AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, AUGUST 14, 2019, 5:00 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the approval of a Collaboration Agreement with the Friends of the Bay Beach Wildlife Sanctuary Inc., (FOWLS).

2. Consideration with possible action on the request to install pickleball courts on the west side of Green Bay,

3. Consideration with possible action on the request by Ald. Lefebvre that due to safety concerns brought to her attention, she is requesting that Bay Beach hire a security officer(s) during hours of operations with the cost coming from Bay Beach profits/account.

4. Consideration with possible action on the approval of a Revocable Private Transmission Facilities Permit with Brown County to install fiber optic cable through Joannes Park to East High School.

5. Consideration with possible action on accepting a possible 27.33 acre property donation of Parcels 21-379, 21-385, 21-386, 21-387 from the Baird Creek Preservation Foundation, located in the Baird Creek Greenway.

6. Consideration with possible action on the approval of a Revocable Permit with Green Bay Riverside Unit Owners Association, Inc. to allow the construction of a staircase adjacent to the Fox River Trail on Parcel 12-43-1.

7. Consideration with possible action on the request by Ald. Brunette to relocate the annual Kiddie Karnival effective 2020 to other City parks, possibly Colburn Park.

8. Consideration with possible action on the request by Ald. Brunette to study and prepare a report on the number of parks - City, County, School and Oneida owned - throughout the 12th District with the purpose of possibly locating property where the City can develop a new park.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

2. The next Park Committee is scheduled for September 11, 2019.

F. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.1.

Consideration with possible action on the approval of a Collaboration Agreement with the Friends of the Bay Beach Wildlife Sanctuary Inc., (FOWLS).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Donations Collaboration Agreement FINAL 7.25.19

COLLABORATION AGREEMENT

This Collaboration Agreement ("Agreement") is entered into this ____ day of _____, 2019 by and between the City of Green Bay, a Wisconsin municipal corporation ("City"), and Friends of the Bay Beach Wildlife Sanctuary Inc., ("FOWLS"), a Wisconsin 501(c)(3) charitable organization.

RECITALS

A. The City is the Owner of certain buildings and property located at the 1660 E Shore Dr, Green Bay, WI 54302 and generally known as the "Bay Beach Wildlife Sanctuary" (hereafter "Wildlife Sanctuary"). The Wildlife Sanctuary is a 600 acre urban wildlife refuge featuring live animal exhibits, educational displays, miles of hiking/skiing trails and various wildlife viewing opportunities. It is the largest park in the Green Bay Park system and home to the second largest wildlife rehabilitation program in Wisconsin.

B. FOWLS is a Wisconsin 501(c)(3) charitable organization dedicated to preserving, promoting, and enhancing the Wildlife Sanctuary.

C. FOWLS serves the Wildlife Sanctuary both through its main organization and its subcommittees, such as the Guild.

D. The City and FOWLS have a shared mission and have determined that clear collaboration is necessary in order to maximize efficiencies and avoid duplicating work.

E. FOWLS has proposed to collect, accept, record, report, disburse, administer, and otherwise manage all donations received by the City, and all donations and/or revenue generated by the FOWLS and any of the FOWLS subcommittees for the purpose of supporting the mission of the Wildlife Sanctuary.

F. The City is agreeable to allowing FOWLS to administer and manager all donations received by the City for the purpose of supporting the mission of the Wildlife Sanctuary provided certain reporting standards are met.

G. The City and FOWLS wish to establish the terms upon which FOWLS shall be permitted to administer and manage the donations received by the City for the purpose of supporting the mission of the Wildlife Sanctuary.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

I. OBLIGATIONS OF THE PARTIES

A. Management of Funds. FOWLS will collect, accept, record, report, disburse, administer, and otherwise manage all donations received by the City, and all donations and/or revenue generated by the FOWLS and any of the FOWLS subcommittees for the purpose of supporting the mission of the Wildlife Sanctuary. In the event the City receives any

donations intended for FOWLS, any of the FOWLS subcommittees, or to support the Wildlife Sanctuary, the City will forward all such donations to the FOWLS upon receipt.

B. Reporting. The FOWLS will provide to the City quarterly reports within 30 days from quarter end, identifying all of the following information:

1. All donations received, including the total amount of the donation, to whom the donation was written out to or otherwise directed, the address where the donation was submitted, and whether the donations were earmarked for any particular purpose by the donor whether verbally or in writing, provided however, that donations to the Oak Learning Center Capital Campaign are subject to pre-existing confidentiality requirements and are therefore excluded from this provision;

2. All revenues received, including the total amount of the revenue generated, date, source, marketed use of revenue (if any), event (if any), and whether any reportable donations were received as part of the revenue;

3. All expenditures made by FOWLS and/or any of the FOWLS subcommittees in support of the Wildlife Sanctuary, provided however, that expenditures on behalf of the Oak Learning Center Capital Campaign are subject to pre-existing confidentiality requirements and are therefore excluded from this provision;

FOWLS will maintain all financial records according to generally accepted accounting principles. Records will be retained in accordance with Internal Revenue requirements and for records regarding all City revenues, all applicable City records retention schedules. FOWLS will make all records regarding City revenues available to the City, and all records will be produced as otherwise required by law.

C. Disbursements. Disbursements of funds by the FOWLS which were received by or directed to the City will be restricted to the maintenance and operation of City programs at the Wildlife Sanctuary, and/or support and implementation of City approved projects.

D. Accountability. The City's Parks Director shall act as the principal contact for the FOWLS. The City Parks Director and the FOWLS President will meet regularly to discuss the successes and/or any concerns regarding this collaboration, use of donations, donor information and planned projects for the Wildlife Sanctuary, and the progress toward meeting Wildlife Sanctuary goals. The City and FOWLS are committed to open communication with each other in order to carry out the mission of the Wildlife Sanctuary.

II. TERMINATION

A. Termination. This Agreement will terminate automatically in the event FOWLS fails to perform or observe any covenant of this agreement, and this failure remains unremedied fifteen (15) days after notice in writing. This Agreement may be terminated for any reason or no reason upon thirty (30) days' written notice by either the City or FOWLS of its intent to terminate the agreement. In the event this Agreement is terminated, the City and FOWLS will comply with any termination conditions imposed by donors for use of the funds. Funds

directed to the City will be returned to the City by FOWLS, or shall be applied to appropriate expenditures before the termination notice period expires.

III. MISCELLANEOUS

A. Incorporation of Proceedings and Recitals. All motions adopted, approvals granted, and minutes documenting such motions and approvals, along with all of the Recitals set forth above, shall be incorporated into this Agreement by reference, or upon consent by amendment if necessary if not referenced or attached at the time of execution of this Agreement.

B. Notices. All notices, demands, certificates or other communications under this Agreement shall be given in writing and shall be considered given upon receipt if hand delivered to the party or person intended, or one (1) business day after deposit with a nationally recognized over-night commercial courier service, air bill pre-paid, or forty-eight (48) hours after deposit in the United States mail postage prepaid, by certified mail, return receipt requested, addressed by name and address to the party or person intended as follows:

To the City:	City of Green Bay Attn: City Clerk 100 North Jefferson Street Green Bay, WI 54301
To FOWLS:	Friends of the Wildlife Sanctuary Inc. Attention: FOWLS President 1660 East Shore Dr. Green Bay, WI 54302

The foregoing addresses shall be presumed to be correct until notice of a different address is given according to this paragraph.

C. Governing Law. The laws of the State of Wisconsin shall govern this Agreement.

D. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.

E. Execution in Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signature thereto and hereto were upon the same instrument.

F. Severability. If any provision of this Agreement shall be determined to be unenforceable as applied in any particular case or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained unenforceable to any extent whatever.

G. Venue. The venue for any proceeding involving the negotiation, drafting, interpretation or enforcement of this Agreement shall be the circuit court for Brown County, Wisconsin, all other venues being inappropriate for any such proceeding.

H. Signatures and Counterparts. Electronic, facsimile and photocopy signatures shall have the same effect as original signatures.

I. Amendment. This agreement will be subject to review annually, and may be amended at any time only upon written agreement between the City and FOWLS.

[Signature page follows]

IN WITNESS WHEREOF, the parties to this Agreement have caused this instrument to be signed by duly authorized representatives of City and FOWLS as of the day and year first written above.

THE CITY OF GREEN BAY

By: _____
Eric Genrich, Mayor

By: _____
Kris A. Teske, Clerk

FRIENDS OF THE BAY BEACH WILDLIFE SANCTUARY INC.

By: _____
Dan Spielmann, President

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) SS
COUNTY OF BROWN)

Personally came before me this _____ day of _____ 2019, Dan Spielmann, a member of Friends of the Bay Beach Wildlife Sanctuary Inc., a Wisconsin 501(c)(3) charitable organization, to me known to be the person who executed the foregoing instrument and acknowledged the same.

_____

*_____

Notary Public, _____ County, Wisconsin

My Commission Expires _____

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.2.

Consideration with possible action on the request to install pickleball courts on the west side of Green Bay,

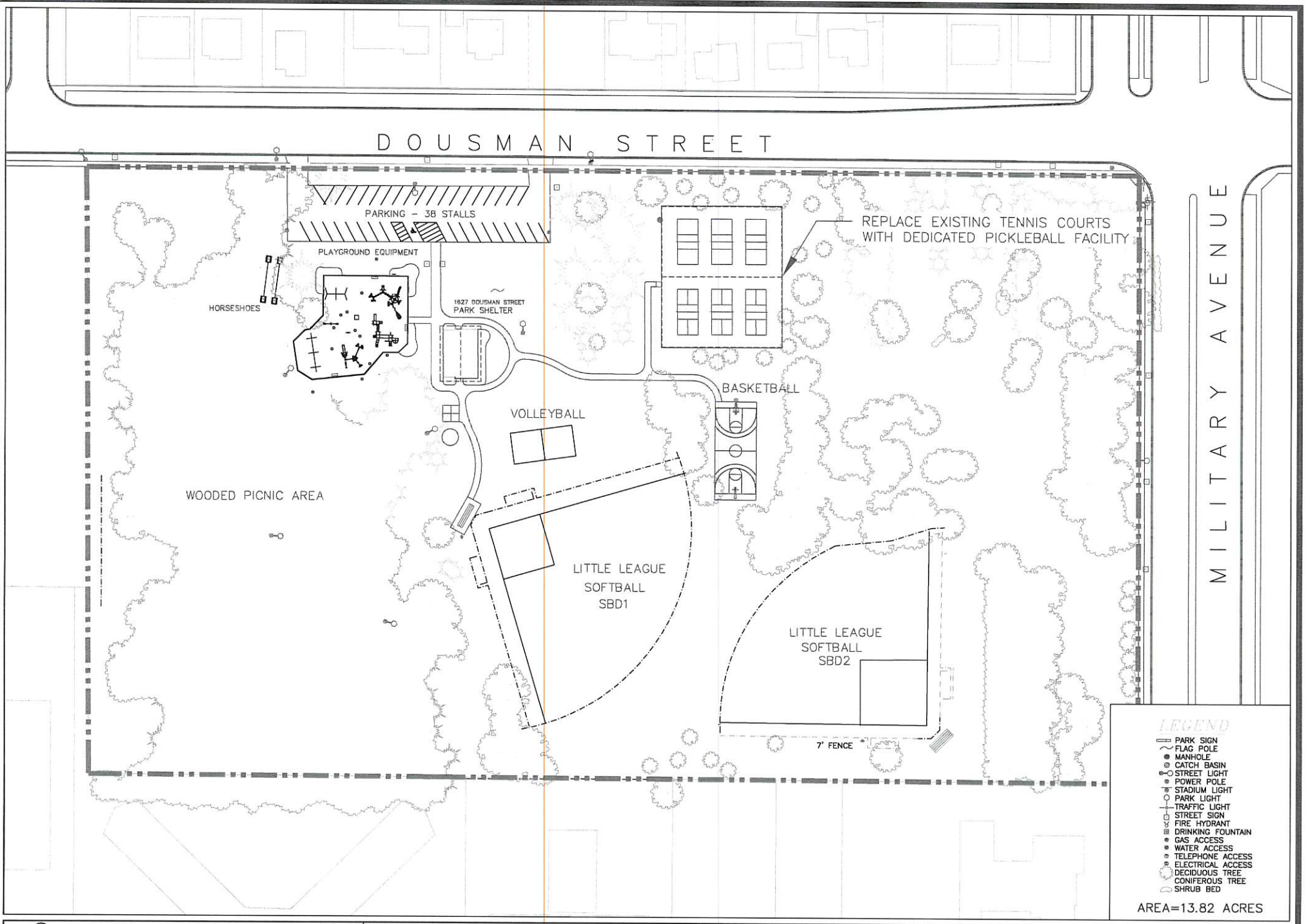
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Murphy Park - Pickleball - merged document



