



AGENDA OF THE PARKS COMMITTEE

**WEDNESDAY, JANUARY 29, 2020, 5:00 PM
CITY HALL, ROOM 207**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

D. Regular Business.

1. Consideration with possible action on the request from Wisconsin Public Service for a 12' wide utility easement at East River Optimist Park to provide an electric service to the new concession stand.
2. Consideration with possible action on hiring the lowest responsible vendor to tighten bolts on the Zippin Pippin rollercoaster at Bay Beach Amusement Park.

E. Informational.

1. Staff presentation of the selection of the Bay Beach Wildlife Sanctuary as a participant in the Give BIG Green Bay fundraising campaign. - Informational Only
2. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
3. The next Park Committee is scheduled for February 12, 2020.

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 29, 2020

PREPARED BY

AGENDA ITEM # D.I.

Consideration with possible action on the request from Wisconsin Public Service for a 12' wide utility easement at East River Optimist Park to provide an electric service to the new concession stand.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. WPS - ER Optimist Easment
2. WPS - ER Optimist Easement Map I

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, by and between **City of Green Bay, a Municipal Corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Lot 24 of Block 143 of the recorded Plat of Astor, being part of Private Claim 5 & 6 West side of Fox River, **City of Green Bay, County of Brown, State of Wisconsin**, as shown on the attached Exhibit "A".

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001
Parcel Identification Number (PIN)
17-778

- 1. Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
9. **Indemnification.** Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee, any contractor or subcontractor performing work on behalf of Grantee in the Easement Area, or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Easement agreement.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Green Bay, a Municipal Corporation

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)

)SS

COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Green Bay, a Municipal Corporation, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____

Print Name _____

Notary Public, State of _____

My Commission expires: _____

This instrument drafted by: Andrea Windham

Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
January 8, 2020	Brown	City of Green Bay	1419 Lawe St	17-778
Real Estate No.	WPSC District	WR#	WR Type	I/O
1048496	Green Bay-10	2996659	EP	2180001100

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

NORTH

1417 Lawe St

12 FOOT WIDE EASEMENT

Lawe St

1992



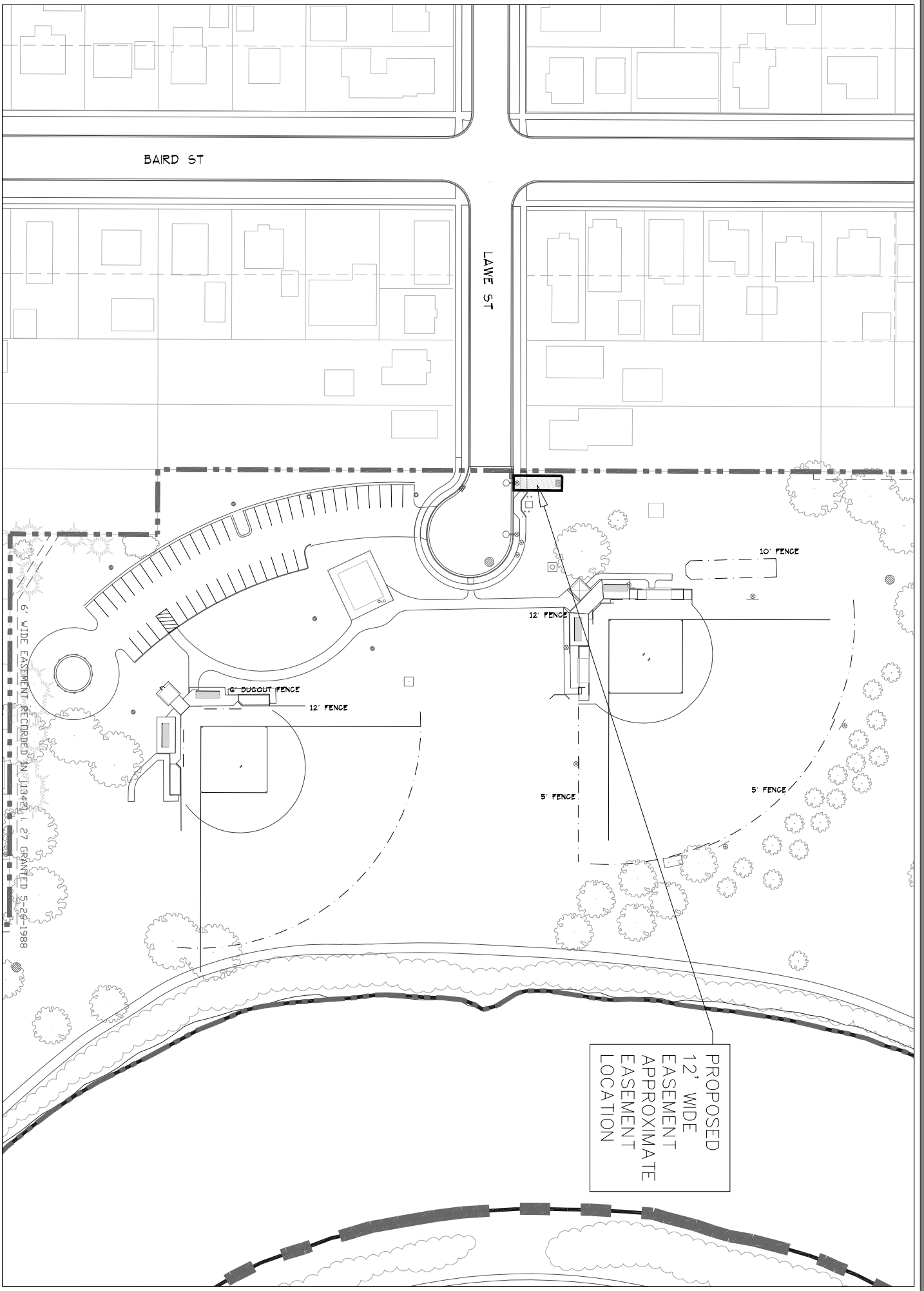
GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

