



AGENDA OF THE FINANCE COMMITTEE

**TUESDAY, FEBRUARY 25, 2020, 4:30 PM
CITY HALL, ROOM 207
IMMEDIATELY FOLLOWING PERSONNEL**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

1. Approval of the Finance Committee minutes from the January 28, 2020 meeting.

D. Regular Business.

1. Consideration with possible action on a request from the City Assessor's office to cancel certain property taxes. Resolution to cancel \$3,107.29.
2. Request approval to award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.
3. Request approval to purchase Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.
4. Request approval to purchase Soundoff Lights and Siren Package for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.31.
5. Consideration with possible action to approve a five year contract with ArcServe for \$93,621.
6. Request by Ald. Johnson to provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and recommend rate modifications as necessary.
7. Resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.

8. Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

E. Informational.

1. 2019 Contingency Account:
\$53,526.33
2. 2020 Contingency Account:
\$150,000.00
3. The next Finance Committee meeting will be held on Tuesday March 10, 2020 at 4:30 PM

F. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.I

Consideration with possible action on a request from the City Assessor's office to cancel certain property taxes. Resolution to cancel \$3,107.29.

BACKGROUND

RECOMMENDATION

Recommend to approve.

FISCAL IMPACT

ATTACHMENTS

- I. Resolution - Authorizing Cancellation of taxes -Eric Elliot and VB-SI Assets

**RESOLUTION AUTHORIZING CANCELLATION
OF 2018 & 2019 PROPERTY TAXES**

MARCH 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to the recommendation of the Finance Committee at its meeting of February 25, 2020, the real estate and personal property taxes for the following parcel and account numbers are hereby cancelled.

	<u>Tax Year</u>	<u>Parcel</u>	<u>Amount</u>
Real Estate	2019	18-149	\$1,564.86

		<u>Account</u>	
Personal Property	2019	27041	\$782.43
	2018	27041	\$760.00

Adopted _____

Approved _____

Mayor

Clerk



Office of the City Assessor

DATE: February 10, 2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt 
Assessor
RE: Adjustment of **2019** Real Estate Tax Bill

Please be advised that I am recommending that the **2019** tax bill be adjusted for the following real estate parcel:

<u>PARCEL</u>	<u>NAME</u>	<u>ADDRESS</u>
18-149	Eric Elliott	1205 Velp Avenue

Reason: This property had a fire in December 2018. Property was condemned and unlivable on January 1, 2019. The assessed value of the improvements did not reflect the condition of the home on January 1, 2019.

The original 2019 real estate assessment was \$86,600.
The corrected 2019 real estate assessment is \$21,600.

2019 first installment of real estate taxes has been paid.

Refund taxes according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2019	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																												
2	☒ Real estate parcel no. ☐ Personal property account no. 18-149			Is this parcel in a TID? ☒ No ☐ Yes TID no. 																																																																												
3	Property owner name ERIC ELLIOTT			Personal property category (see instructions) 																																																																												
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8	Select the appropriate statute and explanation why these taxes were rescinded or refunded. Statute no(s). 70.43 - Assessor correction of error Explanation: Other Additional explanation: (If you need more space, include as an attachment) This property had a fire in December 2018. Property was condemned and unlivable on January 1, 2019. The assessed value of the improvements did not reflect the condition of the home on January 1, 2019.																																																																															

9	Preparer name ALEX DREWS	Email ALEXDR@GREENBAYWI.GOV
	Daytime phone (920) 448-3074	

CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026

* Tax payments can be searched at
www.browncountywi.gov/propertytax

* For online payments visit:
www.greenbaywi.gov/taxes

* A fee of 2.25% will be charged for
credit card payments. E-check payments
are charged \$1.00 per transaction.

* Payments WILL NOT be accepted at
local banks. Payments will be accepted
at Green Bay City Hall.

Please inform the treasurer of any address change.

ERIC K ELLIOTT
405 SARATOGA ST
GREEN BAY WI 54303-4538

If a receipt is needed, please send a self-addressed
stamped envelope.

