW philosophy, the City continues to see a reduction in City caused basements back-ups (non-significant weather / rain issues).

- ☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

- ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapter 21 - Utilities, Chapter 16 - Plumbing Code

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 12/04/2018

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 2018

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☐ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	71.6	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 **2018**

Sewer line televising	25.9	% of system/year
Manhole inspections	81.9	% of system/year
Lift station O&M	4	# per L.S./year
Manhole rehabilitation	.39	% of manholes rehabbed
Mainline rehabilitation	.9	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services
River or water crossings	0	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
The City continuously monitors with SmartCovers, and at a minimum, bi-annually clean two (2) pairs of inverted siphons that cross under the East River. All other river/waterway crossings are inspected or maintained on a rotating basis within a three (3) year basis.		
3. Performance Indicators 3.1 Provide the following collection system and flow information for the past year.		
39.21	Total actual amount of precipitation last year in inches	
29.52	Annual average precipitation (for your location)	
463.26	Miles of sanitary sewer	
13	Number of lift stations	
0	Number of lift station failures	
0	Number of sewer pipe failures	
6	Number of basement backup occurrences	
214	Number of complaints	
15.37	Average daily flow in MGD (if available)	
617.54	Peak monthly flow in MGD (if available)	
0	Peak hourly flow in MGD (if available)	
3.2 Performance ratios for the past year:		
0.00	Lift station failures (failures/year)	
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)	
0.00	Sanitary sewer overflows (number/sewer mile/yr)	
0.01	Basement backups (number/sewer mile)	
0.46	Complaints (number/sewer mile)	
40.2	Peaking factor ratio (Peak Monthly:Annual Daily Avg)	
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)	
4. Overflows		

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:

6/5/2019

2018

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
- ☐ No

If Yes, please describe:

The City continues to be cognizant of inflow and infiltration (I/I) in the past several years due to basement back-up complaints that arise during or shortly after significant and/or sustained precipitation events. The City has dollars available for consultant services to assist in developing a sewer system model to better assess I/I.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☒ Yes
- ☐ No

If Yes, please describe:

The City continues to be cognizant of inflow and infiltration (I/I) in the past several years due to basement back-up complaints that arise during or shortly after significant and/or sustained precipitation events. The City has dollars available for consultant services to assist in developing a sewer system model to better assess I/I.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

The City continues to be cognizant of inflow and infiltration (I/I) in the past several years due to basement back-up complaints that arise during or shortly after significant and/or sustained precipitation events. There were no significant documented I/I performance related instances in 2018 under normal precipitation events. There were I/I issues during significant precipitation events in 2018 that did result in performance issues throughout various portions of the City.

5.4 What is being done to address infiltration/inflow in your collection system?

The City has been trying to install cured in place pipe (CIPP) liners and inject chemical grout into mainline and manhole joints to aid in the reduction of I/I. In late 2016, the City acquired SmartCovers to monitor flow elevations within portions of our sanitary sewer system and track any indication of increased flows during and after precipitation events. The City has budgeted in the past several years to acquire additional SmartCovers to continue to try and narrow down suspected areas that may contribute to I/I within our sanitary sewer system.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

Compliance Maintenance Annual Report

Green Bay City

Last Updated: Reporting For:
6/5/2019 2018

Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Green Bay

Date of Resolution or
Action Taken:

6/4/2019

Resolution Number:

WDNR

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

The City will continue to review and implement written policies, procedures and CMOM documents to aid in better understanding financial constraints that exist in order to better operate, manage and maintain the City's sanitary sewer system.

Review the Energy Usage within the sanitary sewer system and better determine if there are additional cost savings that can be considered in years to come like I/I reduction.

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

The City will continue to audit and implement our CMOM program on an annual basis. Within the CMOM, tasks, goals will be continually created, reviewed and up-dated to continue the CMOM to evolve to be the important resource to effectively manage and maintain the City's sanitary sewer system.