EAST RIVER OPTIMIST PARK
PROPOSED EASEMENT



SCALE: 1"=100'-0"
0 25 50 100

DATE DRAWN: JANUARY 2009
LAST REVISION: JAN 2009





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 29, 2020

PREPARED BY

AGENDA ITEM # D.2.

Consideration with possible action on hiring the lowest responsible vendor to tighten bolts on the Zippin Pippin rollercoaster at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 29, 2020

PREPARED BY

AGENDA ITEM # E.I.

Staff presentation of the selection of the Bay Beach Wildlife Sanctuary as a participant in the Give BIG Green Bay fundraising campaign. - Informational Only

BACKGROUND

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ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 29, 2020

PREPARED BY

AGENDA ITEM # E.2.

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

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FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 012920

PARK COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, January 29, 2020

PARKDIVISION

- After we cleaned up the big snow, we were able to get the ice on some rinks to a point where they are usable for skating. With the temperatures predicted to be in the 30's, making ice will be suspended until conditions get better for that activity.
- When we are not outside we are making and repairing picnic tables and park benches.
- Park crews are also repairing summer equipment, park fencing and helping other departments with several miscellaneous projects.

FORESTRY DIVISION

- Tree Pruning along streets has been suspended at this time due to frozen ground. The west side crew was pruning oaks in the M.L. King area. The east side crew was working in the Gagnon Park area.
- Tree Removals – Due to frozen ground, removals in parks is underway. The west side crew is removing EAB infested ash in Badger Park. The east side crew is clear cutting an area at Bay Beach to accommodate the future bath house.

DESIGN&DEVELOPMENTDIVISION

- Bay Beach Amusement Park – Beach, Boardwalk, Bathhouse
 - Staff is working with the consultant to get this work ready to bid for spring construction.
- Bay Beach Amusement Park – Playground
 - Staff is working with the Friends of Bay Beach to develop a proposal to replace the existing playground equipment near the Bumper Cars with all-inclusive playground equipment.
- City Hall Elevator Renovations
 - Work on the second elevator is on schedule and expected to be completed by early April.
- Colburn Park – Bathhouse, Pool, Concession Stand
 - Renovation work continues. The building and basement mechanical room is 95% complete. The contractor has temporarily pulled off of the project until later this spring when the outside pool work will begin. This project is currently on schedule and should open at the beginning of the pool season.
 - The concrete slab and utility work for the concession stand will be bid out soon for spring construction.
- Edison Park – Pickleball Renovations

- The renovation of two existing tennis courts into 6 dedicated pickleball courts is currently out to bid.
- East River Optimist Park – Concession Stand
 - Work on the concrete slab for the concession stand has begun.
- Green Bay Park, Recreation and Open Space Plan.
 - Staff developed an online survey to gather input on the community park needs. Information gathered from this survey will be incorporated into the 2020 update of this plan.