GREEN BAY PARKS, RECREATION, AND FORESTRY DEPARTMENT

MURPHY PARK

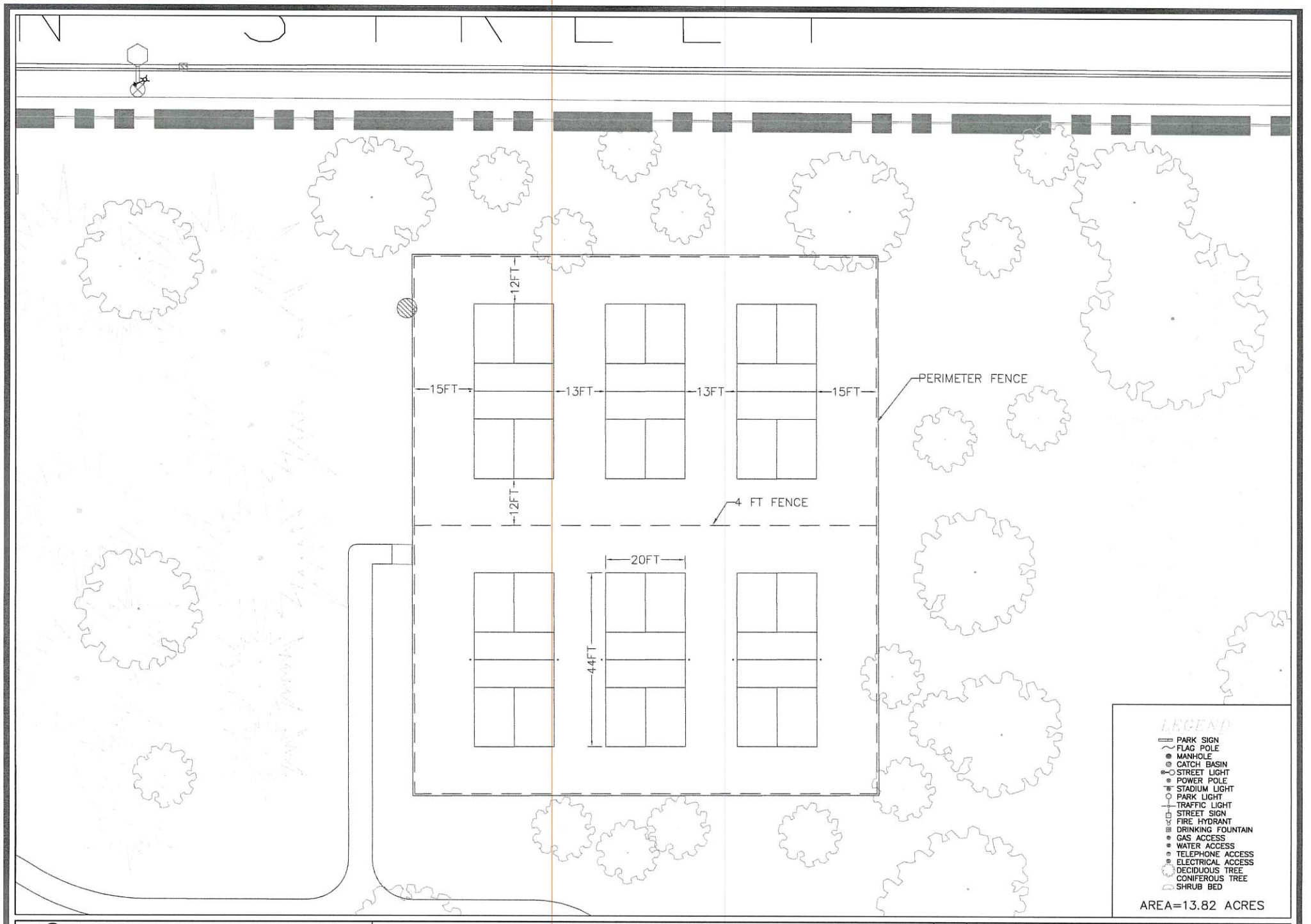
PROPOSED PICKLEBALL

NORTH

SCALE: 1"=120'-0"
0 15' 30' 60' 120'

DATE DRAWN: JULY 1991
LAST REVISION: MARCH 2009

MUR



GREEN BAY PARKS, RECREATION, AND FORESTRY DEPARTMENT

MURPHY PARK

PROPOSED PICKLEBALL – DIMENSIONS

NORTH

SCALE: 1"=120'-0"

0 15' 30' 60' 120'

DATE DRAWN: JULY 1991

LAST REVISION: MARCH 2009

MUR

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.3.

Consideration with possible action on the request by Ald. Lefebvre that due to safety concerns brought to her attention, she is requesting that Bay Beach hire a security officer(s) during hours of operations with the cost coming from Bay Beach profits/account.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Communication 3

PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 7/16/19

Request of Alderperson Kathy Lefebvre

Refer to: Park Board

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Due to safety concerns brought to my attention, I am requesting that Bay Beach hire a security officer(s) during hours of operations, with the cost coming from Bay Beach profits/account.

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.4.

Consideration with possible action on the approval of a Revocable Private Transmission Facilities Permit with Brown County to install fiber optic cable through Joannes Park to East High School.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Brown County PTFP 14th Amendment Joannes Park

FOURTEENTH AMENDMENT TO
REVOCABLE PRIVATE TRANSMISSION FACILITIES PERMIT

Amendment is hereby made to the Private Transmission Facilities permit issued by the City of Green Bay, a Wisconsin Municipal Corporation (hereinafter CITY) to Brown County, Wisconsin, a Wisconsin Municipal Corporation (hereinafter COUNTY), dated October 30, 2008 and recorded in the office of the Register of Deeds for Brown County as Document Number 2391432 on October 30, 2008.

Legal description:

Lots 87 through 91, Plat of Navarino, Brown County, Wisconsin.
Tax parcel number 12-152-A.

Return this document to:
City Clerk - Green Bay
100 N. Jefferson Street
Green Bay, WI 54301

WHEREAS, CITY previously granted to COUNTY the above Private Transmission Facilities Permit for the purpose of installing Fiber Optic Communication Conduit within various CITY rights-of-way; and

WHEREAS, COUNTY desires that additional Fiber Optic Communication Conduit be installed within the East Walnut Street and Kurtz Street rights of way AND within Joanne's Park, in addition to those facilities previously installed and described in Document Number 2391432 and amendments thereto be included in the aforementioned Permit.

NOW, THEREFORE, IT IS HEREBY AGREED AND THE PERMIT IS HEREBY AMENDED TO INCLUDE THE FOLLOWING:

1. COUNTY is permitted to place and maintain Fiber Optic Communication Conduit in East Walnut Street and Kurtz Street rights of way AND within Joanne's Park at the location specified on the map attached hereto and incorporated by reference as Attachment A.

2. COUNTY agrees to obtain all permits required by the City, County of Brown, State of Wisconsin or other entity having jurisdiction.

3. The Hold Harmless Agreement set out in the initial Permit shall and hereby does extend to include any and all operations hereunder and said Hold Harmless Agreement is incorporated by reference.

4. Any and all other terms of the initial Permit not specifically amended herein shall remain in full force and effect and are incorporated hereunder.

5. COUNTY agrees to comply with all plans as accepted by the CITY dated _____.

BROWN COUNTY, WISCONSIN, A WISCONSIN MUNICIPAL COROPRATION

x_____
Kevin Raye (date)

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 2019, the above named Kevin Raye to me known to be the person who executed the forgoing instrument and acknowledge the same.

x_____

_____
Print name of notary above
Notary Public, _____County, Wisconsin
My Commission expires: _____

CITY OF GREEN BAY, A WISCONSIN MUNICIPAL CORPORATION

x_____
James M. Brunette (date)
Assistant Director of Public Works

x_____
Daniel Ditscheit. (date)
Director of Parks and Recreation

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 2019, the above named James M. Brunette – Assistant Director of Public Works and Daniel Ditscheit – Director of Parks and Recreation to me known to be the person who executed the forgoing instrument and acknowledge the same.

x_____

_____
Print name of notary above
Notary Public, _____County, Wisconsin
My Commission expires: _____

Drafted By: Thomas H. Giese - R/W Specialist
Project: Brown County Fiber to serve East High School

ATTACHMENT A

EAST HIGH SCHOOL REDUNDANCY PROJECT 2284-D

Brown County Established 1818

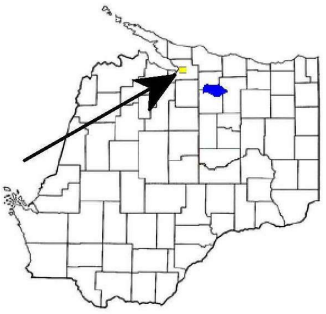
DIGGERS HOTLINE

CALL DIGGERS HOTLINE 3 DAYS BEFORE DIGGING
AT 811 OR (800) 242-8511
EMERGENCY ONLY: (262) 432-7910

ALL UNDERGROUND UTILITY LOCATIONS SHOWN ARE APPROXIMATE. UTILITY INFORMATION WAS PROVIDED IN RESPONSE TO PLANNING LOCATE REQUESTS. CONSTRUCTION CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE LOCATION OF MUNICIPAL AND PRIVATE UTILITIES. COMPLETE REPAIR OF ANY AND ALL DAMAGES & RESTORATION INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR. FACILITY PLACEMENT SUBJECT TO CHANGE UPON FIELD LOCATE COMPLETION.

RIGHTS-OF-WAY ARE DEPICTED BASED ON FIELD OBSERVATIONS AND THE LATEST STATE AND COUNTY RECORDS AVAILABLE.

Project Location
City of Green Bay , WI



COORDINATE SYSTEM: Brown County, WI

Legend

- Underground Fiber
- Handhole
- Locate Station
- Telco
- Cable TV
- Electric
- Gas
- Water
- Sanitary Sewer
- Storm Sewer
- Private Fiber Optic
- Utility Pole
- Fiber Ped
- Traffic Control Box
- Telco Ped
- Cable TV Ped
- Electric Ped
- Electric Transformer
- Catch Basin / Inlet
- Round Catch Basin / Inlet
- Manhole
- Handhole
- Utility Pole
- Anchor
- Aerial Fiber
- Overhead Guy
- Expansion Loop
- Splice
- Power Pole
- Standoff
- Culvert
- Tree
- Street Light
- Water Valve
- Fire Hydrant

Typical Install Depth is 36"

ACCEPTANCE OF PLANS

The City of Green Bay Department of Public Works and Department of Parks and Recreation hereby accepts these plans for construction, as being in general compliance with plans preparation requirements of the government. Responsibility for the completeness and accuracy of the plans and related design resides with the Engineer and Engineering Firm of Record.

Signed:_____ Date:_____
James M. Brunette –
Assistant Director of Public Works

Signed:_____ Date:_____
Daniel Ditscheit –
Director of Parks and Recreation

Table of Contents:

Cover Sheet
Overview Page
Erosion Control BMP (1 page)
Placement Guidelines (2 pages)
Construction Quantities (1 page)
Scaled 1:50 Sheets (5 pages)
Interior Diagram (1 page)

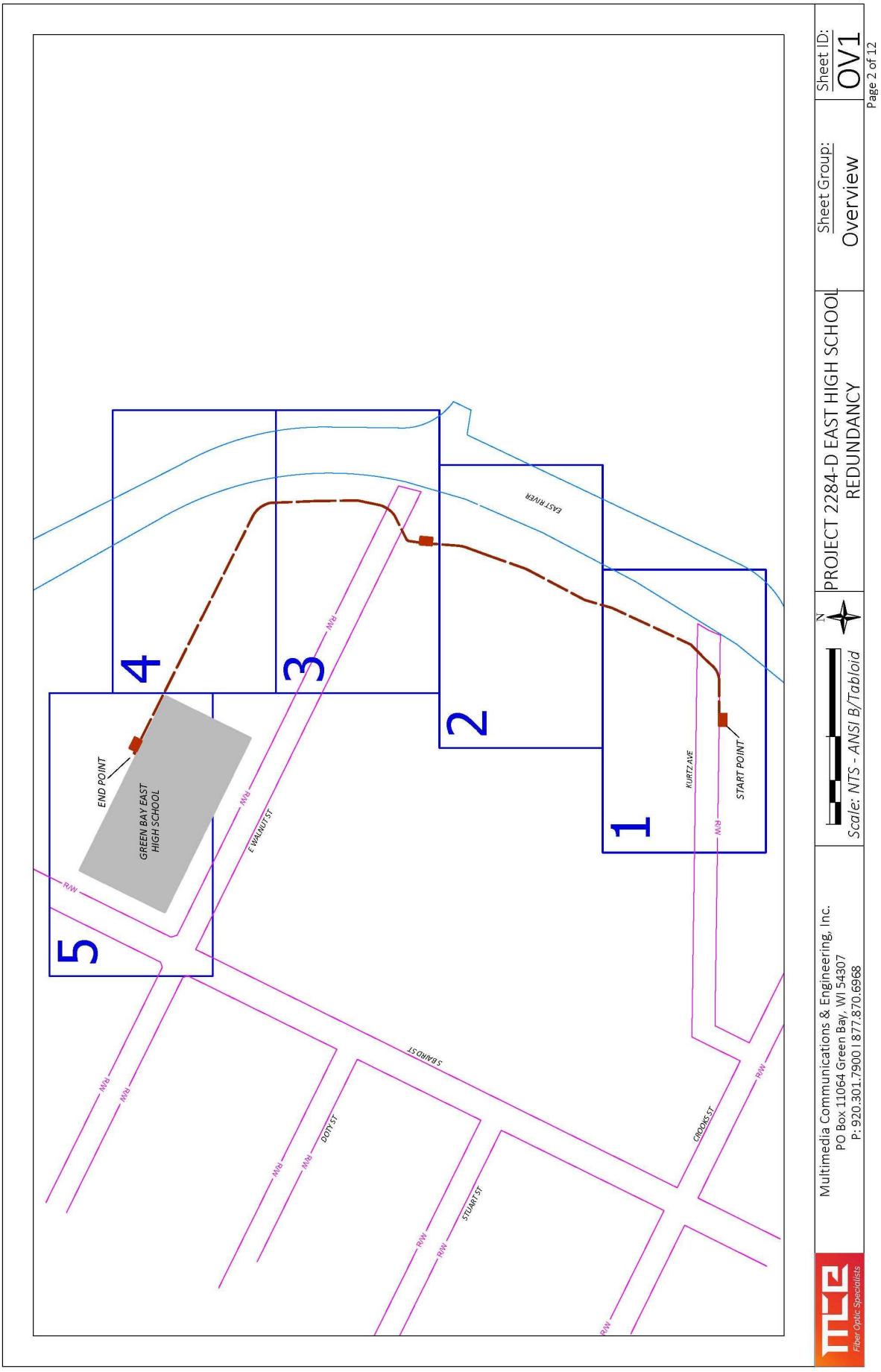
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 | 877.870.6968

Scale: NTS - ANSI B/Tabloid

PROJECT 2284-D EAST HIGH SCHOOL REDUNDANCY

Sheet Group: Cover Sheet

Sheet ID: CS1



Sheet ID: OV1
Page 2 of 12

Sheet Group: Overview

PROJECT 2284-D EAST HIGH SCHOOL REDUNDANCY

N

Scale: NTS - ANSI B/Tabloid

Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 I 877.870.6968

Fiber Optic Specialists

EXCAVATIONS

Excavations shall not remain open in excess of 24 hours unless specific permission is obtained from the City Engineer.

