



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, SEPTEMBER 25, 2019, 5:45 PM
CITY HALL, ROOM 207**

PLEASE NOTE TIME CHANGE

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on request by Ald. Brunette on amending the City's ordinance on landscaping, weeds, vegetation, and gardens on residential lots (held from the September 11, 2019 Improvement and Services Committee meeting).
 - 2. Consideration with possible action on request by Ald. Galvin that the Department of Public Works develop better systems to better and more quickly respond during disasters and staff will present a summary of lessons learned from the March 2019 floods (referred to staff from the September 11, 2019 Improvement and Services Committee meeting).
 - 3. Consideration with possible action on request by Ald. Lefebvre that the gate at the east side yard waste site is left open during the winter and report the hours of operation and the procedure for closing the gate at the site (referred to staff from the September 11, 2019 Improvement and Services Committee meeting).
 - 4. Consideration with possible action on request by Ald. Nicholson to address surface water drainage issues at 1661-1663 Elkay Lane and to approve the City to reimburse Jeremy Kroll \$3,000 of the cost to install the private storm sewer (referred back to staff from the September 17, 2019 Common Council meeting).

5. Consideration with possible action on request by Ald. Steuer to study and report out on the feasibility of utilizing the “even-odd” residential address overnight parking scenario, as is done in Milwaukee, in order to relieve the parking problems at residences with limited parking spaces (referred to staff from the August 14, 2019 Improvement and Services Committee meeting).
6. Consideration with possible action on request by Ald. Steuer to look at the possibility and feasibility of renaming the Walnut Street Bridge to the Bart Starr Memorial Bridge.
7. Consideration with possible action on the policies and procedures of the Inspection Department as it applies to communicating and working with constituents who request their alderman's assistance. Further, to discuss customer service standards and work expectations of inspectors. Investigate the addition of evening and/or weekend inspection hours (recommendation to be made to Personnel Committee only pursuant to GBMC 2.06(9)).
8. Consideration with possible action on request by the Department of Public Works on proposed 2020 Parking Division rates and fees.
9. Consideration with possible action on the request by the Department of Public Works to execute Amendment X to the Brown County Municipal Recycling Agreement.
10. Consideration with possible action regarding report on the citation rates from neighboring communities (referred to staff from the August 14, 2019 Improvement and Services Committee meeting).
11. Consideration with possible action on request by Tycore Built LLC to dedicate to the City of Green Bay the infrastructure improvements in Pine Acres subdivision.
12. Consideration with possible action on request by Holtger Bros., Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.
13. Consideration with possible action on applications for Concrete Sidewalk Builder's Licenses by the following:
 - A. McDonald Services, LLC
 - B. N & L Concrete Construction LLP
 - C. Tri-North Builders, Inc.
14. Consideration with possible action on application for a Tree and Brush Trimmer License by A Four Season Tree Care.
15. Consideration with possible action on application for Underground Sprinkler System License by IXL Sprinkler Systems.

E. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for October 9, 2019.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on request by Ald. Brunette on amending the City's ordinance on landscaping, weeds, vegetation, and gardens on residential lots (held from the September 11, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on request by Ald. Galvin that the Department of Public Works develop better systems to better and more quickly respond during disasters and staff will present a summary of lessons learned from the March 2019 floods (referred to staff from the September 11, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.3.

Consideration with possible action on request by Ald. Lefebvre that the gate at the east side yard waste site is left open during the winter and report the hours of operation and the procedure for closing the gate at the site (referred to staff from the September 11, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on request by Ald. Nicholson to address surface water drainage issues at 1661-1663 Elkay Lane and to approve the City to reimburse Jeremy Kroll \$3,000 of the cost to install the private storm sewer (referred back to staff from the September 17, 2019 Common Council meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on request by Ald. Steuer to study and report out on the feasibility of utilizing the “even-odd” residential address overnight parking scenario, as is done in Milwaukee, in order to relieve the parking problems at residences with limited parking spaces (referred to staff from the August 14, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on request by Ald. Steuer to look at the possibility and feasibility of renaming the Walnut Street Bridge to the Bart Starr Memorial Bridge.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.7.

