AGENDA OF THE FINANCE COMMITTEE

TUESDAY, JANUARY 7, 2020, 4:30 PM
CITY HALL, ROOM 207
AMENDED

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the Finance Committee minutes from the November 12, 2019 meeting.

D. Regular Business.

1. To appeal the 2018 increased tax bill for 2884 Sussex Road for Todd Bardouche. The City made an error on the 2018 and 2019 taxes. The homeowner brought this to the attention of the City, but because he built the home, he thought he was only undercharged for 2019.
2. Consideration with possible action on a request by the City Assessor's office to cancel certain property taxes. Resolution to cancel $820.95.
3. Request approval to purchase Self-Contained Breathing Apparatus from Five Alarm Fire & Safety LLC. for $838,706.
4. Request approval to purchase Integrated Thermal Imaging Cameras from Five Alarm Fire & Safety LLC. for $63,000. Sole source.
5. Request approval to purchase Barrier and Trailer Kits from Meridian Rapid Defense Group for $236,547.
6. Resolution authorizing 2019 transfer of $2,222.50 from contingency for legal expenses related to Georgia Pacific tax appeal.
7. Resolution authorizing 2019 transfer of $5,059.90 from contingency for legal expenses related to Oneida trust matter.

8. Report of the Claims Committee.

   The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

E. Informational.

1. 2019 Contingency Account:
   $60,808.73

   2020 Contingency Account:
   $150,000.00

2. The next Finance Committee meeting will be held on Tuesday January 28, 2019 at 4:30 PM.

F. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.1.

To appeal the 2018 increased tax bill for 2884 Sussex Road for Todd Bardouche. The City made an error on the 2018 and 2019 taxes. The homeowner brought this to the attention of the City, but because he built the home, he thought he was only undercharged for 2019.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. FINANCE COMMUNICATION
2. Omitted taxes - 2884 Sussex Road

CITY OF
GREEN BAY
1854
Titletown, USA

PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 12/17/2019

Request of Alderperson Barbara Dorff District 1

Refer to: Finance

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To appeal the 2018 increased tax bill for 2884 Sussex Road for Todd Bardouche. The city made an error on the 2018 and 2019 taxes. The homeowner brought this to the attention of the city, but because he built the home, he thought he was only undercharged for 2019.

CITY OF GREEN BAY
MEMO

TO: Members of the Finance Committee

FROM: Diana Ellenbecker

SUBJECT: Omitted taxes – 2884 Sussex Road

DATE: January 7, 2020

On 12/11/19 I returned a call to Todd Bardouche. He stated that he built his home and moved in December 2017 and was surprised that his tax bill was not larger.

Confirmed that the 2018 and 2019 tax bills only had land values of $34,900 and no improvements.

Per Assessor, Russ Schwandt on 12-11-19 the total value should be $229,200 for 2018 and 2019.
Land = $46,600 and improvement = $182,600

2018 Omitted taxes $4,542.70	2018 Tax Bill $816.20	TOTAL = $5,358.90
2019 Omitted taxes $4,676.80	2019 Tax Bill $840.22	TOTAL = $5,517.02
TOTAL OMITTED $9,219.50		

Omitted assessment invoicing process: Once an Omitted Real Estate or Personal Property parcel is determined, the omitted portion is billed to the parcel owner. They have until November of that year to pay the omitted portion or it will be rolled onto their next tax bill. The Omitted taxes collected are shared with the taxing jurisdictions per Wisconsin Department of Revenue determination letter in February of the following year.

The Assessor's office had no record of the permit for this parcel, but permit was in the Inspections system. The Assessor's office have been working with Inspections to iron out the process of notifying the Assessor's office of all permits to assure that this type of oversight does not happen again.

Recommendation to invoice for $9,219.50 for Omitted taxes for 2018 and 2019.