In all streets, alleys, sidewalks or other public ways, whether improved or unimproved, all excavated material shall be removed and the trench shall be backfilled with flow-able filled slurry mix.

At no time can spoils or other debris be stored or piled in the street gutter.

Excavation stock piling must remain within the public right of way and cannot be placed on or impede any roadways, driveways, sidewalks, or fire hydrants. Any areas that have minimal public right of way available must stock pile the excavated material on a truck bed or trailer. No stock piling of excavated material will be allowed on private property.

Excavations are to remain outside of wetland areas. All excavations must have proper erosion control practices to prevent stock piled materials from entering wetland areas.

Excavations are to remain 75' from the high-water mark of and waterway. Any excavations must have proper erosion control practices to prevent stock piled materials from entering waterways.

EROSION CONTROL PLAN

Any prolonged open excavations or standing debris piles will require erosion control practices such as sandbagging, placing hay bales, or silt fencing around the area.

The Contractor must employ the following good housekeeping practices that will prevent the ingress of any excavated materials into the Municipal storm water system:

1) Cover Storm Sewer Inlet with DOT Filter Fabric (DOT Type FF, not felt or silt fence material) near areas where excavation and directional drilling operations occur. DOT Type C Inlet protection standards apply (2x4 across back of inlet with DOT Filter Fabric over inlet held in place by inlet cover). Type D Inlet Protection including waddles (fiber filled filter socks) around drains to prevent debris from entering the storm sewer system are required at any low area inlets.

2) Place Silt Fence Barrier around excavation per below typical specification Diagram. Silt Fence to be inspected prior to excavation.

3) Place Sand Bag Barrier around Spoils to prevent runoff ingress into Storm Water Management System.

4) Protect graded restoration area using fibrous matting to prevent erosion into Storm Water Management System

5) Place temporary soil stabilization materials to prevent erosion into Storm Water Management System.

All erosion control measures shall be inspected on a weekly basis and/or after ½" or more of rainfall to ensure the effectiveness of the erosion control measures.

DEWATERING

Dewatering of pits, trenches, hanholes, or manholes must be done with the use of a sediment bag, a straw bale dewatering basin, or approved equivalent. All dewatering procedures must meet or exceed state standards. All Vacuum Excavation spoils are to be transported and disposed of offsite at an approved dumping station. Dewatering is expected to be negligible given the depth of installation and the nature of the directional boring operations for this project.

FRAC-OUT CONTINGENCY PLAN

Boring activities and bore path are to be continually monitored to observe potential frac-outs. Erosion control materials are to be accessible and onsite should a frac-out occur. Acceptable materials include silt fence, straw bales, and sand bags. As soon as a frac-out is discovered, erosion control must immediately be implemented around the frac-out material (bentonite-water mixture). A vacuum excavation machine is to be accessible on short notice to clean any frac-out material should it occur.

RESTORATION

The Contractor may be allowed to mechanically core through hard surface streets to locate existing utilities provided that the restoration of the core be performed per the specific requirements of the Municipality or Agency having jurisdiction. Core holes must be backfilled with a slurry mixture as specified by the DOT per permitting requirements. The original Concrete or Asphalt core can then be replaced using Plug and Epoxy method.

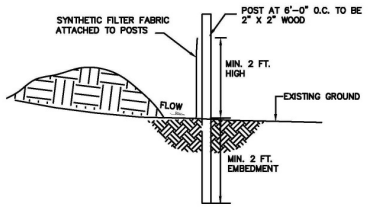
Potholing is not allowed in ADA compliant or non-compliant pedestrian ramps. Any hard surface excavations within any pedestrian ramp panels will result in the Contractor's replacement of the entire ADA Compliant panel, along with adjacent panels at the Contractor's expense.

At no time can the Contractor perform any excavation that undermines the adjacent in-tact surfaces, thereby making vertical mechanical compaction impossible and creating future potential for subsurface failure. This scenario will result in the replacement of the effected hard-surface to the permitting authority's specifications.

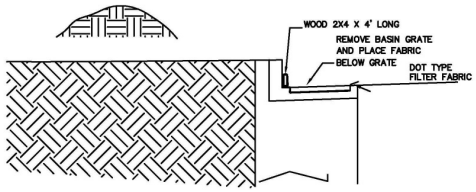
All disturbed lawns, vegetation, flowers, shrubbery, trees, landscaping, etc. must be replaced or restored to its previous condition or better. Lawn repair will require a minimum of 4" of black dirt and municipal approved grass blends are to be applied.

All areas of restoration using Black Dirt and Seed must be protected with biodegradable net-free fibrous matting. Placement of loose straw or other materials that can be easily blown away or otherwise eroded/removed from the restored area will not be permitted. Fibrous matting materials will must be included in the Contractor Cut Sheets and approved by the Owner for use prior to placement.

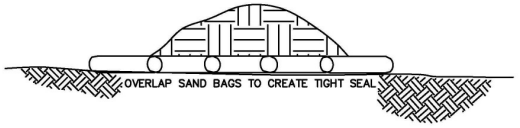
Silt Fence Erosion Control:



Storm Inlet / Catch Basin Erosion Control:



Sand Bag Barrier Erosion Control:



ATTACHMENT A CONTINUED

Fiber Optic Specialists	Multimedia Communications & Engineering, Inc. PO Box 11064 Green Bay, WI 54307 P: 920.301.7900 I 877.870.6968	0 50' 100' N *Scale: 1" = 50' ANSI B/Tabloid*	PROJECT 2284-D EAST HIGH SCHOOL REDUNDANCY	Sheet Group: Erosion Control	Sheet ID: EC

SECTIONS 1 & 2 are only included in the Project Bidding Documents

SECTION 3 AERIAL INSTALLATION

3.01 Aerial Placement Description

This project entails approximately 0' feet of Strand and Lash, 0' feet of Overlash, and 0' feet of Un-lash and Re-lash aerial cable installation along 0 new poles and 0 existing poles. Placement will consist of a ¼" steel strand messenger with dual lash of one or more cables.

All route clearing/tree trimming will be the responsibility of the contractor. Tree trimming must abide by any municipal standards pertaining to the trimming or removal of tree limbs within the right of way. In areas where contact between the cable and tree limbs or other structures can not be avoided the contractor will be required to secure cable guard around the strand and cable bundle to protect it against long term damage.

3.02 Published Standards

The Aerial Installation will be performed on Wisconsin Public Services (WPS) owned Poles. All standards published by WPS well as the National Electric Safety Code (NESC) and the National Fire Protection Association Publication Chapter 70 (National Electric Code) must be followed by the Contractor.

3.03 Pole Line Engineering

All attachment heights have been identified on the associated CAD Plans. All attachments must be made at the heights shown.

Midspan tensions have been calculated to properly sag the cables in to the existing sag of communication and power conductors. The Contractor will be provided with Sag tables for each aerial span that will show the proper tension for each span. Expansion loops have been included in the aerial sections of the project. The Contractor will be required to install these expansion loops using snowshoe expansion loop brackets and pole mounts. 150' of cable must be stored in each expansion loop.

3.04 Aerial Hardware

The Contractor must provide all attachment hardware such as pole line hardware (3-bolt clamps etc.) bolts, nuts and washers for all poles, all 1/4" EHS aerial strand, anchors, guy guards, and riser guard materials for this project. All pole line hardware must be galvanized. Aerial Strand must be 1/4" Domestic Galvanized Steel rated at 6,000lbs max load strength.

3.05 Pole Bonding

The Contractor will be required to bond the new overhead guy strand to every pole equipped with a ground along the overhead guy route. The Contractor must use a copper bond clamp and #8 AWG bare solid copper conductor to complete each bond.

3.06 Riser Poles

At the ground line of each riser pole, the Contactor must install a steel U-guard Adapter which will cover the exposed 2" ducts and connect to the bottom piece of riser guard. One Manufacturer of this U-guard Adapter is Electrical Materials Company - part number 52-2BC.

All risers must be guarded using a combination of 2.25" steel and PVC riser guard from the U-guard Adapter to an elevation within one foot of the attachment height. The first piece of Riser Guard must be galvanized steel 8 feet in length. Above the first piece of riser guard the Contractor can install PVC guard to the top of the riser.

Riser quadrant drawings will be provided to the Contactor to identify the location of each riser on the pole.

3.07 Pole Anchors

The Contractor must install 6" x 66" screw anchors at all location shown on the associated CAD plans. These anchors must be installed a minimum of 3' from any power anchor point. No auxiliary attachments will be allowed. All downguys must be insulated using a ceramic insulator installed within 2 feet of the pole attachment point. All downguys must be protected with a 6-foot yellow guy marker.

Section 4 UNDERGROUND CONSTRUCTION GUIDELINES

4.01 Duct Placement Guidelines

This project entails placement of Single 2" SDR-11 HDPE. The Contractor is responsible to provide all duct, handholes, locate posts, locate wire, and pull rope as part of their installation responsibilities. The HDPE Duct part number referenced in Section 8 - Contractor Provided Materials references a duct that includes a mule tape for cable installation. The Contractor will be required to provide all mule tape necessary for cable installations whether it be included with the duct at the time of purchase or provided and installed separately. All ducts will be placed on the routes identified in the attached Drawing. All ducts must maintain a minimum horizontal clearance zone of 18" when paralleling other underground utilities with the exception of water and sewer (storm and sanitary) mains where parallel runs must maintain 60" horizontal clearance.

All underground ducts must be placed a minimum of 36" below finished grade wherever possible. Instances where the duct must be placed at a shallower or drastically deeper depth must be brought to the attention of the Project Manager prior to installation. Below is a summary of minimum duct installation depth per scenario:

- Terrace Area: 36″
- Driveway Crossing: 36″
- Road Crossing: 48″
- Bed of Waterway: 60″
- Railroad: 120″
- *Permit requirements supersede the above minimum depths

The Owner's Project Manager will be on site to coordinate actual placement. Routes will be marked with the use of paint and flags when necessary. The Contractor must not place duct along the route without first reviewing the individual areas with the Project Manager. This measure is designed to avoid instances where the new duct may encroach the restricted clearance zones of other utilities or extend outside the Right of Way.

All exposed duct ends must be covered with a temporary plug or adequately sealed with duct tape to prevent the ingress of dirt, water, and debris prior to the installation of the cable, locate wire, and mule tape.

The Contractor is required to mark the location of the bore head with paint a minimum of every 5' with a depth in inches every 10' while directional drilling is underway. Once the directional drilling is complete and the duct is pulled back. The Contractor must ensure the marks are adequately painted and visible.

There will be a period of time when the duct is placed and before the installation of the locate wire is complete. During this time period, it is up to the contractor to protect potential damage to the duct to the fullest extent. This includes making sure the painted bore marks are fresh, flag the route if necessary, and periodically check on the installed duct to determine if any potential digging is obvious. This will be done on a best effort basis, since Digger's Hotline may not have notification setup yet for the newly installed duct.

4.02 Handhole Placement Guidelines

The Contractor will be required to place new 36″x60″x36″ pre-cast handholes (Quazite PG3660BB36 base with PG3660HH21 Extra Heavy Duty [ANSI Tier 22] 2 piece lid marked "Fiber Optics") new 30″x48″x36″ pre-cast handholes (Quazite PG3048BB36 base with PG3048HH21 Extra Heavy Duty [ANSI Tier 22] 2 piece lid marked "Fiber Optics") new 24″x36″x36″ pre-cast handholes (Quazite PG2436BB36 base with PG2436HH21 Extra Heavy Duty [ANSI Tier 22] 1 piece lid marked "Fiber Optics") along the route shown on the CAD plans. See the attached CAD drawings for placement location and size of the handholes. Manufacturer substitutions "or-equals" will not be allowed for the handholes and lids.

The handholes must sit parallel with adjacent streets, buildings, or other structures and must be flush with all surrounding surfaces, and if installed on a slope or grade the handhole must follow the contour of the grade as much as possible.

The installed handholes must sit atop a 12″ bed of ¾″ washed, crushed stone for drainage - *pea gravel or other stone smaller than ¾″ is not an acceptable base for drainage.* All fill around the Handhole must be mechanically compacted in 12″ layers to within 8″ from the top to prevent settling.

Inside each new handhole the Contractor will be required to install a single 5' long by 1/2″ diameter copper clad ground rod. The ground rod must not protrude more than 3″ above the surface of the crushed stone bed. After ground rod installation, the Contractor must equip the top with a conductor clamp that will allow the Contractor to tie a #12 AWG UL TYPE USE 2/RHH/RHW-2 Outdoor rated PVC jacketed stranded copper locate wire to the end.

4.03 Locate Post/Station Placement Guidelines

The Contractor will be required to install flush mount locate stations and above grade locate posts adjacent to handhole identified on the CAD Drawings. The Locate Post will be used to access the locate wires for future locating purposes.

