



MINUTES OF THE FINANCE COMMITTEE

**TUESDAY, SEPTEMBER 10, 2019, 4:30 PM
CITY HALL, ROOM 207
IMMEDIATELY FOLLOWING PERSONNEL**

A. ROLL CALL.

Present: Veronica Corpus-Dax, Bill Galvin, Barbara Dorff, Kathy Lefebvre

Also Present: Ald. Mark Steuer, Ald. Brian Johnson, Purchasing Manager Rick Jensen, IT Administrator Mike Hronek, City Attorney Vanessa Chavez, Fire Chief David Litton, Police Chief Andrew Smith, HR Director Joe Faulds, Risk Manager Nate Froemming, Mayor's Chief of Staff Celestine Jeffreys, Finance Director Diana Ellenbecker, Asst. Finance Director Pam Manley, and others

B. APPROVAL OF THE AGENDA.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Kathy Lefebvre to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

C. APPROVAL OF MINUTES.

1. Approval of the minutes from the August 21, 2019 meeting.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

D. REGULAR BUSINESS.

1. Request approval to purchase one Chevrolet Silverado 1500 Pickup Truck with Crew Cab from Sheboygan Motor Company for \$31,258.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

2. Request approval to purchase three Chevrolet Silverado 1500 Pickup Trucks with Double Cabs

from Sheboygan Motor Company for \$84,803.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to approve. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

3. Request by Ald. Gavin for the Police Department to work with IT to set a system on the City's Request for Service icon for citizens to report problems and request service.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to hold for the next Finance Committee meeting on Sept. 24th. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

4. The Information Technology and Services Division request approval to renew a 3 year Microsoft O365 Enterprise 6.6 Agreement with Advanced Threat Protection from CDW and State of Wisconsin State contract pricing for \$681,344.64 or \$227,114.88 annually.

Moved by Ald. Bill Galvin, seconded by Ald. Veronica Corpus-Dax to approve a 3 year agreement for Microsoft O365. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

5. Consideration with possible action on liability and EPL insurance proposal for 2020.

The Committee may convene in closed session pursuant to Section 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Barbara Dorff, seconded by Ald. Veronica Corpus-Dax to go into closed session at 5:07pm. Motion carried.

Ald. Barbara Dorff read the closed session language.

Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to return to regular order of business at 5:14pm. Motion carried.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to accept Staff's recommendation to stay with CVMIC for the next coming insurance year of 2020. Motion carried.
Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

6. Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

Moved by Ald. Kathy Lefebvre, seconded by Ald. Veronica Corpus-Dax to accept the Claims Committee's recommendations. Motion carried.

Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

E. REPORT OF THE FINANCE DIRECTOR.

F. INFORMATIONAL.

1. 2019 Contingency Account:
\$75,367.94

2. The next Finance Committee meeting will be held on Tuesday September 24, 2019 at 4:30 PM.

G. ADJOURNMENT.

Moved by Ald. Bill Galvin, seconded by Ald. Kathy Lefebvre to adjourn. Motion carried.

Yes- Barbara Dorff, Bill Galvin, Kathy Lefebvre, Veronica Corpus-Dax

H. VERBATIM MINUTES.

- I'd like to call this meeting of the finance committee for September 10th, 2019 to order. Roll call, Alder Corpus-Dax?

- Present.

- Alder Lefebvre?

- Here.

- Alder Galvin?

- Here.