RECREATION DIVISION

- Open Gyms are being held at Baird, Eisenhower, Fort Howard, JFK, Chappell, Beaumont, Wilder, and Franklin.
- Contracts have been sent for Adult and Youth Tennis Lessons.
- We are currently working with Green Bay Sail and Paddle to arrange sailing lessons for youth and adults.
- Recreation staff are completing facility permits for Tennis, Pickleball, Cross Country, Soccer, Softball, and Baseball.
- The Frenzy on the Fox was a huge success. We had 250 people participate. The media and marketing were outstanding for the event.
- The adult basketball leagues are currently being held on Wednesday evenings at various school locations through March 4. We have 26 teams registered.
- Our Mini-Dribblers Youth Basketball Programs are being held at Red Smith and King Schools. We have 46 participants registered. Classes began on January 13 and run for 6 weeks.
- Our Table Tennis League is being held on Wednesdays at Franklin Middle School. We have 13 participants registered.
- We are currently taking registration for our Youth Soccer Skills Program. The program will be held at Edison Middle School beginning March 9. We have 8 participants currently registered.
- The LEGO Building class at the Wildlife Sanctuary is currently running January 15 – February 12. The class will be led by members of FOXLUG. We have 8 participants.
- The 2nd Annual Chill Chaser will take place in January – March. There are 20 parks around Green Bay with a symbol hanging in the window of the shelter located at the park. When you visit the park, draw the park's symbol into the chart provided. Once you have visited at least five parks, bring the chart to Green Bay City Hall, Room 510, to receive a prize and be entered into an awesome drawing!
- The 2019-2020 Youth Dance Program is underway and going well. Classes this year range from Tap/Ballet to Hip Hop and Jazz. We have classes for anyone ages 3-18 years old at sites throughout the city. We have Dance Rehearsals on February 25 & 26, followed by Dance Recitals on March 2 & 3.

AQUATICS

- We are currently facilitating Green Bay Swim Club and Greater Green Bay YMCA Swim Team practices at Edison and Southwest.
- The Underwater Hockey group is renting Southwest Pool on Sunday evenings.
- The Session 2 Indoor Swim lessons are currently taking place on Thursday's at Edison Pool January 9 – February 6 with 40 participants.
- The Session 3 Indoor Swim lessons will be taking place on Thursday's at Southwest pool February 20 – March 19 we currently have 22 participants registered.
- Planning is underway for the 2020 Outdoor Pool season. Pools will open Saturday, June 13.

BAYBEACH

- A lot of planning and preparation goes into each season, which is keeping staff working hard throughout the winter months.
- The request for quotes for concessions and POS systems have been completed and have been sent out for bids.
- Onboarding, training, orientation processes are all being reviewed and updated.
- Food and Beverage offerings and menus are being designed.
- The catering process is undergoing revamping:
 - A new brochure was created.
 - We are contacting vendors.
 - Integrating the Wildlife Sanctuary Banquet Hall.
 - Establishing vendor procedures.
- Ride training review of ASTM standards is taking place.
- Updates are being made to Jolt for training and audit.

TRIANGLE SPORTS AREA

- Hills have opened for tubing, skiing, and snowboarding (January 18th was our first day open).
- We had a great opening weekend and the weather was very cooperative.
- Hours:
 - Thursday and Friday: 4:00 pm– 8:00 pm
 - Saturday and Sunday: 12:00 pm– 8:00 pm

WILDLIFE SANCTUARY

- The Bay Beach Wildlife Sanctuary has been selected as a participant for Give Big Green Bay. This 24-hour fundraising event is sponsored by the Greater Green Bay Community Foundation and the Green Bay Packers. The event will run from noon on February 18 through noon on February 19. All proceeds raised will go towards the

animal care rehabilitation program.

- Frosty Family Fun Night will be held on February 1 from 5:00pm to 8:00pm. There will be treats, crafts, snowshoe hikes, horse drawn wagon rides (\$2.00 per person), live music, food tuck, and animal ambassador appearances!
- Work is being done on several exhibits.
- The contractor has returned to the Nature Center addition to install the chandeliers that just arrived and complete work on the caterer's kitchen. The banquet hall should be open for reservations to the public in early February.
- The Mocking Bird trail has been cleared and will reopen for naturalist snowshoe hikes.
- Finally we have been able to do our snowshoeing and cross-country ski programs with snow on the ground!
- Staff is finalizing the Summer Camp themes and dates. We are finalizing the Summer Camp brochure.
- Our Naturalists brought our skunk ambassadors, Dori and Daphne to the Green Bay Children's Museum for the "Canvas & Critters" program.
- FOXLUG will be conducting a free LEGO display event at the Wildlife Sanctuary Estuary room on Saturday, February 8 from 11am – 3pm. All are welcome to check out the cool displays made out of LEGO's.



Report to the
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of the City of Green Bay

MEETING DATE

January 29, 2020

PREPARED BY

AGENDA ITEM # E.3.

The next Park Committee is scheduled for February 12, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None