



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, JULY 10, 2019, 5:30 PM

CITY HALL, ROOM 207

NOTE THE TIME CHANGE OF THIS MEETING

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the request by Ald. Lefebvre that as the Park Department has no policy on notification of residence/neighbors of major additions or alterations that would directly affect them, I'm therefore asking for a policy or ordinance be put in place.
2. Consideration with possible action on the request by Ald. Stevens to look at the Baird Creek Parkway along Basten Street for possible upgrades to this park area.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee is scheduled for August 14, 2019.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

July 10, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on the request by Ald. Lefebvre that as the Park Department has no policy on notification of residence/neighbors of major additions or alterations that would directly affect them, I'm therefore asking for a policy or ordinance be put in place.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Communication - Notification Policy



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: May 21, 2019

Request of Alderperson Kathy Lefebvre

Refer to: Park Board

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

As the Park Dept. has no policy on notification of residence / neighbors of major additions, alterations that would directly affect them, I'm there for asking for a policy / ordinance put in place.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

July 10, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on the request by Ald. Stevens to look at the Baird Creek Parkway along Basten Street for possible upgrades to this park area.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Communication - Danz Park



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 7/16/2019

Request of Alderperson Craig Stevens

Refer to: Parks

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Request to look at the Baird Creek Parkway along Basten Street for possible upgrades to this park area.

Parks:

Currently, there is a soccer field and a small playground. This parkway is attached to the Baird Creek Trail.

Possible upgrades to this park area may included benches, picnic tables, bike racks, additional playground equipment, trash/recyclable containers, restrooms, a parking lot to the park system at the corner of Basten and Clements Street.

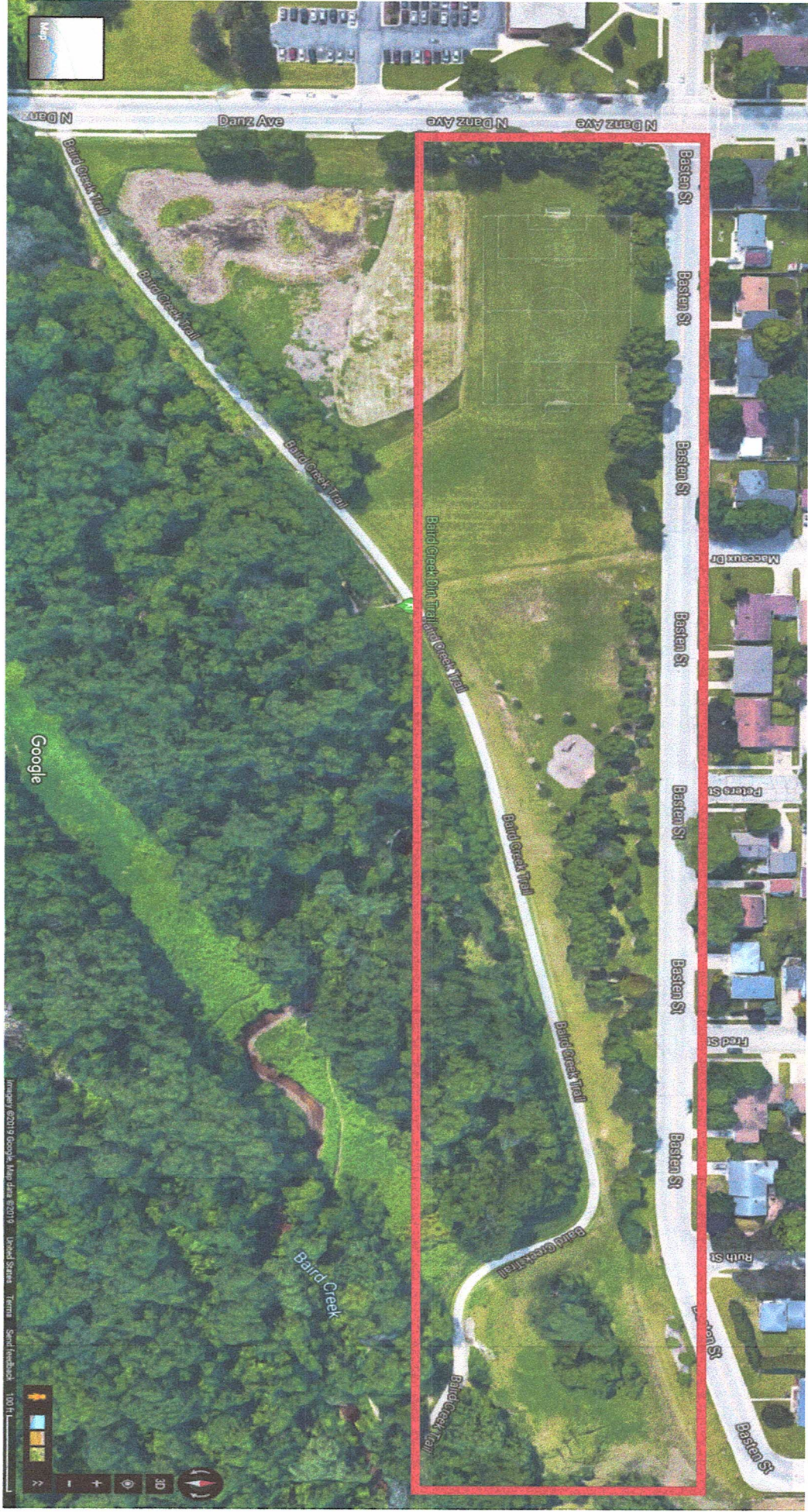
The Baird Creek Parkway could become an access point to our Baird Creek Trail. Thank you for taking the time to investigate possible improvements to this parkway.