Consideration with possible action on the policies and procedures of the Inspection Department as it applies to communicating and working with constituents who request their alderman's assistance. Further, to discuss customer service standards and work expectations of inspectors. Investigate the addition of evening and/or weekend inspection hours (recommendation to be made to Personnel Committee only pursuant to GBMC 2.06(9)).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on request by the Department of Public Works on proposed 2020 Parking Division rates and fees.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.9.

Consideration with possible action on the request by the Department of Public Works to execute Amendment X to the Brown County Municipal Recycling Agreement.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Amendment X Agreement Letter_C_GreenBay
2. Amendment X_C_Green Bay

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

September 5, 2019

City of Green Bay
100 N. Jefferson Street
Green Bay, WI 54301

Dear City of Green Bay,

Enclosed is a copy of Amendment X of the Brown County Municipal Recycling Agreement for your signature. Please print and sign then return to us after which we will have it executed and a copy returned for your files. Execution of this amendment ensures your eligibility for the 2020 Wisconsin Recycling Consolidation Grant.

If you should have any additional questions or comments, please contact me at (920) 492-4965 or via email mark.walter@browncountywi.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Walter', with a stylized flourish at the end.

Mark Walter
Business Development Manager

Enclosures

BROWN COUNTY MUNICIPAL RECYCLING AGREEMENT

AMENDMENT X

This amendment is intended to reaffirm the existing language set forth in the Municipal Recycling Agreement in order to establish eligibility for the 2020 Wisconsin Recycling Consolidation Grant.

The existing agreement is a cooperative agreement for the joint provision of recycling services including education and outreach, collection and transport of recyclables to a materials recovery facility, and performing comprehensive program planning.

The following Brown County Municipalities recognize the fact that they are Partner Communities with Brown County in the Municipal Recycling Agreement:

City of Green Bay	Town of Green Bay
City of DePere	Town of Holland
Village of Allouez	Town of Humboldt
Village of Ashwaubenon	Town of Lawrence
Village of Bellevue	Town of Ledgeview
Village of Hobart	Town of Pittsfield
Village of Howard	Town of Rockland
Village of Pulaski	Town of Scott
Village of Suamico	Town of Wrightstown
Village of Wrightstown	Oneida Tribe of Indians of WI

City of Green Bay

By: _____

Its: _____

Dated: _____

By: _____

Its: _____

Dated: _____

BROWN COUNTY

By: _____

Its: _____

Dated: _____



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.10.

Consideration with possible action regarding report on the citation rates from neighboring communities (referred to staff from the August 14, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.I I.

Consideration with possible action on request by Tycore Built LLC to dedicate to the City of Green Bay the infrastructure improvements in Pine Acres subdivision.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Pine Acres Subdivision Dedication



Tycore Built LLC
445 Cardinal Lane, Suite 102
Green Bay, WI 54313

September 17, 2019

Jim Brunette
City of Green Bay
100 North Jefferson Street
Green Bay, WI 54301

RE: Pine Acres Subdivision

Dear Jim,

Tycore Built LLC, Wade T. Micoley, owner of Pine Acres Subdivision, is hereby requesting the dedication of the infrastructure in the right of way to the City of Green Bay.

Please advise if you require additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Wade T. Micoley', is written over the word 'Sincerely,'. The signature is stylized with large, sweeping loops.

Wade T. Micoley
Owner/Member



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.12.

Consideration with possible action on request by Holtger Bros., Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.13.

Consideration with possible action on applications for Concrete Sidewalk Builder's Licenses by the following:

- A. McDonald Services, LLC
- B. N & L Concrete Construction LLP
- C. Tri-North Builders, Inc.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.14.

Consideration with possible action on application for a Tree and Brush Trimmer License by A Four Season Tree Care.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.15.

Consideration with possible action on application for Underground Sprinkler System License by IXL Sprinkler Systems.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for October 9, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None