



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, SEPTEMBER 25, 2019, 5:00 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Discussion with possible action on the request by Ald. VanderLeest to redo the blacktop pathway of Beaver Dam to Fireman's Park.
2. Discussion with possible action on the request for the Wildlife Sanctuary to reinstate the deer management program and to research the the deer management issue throughout the City.
3. Discussion with possible action on the approval of a utility easement from Wisconsin Public Service for the installation of an electric service for the new ball field at Baird Park.
4. Discussion with possible action on hiring Robert E. Lee & Associates for \$28,800 to complete the engineering for the stormwater management to accommodate the ball field and parking lot modifications.

E. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee is scheduled for October 9, 2019.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.I.

Discussion with possible action on the request by Ald. VanderLeest to redo the blacktop pathway of Beaver Dam to Fireman's Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Park Communication - Ald. Vanderleest
2. Fireman's Park - Resurfacing Limits



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: Sept 17, 19

Request of Alderperson alt John S. Vander Zee

Refer to: Park Dept

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

redoing Black Top pathway
of Beaver Dam to
firemans park.

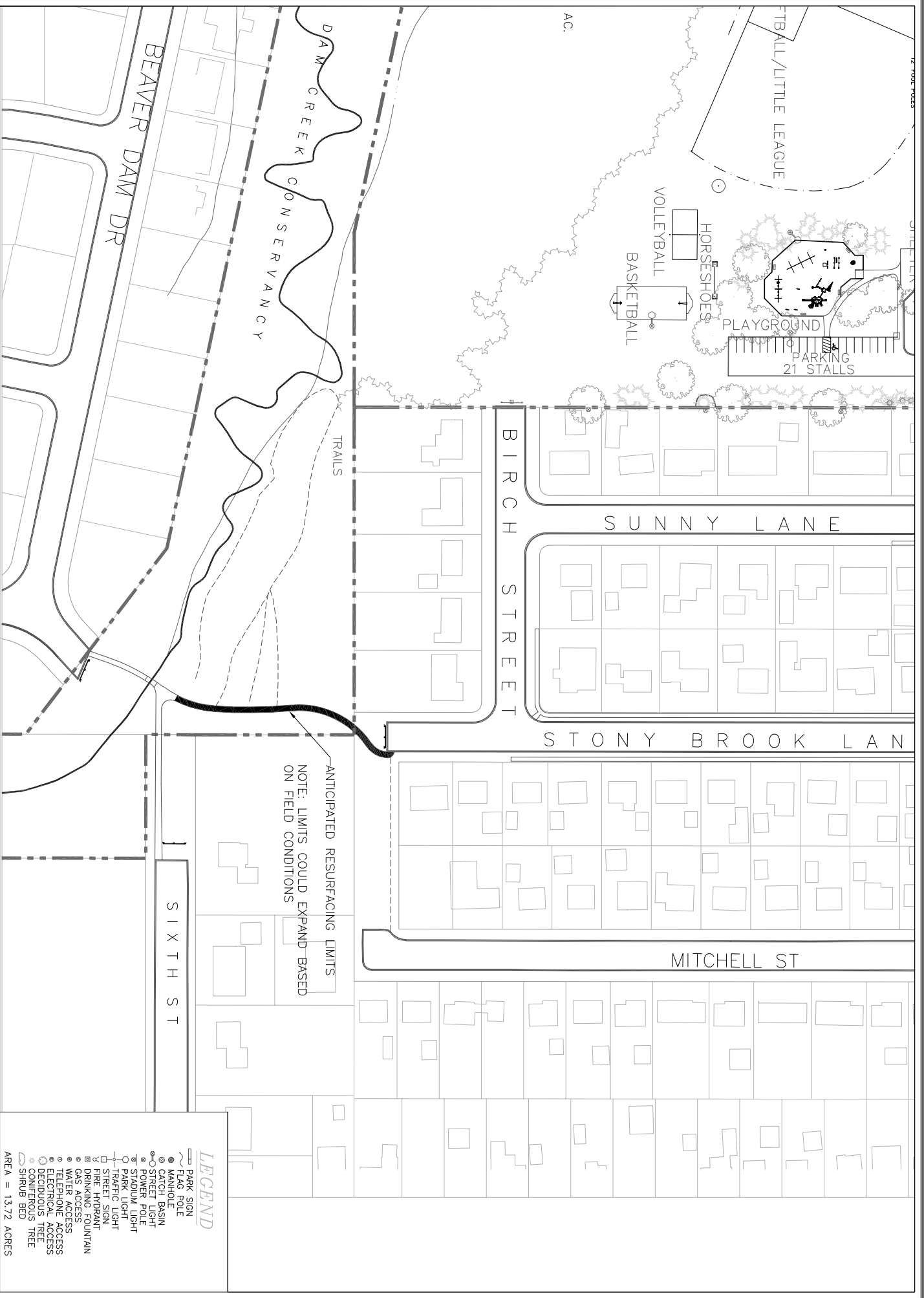


GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

FIREMAN'S PARK
EXISTING CONDITIONS



DATE: 1980
LAST REVISION:
MARCH 2000





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.2.

Discussion with possible action on the request for the Wildlife Sanctuary to reinstate the deer management program and to research the the deer management issue throughout the City.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.3.

Discussion with possible action on the approval of a utility easement from Wisconsin Public Service for the installation of an electric service for the new ball field at Baird Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

