



MINUTES OF THE WATER COMMISSION

**MONDAY, AUGUST 12, 2019, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL.

Commissioners Present: James Blumreich, Kathryne Hasselblad-Pascale, John Heugel, Doug Martin, Jamie Wall

Absent: Lisa Bauer-Lotto, Joe Moore

Other: Alderwomen Lefebvre, Attorney William Vande Castle, Utility Staff

B. APPROVAL OF THE AGENDA.

Motion by Hasselblad-Pascale, second by Martin to approve August 12, 2019 agenda as presented.
Passed unanimously.

C. APPROVAL OF MINUTES.

I. Approval of commission meeting minutes of June 24, 2019

Motion by Hasselblad-Pascale, second by Martin to approve June 24, 2019 meeting minutes as presented. Passed unanimously.

D. REGULAR BUSINESS.

I. Introduction of new water commissioner

Jamie Wall was introduced and welcomed by the commission.

2. Approve purchase of replacement vehicle

General Manager Quirk presented bid summaries for filter plant transport replacement vehicle, a 2019 Chevrolet Equinox, with low bidder being Broadway Automotive for \$27,413.00. Motion by Heugel, second by Wall, to approve and accept lowest bidder as recommended. Passed unanimously.

3. Approve proposed changes to Chapter 9, Section 4 "Flexible Time" in employee handbook

General Manager Quirk presented a flexible time policy proposed to follow City of Green Bay. Motion by Hasselblad-Pascale, second by Martin, to approve flexible time policy as presented. Passed unanimously.

4. Approve proposed changes to Chapter 13, Section 2A & 2C "Dress Code Policy" in employee handbook

General Manager Quirk presented a proposal to update the dress code policy. Motion by Wall, second by Hasselblad-Pascale, to approve updates to the dress code policy as presented. Passed unanimously.

5. Approve proposed changes to Chapter 13, Section 2E "Uniforms" in employee handbook

General Manager Quirk presented a proposal to update the uniform policy. Motion by Heugel, second by Hasselblad-Pascale, to approve updates to the uniform policy as presented. Passed unanimously.

6. Consideration of adjournment to closed session pursuant to Section 19.85(1)(g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; to-wit: Sorenson v. City of Green Bay, et al.

Motion by Heugel, seconded by Hasselblad-Pascale to enter closed session pursuant to Sec. 19.85(1)(c), Wis. Stats, and expressly quoting notice of closed session. Roll call vote passed unanimously. No action taken during or following closed session.

7. Return to open session.

Motion by Hasselblad-Pascale, second by Wall, to return to open session. Passed unanimously.

E. INFORMATIONAL.

I. Financial Report

Business Manager Rogers reviewed the July 2019 financials. Financials are within expectations. No substantive issue of concern was identified. Motion by Heugel, second Hasselblad-Pascale, to receive financials and place on file. Passed unanimously.

2. General Manager's Update

General Manager Quirk reported: the utility's 5 year capital improvement plan is available for commissioners with the understanding that the financial is informational. Four Green Bay Water Utility staff members will present at Wisconsin AWWA Annual Meeting in September. General Manager Quirk went to Madison to speak to the Governor's office on the matter of PFOA and PFAS. Green Bay Water Utility is assisting Green Bay Fire Station One with assessing the status and need for replacement of corroded pipes in the aging facility. Patrick Glynn at Carlson Dettmann will present some of the findings from the salary study in August. The utility has continued the use of satellite leak detection. Communications director Hay went to a Cities & Villages Mutual Insurance Company (CVMIC) training where they presented their new social media policy suggestions for municipalities. Hay also applied for a position on the Young Professionals Action Council for the purpose of communicating with legislators, and was accepted last week. The utility is working on a plan to begin work on a new sanitary sewer for the filter plant. General Manager Quirk has been named UW-Platteville's Distinguished Alumni of 2019. The utility expects to be down to 260 lead services by December.

F. ADJOURNMENT.

Moved by Martin, seconded by Wall to adjourn. Passed unanimously.