



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, SEPTEMBER 10, 2019, 4:30 PM
CITY HALL, ROOM 207
IMMEDIATELY FOLLOWING PERSONNEL

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the August 21, 2019 meeting.

D. Regular Business.

1. Request approval to purchase one Chevrolet Silverado 1500 Pickup Truck with Crew Cab from Sheboygan Motor Company for \$31,258.
2. Request approval to purchase three Chevrolet Silverado 1500 Pickup Trucks with Double Cabs from Sheboygan Motor Company for \$84,803.
3. Request by Ald. Gavin for the Police Department to work with IT to set a system on the City's Request for Service icon for citizens to report problems and request service.
4. The Information Technology and Services Division request approval to renew a 3 year Microsoft O365 Enterprise 6.6 Agreement with Advanced Threat Protection from CDW and State of Wisconsin State contract pricing for \$681,344.64 or \$227,114.88 annually.
5. Consideration with possible action on liability and EPL insurance proposal for 2020.

The Committee may convene in closed session pursuant to Section 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

6. Report of the Claims Committee.

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E. Report of the Finance Director.

F. Informational.

1. 2019 Contingency Account:
\$75,367.94
2. The next Finance Committee meeting will be held on Tuesday September 24, 2019 at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.I.

Request approval to purchase one Chevrolet Silverado 1500 Pickup Truck with Crew Cab from Sheboygan Motor Company for \$31,258.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. REPORT OF THE PURCHASING MANAGER



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Rick Jensen, Purchasing Manager
DT: September 10, 2019
RE: Purchasing Report
Cc: Diana Ellenbecker, Pam Manley, David Litton

Report of the Purchasing Manager:

1. Request approval to purchase one Chevrolet Silverado 1500 Pickup Truck with Crew Cab from Sheboygan Motor Company for \$31,258.
2. Request approval to purchase three Chevrolet Silverado 1500 Pickup Trucks with Double Cabs from Sheboygan Motor Company for \$84,803.

The following items were openly and competitively offered:

Finance Committee - Report of the Purchasing Manager				
DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Chevrolet Silverado 1500 Crew Cab - FIRE	424400-55140 Equipment Repl.	Sheboygan Motor Company	4	\$31,258
Three (3) Chevrolet Silverado 1500 Double Cab - FIRE	424400-55140 Equipment Repl.	Sheboygan Motor Company	5	\$84,803

CITY OF GREEN BAY QUOTE SUMMARY - RFQ #3168
CHEV SILVERADO 1500HD 4WD
Crew Cab Pickup

Dept: Fire	Req #163	VENDOR #1	VENDOR #2	VENDOR #3	VENDOR #4
Planholders: 4 Vendors	CC #070	SHEBOYGAN MOTOR COMPANY	EWALD CHEVROLET BUICK	BROADWAY AUTOMOTIVE	BERGSTROM GM NEENAH
Issued: 7/24/2019	Due: 8/14/2019	Sheboygan	Oconomowoc	Green Bay	Neenah
DESCRIPTION		PRICE	PRICE	PRICE	PRICE
2019 CHEV SILVERADO 1500HD 4WD CREW CAB		\$ 30,907.50	\$ 31,602.00	\$ 32,226.00	\$ 33,588.50
SPRAY IN BED LINER:		\$ 350.00	\$ 496.00	\$ 450.00	\$ 495.95
TOTAL COST FOR 2019 CHEV SILVERADO 1500HD 4WD CREW CAB WITH BED LINER:		\$ 31,257.50	\$ 32,098.00	\$ 32,676.00	\$ 34,084.45
Lead Time		90-150 Days	90-120 Days	8-10 Weeks	10-12 Weeks
Payment Terms Net 10 Early Payment Discount:		Net 10	Net 10	Net 10	On Delivery

Recommendation: Award to the lowest responsive, responsible vendor Sheboygan Motor Company for \$31,257.50

CITY OF GREEN BAY QUOTATION SUMMARY - RFQ #3170
Chev Silverado 1500 4WD
Double Cab 6.5' Bed Pickup

