



AGENDA OF THE TRAFFIC, BICYCLE, & PEDESTRIAN COMMISSION

**MONDAY, SEPTEMBER 16, 2019, 5:30 PM
CITY HALL, ROOM 207**

A. Roll Call.

- I. *Members:* Chairperson Matt Kuepers, Vice Chairperson Daniel Theno, Ald. Craig Stevens, Lieutenant Brad Strouf, Brighid Riordan, Ray Smith, and Stephanie Birmingham.

B. Approval of the Agenda.

- I. Approval of the Monday, September 16, 2019 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

C. Approval of Minutes.

- I. Approval of the Monday, August 19, 2019 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

D. Regular Business.

- I. *Initial Request:* Consideration with possible action on the request by the Green Bay Area Public School District for the City of Green Bay to staff and employ an adult crossing guard at the intersection of Humboldt Road and Mount Mary Drive to assist Baird Elementary students to cross Humboldt Road. (Alds. Dorff and Stevens - Districts 1 and 5)
2. *Initial Request:* Consideration with possible action on the request by the Traffic Engineer to change the 2-WAY YIELD condition on West Main Street Frontage Road at Auto Plaza Way to a 2-WAY STOP condition. (Ald. Nicholson - District 3)
3. *Initial Request:* Consideration with possible action on the request from Ald. Scannell to change the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zones to 3-HOUR zones on Van Buren Street from Main Street to Walnut Street. (Ald. Scannell – District 7)
4. *Initial Request:* Consideration with possible action on the request by Ald. Brunette to make changes to alleviate parking concerns at the Resch Aquatic Center. (Ald. Brunette – District 12)

5. *Postponed:* The request by Ald. Wery to establish a 4-WAY STOP condition at the intersection of Shirley Street and Locust Street. (Ald. Wery - District 8)
6. *Postponed:* The request by Ald. Wery to establish a 3-WAY STOP condition at the intersection of Western Avenue and Maryhill Drive. (Ald. Wery - District 8)
7. *Postponed:* Consideration with possible action on the request by Ald. Johnson to look at speed control measures near the 800 block of Gross Avenue. (Ald. Johnson - District 9)
8. *Postponed:* Consideration with possible action on the request by Ald. Johnson to address chronic complaints regarding speeding on 12th Avenue. (Ald. Johnson - District 9)

E. Informational.

- I. Report of the Traffic Engineer of recent appointments and re-appointments to the Traffic, Bicycle, & Pedestrian Commission.

F. Public Hearings.

G. Adjournment.

- I. Adjournment of the current Traffic, Bicycle, and Pedestrian Commission meeting.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Traffic, Bicycle, & Pedestrian Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # B.I.

Approval of the Monday, September 16, 2019 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # C.I.

Approval of the Monday, August 19, 2019 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.I.

Initial Request: Consideration with possible action on the request by the Green Bay Area Public School District for the City of Green Bay to staff and employ an adult crossing guard at the intersection of Humboldt Road and Mount Mary Drive to assist Baird Elementary students to cross Humboldt Road. (Alds. Dorff and Stevens - Districts 1 and 5)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # D.2.

Initial Request: Consideration with possible action on the request by the Traffic Engineer to change the 2-WAY YIELD condition on West Main Street Frontage Road at Auto Plaza Way to a 2-WAY STOP condition. (Ald. Nicholson - District 3)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.3.

Initial Request: Consideration with possible action on the request from Ald. Scannell to change the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zones to 3-HOUR zones on Van Buren Street from Main Street to Walnut Street. (Ald. Scannell – District 7)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.4.

Initial Request: Consideration with possible action on the request by Ald. Brunette to make changes to alleviate parking concerns at the Resch Aquatic Center. (Ald. Brunette – District 12)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.5.

Postponed: The request by Ald. Wery to establish a 4-WAY STOP condition at the intersection of Shirley Street and Locust Street. (Ald. Wery - District 8)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.6.

Postponed: The request by Ald. Wery to establish a 3-WAY STOP condition at the intersection of Western Avenue and Maryhill Drive. (Ald. Wery - District 8)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.7.

Postponed: Consideration with possible action on the request by Ald. Johnson to look at speed control measures near the 800 block of Gross Avenue. (Ald. Johnson - District 9)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

AGENDA ITEM # D.8.

Postponed: Consideration with possible action on the request by Ald. Johnson to address chronic complaints regarding speeding on 12th Avenue. (Ald. Johnson - District 9)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

September 16, 2019

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.I.

Report of the Traffic Engineer of recent appointments and re-appointments to the Traffic, Bicycle, & Pedestrian Commission.

