# AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

## WEDNESDAY, AUGUST 14, 2019, 6:00 PM
## CITY HALL, ROOM 207

## AMENDED

**A. Roll Call.**

**B. Approval of the Agenda.**

**C. Approval of Minutes.**

**D. Regular Business.**

1. Consideration with possible action on request by David Weise to rescind the bulk waste removal charge of $80 at 327 North Ashland Avenue.

2. Consideration with possible action on request by Xia Moua to rescind the long grass charges of $301.73 at 619 Pine Terrace and $219.44 at 617 Pine Terrace.

3. Consideration with possible action on request by Melissa Gebert for permission to allow around-the-clock street parking adjacent to 326 12th Avenue for health care workers for her daughter.

4. Consideration with possible action on request by Ald. Johnson on the authorization of the installation of crosswalk art at the intersection of Broadway and Hubbard Streets (held over from the July 10, 2019 Improvement and Services Committee meeting).

5. Consideration with possible action on request by Ald. Johnson for recommendations on how to alleviate chronic flooding on South Broadway/Clinton Street, South Maple Avenue, South Ashland Avenue, Shawano Avenue and Antoinette Street.

6. Consideration with possible action on request by Ald. Nicholson for status update on plans to address chronic flooding in the vicinity of Main and East Mason Streets.

7. Consideration with possible action on request by Ald. Nicholson to address surface water drainage issues at 1661-1663 Elkay Lane.

8. Consideration with possible action on request by Ald. Nicholson to address pavement ponding issues at 2405 Hampton Avenue.

9. Consideration with possible action on request by Ald. Nicholson to address chronic flooding in the Schwartz Street/Edison Street area.

10. Consideration with possible action on request by Ald. Steuer to study and report out on the feasibility of utilizing the "even-odd" residential address overnight parking scenario, as is done in Milwaukee, in order to relieve the parking problems at residences with limited parking spaces.

11. Consideration with possible action on request by Ald. Steuer to look at placing a street light on the east of Fellows Avenue just north of Shawano Avenue.

12. Consideration with possible action on request by Department of Public Works to amend contract for LED Signal Replacement on connecting highways.

13. Consideration with possible action on request by Department of Public Works to award 2020 Bridge Inspection Services to Collins Engineers, Inc. for $31,707.72.

14. Consideration with possible action on request by Bay Settlement Investments, LLC to defer special assessments for remainder of parent parcel 21-396 for five years or until sold or developed, whichever is the shortest time.

15. Consideration with possible action regarding the $2 parking citation processing fee required by the new Passport Labs parking citation system which went live on Monday, July 22, 2019.

16. Consideration with possible action on report of the Purchasing Manager to request approval to award a 1-year contract for snow plowing and snow removal for various Department of Public Works Parking Division and Green Bay Police Department parking lots to Express Excavation for the estimated amount of $44,500 per year; this contract will include up to five 1-year renewal options by mutual agreement.

17. Report of actions taken by Department of Public Works

A. Award of contracts

1. To approve to award contract PAVEMENT 5-19 N. WEBSTER AVENUE RECONSTRUCTION to the low responsive bidder, PTS Contractors, Inc., in the amount of $1,045,016.

2. To approve to award contract PAVEMENT 6-19 SITKA STREET AND SUPERIOR ROAD RECONSTRUCTION to the low responsive bidder.

B. Granting of Licenses

1. Sidewalk Builder

a. Anderson Basement Repair, Inc.
b. Bryan Mc Ewen Concrete LLC
c. CD Smith Construction

## E. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for September 11, 2019.

## F. Public Hearings.

## G. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.1.

Consideration with possible action on request by David Weise to rescind the bulk waste removal charge of $80 at 327 North Ashland Avenue.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
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## AGENDA ITEM # D.2.

Consideration with possible action on request by Xia Moua to rescind the long grass charges of $301.73 at 619 Pine Terrace and $219.44 at 617 Pine Terrace.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
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| MEETING DATE | PREPARED BY |
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| August 14, 2019 | |

## AGENDA ITEM # D.3.

Consideration with possible action on request by Melissa Gebert for permission to allow around-the-clock street parking adjacent to 326 12th Avenue for health care workers for her daughter.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
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| MEETING DATE | PREPARED BY |
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## AGENDA ITEM # D.4.

Consideration with possible action on request by Ald. Johnson on the authorization of the installation of crosswalk art at the intersection of Broadway and Hubbard Streets (held over from the July 10, 2019 Improvement and Services Committee meeting).

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.5.