Property Address
1205 VELD AVE

STATE OF WISCONSIN
REAL ESTATE PROPERTY TAX BILL FOR 2019
CITY OF GREEN BAY
BROWN COUNTY

BILL NO. 3113533
Correspondence should refer to parcel number
PARCEL#: 18-149

SEQ# 8249

Assessed Value Land 20,600	Ass'd Value Improvements 66,000	Total Assessed Value 86,600	Ave. Assmt. Ratio 0.9010	Est. Fair Mkt. Land 22,900	Est. Fair Mkt. Improvements 73,300	Total Est. Fair Mkt. 96,200	☐ A star in this box means unpaid prior year taxes
Taxing Jurisdiction							
	2018 Est. State Aids Allocated Tax Dist.	2019 Est. State Aids Allocated Tax Dist.	2018 Net Tax	2019 Net Tax	% Tax Change	Gross Property Tax	2,084.87
CITY OF GREEN BAY	20,705,413	20,652,034	793.00	819.34	3.3%	First Dollar Credit	-70.78
NORTHEAST WI VTAE	6,620,152	6,685,861	75.70	77.94	3.0%	Lottery Credit	
GREEN BAY SCH DIST	132,824,287	137,625,335	759.70	798.22	5.1%	Net Property Tax	2,014.09
BROWN COUNTY	2,434,274	2,461,306	396.70	389.37	-1.8%		
					</		

FOR INFORMATIONAL PURPOSES ONLY
- Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
GREEN BAY SCH DIST	9,517,122.00	125.80	2027
GREEN BAY SCH DIST	11,608,791.00	153.45	2028

TOTAL DUE FOR FULL PAYMENT

PAY BY January 31, 2020

\$ 2,014.09

Warning: If not paid by due dates, installment option
is lost and total tax is delinquent subject to interest
and, if applicable, penalty.

Failure to pay on time. See reverse.

Installments may be paid as follows:

1007.05 DUE BY 01/31/2020
1007.04 DUE BY 07/31/2020

PAY 1ST INSTALLMENT OF:

\$1,007.05

By January 31, 2020

AND PAY 2ND INSTALLMENT OF:

\$1,007.04

By July 31, 2020

OR PAY FULL AMOUNT OF:

\$2,014.09

By January 31, 2020

Amount Enclosed: \$

Make Check Payable and Mail to:

CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Real Estate Property Bill #
3113533

Parcel #

18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment

Amount Enclosed: \$

Make Check Payable and Mail to:

BROWN COUNTY TREASURER
PAUL ZELLER
PO BOX 23600
GREEN BAY WI 54305-3600

2019 Real Estate Property Bill #
3113533

Parcel #

18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment

Amount Enclosed: \$

Make Check Payable and Mail to:

CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Real Estate Property Bill #
3113533

Parcel #

18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment





Office of the City Assessor

DATE: 2/10/2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt
Assessor
RE: Refund of 2019 Personal Property Tax Bill

Please be advised that I am recommending that the 2019 tax bill be refunded for the following personal property account:

<u>ACCT #</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
27041	VB-S1 Assets, LLC	1203 W. Mason Street

Reason: By direction of the state, this cell tower was assessed locally for the 2019 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.

The 2019 assessed value of the personal property was \$32,500.
The corrected 2019 personal property assessment is \$0.

The 2019 tax bill has been paid in full.

Refund taxes according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2019	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																																					
2	☐ Real estate parcel no. ☒ Personal property account no. 27041			Is this parcel in a TID? ☒ No ☐ Yes TID no.																																																																																					
3	Property owner name VBS1 ASSET LLC			Personal property category (see instructions) 4B Improvements on Leased lands																																																																																					
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9 Preparer name SCOTT ALVEY	Email SCOTTALV@GREENBAYWI.GOV Daytime phone (920) 448-3067
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CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026

* Tax payments can be searched at
www.browncountywi.gov/propertytax

* For online payments visit:
www.greenbaywi.gov/taxes

* A fee of 2.25% will be charged for
credit card payments. E-check payments
are charged \$1.00 per transaction.

* Payments WILL NOT be accepted at
local banks. Payments will be accepted
at Green Bay City Hall.

Please inform the treasurer of any address change.

VB-S1 ASSETS LLC
C/O RYAN PTS DEPT 850
PO BOX 460169
HOUSTON TX 77056

If a receipt is needed, please send a self-addressed
stamped envelope.