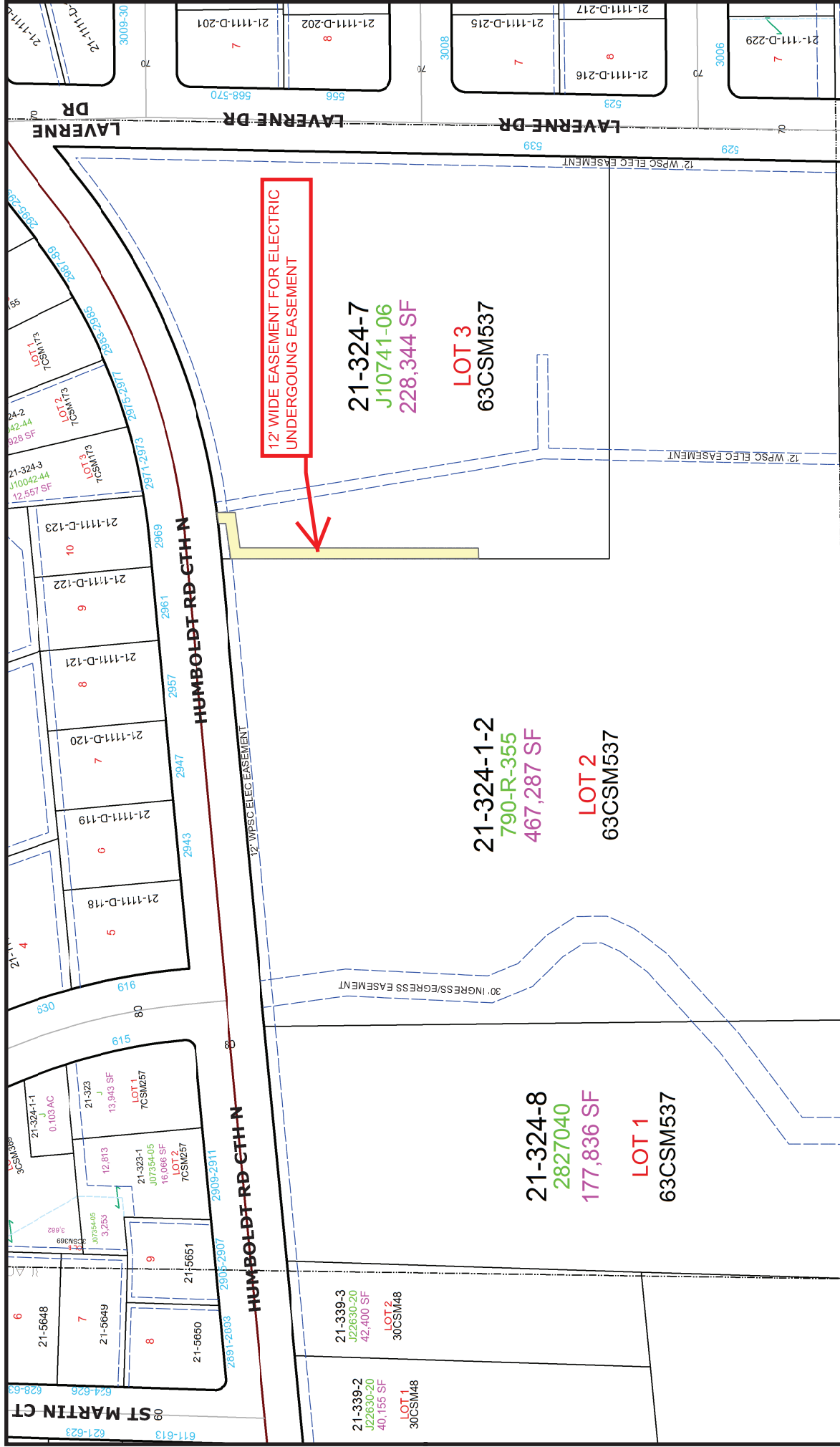
ATTACHMENTS

1. Baird Site Schematic Plan 3
2. BAIRD PARK MAP - 2
3. Easement City of Green Bay (Barid School BD)_2936434



Baird Elementary School
Green Bay, WI
September 11, 2017
© 2017 Bray Architects + Planners, Inc.

Site Plan
SCALE: Not to Scale



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Date: 9/23/2019

W.P.S.C. REQUEST FOR ELECTRIC UNDERGROUND EASEMENT

City of Green Bay
Department of Public Works

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of Green Bay, a Wisconsin municipal corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Lot 3 of Certified Survey Map No. 8435, Recorded in the Brown County Register of Deeds Volume 63 of Certified Survey Maps on Page 537 as Document 2827040; being part of the Southwest Quarter of the Northeast Quarter (SW1/4-NE1/4) of Section 34, Township 24 North, Range 21 East, **City of Green Bay, County of Brown, State of Wisconsin**, as shown on the **attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
21-324-7

- 1. Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.
9. **Indemnification.** Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee, any contractor or subcontractor performing work on behalf of Grantee in the Easement Area, or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Easement agreement.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Green Bay