Between the handhole and locate post the contractor must install a short length of 1-1/4" corrugated innerduct. This will facilitate the installation of the locate wires into the station from the handhole.

At no time will a locate station be installed in a location where it impedes or can be damaged by the removal of the handhole lid.

4.04 Fiber Optic Cable Installation Guidelines

The Contractor can install the fiber optic cable by hand or with the use of pneumatic/hydraulic installation equipment. However the means of installation, the Contractor must take care to not exceed the cable's maximum pulling tension (typically 600lbs). When using a mechanical tugger the contractor must have the ability to monitor the pulling tensions to ensure the maximum is not exceeded at any time during the installation.

The Contractor must utilize multiple breakaway/swivel devices at all times while installing the fiber optic cables. The lead swivel must be used for the fiber optic cable(s) with a second swivel set 8" back from the first for the locate wire and mule tape.

The Contractor must employ steel pulling sleeves/guides at the duct entry point to protect the duct, cable, and any existing cables from damage during the installation process.

At each handhole the Contractor must store a minimum of 150 feet of cable slack (unless otherwise noted on the CAD Plans) neatly coiled and stored upright in the handhole and labeled at each end with a permanent label, identifying the Cable Owner and the Strand Count. Suitable labels for this purpose are Panduit #PST-FO.

Following cable, locate wire, and mule tape installation all occupied ducts must be plugged using a split plug appropriately sized to accommodate the cable diameter - do not use foam, putty, or tape to permanently plug any duct. All spare ducts must only contain mule tape for future installations and be sealed using properly sized duct plugs.

Following the cable placement, the contractor will be asked to dispose of any remaining cable reels. Reel disposal, if required, will be listed as a construction unit in Section 7 Construction Quantities.

4.05 Locate Wire Installation Guidelines

The Contractor will be required to install a #12 AWG UL Outdoor rated HDPE jacketed locate wire along all routes outside of the plowduct. As uitable product for this is Pro-Trace #HDD-CCS-PE45 or equivalent.

Where the new locate wire enters the locate stations it must be secured to the device's insulating lugs via a crimp-on spade connector. The locate stations are equipped with multiple lugs. The outer lugs are for use with locate wires that run inside the plowduct in either direction from the locate post, while the center lug is used to route a #12 AWG copper ground wire through the base of the locate station to the ground rod located inside the adjacent handhole. The Contractor must tie the conductor to the ground rod using the attachment clamp, and to the locate post in the same fashion that is used for the locate wires.

Following the installation of the locate wires and ground wire into the flush mount locate station all wires must be labeled with either their direction of travel or labeled as the ground wire.

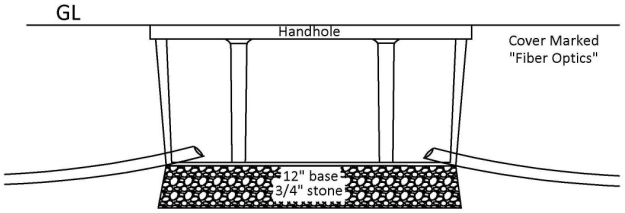
4.06 Mule Tape Installation Guidelines

The Contractor will be required to install a single 1,800 lb mule tape within the plowduct with the locate wire and fiber optic cable and within the spare duct for future use where applicable.

4.07 Red Line Drawings and Installation Documentation

The Contractor will be required to make notes on the Owner provided drawings indicating any adjustments in the route (Project Manager must approve adjusted route), the depth of installation, duct splice locations, and cable sequential numbers in and out of the handholes and at the termination point. All notes are to be made on the drawings (provided by the Engineer). A copy of the notes must then be provided to the Project Manager.

Handhole Placement Detail



ATTACHMENT A CONTINUED

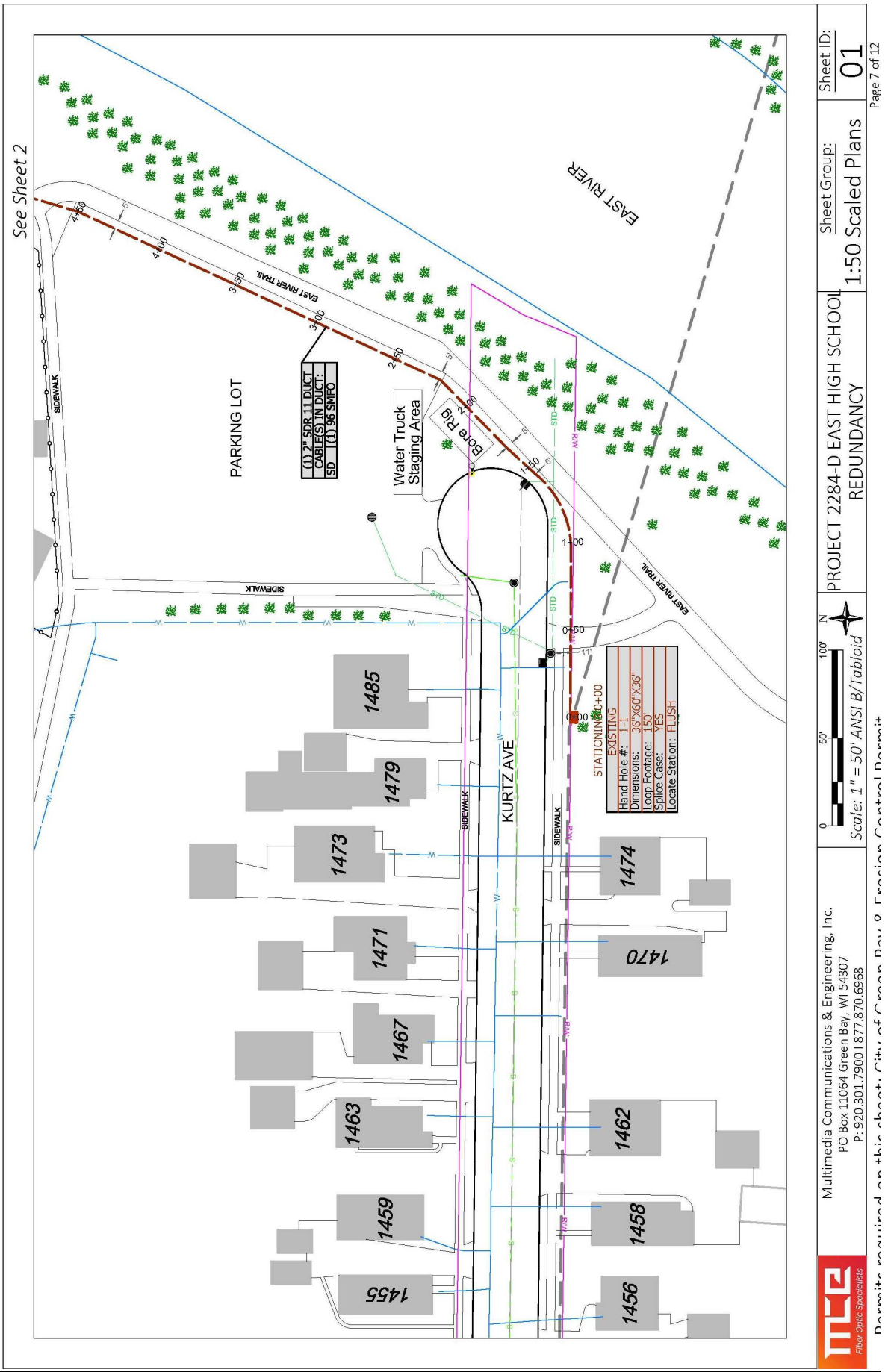
Project 2284-D East High School Redundancy Construction Quantities

Construction by Station Marker

Station	Construciton Note
0+00	Begin placement of new 2" HDPE duct
	Remove existing 24"x36"x36" Handhole and replace with new 36"x60"x36" handhole
	Begin placement of 96 FOC within new 2" HDPE duct
	Coil 150' new 96 FOC inside handhole
11+25	Place new 30"x48"x36" handhole and flush mount locate station
	Coil 150' new 96 FOC inside handhole
21+90	Place new 30"x48"x36" handhole and flush mount locate station
	Coil 150' new 96 FOC inside handhole
21+92	Place new 2" dia galvanized steel riser into existing NEMA 3R box
	install new 96 FOC through riser and through interior EMT to termination point
	coil 30' new 96 FOC at termination point