The Mayor, City Residents, and I look forward to your suggestions regarding the parkway.

Regards,

Craig Stevens – Alder
District 5

BAIRD CREEK PARKWAY – GREEN BAY PARK SYSTEM – BASTEN STREET





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

July 10, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 07022019

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, July 10, 2019

PARK DIVISION

- Park crews have been busy trying to mow the numerous park areas that are still too wet to get into. We try but some places just won't let us.
- Park crews are busy this time of year preparing for and cleaning up after the many and varied events such as Kid's Day, Track and Field Day, Kite Fest and the 4th of July.
- We are also handling many grading and seeding projects, mulching projects, pruning projects and miscellaneous jobs; from picking up bags of invasive weeds to replanting flowers that were pulled out of the planters on CityDeck.
- Crews dismantled, repaired and reconstructed the Bay Beast ride out at Bay Beach while keeping all the other rides running and safe.
- Our carpenters spent the last week installing the safety decking needed for the new Big Wheel at Bay Beach.
- The Field Crew is busy with the many tournaments and fests put on each summer by the many groups and leagues that use our fields.

FORESTRY DIVISION

- Stump Removal continues along streets and in parks. The crew is working from east to west this season and is the Edison Park area at this time.
- Tree Pruning along streets continues. The east side crew is in the Preble Park area. The west side crew recently pruned along N Chestnut Av and N Maple Av and is currently working on Crusade Ln.
- Emerald Ash Borer treatments are ongoing, our dedicated crew is working towards treating 2400 ash trees.

DESIGN & DEVELOPMENT DIVISION

- **Bay Beach Amusement Park – Beach, Pier, Boardwalk and Bathhouse Engineering**

- The consultant continues to work on the engineering detailing for the beach, pier, dune and wetland plantings, fish habitat, grand arch, boardwalk, seating, and lighting.
- Staff has been working with the architect on the design of the bathhouse.
- **Bay Beach Amusement Park – Ferris Wheel**
 - The Ferris wheel ride construction was finished on July 3rd. Planting around the site will be completed soon.
- **Bay Beach Amusement Park – Storm Water Management**
 - Staff had a kickoff meeting with the consultant to begin planning for the Storm Water Management plans for the park.
- **City Hall Elevator Renovations**
 - The contractor has ordered the parts for the elevator. Work will begin soon.
- **Colburn Pool**
 - Public Works is finalizing the contract with the selected contractor and coordinating the start of construction.
- **East River Optimist Site Improvements**
 - Construction of the concession stand is scheduled to begin July 8th.
- **Ken Euers Restoration**
 - Tree removal has begun on the project.
- **Red Smith Shelter**
 - Excavation for the shelter has begun and work is underway.

RECREATION DIVISION

- The Summer Playground Program is off to a very busy start. Upcoming events include the following:
 - July 3 - Wildlife Sanctuary Day
 - July 10 - City Wide Games Day
 - July 11 - Special Event – “Countries of the World”
 - July 16 - Preliminary Talent Shows
 - July 17 - Preliminary Talent Shows