BACKGROUND

New Appointment:

Stephanie Birmingham. Term to expire: August 1, 2022.

Re-appointment:

Brigid Riordan. Term to expire: March 1, 2022.

Ray Smith. Term to expire: March 1, 2022.

RECOMMENDATION

No action required.

FISCAL IMPACT

ATTACHMENTS

- I. Resume of Stephanie Birmingham June 2019

Stephanie Birmingham

1900 Morrow St., #106 * Green Bay, WI 54302 * (920) 495-9688 * sbirmingham@luc.edu

EDUCATION

LOYOLA UNIVERSITY CHICAGO, Chicago, IL

Master of Arts in Pastoral Counseling

August '12 – May '15

Cumulative GPA: 3.98

ST. NORBERT COLLEGE, De Pere, WI

Bachelor of Arts Degree, May 2009

Major: Political Science

Minor: Peace and Justice

Cumulative GPA: 3.71

Cum Laude

LICENSURES AND CERTIFICATIONS

(WI) Professional Counselor Training License # 2632

Mental Health First AID USA, National Council for Behavior Health (2/12/15-2/12/18)

- Trained to provide initial help to people experiencing mental health problems such as depression, anxiety disorders, psychosis, and substance use disorders.

PROFESSIONAL EXPERIENCE

Advocacy Coordinator, Options for Independent Living, Inc., Green Bay, WI, April '16 – Present

- Co-developed a 6-week program on self-advocacy for students receiving services through the Department of Vocational Rehabilitation (DVR).
- Co-facilitate weekly sessions on topics relating to self-advocacy, including disability history, Individualized Education Plan (IEP) meetings, disability disclosure, workplace accommodations, and engaging in appropriate work-based social interaction.
- Manage behaviors of students with varying emotional, behavioral and intellectual disabilities.
- Provide summary reports for students' DVR counselor/case manager including information about participation, observed behaviors, identified strengths and weakness, and overall acquired knowledge of program topics.
- Co-Chair of the *Advocacy Coalition of Brown County* – a group of local citizens advocating on issues impacting the aging community and people with disabilities.
- Supervise and manage Peer Support services provided through county-based CCS (Comprehensive Community Services) programs for individuals with mental health and/or substance use disorder diagnosis.

Owner and Counselor, Birmingham Counseling, LLC, Green Bay, WI, November '15 – Present

- Provide weekly outpatient counseling to adults.
- Observe and monitor client behavior and response to treatment.
- Utilize appropriate therapeutic techniques based on client's presenting symptoms and needs.
- Complete culturally competent and individualized biopsychosocial assessments.
- Maintain client case notes and files in a confidential manner.
- Guide clients through initial intake paperwork.
- Meet with supervisor weekly to discuss client cases.

Standardized Patient, Medical College of WI – GB Campus, Green Bay, WI, April '16 – Present

- Memorize and role-play hypothetical medical cases.
- Evaluate medical student's performance based on established criteria.

- Maintain confidentiality of case data, student performance and other medical college information.
- Interact with local physicians, college faculty, staff and students in a professional, un-biased manner.

Instructor, St. Norbert College – Gateway Program, De Pere, WI, August '18 – October '18

- Plan and prepare for bi-weekly sessions according to Gateway Program curriculum designed for first-year students.
- Facilitate discussions on topics including; wellness, transitions, academic achievement, study habits, communication, and career development.
- Effectively manage a group of 14 first-year college students.
- Work with upperclass student mentee while encouraging their development of individual leadership skills.
- Meet one-on-one with each student prior to program's conclusion to discuss student's individual transition experience, address any student concerns, and make referrals to on-campus staff, as appropriate.

Independent Contract Counselor, Power for Change, LLC, Green Bay, WI, August '15 – February '16

- Provided outpatient counseling to children, adolescents and adults with significant emotional and behavioral issues.
- Observed and monitored client behavior and response to treatment.
- Utilized appropriate therapeutic techniques based on client's presenting symptoms and needs.
- Completed culturally competent biopsychosocial assessments and intakes for potential intensive in-home therapy families.
- Maintained client case notes and files in a confidential manner.
- Guided clients through initial intake paperwork.
- Met with supervisor weekly to discuss client cases.
- Attended weekly staff meetings.

Short-term Faculty, St. Norbert College – Master of Theological Studies, De Pere, WI, Spring 2016

- Co-taught master's-level course, *Theology and Practice of Pastoral Care and Counseling*.
- Responsible for assisting in the development of course syllabus and reading list.
- Co-led class discussions on course topics and required readings.
- Monitored students' progress through classroom participation, practicum work feedback and evaluation of final paper.
- Collaborated with co-professor in preparation prior to each class session.
- Corresponded with students via e-mail and addressed questions and individual needs.