OMITTED PORTION OF TAX BILL

TODD BARDOUCHE
2884 SUSSEX RD
GREEN BAY, WI 54311

AR CODE (TAXOMT)
12/13/2019

THIS IS A BILL

CUSTOMER #

TAX ROLL YEAR	**2018**

PARCEL NUMBER:	22-2092
LOCATION:	2884 SUSSEX RD

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	TAX RATE	TOTAL DUE	ASSESSMENT RATIO	ESTIMATED FAIR MARKET VALUE
11,700	182,600	194,300	23.38	$4,542.70	0.9010	215,600

DUE DATE	TOTAL DUE
	$4,542.70

TAX BILL WAS FOR LAND VALUE OF $34,900 - LAND VALUE SHOULD BE 46,600 + IMPROVEMENTS

REAL ESTATE FORM

MAKE CHECKS PAYABLE TO:	NET PROPERTY TAX
CITY OF GREEN BAY **CLERK TREASURER'S OFFICE** **100 N. JEFFERSON ST., ROOM 106** **GREEN BAY WI 54301**	$4,542.70

PLEASE DIRECT INQUIRES TO THE GREEN BAY ASSESSOR'S OFFICE AT 920-448-3066

PARCEL NO: 22-2092 BILL NO: 2133997
TAX YEAR: 2018 Enter year and CMD 2 for new year
PROPERTY LOCATION: 2884 SUSSEX RD
ASSESSED VALUES- LAND: 34,900 IMPROVEMNTS: 0 TOTAL: 34,900
FAIR MARKET RATIO: .9436 VALUE: 37,000
TOTAL NET TAX RATE: 23.38 (for current taxes only)
State Credits= School Credit: 64.20 First $ Credit: .00
GROSS TAX: 880.40 STATE CREDITS: 64.20 NET TAX: 816.20
SPECIALS:

TOTAL SPECIALS: .00
TOTAL TAX DUE: 816.20 FIRST PAYMENT: 408.10 DATE DUE: 1/31/2019
(AFTER L.C.) (AFTER L.C.) LOTT CR.: .00
CMD 1 - Return to previous screen

OMITTED PORTION OF TAX BILL

TODD BARDOUCHE
2884 SUSSEX RD
GREEN BAY, WI 54311

AR CODE (TAXOMT)
12/13/2019

THIS IS A BILL

CUSTOMER #

TAX ROLL YEAR	2019
PARCEL NUMBER:	22-2092
LOCATION:	2884 SUSSEX RD

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	TAX RATE	TOTAL DUE	ASSESSMENT RATIO	ESTIMATED FAIR MARKET VALUE
11,700	182,600	194,300	24.07	$4,676.80	0.9010	215,600

DUE DATE	TOTAL DUE
	$4,676.80

TAX BILL WAS FOR LAND VALUE OF $34,900 - LAND VALUE SHOULD BE 46,600 + IMPROVEMENTS

REAL ESTATE FORM

MAKE CHECKS PAYABLE TO:	NET PROPERTY TAX
CITY OF GREEN BAY **CLERK TREASURER'S OFFICE** **100 N. JEFFERSON ST., ROOM 106** **GREEN BAY WI 54301**	$4,676.80

PLEASE DIRECT INQUIRES TO THE GREEN BAY ASSESSOR'S OFFICE AT 920-448-3066

CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026

Please inform the treasurer of any address change.

TODD S BARDOUCHE
LORETTA A BARDOUCHE
2884 SUSSEX RD
GREEN BAY WI 54311

* Tax payments can be searched at www.browncountywi.gov/propertytax

* For online payments visit: www.greenbaywi.gov/taxes

* A fee of 2.25% will be charged for credit card payments. E-check payments are charged $1.00 per transaction.

* Payments WILL NOT be accepted at local banks. Payments will be accepted at Green Bay City Hall.

If a receipt is needed, please send a self-addressed stamped envelope.

Property Address
2884 SUSSEX RD

STATE OF WISCONSIN
REAL ESTATE PROPERTY TAX BILL FOR 2019
CITY OF GREEN BAY
BROWN COUNTY

BILL NO. 3128050
Correspondence should refer to parcel number
PARCEL#: 22-2092

SEQ# 1323

Assessed Value Land	Ass'd Value Improvements	Total Assessed Value	Ave. Assmt. Ratio	Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Total Est. Fair Mkt.	A star in this box means unpaid prior year taxes
34,900		34,900	0.9010	38,700		38,700	

Taxing Jurisdiction	2018 Est. State Aids Allocated Tax Dist.	2019 Est. State Aids Allocated Tax Dist.	2018 Net Tax	2019 Net Tax	% Tax Change
CITY OF GREEN BAY	20,705,413	20,652,034	319.60	330.20	3.3%
NORTHEAST WI VTAE	6,620,152	6,685,861	30.50	31.41	3.0%
GREEN BAY SCH DIST	132,824,287	137,625,335	306.20	321.69	5.1%
BROWN COUNTY	2,434,274	2,461,306	159.90	156.92	-1.9%
Total	162,584,126	167,424,536	816.20	840.22	2.9%
First Dollar Credit Lottery & Gaming Credit Net Property Tax			816.20	840.22	2.9%