- July 18 - City Wide Sports Tournament
 - July 23 - City Wide Talent Show
 - July 26 - Special Event – Own Choice
- Adult and Youth Tennis Lessons are currently being conducted.
- The Adult Pickleball Tournament will be held at Edison Park on Saturday, July 20th. This tournament is extremely popular and attracts participants from 4 states.
- Adult Football Registrations are now being accepted for the fall.
- The Kiddie Parade & Karnival will be held on August 6.
- The 5th Annual FIT In the Parks series begins the week of July 8. Classes will take place for 7 weeks: July 8-August 22. Classes include: Boot Camp, Yoga, HIIT, Zumba, Tai Chi, etc. This year, we have 16 different classes at parks throughout the city. Some new locations this year include: John Muir and McAuliffe Parks.
- FIT Families is currently underway at Nicole School Park. This class is family-focused where participants of any age can participate in obstacle courses, boot-camp style classes and dance/movement classes.
- FIT Fest will take place on Saturday, July 13 in conjunction with Open Streets. Our booth will be located on CityDeck and we will be promoting our FIT in the Parks classes and handing out our schedules, have try-it classes, giveaways and our bike blender will be on site making smoothies.
- Adult Softball Leagues are in mid-season. We are offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues which are held at various sites. There are 49 teams registered.
- The Glow Zumba event will be held Thursday, August 1 at Leicht Park from 8:30-10:00 p.m. Glow bracelets and necklaces will be given out to participants.
- The 6th annual LEGO event will take place at the Bay Beach Pavilion on July 27 and 28. Members of KLUG (Kenosha LEGO Users Group) FOXLUG (Fox Valley LEGO Users Group) will be displaying large LEGO creations. Contests will be held for different age groups for a timed LEGO build based on an amusement park theme, highest DUPLO Tower, and an open category. There will also be face painting by Mischief & Magic. Entry to the event is \$0.50. To participate in a contest there is a fee of \$1.00 or \$5.00.
- The Green Bay Park and Recreation Department is offering Coding Classes for youth ages 6-8 and 9 & up at City Hall, Room 403 . Backyard Hackers offers a variety of code-based classes sure to stimulate your child's mind! From beginner level classes to more advanced games and modding classes, there is something for everyone. The classes introduce Java computer programming, Minecraft, role-playing video games, and a variety of science, math and engineering concepts.

There will be 2 sessions July 29-August 2 and August 5-9.

- We are currently taking registrations for the following programs: Fall Softball Tournament, Fall Softball Leagues, and Table Tennis.

AQUATICS

- The outdoor pool season is underway. We are open Monday-Thursday 12-7 p.m. and Friday-Sunday 12-6 p.m. The season runs until August 22.
- After a heavy marketing campaign and offering free lifeguard training, staff hired and certified 20 new lifeguards the week of June 10. This new crop of lifeguards allowed us to not only be fully staffed, but we also have the largest sub list we've ever had. We are now trying to fill the last couple facility attendant positions to start up the second half of the season.
- Session 2 of outdoor swim lessons begins July 8. This session we will be offering evening swim lessons at Resch Aquatic Center from 5:30-7 p.m. These lessons will replace the evening lessons typically offered at Colburn Pool. Based on attendance, we will continue to offer these lessons for sessions 3 and 4.
- GB Freebies are scheduled for July 8, July 22 and August 5 for Green Bay residents.
- Lifeguards will participate in monthly in-service training on July 12 or July 19. This in-service will focus on muscle memory when it comes to saves and reacting in emergencies. We will focus on getting the victim out of the water and providing care as quickly as possible. This is a highly energetic and action-packed training that staff always enjoys and they will take away a lot of valuable knowledge and skills.

BAY BEACH

- The Big Wheel opened to the public on July 4th. The Friends of Bay Beach held a First Ride fundraiser on July 2nd. Bay Beach and Mechanic staff work very hard the week before the ride opened to get trained on the ride and finish the last minute preparation for the opening and the events.
- Training for all staff is an ongoing process.
- Seasonal staffing interviews are winding down as we are nearly full. Interviews will continue as more positions become available.
- We have been working with a few big companies on having their picnics here and getting their events set up.

METRO BOAT LAUNCH

- With the new fishing season we are seeing heavy usage.

TRIANGLE SPORTS AREA

- Disc Golf Course is up and seeing good use on our nicer days.
- We will continue to look at trends for next year and continue to make improvements.
- Continue planning events to increase summer use not related to disc golf, as well as winter activities for next season if there is little or no snow.

WILDLIFE SANCTUARY

- The summer camps are nearly full. Camps that are still open include Outdoor Investigations, Young Citizen Scientist, and Furs, Fins & Feathers.
- In addition to the summer camps, there are other programs opportunities 6 days a week. These include Friday Fun Days, Nature Art on July 12, Fishing on July 19 and Birding on July 26.
- The animal rehab program has been extremely busy. This is the time of year when we get a lot of infant animals brought to the Sanctuary.
- All of the seasonal summer staff have started.
- Work has begun on landscaping and cage repair of the outdoor bird exhibit area.
- The Contractor is very busy working on the 4K addition. Work is currently being done on the roof, electrical, chimney masonry, fire suppression system, upper level insulation, HVAC and the exterior drop off area pavement. The building is still scheduled to be completed prior to the start of the fall school session.



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of the City of Green Bay

MEETING DATE

July 10, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Park Committee is scheduled for August 14, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None