Property Address
2850 HUMBOLDT RD

STATE OF WISCONSIN
PERSONAL PROPERTY TAX BILL FOR 2019
CITY OF GREEN BAY
BROWN COUNTY

BILL NO. 635241

Correspondence should refer to parcel number
PARCEL#: 27041

SEQ# 2003

Assessed Value Land Personal	Ass'd Value Improvements Property	Total Assessed Value 32,500	Ave. Assmt. Ratio 0.9010	Est. Fair Mkt. Land Personal	Est. Fair Mkt. Improvements Property	Total Est. Fair Mkt. 36,100	☐ A star in this box means unpaid prior year taxes
Taxing Jurisdiction							
	2018 Est. State Aids Allocated Tax Dist.	2019 Est. State Aids Allocated Tax Dist.	2018 Net Tax	2019 Net Tax	% Tax Change	Gross Property Tax	782.43
CITY OF GREEN BAY	20,705,413	20,652,034	297.60	307.49	3.3%	First Dollar Credit	
NORTHEAST WI VTAE	6,620,152	6,685,861	28.40	29.25	3.0%	Lottery Credit	
GREEN BAY SCH DIST	132,824,287	137,625,335	285.10	299.56	5.1%	Net Property Tax	782.43
BROWN COUNTY	2,434,274	2,461,306	148.90	146.13	-1.9%		
G.B. METRO SEWER				0.00			
Total	162,584,126	167,424,536	760.00	782.43	3.0%		
	First Dollar Credit Lottery & Gaming Credit Net Property Tax		760.00	782.43	3.0%		
School taxes reduced by school levy tax credit	\$60.03	IMPORTANT: Be sure this description covers your property. This description is for property tax bill only and may not be a full legal description.			Net Assessed Value Rate (Does NOT reflect credits)		
						TOTAL DUE FOR FULL PAYMENT	
						PAYBY January 31, 2020	
						▶ \$	782.43

FOR INFORMATIONAL PURPOSES ONLY
- Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
GREEN BAY SCH DIST	9,517,122.00	47.21	2027
GREEN BAY SCH DIST	11,608,791.00	57.59	2028

PAY 1ST INSTALLMENT OF:
\$391.22

By January 31, 2020

AND PAY 2ND INSTALLMENT OF:
\$391.21

By July 31, 2020

OR PAY FULL AMOUNT OF:
\$782.43

By January 31, 2020

Amount Enclosed: \$ _____

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Personal Property Bill #
635241

Parcel #
27041

Alt. Parcel #

VB-S1 ASSETS LLC

Include This Stub With Your Payment

Amount Enclosed: \$ _____

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

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Alt. Parcel #

VB-S1 ASSETS LLC

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TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

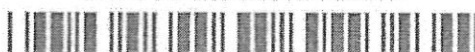
2019 Personal Property Bill #
635241

Parcel #
27041

Alt. Parcel #

VB-S1 ASSETS LLC

Include This Stub With Your Payment





Office of the City Assessor

DATE: 2/10/2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt
Assessor
RE: Cancellation of **2018** Personal Property Tax Bill

Please be advised that I am recommending that the **2018** tax bill be cancelled for the following personal property account:

<u>ACCT #</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
27041	VB-S1 Assets, LLC	1203 W. Mason Street

Reason: By direction of the state, this cell tower was assessed locally for the 2018 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.

The 2018 assessed value of the personal property was \$32,500.
The corrected 2018 personal property assessment is \$0.

The 2018 tax bill has not been paid.

Cancel taxes due according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2018	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																																					
2	☐ Real estate parcel no. ☒ Personal property account no. 27041			Is this parcel in a TID? ☒ No ☐ Yes TID no. 																																																																																					
3	Property owner name VBS1 ASSETS LLC			Personal property category (see instructions) 4B Improvements on Leased lands																																																																																					
4	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Real Estate Assessment BEFORE Adjustment</th> <th colspan="4">Assessment AFTER Adjustment</th> <th>(g)</th> </tr> <tr> <th>Class</th> <th>(a) Land</th> <th>(b) Improvement</th> <th>(c) Total (a + b)</th> <th>Class</th> <th>(d) Land</th> <th>(e) Improvement</th> <th>(f) Total (d + e)</th> <th>Total Assessment Difference (c - f)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr> <td>Total</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td style="text-align: right;">0</td> </tr> </tbody> </table>								Real Estate Assessment BEFORE Adjustment				Assessment AFTER Adjustment				(g)	Class	(a) Land	(b) Improvement	(c) Total (a + b)	Class	(d) Land	(e) Improvement	(f) Total (d + e)	Total Assessment Difference (c - f)									0									0									0									0									0									0	Total								0
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7	Net taxes rescinded or refunded to be charged back to taxing jurisdictions – EXCLUDING INTEREST																																																																																								
	Code	Name of Taxing Jurisdictions		Net Tax																																																																																					
a.		State of Wisconsin																																																																																							
b.		County BROWN																																																																																							
c.1	05 - 5040	Special district	GREEN BAY METRO SEWER DISTRICT																																																																																						
c.2	-	Special district	< Select a District >																																																																																						
d.		Local	CITY OF GREEN BAY																																																																																						
e.	05 - 2289	School district	GREEN BAY																																																																																						
f.	-	Union high school district																																																																																							
g.	1300	Technical college district	NORTHEAST WISCONSIN TECH COLLEGE GNBY																																																																																						
h.		Total net tax rescinded or refunded – EXCLUDING INTEREST (This amount is after School Levy Tax Credit.)		760																																																																																					
8	Select the appropriate statute and explanation why these taxes were rescinded or refunded. Statute no(s). 70.43 - Assessor correction of error Explanation: Double assessment Additional explanation: (If you need more space, include as an attachment) By direction of the state, this cell tower was assessed locally for the 2018 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.																																																																																								