Gross Property Tax	840.22
First Dollar Credit	
Lottery Credit	
Net Property Tax	840.22

School taxes reduced by school levy tax credit $64.46

IMPORTANT: Be sure this description covers your property. This description is for property tax bill only and may not be a full legal description.
2796597 2242693 ACRES: 0.361

15,734 SQ FT THOMAS J JUZA'S
SHOREWOOD HEIGHTS 1ST ADDN LOT 222

Net Assessed Value Rate (Does NOT reflect credits)
0.024074789

RETAIN THIS PORTION AS YOUR COPY

SEE REVERSE SIDE FOR IMPORTANT INFORMATION

TOTAL DUE FOR FULL PAYMENT
PAY BY **January 31, 2020**
▶ **$** 840.22

Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.
Failure to pay on time. See reverse.

PA-685/3 (R. 8-15)

Installments may be paid as follows:
420.11 DUE BY 01/31/2020
420.11 DUE BY 07/31/2020

FOR INFORMATIONAL PURPOSES ONLY
- Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
GREEN BAY SCH DIST	9,517,122.00	50.70	2027
GREEN BAY SCH DIST	11,608,791.00	61.84	2028

PAY 1ST INSTALLMENT OF:
$420.11
By January 31, 2020

Amount Enclosed: $______________
Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010
2019 Real Estate Property Bill #
3128050
Parcel #
22-2092
Alt. Parcel #

BARDOUCHE, TODD S
Include This Stub With Your Payment

AND PAY 2ND INSTALLMENT OF:
$420.11
By July 31, 2020

Amount Enclosed: $______________
Make Check Payable and Mail to:
BROWN COUNTY TREASURER
PAUL ZELLER
PO BOX 23600
GREEN BAY WI 54305-3600
2019 Real Estate Property Bill #
3128050
Parcel #
22-2092
Alt. Parcel #

BARDOUCHE, TODD S
Include This Stub With Your Payment

OR PAY FULL AMOUNT OF:
$840.22
By January 31, 2020

Amount Enclosed: $______________
Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010
2019 Real Estate Property Bill #
3128050
Parcel #
22-2092
Alt. Parcel #

BARDOUCHE, TODD S
Include This Stub With Your Payment

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.2.

Consideration with possible action on a request by the City Assessor's office to cancel certain property taxes. Resolution to cancel $820.95.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Finance Committee Packet_pp27225
2. Resolution - Authorizing Cancellation of PP Tax - Imago Dei Barber

Office of the City Assessor

DATE: December 17, 2019

TO: Finance Committee
City of Green Bay

FROM: Russ Schwandt
Assessor

RE: Adjustment of **2019** Personal Property Tax Bill

Please be advised that I am recommending that the **2019** tax bill be adjusted for the following personal property account:

ACCT #	BUSINESS NAME	ADDRESS
27225	Imago Dei Barber Lounge	211 N Broadway #204

Reason: The owner reported items that are not personal property.

The 2019 assessed value of the personal property was $36,900.00
The corrected 2019 personal property assessment is $2,800.00

Please rescind the tax bill according to this adjustment.

Cc: Diana Ellenbecker

100 North Jefferson Street ❖ Room 102 ❖ Green Bay, WI. 54301-5026 ❖ 920 448 3066 ❖ Fax 920 448 3140
www.green-bay.org

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1 Assessment year: 2019 | Co-muni code: 05 – 231 | Municipality: CITY OF GREEN BAY | County: BROWN

2 ☐ Real estate parcel no. ☒ Personal property account no.: 27225

Is this parcel in a TID? ☐ No ☒ Yes TID no. 5

3 Property owner name: IMAGO DEI BARBER LOUNGE

Personal property category *(see instructions)*: 3 Furniture Fixtures and Equipment

4 Real Estate

Class	(a) Land	(b) Improvement	(c) Total (a + b)	Class	(d) Land	(e) Improvement	(f) Total (d + e)	(g) Total Assessment Difference (c - f)
	Assessment BEFORE Adjustment				Assessment AFTER Adjustment			
								0
								0
								0
								0
								0
Total								0

