



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, OCTOBER 9, 2019, 6:00 PM
CITY HALL, ROOM 207**

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on request by Ald. Brunette on amending the City's ordinance on landscaping, weeds, vegetation, and gardens on residential lots (held from the September 25, 2019 Improvement and Services Committee meeting).
 - 2. Consideration with possible action on request by Ald. Brunette on improving flooding issues by removing dirt in ditches and around culverts on Hillcrest Drive specifically near Westway Drive.
 - 3. Consideration with possible action on request by Ald. Dorff that the Department of Public Works when it is developing its 2020 services plan, prioritizes all areas in the City where residential flooding is occurring and that in-depth research and planning continues to be done to prevent future flooding with the understanding that this will be an extensive and expensive plan when completed.
 - 4. Consideration with possible action on request by Ald. Dorff that the Department of Public Works and Improvement and Services consider the proposal from Brown County to partner with the City of Green Bay to change and improve drainage in the Nicolet Drive and Beach Lane areas and to include the necessary funding in the 2020 budget.
 - 5. Consideration with possible action on request by Ald. Galvin to reconstruct on Congress Street and Spring Street.
 - 6. Consideration with possible action on request by Ald. Galvin to put in a crosswalk lighting system on East Mason Street at Hartung Street, similar to crosswalk lighting on South Webster Avenue at the hospitals, for the East River Trail crossing.

7. Consideration with possible action on request by Ald. Vander Leest on behalf of Kennedy School and parents of students that City plow crews plow Chantel Street from 9th Street to 7th Street in front of Kennedy School during school hours and after school hours as buses and parents pick up and drop off students.
8. Consideration with possible action on the report of the Purchasing Manager:
 - A. Request approval to award a 3-year contract to Garrow Oil Company for diesel and unleaded fuel for the estimated amount of \$5,201,316 (\$1,733,772/YR), with options for two 1-year renewals.
9. Consideration with possible action on the review and award of the contract SEWERS 5-19 STORM LIFT STATION 110.
10. Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:
 - A. A & M Concrete and Construction, Inc.
 - B. Al Dix Concrete, Inc.
 - C. Delrar, Inc.

E. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for October 23, 2019.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

October 9, 2019

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on request by Ald. Brunette on amending the City's ordinance on landscaping, weeds, vegetation, and gardens on residential lots (held from the September 25, 2019 Improvement and Services Committee meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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MEETING DATE

October 9, 2019

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on request by Ald. Brunette on improving flooding issues by removing dirt in ditches and around culverts on Hillcrest Drive specifically near Westway Drive.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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AGENDA ITEM # D.3.

Consideration with possible action on request by Ald. Dorff that the Department of Public Works when it is developing its 2020 services plan, prioritizes all areas in the City where residential flooding is occurring and that in-depth research and planning continues to be done to prevent future flooding with the understanding that this will be an extensive and expensive plan when completed.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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PREPARED BY

AGENDA ITEM # D.4.

Consideration with possible action on request by Ald. Dorff that the Department of Public Works and Improvement and Services consider the proposal from Brown County to partner with the City of Green Bay to change and improve drainage in the Nicolet Drive and Beach Lane areas and to include the necessary funding in the 2020 budget.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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PREPARED BY

AGENDA ITEM # D.5.

Consideration with possible action on request by Ald. Galvin to reconstruct on Congress Street and Spring Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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MEETING DATE

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PREPARED BY

AGENDA ITEM # D.6.

Consideration with possible action on request by Ald. Galvin to put in a crosswalk lighting system on East Mason Street at Hartung Street, similar to crosswalk lighting on South Webster Avenue at the hospitals, for the East River Trail crossing.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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MEETING DATE

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PREPARED BY

AGENDA ITEM # D.7.

Consideration with possible action on request by Ald. Vander Leest on behalf of Kennedy School and parents of students that City plow crews plow Chantel Street from 9th Street to 7th Street in front of Kennedy School during school hours and after school hours as buses and parents pick up and drop off students.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
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PREPARED BY

AGENDA ITEM # D.8.

Consideration with possible action on the report of the Purchasing Manager:

A. Request approval to award a 3-year contract to Garrow Oil Company for diesel and unleaded fuel for the estimated amount of \$5,201,316 (\$1,733,772/YR), with options for two 1-year renewals.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 10-9-19 IS Fuel Contract



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I&S Committee
 FR: Rick Jensen, Purchasing Manager
 DT: October 9, 2019
 RE: Purchasing Report
 Cc: Steve Grenier, James Brunette, Chris Pirlot, Diana Ellenbecker

Report of the Purchasing Manager:

1. Request approval to award a 3-year contract to Garrow Oil Company for diesel and unleaded fuel for the estimated amount of \$5,201,316 (\$1,733,772/YR), with options for two 1-year renewals.