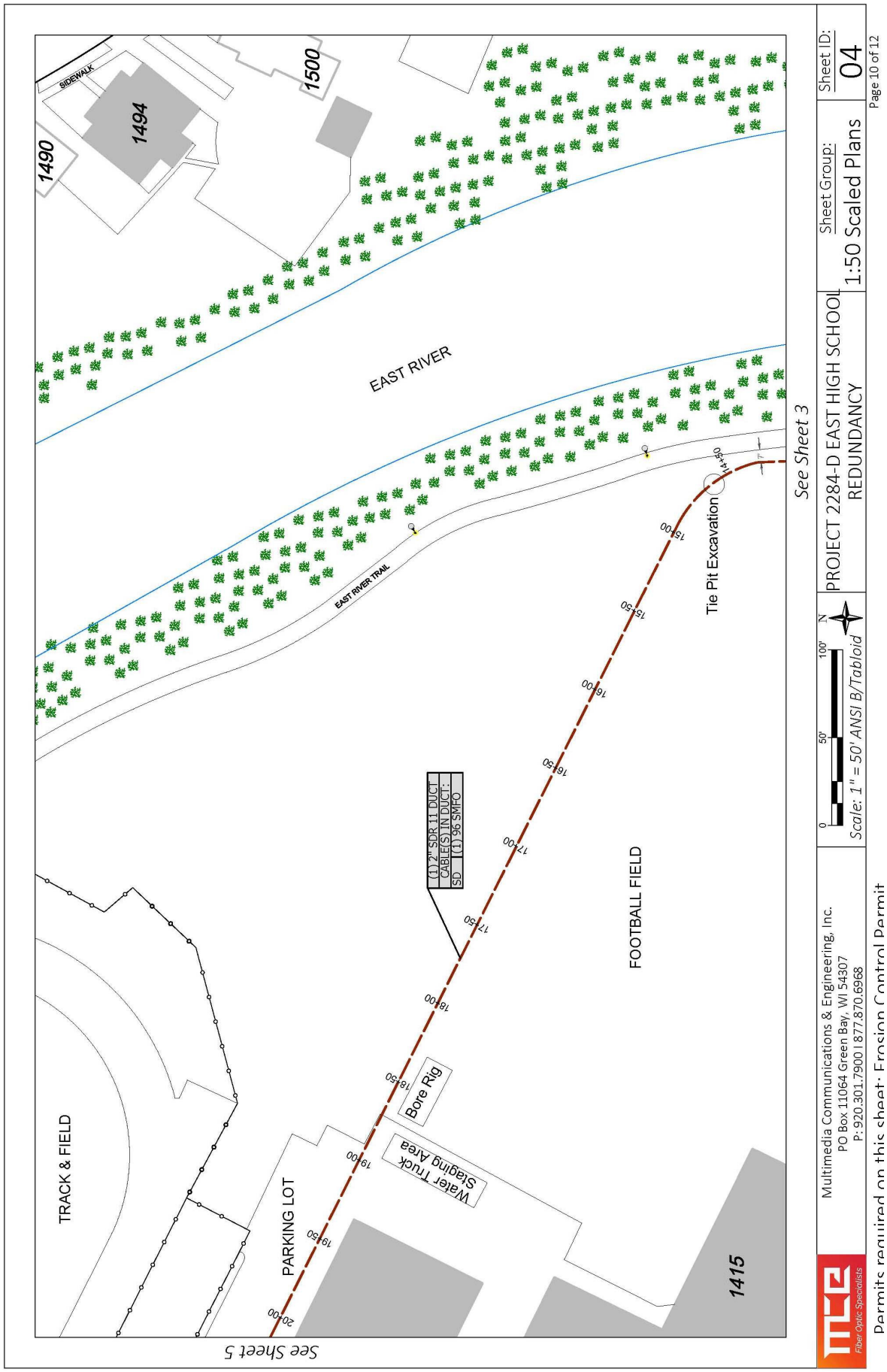
Construction by Unit

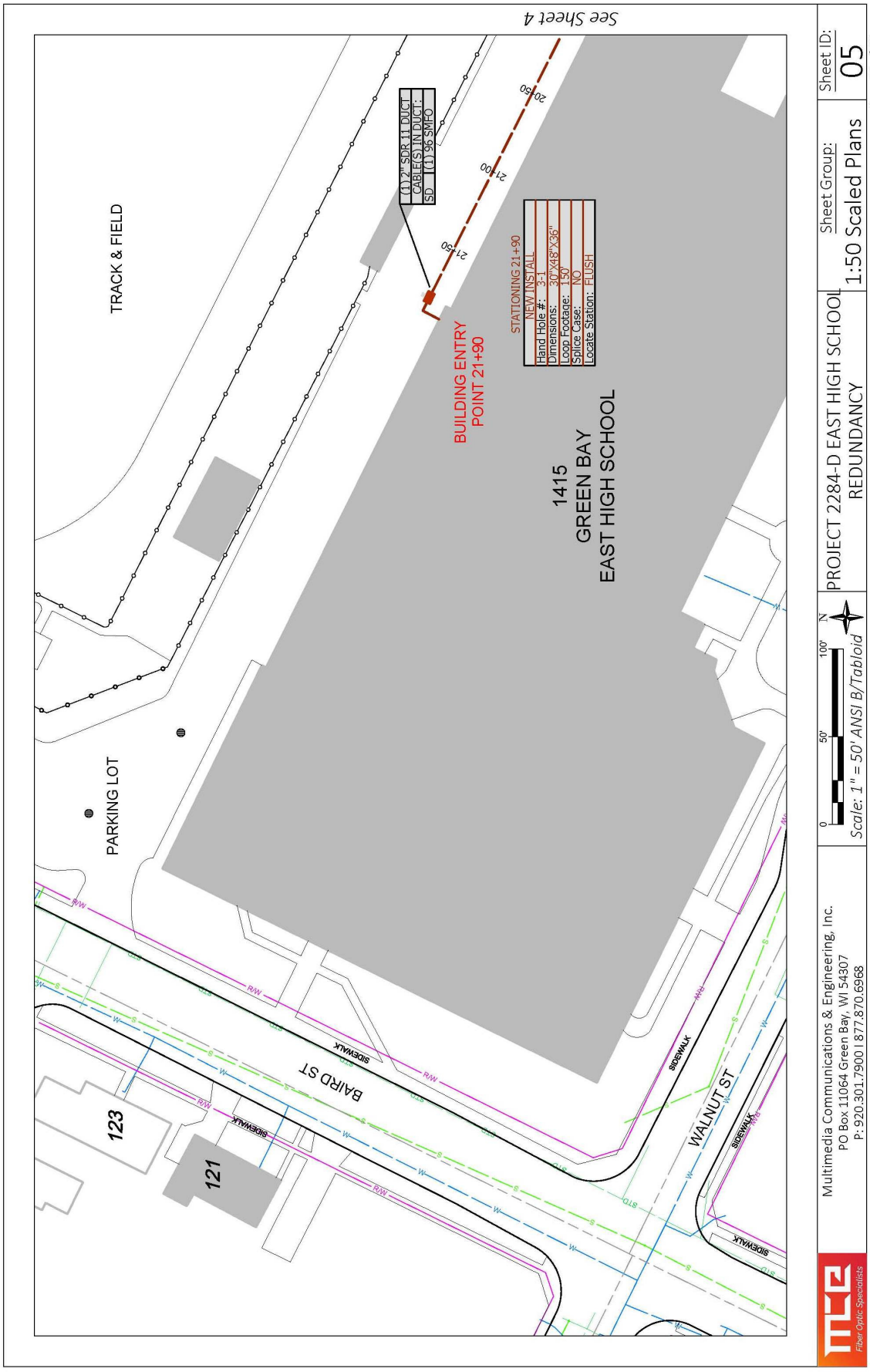
Quantity	Description
2,192'	Place new 2" HDPE duct from Kurtz to East High School
1	Place new 36"x60"x36" handhole at station 0+00
2	Place new 30"x48"x36" handholes and flush mount locate station at station 9+92 & 21+90
9'	Install new 2" dia galvanized steel riser into existing NEMA 3R box
110'	Pull new 96 FOC through existing interior EMT to termination point

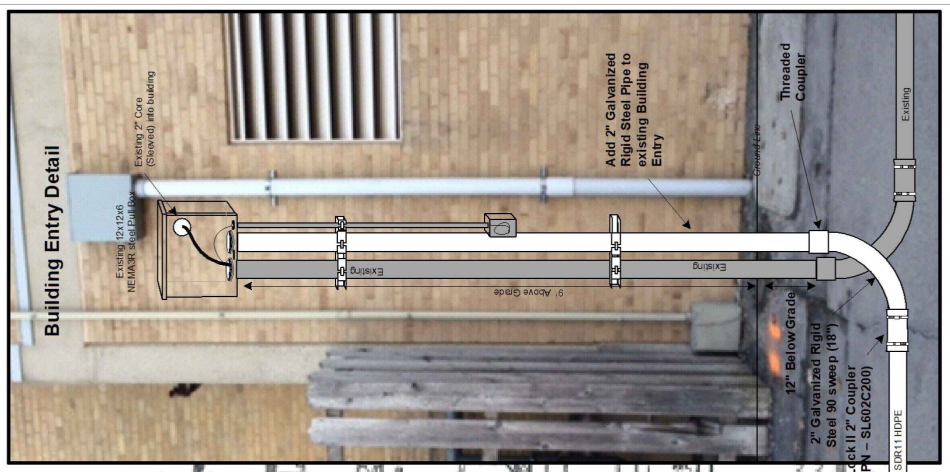

See Sheet 2
EAST RIVER
EAST RIVER TRAIL
PARKING LOT
(1) 2" SDR 11 DUCT
CABLE(S) IN DUCT:
SD (1) 96 SMFO
Water Truck
Staging Area
Bore Rig
SIDEWALK
KURTZ AVE
STATIONING 0+00
EXISTING
Hand Hole #: 1-1
Dimensions: 36"X60"X36"
Loop Footage: 150'
Splice Case: YES
Locate Station: FLUSH
1485
1479
1473
1471
1467
1463
1459
1455
1474
1470
1462
1458
1456
0+50
1+00
1+50
2+00
2+50
3+00
3+50
4+00
4+50
STD
RW
W
S
M
0
50'
100'
N
Scale: 1" = 50' ANSI B/Tabloid
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 I 877.870.6968
Fiber Optic Specialists
PROJECT 2284-D EAST HIGH SCHOOL
REDUNDANCY
Sheet Group:
1:50 Scaled Plans
Sheet ID:
01
Page 7 of 12
Permits required on this sheet: City of Green Bay, 9 Erosion Control Permit

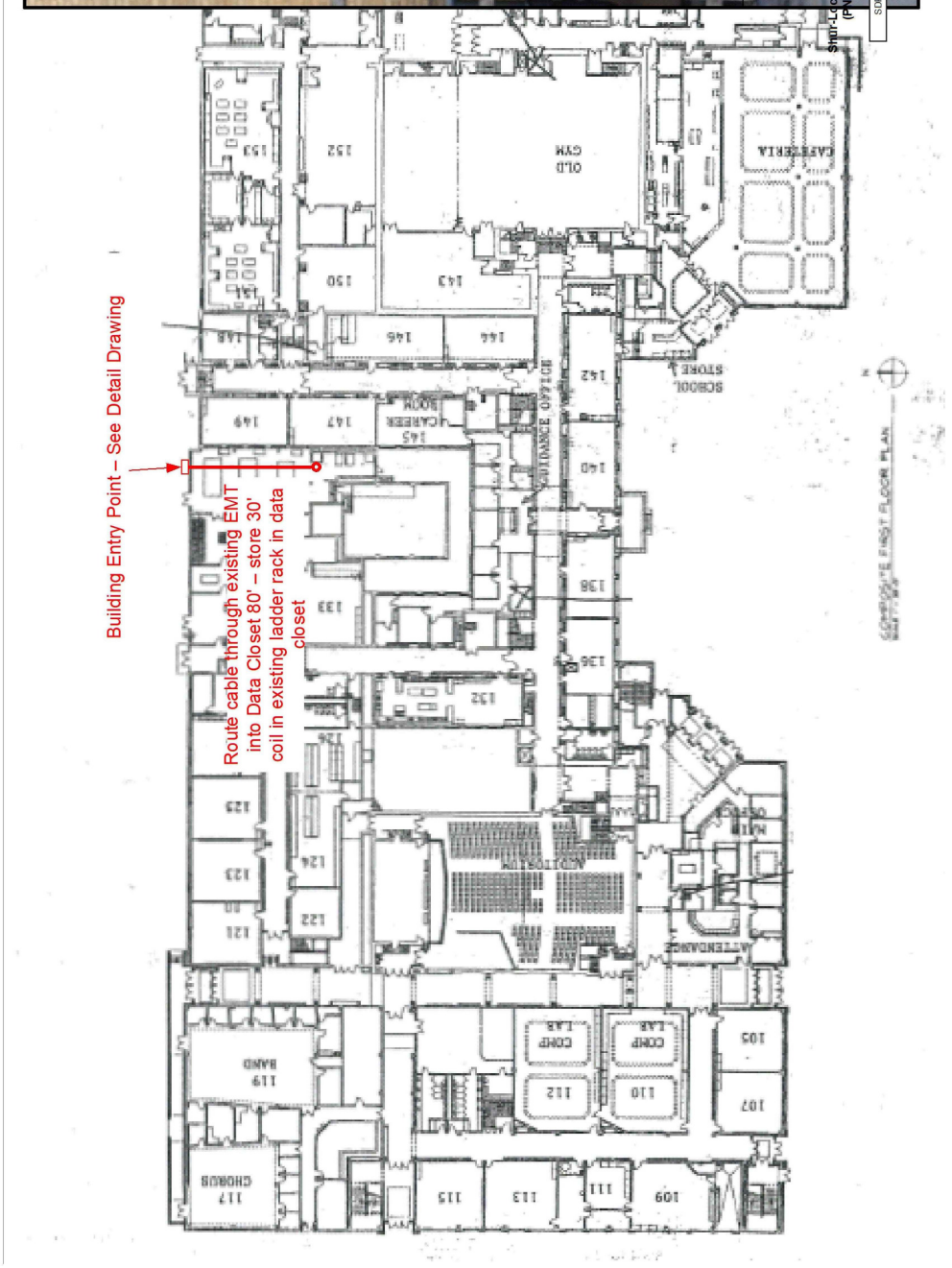
See Sheet 3
EAST RIVER BRIDGE
EAST RIVER
PARKING LOT
SIDEWALK
BASEBALL FIELD
EAST RIVER TRAIL
(1) 2" SDR 11 DUCT
CABLE(S) IN DUCT:
SD (1) 96 SMFO
Tie Pit Excavation
See Sheet 1
SIDEWALK
9'00
8'50
8'00
7'50
7'00
6'50
6'00
5'50
5'00
STD
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 | 877.870.6968
Fiber Optic Specialists
Scale: 1" = 50' ANSI B/Tabloid
0
50'
100'
N
PROJECT 2284-D EAST HIGH SCHOOL
REDUNDANCY
Sheet Group:
1:50 Scaled Plans
Sheet ID:
02
Page 8 of 12
Permits required on this sheet: Erosion Control Permit

See Sheet 4
EAST RIVER
EAST RIVER TRAIL
FOOTBALL FIELD
TENNIS COURTS
PARKING LOT
PARKING LOT
SIDEWALK
1415
Water Truck Staging Area
Bore Rig
See Sheet 2
(1) 2" SDR 11 DUCT CABLE(S) IN DUCT: SD (1) 96 SMFO
(1) 2" SDR 11 DUCT CABLE(S) IN DUCT: SD (1) 96 SMFO
STATION 14+25
NEW INSTALL
Hand Hole #: 3-1
Dimensions: 30"X48"X36"
Loop Footage: 150'
Splice Case: NO
Locate Station: FLUSH
Scale: 1" = 50' ANSI B/Tabloid
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 | 877.870.6968
PROJECT 2284-D EAST HIGH SCHOOL REDUNDANCY
Sheet Group: 1:50 Scaled Plans
Sheet ID: 03
Page 9 of 12
Permits required on this sheet: Erosion Control Permit


SIDEWALK
1494
1500
1490
EAST RIVER
EAST RIVER TRAIL
See Sheet 3
Tie Pit Excavation
14+50
15+00
15+50
16+00
16+50
17+00
17+50
18+00
18+50
19+00
19+50
20+00
(1) 2" SDR 11 DUCT
CABLE(S) IN DUCT:
SD (1) 96 SMFO
Bore Rig
Water Truck
Staging Area
FOOTBALL FIELD
TRACK & FIELD
PARKING LOT
1415
See Sheet 5
Scale: 1" = 50' ANSI B/Tabloid
0
50'
100'
N
PROJECT 2284-D EAST HIGH SCHOOL
REDUNDANCY
Sheet Group:
1:50 Scaled Plans
Sheet ID:
04
Page 10 of 12
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 | 877.870.6968
Fiber Optic Specialists
Permits required on this sheet: Erosion Control Permit


See Sheet 4
TRACK & FIELD
PARKING LOT
1415
GREEN BAY
EAST HIGH SCHOOL
BUILDING ENTRY
POINT 21+90
STATIONING 21+90
NEW INSTALL
Hand Hole #: 3-1
Dimensions: 30"X48"X36"
Loop Footage: 150'
Splice Case: NO
Locate Station: FLUSH
(1) 2" SDR 11 DUCT
CABLE(S) IN DUCT:
SD (1) 96 SMFO
20+50
21+00
21+50
BAIRD ST
WALNUT ST
SIDEWALK
R/W
123
121
Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 | 877.870.6968
Scale: 1" = 50' ANSI B/Tabloid
0
50'
100'
N
PROJECT 2284-D EAST HIGH SCHOOL
REDUNDANCY
Sheet Group:
1:50 Scaled Plans
Sheet ID:
05
Page 11 of 12
Permits required on this sheet: Erosion Control Permit





Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 920.301.7900 I 877.870.6968

Scale: NTS - ANSI B/Tabloid

PROJECT 2284-D EAST HIGH SCHOOL REDUNDANCY

Sheet Group: Interior Drawing

Sheet ID: ID

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.5.

Consideration with possible action on accepting a possible 27.33 acre property donation of Parcels 21-379, 21-385, 21-386, 21-387 from the Baird Creek Preservation Foundation, located in the Baird Creek Greenway.