5 Personal Property

☒ Non-manufacturing ☐ Manufacturing

BEFORE Adjustment	AFTER Adjustment	Difference
36,900	2,800	34,100

6 Total manufacturing interest refund/rescinded

(a)	(b) = (a) x .80	(c) = (a) x .20
	0	0

7 Net taxes rescinded or refunded to be charged back to taxing jurisdictions – EXCLUDING INTEREST

	Code	Name of Taxing Jurisdictions		Net Tax
a.		State of Wisconsin		
b.		County	BROWN	
c.1	05 – 5040	Special district	GREEN BAY METRO SEWER DISTRICT	
c.2	–	Special district	< Select a District >	
d.		Local	CITY OF GREEN BAY	
e.	05 – 2289	School district	GREEN BAY	
f.	–	Union high school district		
g.	1300	Technical college district	NORTHEAST WISCONSIN TECH COLLEGE GNBY	
h.		Total net tax rescinded or refunded – EXCLUDING INTEREST *(This amount is after School Levy Tax Credit.)*		

8 Select the appropriate statute and explanation why these taxes were rescinded or refunded.

Statute no(s). 70.43 - Assessor correction of error Explanation: Other

Additional explanation: *(If you need more space, include as an attachment)*

The owner reported items that are not personal property.

9 Preparer name: KRISTI NORTON

Email: KRISTINO@GREENBAYWI.GOV

Daytime phone: (920) 448-3072

PC-201 (R. 1-10)

RESOLUTION AUTHORIZING CANCELLATION OF 2019 PERSONAL PROPERTY TAXES

JANUARY 14, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to the recommendation of the Finance Committee at its meeting of January 7, 2020, the personal property taxes for 2019 for the following account numbers are hereby cancelled.

Account	Amount
635261 Imago Dei Barber Lounge	$820.95

Adopted ___________________________

Approved __________________________

____
Mayor

____
Clerk

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.3.

Request approval to purchase Self-Contained Breathing Apparatus from Five Alarm Fire & Safety LLC. for $838,706.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 1-7-2020 FINANCE Self-Contained Breathing Apparatus
2. Self Contained Breathing Apparatus Process - summarized

CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse, Buyer CPM, C.P.I.M.
DT: January 7, 2020
RE: Purchasing Report
Cc: Chief David Litton, Diana Ellenbecker

Report of Diane Kruse Buyer, CPM, C.P.I.M.:

1. Request approval to purchase Self-Contained Breathing Apparatus from Five Alarm Fire & Safety LLC. for $838,706.

The following items were openly and competitively offered:

CITY OF GREEN BAY QUOTATION SUMMARY
RFQ #3217 - Self-Contained Breathing Apparatus

