



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, JULY 9, 2019, 4:30 PM
CITY HALL, ROOM 207

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the June 18, 2019 meeting.

D. Regular Business.

1. For consideration and possible action of refunding taxable 2009 G.O. Corporate purpose bonds (BAB's).
2. For consideration and possible action on the communication by Ald. Johnson for further discussion on the direction on the mandated purchase of Brown County of ExpressVote for \$120,000 as outlined in the draft 2019 bond request.
3. To approve the utilization of the remaining \$1,000,000 of State Trust Fund for the Neighborhood Enhancement Program as directed by the Common Council at the 6/19/18 meeting.
4. Notification of State-Issued Certificate by Northeast Communication of Wisconsin Inc, (Nsight) of expansion in the City of Green Bay service area for Cable and Video Providers per State Statute 66.0420.

E. Informational.

1. The next Finance Committee meeting will be held on Tuesday August 13, 2019 at 4:30 PM.
2. 2019 Contingency Account:
\$96,000.42

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 9, 2019

PREPARED BY

AGENDA ITEM # D.I.

For consideration and possible action of refunding taxable 2009 G.O. Corporate purpose bonds (BAB's).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. City of Green Bay July Meeting Outline - v2



CITY OF GREEN BAY, WISCONSIN
FINANCE COMMITTEE

July 9, 2019

Current Issue

CITY OF GREEN BAY, WI
TAXABLE G.O. CORPORATE PURPOSE BONDS (BABs)
Bonds Dated June 9, 2009

Issuance:	Build America Bonds Direct Payment
Authorization:	June 2009
Original Issue:	\$8,680,000 (2009 issue)
Tax Status:	Taxable debt
Original Maturity:	2010-2029
Interest Rates:	4.85% - 5.65%
Redemption Provisions:	April 1, 2020-2029 callable April 1, 2019