To develop a Fat, Oil, Grease (FOG) program that will assist in reducing FOG from entering the sanitary sewer system which will reduce unnecessary preventative maintenance. Budget for a FOG Inspector in the 2019 budget.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

The City will continue to audit and implement our CMOM program as required by EPA and WDNR. The goal is to better manage and maintain the City's sanitary sewer infrastructure in the most economical fashion possible while providing a high quality of service and minimizing infrastructure back-ups.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on request by Department of Public Works to enter into Intermunicipal Agreement for Reciprocal Aid with surrounding municipalities.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Intermunicipal Agreement for Reciprocal Aid - Revised 10-10-18

**INTERMUNICIPAL AGREEMENT
FOR RECIPROCAL AID
INCLUDING SHARING OF EQUIPMENT AND SERVICES**

This Agreement is made this _____ day of _____, 20____ by and between the parties signatory to this agreement being municipalities of the State of Wisconsin as defined by Wis. Stat. §66.0301 and individually referred to herein as “party” and collectively “parties”.

WHEREAS, the parties each have and maintain various departments within their respective jurisdictions that have and use multiple types of equipment and personnel trained in the use of such equipment; and

WHEREAS, from time to time it may become necessary for one party to request assistance from another party for the use of such equipment, provision of such services, personnel or combination thereof (hereafter collectively “reciprocal aid” or “aid”); and

WHEREAS, Wis. Stat. §66.0301, authorizes intergovernmental agreements between municipalities for the receipt or furnishing of reciprocal aid.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the above parties agree as follows:

A. PROVISION OF RECIPROCAL AID

From time to time, each party shall furnish reciprocal aid when deemed necessary, for the purpose of assisting the requesting party within its territorial jurisdiction, under the terms and conditions provided in this Agreement. It is the intent of this Agreement to address sporadic, temporary, and at times, spontaneous sharing of equipment or personnel. As such, the parties agree any agreement regarding reimbursement for providing such aid shall be addressed

by separate agreement either in existence at the time this Agreement, or entered in the future.

The parties acknowledge agree that the provisions set forth in this Agreement shall not supercede any existing agreements between the parties unless specifically identified herein.

B. REQUEST AND PROVISION OF AID

Requests for, and assents to, aid shall be made by and to the official in charge of the department with jurisdiction over the equipment and/or personnel their respective designee.

Reciprocal aid shall be furnished on the following conditions:

1. Upon receiving a request for reciprocal aid, the designated official in charge of the requested equipment and/or personnel shall make a good-faith decision whether such resources can be temporarily deployed without significant disruption to Owner's operations. If deployment of aid is feasible, then the aid shall be provided as specified in this Agreement. The official or designee may subsequently withdraw the deployed aid when warranted by occurrences in the Owner's jurisdiction.
2. The party receiving aid shall hold harmless, defend and indemnify the party providing aid from and against any and all claims, damages, liabilities and expenses of any type whatsoever, including reasonable attorney's fees, arising out of the aid provided, the failure to furnish adequate services to the requesting party, whether such failure arises from the Owner's failure or refusal to respond to a request for aid, or from the recall of previously deployed aid provided or to be provided under this Agreement, except as otherwise provided herein. This obligation shall survive the termination of this Agreement.

3. Each party, as receiving party, agrees to hold harmless, defend and indemnify the providing party from and against any and all claims, damages, liabilities and expenses of any type whatsoever, including reasonable attorney's fees, arising out of the provision of aid upon a request for reciprocal aid under this Agreement or upon a request for assistance with non-reciprocal equipment and/or personnel, whether resulting from property damage, bodily injury or death, or personal injury, except to the extent that such claims, damages, liabilities and expenses arise from the providing party's intentional tort, malicious act or willful act. This obligation shall survive the termination of this Agreement.
4. Notwithstanding any other provision of this agreement, nothing contained herein is intended to waive or estop either party or their insurers to rely upon the limitations, defenses and immunities contained within 345.05 and 893.80 of the Wisconsin Statutes. To the extent indemnification is available and enforceable, the parties or their insurers shall not be liable in indemnity contribution or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin Law.
5. In the event one party receives notice of claim relating in any way to the subject matter of this Agreement, such party shall promptly notify the other party(ies) in writing of such claim.
6. While performing duties under this Agreement outside the jurisdiction of the providing municipality, personnel shall remain employees of the providing party, and shall not be considered employees of the party requesting aid. The