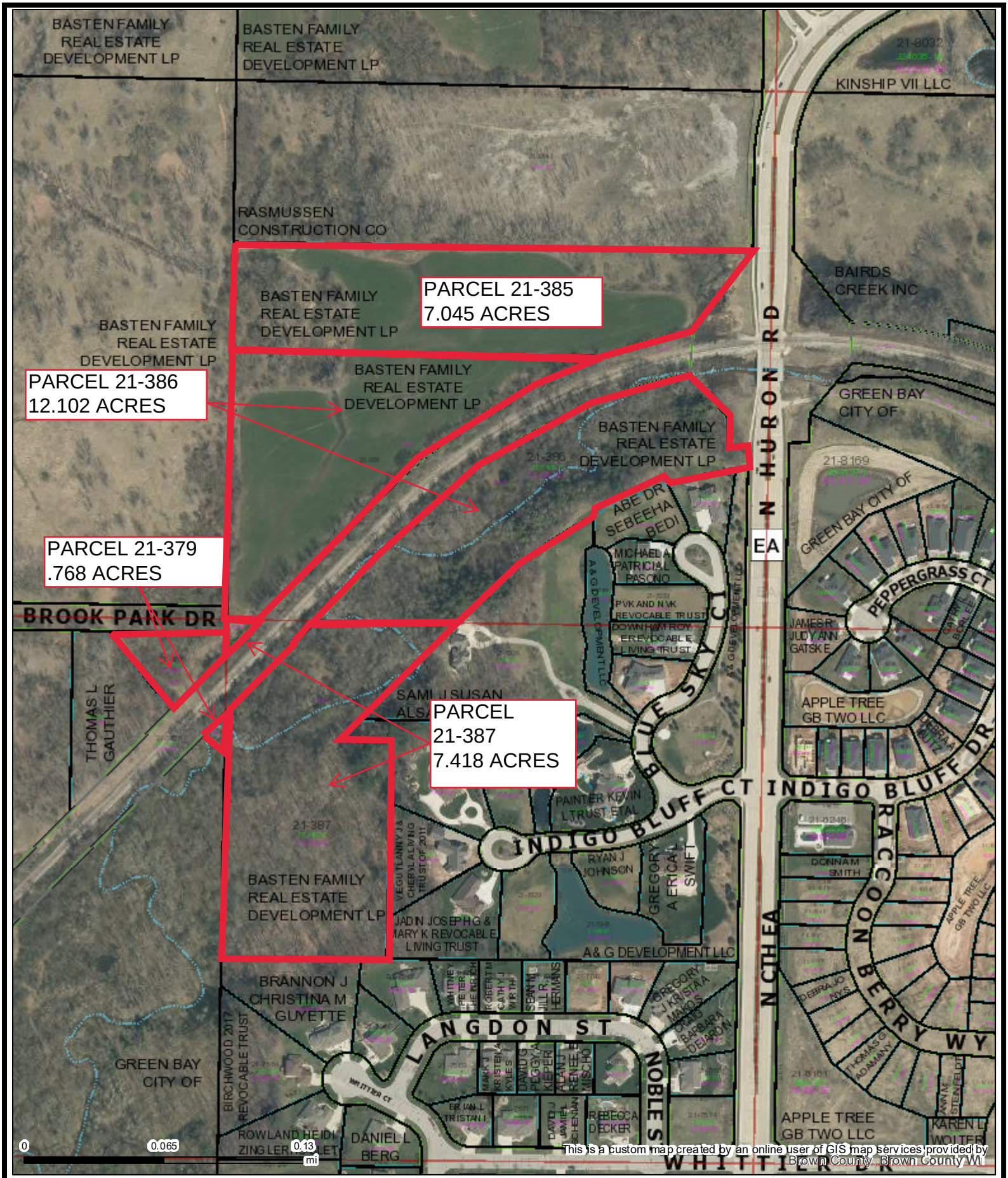
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. BCPF BASENT PARCELS 8.13.19



This is a custom map created by an online user of GIS map services provided by Brown County, Brown County WI

BCPF BASTEN PARCELS

Map printed on 8/13/2019

1:3,600
1 inch = 300 feet*
1 inch = 0.0568 miles*
original page size: 8.5"x11"
Appropriate format depends on zoomlevel

Parcel ownership key
- Parcel Boundary
- Condominium
- Gap or Overlap

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

"hooks" indicate parcel ownership crosses a line

SC-190-2	Parcel ID Number
2880257	Document Number
0.814 AC	Area of parcel
279.8'	Line Distance
3547	Address

A complete key (legend) is available at:
https://tinyurl.com/BrownDogKey

Brown County Planning & Land Services
(920) 448-6480
maps.gis.co.brown.wi.us

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.6.

Consideration with possible action on the approval of a Revocable Permit with Green Bay Riverside Unit Owners Association, Inc. to allow the construction of a staircase adjacent to the Fox River Trail on Parcel 12-43-1.

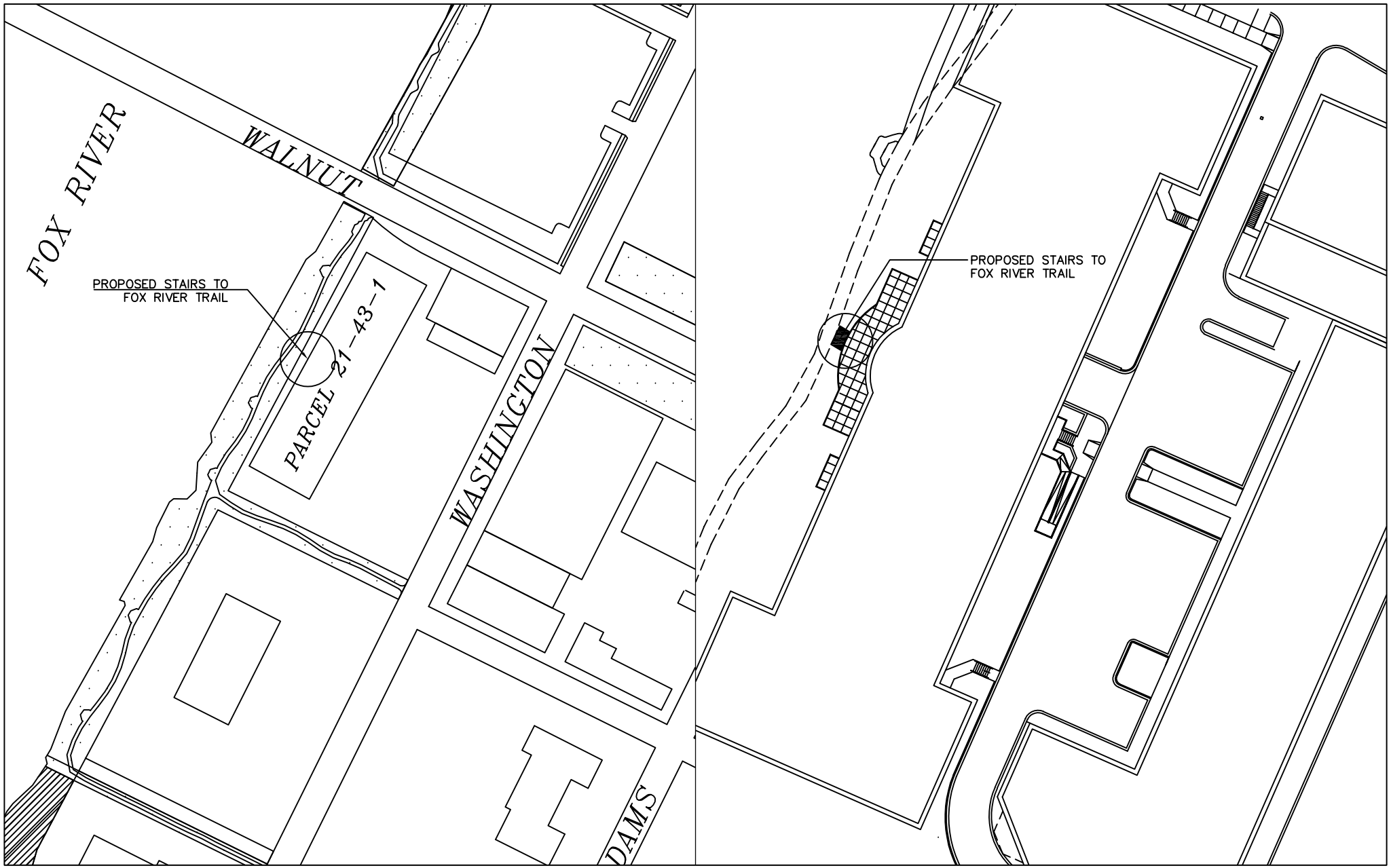
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Fox River Trail Stairs
2. 118 S Washington St ROPCity lands



GREEN BAY PARKS, RECREATION, AND FORESTRY DEPARTMENT

FOX RIVER TRAIL

STAIR EASEMENT

NORTH

NO SCALE

DATE DRAWN: MARCH 1999

LAST REVISION:

FOXSE199

APPLICATION FOR REVOCABLE PERMIT FOR USE OF CITY OWNED LANDS

CITY OF GREEN BAY, WISCONSIN

1 APPLICANT

APPLICANT NAME: Green Bay Riverside Unit Owners Association, Inc.

ADDRESS: 118 S Washington Street

CITY: Green Bay

STATE: Wisconsin

ZIP CODE: 54301

CONTACT PERSON: Erik Pless – President

CONTACT EMAIL: epless@eversonlaw.com

Return to:
City of Green Bay - Clerk
100 N. Jefferson Street
Green Bay, WI 54301-5026

2 INSTRUCTIONS:

1. Complete and submit this application along with additional information required to:

   Department of Public Works, Room 300
   100 N. Jefferson Street
   Green Bay, WI 54301-5026

   Additional information required:
   a. Complete page 2 of this application if applicable
   b. Execute Hold Harmless Agreement.
   c. Provide Insurance Certificate Naming the City of Green Bay as Additionally Insured.

2. Obtain all other permits and approvals prior to commencing construction.

3 LEGAL DESCRIPTION:

Outlot 1, Brown County Certified Survey Map Number 3814 as recorded in Volume 22 of Certified Survey Maps, page 122 as Document Number 1199401, (being part of Lots 18 and 19 Plat of Navarino, and part of Lots 1 and 2, Block 1, Plat of Astor), City of Green Bay, Brown County Wisconsin. Excepting that part described in Brown County Document Numbers 1664932 and 2214664.

Part of tax parcel number 12-43-1.

4 APPROVALS:

Plans Reviewed by: _____
Print or type name: Thomas H Giese Date
For the Department of Public Works.

Insurance Approved by: _____
Print or type name: Nate Froemming Date

Indemnification and Hold Harmless Agreement Executed:

By Applicant: _____
Date

By City of Green Bay: _____
Date

Approved by the Department of Public Works:

_____
Steven M. Grenier – Director of Public Works

Date Permit Issued: _____

5

SIGNATURE:

I have read the attached Hold Harmless Agreement for the use of City of Green Bay owned lands, and hereby agree to comply with all provisions set forth in the Ordinance.

x _____
Erik Pless – President Date
Print or type name above.

State of Wisconsin)
)ss.
Brown County)
On the above date, this instrument was acknowledged before me by the person named above.

x _____
_____ Date
Print or type name Notary Public, Brown County, Wisconsin
My Commission Expires: _____

THIS PERMIT IS REVOCABLE

Address:118 S Washington Street
Use: Stairs and Walkway

HOLD HARMLESS AGREEMENT – USE OF CITY OWNED LANDS

THIS AGREEMENT is made in the City of Green Bay, Brown County, Wisconsin, by and between the CITY OF GREEN BAY, WISCONSIN, a municipal corporation ("CITY"), and GREEN BAY RIVERSIDE UNIT OWNERS ASSOCIATION, INC. ("APPLICANT").

WHEREAS, APPLICANT desires to place stairs and walkway "OBJECTS" on CITY owned lands at 118 S Washington Street for the purpose of access to the Fox River Trail; and

WHEREAS, the City of Green Bay has granted to APPLICANT permission to allow placement of OBJECTS on CITY owned lands subject to the provision of insurance, execution of a Hold Harmless Agreement and the City of Green Bay Department of Parks and Recreation approval as to the placement of OBJECTS for the purpose of access to the Fox River Trail on CITY owned lands.

NOW, THEREFORE, in consideration of the covenants and promises hereinafter set forth and other good and valuable consideration acknowledged by the parties herein, it is agreed as follows:

1. APPLICANT shall own the OBJECTS for the purpose of the access to the Fox River Trail.

2. CITY grants to APPLICANT, a Revocable Occupancy Permit ("ROP") with permission to access to the Fox River Trail as shown on attached Exhibit A. The final location of the OBJECTS shall be approved by the Department of Parks and Recreation Director, or his/her designee.

3. APPLICANT shall be responsible for all costs and expense related to the use of CITY owned lands used for the access to the Fox River Trail.

4. APPLICANT shall insure that the placement of the OBJECT(S) on CITY owned lands used for the access to the Fox River Trail does not unreasonably impair or impede the orderly and safe ingress, egress or smooth flow of pedestrian or maintenance vehicular traffic adjacent to CITY owned lands.

5. APPLICANT hereby agrees to indemnify, defend and hold harmless the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of APPLICANT or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

APPLICANT shall reimburse the CITY, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

In the event that APPLICANT employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be APPLICANT'S responsibility to require and confirm that each sub-contractor enters into an Indemnity

Agreement in favor of the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

6. APPLICANT shall provide the City of Green Bay with a certificate of insurance on a form approved by the City of Green Bay showing that APPLICANT has adequate liability insurance as required by City of Green Bay. The certificate of insurance shall give evidence of liability insurance with bodily injury limits of at least $1,000,000 per occurrence and $1,000,000 aggregate, and the $500,000 property damage each occurrence and $500,000 aggregate. Such insurance shall name the City of Green Bay as additionally insured, and shall not be cancelled or reduced without 30 days prior written notice thereof to the City Clerk. Such notice shall suspend the ROP issued under the terms of this Agreement until a new certificate complying with this subsection has been filed with the City Clerk." The insurance limits stated herein may be updated from time to time by the City of Green Bay Common Council without approval of the APPLICANT. Cancellation or reduction of insurance shall automatically terminate the ROP.