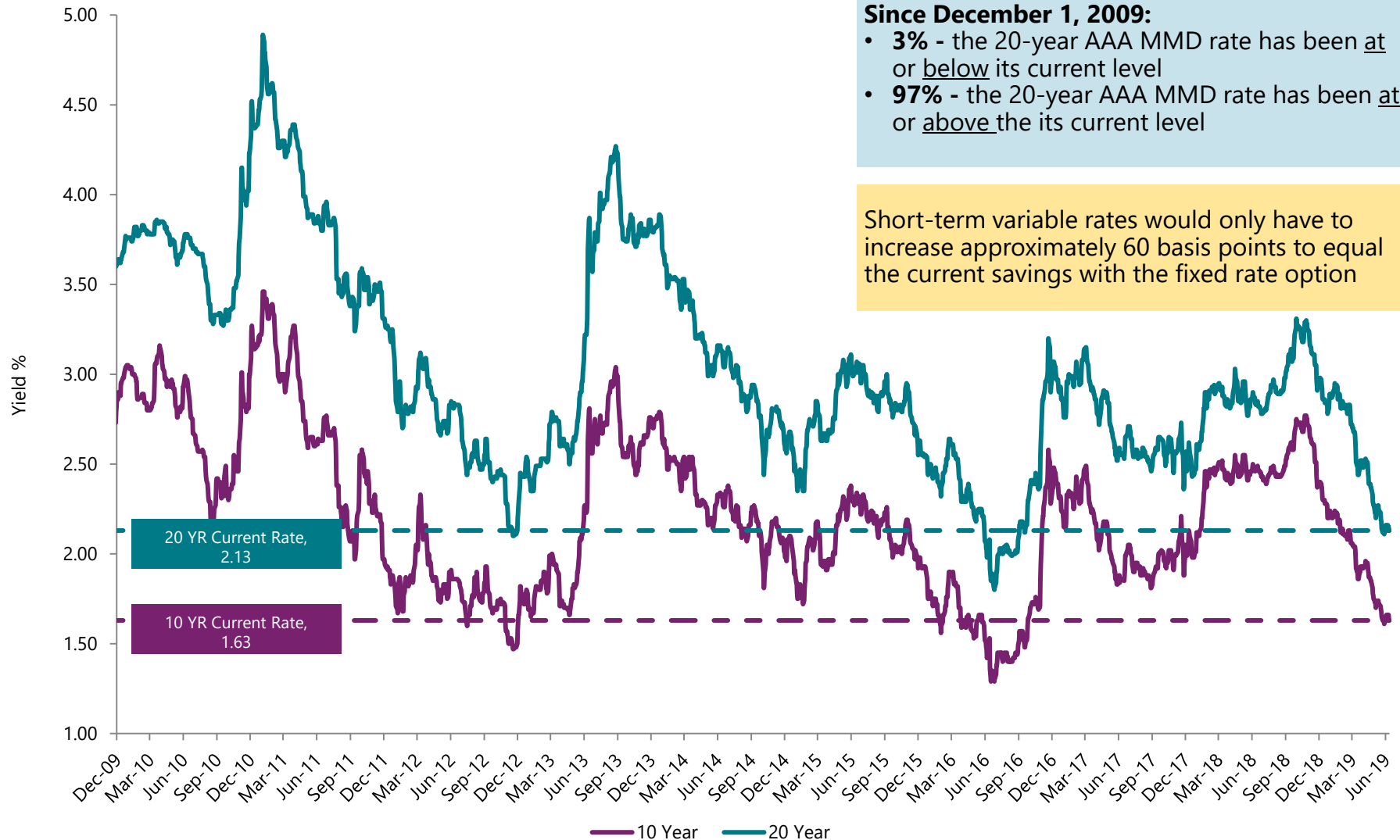
Proposed Issue

CITY OF GREEN BAY, WI G.O. REFUNDING BONDS, SERIES 2019

Issuance:	2019 G.O. Refunding Bonds
Issue Size:	\$6,575,000 (Approximate)
Tax Status:	Tax Exempt Debt/Non-Bank Qualified
Maturity:	2020 – 2029
True Interest Rate:	2.50% (estimate)
Potential Annual Debt Service Savings:	\$35,000 - \$40,000
Potential Present (after costs):	
Value \$	\$345,000
Value %	5.25%

INTEREST RATES – MMD
DECEMBER 2009 – PRESENT

Fixed Rates Still Near Historic Lows – AAA MMD



Current Refunding - POS

City of Green Bay
Illustration of Hypothetical Refinancing ⁽¹⁾

Calendar Year	BEFORE REFINANCING					*	AFTER REFINANCING							POTENTIAL DEBT SERVICE SAVINGS
	\$8,680,000 Taxable G.O. Corp. Purpose Bonds (BABs) Dated June 9, 2009				TOTAL DEBT SERVICE		\$8,680,000 Taxable G.O. Corp. Purpose Bonds (BABs) Dated June 9, 2009			\$6,575,000 G.O. Refunding Bonds (CR) - POS Dated October 1, 2019 ¹			TOTAL NEW DEBT SERVICE	
	PRINCIPAL (4/1)	RATE	INTEREST (4/1 & 10/1)	BABS SUBSIDY -35%			PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	BABS SUBSIDY -35%	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1) TIC= 2.39%	LESS: BID PREMIUM AVAILABLE FOR D/S	TOTAL	
2019	\$310,000	4.600%	\$361,680	(\$118,740)	\$552,940	*	\$310,000	\$361,680	(\$118,740)				\$552,940	\$0
2020	\$545,000	4.850%	\$341,334	(\$112,060)	\$774,274	*	***			\$735,000	\$242,269	(\$242,269)	\$735,000	\$39,274
2021	\$570,000	5.050%	\$313,725	(\$102,996)	\$780,729	*	***			\$655,000	\$212,731	(\$130,074)	\$737,657	\$43,072
2022	\$590,000	5.200%	\$283,993	(\$93,235)	\$780,758	*	***			\$540,000	\$187,338		\$727,338	\$53,420
2023	\$610,000	5.300%	\$252,488	(\$82,892)	\$779,596	*	***			\$575,000	\$163,644		\$738,644	\$40,952
2024	\$635,000	5.400%	\$219,178	(\$71,956)	\$782,222	*	***			\$605,000	\$138,569		\$743,569	\$38,653
2025	\$670,000	5.500%	\$183,608	(\$60,278)	\$793,329	*	***			\$645,000	\$112,006		\$757,006	\$36,323
2026	\$695,000	5.550%	\$145,896	(\$51,064)	\$789,833	*	***			\$665,000	\$84,169		\$749,169	\$40,664
2027	\$720,000	5.500%	\$106,810	(\$37,384)	\$789,427	*	***			\$690,000	\$58,825		\$748,825	\$40,602
2028	\$750,000	5.650%	\$65,823	(\$23,038)	\$792,785	*	***			\$720,000	\$35,913		\$755,913	\$36,872
2029	\$790,000	5.650%	\$22,318	(\$7,811)	\$804,506	*	***			\$745,000	\$12,106		\$757,106	\$47,400
	\$6,885,000		\$2,296,850	(\$761,452)	\$8,420,398	*	\$310,000	\$361,680	(\$118,740)	\$6,575,000	\$1,247,569	(\$372,343)	\$7,450,226	\$417,231

