



AGENDA OF THE PARKS COMMITTEE

**WEDNESDAY, SEPTEMBER 11, 2019, 6:00 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Request approval to purchase a 33,000 GVWR Cab & Chassis from Truck Country for \$75,399.
2. Request approval to purchase a 26,000 GVWR Cab & Chassis from Truck Country for \$69,970.
3. Request by Ald. Dorff to consider adding a playground area separate from the Baird School Playground in Baird Park. For security reasons the school may not allow the public to use the playground during school hours. The former playground belonged to the city and the residents of the area are requesting to have a playground they can use.
4. Request by Ald. Lefebvre to review the Forestry policy for tree removal in the downtown as I have noticed dead trees in the downtown area, in particular the 100 block North Adams, plus other streets downtown.
5. Request by Ald. Lefebvre for the Wildlife Sanctuary to reinstate the deer management program. The herd needs culling.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee is scheduled for September 25, 2019.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 11, 2019

PREPARED BY

AGENDA ITEM # D.I.

Request approval to purchase a 33,000 GVWR Cab & Chassis from Truck Country for \$75,399.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 9-11-19 PARKS Cabs & Chassis



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Parks Committee
FR: Rick Jensen, Purchasing Manager
DT: September 11, 2019
RE: Purchasing Report
Cc: Dan Ditscheit, Diana Ellenbecker

Report of the Purchasing Manager:

1. Request approval to purchase a 33,000 GVWR Cab & Chassis from Truck Country for \$75,399.
2. Request approval to purchase a 26,000 GVWR Cab & Chassis from Truck Country for \$69,970.

The following items were openly and competitively offered:

Parks Committee - Report of the Purchasing Manager				
DESCRIPTION and TERM IF A CONTRACT	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Cab & Chassis 33,000 GVWR Forestry- for Chipper Box	426670-55140 Replace Equipment	Truck Country	4	\$75,399
Cab & Chassis 26,000 GVWR Forestry - Flatbed	426670-55140 Replace Equipment	Truck Country	3	\$69,970

CITY OF GREEN BAY QUOTE SUMMARY
RFQ #3173
Cab & Chassis Single Axle 33,000 GVWR

Dept: Parks	Req # 156	VENDOR #1	VENDOR #2	VENDOR #2	VENDOR #3	VENDOR #4
Planholders: 7 Vendors	CC #072	TRUCK COUNTRY	PACKER CITY INTERNATIONAL TRUCKS	PACKER CITY INTERNATIONAL TRUCKS	KRIETE TRUCK CENTER	JX TRUCK CENTER
Issued: 8/7/19	Due: 8/28/19	Kaukauna	Green Bay	Green Bay	De Pere	De Pere
DESCRIPTION		PRICE	PRICE	PRICE	PRICE	PRICE
Year/Model/Mfg of Vehicle:		2020 Freightliner M2-106	2020 International MV-607	2020 International MV-607	2021 Mack Granite 42BR MHD	2021 Peterbilt 337
TOTAL:		\$ 75,399	\$ 75,975	\$ 80,000	\$ 89,957	\$ 101,400
Warranty:	As requested in RFQ	As requested in RFQ	As requested in RFQ	See quote response	See quote response	
Lead Time	90 Days	90 Days	90 Days	Feb. 2020	March Delivery	
Final payment will be made Net 10	Net 30	Net 30	Net 30	Net 10	\$1,000.00 Deposit Balance on Delivery	

Recommendation: Award to the lowest responsive, responsible vendor Truck Country for \$75,399.