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)

)SS

COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Green Bay, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____

Print Name _____

Notary Public, State of _____

My Commission expires: _____

This instrument drafted by: Philip Paradies

Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
September 19, 2019	Brown	City of Green Bay	539 Laverne Dr	21-324-7
Real Estate No.	WPSC District	WR#	WR Type	I/O
1045617	Green Bay	2936434	ECA	6000271

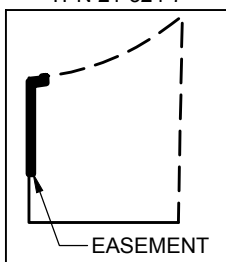
EXHIBIT "A"

PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 8435, RECORDED IN THE BROWN COUNTY REGISTER OF DEEDS VOLUME 63 OF CERTIFIED SURVEY MAPS ON PAGE 537 AS DOCUMENT 2827040; BEING PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW 1/4 - NE 1/4) OF SECTION 34, TOWNSHIP 24 NORTH, RANGE 21 EAST, CITY OF GREEN BAY, COUNTY OF BROWN, STATE OF WISCONSIN

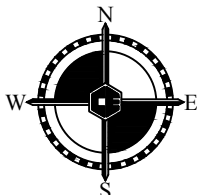
LEGEND

P.O.B. POINT OF BEGINNING
P.O.T. POINT OF TERMINATION
TPN TAX PARCEL NUMBER
 EASEMENT AREA

LOCATION MAP: TPN 21-324-7



NOT TO SCALE



HUMBOLDT ROAD
/ C.T.H. "N"
(80' WIDE R.O.W.)

P.O.T.
(TERMINATES AT
SOUTH R.O.W. LINE
OF HUMBOLDT
ROAD / C.T.H. "N")

R.O.W.

