



AGENDA OF THE POLICE AND FIRE COMMISSION

**MONDAY, MARCH 2, 2020, 12:00 PM
CITY HALL, ROOM 310**

A. Roll Call.

B. Approval of the Agenda.

C. Approval of Minutes.

- I. Approval of the minutes from the regular meeting held December 2, 2019.

D. Regular Business.

- I. Consideration with possible action on the review of Patrol Officer candidate background(s). The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.
2. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.
3. Consideration with possible action on the following communications:
 - a. Budget Status Report
 - b. Budget Spreadsheet
4. Consideration with possible action on request to approve the monthly bills.

5. Set date of next meeting.

E. Informational.

1. President's Report.
2. Report from the Chiefs.

F. Patrol Officer Interviews Continued.

1. Interviews with Patrol Officer candidate(s). Please take notice that pursuant to §19.85 (1) (c) and (f) Wisconsin Statutes, the Commission may convene in closed session for the purpose of interviewing, evaluating and considering employment of Patrol Officer candidates.

G. Adjournment.

H. Public Hearings.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Police and Fire Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



MINUTES OF THE POLICE AND FIRE COMMISSION

**MONDAY, DECEMBER 2, 2019, 3:00 PM
CITY HALL, ROOM 310**

A. ROLL CALL.

Present: Rod Goldhahn, Nancy Schopf, Marian Boyle-Rohloff, Vanya Koepke, Warren Wanezek.

Others Present: Police Chief Andrew Smith, Assistant Fire Chief Rob Goplin, HR Generalist Jennifer Smits and others.

B. APPROVAL OF THE AGENDA.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to approve the agenda. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of the minutes from the regular meeting held November 7, 2019.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Marian Boyle-Rohloff to approve the minutes. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

D. INFORMATIONAL.

I. President's Report.

There was no report from the President.

2. Report from the Chiefs.

Police Chief Andrew Smith and Assistant Fire Chief Rob Goplin reported on their respective department events and activities.

E. REGULAR BUSINESS.

I. Consideration with possible action on request to approve the Police Sergeant promotional list.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

2. Consideration with possible action on request to approve the promotions to the rank of Police Sergeant. The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85(2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Moved by Commissioner Vanya Koepke, seconded by Commissioner Warren Wanezek to go into closed session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

Moved by Commissioner Nancy Schopf, seconded by Commissioner Marian Boyle-Rohloff to return to open session. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

Out of closed session, Commissioner Rod Goldhahn reported that the Commission approved the promotion of one candidate.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Warren Wanezek to approve. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

3. Consideration with possible action on the following communications:

a. Budget Status Report

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Vanya Koepke to receive and place on file the budget status report and the budget spreadsheet. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

b. Budget Spreadsheet

4. Consideration with possible action on request to approve the monthly bills.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to approve the monthly bills. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

5. Set date of next meeting.

The Commission did not set a date for the January meeting at this time. The next meeting will be scheduled based upon need, particularly for Patrol Officer candidate background investigations and interviews.

F. ADJOURNMENT.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

G. PUBLIC HEARINGS.



City of Green Bay

02/21/2020 11:20
haileyhe

CITY OF GREEN BAY
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2019 12

ACCOUNTS FOR: 003	POLICE & FIRE COMMISSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007	RECRUITING	24,500	24,500	18,413.30	1,776.05	.00	6,086.70	75.2%
	TOTAL POLICE & FIRE COMMISSION	24,500	24,500	18,413.30	1,776.05	.00	6,086.70	75.2%



City of Green Bay

02/21/2020 11:30
haileyhe

CITY OF GREEN BAY
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2020 02

ACCOUNTS FOR: 400 FIRE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	4,500	4,500	1,320.00	1,320.00	.00	3,180.00	29.3%
TOTAL FIRE ADMINISTRATION	4,500	4,500	1,320.00	1,320.00	.00	3,180.00	29.3%