7. CITY or APPLICANT may terminate this Agreement for any reason upon written notice to the other party. Upon termination of this agreement for any reason, APPLICANT shall at their sole cost and expense, remove the OBJECT(S) and restore the lands to the satisfaction of the Department of Parks and Recreation Director or his/her designee.

SIGNATURES TO FOLLOW

IN WITNESS WHEREOF, the APPLICANT has executed this agreement this ___day of _____ 20__, and hereby agrees to become bound by all provisions hereof.

GREEN BAY RIVERSIDE UNIT OWNERS ASSOCIATION, INC.
Print or Type Applicant(s) name(s) above

x _____ x _____

_____ Erik Pless – President

Print or type name and title above Print or type name and title above

STATE OF WISCONSIN)
) SS.
_____COUNTY)

Personally came before me this _____ day of _____, 20___ the above named _____

_____

to me known to be the person who executed the forgoing instrument and acknowledge the same.

x _____

_____

(Print or Type name of notary above)
Notary Public, _____ County, Wisconsin
My Commission Expires: _____

CITY OF GREEN BAY

x _____ x _____

Eric Genrich - Mayor Kris A. Teske - Clerk

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 20___the above named Eric Genrich – Mayor and Kris A. Teske– Clerk, to me known to be the person who executed the forgoing instrument and acknowledge the same.

x _____

_____

(Print or Type name of notary above)
Notary Public, Brown County, Wisconsin
My Commission Expires: _____

This instrument drafted by:
Thomas H. Giese - R/W Specialist

EXHIBIT A

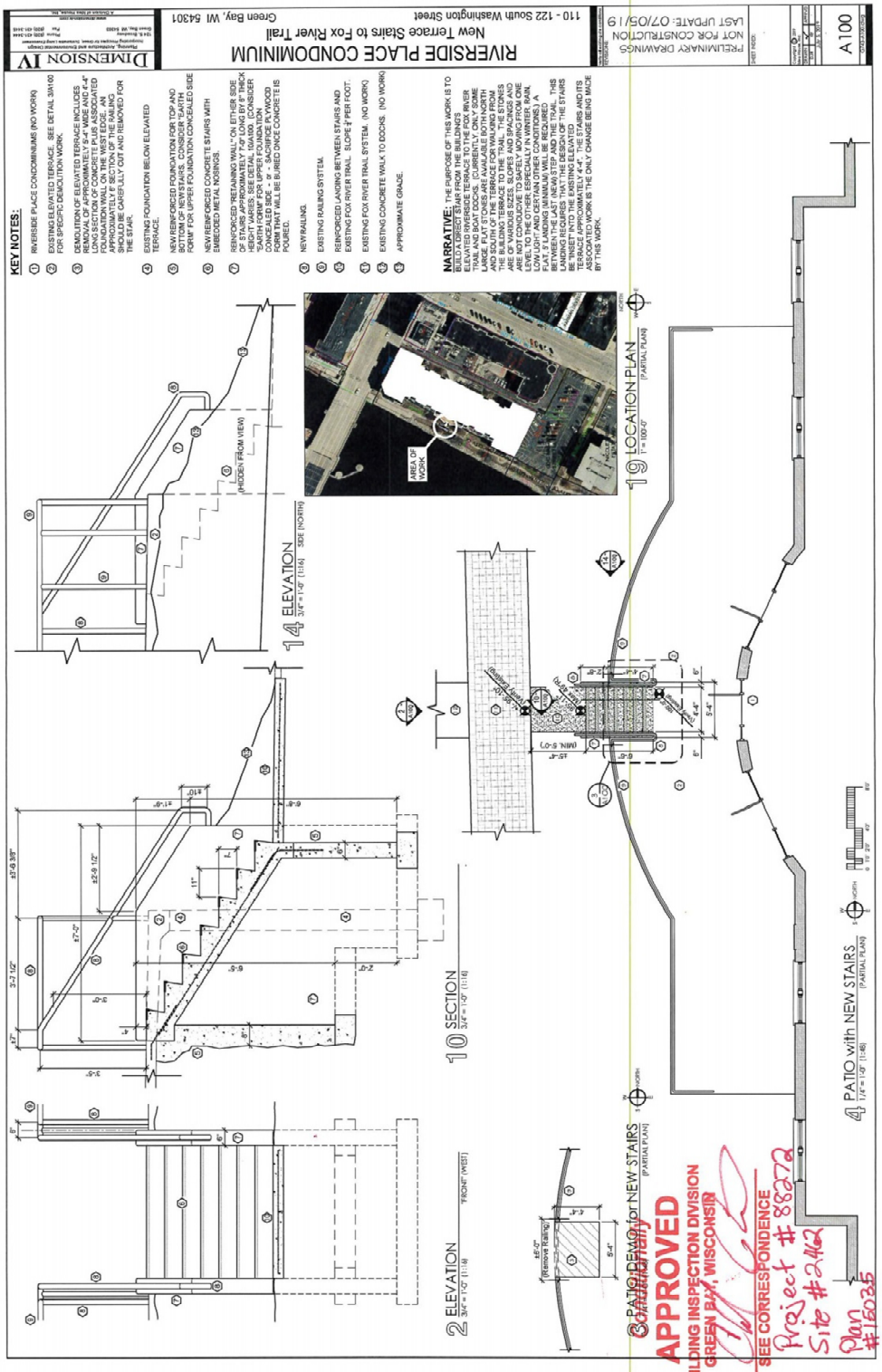
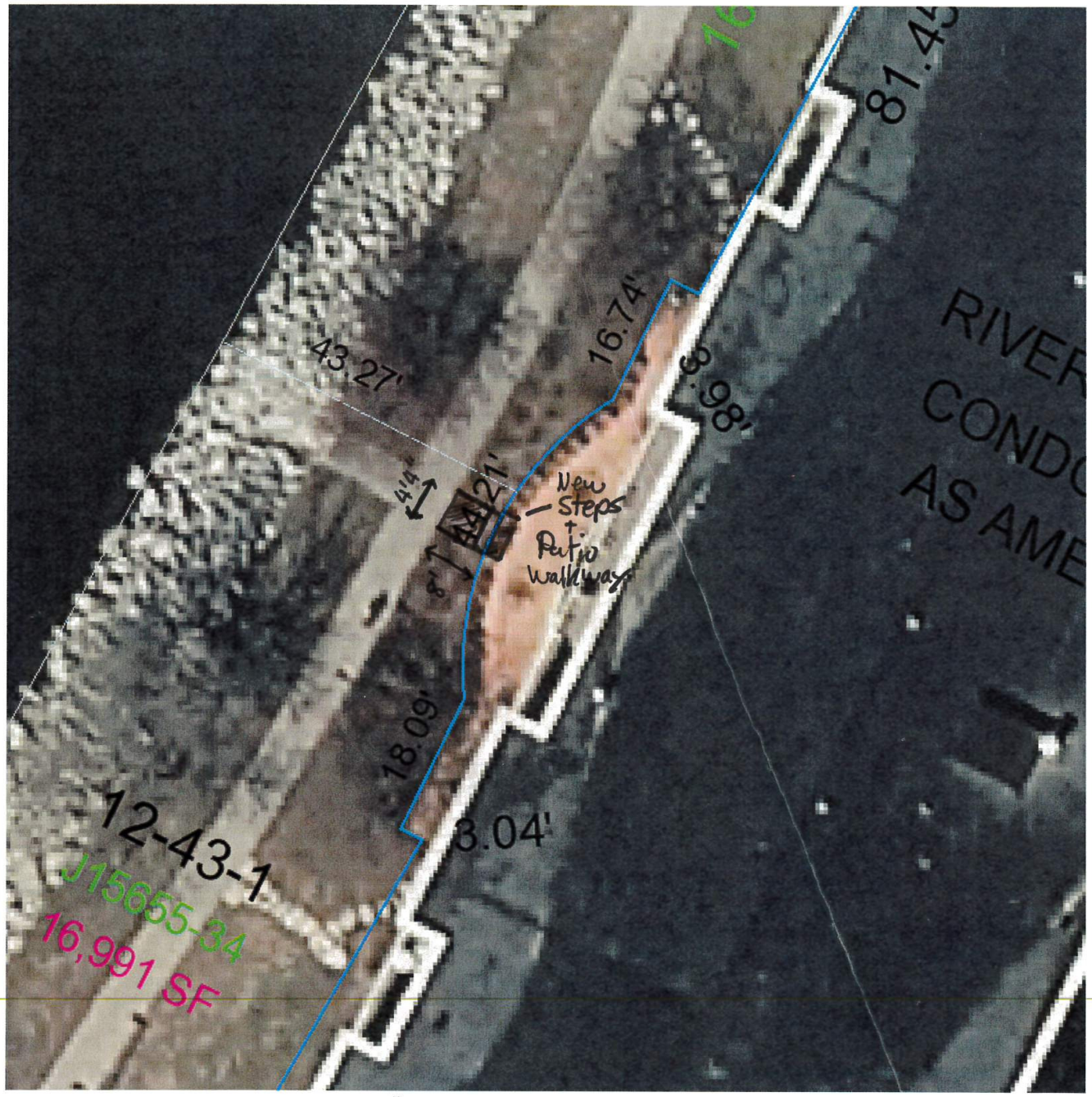

RIVERSIDE PLACE CONDOMINIUM
New Terrace Stairs to Fox River Trail
110 - 122 South Washington Street
Green Bay, WI 54301
DIMENSION IV
PRELIMINARY DRAWINGS
NOT FOR CONSTRUCTION
LAST UPDATE: 07/05/19
A100
KEY NOTES:
1 RIVERSIDE PLACE CONDOMINIUMS (NO WORK)
2 EXISTING ELEVATED TERRACE. SEE DETAIL 3/A100 FOR SPECIFIC DEMOLITION WORK.
3 DEMOLITION OF ELEVATED TERRACE INCLUDES REMOVAL OF APPROXIMATELY 5'-4" WIDE AND 4'-4" LONG SECTION OF CONCRETE FLAT SLAB AND ASSOCIATED FOUNDATION WALL ON THE WEST EDGE. AN APPROXIMATELY 8' SECTION OF THE RAILING SYSTEM MAY BE CAREFULLY CUT AND REMOVED FOR THE STAIR.
4 EXISTING FOUNDATION BELOW ELEVATED TERRACE.
5 NEW REINFORCED FOUNDATION FOR TOP AND BOTTOM OF NEW STAIRS. CONSIDER 'EARTH FORM' FOR UPPER FOUNDATION CONCEALED SIDE
6 NEW REINFORCED CONCRETE STAIRS WITH EMBEDDED METAL NOSINGS.
7 REINFORCED 'RETAINING WALL'' ON EITHER SIDE OF STAIRS APPROXIMATELY 7'-0" LONG BY 8" THICK HEIGHT VARIES. SEE DETAIL 10/A100. CONSIDER 'EARTH FORM' FOR CONCRETE TO MINIMIZE CONCEALED SIDE - or - SACRIFICE PLYWOOD FORM THAT WILL BE BURIED ONCE CONCRETE IS POURED.
8 NEW RAILING.
9 EXISTING RAILING SYSTEM.
10 REINFORCED LANDING BETWEEN STAIRS AND EXISTING FOX RIVER TRAIL. SLOPE 1/4" PER FOOT.
11 EXISTING FOX RIVER TRAIL SYSTEM. (NO WORK)
12 EXISTING CONCRETE WALK TO DOCKS. (NO WORK)
13 APPROXIMATE GRADE.
NARRATIVE: THE PURPOSE OF THIS WORK IS TO BUILD A DIRECT STAIR FROM THE BUILDING'S ELEVATED RIVERSIDE TERRACE TO THE FOX RIVER TRAIL. ACCESS TO THE RIVER TRAIL IS CURRENTLY LARGE, FLAT STONES ARE AVAILABLE BOTH NORTH AND SOUTH OF THE TERRACE FOR WALKING FROM THE BUILDING TO THE RIVER TRAIL. THESE STONES ARE OF VARIOUS SIZES, SLOPES AND SPACINGS AND ARE NOT CONDUCIVE TO SAFELY MOVING FROM ONE LEVEL TO THE OTHER (ESPECIALLY WHEN WATER IS AT A LOW LIGHT AND CERTAIN OTHER CONDITIONS.) A FLAT, 5' LANDING (MINIMUM) WILL BE REQUIRED BETWEEN THE LAST (NEW) STEP AND THE TRAIL. THIS LANDING REQUIRES THE REMOVAL OF A SECTION OF THE EXISTING RAILING SYSTEM. THE DESIGN OF THE STAIRS BE 'INSET' INTO THE EXISTING ELEVATED TERRACE APPROXIMATELY 4'-4". THE STAIRS AND ITS ASSOCIATED WORK IS THE ONLY DAMAGE BEING MADE BY THIS WORK.
AREA OF WORK
19 LOCATION PLAN
1" = 100'-0"
14 ELEVATION
3/4" = 1'-0"
SIDE (NORTH)
(HIDDEN FROM VIEW)
10 SECTION
3/4" = 1'-0"
2 ELEVATION
3/4" = 1'-0"
FRONT (WEST)
8 PATIO DEMO for NEW STAIRS
(PARTIAL PLAN)
4 PATIO with NEW STAIRS
1/4" = 1'-0"
(PARTIAL PLAN)
APPROVED
BUILDING INSPECTION DIVISION
GREEN BAY, WISCONSIN
SEE CORRESPONDENCE
Project # 88272
Site # 2462
Plan # 160235

EXHIBIT A CONTINUED



4' 4" wide
8' Long

Site Plan
#2462

Conditionally
APPROVED
BUILDING INSPECTION DIVISION
GREEN BAY, WISCONSIN
SEE CORRESPONDENCE

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.7.