Maturities callable 4/1/2019 or any date thereafter.

Callable Maturities

*** Refinanced With 2019 Issue.

Assumes 6.2% subsidy reduction 2019-2025 (Sequestration)

POTENTIAL GROSS SAVINGS.....\$417,231

(1) This illustration represents a mathematical calculation of potential interest cost savings (cost), assuming hypothetical rates based on current rates for municipal bonds +25bps as of 6/17/2019. Actual rates may vary. If actual rates are higher than those assumed, the interest cost savings would be lower. This illustration provides information and is not intended to be a recommendation, proposal or suggestion for a refinancing or otherwise to be considered as advice.

(2) POTENTIAL PRESENT VALUE SAVINGS \$.....\$367,854
POTENTIAL PRESENT VALUE SAVINGS %.....5.595%

(2) Present value calculated using the All Inclusive Cost (AIC) of 2.51% as the discount rate.

Interest Rate Sensitivity		
Change in Rates	Est. PV % Savings	Est. PV \$ Savings
-0.30%	7.154%	\$470,384
-0.20%	6.632%	\$436,076
-0.10%	6.113%	\$401,906
+0.10%	5.079%	\$333,956
+0.20%	4.574%	\$300,717
+0.30%	4.069%	\$267,565

PARAMETER PROVISIONS & FINANCING TABLE

Parameters for City of Green Bay, WI (Refunding Bonds)
Parameters Resolution Adopted: 7/16/2019

- Not to exceed amount: \$7,200,000
- Purpose of issue:
 - Current refunding of 2009 BABs
- Tax exempt and non-bank qualified
- Approving Certificate delegated to:
 - Finance Director/Comptroller
- Purchase price:
 - Not less than 97.00%
- Difference between issue price and purchase price:
 - Not to exceed 3.00%
- Purchaser's compensation:
 - Not to exceed 1.00%
- Other costs of issuance including bond insurance (if applicable):
 - Not to exceed 2.00%
- True Interest Cost (taking the purchaser's compensation into account):
 - Not to exceed 4.00%
- Maturity schedule: 4/1/2020 – 4/1/2029
- Callable: **delegated to Approving Certificate**
- Fiscal Agent: Associated Trust