DEPT: Fire	REQ #167	VENDOR #1		VENDOR #2	
Planholders: 6 Vendors	CC #340	**5 ALARM FIRE & SAFETY LLC**		OSHKOSH FIRE & POLICE EQUIPMENT INC	
ISSUED: 11/22/19	DUE: 12/4/19	**Delafield, WI**		Oshkosh, WI	
	BRAND QUOTED (SCOTT OR MSA):	**MSA**		SCOTT	
QTY	DESCRIPTION	**UNIT**	**PRICE**	UNIT	PRICE
122	Scott Air –Pak X3 Pro Scba with stubby (1) 4500 PSI cylinder -OR- MSA G1 Scba with 4500 PSI cylinder. Quote w/alkaline batteries	**$ 4,847.00**	**$ 591,334.00**	$ 5,711.75	$ 696,833.50
10	Scott Air –Pak X3 Pro Scba with 1 hour 4500 PSI cylinder OR MSA G1 Scba with 1 hour 4500 PSI cylinder	**$ 5,015.00**	**$ 50,150.00**	$ 5,782.67	$ 57,826.70
132	Scott or MSA Buddy Breather		**Included in Lines 1 & 2**		Included
132	Scott or MSA Quick Disconnect on Regulator		**Included in Lines 1 & 2**		Included
132	Scott Snap Change Cylinder or MSA CGA Quick Connnect		**Included in Lines 1 & 2**		Included
122	Scott or MSA 4500 PSI Cylinder	**$ 778.00**	**$ 94,916.00**	$ 684.20	$ 83,472.40
10	Scott or MSA 4500 1 Hour Cylinder	**$ 945.00**	**$ 9,450.00**	$ 762.00	$ 7,620.00
12	Scott or MSA Quick Connect	**$ 275.00**	**$ 3,300.00**		Included
9	Scott RIT-Pak III or MSA G1 Rescue Aire Rescue II RIT System which shall include mask	**$ 3,540.00**	**$ 31,860.00**	$ 3,050.00	$ 27,450.00
200	Scott AV-3000 HT Facepiece or MSA G1 Facepiece	**$ 225.00**	**$ 45,000.00**	$ 262.86	$ 52,572.00
4	Scott SKA-PAK AT or MSA VG1 PremAire Cadet Escape Respirator	**$ 1,299.00**	**$ 5,196.00**	$ 1,846.25	$ 7,385.00
Asst	Accessories (adapters, hoses etc) to modify existing 2216 psi compressor system and 6000 psi cascade system to accommodate NEW 4500 psi system. Attach a separate sheet with items quoted. Enter total price here		**$ 10,400.00**		Included
132	MSA Adjustable Swivel Lumbar	**$ 100.00**	**$ 13,200.00**		N/A
	SUBTOTAL:		**$ 854,806.00**		$ 933,159.60
	TRADE IN		**$ (20,000.00)**		$ (15,000.00)
	TOTAL:		**$ 834,806.00**		$ 918,159.60
	OPTIONAL EQUIPMENT:				
35	MSA Facepiect Spectacle Kit	$ 65.00	**$ 2,275.00**		N/A
1	MSA Quantifit Adapter	$ 65.00	**$ 65.00**		N/A
8	MSA Regulator Whip Adaptor for GBMFD Trucks	$ 195.00	**$ 1,560.00**		N/A
1	MSA G1 Flow testing software - Posi	-	**No Charge**		N/A
	OPTIONAL EQUIPMENT TOTAL:		**$ 3,900.00**		
	TOTAL WITH OPTIONS:		**$ 838,706.00**		$ 918,159.60
	Lead Time:	30-45 Days		4-6 Weeks	
	Payment Terms Net 30. Early Pay Discount:	Net 30		Net 5 .50% $4,665.80	
	Company Accepts P-Card Payments:	No		No	

Recommendation: Award to the lowest responsive, responsible vendor Five Alarm Fire & Safety, LLC. for $838,706.

Introduction

The Green Bay Metro Fire Department (GBMFD) formed a committee to evaluate self-contained breathing apparatus (SCBA) compliant with National Fire Protection Association (NFPA) Standard 1981/1982-2018 edition. At the time of the evaluation process, the 2018 Edition of the standard was in process of being evaluated and approved. The intent of the evaluation was to find a suitable replacement for GBMFD's aging SCBA's.

All major SCBA manufacturers were invited to participate in the evaluation process. Each manufacturer was given instruction on what to present to the committee, including a detailed description of their respective NFPA 1981/1982, 2018 Edition compliant SCBA. Each manufacturer was also allowed approximately 3 hours for their vendor presentation. Information identified in the SCBA presentations included:

- Description of a 4500 psi SCBA and/or 5500 psi if available
- HIP air/Urban Search and Rescue (USAR) products
- Rapid Intervention Team (RIT) packs
- Hazmat SCBA products
- Information on in-house serviceability and/or vendor dealer support

The manufacturers were asked to provide up to eight SCBA and spare cylinders for practical evolutions to be held at a later date at the Northeast Wisconsin Technical College (NWTC) fire training burn tower.

Manufacturers invited to participate in the GBMFD process included:

Interspiro, Avon, Scott, Draeger, MSA

Evaluation Committee Members

Battalion Chief Dave Kolz, Training Captain Jordan Waack, SCBA Technician Chad Pfeffer, SCBA Technician Ryan Searer, SCBA Technician Joel Stone, Captain Chris Heil, Lt Chad Bronkhorst, Engineer Sean Linssen, Engineer Joe Thomson, Firefighter Aaron Anderson

Evaluation Process

An initial committee meeting was held on July 1, 2019 with all committee members.