parties agree that their respective personnel performing duties under this Agreement in the jurisdiction of the other party shall be subject to the general supervision and direction of the requesting party during the period aid is being given.

7. The receiving party agrees that if equipment is damaged except for normal wear and tear at any time while in the custody and control of the requesting party, regardless of cause, it will be repaired or replaced by the owner(providing party) at the requesting party's expense as soon as practicable and at no cost to the providing party(owner). Repairs shall only be made by an entity so authorized by the equipment manufacturer. If the equipment is damaged beyond repair, the providing party shall be entitled to payment from the requesting party in an amount equal to the depreciated value of the equipment immediately prior to the same being damaged beyond repair, as determined by an independent appraiser or upon agreement of the parties.
8. **Termination.** Either party may terminate this Agreement upon a material breach of the provisions hereof by the other party, upon ten (10) days written notice to cure being provided to the breaching party. A material breach shall be defined as a breach that strikes so deeply at the heart of the contract that it renders the Agreement "irreparably broken" and defeats the purpose of the making of the contract in the first place. If the breaching party fails to cure the breach within the specified period or any reasonable extension thereof upon agreement of the parties, then the non-breaching party may terminate this Agreement forthwith. In addition, either party may terminate this Agreement

without cause upon thirty (30) days written notice to the other party. Notices under this Agreement shall be in writing and served on the City Clerk by registered mail, return receipt requested, or by personal service.

9. **Status of Parties to Agreement.** In the performance of this Agreement, the parties to this Agreement shall be considered to be independent contractors and shall have no other relationship whatsoever under this Agreement. Nothing in this Agreement shall be construed to provide or grant jurisdiction to either party over the personnel of the other party, excepting direction of activities for the equipment and personnel provided hereunder.

C. NO ASSIGNMENT.

This Agreement shall bind the parties and their respective successors by operation of law but shall not be otherwise assignable by either without the written consent of the other.

D. TERM.

This Agreement shall be in force and effect from the date first stated above until termination is provided herein.

E. NO DISCRIMINATION.

During the term of this Agreement, the parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.

F. CONTROLLING LAW.

This agreement will be construed and interpreted in accordance with the laws of the State of Wisconsin, notwithstanding any conflicts of laws provisions.

G. ENTIRE AGREEMENT.

This Agreement constitutes the parties' complete agreement and may only be modified, amended, or added after the date this Agreement by a written instrument executed by both parties, except as otherwise provided herein.

H. SEVERABILITY.

If any provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the remainder of this Agreement or the application of such provision, or portion thereof, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

I. COUNTERPARTS.

This agreement may be executed in several counterparts, and the signatures on this Contract may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Brown County, Wisconsin on the date first stated above.

Municipality: _____ by: _____

Witness: _____
Printed Name: _____

By: _____
Printed Name: _____
Title: _____
Official of the above is authorized to enter into this
binding agreement

CITY OF DE PERE by: _____

By: _____ By: _____

Approved as to form:



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.9.

Consideration with possible action on request by Speedy Clean, Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # D.10.

Report of actions taken by Department of Public Works

A. Award of contracts

1. To approve to award contract PAVEMENT 3-19 S. CHESTNUT AVENUE RECONSTRUCTION to the low responsive bidder, Advance Construction, Inc., in the amount of \$922,751.

2. To approve to award contract PAVEMENT 4-19 HAVEN PLACE RESURFACING to the low responsive bidder, MCC, Inc., in the amount of \$165,521.25.