The following items were openly and competitively offered:

Improvement and Services - Report of the Purchasing Manager					
Description	Spec #	Funding Source	Awarded Vendor	# Responses	\$ Amount
Fuel Contract for DPW/Parks - 3 Year Term w/ Two 1-Year Renewal Options		101-14201 DPW Inventory	Garrow Oil Corp.	4	\$1,733,772 / YR

CITY OF GREEN BAY FUEL QUOTE SUMMARY

RFQ #3180 for the period 11/1/19-10/31/22 plus two 1-year renewal options

	VENDOR #1		VENDOR #2		VENDOR #3		VENDOR #4	
DEPARTMENT: DPW	GARROW OIL CORP		HARTLAND FUEL PRODUCTS		E. H. WOLF		MANSFIELD	
Planholders: CC: 40500								
ISSUED: 9/17/19 Due: 10/2/19	Appleton WI		Onalaska WI		Slinger WI		Gainesville GA	
	#87 Octane (10% Ethanol) PP/Gallon. Est annual usage: 284388 gallons	#2 Diesel PP/Gallon. est annual usage: 285230 gallons	#87 Octane (10% Ethanol) PP/Gallon. Est annual usage: 284388 gallons	#2 Diesel PP/Gallon. est annual usage: 285230 gallons	#87 Octane (10% Ethanol) PP/Gallon. Est annual usage: 284388 gallons	#2 Diesel PP/Gallon. est annual usage: 285230 gallons	#87 Octane (10% Ethanol) PP/Gallon. Est annual usage: 284388 gallons	#2 Diesel PP/Gallon. est annual usage: 285230 gallons
OPIS Differential +/-	\$ (0.0538)	\$ (0.0629)	\$ (0.0488)	\$ (0.0429)	\$ (0.0400)	\$ (0.0480)	\$ (0.0351)	\$ (0.0359)
Freight Rate per gallon	\$ 0.0206	\$ 0.0236	\$ 0.0209	\$ 0.0239	\$ 0.0531	\$ 0.0496	\$ 0.0181	\$ 0.0203
Inspection Tax	\$ 0.020	\$ 0.020	\$ 0.020	\$ 0.020	\$ 0.020	\$ 0.020	\$ 0.020	\$ 0.020
WI State Tax	\$ 0.309	\$ 0.309	\$ 0.309	\$ 0.309	\$ 0.309	\$ 0.309	\$ 0.309	\$ 0.309
L.U.S.T. Tax	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001
For comparison, \$2.75 is being used for the OPIS unbranded average:	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75
TOTAL PRICE PER GALLON	\$ 3.0468	\$ 3.0407	\$ 3.0521	\$ 3.0610	\$ 3.0931	\$ 3.0816	\$ 3.0630	\$ 3.0644
Estimated Annual Gallons:	284,388	285,230	284,388	285,230	284,388	285,230	284,388	285,230
Total cost per year based on total price per gallon x estimated annual usage:	\$ 866,473.36	\$ 867,298.86	\$ 867,980.61	\$ 873,089.03	\$ 879,640.52	\$ 878,964.77	\$ 871,080.44	\$ 874,058.81
Split Load Delivery Charge:	\$45.00		\$45.00		\$80.00		\$60.00	
Emergency Fuel Charge:	25% Add-on		25% Add-on		\$200.00		At Cost	
UNLEADED & DIESEL TOTAL:	\$1,733,772.22		\$1,741,069.64		\$1,758,605.29		\$1,745,139.26	

Recommendation: Award to the lowest responsive, responsible vendor, Garrow Oil Corporation, for the estimated amount of \$1,733,772 per year for the three year contract (total \$5,201,316 for 3 years), with options for two 1-year renewals by mutual consent.



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AGENDA ITEM # D.9.

Consideration with possible action on the review and award of the contract SEWERS 5-19 STORM LIFT STATION 110.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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PREPARED BY

AGENDA ITEM # D.10.

Consideration with possible action on applications for Concrete Sidewalk Builder Licenses by the following:

- A. A & M Concrete and Construction, Inc.
- B. Al Dix Concrete, Inc.
- C. Delrar, Inc.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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AGENDA ITEM # E.I.

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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AGENDA ITEM # E.2.

The next Improvement and Services Committee meeting is scheduled for October 23, 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None