Presentations were made to the SCBA committee on the following dates:

Interspiro – August 20, 2019
Avon – August 20, 2019
Scott – July 30, 2019
Draeger- July 30, 2019
MSA- September 12, 2019

The practical evolution phase of the evaluation process took place from August 6, 2019 to Sept. 30, 2019. The practical evolution phase took place at the NWTC Burn Tower located in Green Bay, WI. Manufacturers and/or dealers were invited to present their respective SCBA and explain proper fit and function. The practical evolutions consisted of preplanned procedures with designated teams and in no specific order. Each committee member was instructed to pass or fail each SCBA during each evolution. The evolutions included:

Evolution #1 – 1 ¾" attack line deployment, flowing and moving water, ladder operations, manual roof ventilation, forcible entry, ceiling pull, climbing and throwing ladders
Evolution #2 – Victim and firefighter RIT assessment/movement
Evolution #3 – Highrise
Evolution #4 – Confidence Trailer

Recommendation

The evaluation process has determined that the Drager SCBA, Interspiro SCBA, and the Avon SCBA would not fit the needs of the GBMFD. These products were eliminated due to overall score, inability to meet the 2018 Edition of NFPA 1981 and/or failures during our evolutions. The remaining two manufacturers Scott (X3 Pro) and MSA (G1) were both found to meet and pass our standards and evolutions and are recommended by our committee.

Battalion Chief Dave Kolz
GBMFD

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.4.

Request approval to purchase Integrated Thermal Imaging Cameras from Five Alarm Fire & Safety LLC. for $63,000. Sole source.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Fire-Thermal Imaging Cameras $63K

CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse, Buyer CPM, C.P.I.M.
DT: January 7, 2020
RE: Purchasing Report
Cc: Chief David Litton, Diana Ellenbecker

Report from Diane Kruse Buyer CPM, C.P.I.M.:

1. Request approval to purchase Integrated Thermal Imaging Cameras from Five Alarm Fire & Safety LLC. for $63,000.

The following item is Sole Source:

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: *12/20/19*

FROM: Department/Division *Fire*

REQUISITION # *167*

List "No Substitute" Item(s) here:

MSA iTIC upgrade for 4500 psi Self Contained Breathing Apparatus. Part # 10175021-SP

140 units at $450.00 each

Select One:

☑ 1) One Time Purchase — Estimated Cost: $ *$63,000*

☐ 2) Annual Commodity purchase: — Estimated annual cost: $

☐ 3) Item may be purchased again: — Indicate term: — Estimated Annual Cost: $

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)
Check appropriate justification(s). Provide DETAILED explanation(s) below.

☑ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.

☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.

☐ 3. Item(s) is (are) only acceptable replacement part(s) known for __________________ (Identify)

☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)

☐ 5. Safety:

☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

We are requesting the purchase of 140 integrated thermal imaging camera upgrades for our self contained breathing apparatus. This option was not listed on the original bid because MSA is the only manufacturer that provides this upgrade and we wanted to be able to compare the base prices provided. This is a major safety upgrade for fire personnel in that each firefighter will have an automatic thermal imaging camera within their gauge cluster. This gives them the ability to see through black smoke, identify the seat of a fire and distinguish civilians in need of rescue during a fire emergency. There are no aftermarket devices available and even if they were, it would void the manufacture's warranty. The total cost of the SCBA from MSA is still less than the bid from Scott even with this additional safety equipment!

Approvals:

Requestor:	DAVID KOLZ B.C.	Date:	12/20/19
Department Head:	D. Fitt	Date:	12/20/19
Purchasing Manager:	Diana Ellenbecker	Date:	12/30/19

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.5.

Request approval to purchase Barrier and Trailer Kits from Meridian Rapid Defense Group for $236,547.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Barriers #237K single source and quote

CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse, Buyer CPM, C.P.I.M.
DT: January 7, 2020
RE: Purchasing Report
Cc: Chief David Litton, Diana Ellenbecker

Report of Diane Kruse, Buyer CPM, C.P.I.M.:

1. Request approval to purchase Barrier and Trailer Kits from Meridian Rapid Defense Group. for $236,547.

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	$ AMOUNT
Barrier Trailer Kit/Archer 1200 Anti-Vehicle Barrier	424400-55150 New Equipment	Meridian Rapid Defense Group	Sole Source	$236,547

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services DATE: 12/16/19

FROM: Department/Division Emergency Management (Fire) REQUISITION #

List "No Substitute" Item(s) here:

3 Archer 1200 Barrier and trailer kits.

Select One:

- [x] 1) One Time Purchase — Estimated Cost: $ $236,547
- [ ] 2) Annual Commodity purchase: — Estimated annual cost: $
- [ ] 3) Item may be purchased again: — Indicate term: — Estimated Annual Cost: $

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)
Check appropriate justification(s). Provide DETAILED explanation(s) below.