City of Green Bay

02/21/2020 11:25
haileyhe

CITY OF GREEN BAY
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2020 02

ACCOUNTS FOR: 300 POLICE ADMINISTRATION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52007 RECRUITING	20,000	20,000	195.00	.00	.00	19,805.00	1.0%
TOTAL POLICE ADMINISTRATION	20,000	20,000	195.00	.00	.00	19,805.00	1.0%

2019 POLICE & FIRE COMMISSION BUDGET

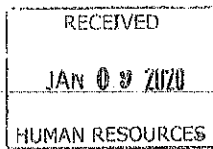
Account: 101003-52007 Recruiting

[illegible]

Account: 101300-52007 Recruiting (PD)

[illegible]

Statement



INTERNATIONAL PUBLIC MANAGEMENT
ASSOCIATION for HUMAN RESOURCES

Statement Date

1/6/2020

Bill To:

00092426

City of Green Bay Human Resources

Dept.

100 North Jefferson St, Room 500

Green Bay WI, 54301

Invoice Number	Invoice Date	Description	Total Amount	Payments	Balance Due
INV-51787-Z1K2T7	12/5/2019	Product Sales - PO-EL 101 Key Score Package	\$304.05	\$0.00	\$304.05

Total Invoice Amount: \$304.05

Total Payments: \$0.00

Total Balance Due: \$304.05

APPROVED

Dated: 1/17/20
By:

101003-52007 - \$304.05

for 2019

Remit Payment To:

IPMA-HR

1617 Duke St

Alexandria VA, 22314

Tel# 703-549-7100, Fax# 703-684-0948

Fed ID# 36-2177151

www.ipma-hr.org



Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529

RECEIVED
JAN 06 2020
HUMAN RESOURCES

Invoice

December 31, 2019

Bill to: Peggy Barden
City of Green Bay - PPE
Human Resources Room 500
P.O. Box 23600
Green Bay, WI 54305-3600

For: City of Green Bay - PPE
co 12-19

Invoice # 125794

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
86580	12/17/2019	Tuberculin Skin testing (PPD) <i>PD</i>	1.00	10.00			10.00
		Summary for [REDACTED]		10.00	0.00	0.00	10.00

Invoice # 125794 Balance Due:

10.00

101003-52007 - \$10.00
for 2019

APPROVED
Date: 1/17/20
By: *[Signature]*

Cut and return with payment

Please place invoice number **125794** on check

Please remit **10.00** to

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420

Craig D. Childs, PhD, SC
385 Williamstowne
Suite 301
Delafield, WI 53018
(262)646-6404x116
childs@tyreandchilds.com
http://www.tyreandchilds.com

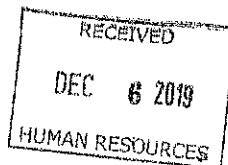
TYRE & CHILDS

PUBLIC SAFETY CONSULTATION

INVOICE

BILL TO

Ms. Jennifer Smits
City of Green Bay Police Department



INVOICE # 2500
DATE 12/03/2019

TERMS Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
New Hire Evaluation	1	495.00	495.00

Please make check out to: Craig D. Childs, PhD, S.C.

BALANCE DUE

\$495.00

Please also indicate the invoice number on your
payment voucher.

Thank you.

APPROVED

Dated: 12/10/19

By:

101003-52007 - \$495.00

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529

Invoice
November 29, 2019

Bill to: Jennifer Smits
City of Green Bay
Human Resources
100 N. Jefferson St.
Green Bay, WI 54301