Counseling Intern, Replogle Center for Counseling and Wellbeing – Fourth Presbyterian Church, Chicago, IL, July '14 – May '15

- Provided weekly counseling services to clients age 20-30.
- Utilized Acceptance and Commitment Therapy and mindfulness approaches.
- Attended weekly meetings including staff meetings, group supervision, and individual supervision.
- Maintain client case notes and files in a confidential manner.
- Presented cases for review and discussion at staff meetings.
- Educated staff on disability issues through an awareness presentation and consultation.

Graduate Ministry Intern, Loyola University Chicago – Water Tower Campus Life, Chicago, IL, September '13 – May '14

- Met weekly with member of Campus Ministry to discuss student concerns, needs and programming.
- Co-facilitated weekly women's faith sharing group.
- Planned and executed social gatherings for graduate students.
- Conducted weekly pastoral visits with graduate students.

Community Member, Norbertine Volunteer Community, Green Bay, WI, January '11 – June '12

- Lived in intentional community with post-college age adults.
- Performed 30-40 hrs. of volunteer service weekly.
- Developed and led spiritual/faith-development activities.
- Assisted with recruitment at various post-graduate volunteer fairs at Midwest colleges and universities.

Intern, Brown County Jail Ministries, Green Bay, WI, February '11 – June '12

- Provided for diverse psychosocial and spiritual needs of adult and juvenile inmates at the main detention facility and work-release center.
- Counseled inmates per staff requests, psychiatric nurse referrals and inmate requests.
- Performed basic crisis counseling services upon request.
- Facilitated *Houses of Healing* program, journaling workshops and female spiritual enrichment program.
- Notified inmates of family-related deaths; provided follow-up care.
- Connected inmates to local social service and addiction support agencies upon release.
- Assisted in integrating religious services within the facility.

Public Policy Associate, APSE, Rockville, MD, October '09 – January '11

- Collaborated with Congressional representatives and staff on positions regarding integrated employment and general employment issues for persons with disabilities.
- Represented APSE at Congressional briefings and policy meetings on Capitol Hill.
- Prepared policy recommendations on employment-related legislation.
- Liaison between national office, state chapters and various member constituents in U.S.
- Maintained website with current policy updates.
- Produced monthly policy and activity summary reports for state chapters.
- Drafted and sent policy action alerts on relevant policy matters to APSE members.
- Developed Legislative Handbook on grassroots advocacy for APSE members.

PUBLICATIONS

Birmingham, S. (2013). *Uniquely my own: One woman's experience of living with a physical disability*. *Narrative Inquiry in Bioethics*, 3(3), 186-189.

Birmingham, S. (2010). Employment and health: Are they connected?. *Autism Advocate*, 2(59), 18-22.

PROFESSIONAL DEVELOPMENT

Trauma Recovery Training: Healing the Mind, Body, and Spirit, Trauma Recovery Associates, Green Bay, WI (February 1st, 2019)

AAPC 2014 Conference: Cultivating Spiritually Integrated Care and Counseling for the 21st Century, American Association of Pastoral Counselors, St. Louis, MO (April 3-5, 2014)

The Unplanned Journey: Helping Families and Individuals After a Death, NE WI Alliance for Social Worker and Professional Counseling Continuing Education, University of Wisconsin Green Bay, Green Bay, WI (April 20, 2012)

- Learned process model of bereavement and strategies to assist mourning family members.

LEADERSHIP

Brown County Health and Human Services Adult Protection, Green Bay, WI – Court-Appointed Legal Guardian (April '19 – Present)

- Supervision and coordination of services on behalf of two adult females.
- Make regular contact (at least once a month) to ensure proper care and treatment and be available by phone for possible emergencies.
- Act as an advocate and authorize medical care and release of information as needed.
- Complete a simple annual report form for the county Probate Office regarding the status and condition of the ward, and if applicable, complete an annual account if finances are handled.
- Submit a monthly report of volunteer hours, and if elected, an expense sheet for a stipend and mileage reimbursement.
- Follow all State of Wisconsin statutes pertaining to guardian's responsibilities with the ward.
- Maintain confidentiality of the ward's personal information.