- And Alder Dorff?
- Here.
- And with us in the audience we have Alder Steuer. Is there any other Alders? All right, so at this time I will accept a motion to put the agenda.
- Motion approved.
- Motion approved by Alder Corpus-Dax seconded by Lefebvre, all those in favor?
- Aye.
- Okay, we can carry on with the approval of minutes
- Motion approved.
- Second.
- Motion approved by Alder Galvin, seconded by Alder Corpus-Dax to approve the minutes from the August 21st 2019 meeting.
- All those in favor?
- Aye.
- Post. All right, regular business. First is, the request approval to purchase one Chevrolet Silverado 1500 Pickup Truck with Crew Cab from Sheboygan Motor Company for \$31,258, and staff.
- This request was issued as an RFQ request for quotes for a single Crew Cab Pickup Truck for the Fire Department. We received four quotes, we are recommending the award to the low bidder for a total of \$31,257.50. Any questions?
- No
- Motion approved.
- Motion approved by Alder Galvin, seconded by Alder Lefebvre. All those in favor?
- Aye.
- Opposed? Motion carried. Thank you. Request, oh, yes, request to purchase three Chevrolet Silverado 1500 Pickup Trucks with Double Cabs from Sheboygan Motor Company for \$84,803.
- This request is also for the Fire Department, apparently Double Cabs are bigger, more expensive than the Crew Cabs. Again we put out RFQ, got 5 quotes back and are recommending the award to the low bidder Sheboygan Motor Company for the total dollar amount of \$84,802.50.

- It makes it less though, right? Because it's under \$31,000 for them.
- I think motion approved.
- Motion approved by Alder Galvin, second by Alder Corpus-Dax, all those in favor?
- Aye.
- Opposed? Motion carried. Thank you. Now, number 3, request by Alder Galvin for the Police Department to work with IT to set up a system on the City's Request for Service icon for citizens to report problems and request service.
- Actually, I'm going to ask that to be deleted.
- Okay.
- I'm going to be meeting with Commander Warych, I believe, this week to go over a little bit more detail that I'm looking for, and I believe Commander Warych will work with IT too.
- So, do you want to hold it or?
- We can hold it for the next meeting, or?
- Yep, next meeting.
- 24th then.
- I'll make a motion to hold.
- Motion to hold by Alder Galvin, second by Alder Lefebvre. All those in favor?
- Aye.
- Opposed, motion carries, all right. Number 4, the Information Technology and Services Division request approval to renew a 3 year Microsoft O365 Enterprise 6.6 Agreement with Advanced Threat Protection from CDW and State of Wisconsin state contract pricing for \$681,344.64 or \$227,114,88 annually.
- What you have in front of you is a renewal for a 3 year contract, do you have any questions? My colleague's here.
- I have a lot of questions, I don't understand!
- I know, I know!
- I guess we just have to trust that-
- I mean, you determine that this is a good offer?

- Yes.

- And you think this is the best one for the City to take?

- What we're doing is going off 365, and there's a cost difference between staying where we are and where we're going to, and basically if you want to attract talent from the City you've got to offer them software options, like collaboration and productivity, which this does. And the State of Wisconsin school system- university system, uses this software in all their colleges.

- So this is the latest, neatest thing?

- Yes. And the Office, the Threat Protection, is basically, you know ransomware. What will happen is, we'll put our email online and what Microsoft will do is they will scan all your email with it, with artificial intelligence. What they'll do is they'll check every link or attachment in your document and put in what they call a 'detonation chamber'. They'll select that link, and if something is malicious that email won't be forwarded.

- Okay, so can't go anywhere.

- Is this the main way they've been attacking these municipalities down in Texas this past year?

- I don't want to speak for every municipality but I believe it was a malicious email that set it off.

- Okay, so the emails- those are smaller governments-

- But it's gotten larger-

- Well they've spanked a few then, and it has happened to larger ones so we certainly don't want to get caught in that mess. I would imagine there's other things we're doing besides this to protect ourselves.

- Oh yes, what Microsoft's really done, what they're advertising, everyone is going Office 365. I think a lot of customers are making that transfer too. They built their Office 365 from the ground up and really put a big emphasis on security. And they have different levels of security, like G1, we bought G3, and G5 probably for defense contractors. Whatever they improve in G5 for defense contractors and things like that, they put in and they offer it in G3. So we get that after the fact, we don't pay G5 price which we couldn't afford, but still increased security.