9 Preparer name SCOTT ALVEY	Email SCOTTALV@GREENBAYWI.GOV Daytime phone (920) 448-3067
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Office of the City Assessor

February 10, 2020

Re: VB-S1 (aka Vertical Bridge)/Nsight Cell Tower Tax Refund
2850 Humboldt Rd / PP Acct # 27041

Mr. Russ Schwandt

The purpose of this report is to clarify the excess taxes situation as it relates to the given cellular tower ("the tower") stated above. To do so, we will go in-depth on the process we used and the measures we took to place a value on the tower, input received from the Department of Revenue ("DOR" or "the state"), and the eventual recognition of dual taxation.

Historically, towers were assessed at the state level. The tower companies would report gross receipts to the state, which would assess the towers according to gross receipt numbers. Then DOR would issue funds to the municipalities proportionately based on internal metrics. In January 2018, for assessment year 2018, DOR issued a mandate for all cellular towers not owned by a telecommunications company ("Telco"; e.g. Verizon, AT&T, etc). Telco towers would still be assessed at the state level using gross receipts, but towers not owned by a Telco were to be assessed locally. There was some support documentation available (attachments A, B, and C) that directed assessors to the FCC website, among other methods of research.

Thus, we used the given resources to begin compiling a list of all the towers in the City. Once a tower was found, we consulted with the FCC website (attachment D) to confirm ownership of said tower and cross-referenced the lists of companies to be locally- and state-assessed. That done, we used Marshall & Swift cost guides and DOR-prescribed depreciation schedules to value the local towers as Personal Property – Buildings on Leased Land. Four towers were challenged as double-assessed, all by VB-S1. We reached out to DOR to clarify the towers in question. DOR confirmed that three of the four challenged towers were, in fact, already assessed by DOR. I inquired further about the fourth tower—the subject of this report—and he confirmed that it should be locally assessed (attachments E through H).

VB-S1 challenged the tower again for 2019. We informed the agent of the findings for 2018 and referred him to the resources we used to arrive at the conclusion of local assessment. He reached out to DOR separately and uncovered new information that showed the tower was, in fact, also assessed at the state level. The DOR agents researched how to proceed (attachment J) and reported back to both us and the agent for VB-S1, stating that the local tax bill (attachment K) "should be rescinded by the municipality". Since VB-S1 paid the bill in full as of 2/5/2020 according to the City Clerk's office, it is our recommendation that the tax bill for 2019 be refunded as requested by VB-S1 and prescribed by DOR.

*City of Green Bay
Assessor's Office*



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.2

Request approval to award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMFD Fire Fighter Physicals
2. RFP #3213 Intent to Award Notice 2-21-2020



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Jackie Krawze - Buyer, CPPB
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Litton, AC Gibbons, AC Goplin, Diana Ellenbecker

Report of Jackie Krawze – Buyer, CPPB:

1. Request approval to award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Fire Fighter NFPA 1582 Compliant Medical Physicals (3 Year Contract with 2 one-year renewal options)	101 - General Operating Budget	Bellin Health Systems	4	\$114,870 / 3 yrs (w/ 2 one-year renewal options)



February 21, 2020

RE: RFP No. 3213
Green Bay Metro Fire Department (GBMFD)
Fire Fighter NFPA 1582 Compliant Medical Physicals

The evaluations of the proposals received have been completed. The award recommendation of the highest ranked proposal for the following project will be as follows:

- 1) Fire Fighter NFPA 1582 Compliant Medical Physicals – Award to Bellin Health Systems for \$114,870 (3 year contract) with the option to renew for two additional one-year contracts upon mutual agreement by both parties.

A copy of the proposal summary is attached. This recommendation will be brought for approval before the Finance Committee on Tuesday, February 25, 2020.

This meeting is open to the public. As the room and time may change, please confirm the date, time and location if you plan to attend. Green Bay City Hall, is located at 100 N. Jefferson Street, Green Bay, WI 54301.