CITY OF GREEN BAY QUOTE SUMMARY
RFQ #3174
Cab & Chassis Single Axle 26,000 GVWR

Dept: Parks	Req # 154	VENDOR #1	VENDOR #2	VENDOR #3
Planholders: 5 Vendors	CC #072	TRUCK COUNTRY	PACKER CITY INTERNATIONAL TRUCKS	JX TRUCK CENTER
Issued: 8/7/19	Due: 8/28/19	Kaukauna	Green Bay	De Pere
DESCRIPTION		PRICE	PRICE	PRICE
Year/Model/Mfg of vehicle:		2020 Freightliner M2-106	2020 International MV-607	2021 Peterbilt 337
TOTAL:		\$ 69,970	\$ 70,500	\$ 76,600
Warranty:	As requested in RFQ	As requested in RFQ	See quote response	
Lead Time	90-120 Days	90 Days	March Delivery	
Final payment will be made Net 10	Net 30	Net 30	\$1,000.00 Deposit Balance on Delivery	

Recommendation: Award to the lowest responsive, responsible vendor Truck Country \$69,970.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 11, 2019

PREPARED BY

AGENDA ITEM # D.2.

Request approval to purchase a 26,000 GVWR Cab & Chassis from Truck Country for \$69,970.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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of the City of Green Bay

MEETING DATE

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PREPARED BY

AGENDA ITEM # D.3.

Request by Ald. Dorff to consider adding a playground area separate from the Baird School Playground in Baird Park. For security reasons the school may not allow the public to use the playground during school hours. The former playground belonged to the city and the residents of the area are requesting to have a playground they can use.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Baird Site Schematic Plan 3



Baird Elementary School
Green Bay, WI
September 11, 2017
© 2017 Bray Architects + Planners, Inc.

Site Plan
SCALE: Not to Scale



Report to the
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MEETING DATE

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PREPARED BY

AGENDA ITEM # D.4.

Request by Ald. Lefebvre to review the Forestry policy for tree removal in the downtown as I have noticed dead trees in the downtown area, in particular the 100 block North Adams, plus other streets downtown.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Parks_Lefebvre-Downtown Trees



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: August 20, 2019

Request of Alderperson Kathy Lefebvre

Refer to: Parks / forestry

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

As I have noticed
dead trees in downtown area - 100 block
N. Adams, plus other streets downtown.



Report to the
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MEETING DATE

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PREPARED BY

AGENDA ITEM # D.5.

Request by Ald. Lefebvre for the Wildlife Sanctuary to reinstate the deer management program. The herd needs culling.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Parks_Lefebvre2-WLS Deer



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: August 20, 2019

Request of Alderperson Kathy Lefebvre

Refer to: Park Board

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Request the Wildlife Sanctuary
to reinstate the deer management
program. The herd needs culling.



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MEETING DATE

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PREPARED BY

AGENDA ITEM # E.I.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 091119

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, September 11, 2019

PARK DIVISION

- High school and middle school sports are back in gear so we have started marking fields again.
- Little League fall ball is under way.
- Almost all our seasonal employees are gone so we are adjusting our crews and priorities accordingly.
- The pools are drained and two of the wading pools are getting painted while they are clean.
- The rains are keeping us mowing. What a year!
- We have installed the Big (Blue) Chair at Navarino Park. This was a donation from the Neighborhood Association.
- We have installed the gravel base and retaining walls for the gaga ball pit at Fritsch Park. The gaga ball pit will be donated and installed by the Neighborhood Association.
- We have installed a drainage line at Colburn Park to assist in the removal of the snow melt next spring.
- We have installed drainage tile in two of the four diamonds at the Finger Road Complex to help dry the infields faster. We will do the same for the other two diamonds next year.
- Park shelter clean-up is underway at Playground Program shelters now that that season is over.

FORESTRY DIVISION

- Storm Cleanup along streets and parks is nearly complete, staff will have to work with WPS to remove damaged trees adjacent to electric lines.
- Stump Removal along streets and parks has resumed. Crews are working from east to west this year and will soon be crossing the river to the west side. Storms this

summer added an additional 200 stumps to the current list.

- Tree Pruning along streets has resumed. The west side crew is in the Mather Heights Park area. The east side crew is near the Preble Park/Edison Park area.
- Emerald Ash Borer (EAB) – Treatments have been completed for 2300 street trees this season.

