



AGENDA OF THE POLICE AND FIRE COMMISSION

**THURSDAY, NOVEMBER 7, 2019, 4:15 PM
CITY HALL, ROOM 310**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the minutes from the regular meeting held October 3, 2019.

D. Informational.

1. President's Report.
2. Report from the Chiefs.

E. Regular Business.

1. Consideration with possible action on request to approve the Police Captain promotional list.
2. Consideration with possible action on request to approve the promotions to the rank of Police Captain. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
3. Consideration with possible action on the following communications:
 - a. Budget Status Report

b. Budget Spreadsheet

4. Consideration with possible action on request to approve the monthly bills.
5. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
6. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

F. Public Hearings.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

**THURSDAY, OCTOBER 3, 2019, 3:30 PM
CITY HALL, ROOM 310**

A. ROLL CALL.

Present: Marian Boyle-Rohloff, Vanya Koepke, Rod Goldhahn, Warren Wanezek, Nancy Schopf.

Others present: Fire Chief David Litton, Police Chief Andrew Smith, Police Lieutenant Jody Buth and HR Operations Manager Melanie Falk.

B. APPROVAL OF THE AGENDA.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to approve the agenda. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the regular meeting held September 5, 2019.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to approve as amended. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

D. INFORMATIONAL.

I. President's Report.

There was no report from the President.

2. Report from the Chiefs.

Fire Chief David Litton and Police Chief Andrew Smith reported on various activities and events within their respective departments.

E. REGULAR BUSINESS.

I. Consideration with possible action on request to approve the 2020 Chippewa Valley Technical College Regional Fire Fighter hiring process.

After discussion, it was determined that no action would be taken at this time. Chief Litton may bring this item back to the Commission in January contingent upon hiring needs.

2. Consideration with possible action on the following communications:

a. Budget Status Report

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

b. Budget Spreadsheet

No action was taken. No changes from the last report.

3. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

4. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Vanya Koepke, seconded by Commissioner Warren Wanezek to go into closed session for items #4 and #5. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

Moved by Vanya Koepke, seconded by Commissioner Warren Wanezek to return to open session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

Out of closed session it was reported that the Commission reviewed 3 backgrounds and moved those 3 candidates to the interview step in the process. Two voluntary requests from candidates that found other jobs were reviewed.

Moved by Vanya Koepke, seconded by Commissioner Warren Wanezek to accept the 2 voluntary removals and interview 3 candidates. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

5. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

Out of closed session it was reported that 3 candidates were interviewed and all 3 have been approved to proceed through the recruitment process.

6. Set date of next meeting.

The next meeting date is November 7, 2019.

F. PUBLIC HEARINGS.

G. ADJOURNMENT.

Moved by Vanya Koepke, seconded by Commissioner Marian Boyle-Rohloff to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None



City of Green Bay

10/30/2019 10:21
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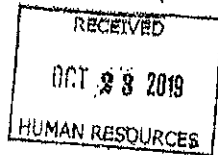
City of Green Bay
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ACCOUNTS FOR: 003 POLICE & FIRE COMMISSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	24,500	24,500	12,268.25	.00	.00	12,231.75	50.1%
TOTAL POLICE & FIRE COMMISSION	24,500	24,500	12,268.25	.00	.00	12,231.75	50.1%

Craig D. Childs, PhD, SC
385 Williamstowne
Suite 301
Delafield, WI 53018
(262)646-6404x116
childs@tyreandchilds.com
http://www.tyreandchilds.com



TYRE & CHILDS

PUBLIC SAFETY CONSULTATION

INVOICE

BILL TO

Ms. Jennifer Smits
City of Green Bay Police Department

INVOICE # 2486

DATE 10/22/2019

TERMS Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
New Hire Evaluation	1	495.00	495.00

Please make check out to: Craig D. Childs, PhD, S.C.

BALANCE DUE

\$495.00

Please also indicate the Invoice number on your
payment voucher.

Thank you.

101003-52007-\$495.00

APPROVED

Dated: 10/25/19

By: