



AGENDA OF THE PARKS COMMITTEE

**TUESDAY, JUNE 11, 2019, 5:00 PM
CITY HALL, ROOM 310**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on pickleball options for the west side of Green Bay.
2. Consideration with possible action on the request by Ald. Wery to discuss the progress and future plans for Little League and Babe Ruth ballfield facilities on the West side of Green Bay.
3. Consideration with possible action on the purchase of 1705 East Shore Circle (Parcel 21-439) for the expansion of Bay Beach Amusement Park.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.82(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

4. Consideration with possible action on the request by Ald. Lefebvre that as the Park Department has no policy on notification of residence/neighbors of major additions or alterations that would directly affect them, I'm therefore asking for a policy or ordinance be put in place.
5. Consideration with possible action on the request by Ald. Wery to discuss how to enable free WIFI access (or increased bandwidth) during all city committee and council meetings, or always have free WIFI at City Hall.

6. Approval of a resolution in support of a DNR Stewardship grant application for \$625,000 to construct a beach, pier, boardwalk, bathhouse and parking lot at Bay Beach Amusement Park.
7. Approval of a resolution in support of a DNR Stewardship application for \$123,000 for the purchase and installation of a pedestrian bridge in the Baird Creek Greenway.
8. Consideration with possible action on the approval of a \$100,000 grant from the Wisconsin Coastal Management Program for the construction of the shoreline improvement project at Bay Beach Amusement Park.
9. Consideration with possible action on hiring Ruekert & Mielke for \$37,500 to complete storm water management engineering for Bay Beach Amusement Park.

E. Informational.

1. Update on Colburn Pool.
2. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
3. The next Park Committee meeting is scheduled for July 10, 2019.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on pickleball options for the west side of Green Bay.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on the request by Ald. Wery to discuss the progress and future plans for Little League and Babe Ruth ballfield facilities on the West side of Green Bay.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on the purchase of 1705 East Shore Circle (Parcel 21-439) for the expansion of Bay Beach Amusement Park.

The Committee may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.82(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

