



MINUTES OF THE WATER COMMISSION

**MONDAY, OCTOBER 14, 2019, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL.

Commissioners Present: James Blumreich, John Heugel, Doug Martin, Joe Moore, Lisa Bauer Lotto, Jamie Wall

Absent: Katharyne Hasselbald-Pascale

Other: Alderwoman Lefebvre, Utility Staff, Attorney William Vande Castle, Patrick Gly from Carlson Dettmann Consulting

B. APPROVAL OF THE AGENDA.

Motion by Martin, second by Moore, to approve Agenda as establish. Passed unanimously.

C. APPROVAL OF MINUTES.

I. Approval of Commission meeting minutes of August 12, 2019

Motion by Heugel, second by Martin, to approve August 12, 2019 Meeting Minutes as presented. Passed unanimously.

D. REGULAR BUSINESS.

I. Approve 2019 Salary Market Study

Patrick Glynn presented the 2019 Salary Market Study. Following questions and discussion regarding Study, Motion by Heugel, seconded by Moore, to accept the 2019 Salary Study as presented. Passed unanimously.

2. Approve new Filter Plant Lab Technician position

General Manager Nancy Quirk recommends the creation of a new position of Filter Plant Lab Technician to be included in the 2020 budget with anticipating start date in April. Motion by Bauer Lotto, seconded by Moore to approve as recommended. Passed unanimously.

E. INFORMATIONAL.

I. Financial Report

Business Manager Rogers reviewed the August financial reports. Financials are within expectations. No substantive issue of concern was identified. Motion by Moore, second Heugel, to receive financials and place on file. Passed unanimously.

2. General Manager's Update

The EPA and the press came on Thursday last week to acknowledge our lead removal; The statewide conference for AWWA was a huge success. Our Operations Manager Brian Powell was elected Trustee-at-Large to the board for the Wisconsin Section of AWWA, reporting to the Chair. Andrea was appointed as Vice Chair to the Image and PR Committee for the Wisconsin Section. Stephanie sits on the Audit and Finance Committee, Jean sits on the IT and Security Committee and I am on the Regulatory Committee.; Upon discovering a leak in our Broadway Tank (which had been scheduled for demolition) in 2021, we decided to stop its use immediately by utilizing more room in our Quincy tank - therefore not causing any loss of water flow to hydrants and services in that area.; Our private service application for the lead services is going to be submitted to the PSC this week, Senator Cowles said that he would give us a letter of recommendation for the approval.; Our HR Coordinator resigned to move closer to family. We already have that position posted as of last week and hope to have interviews in the next couple of weeks.; I received a synopsis of the Lead and Copper Rule update, I will be working on comments through AWWA on this.; Sorenson's attorney has withdrawn from the case and the court has allowed her to be withdrawn, so at this point they do not have an attorney.; Lisa Bauer Lotto is resigning from the Water Commission at the end of the year.; We heard from the city budget that the storm sewer is going to have a large rate increase. Since we do the billing for the storm and sanitary on our bills, we will doing a public outreach campaign to let people know what is going on.; For the last couple of years we have been having some issues with collaboration with the Department of Public Works, we are discussing strategies to get this issue resolved. Motion by Moore, second by Wall, to receive and place on file. Passed unanimously.

F. ADJOURNMENT.

Motion by Moore, seconded by Blumreich to adjourn. Passed unanimously.