N01°20'20"W
14.57'

N82°27'57"E
40.16'

TPN 21-324-7

LOT 3
CSM 8435
VOL. 63 PG. 537
DOC. 2827040

SW 1/4 - NE 1/4
SECTION 34

PROPERTY LINE

N00°00'01"E
273.65'

LEGAL DESCRIPTION FOR THE CENTERLINE OF A 12 FOOT WIDE EASEMENT AREA

Commencing at the East quarter (E 1/4) corner of Section 34, Township 24 North, Range 21 East; thence S89°22'51"W along the East-West quarter line of said Section 34, a distance of 1760.48 feet; thence N00°37'09"W, a distance of 406.90 feet to the POINT OF BEGINNING (P.O.B.).

Thence N00°00'01"E along a line intended to be 6.00 feet East of and parallel with the West property line of Lot 3 of Certified Survey Map Number 8435, recorded in the Brown County Register of Deeds Volume 63 of Certified Survey Maps on Page 537 as Document Number 2827040, a distance of 273.65 feet; thence N82°27'57"E, a distance of 40.16 feet; thence N01°20'20"W, a distance of 14.57 feet to a point on the South right-of-way line of Humboldt Road, also known as County Trunk Highway "N" (C.T.H. "N") (80 feet wide), and the POINT OF TERMINATION (P.O.T.).

6.0'
6.0'
12.0'

N00°37'09"W
406.90'

C 1/4 CORNER
SECTION 34
T24N, R21E

P.O.B.
(BEGINS 5' BEFORE
TRANSFORMER)

E 1/4 CORNER
SECTION 34
T24N, R21E

818.99' 1760.48' 2579.47'
S89°22'51"W EAST-WEST 1/4 LINE, SECTION 34

BEARINGS ARE BASED ON BROWN COUNTY COORDINATE SYSTEM

Page 1 of 1



COLEMAN ENGINEERING COMPANY
IRON MOUNTAIN • IRONWOOD • NEGAUNEE • GREEN BAY
www.coleman-engineering.com

PREPARED FOR:

Wisconsin Public
Service Corporation



700 North Adams Street
P.O. Box 18001
Green Bay, WI 54307-9001
Phone: 800-450-7260 Fax: 920-431-4815

DATE: 9/19/19

WPS PROJ: 2936434

CEC JOB #: 190788

SKETCH SCALE: 1" = 60'



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # D.4.

Discussion with possible action on hiring Robert E. Lee & Associates for \$28,800 to complete the engineering for the stormwater management to accommodate the ball field and parking lot modifications.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Colburn Quote Summary

CITY OF GREEN BAY, WISCONSIN	
SUMMARY OF QUOTES FOR:	
ENGINEERING DESIGN SERVICES: COLBURN PARK LITTLE LEAGUE FACILITY	
STORM WATER MANAGEMENT	
CONSULTANT	QUOTE
Robert E Lee & Associates	\$ 28,800.00
Ruekert & Mielke	\$ 38,500.00
McMahon	\$ 48,350.00
Cedar Corporation	\$ 48,375.00



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # E.I.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 092519

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, September 25, 2019

PARK DIVISION

- Shelter winterizing has started.
- Weekend shelter rentals are still strong.
- Volunteers helped paint the outside wall of Joannes Stadium.
- A rash of graffiti is keeping the painter busy. The Police are involved.
- A crew spent most of a day removing junk and trash from a home built comfort area found back in the woods at Baird's Creek.
- New cabinets and counter tops are now installed in the Wildlife Sanctuary Observation building in the animal care area.
- We are working to have Engineered Wood Fiber delivered and spread, at many parks in town. The constant rain and resulting soft turf is creating scheduling problems.
- Athletic field use continues.
- At City Hall – the elevator modernization is (finally) underway.

FORESTRY DIVISION

- Tree Pruning – East side crew recently pruned lindens on Debra Ln. and is pruning on Grove St. West side crew is currently pruning on Broadway Ave.
- Stump Removal crew is working from east to west this season and in the Ashland Ave area.