Consideration with possible action on request by Ald. Johnson for recommendations on how to alleviate chronic flooding on South Broadway/Clinton Street, South Maple Avenue, South Ashland Avenue, Shawano Avenue and Antoinette Street.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

1. High Water Memo - Johnson Communication I-S 8-6-2019

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE MEMO

**TO:** Mayor Eric Genrich
City Alderpersons

**FROM:** Matthew Heckenlaible, PE – Utility Manager

**SUBJECT:** Ald Johnson I&S Communication regarding 'flooding on S Broadway / Clinton, S Maple, S Ashland, Shawano and Antoinette Street'

**DATE:** August 6, 2019

**C:** Steven Grenier, PE – Director of Public Works
James Brunette, PE – Assistant Director of Public Works

**Summary**

South Broadway at Clinton Street: Addressed with implementation of Basin 110 Storm Lift Station (Fall of 2019)

500 Block South Broadway: Addressed with implementation of Basin 110 Storm Lift Station and storm sewer connection Basin 108 to Basin 110 (Fall of 2019)

South Maple Avenue (Seymour Park area): Addressed with implementation of Basin 106 Storm Lift Station and storm sewer up-grades (Fall 2019 to Spring 2020)

South Ashland Avenue (Seymour Park area): Addressed with implementation of Basin 106 Storm Lift Station and storm sewer up-grades (Fall 2019 to Spring 2020)

Shawano Avenue (Antoinette to Allard): Addressed with implementation of Basin 106 Storm Lift Station and storm sewer up-grades (Fall 2019 to Spring 2020)

Antoinette Street (Blesch Place): Solution(s) pending

Report to the
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## AGENDA ITEM # D.6.

Consideration with possible action on request by Ald. Nicholson for status update on plans to address chronic flooding in the vicinity of Main and East Mason Streets.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.7.

Consideration with possible action on request by Ald. Nicholson to address surface water drainage issues at 1661-1663 Elkay Lane.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
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| MEETING DATE | PREPARED BY |
| --- | --- |
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## AGENDA ITEM # D.8.

Consideration with possible action on request by Ald. Nicholson to address pavement ponding issues at 2405 Hampton Avenue.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.9.

Consideration with possible action on request by Ald. Nicholson to address chronic flooding in the Schwartz Street/Edison Street area.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.10.

Consideration with possible action on request by Ald. Steuer to study and report out on the feasibility of utilizing the "even-odd" residential address overnight parking scenario, as is done in Milwaukee, in order to relieve the parking problems at residences with limited parking spaces.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
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| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.11.

Consideration with possible action on request by Ald. Steuer to look at placing a street light on the east of Fellows Avenue just north of Shawano Avenue.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
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## AGENDA ITEM # D.12.

Consideration with possible action on request by Department of Public Works to amend contract for LED Signal Replacement on connecting highways.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.13.

Consideration with possible action on request by Department of Public Works to award 2020 Bridge Inspection Services to Collins Engineers, Inc. for $31,707.72.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.14.

Consideration with possible action on request by Bay Settlement Investments, LLC to defer special assessments for remainder of parent parcel 21-396 for five years or until sold or developed, whichever is the shortest time.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

1. Assessment for Eaton Heights

**From:** Steven Grenier
**To:** Jamie Destiche
**Subject:** FW: assessment for Eaton Heights
**Date:** Wednesday, August 07, 2019 10:40:51 AM

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For I&S on August 14

*Steven M. Grenier, P.E.*
*Director of Public Works*
*City of Green Bay*
*(920) 448-3097*
*stevengr@greenbaywi.gov*

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**From:** James Brunette
**Sent:** Tuesday, August 6, 2019 5:05 PM
**To:** Steven Grenier <StevenGr@greenbaywi.gov>
**Subject:** FW: assessment for Eaton Heights

FYI

**From:** Tina Bunker [mailto:tina@tinabunker.com]
**Sent:** Tuesday, August 06, 2019 5:03 PM
**To:** James Brunette
**Subject:** Re: assessment for Eaton Heights

Department of Public Works-

We would ask that the City consider deferment of the balance of assessments for Eaton Heights II along Spartan Road.

Sincerely,

John Bunker
Bay Settlement Investments, LLC

On Tue, Aug 6, 2019 at 5:00 PM James Brunette <jamesbr@greenbaywi.gov> wrote:

> Tina,
> If you want DPW to ask I&S Committee to defer the assessment for the remainder of the parent parcel for Eaton Heights, I will need an email from you requesting the deferment. We will bring that to the August 14 meeting.
> Jim
>
> James Brunette, P.E.
> Assistant Director of Public Works
> City of Green Bay
> Phone (920) 448-3105
> jamesbr@greenbaywi.gov

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
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| August 14, 2019 | |

## AGENDA ITEM # D.15.

Consideration with possible action regarding the $2 parking citation processing fee required by the new Passport Labs parking citation system which went live on Monday, July 22, 2019.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.16.