For: City of Green Bay - PPE
co 11-19

Invoice # 125394

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
86580	11/25/2019	Tuberculin Skin testing (PPD) <i>PD - pre-emp.</i>	1.00	10.00			10.00
				10.00	0.00	0.00	10.00
86580	11/25/2019	Tuberculin Skin testing (PPD) <i>PD - pre-emp.</i>	1.00	10.00			10.00
				10.00	0.00	0.00	10.00
80100	11/19/2019	DOT 5 Panel	1.00	37.00			37.00
81003	11/19/2019	Urinalysis Without Micro (u/a dip)	1.00				-
92552	11/19/2019	Audiometry Pure Tone	1.00	12.50			12.50
97750	11/19/2019	Back Screen level 4	1.00	45.00			45.00
99173	11/19/2019	Titmus Vision Simple <i>DPW pre-emp.</i>	1.00				-
				94.50	0.00	0.00	94.50
80100	11/18/2019	DOT 5 Panel	1.00	37.00			37.00
81003	11/18/2019	Urinalysis Without Micro (u/a dip)	1.00				-
92552	11/18/2019	Audiometry Pure Tone	1.00	12.50			12.50
97750	11/18/2019	Back Screen level 4	1.00	45.00			45.00
99173	11/18/2019	Titmus Vision Simple <i>PRF pre-emp.</i>	1.00				-
99213	11/18/2019	DOT Examination	1.00	68.25			68.25
				162.75	0.00	0.00	162.75
71046	11/15/2019	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
80100	11/15/2019	Drug Screen 5 Panel	1.00	36.00			36.00
81003	11/15/2019	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	11/15/2019	Health Study #2	1.00	20.00			20.00
84202	11/15/2019	Protoporphyrin; RBC	1.00	69.00			69.00
86580	11/15/2019	Tuberculin Skin testing (PPD)	1.00	10.00			10.00
92552	11/15/2019	Audiometry Pure Tone	1.00	12.50			12.50
93000	11/15/2019	EKG w/interp	1.00	60.00			60.00
94016	11/15/2019	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00			42.00
97750	11/15/2019	Back Screen level 4	1.00	45.00			45.00
HP4	11/15/2019	History & Physical <i>PD pre-emp.</i>	1.00	90.00			90.00
				478.50	0.00	0.00	478.50
80100	11/27/2019	Rapid Drug Screen - 8/OXY	1.00	32.00			32.00
94016	11/27/2019	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00			42.00
97750	11/27/2019	Back Screen level 4	1.00	45.00			45.00

99213	11/27/2019	History & Physical	1.00	70.25			70.25
		S [REDACTED]		189.25	0.00	0.00	189.25
80100	11/25/2019	DOT 5 Panel	1.00	37.00			37.00
81003	11/25/2019	Urinalysis Without Micro (u/a dip)	1.00				-
92552	11/25/2019	Audiometry Pure Tone	1.00	12.50			12.50
97750	11/25/2019	Back Screen level 4	1.00	45.00			45.00
99173	11/25/2019	Titmus Vision Simple	1.00				-
99213	11/25/2019	DOT Examination	1.00	68.25			68.25
		[REDACTED]		162.75	0.00	0.00	162.75

Invoice # 125394 Balance Due:

1107.75

101003-52007 - \$498.50 - PD
101180-52006 - \$609.25 -

APPROVED

Dated: 12/5/19
By: [Signature]

Cut and return with payment

Please place invoice number 125394 on check

Please remit 1,107.75 to

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420



Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420
FEIN: 39-0817529

Invoice

November 29, 2019

Bill to: Peggy Barden
City of Green Bay - PPE
Human Resources
100 N Jefferson - Room 500
Green Bay, WI 54301

For: City of Green Bay - PPE
co/drug 11-19

Invoice # 125456

Proc Code	Date	Description	Qty	Charge	Receipt	Adjust	Balance
71046	11/21/2019	X-Ray chest PA/L:AT 2 view	1.00	94.00			94.00
80100	11/21/2019	Drug Screen 5 Panel	1.00	36.00			36.00
81003	11/21/2019	Urinalysis Without Micro (u/a dip)	1.00				-
82DOM	11/21/2019	Health Study #2	1.00	20.00			20.00
84202	11/21/2019	Protoporphyrin; RBC	1.00	69.00			69.00
92552	11/21/2019	Audiometry Pure Tone	1.00	12.50			12.50
93000	11/21/2019	EKG w/interp	1.00	60.00			60.00
94016	11/21/2019	Pulmonary Funct. Test (Incl. Interp)	1.00	42.00			42.00
97750	11/21/2019	Back Screen level 4	1.00	45.00			45.00
HP4	11/21/2019	History & Physical	1.00	90.00			90.00
S [REDACTED]				468.50	0.00	0.00	468.50