Thank you for your time and effort on your proposal you submitted and also for your continued interest in doing business with the City of Green Bay. If you have any questions, or require additional information, please feel free to contact me at 920-448-3049.

Sincerely,

Jackie Krawze, CPPB
Buyer

Attachment

cc: Chief Litton – GBMFD
AC Gibbons – GBMFD
AC Goplin – GBMFD
D. Ellenbecker – Finance Director

#3213 RFP VENDOR RANKING & COST SUMMARY

Green Bay Metro Fire Department (GBMFD)
Fire Fighter NFPA 1582 Medical Compliant Physicals

RFP #3213
ISSUED: 11/14/19 DUE: 12/16/19
CC: 94874

EVALUATION CRITERIA & RANKING:

Total Possible Points	MINIMUM SPECIFICATIONS	Highest Score	----->	----->	Lowest Score
		Bellin Health Systems	Aurora Health Care	Professional Health Services Inc.	SiteMed North America LLC
30	Meets Specifications	30	30	20	25
25	Previous Experience with Providing NFPA 1582 Compliant Fire Fighter Physicals	25	25	25	25
15	On Site Exams	15	10	10	12
20	Price	20	18.547	15.508	7.167
10	References	8	8	9	10
100	Vendor Scores (Total possible points = 100)	98	91.547	79.508	79.167
Vendor's Proposed Annual Cost:		\$38,290.00	\$41,290.00	\$49,380.00	\$106,850.00
Vendor's Proposed Cost of 3 Year Contract:		\$114,870.00	\$123,870.00	\$148,140.00	\$320,550.00

NOTES:

This was a proposal process with total possible points of 100. We received four (4) proposals.

The evaluation team consisted of the Green Bay Metro Fire Department (3 staff members).

This proposal was issued in November 2019. Proposals were due on 12/16/19. 1/29/2020 final evaluation team meeting - discussed & scored all proposals.

Award Recommendations:

Award to the highest scoring vendor Bellin Health Systems that provided the best proposal for the Fire Fighter NFPA 1582 Medical Compliant Physicals for a three (3) year contract of \$114,870 with the option to renew for two (2) additional one-year contracts upon mutual agreement by both parties.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.3

Request approval to purchase Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMFD Compressor System for SCBA Equipment
2. #3232 quote summary



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse - Buyer, CPM; C.P.I.M.
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Litton, AC Goplin, PC Kolz, Diana Ellenbecker

Report of Diane Kruse – Buyer, CPM; C.P.I.M.:

1. Request approval to purchase Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.

The following Compressors were openly and competitively offered:

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Compressor Systems for SCBA Equipment	424400-55140 Fire Equip. Replacement	5 Alarm Fire & Safety Equipment LLC.	2	\$108,750

CITY OF GREEN BAY QUOTATION SUMMARY

RFQ #3232

Compressor Systems

DEPT: Fire			REQ #32		VENDOR #1		VENDOR #2	
Planholders: 10 Vendors			CC#025		5 ALARM FIRE & SAFETY EQUIPMENT LLC		OSHKOSH FIRE & POLICE EQUIP	
ISSUED: 2/5/2020			DUE: 2/19/2020		Delafield		Oshkosh	
QTY	UNIT	DESCRIPTION			UNIT	PRICE	UNIT	PRICE
3	EA	TOTAL COST OF COMPLETE SYSTEM WHICH INCLUDES COMPRESSOR, STORAGE CYLINDER AND TWO POSITION FILL STATION:			\$ 34,995.00	\$ 104,985.00	\$ 43,240.00	\$ 129,720.00
OPTION:								
3	EA	TOTAL COST OF COMPLETE SYSTEM WHICH INCLUDES COMPRESSOR, STORAGE CYLINDER AND THREE POSITION FILL STATION:			\$ 36,250.00	\$ 108,750.00	Revolve fill station has 4-cyl. Connection	
		MODEL/MFG OF COMPRESSORS:			Arctic		Scott Simple Air Revolve Air	
		WARRANTY OF COMPRESSORS:			1-Year		3-Years Compressor 5-Years on Fill Station	
LEAD TIME:					4-6 Weeks		5-6 Months	
PAYMENT TERMS: NET 30 EARLY PAYMENT DISCOUNT:					Net 30		1% 10 Days	
COMPANY ACCEPTS P-CARD PAYMENTS:					No		No	

Recommendation: Award to the lowest responsive, responsible vendor Five Alarm Fire and Safety Equipment for \$108,750. After review the Department decided to go with the three Position Fill Station.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.4

Request approval to purchase Soundoff Lights and Siren Package for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.31.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMPD Soundoff Lights and Siren Packages for Police Interceptors
2. Soundoff Signal GSA Quote
3. Singel Source Form



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse - Buyer, CPM; C.P.I.M.
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Smith, Diana Ellenbecker

Report of Diane Kruse – Buyer, CPM; C.P.I.M.:

1. Request approval to purchase Soundoff Light and Siren Packages for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.