DEPT: Fire #165			REQ		VENDOR #1		VENDOR #2		VENDOR #3		VENDOR #4		VENDOR #5	
Planholders: 5 Vendors CC#070					SHEBOYGAN MOTOR COMPANY		EWALD CHEVROLET BUICK		BROADWAY CHEVROLET		HOLZ MOTORS		BERGSTROM GM NEENAH	
ISSUED: 7/30/19 8/14/19			DUE:				Oconomowoc		Green Bay		Hales Corners		Neenah	
Sheboygan														
QTY	UNIT	DESCRIPTION			UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	UNIT	PRICE
3	EA	CHEV SILVERADO 1500 4X4 DOUBLE CAB 6.5' BED PICKUP			\$28,267.50	\$84,802.50	\$28,660.00	\$85,980.00	\$30,313.14	\$90,939.42	\$30,629.00	\$91,887.00	\$34,596.50	\$103,789.50
LEAD TIME:			90-150 Days		90-120 Days		To be determined		8 Weeks		10-12 Weeks			
PAYMENT TERMS: NET 10 EARLY PAYMENT DISCOUNT:			Net 10		Net 10		Net 10		Collect on Delivery		On Delivery			

Recommendation: Award to the lowest responsive, responsible vendor Sheboygan Motor Company for \$84,802.50.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.2.

Request approval to purchase three Chevrolet Silverado 1500 Pickup Trucks with Double Cabs from Sheboygan Motor Company for \$84,803.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. REPORT OF THE PURCHASING MANAGER



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
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#165			SHEBOYGAN MOTOR COMPANY		EWALD CHEVROLET BUICK		BROADWAY CHEVROLET		HOLZ MOTORS		BERGSTROM GM NEENAH	
Planholders: 5 Vendors			Sheboygan		Oconomowoc		Green Bay		Hales Corners		Neenah	
CC#070												
ISSUED: 7/30/19		DUE:										
8/14/19												
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Recommendation: Award to the lowest responsive, responsible vendor Sheboygan Motor Company for \$84,802.50.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.3.

Request by Ald. Gavin for the Police Department to work with IT to set a system on the City's Request for Service icon for citizens to report problems and request service.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. LATE COMMUNICATION BY ALD. GAVIN



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 8-26-19

Request of Alderperson Galvin

Refer to: Finance

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

I.T. Police Dept. work w I.T. to set a system on the City's Request for service Icon for citizens to Report problems & Request service. from the Police dept.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.4.

The Information Technology and Services Division request approval to renew a 3 year Microsoft O365 Enterprise 6.6 Agreement with Advanced Threat Protection from CDW and State of Wisconsin State contract pricing for \$681,344.64 or \$227,114.88 annually.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. City of Green Bay EA renewal 700qty M365
2. M365 Compare - links



CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

Enterprise Quote
for

City of Green Bay

Date 8/28/19
Account Manager Amanda Fischer

VSL Specialist Pat McCormack

Channel Price Sheet Month

Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment
Customer to make three annual payments to CDW•G

Microsoft Part #	Description	Level	Quantity	Year 1		Year 2		Year 3	
				Price	Extended	Price	Extended	Price	Extended
6QK-00001	Azure Monetary Commitment	D	2	\$ 1,200.00	\$ 2,400.00	\$ 1,200.00	\$ 2,400.00	\$ 1,200.00	\$ 2,400.00
AAD-34700	M365 E3 FromSA GCC Unified ShrdSvr ALNG SubsVL MVL PerUsr	D	700	\$ 288.24	\$ 201,768.00	\$ 288.24	\$ 201,768.00	\$ 288.24	\$ 201,768.00
3GU-00001	O365AdvThrtPrtctPln1GCC ShrdSvr ALNG SubsVL MVL PerUsr	D	700	\$ 18.00	\$ 12,600.00	\$ 18.00	\$ 12,600.00	\$ 18.00	\$ 12,600.00
H04-00268	SharePointSvr ALNG SA MVL	D	1	\$ 1,200.36	\$ 1,200.36	\$ 1,200.36	\$ 1,200.36	\$ 1,200.36	\$ 1,200.36
7NQ-00292	SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	D	5	\$ 579.00	\$ 2,895.00	\$ 579.00	\$ 2,895.00	\$ 579.00	\$ 2,895.00
6VC-01253	WinRmtDsktpSrvcsCAL ALNG SA MVL DvcCAL	D	128	\$ 17.76	\$ 2,273.28	\$ 17.76	\$ 2,273.28	\$ 17.76	\$ 2,273.28
9EA-00278	WinSvrDCCore ALNG SA MVL 2Lic CoreLic	D	32	\$ 124.32	\$ 3,978.24	\$ 124.32	\$ 3,978.24	\$ 124.32	\$ 3,978.24
Year 1 Total					\$ 227,114.88	Year 2 Total	\$ 227,114.88	Year 3 Total	\$ 227,114.88
Three Year Total					\$ 681,344.64				