Consideration with possible action on the request by Ald. Brunette to relocate the annual Kiddie Karnival effective 2020 to other City parks, possibly Colburn Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Communication 1

PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 7/16/2019

Request of Alderperson Jesse Brunette

Refer to: Parks

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

For Consideration with possible action to relocate the annual Kiddie Carnival effective 2020 to other City parks, possibly Colburn Park.

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # D.8.

Consideration with possible action on the request by Ald. Brunette to study and prepare a report on the number of parks - City, County, School and Oneida owned - throughout the 12th District with the purpose of possibly locating property where the City can develop a new park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Communication 2
2. District 12 Map & List

PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

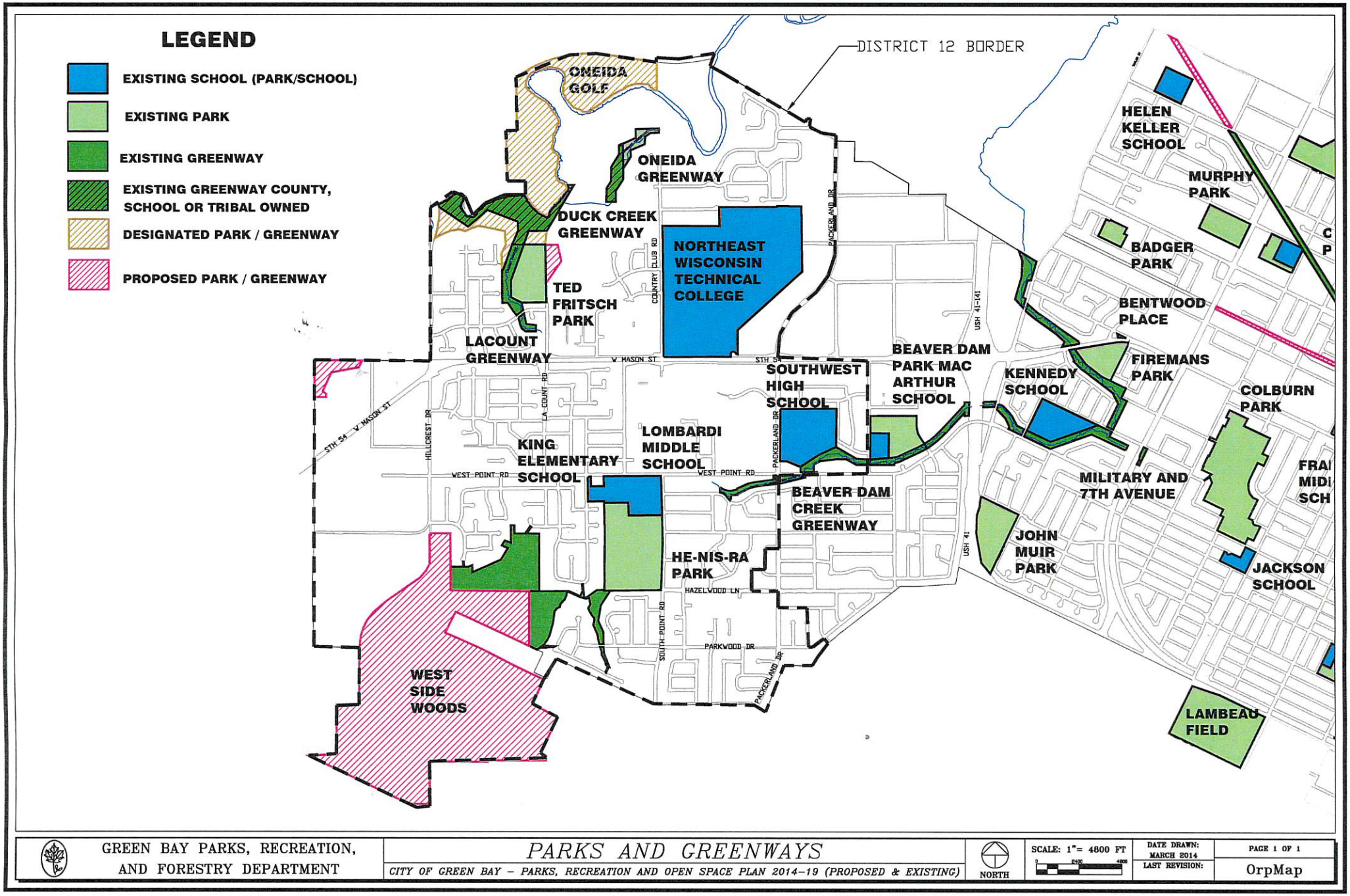
Date of Council Meeting: 7/16/2019

Request of Alderperson Jesse Brunette

Refer to: Parks

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To direct staff to study and prepare a report on the number of parks - city, county, school, and Oneida-owned - throughout the 12th District with the purpose of possibly locating property where the City can develop a new park.



GREEN BAY PARKS, RECREATION, AND FORESTRY DEPARTMENT

PARKS AND GREENWAYS

CITY OF GREEN BAY – PARKS, RECREATION AND OPEN SPACE PLAN 2014–19 (PROPOSED & EXISTING)

NORTH

SCALE: 1"= 4800 FT

DATE DRAWN: MARCH 2014

LAST REVISION:

PAGE 1 OF 1

OrpMap

City of Green Bay - District 12 - Existing Parks		
Park (Acreage)	**Owner**	**Park Amenities**
He-Nis-Ra (55 Acres)	City of Green Bay	Picnic Area
		Nature/Walking Trails
		Open Shelter - No Restrooms
		Cross Country Skiing
		Playground
Ted Fritsch (21 Acres)	City of Green Bay	Softball/Little League
		Basketball Court
		Soccer Field
		Tennis Courts
		Picnic Area
		Nature/Walking Trails
		Shelter w/ Restrooms
		Cross Country Skiing
		Ice Skating
		Playground
		Playground Program
Beaver Dam Creek Greenway (52 Acres)	City of Green Bay	Natural Area
Oneida Greenway (5 Acres)	Tribal	Natural Area
Duck Creek Greenway (26 Acres)	Tribal	Natural Area
Lacount Greenway (10 Acres)	Tribal	Natural Area
King Elementary & Lombardi Middle School (27 Acres)	School	Ball Fields - Practice
		Basketball Court
		Soccer Field
		Picnic Area
		Nature/Walking Trails
		Cross Country Skiing
		Playground
		Playground Program
		Running Track
Southwest High School (33 Acres)	School	Baseball Fields
		Tennis Courts
		Soccer Field
		Football Field
		Track
		Sehlter w/ Restroom
		Pools/Aquatic Centers

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # E.1.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Director's Report Updated 08142019

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, August 14, 2019

PARK DIVISION

- Lots of special events have kept us busy downtown.

- We have several projects in the on-deck circle waiting for the week or two grace period between baseball/softball and football and fall sports. We will be installing a play-ground at East River Van Beaver, a gaga ball at Fritsch Park, the Big Blue Chair at Navarino, drainage tile installation at the Finger Road Complex, drainage tile and reseeding to the outfield of the #1 diamond at Beaver Dam Park, drain pipe installation at Colburn Park, and with the above projects we also have the delivery and spreading process of more than 1000 cubic yards of Playground Engineered Wood Fiber.

- Ride repairs have been ongoing at Bay Beach. It is a lot of work to keep them running on a daily basis.

FORESTRY DIVISION

- Storm Cleanup from the weekend of July 19/20 continues. There were over 400 calls or reports of downed, broken, split, etc. trees. This was one of the largest storm clean up events our Forestry crews have dealt with. Due to the storm, over 100 additional stumps to grind will be added to our workload. We anticipate resuming normal operations the week of 26 Aug.

- Tree Pruning operations are suspended until storm cleanup is completed.

- Emerald Ash Bore treatments for the season is nearly complete, approximately 2200 of the 2400 targeted ash have been treated.

DESIGN & DEVELOPMENT DIVISION

- **Bay Beach Amusement Park – Stormwater Management Plan**
  - The consultant has begun the engineering.
  - The survey and wetland delineation is complete.

- **City Hall Elevator Renovations**
  - Work is scheduled to begin September 26th.

- **Colburn Pool**

- Renovation work is scheduled to begin August 19th.

- **East River Optimist Site Improvements**
  - The contractor is scheduled to remobilize mid-August to complete the contract work.
  - The donor group has encountered poor soil conditions and is re-engineering the footing design.

- **Ken Euers Restoration**
  - Approximately 70% of the tree removal has been completed.

- **Red Smith Shelter**
  - Work continues on the shelter and walk.

RECREATION DIVISION

- The 5th Annual FIT In the Parks series is underway and wraps up on August 22. Classes include: Boot Camp, Yoga, HIIT, Zumba, Tai Chi, etc. This year, we have 16 different classes at parks throughout the city. Some new locations this year include: John Muir and McAuliffe Parks.

- FIT Families is currently underway at Nicole School Park. This class is family-focused where participants of any age can participate in obstacle courses, boot-camp style classes and dance/movement classes.

- Registration will open this week for the 2019-2020 Youth Dance Program. Classes this year will range from Tap/Ballet to Hip Hop and Jazz. We have classes for anyone ages 3-18 years old.

- The Summer Playground Program is going very well. The Kiddie Karnival & Parade were held at Leicht Park on August 6. Upcoming special events include the following:

  - August 12-Aquatics Day
  - August 13-Bay Beach Day
  - August 14-Bowling Day
  - August 15-Park Picnics
  - August 16-Last Day of the Summer Playground Program.

- The last day for Wading Pools will be Sunday, August 18th.

- Adult Football Leagues begin on Thursday, August 22 & Wednesday, August 28.

- Geezer Pickleball Tournament will be held at Edison Park on Tuesday, August 13th.

- Recreation staff are working on field permits for Cross Country, Football, Soccer, Tennis etc.…

- Adult Softball Leagues are in post season. We are offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues which are held at various sites. There are 49 teams registered.

- The Glow Zumba event was held Thursday, August 1 at Leicht Park from 8:30-10:00 p.m. Glow bracelets and necklaces were given out to participants. There were 100 participants.

- The 6th annual LEGO event took place at the Bay Beach Pavilion on July 27 and 28. Members of KLUG (Kenosha LEGO Users Group) FOXLUG (Fox Valley LEGO Users Group) displayed large LEGO creations. Contests were held for different age groups for a timed LEGO build based on an amusement park theme, highest DUPLO Tower, and an open category. There was also face painting by Mischief & Magic. We had 2,200 participants attend the event and 100 participate in the contests.

- The Green Bay Park and Recreation Department is offering Coding Classes for youth ages 6-8 and 9 & up at City Hall, Room 403. Backyard Hackers offers a variety of code-based classes sure to stimulate your child's mind!

- Going Big in the Bay Skateboarding Event will take place Saturday, August 10 at Joannes Skatepark. The event will run from 12 p.m. - 5 p.m. There will be skateboarding, a DJ, and food.

- We are currently taking registrations for the following programs: Fall Softball Leagues and Table Tennis.

AQUATICS

- The outdoor pool season is underway. We are open Monday-Thursday 12-7 p.m. and Friday-Sunday 12-6 p.m. The season runs until August 22.

- Session 4 of outdoor swim lessons began August 8. This is the final session of the summer.

- The final GB Freebie took place on August 5. This is a free evening of swim for any Green Bay resident.

- Lifeguards participated in their final mandatory in-service training on August 2. This in-service was a fun and highly competitive Lifeguard Competition. Guards participated in a swimming relay, rescue tube tow, ring buoy toss and the always popular, obstacle course. This high energy in-service not only tests the skills of our guards but also promotes team work. This is always a fun morning and a great way to end our in-service season.

BAY BEACH

- Training for all staff is an ongoing process.
- Seasonal staffing interviews are winding down as we are nearly full. Interviews will continue as more positions become available. We will hold a few more interviews for the end of the season.
- We have been working with a few big companies on having their picnics here and getting their events set up.
- Saturday 8/3 was another big record breaking day. Last week was also the biggest week we have had.
- Budget planning for next year has begun.
- Starting end of the year reviews for seasonal as they are starting to leave for college.

METRO BOAT LAUNCH

- With the new fishing season we are seeing heavy usage.

TRIANGLE SPORTS AREA

- Disc Golf Course is up and seeing good use on our nicer days.

WILDLIFE SANCTUARY

- WLS staff is working with Design and Development staff designing a new garden at the Resch Wing behind the Observation Building.
- The lookout deck at the coyote yard is being prepared so that a group of young scouts can put new deck boards on it as an eagle badge project.
- WLS just received emergency backup lighting for all three buildings and are in the planning stage of how to get the units installed.
- The New walk-in freezer was installed for animal care food.
- 213 kids have attended WLS Summer Camps, most camps have been full.
- Thursday Talon Talks programs have been going well with lots of new visitors to the Sanctuary.
- Walk for Wildlife is scheduled for Sept. 14 at the WLS. It is a fundraiser for R-Paws,

which enhances our ability to meet the ever increasing demand of our animal care division. It is one of our biggest fundraising events.

- Busy rehab after the storms—over 3,000 admits for 2019 so far.

- We are acclimating our new white tailed deer fawn “Honey” for the exhibit for the fall and acclimating our new ambassador opossums.

- The WLS volunteer appreciation picnic was held on Aug. 8th at 6 pm at the WLS.

- Animal care staff is ready to release 3 otters back to the wild that were brought from southwest Wisconsin.

- The nursery remodel is complete and is being utilized. Park staff completed this work.

Report to the
Parks Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 14, 2019	

AGENDA ITEM # E.2.

The next Park Committee is scheduled for September 11, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None