The following Equipment was openly and competitively bid through GSA Cooperative.:

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Light and Siren Packages for Police Vehicles	423300-55140-27304 Police Equipment Replacement	Soundoff Signal	1	\$42,056



800.338.7377 / cell 616.886.7180 / pager fax 616.886.1225

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
001	EMPS10201-E MPOWER 3" STUD MNT SAE 8 LED (B/W) 3" mpower Fascia with Stud Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/WHIT OPEN MARKET	10.00	78.750	US \$ 787.50
002	ENRLBS154 NROADS LED LIGHTBAR 54"/137cm 10-16 VOLT NROADS LED LIGHTBAR W/ CONNECT-N-GO Red/Amber Warning with Arrow, Alley, & Partial Work Light /D24\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ /A_W\ R_A\ R_A\ W_A\ R_A\ W_A\ R_A\ R_A\ A_W\ A --GRT-- --GRT--- GRT --GRT--- C--GRT-- A A --CLR-- --CLR--- CLR --CLR--- C--CLR-- A \D24\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ \A_W\ R_A\ R_A\ W_A\ R_A\ W_A\ R_A\ R_A\ A_W\ Material - Lexan [12 6 12] Accessories - PCPNRCNG1, Mount - Standard Fixed Height Mount (PNFLBK08) Hook - PNFLBF10 Vehicle - Dodge Ram 1500, 2500, 3500 (2009-18) OPEN MARKET	2.00	1,026.900	US \$ 2,053.80
003	ENFLBS1254 NFORCE LED LIGHTBAR 54"/137cm 12 VOLT NFORCE LED LIGHTBAR W/ DSC TECHNOLOGY /D24\ D12\ D12\ D12\ T18\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ D12\ /R_W\ R_W\ R_W\ R_W\ RBW\ B_W\ B_W\ B_W\ B_W\ A --GRT-- --GRT--- GRT --GRT--- O--GRT-- A A --CLR-- --CLR--- CLR --CLR--- O--CLR-- A \D24\ D12\ D12\ D12\ D12\ T18\ D12\ D12\ D12\ T18\ D12\ D12\ D12\ D12\ D12\ \R_W\ R_A\ R_A\ R_A\ RBA\ R_A\ R_A\ RBA\ B_W\ Material - Lexan [12 6 12] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK06) Hook - PNFLBF25 Vehicle - Chevrolet Tahoe (2015-19) OPEN MARKET	1.00	1,852.650	US \$ 1,852.65

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
004	ENFLBS1248 Rev NS U/M EA NFORCE LED LIGHTBAR 48"/122cm [6 12 6] 12 VOLT NFORCE LED LIGHTBAR W/ DSC TECHNOLOGY /D24/ D12 D12 D12 D12 D12 D12 D12 D24\ /R_W /R_W /R_W /R_W /B_W /B_W /B_W /B_W\ A GRT GRT GRT GRT GRT GRT GRT A A CLR CLR CLR CLR CLR CLR CLR A /D24 D12 D12 D12 D12 D12 D12 D12 /D24/ /R_W /R_A /R_A /R_A /B_A /B_A /B_A /B_A /B_W Material - Lexan [6 12 6] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK08) & Extension Plate (PNFLBKXT) Hook - PNFLBF32 Vehicle - Ford Explorer/PI SUV w/o Roof Rack (2020) OPEN MARKET	9.00	1,654.650	US \$ 14,891.85
005	ENFWB001KK Rev NS U/M EA NFORCE INTERIOR LIGHTBAR Ford Explorer/PI Utility (2020) Split Front (DRV) D12 D12 D12 D12 D12 D12 D12 D12 (PAS) R_W /R_W /R_W /R_W /B_W /B_W /B_W /B_W Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included) OPEN MARKET	1.00	719.550	US \$ 719.55
006	ENFWB003NA Rev NS U/M EA NFORCE INTERIOR LIGHTBAR Ford Explorer/PI Utility (2020) Solid Rear (DRV) D12 T18 D12 D12 T18 T18 (PAS) R_A /RAW /R_A /B_A /BAW /RBA Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included) OPEN MARKET	1.00	629.550	US \$ 629.55