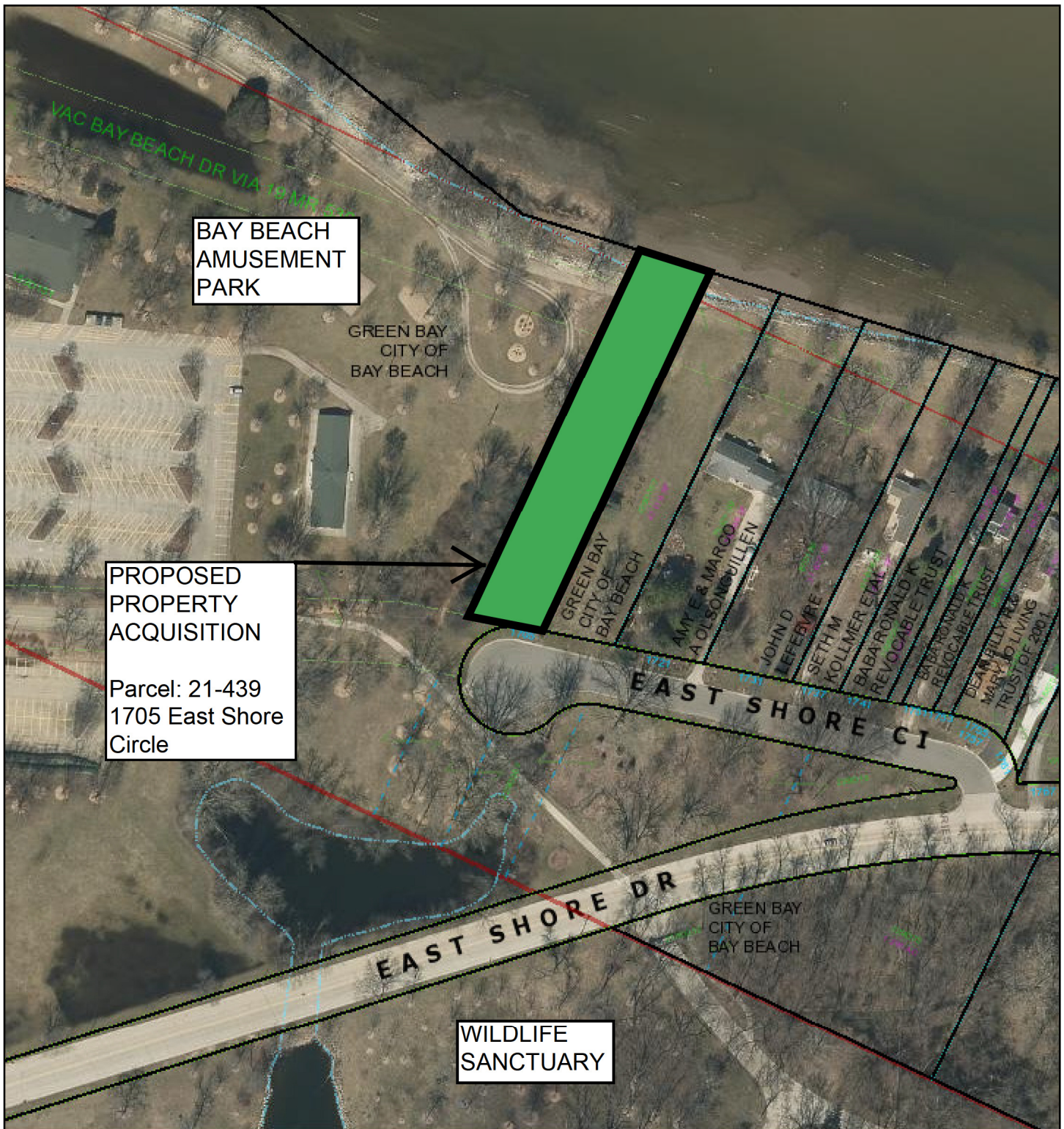
RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Proposed Property Acquisition Map Final

Proposed Property Acquisition



5/10/2019 8:48:02 AM

Trail

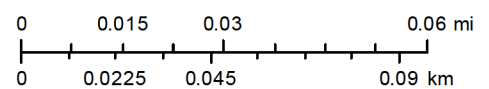
Major Highways large scale labeling

Street Centerline Name1 labeling

Street Centerline Name2 labeling

Street Centerline Name3 labeling

1:1,800



Brown County Municipalities
Brown County
Brown County WI



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on the request by Ald. Lefebvre that as the Park Department has no policy on notification of residence/neighbors of major additions or alterations that would directly affect them, I'm therefore asking for a policy or ordinance be put in place.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Communication - Notification Policy



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: May 21, 2019

Request of Alderperson Kathy Lefebvre

Refer to: Park Board

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

As the Park Dept. has no policy on notification of residence / neighbors of major additions, alterations that would directly affect them, I'm there for asking for a policy / ordinance put in place.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on the request by Ald. Wery to discuss how to enable free WIFI access (or increased bandwidth) during all city committee and council meetings, or always have free WIFI at City Hall.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Communication - WIFI



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 5-21-19

Request of Alderperson WE RY

Refer to: Parks

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Discuss ^{how} to Enable free WIFI access (or increased bandwidth)
during all city committee & council meetings.

OR

Always have free WIFI at City Hall,



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.6.

Approval of a resolution in support of a DNR Stewardship grant application for \$625,000 to construct a beach, pier, boardwalk, bathhouse and parking lot at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bay Beach Resolution
2. DNR Grant Application - Bay Beach

**RESOLUTION AUTHORIZING APPLICATIONS
FOR OUTDOOR RECREATION AIDS FOR THE
BAY BEACH SWIMMING BEACH, WILDLIFE VIEWING PLATFORM, WATERFRONT
TRAIL/BOARDWALK, BATHHOUSE WITH CONCESSION STAND AND PARKING LOT
CONSTRUCTION**