DESIGN & DEVELOPMENT DIVISION

- **Bay Beach Amusement Park – Beach, Boardwalk, Pier**
 - Staff is currently reviewing the 90% construction plans.
- **Colburn Park – Bathhouse, Concession Stand**
 - Renovation work continues. The abatement work is completed. The siding, roofing and fence replacement has begun.
 - Plans for the concession stand are being reviewed.

- **East River Optimist Site Improvements**
 - Work on the project is continuing.
 - The donor group has re-engineered the concession stand footing design.
- **Ken Euers Restoration**
 - The area will be seeded and mulched soon if weather allows. Work on the project is almost completed.
- **Red Smith Shelter**
 - Work continues on the shelter and walk.

RECREATION DIVISION

- The Fall Softball League is currently being held at Beaver Dam and Ft. Howard Parks. We have 25 teams participating.
- The table tennis league is being held on Wednesday evenings beginning October 9 at Franklin Middle School. We have 8 players registered.
- The Youth Basketball Skills program for grades 1-4 is being held for 6 weeks on Monday evenings at Franklin Middle School beginning September 30th. We have 15 participants registered.
- Adult Basketball registration is open. The adult basketball leagues will be held on Wednesday evenings at various school locations beginning November 6th. We are still accepting teams.
- The Adult Football Leagues began on August 24th. We have 24 teams registered.
- Open Gyms will be opening in November.
- The Recreation Division has been working very hard with all of our sports groups to try to reschedule cancelled games due to water logged fields.
- The 2019-2020 **Youth Dance Program** begins with parent meetings on Sept. 17th and 19th. Classes begin the week of September 30th. Classes this year will range from Tap/Ballet to Hip Hop and Jazz. We have classes for anyone ages 3-18 years old at sites throughout the city. We still have openings in all of our classes.

AQUATICS

- The indoor pool season has already begun with swim team rentals at Southwest and Edison Pools 4 nights/week.

BAY BEACH

- Season is winding down, but we are still open weekends and looking for staff to help.
- Boo Beach:
 - Open Friday, October 11 (5-9pm) and Saturday, October 12 (2-9pm)
 - Movie will be shown on Saturday night and trick or treating at the rides during the day on Saturday
 - Maze through train depot is being built for this year!
 - Partnering with the YMCA to put on some additional activities
- Final budget planning continues for next year.
- Continuing end of the year reviews for seasonal as they are leaving for college.
- Ongoing process with Jolt to make sure we are getting all the benefits from the software.
- Preparing for a few conferences in the off season to see what is trending in the food and beverage and Amusement Park industry.
- Preparing to meet with vendors to get bids set for next year.

METRO BOAT LAUNCH

- Two docks are in place due to the high water this year. DPW extended the 2 docks to make them usable.

TRIANGLE SPORTS AREA

- Disc Golf Course is up and seeing good use on our nicer days.
- Looking to partner with GBASO to set up some winter activities for this season.

WILDLIFE SANCTUARY

- WLS staff is working on the new garden at the Resch Wing behind the Observation Building.
- 4K Oak Learning Center classes began September 3rd.
- Thursday Talon Talks programs have been going well with lots of new visitors to the Sanctuary.
- Walk for Wildlife was a great success, 571 walkers and over \$16,000 was raised. It was a fundraiser for R-Paws, which enhances our ability to meet the ever increasing demand of our animal care division. It is one of our biggest fundraising events every

year.

- Busy rehab after the storms—over 3,000 admits for 2019 so far.
- We are acclimating our new white tailed deer fawn “Honey” for the exhibit for the fall and acclimating our new ambassador opossums.
- 33rd Annual Kid’s Autumn Adventure will take place on Saturday, September 28th from 10:00 a.m. – 2:00 p.m. There will be a free lunch from 11:00 a.m. – 1:00 p.m. sponsored by the Thursday Breakfast Optimist Club of Green Bay.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

September 25, 2019

PREPARED BY

AGENDA ITEM # E.2.

The next Park Committee is scheduled for October 9, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None