PO Box 208
Hudsonville, MI 49428-0208
www.soundoffsignalgse.com
800.338.7337 / office 616.896.7100 / office fax 616.896.1226

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

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Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
007	ENFS301Z9-D Rev NS U/M EA N-FORCE SGL D/G 12LED SAE BLK (R/W) Single Deck/Grille with 1' Pigtail 12 LED 10-16 Volt SAE 5-Wire Black Housing with Lexan Clear Lens RED/WHITE OPEN MARKET	1.00	96.300	US \$ 96.30
				Ford Supervisor Left window
008	ENFS301Z9-E Rev NS U/M EA N-FORCE SGL D/G 12LED SAE BLK (B/W) Single Deck/Grille with 1' Pigtail 12 LED 10-16 Volt SAE 5-Wire Black Housing with Lexan Clear Lens BLUE/WHITE OPEN MARKET	1.00	96.300	US \$ 96.30
				Ford Supervisor Right window
009	EMPS101XJ-D Rev NS U/M EA MPOWER 3" SCREW MNT SAE 8 LED (R/W) 3" mpower Fascia with Screw Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/WHT OPEN MARKET	1.00	78.750	US \$ 78.75
				Tahoe Grille
010	EMPS101XJ-E Rev NS U/M EA MPOWER 3" SCREW MNT SAE 8 LED (B/W) 3" mpower Fascia with Screw Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/WHT OPEN MARKET	1.00	78.750	US \$ 78.75
				Tahoe Grille



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsm.com
800.398.7337 / office 616.895.7100 / office fax 616.898.1228

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301--4582
USA

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Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
011	EMPS10201-D Rev NS U/M EA MPOWER 3" STUD MNT SAE 8 LED (RW) 3" mpower Fascia with Stud Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/WHT OPEN MARKET	21.00	78.750	US \$ 1,653.75
	Left Grille and Lic plate Ford and Tahoe			
012	EMPS101XG-8 Rev NS U/M EA MPOWER 3" STUD MNT SAE 12 LED (RBW) 3" mpower Fascia with Stud Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/BLU/WHT OPEN MARKET	11.00	86.850	US \$ 955.35
	Right Lic plate Ford and Tahoe			
013	ENGCC01243 Rev NS U/M EA BLUEPRINT 3.0 100 AMP CENTRAL CTRL OPEN MARKET	11.00	286.685	US \$ 3,153.54
	Ford and Tahoe			
014	ENGLNK004 Rev NS U/M EA BLUEPRINT LINK KIT (004) OPEN MARKET	1.00	221.400	US \$ 221.40
	Tahoe			
015	ENGLNK002 Rev NS U/M EA BLUEPRINT LINK KIT (002) OPEN MARKET	10.00	221.400	US \$ 2,214.00
	Ford			
016	ENGSA07152 Rev NS U/M EA BLUEPRINT 482 200W AMPLIFIER/SWITCH OPEN MARKET	11.00	302.850	US \$ 3,331.35
	Ford and Tahoe			
017	PMP1BRK2LPV Rev NS U/M EA MPOWER 3" LICENSE PLATE VERT KIT OPEN MARKET	11.00	18.000	US \$ 198.00
	Ford and Tahoe			

GSA CUSTOMER COPY



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsa.com
800.336.7337 / office 810.896.7100 / office fax 810.896.1226

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
018	ETSS100N Rev NS U/M EA 100N SERIES COMPOSITE SPEAKER OPEN MARKET Customer Part : CV: \$121.80	22.00	156.150	US \$ 3,435.30
019	ETSS100CBKTH15-D Rev NS U/M EA SPEAKER BRKT KIT - 2015 TAHOE DRV OPEN MARKET	1.00	25.650	US \$ 25.65
020	ETSS100CBKTH15-P Rev NS U/M EA SPEAKER BRKT KIT - 2015 TAHOE PSGR OPEN MARKET	1.00	25.650	US \$ 25.65
021	SS-ENGND04101 Rev 000 U/M EA BLUEPRINT 0410 50AMP REMOTE NODE Customer Part : SS-ENGND04101	10.00	171.840	US \$ 1,718.40
022	SS-ENGHNK01 Rev 000 U/M EA BLUEPRINT CENTRAL CTRL HRNS KIT-18" Customer Part : SS-ENGHNK01	11.00	35.040	US \$ 385.44
023	SS-ENGHNK02 Rev 000 U/M EA BLUEPRINT REMOTE NODE HNS KIT-18" Customer Part : SS-ENGHNK02	10.00	32.640	US \$ 326.40
024	ETSSVBK01 Rev NS U/M EA 100 SERIES SPEAKER BRACKET KIT (01) OPEN MARKET	20.00	36.000	US \$ 720.00
025	EML6E20R Rev NS U/M EA ML6 FLUSH MOUNT LIGHT (RED) OPEN MARKET	10.00	44.550	US \$ 445.50