City of Green Bay

General Obligation Refunding Bonds

Financing Timetable*

As of July 1, 2019



July 2019							August 2019							September 2019							October 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Tuesday, July 9, 2019	Present Refunding Plan to Finance Committee.
Monday, July 15, 2019	Draft Preliminary Official Statement ("POS") to Support Banker/Banker for internal review. Draft POS e-mailed to Moody's.
Tuesday, July 16, 2019	Common Council considers the Initial Parameter Resolution.
Thursday, July 18, 2019	Comments received from Support Banker and Banker. Updated draft POS e-mailed to the City and Bond Counsel for review.
Week of July 22, 2019	Moody's conference call scheduled. Due diligence call with Baird.
Tuesday, July 23, 2019	Comments received from the City and Bond Counsel. Updated draft POS redistributed prior to Moody's conference call.
Monday, July 29, 2019	Moody's Rating Report received. Due diligence call with Baird POS printed and distributed. Sales memo and related information provided to sales force.
Tuesday, August 6, 2019	Bond Pricing.
Tuesday, August 27, 2019	Settlement Date. Fiscal Agent circulates Call Notice.
Tuesday, October 1, 2019	Fiscal Agent redeems 2009 Bonds.

*Baird will be closed on Monday, September 2, 2019 in observance of Labor Day.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 9, 2019

PREPARED BY

AGENDA ITEM # D.2.

For consideration and possible action on the communication by Ald. Johnson for further discussion on the direction on the mandated purchase of Brown County of ExpressVote for \$120,000 as outlined in the draft 2019 bond request.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Communication by Ald. Johnson
2. Memo - ExpressVote machines
3. ExpressVote Official Notice
4. ExpressVote Proposal Quote
5. ExpressVote Reference Table



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

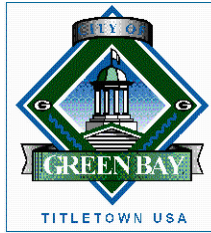
Date of Council Meeting: 06-18-19

Request of Alderperson Brian Johnson

Refer to: Finance Committee

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Refer to Finance for further discussion and direction on the mandated purchase by Brown County of Express vote for \$120,000 as outlined in the draft 2019 bond request.



CITY OF GREEN BAY

MEMO

TO: Members of the Finance Committee

FROM: Diana Ellenbecker, Finance Director

SUBJECT: Communication - ExpressVote machines

DATE: July 9, 2019

Finance Committee members:

Ald. Brian Johnson's communication for further discussion on the direction on the mandated purchase by Brown County of ExpressVote for \$120,000 as outlined in the draft 2019 bond request.

Timeline:

- 8/14/2018 Memo from County Clerk asking municipalities to purchase ExpressVote machines to replace DS200 AutoMARKs (6 years old)
- 5/16/2019 Meeting with Mayor Genrich, County Clerk Sandy Juno, City Clerk Kris Teske and other staff members with recommendation to move forward with ExpressVote machines, during the meeting it was discussed that the cost was not included in the 2019 budget and unsure if it will be approved for 2020 budget.
- 5/20/2019 Received Official Notice from Brown County that for 2020 election, Brown County Clerk's office will be upgrading elections software and replacing AutoMARK with ExpressVote machines. Options:
 - Budget or bond for the purchase cost of the equipment - \$112,824 for 31 machines + \$7,300 2 spares = \$120,480 less trade of \$6,600
 - Work with Election Systems & Software (ESS) for a lease to own agreement \$16,774.43 x 10 years = \$167,744.30
 - If staying with AutoMARK, find a vendor to do own coding and programming (estimated cost over 10 years) \$148,860-\$180,062 without maintenance
- 6/11/2019 Staff requested bonding for the ExpressVotes of \$120,000 from Finance Committee as part of the 2019 bonding request
- 6/30/2019 Decision needed by County on which route the City of Green Bay has chosen

Please respond no later than June 30, 2019

BROWN COUNTY

305 E. WALNUT STREET, ROOM 120
P.O. BOX 23600
GREEN BAY, WI 54305-3600

**SANDRA L. JUNO
COUNTY CLERK**

PHONE (920) 448-4016

FAX (920) 448-4498

juno_sl@co.brown.wi.us

OFFICIAL NOTICE

To: Municipal Clerks

Date: May 20, 2019

Re: Electionware Windows 10 software upgrade and ExpressVote replacement of AutoMarks

For 2020 elections, the Brown County Clerk's Office is upgrading elections software that uses Windows 10 and supports ExpressVote, ADA ballot marking equipment only. ADA ballot marking equipment is federally mandated.