Brown County Health and Human Services Child Protection, Green Bay, WI – Supervised Visitation Program Volunteer (May '16 – Present)

- Provide weekly supervision to parent(s) who have non-custody placement of their child(ren) in a non-residential setting.
- Intervene during visitations, as needed, if inappropriate or dangerous behaviors are observed.
- Write case notes summarizing the details of the visitation, which are recorded into the case file.
- Notify case social worker or other agency staff of any concerns regarding the safety and welfare of either the parent(s) and/or child(ren).
- Maintain confidentiality and privacy of families unless appropriate disclosure is required by law.

Micah Center, Green Bay, WI – Mindfulness/Relaxation Workshop Facilitator (June '16 – Jan. '19)

- Facilitate a weekly relaxation/meditation-based support group for men and women experiencing homelessness or at-risk of becoming homeless; many of whom have mental health diagnoses and/or AODA issues.
- Lead group participants through meditation and guided imagery exercises.
- Utilize a strengths-based, solutions-focused approach when interacting with participants.
- Provide a confidential, supportive and non-judgmental space for participants to express personal concerns and issues.
- Refer participants to on-staff counselor, as needed.
- Manage various behavioral issues present during group and redirect inappropriate conversations when necessary.

St. John the Evangelist Homeless Shelter, Green Bay, WI – Ministry Team Volunteer (November – April; '16-'17, '17-'18, '18-'19 – Seasonal, One-night-a-week)

- Serve as a member of the Ministry Team at a local seasonal emergency-need-based homeless shelter.
- Provide a nonjudgmental environment for guests to talk about whatever concerns, stressors or hopes they may have at the present moment.
- Play board games and card games with guests as a form of positive, healthy social interaction.
- Enjoy a meal with guests residing at the shelter.

Human Library program, Cassandra Voss Center, St. Norbert College, (February 15, 2017; February 15, 2018)

- Shared personal life story of living with a disability, as it relates to diversity of human experience, with an audience of college students and community members.

Disability and Healthcare panel, The Medical College of WI – Green Bay, (Spring 2017)

- Served on a panel comprised of persons with disabilities to educate medical school students on working and interacting with patients with disabilities or chronic health conditions.
- Facilitated a small group Q&A discussion.

The Three “Rs” to Pastoral Planning for Persons with Disabilities, Green Bay Catholic Diocese Leadership Convocation, (October 27th, 2016)

- Co-presented to church leaders on disability etiquette, addressing needs of persons with disabilities and inclusive long-term parish planning.

Robert and Ann Lurie’s Children’s Hospital, Chicago, IL – Neurology Inpatient Volunteer (February ’13 – May ’15)

- Provide developmentally appropriate bedside play for children.
- Observe patient behaviors and report concerns to supervisor, nurse or other hospital staff.
- Address specific needs under direction and supervision of Certified Child Life Specialist.

LABRE Ministry, Chicago, IL – Volunteer (September ’12 – October ’12)

- Delivered food and engaged in conversation with homeless men and women on Michigan Avenue in Chicago.

Challenges and Possibilities, Green Bay Correctional Institute, Green Bay, WI (Spring 2012)

- Gave an afternoon presentation on meditation and relaxation techniques to 25 male inmates incarcerated in a state prison.
- Guided the group through various meditation exercises.

Self-Advocate World Café, APSE National Conference, Atlanta, GA (June 9th, 2010)

- Provided staff assistance for development, planning and implementation of SAWC at National Conference.
- Led brainstorming discussions with self-advocates who had I/DD and mental illness.

Senior Survival and Teen Leadership Mission, Family Center/Family Services (March 17th, 2010)

- Presented to high school seniors on transitioning from high school to college.
- Keynote speaker for *Teen Leadership Mission*.

Killeen Student Panel: *Religious Symbols in Public Spaces* (Nov. 20th, 2008)

- Represented Political Science Department on panel about the constitutionality of religious symbols in public spaces.

Cross Cultural Disability Rights Exchange – Mobility Int’l USA: San Jose, Costa Rica (Summer ’08)

- Skills Gained: Basic Spanish and ASL; Ability to work in diverse settings; Assertiveness; Cultural awareness

ARSE (Area Religious Special Education), Green Bay, WI – Volunteer Religious Ed. Catechist (January '11 – June '12)

- Crafted and taught lesson plans to group of developmentally disabled high school youth.

HONORS AND AWARDS

St. Norbert College Young Alumni Award (2014), 2008/2009 WIFIC Rath Scholarship, Dean's List, Student Life Award: '06-'07, SNC Presidential Scholarship, Who's Who in America's Colleges and Universities (2009), Father Gene Gries Endowed Student Life Scholarship (2007, 2009), Norbertine Leadership and Service Award (05, 06, 07, 09).