GSA CUSTOMER COPY

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
026	EML6E20B Rev NS U/M EA ML6 FLUSH MOUNT LIGHT (BLU) <i>Ford</i> OPEN MARKET	10.00	44.550	US \$ 445.50
027	SS-ENGCP18001 Rev 000 U/M EA BLUEPRINT REMOTE CONTROL PANEL <i>Ford and Tahoe</i>	11.00	137.826	US \$ 1,516.09
Total Items Price				US \$ 42,056.31

Thanks again for your interest in our company as one of your suppliers.

With best regards,
 SoundOff Signal GSA Sales
 ETI LIGHTING, DBA SOUNDOFF SIGNAL GSA
 GS-07F-0485Y
 CONTRACT PERIOD JULY 20, 2017 TO JULY 19, 2022
 DUNS 831009597
 CAGE 6FVPd
 TAX ID 263691717

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO: Purchasing Division/Administrative Services

DATE: 02/11/20

FROM: Department/Division Police Department

REQUISITION # 38

List "No Substitute" Item(s) here:

Lights and Siren complete packages for 10 Squad SUVs, 1 Chevy Tahoe Command Vehicle and 2 Dodge Ram Trucks for the Community Service Officers

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ 42,000
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☐ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☒ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Please see attached documentation from Mr. Simon for justification. Approved 2019 Bond Fund purchase

Approvals:

Requestor:

Date: 2-11-2020

Department Head:

Date: 2-11-20

Purchasing Manager:

Date: 2/19/2020



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.5

Consideration with possible action to approve a five year contract with ArcServe for \$93,621.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. ArcServe

Request approval to purchase ArcServe Model 9240 with 5 years Gold Maintenance Data Protection and business continuity for Disaster Recovery and Instant Recovery with 2 Days of Professional Installation/Support Transition Services for a total of \$93,621.00 from the State of Wisconsin contract.

	Arcserve UDP 9240 Appliance --80TB Useable- 240TB Suggested Backup Capacity		
	Description		
1	Arcserve UDP 9240 2-U Expandable Integrated Backup Appliance -		\$69,696
1	Arcserve UDP 9240 Integrated Backup Appliance - Five Year Gold Maintenance - New		\$59,836
1	Upgrade to Premium License		\$5,808.00
1	5 Year Maintenance for Premium License		\$3,136.00
1	10Gig Adapter		\$484.00
	Total for Data Center Option 2 Model 9240		\$138,960
	Unitrends Trade-In Discount		-\$48,339
			\$ 90,621.00
2	2 Days Profesional Installation/Support Transition Service		\$ 3,000.00
	TOTAL		\$ 93,621.00



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.6

Request by Ald. Johnson to provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and recommend rate modifications as necessary.

BACKGROUND

RECOMMENDATION

Refer to Staff.

FISCAL IMPACT

ATTACHMENTS

- I. ALD. JOHNSON FINANCE COMMUNICATION



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 02-04-2020

Request of Alderperson Brian Johnson

Refer to: Finance

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and ~~modify rates~~ recommend rate modifications as necessary.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.7

Resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.

BACKGROUND

Seibel Law Office, LLC invoice #2019-200-2 for \$12,420.00
2019 Real Property Tax Appeal

GB School District	\$4,579.67
City of Neenah	\$873.62
City of Sheboygan	\$37.20
City of Green Bay	\$6,929.51

Seibel Law Office, LLC invoice #2019-200-1 for \$12,360.00
2019 Personal Property Tax Appeal

GB School District	\$4,968.00
City of Green Bay	\$7,392.00

Seibel Law Office, LLC invoice #2018-630-1 for \$2,222.50
2018 Real Property Tax Appeal

GB School District	\$889.00
City of Green Bay	(\$889.00)

Already transferred from contingency by resolution on 1/14/2020

Total transfer for City of Green Bay expense = \$13,432.51

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Resolution-Transfer from Contingency for legal fee for Property assessment litigation 2019 - 3-3-2020
CC

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

March 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 25, 2020, the following 2019 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$13,432.51
To:	101140-53021 Legal Expenses	
	Vendor: Seibel Law Offices, LLC 2018 & 2019 Expenses Georgia Pacific Tax Appeal for Real Estate and Personal Property	\$13,432.51

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.8

Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CONFIDENTIAL Claims Committee Rpt February 2020