June 12, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, it is the desire of the Common Council for the City of Green Bay, a municipal corporation, to develop lands for public outdoor recreation purposes as described in the attached application; and

WHEREAS, the project is described as Bay Beach Swimming Beach, Wildlife Viewing Platform, Waterfront Trail/Boardwalk, Bathhouse with Concession Stand and Parking Lot Construction, described on the attached application cover sheet; and

WHEREAS, financial aid is required to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, the Common Council for the City of Green Bay will budget a sum sufficient to complete the project or acquisition and hereby authorizes the Director of the Parks, Recreation and Forestry Department, or a designee, to act on behalf of the City of Green Bay to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, the Common Council for the City of Green Bay will comply with state or federal rules for the programs; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted _____, 2019

Approved _____, 2019

Eric Genrich, Mayor

Kris A. Teske, Clerk

Section 1: Project Information							Financial Summary	
Project Title: Bay Beach Swimming Beach, Pier and Trail/Boardwalk							Total Project Costs \$7,000,000	Grant Request (up to 50%) \$625,000
Project Type: (select one) ☒ Development ☐ Acquisition ☐ Rehabilitation ☐ Maintenance							Sponsor Match Sources: Sponsor Funds: Cash \$ 5,000,000 Force Account Labor _____ Force Account Equipment _____ Force Account Materials _____ Donations (Non-Governmental) Land \$ _____ Cash 1,000,000 Labor _____ Materials _____ Equipment _____ Other _____ \$ 375,000 _____	
Project Location								
Township	Range	Section	¼	¼	County			
24 N	21	20	SE	SW	Brown			
GPS Coordinates:								
Lat: 44.532593 Long: -87.980497								
Congressional/Legislative District Numbers								
WI Senate		WI Assembly		US Congress				
30		90		8				
D-U-N-S # 074797028							Total Sponsor Match:	\$6,375,000



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.7.

Approval of a resolution in support of a DNR Stewardship application for \$123,000 for the purchase and installation of a pedestrian bridge in the Baird Creek Greenway.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Baird Creek Resolution
2. DNR Grant Application - BC Bridge

**RESOLUTION AUTHORIZING APPLICATIONS
FOR OUTDOOR RECREATION AIDS FOR THE
BAIRD CREEK GREENWAY BRIDGE**

June 12, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, it is the desire of the Common Council for the City of Green Bay, a municipal corporation, to develop lands for public outdoor recreation purposes as described in the attached application; and

WHEREAS, the project is described as Baird Creek Greenway Bridge, described in the attached application; and

WHEREAS, financial aid is required to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, the Common Council for the City of Green Bay will budget a sum sufficient to complete the project or acquisition and hereby authorizes the Director of the Parks, Recreation and Forestry Department, or a designee, to act on behalf of the City of Green Bay to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, the Common Council for the City of Green Bay will comply with state or federal rules for the programs; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted _____, 2019

Approved _____, 2019

Eric Genrich, Mayor

Kris A. Teske, Clerk

Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application

Form 8700-191 (R 01/18)

Page 1 of 5

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

Applicant		Individual Authorized to Act on Behalf of Applicant	
City of Green Bay		Kaurie Mihm	
Street or PO Box		Title	
100 North Jefferson Street, Room 510		Park Planner	
City, State, Zip Code		Telephone Number	Fax Number
Green Bay, WI, 54301		(920) 448-3382	(920) 448-3393
County		E-Mail Address	
Brown		kauriemi@greenbaywi.gov	

Mail Check to (if different from applicant):

Name	Address		
Organization:	City	State	ZIP Code

Section 1: Project Information

Project Title: Baird Creek Greenway Bridge						Financial Summary	
						Total Project Costs	Grant Request (up to 50%)
						\$246,000	\$123,000
Project Type: (select one)						Sponsor Match Sources:	
☒ Development ☐ Acquisition ☐ Rehabilitation ☐ Maintenance						Sponsor Funds:	
						Cash	\$ 93,000
						Force Account Labor	
						Force Account Equipment	
						Force Account Materials	
						Donations (Non-Governmental)	
						Land	\$ 30,000
						Cash	
						Labor	
						Materials	
						Equipment	
						Other	
							\$
Project Location							
Township	Range	Section	¼	¼ ¼	County		
24 N	21	34	SE	SW	Brown		
GPS Coordinates:							
Lat 44.502307 Long -87.938092							
Congressional/Legislative District Numbers							
WI Senate		WI Assembly		US Congress			
30		88		8			
D-U-N-S # 074797028						Total Sponsor Match:	\$123,000