The reasons for upgrading to Windows 10 and ExpressVote preceding the 2020 elections include:

- ExpressVote code is written using Windows 10
- ExpressVote uses thermal paper; thus, no ink cartridges will need to be purchased, which will reduce your supplies cost.
- ExpressVote uses blank ballot shells for all in person absentee voting. Blank ballot shells are used for all ballot styles. This will be a cost reduction in ballot costs and unused stock is stored and used in future elections. Therefore, you will have a savings in ballot costs for absentee ballot printing.
- ExpressVote has dual-purpose usability including voting in the municipal clerks offices and at polling locations.
- ExpressVote uses USB drives that are more durable, have greater storage capacity, and consistent with DS-200 tabulators.
- ExpressVote is substantially lighter making it easy for transport, set up, and store.
- Brown County will update to Electionware software to EVS 6.0.1.0 (Windows 10) that has advanced features and capabilities for election programming and reporting.
 - Includes DS-200 Write-In Review Report
 - 2 Column display
 - New reporting module that includes central count reporting units
 - Electronic Adjudication/Write-In processing
 - 4g modems
 - Larger font size on DS-200 tapes
- Alternative Voting Efficiency Option (AVEO) contains language particular to this software version.
- Automarks are at the end of their usability life. Costs for repair and replacement parts can increase as equipment ages. Our vendor will not continue to support hardware and software changes to old and outdated equipment. Vendor development efforts and certifications (from EAC) is dedicated to the ExpressVote.
- Automarks are not Windows 10 compatible.
- The AutoMark uses a SanDisk card not commonly used for memory, has limited storage, and requires separate hardware and devices to burn election information on SanDisk.
- Automarks used in 2020 and thereafter can't be coded and programmed by Brown County due to our software upgrade to Windows 10. Therefore, municipalities using Automarks will need to find a vendor for coding and programming of elections.
- ESS ExpressVote equipment is priced at a substantial savings with a countywide purchase. Cost is approximately \$3,639.50 per unit with a \$68.75 trade-in on AutoMark equipment. After 1 year the annual maintenance fee and support is \$162.50 per unit.

We will have an ExpressVote demonstration with our vendor at our June 5th municipal clerks meeting.

The majority of you budgeted for this equipment for 2019; however, some municipalities that didn't will need to find funds in 2019 budget, include in your 2020 budget, or work with ESS for a lease to own agreement. I will be proceeding with our bundled order following our June meeting so that we can get our equipment and training taken care of in 2019. **I need to know for budgeting purposes by June 30, 2019 the following:**

- **Confirmation of the number of ExpressVote units you'll be purchasing for your municipality, or**
- **If, you will continue using Automarks, please confirm with me that you will have another vendor do your coding and programming.**

Please call me if you have any questions or concerns regarding the upgrade to windows 10 and ExpressVote purchase.



City of Green Bay, Wisconsin
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

<u>Quantity</u>	<u>Item Description</u>	<u>Price</u>
Tabulation Hardware		
ExpressVote Ballot Marking Device:		
33	ExpressVote BMD Terminal (Includes Terminal, Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device)	\$109,725.00
33	Soft-Sided Case	\$5,775.00
ExpressVote Add-Ons:		
2	Standard 4GB Memory Device (Additional)	\$210.00
Election Services		
X	Equipment Installation	\$3,465.00
X	1 Year Hardware and Software Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$1,305.00
Trade-In Allowance. Equipment Being Traded-In by Customer Includes: 33-AutoMARK		(\$6,600.00)
Total Purchase Solution		\$113,880.00
Payment Terms		
Amount due within thirty (30) calendar days of contract execution:		\$56,940.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:		\$56,940.00

Annual Post-Warranty License and Maintenance and Support Fees
(Fees are Based Upon a 2-Year Customer Commitment to Subscribe to the Following Services)