3. To approve to award contract RETAINING WALL CONSTRUCTION - BLONDE AVENUE to the low responsive bidder, Highway Landscapers Inc., in the amount of \$86,020.50.

B. Granting of Licenses

1. Sidewalk Builder

- a. Blaser Construction
- b. Christensen Concrete
- c. Fischer Concrete LLC
- d. Melnarik Concrete, Inc.
- e. Q3 Contracting, Inc.

2. Tree & Brush Trimmer

- a. Asplundh Tree Expert LLC
- b. Jose Rodil Herrera
- c. Urban Tree Service

3. Underground Sprinkler System for RainMaster Irrigation, Inc.

C. To conditionally approve the applications contingent upon a positive review of references

1. Sidewalk Builder

- a. Crete Workx Green Bay LLC
- b. Total Construction DBA Joe Mains Concrete

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public PAVEMENT 3-19 S. CHESTNUT AVENUE RECONSTRUCTION
2. Bid Summary - Public PAVEMENT 4-19 HAVEN PLACE RESURFACING
3. Bid Summary - Public RETAINING WALL CONSTRUCTION - BLONDE AVENUE

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

PAVEMENT 3-19 S. CHESTNUT AVENUE RECONSTRUCTION

Tuesday, June 4, 2019

Contractor	Bid	Bid Bond
ADVANCE CONSTRUCTION, INC.	\$922,751.00	5%
DEGROOT, INC.	\$999,965.61	5%
DORNER, INC.	\$1,013,558.00	MISSING
PETERS CONCRETE CO.	\$1,015,780.00	5%
HIGHWAY LANDSCAPERS	\$1,103,382.45	5%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

PAVEMENT 4-19 HAVEN PLACE RESURFACING

Tuesday, June 4, 2019

Contractor	Bid	Bid Bond
MCC, INC.	\$165,521.25	5%
NORTHEAST ASPHALT, INC.	\$194,731.75	5%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

RETAINING WALL CONSTRUCTION - BLONDE AVENUE

Tuesday, June 4, 2019

Contractor	Bid	Bid Bond
HIGHWAY LANDSCAPERS, INC.	\$86,020.50	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for July 10, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # E.3.

To accept the report of the emergency sanitary sewer repairs at Radisson Street and North Quincy Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Emergency Repair Radisson St. at N. Quincy St



480 N Northview Rd
Green Bay, WI 54311

Voice: 920-468-1073
Fax: 920-468-4889
E-Mail: dekeyserconst@gmail.com

INVOICE

Invoice Number: 1900-015
Invoice Date: May 10, 2019
Page: 3

City of Green Bay
Department of Public Works
100 N. Jefferson Street
Green Bay, WI 54301

City of Green Bay
Department of Public Works
100 N. Jefferson Street
Green Bay, WI 54301

Customer ID	Customer PO	Payment Terms
GREEN BAY		Net 30 Days
		Due Date
		6/9/19

Quantity	Item	Description	Unit Price	Amount
1.00		Insurance Policy for Canadian National	2,550.00	2,550.00
		403500-55351		
Subtotal				68,947.86
Sales Tax				
Total Invoice Amount				68,947.86
Payment/Credit Applied				
Total				68,947.86

Check/Credit Memo No:

A FINANCE CHARGE OF 1 1/2% PER MONTH CHARGED ON ALL PAST DUE ACCOUNTS.

not
5-14-19
AMB
5/14/19



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # E.4.

Report of emergency action taken to restore damage to North Broadway from Dousman Street to Mather Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # E.5.

Report on execution of contract for professional services associated with Taylor Street bridge replacement design.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 12, 2019

PREPARED BY

AGENDA ITEM # F.I.

Public Hearing 6:00 p.m.

WATER MAIN AND/OR WATER SERVICES

SPARTAN ROAD – Humboldt Road to Luxemburg Road

CONCRETE PAVEMENT

NORTH WEBSTER AVENUE – Main Street to East River

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None