



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

**THURSDAY, DECEMBER 19, 2019, 10:30 AM
CITY HALL, ROOM 604 - THE HARRY MAIER ROOM**

A. ROLL CALL.

I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Mary Borowitz and Stephen Srubas

Members present: William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, Excused: None, Absent:None

B. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the December 19, 2019, meeting of the Green Bay Housing Authority.

Moved by Sandra Popp and seconded by William VandeCastle to approve of the agenda for the December 19, 2019 meeting of the Green Bay Housing Authority.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None

C. APPROVAL OF MINUTES.

1. Approval of the minutes from the November 21, 2019, meeting of the Green Bay Housing Authority.

Moved by Stephen Srubas and seconded by Terri Refsguard to approve of the minutes from the November 21, 2019 meeting of the Green Bay Housing Authority.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Stephen Srubas, Mary Borowitz, Sandra Popp, No-None, Abstain-None

D. REGULAR BUSINESS.

1. Consideration with possible action to award Mason Manor carpet rolls and installation contract to the lowest responsible and responsive bidder, Koehler Flooring Inc.

Moved by Sandra Popp and seconded by William VandeCastle to approve of awarding the Mason Manor carpet rolls and installation contract to Koehler Flooring Inc, who is the lowest responsible and responsive bidder.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Mary Borowitz, Sandra Popp, No-None, Abstain-None

2. Consideration with possible action to approve an Initial Resolution Authorizing the Sale and Issuance of Student Housing Revenue Refunding Bonds, Series 2020 for the University Village Housing Inc. Project.

Moved by William VandeCastle and seconded by Stephen Srubas to open the floor for the public to speak about the Revenue Refunding Bonds.

Moved by Sandra Popp and William VandeCastle to close the floor for the public to speak about the Revenue Refunding Bonds.

Moved by William VandeCastle and seconded by Sandra Popp to approve of an Initial Resolution Authorizing the Sale and Issuance of Student Housing Revenue Refunding Bonds, series 2020 for the University Village Housing Inc. project.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Stephen Srubas, Mary Borowitz, Sandra Popp, No- None, Abstain- None

3. Consideration with possible action to amend Chapter 13: Lease Terminations of the Admissions and Continued Occupancy Plan.

Moved by Sandra Popp and seconded by Stephen Srubas to approve of amending Chapter 13: Lease Terminations of the Admissions and Continued Occupancy Plan.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None

4. Consideration with possible action to amend Chapter 14: Grievances and Appeals of the Admissions and Continued Occupancy Plan.

Moved by Mary Borowitz and seconded by William VandeCastle to approve of amending Chapter 14: Grievances and Appeals of the Admissions and Continued Occupancy Plan.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None

5. Consideration with possible action to amend Chapter 15: Program Integrity of the Admissions and Continued Occupancy Plan.

Moved by William VandeCastle seconded by Mary Borowitz to approve of amending Chapter 15: Program Integrity of the Admissions and Continued Occupancy Plan.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None

6. Consideration with possible action to amend Chapter 16: Program Administration of the Admissions and Continued Occupancy Plan.

Moved by Terri Refsguard and seconded by Sandra Popp to approve of amending Chapter 16: Program Administration of the Admissions and Continued Occupancy Plan.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None

E. INFORMATIONAL.

1. GBHA Bills.

Stephanie Schmutzer presented the GBHA Bills. No action needed.

2. GBHA Financial Report.

Stephanie Schmutzer presented the GBHA Financial Report. No action needed.

3. Langan Report.

Jayne Valentine presented the Langan report. No action needed.

4. Director's Report.

Cheryl Renier-Wigg presented the Director's report. No action needed.

5. Occupancy Report for the month of December.

Jayne Valentine presented the Occupancy report for the month of December. No action needed.

6. Date of next meeting: January 16, 2020.

F. ADJOURNMENT.

Moved by Sandra Popp and seconded by Terri Refsguard to approve of adjourning the Green Bay Housing Authority meeting.

Motion carried. Yes-William VandeCastle, Terri Refsguard, Mary Borowitz, Stephen Srubas, Sandra Popp, No-None, Abstain-None