- So are we going to attract young people coming out of university or college, or these IT schools? Is this just going to be IT individuals or-

- No, this is city wide, in collaboration-

- So young employees coming from all over can say "well they've got this 365".

- I would assume we'd get all our Exchange email, up online, and then we'd have different groups of individuals with access to different segments of Office 365, like senior staff would be making teams,

The Planning department, planners, they have already kind of aligned their whole Idrive, I don't know if you remember what that was called, their whole network folder structure so that they can move everything up to the Cloud. So we've got to get everybody else in line, but I see teams as being very beneficial for city staff. For collaborating, and getting the word out to the public.

- Can this be used, say, to collaborate with Brown County government employees?
- Yeah they have it also.
- No but I mean city employees working with county employees on joint projects?
- Yes you can, you can share your projects with other individuals outside your organization.
- Okay, all right thank you.
- Is there a motion?
- I'll make a motion to approve.
- Motion by Alder Galvin to approve this request to renew the 3 year Microsoft O365 Enterprise 6.6 Agreement.
- Second by Alder Corpus-Dax, all those in favor?
- Aye.
- Opposed, motion carried. All right, number 5, consideration with possible action on liability and EPL insurance proposal for 2020. Would you like us to go into closed session? I'll move that we go into closed session The Committee may convene in closed session pursuant to Section 19.85 of the Wisconsin Statutes, for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.85 of the Wisconsin Statutes, to report the results of closed session and consider the balance of the agenda. All those in favor, going to closed session?
- Aye.
- Okay, closed session.
- Make the motion.
- I make a motion that we go back in open session.
- Second
- Alder Galvin, second by Lefebvre, all those in favor?
- Aye.

- We're back in open session.
- I'll make a motion that we accept staff's recommendation to stay with Civic the next coming insurance year of 2020.
- Second.
- Motion by Alder Galvin, second by Alder Lefebvre.
- All those in favor?
- Aye.
- Opposed? Motion carries. Good job. Right, next is report of the Claims Committee. Does anyone have any questions or concerns? If so, we'll go into closed session. Want to just take a minute, no? I'll make a motion that we accept the Claims Committee recommendations.
- Okay.
- Second.
- Motion by Alder Lefebvre, second by Alder Corpus-Dax. All those in favor?
- Aye. Opposed? Motion carries. And then report of the Finance Director.
- This one, I don't have much of an update. I know we did promise that I'd bring some additional information back to the CIP at this meeting. We have some things in the works, there's just not enough information, we still don't have a very good look at where the 2020 budgets going to be. The Police is working out a Plan B for their headquarters, Fire Chief Litton is looking at lease options. So at this point they didn't have a lot to bring back to you, so I had asked the Chair if I could bring it back to the next meeting, as they didn't have anything quite ready for this meeting.
- Sure.
- That was just my update.
- Contingency, is that the real number?
- The number has dropped yes, through July we have paid about \$20,000 worth of bills, which you approved at the last meeting, so currently we are sitting at \$75,367.
- Can I ask a question, I thought a lot of the cleanup from the spring flood was going to be tagged to this.
- That was a request by the Director of Public Works, but at that point, when I went back and asked for some information, I did just get the dollars. He hasn't sent them to me.

- Okay.
- So he has not put together what kind of cost they were and whether or not he would expect that to take him over his budget.
- So he has the option to wait and see?
- Correct.
- All right, that's good. Okay.
- All right, the next Finance Committee meeting will be he- Oh I'm sorry, I wanted to announce that Alder Johnson has joined us, he joined us a while ago. The next Finance Committee meeting will be held Tuesday September 24, 2019 at 4:30 PM. Do we take the motion to adjourn?
- Motion to adjourn.
- Second.
- Adjourned by Alder Galvin, second by Alder Lefebvre. All those in favor?
- Aye. Opposed? We're adjourned.