Annual Post-Warranty Hardware Maintenance and Support Fees:		
33	HMA ExpressVote BMD - Extended Warranty with Biennial Maintenance	\$3,217.50
Annual Post-Warranty Firmware License and Maintenance and Support Fees:		
33	Firmware License - ExpressVote	\$2,145.00
Total Annual Post-Warranty License and Maintenance and Support Fees		\$5,362.50

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
5. ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. ES&S is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

Lease/Purchase Financing Options:	Annual Pmt
Annual Payment for a Ten (10) Year Term	\$16,774.43

Lease/Purchase Financing Notes:

1. ES&S is able to provide direct financing for the Total Purchase Price through its affiliate, Nationwide Capital.
2. First Payment due at contract execution and annually thereafter.
3. Payments do not include Annual Post-Warranty License and Maintenance and Support Fees which will be invoiced separately.
4. The Lease/Purchase Annual Payment amount is valid for thirty (30) days and subject to change thereafter.

	Option 1	Option 2	Option 3
	ES&S Coding and Burn Media	ES&S Coding and Green Bay Media Burn	Brown County Coding and Media Burn Green Bay ExpressVotes
Software License (Annual)	\$5,625.00	\$9,695.00	\$0.00
Software Training	\$1,700.00	\$1,700.00	\$0.00
Reporting Laptop and Printer	\$4,025.00	\$4,025.00	\$0.00
Coding (per election based on ballot provided)	\$2,586.25	\$2,586.25	
Media Burn (per election)	\$950.00	\$0.00	
ExpressVote Purchase (Qty 31)	\$0.00	\$0.00	\$112,824.19
ExpressVote Maintenance and Support (Annual, after first year warranty)	\$0.00	\$0.00	\$5,037.50
AutoMARK Maintenance and Support (Annual)	\$5,425.00	\$5,425.00	\$0.00
Estimated Total Cost - 5 Years (4 elections in even years, 2 elections in odd years, 16 total elections)	\$117,555.00	\$122,705.00	\$132,974.19
Estimated Total Cost - 10 Years (4 elections in even years, 2 elections in odd years, 30 total elections)	\$222,312.50	\$234,512.50	\$158,161.69

The County does charge us back for coding and programming. They charge \$180 per USB stick/flashcard (we have 45 USBs for the DS200 and 31 flashcards for the AutoMarks) but it depends on the election. An example of the charges would be in February (we were the only office on the ballot) they charged us the full \$13,680, in April (there was State, County, and School District on the ballot also) and we were charged \$6,750, and in the fall if we don't have anything (we could a referendum) we aren't charged for coding and programming.

Also, he did only quote for 31 ExpressVotes on here but I would want 2 more for spares (these were on the original quote). I think he did this to be consistent with what I would need programmed.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 9, 2019

PREPARED BY

AGENDA ITEM # D.3.

To approve the utilization of the remaining \$1,000,000 of State Trust Fund for the Neighborhood Enhancement Program as directed by the Common Council at the 6/19/18 meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. RESOLUTION - STATE TRUST FUND BORROWING - 2019 Neighborhood Redevelopment
2. NE Item Report

**RESOLUTION FOR STATE TRUST FUND LOAN
(Financing Neighborhood Redevelopment Projects)**

July 16, 2019

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of Green Bay, in the County of Brown, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of One Million and 00/100 Dollars (\$1,000,000.00) for the purpose of financing neighborhood redevelopment projects and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at a rate of 3.75 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property within the City of Green Bay, in the County of Brown, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Green Bay by such loan from the state be applied or paid out for any purpose except financing neighborhood redevelopment projects without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Green Bay, in the County of Brown, Wisconsin, are authorized and empowered, in the name of the City, to execute and deliver to the Commission certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Adopted _____

Approved _____

Eric Genrich, Mayor

Kris A. Teske, Clerk



Report to the
Finance Committee
of the City of Green Bay

APPROVED @ 6/19/18 -
COMMON COUNCIL MTG

MEETING DATE

June 19, 2018

PREPARED BY

Ken Rovinski, Staff

AGENDA ITEM # Q.1.