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on the approval of a \$100,000 grant from the Wisconsin Coastal Management Program for the construction of the shoreline improvement project at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # D.9.

Consideration with possible action on hiring Ruekert & Mielke for \$37,500 to complete storm water management engineering for Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Stormwater Management - RFP Summary

Bay Beach Amusement Park

Stormwater Management Engineering Services – Request for Quotes

Consultant	Price
Ruekert & Mielke	\$37,500.00
McMahon Group	\$112,950.00
Robert E Lee & Associates	\$149,400.00



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # E.I.

Update on Colburn Pool.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # E.2.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 61219

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
TUESDAY, June 11, 2019

PARK DIVISION

- Please forgive the long grass in some area of the parks. We mow with 6' or 16' riding mowers that can get stuck quite easily in soft, wet turf. With the wet weather it has been difficult to access some areas to mow and therefore some turf is extremely long.
- No matter how much work is done in the off-season, getting the pools ready for the summer is always a challenge as too many unforeseen things can go wrong at the last minute. The Resch Aquatic Center and Joannes Aquatic Center will open on Saturday, June 9.
- 35+ diamonds and 35+ soccer fields are being used daily. It takes a lot of work to keep hundreds of teams happy and playing safely on our fields.
- The shelters are being readied for next week's Playground Program to start.
- Weekend shelter rentals are extremely popular at this time of year.

FORESTRY DIVISION

- Tree Planting – Spring planting season has been completed; approximately 480 trees were planted, staked, and mulched along streets and in parks.
- The GB Packers "First Downs for Trees" program donated 45 trees, a Great Lakes Restoration Initiative (GLRI) Grant supported 65 trees, 1300 Arbor Day seedlings were distributed to GB School students, 330 whips were lined out in the ER Nursery. Arbor Day tree plant ceremonies were partnered with Aspiro, Ladybug Club and Boy Scout Troop #4090.
- Stump removal along streets and in parks has started, the crew will be working from east to west this season. There are approximately 900 stumps on the current list. Stumps (~140) from the ATC transmission line expansion in the Edison Park area are not included at this time.
- Pruning along streets has resumed. The crew is in then Edison Park area at this time.
- Emerald Ash Borer (EAB) treatments have begun. The goal is to treat 2400 ash trees this season.

DESIGN & DEVELOPMENT DIVISION

- **Bay Beach Amusement Park – Beach, Pier, Boardwalk and Bathhouse Engineering**
 - The consultant continues to work on the engineering detailing for the beach, pier, dune and wetland plantings, fish habitat, grand arch, boardwalk, seating, and lighting.
 - Staff has been working with the architect on the design of the bathhouse.
- **Bay Beach Amusement Park – Ferris Wheel**
 - The Ferris wheel has been erected and construction of the wheel is close to being completed.
 - Work continues on the platform and site work.
- **Bay Beach Amusement Park – Temporary Parking Lot**
 - The temporary parking lot has been installed.
- **City Hall Elevator Renovations**
 - Staff selected the interior finishes of the elevator cars. Work will begin soon on the replacement of the elevators.
- **East River Optimist Site Improvements**
 - Work has begun in the park. The ADA paths to the ballfields and batting cages have been installed.
 - Construction of the concession stand will begin any day now.
- **Red Smith Shelter**
 - Construction on the shelter addition and walkway will begin very soon.
- **Wildlife Sanctuary – 4K Nature Center Addition**
 - The upper level in-floor heating has begun. Work on the roof continues. The electrical work and HVAC ductwork is going in. The contractor has begun the interior walls on the lower level.

RECREATION DIVISION

- Wading Pools open on weekends beginning June 8 & 9 at Mather Heights, Astor, and Marquette. The hours are Saturdays & Sundays from 12-6 p.m. Wading Pools will open weekdays beginning on June 11th from 11 a.m.-7 p.m.

- Summer Playground Program Dates:
 - June 5-New Leader Orientation
 - June 6-PG Manager's Meeting
 - June 10-Playground Orientation from 9 a.m.-5 p.m.
 - June 11-Playground Orientation from 10 a.m.-Noon
 - June 11-Playground open at 1 p.m.
 - June 20-City Wide Track & Novelty Day
 - June 25-Kids' Day Luncheon 11 a.m.-2 p.m. at Leicht Park
 - July 3-WLS Day
 - July 10-City Wide Games Day
 - July 16 & 17-Preliminary Talent Shows
 - July 18-City Wide Sports Tournament
 - July 23-City Wide Talent Show
 - August 6-Kiddie Parade & Kiddie Karnival
- The Pickleball Tournaments for adults will be held on July 20 (Pickleball Challenge) and August 13 (Geezer Tournament).
- Adult Softball Leagues are in mid-season. We are offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues which are held at various sites. There are 49 teams registered.
- Registration is underway for Fall Softball Tournament and Coding Classes.
- Planning is underway for the 5th Annual FIT In the Parks series. This year, classes will take place for 7 weeks: July 8-August 22. Staff is securing sponsorships and putting together this year's class schedule. The schedule of classes will be released this week.

AQUATICS

- Outdoor pools open for the season on Saturday, June 8. (Pools are closed on June 10 due to schools still being in session).
- Outdoor pool staff orientations and trainings have been taking place since May 21 and will continue through the week of June 10.
- A Lifeguard Training Course will begin at Joannes Aquatic Center on June 12. This course will only be for hired employees who have passed an interview and pre-swim test. This class will consist of enough lifeguards to hopefully keep our pools full staffed for the summer.
- Our Social Media presence and News coverage we received due to our lifeguard shortage has been overwhelmingly positive. We received over 50 new applications since the media campaign began. It also has made people aware of our opening date and swim lesson start dates.

- Session 1 of outdoor swim lessons begin June 17.

BAY BEACH

- We are seeing a large number of schools for end of the year field trips.
- Beginning Saturday 6/8 we will be at full time hours. 10-9 seven days a week.
- Seasonal staffing interviews are winding down as we are nearly full. Interviews will continue as more positions become available.
- Souvenir gift shop had a record day on 6/5 selling over 150 sweatshirts and nearly \$5,000 in merchandise.
- Thank you to Lori Kroenke for providing the coordinators with first aid and CPR certification training.

Metro Boat Launch

- With the new fishing season we are seeing heavy usage.

Triangle Sports Area

- The Disc Golf Course is up and seeing good use on our nicer days.
- We will continue to look at trends for next year and continue to make improvements.
- We continue planning events to increase summer use not related to disc golf, as well as winter activities for next season.

WILDLIFE SANCTUARY

- 104 school groups have toured the Sanctuary in the past month. That equals 3,424 children plus hundreds of adult chaperones and teachers.
- Camps start the week of June 17th and run through August 22. 14 of the 22 summer camp sessions are full.
- The 4K Oak Learning Center school year is coming to an end with graduation on June 6th at 10:00 am and 2:00 pm for the morning and afternoon classes.
- The Sanctuary has admitted over 1100 orphaned, injured, and ill wildlife from the public this year already. Admits include our first boreal owl in 20 years and 3 orphaned infant otters.

- Staff and volunteers have worked with various television stations about wildlife stories, including a month long series about R-PAWS that ran on Fox 11, sponsored by Nicolet Bank.
- Work has begun on the new walk in freezer.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

June 11, 2019

PREPARED BY

AGENDA ITEM # E.3.

The next Park Committee meeting is scheduled for July 10, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None