Notes

Renewal quote for EA #: 5443104 - expires 9/30/19

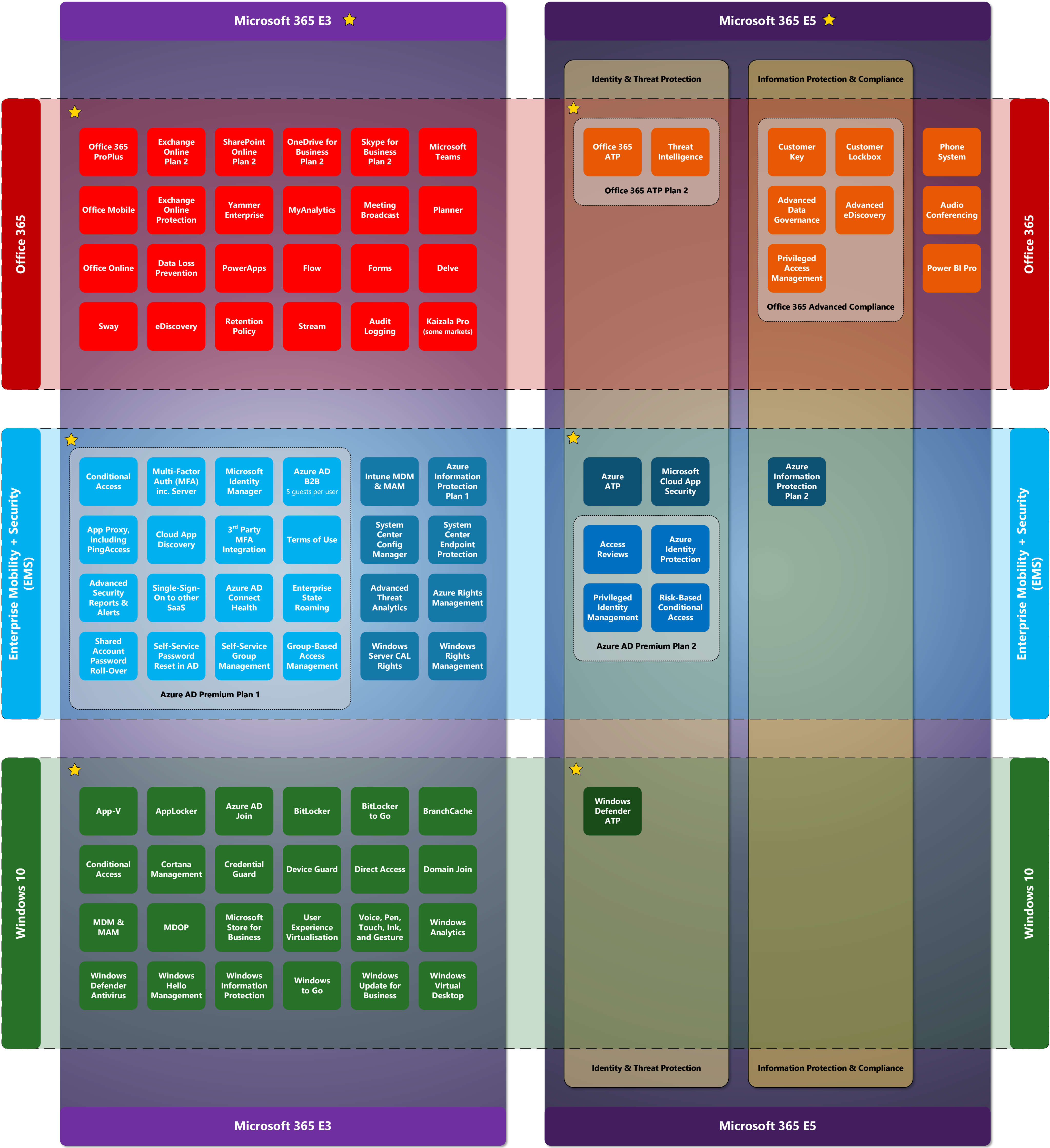
Terms & Conditions

Terms and Conditions of sales and services projects are governed by the terms at:
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

Microsoft 365 Enterprise on a Page

February 2019

@AaronDinnage



Microsoft 365 Enterprise Common Features

Productivity Server Licenses

Unlimited installs of SharePoint, Exchange, and Skype for Business Server, on dedicated hardware (not multi-tenant), for use by Microsoft 365 licensed users.

Office Device Licenses

One traditional Office Professional Plus device install for each existing Software Assurance (SA) user, and new users up to the number of existing from SA users (Expires August 1, 2019)



Report to the
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MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on liability and EPL insurance proposal for 2020.

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BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 10, 2019

PREPARED BY

AGENDA ITEM # D.6.

Report of the Claims Committee.

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BACKGROUND

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FISCAL IMPACT

ATTACHMENTS

None