To approve the request by the Redevelopment Authority to borrow \$1,500,000.00 from the State Trust fund for the Neighborhood Enhancement fund.

BACKGROUND

The Neighborhood Enhancement Fund (NEF) has been a successful City program since its inception in 1999. To date, \$9,865,000 in funding has been allocated for the fund including \$1,500,000 in 2015 and \$500,000 in 2017. For 2018-2019, Staff is requesting to borrow from the State Trust fund in three (3), \$500,000 increments. This will allow for the least amount of interest to incur on the loans. Staff will draw the funds as necessary, generating a program progress report to the RDA for subsequent draw requests. On average, staff is able to spend \$500,000 in about a six (6) month turnaround. This request for borrowing should be able to sustain the Neighborhood Enhancement Fund until 2020. See attached for program proposal and previous allocations.

RECOMMENDATION

To borrow one million, five hundred thousand dollars (\$1,500,000.00) from the State Trust fund for the Neighborhood Enhancement Fund.

FISCAL IMPACT

The Neighborhood Enhancement fund currently has \$295,064.04 in the account. With \$175,337.00 of the fund allocated to upcoming projects, only \$119,727.04 is available.

ATTACHMENTS

- I. Neighborhood Enhancement Request



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

July 9, 2019

PREPARED BY

AGENDA ITEM # D.4.

Notification of State-Issued Certificate by Northeast Communication of Wisconsin Inc, (Nsight) of expansion in the City of Green Bay service area for Cable and Video Providers per State Statute 66.0420.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Nsight



May 20, 2019

City of Green Bay
Administrative Services
100 N. Jefferson Street
Green Bay, WI 54301

Re: State Issued Franchise Authority – Video Provider

I have enclosed our application for a State Issued Franchise Authority for Cable and Video Provider per Wisconsin State Statute 66.0420. On page 3, question 4, the City of Green Bay is named as part of the Nsight video footprint in this application.

We have been providing video services to a few businesses in the City and will soon start to provide video service to residential multi-family housing.

Please respond within 10 days as to the franchise fee we should bill our customers that reside in the city and any PEG requirements we would have. In a previous letter dated February 14, 2017, I requested the same information and did not receive a response.

Please contact me at 617-7085 or jim.paulos@nsight.com if you have questions regarding the application.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Paulos".

James Paulos
Fixed Operations Manager
Nsight Telservices

State of Wisconsin
DEPARTMENT OF FINANCIAL INSTITUTIONS



Amended
STATE-ISSUED CERTIFICATE FOR FRANCHISE AUTHORITY (SICFA)
APPLICATION
Title Page

1. Name

(a)Applicant name (prior to any change set forth in this Amendment):

Northeast Communications of Wisconsin, Inc.

(b)New Applicant name (if any):

2. Current Category:

- ☐ Cable Service Provider
☐ Video Service Provider
☒ Cable and Video Service Provider

3. Type of Amendment (complete the applicable Section(s)):

- ☐ Change in type of provider (Sec. 1, 2, 4 and 10)
☐ Name Change and/or Additional d/b/a's (Sec. 1, 2, 4 and 6)
☒ Expansion/Reduction of service area footprint (Sec. 1, 2, 4 and 10)
☐ Other (provide explanation and complete applicable sections)

4. Principal Business Address:

Principal Business Street Address 450 Security Blvd		
City Green Bay	State WI	Zip Code 54313
Business Telephone Number 920-617-7000		Fax Number 920-617-7155
Email Address Jim.Paulos@NSight.com		
Mailing Street Address, if different from principal business address P.O. Box 19079		
City Green Bay	State WI	Zip Code 54307-9079

5. Name(s) and title(s) of principal executive officers (add additional page if necessary):

Name	Title
Name	Title
Name	Title
Name	Title

Filing Fee: \$100.00

Amended
STATE-ISSUED CERTIFICATE FOR FRANCHISE AUTHORITY (SICFA)
APPLICATION

Applicant Name (as amended) _____

6. Enter principal name (as amended) and any d/b/a's or affiliates that will operate under this SICFA (See Instructions). Add additional pages if necessary.