Consideration with possible action on report of the Purchasing Manager to request approval to award a 1-year contract for snow plowing and snow removal for various Department of Public Works Parking Division and Green Bay Police Department parking lots to Express Excavation for the estimated amount of $44,500 per year; this contract will include up to five 1-year renewal options by mutual agreement.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

1. 8-14-19 IS Snow Removal

# CITY OF GREEN BAY - PURCHASING DIVISION

TO: I&S Committee
FR: Rick Jensen, Purchasing Manager
DT: August 14, 2019
RE: Purchasing Report
Cc: Steve Grenier, James Brunette, Chris Pirlot, Andrew Smith, Diana Ellenbecker

Report of the Purchasing Manager:

1. Request approval to award a 1-year contract for snow plowing and snow removal for various DPW Parking Division and GBPD parking lots to Express Excavation for the estimated amount of $44,500 per year. This contract will include up to five 1-year renewal options by mutual agreement.

The following items were openly and competitively offered:

| Improvement and Services - Report of the Purchasing Manager | | | | | |
|---|---|---|---|---|---|
| Description | Spec # | Funding Source | Awarded Vendor | # Responses | $ Amount |
| Snow Plowing / Removal Contract DPW Parking Division and GBPD Parking Lots (1 year contract with five one-year renewal options) | | 1013310-55201 BUILDING REPAIRS GBPD & DPW | Express Excavating | 1 | ~$44,500 |

**CITY OF GREEN BAY** DUE DATE: 7/31/19

**QUOTATION SUMMARY -**
**Snow Plow / Removal Contract** CC #96800

| DEPT: DPW/Parking & GBPD RFQ #3164<br>ISSUED: 7/17/19 Planholders: 6 | Express Excavating, Inc. | |
|---|---|---|
| **DESCRIPTION** | **SIZE AND MODEL:** | **HRLY RATE** |
| LOADER W/BUCKET | John Deer 625 & 524<br>3T C.Y. Bucket | $115.00 |
| TRUCK, QUAD AXLE | Quads 6 | $95.00 |
| TRUCK, TRI-AXLE | 0 | $0.00 |
| SKID STEER W/BUCKET | 1 - Case SV280<br>2 - New Holland L220 | $82.00 |
| SKID STEER W/BROOM | 1 - Case SV280<br>2 - New Holland L220 | $82.00 |
| MOBILIZATION CHARGE<br>(Before 11/1 or after 4/15): | | $300.00 |
| LEAD-TIME (In Hours) for mobilizations<br>(Before 11/1 or after 4/15): | | 3 |
| PAYMENT TERMS: | Net 30 days | |

Award to the lowest responsive, responsible vendor Express Excavating, Inc. for the 2019-2020 contract season with the option of five one-year renewal options upon mutual agreement by both parties.

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # D.17.

Report of actions taken by Department of Public Works

A. Award of contracts

1. To approve to award contract PAVEMENT 5-19 N. WEBSTER AVENUE RECONSTRUCTION to the low responsive bidder, PTS Contractors, Inc., in the amount of $1,045,016.

2. To approve to award contract PAVEMENT 6-19 SITKA STREET AND SUPERIOR ROAD RECONSTRUCTION to the low responsive bidder.

B. Granting of Licenses

1. Sidewalk Builder

a. Anderson Basement Repair, Inc.
b. Bryan Mc Ewen Concrete LLC
c. CD Smith Construction

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

1. Bid Summary - Public PAVEMENT 5-19 N. WEBSTER AVENUE RECONSTRUCTION

## CITY OF GREEN BAY, WISCONSIN

## SUMMARY OF BIDS FOR CONTRACT

## PAVEMENT 5-19 N. WEBSTER AVENUE RECONSTRUCTION

## Tuesday, July 16, 2019

| Contractor | Bid | Bid Bond |
|---|---|---|
| **PTS CONTRACTORS, INC.** | **$1,045,016.00** | **5%** |
| PETERS CONCRETE CO. | $1,050,198.75 | 5% |
| DORNER INC. | $1,202,244.00 | 5% |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Any questions, call 920-448-3100 | | |

Report to the
Improvement and Service Committee
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| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # E.1.

Director's Report on recent activities of the Public Works Department.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None

Report to the
Improvement and Service Committee
of the City of Green Bay

| MEETING DATE | PREPARED BY |
| --- | --- |
| August 14, 2019 | |

## AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for September 11, 2019.

## BACKGROUND

## RECOMMENDATION

## FISCAL IMPACT

## ATTACHMENTS

None