- [ ] 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- [x] 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- [ ] 3. Item(s) is (are) only acceptable replacement part(s) known for ____________________ (Identify)
- [ ] 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- [ ] 5. Safety:
- [ ] 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Archer 1200 Barriers are a patented vehicle mitigation system, Meridian Rapid Defense Group is the only company that makes barriers of this type. Both police and Fire staff have researched and reviewed many vehicle mitigation products available on the market. The Archer 1200 was picked because it can be quickly deployed by one person, unlike others that must be assembled at the site and of deployment requiring more than one person. The Archer 1200 also allows for pedestrian movement between the barriers where others do not. The barriers are Safety Act certified through the Department of Homeland Security as an Anti-Terrorism Technology. They have been tested by the department of defense, unanchored stopping power certified to US DOD and PAS68 standards.

Approvals:

Requestor:	[signature]	Date:	12/17/19
Department Head:	[signature] W. Litt	Date:	12/17/19
Purchasing Manager:	Diana L. Ellenbecker	Date:	12/19/19

Quote

177 E Colorado Boulevard, Suite 200
Pasadena, CA 91105
(818)641-4431
BFields@BetterBarriers.com
www.BetterBarriers.com

MERIDIAN® RAPID DEFENSE GROUP

GSA Schedule 84
Contract 47QSWA19D001F

ADDRESS	SHIP TO
Commander Paul Ebel Green Bay Police Department 307 S Adams St Green Bay, WI 54301 United States	Commander Paul Ebel Green Bay Police Department 307 S Adams St Green Bay, WI 54301 United States

QUOTE #	DATE	
R-111319_GBPD2	11/13/2019	

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
8 Barrier Trailer Kit - GSA	8 Barrier Trailer Kit	3	0.00	0.00
Archer 1200 Barrier - GSA	Archer 1200 Anti-Vehicle Barrier	24	6,549.12	
Archer Hauler - GSA	Archer Hauler™	3	1,700.76	
Archer Field Tow Bar - GSA	Archer Field Tow Bar	6	483.63	
Arrestor Cable (4ft) - GSA	Arrestor Cable™ (4ft)	21	216.62	
Arrestor Cable (10ft) - GSA	Arrestor Cable™ (10ft)	3	265.99	
Archer 8-Barrier Drop Deck Trailer - GSA	Archer 8-Barrier Drop Deck Trailer	3	19,440.81	
Delivery Service		1	795.00	795.00
Freight/Shipping		1	6,900.00	6,900.00

PAYMENT TERMS:
50% deposit required to begin production; balance due upon delivery.

TOTAL **USD 236,547.36**

Accepted By

Accepted Date

424400 55150 41170

DLE

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.6.

Resolution authorizing 2019 transfer of $2,222.50 from contingency for legal expenses related to Georgia Pacific tax appeal.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution-Transfer from Contingency for legal fee for Property assessment litigation 2019

RESOLUTION AUTHORIZING
TRANSFER OF FUNDS

January 14, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of January 7, 2020, the following 2019 transfer of funds is hereby authorized:

	ACCOUNT	AMOUNT
From:	101099-59001 Contingency	$2,222.50
To:	101140-53021 Legal Expenses	
	Vendor: Seibel Law Offices, LLC 2018 Expenses Georgia Pacific Tax Appeal	$2,222.50

Adopted ____________________________

Approved ___________________________

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Mayor

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Clerk

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.7.

Resolution authorizing 2019 transfer of $5,059.90 from contingency for legal expenses related to Oneida trust matter.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution - Authorizing Transfer from Contingency for legal fee for Oneida trust 2019

RESOLUTION AUTHORIZING TRANSFER OF FUNDS

January 14, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of January 7, 2020, the following 2019 transfer of funds is hereby authorized:

	ACCOUNT		AMOUNT
From:	101099-59001	Contingency	$ 5,059.90
To:	101140-53021	Legal Expenses	
	Vendor:	Strang, Patteson, Renning, Lewis & Lacy	
	IBIA:	Kuffel, Bruss, Syndergaard, Kolb, Howey, Duquaine	
			$ $5,059.90

Adopted ______________________________

Approved ____________________________

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Mayor

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Clerk

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
January 7, 2020	

AGENDA ITEM # D.8.

Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None