DESIGN & DEVELOPMENT DIVISION

- **Bay Beach Amusement Park – Beach, Boardwalk, Pier**
 - Staff is currently reviewing the 90% construction plans.
- **Colburn Pool**
 - Renovation work has begun.
- **East River Optimist Site Improvements**
 - The contractor has remobilized and work is continuing.
 - The donor group is continuing to work on the re-engineering the concession stand footing design.
- **Fort Howard Park**
 - The playground equipment has been installed with the exception of the swing set. Staff is waiting for parts to complete the swing set installation. The Jefferson Elementary students have been able to use the new equipment. An ADA accessible concrete path will be installed around the playground.
- **Ken Euers Restoration**
 - Work on the project continues.
- **Red Smith Shelter**
 - Work continues on the shelter and walk.

RECREATION DIVISION

- The 2019 Summer Playground Program went very well. The attendance this year was 60,100 people over the ten week program.
- The Adult Football Leagues began on August 24th. There are 24 teams registered.
- The Geezer Pickle ball Tournament was sold out.
- Recreation staff are busy scheduling parochial soccer leagues, elite soccer, and football, tennis, cross country, baseball, and ultimate frisbee.
- Open Gyms will begin in November 2019.

- The 2019-2020 Youth Dance Program begins with parent meetings on Sept. 17th. Classes begin the week of September 30th. Classes this year will range from Tap/Ballet to Hip Hop and Jazz. We have classes for anyone ages 3-18 years old at sites throughout the city.
- The Fall Program Guide has been completed and will be distributed to schools this week.
- The Going Big in the Bay Skateboarding Event took place Saturday, August 10th at Joannes Skatepark. The event had 100 participants.
- The Fall Softball League is currently being held at Beaver Dam and Ft. Howard Parks. There are 25 teams participating.
- We are currently taking registrations for table tennis, adult basketball leagues and youth basketball skills.

AQUATICS

- The outdoor pool season concluded on August 22nd. We had an overall attendance of 48,200 people. This is down just slightly from last year (51,000) and we did not have Colburn Pool running this summer.
- The indoor pool season has already begun with swim team rentals at Southwest and Edison Pools 4 nights/week.

BAY BEACH

- The season is winding down. We are still open weekends and looking for staff to help.
- We continue to work with a few big companies on having their picnics here and getting their events set up. We will be looking more into this in the off season so we can increase revenue within the park
- Labor Day weekend was very busy. All staff worked hard regardless of being short-handed.
- Budget planning continues for next year.
- Continuing end of the year reviews for seasonal as they are leaving for college.
- Ongoing process with Jolt to make sure we are getting all the benefits from the software.
- Staff is preparing for a few conferences in the off season to see what is trending in the food and beverage and Amusement Park industry.
- Staff is preparing to meet with vendors to get bids set for next year.

METRO BOAT LAUNCH

- Two docks are in place due to the high water this year. DPW extended the 2 docks to make them usable.

TRIANGLE SPORTS AREA

- The Disc Golf Course is up and seeing good use on our nicer days.
- Looking to partner with GBASO to set up some winter activities for this season.

WILDLIFE SANCTUARY

- The ribbon cutting was held on August 27 for the new 4K addition/rental space to the Nature Center. There was a public open house on August 28. Although there was a ribbon cutting, there are still a few final contractor punchlist items and equipment deliveries that need to be completed before we can open this space up to the public for rentals and the 4K program. In a few weeks the building will officially open.
- The Walk for Wildlife is scheduled for Saturday, September 14. This is the largest annual fundraiser event for the Sanctuary. All proceeds go towards animal rehab.
- A group of eagle scouts completed the installation of the new deck boards on the lookout deck at the coyote yard.
- Fall bird hikes started on August 24th. The hikes are held every Saturday and Wednesday morning at 7 AM. Some birds have already started their fall migrations.
- Free trail fitness walks are held every Wednesday in September at noon.
- There will be an Electronics Recycling Drive on Saturday, September 21 from 9:00-1:00.
- The animal examination room in the Observation Building is in the process of a renovation. We are replacing all of the cabinets and countertops.
- The annual City deer management information session was held on September 5th.



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MEETING DATE

September 11, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Park Committee is scheduled for September 25, 2019.

BACKGROUND

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FISCAL IMPACT

ATTACHMENTS

None