



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

**THURSDAY, NOVEMBER 21, 2019, 10:30 AM
CITY HALL, ROOM 604 - THE HARRY MAIER ROOM**

A. ROLL CALL.

I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Mary Borowitz and Stephen Srubas

Members present: William VandeCastle, Terri Refsguard, Mary Borowitz, Excused: Stephen Srubas, Sandra Popp, Absent:None

B. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the November 21, 2019, meeting of the Green Bay Housing Authority.

Moved by Mary Borowitz and seconded by William VandeCastle to approve of the agenda for the November 21, 2019 meeting of the Green Bay Housing Authority.

Motion carried. Yes- Mary Borowitz, William VandeCastle, Terri Refsguard, No-None, Abstain-No

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the October 17, 2019, meeting of the Green Bay Housing Authority.

Moved by Terri Refsguard and seconded by Mary Borowitz to approve of the minutes from the October 17, 2019 meeting of the Green Bay Housing Authority.

Motion carried. Yes-Terri Refsguard, Mary Borowitz, William VandeCastle, No-None, Abstain-None

D. PUBLIC HEARINGS.

I. Public Hearing regarding the Green Bay Housing Authority's 5-year plan effective July 1, 2020.

Moved by William VandeCastle and seconded by Mary Borowitz to open the meeting for the public hearing.

Motion carried. Yes - William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

Moved by Terri Refsguard and seconded by William VandeCastle to close the meeting for the public hearing.

Motion carried. Yes- Terri Refsguard, William VandeCastle, Mary Borowitz, No-None, Abstain-None

E. REGULAR BUSINESS.

Moved by William VandeCastle and seconded by Mary Borowitz to approve of moving item #1 from the Informational section to discuss a request from NeighborWorks Green Bay to subordinate the lien for 437 South Jackson Street with Scott Schoenemen.

Motion carried. Yes-William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-No

I. Consideration with possible action to approve the Green Bay Housing Authority's 5-year plan effective July 1, 2020.

Moved by William VandeCastle and seconded by Mary Borowitz to approve of the Green Bay Housing Authority's 5-year plan effective July 1, 2020.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

2. Consideration with possible action to amend Chapter 9: Re-Examination of the Admissions and Continued Occupancy Plan.

Moved by William VandeCastle and seconded by Mary Borowitz to approve of amending Chapter 9: Re-Examination of the Admissions and Continued Occupancy Plan.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

3. Consideration with possible action to amend Chapter 10: Pets of the Admissions and Continued Occupancy Plan.

Moved by Terri Refsguard and seconded by William VandeCastle to approve of amending Chapter 10: Pets of the Admissions and Continued Occupancy Plan.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

4. Consideration with possible action to amend Chapter 11: Community Service, of the Admissions and Continued Occupancy Plan.

Moved by Mary Borowitz and seconded by William VandeCastle to approve of amending Chapter 11: Community Service, of the Admissions and Continued Occupancy Plan.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

5. Consideration with possible action to amend Chapter 12: Transfer Policy of the Admissions and Continued Occupancy Plan.

Moved by Mary Borowitz and seconded by Terri Refsguard to approve of amending Chapter 12: Transfer Policy of the Admissions and Continued Occupancy Plan.

Motion carried. Yes-Mary Borowitz, Terri Refsguard, William VandeCastle, No-None, Abstain-None

6. Consideration with possible action regarding Flat rents and Utility allowances, effective January 1, 2020.

Moved by William VandeCastle and seconded by Mary Borowitz to approve of amending the Flat rents and Utility allowances effective for January 1, 2020.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

F. INFORMATIONAL.

1. Request from NeighborWorks Green Bay to subordinate the lien for 437 South Jackson Street.

Moved by William VandeCastle and seconded by Mary Borowitz to open the floor for Scott Schoenemen to speak about the request from NeighborWorks Green Bay to subordinate the lien for 437 South Jackson Street.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

Moved by William VandeCastle and seconded by Mary Borowitz to close the floor.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None

2. GBHA Bills.

Stephanie Schmutzer presented the Green Bay Housing Author Bills. No action needed.

3. GBHA Financial Report.

Stephanie Schmutzer presented the Green Bay Housing Authority Financial Report. No action needed.

4. Langan Report.

Jayne Valentine presented the Langan report. No action needed.

5. Director's Report.

Cheryl Renier-Wigg presented the Director's Report. No action needed.

6. Occupancy Report for the month of November.

Jayne Valentine presented the Occupancy Report for the month of November. No action needed.

7. Date of next meeting: December 19, 2019.

G. ADJOURNMENT.

Moved by Mary Borowitz and seconded by Terri Refsguard to adjourn the meeting.

Motion carried. Yes- William VandeCastle, Mary Borowitz, Terri Refsguard, No-None, Abstain-None