Principal Name
D/B/A or affiliate
D/B/A or affiliate
D/B/A or affiliate
D/B/A or affiliate

7. Authorized Company Representative

Name:		Title:	
Address:			
City:		State:	Zip Code:
Telephone:	Fax:	Email Address:	

8. Regulatory Contact

Name:		Title:	
Address:			
City:		State:	Zip Code:
Telephone:	Fax:	Email Address:	

9. Emergency Contact

Name:		Title:	
Address:			
City:		State:	Zip Code:
Telephone:	Fax:	Email Address:	

Amended
STATE-ISSUED CERTIFICATE FOR FRANCHISE AUTHORITY (SICFA)
APPLICATION

Applicant Name (as amended) _____

10. Attach a clear, complete and definitive description of the Amended Service Area Footprint (SAF) for any municipality(ies) and/or unincorporated area(s) with the State of Wisconsin. SAF descriptions shall include one or more of the following descriptions: state line, county line(s), municipality/city limit(s), subdivision(s), roadway(s), street(s), block(s), street address(es), and boundaries, or a detailed map(s) properly highlighted and labeled.

Provide the date(s) the Applicant intends to begin providing video service in each Service Area Footprint identified above.

The applicant attests that they are legally, financially, and technically qualified to provide video service in compliance with Wisconsin Statutes 66.0420 (3)(d)4.c.

The applicant attests that the entity has complied with Wisconsin Statutes 66.0420 (3)(e) regarding service upon municipalities.

Signature  Date 2-14-17

Instructions:

1. (a) Enter the name of the applicant prior to any changes set forth on this application, and (b) the New applicant name if changed. If not a name change, leave this section blank.
2. Enter the current type of service provided.
3. Mark the type of amendment. Mark all that apply.
4. Enter the current principle address of the entity.
5. List the name(s) and business address(es) of the principal officer(s) of the entity.
6. The certificated name can be the Applicant's legal name, a d/b/a, or an assumed name as long as the requested name(s) is properly registered to do business within the State of Wisconsin. The SICFA holder should use only the name(s) and/or d/b/a(s) granted in its SICFA on all bills, advertisements or communications with the public or the Department of Financial Institutions (DFI). Name changes require an amendment to an existing SICFA. Add additional pages if necessary
10. Requires a clear, complete and definitive description of the expansion of the SAF. Include the existing certificated SAF as well as any requested revisions to that existing SAF.
11. The filing fee is \$100.00. Please make the check payable to Dept of Financial Institutions and submit the completed amendment form with the check to Dept of Financial Institutions, P O Box 7846, Madison WI 53707.

NOTICE: Pursuant to Section 66.0420 Wis. Stats., this form may be used to apply for a State-Issued Certificate of Franchise Authority. Information requested may be used for secondary purposes. Hearing-impaired may call 608-266-8818 for TTY. This document can be made available in alternate formats upon request to qualifying individuals with disabilities.

**NORTHEAST COMMUNICATIONS OF WISCONSIN, INC.
AMENDMENT TO STATE ISSUED FRANCHISE AUTHORITY**

We wish to add the following municipalities to our service area footprint beginning March 1, 2017 –

Nsight

City of Green Bay
Village of Ashwaubenon

Our existing footprint includes the following -

Nsight

City of Shawano
Town of Chase
Town of Pittsfield
Village of Howard
Village of Hobart
Village of Suamico
Village of Pulaski
Town of Angelica
Town of Green Valley
Town of Maple Grove
Town of Oneida

Bayland Telephone

Town of Abrams
Town of Pensaukee
Town of Little Suamico
Town of Morgan

Niagara Telephone Company

Town of Niagara
Town of Aurora
Town of Commonwealth
Town of Fern
Town of Florence
Town of Homestead