Invoice # 125456 Balance Due:

468.50

101003-52007-468.50 (PD)

APPROVED

Dated: 12/5/19

By: [Signature]

Cut and return with payment

Please place invoice number 125456 on check

Please remit 468.50 to

Prevea Health Occupational Health
PO Box 12734
Green Bay, WI 54307-2734
Phone: 920-405-1420



Fox Valley
TECHNICAL COLLEGE
Knowledge That Works

RECEIVED FEB 04 2020

INVOICE

Page: 1 of 1
Invoice No: AR30575
Invoice Date: 01/30/2020
Customer Number: 00058117

Please Remit To:
FOX VALLEY TECHNICAL COLLEGE
ACCOUNTS RECEIVABLE
PO BOX 2277
APPLETON WI 54912-2277

Payment Terms: Net 30
Due Date: 02/28/2020
AMOUNT DUE: 1,320.00 USD

CITY OF GREEN BAY
DAVID LITTON
501 SOUTH WASHINGTON STREET
GREEN BAY WI 54301

Amount Remitted: _____

Please detach top portion and return with your Payment.

If you choose to pay by credit card please contact us at 920-735-5768 or provide a phone number where we can reach you to complete your financial transaction. This procedure is to protect you and your credit card information. We accept MasterCard or Visa.

For billing questions, please call 920/735-5768.

Line	Identifier	Description	Quantity	UOM	Unit Amt	Original
						Net Amount
1		Annual Hiring Process User Fee	1.00	EA	1,000.00	1,000.00
2		Written Exam Candidate Fee	64.00	EA	5.00	320.00
	(\$5/candidate/64)					
	Subtotal:					1,320.00
Amount Due:						1,320.00

APPROVED

Dated: 2/5/20

By:

101400-52007 - \$1,320.00



IPMA-HR
1617 Duke St, Alexandria, VA 22314
Tel# 703-549-7100, Fax# 703-684-0948
<http://www.ipma-hr.org>
Federal Tax ID: 36-2177151

RECEIVED

FEB 13 2020

Invoice

HUMAN RESOURCES

Invoice Date
01/27/2020

Bill To:
City of Green Bay Human Resources Dept.
100 North Jefferson St, Room 500
Green Bay, WI 54301

Ship To:
Jennifer Smits
City of Green Bay Human Resource
100 North Jefferson St, Room 500
Green Bay, WI 54301

Invoice #		Customer #	Purchase Order			
INV-52750-P2R1J4		00223774				
Transaction Date	Description	Qty	Unit Price	Discount	Amount	
01/27/2020	PO-EL 101 Test Booklet	30	\$15.00	\$0.00	\$450.00	
01/27/2020	PO-EL 101 Test Info Packet	30	\$0.00	\$0.00	\$0.00	
	Test booklets only - add-on to Invoice #51787.					\$0.00

APPROVED

Dated: 2/19/2020

By:

101300-52007 - \$450.00

Credit Card Payment

VISA/MC Account # _____

Exp. Date ____/____/____

Signature _____

Tax : \$0.00
Invoice Total : \$450.00
Payments: (\$0.00)
Balance: \$450.00



National Minority Update

Quarterly Employment & Educational Resource
PMB 206
2200 Wilson Blvd Ste. 102
Arlington, VA 22201
(703) 527-1901

Receipt

Invoice No: 8832162

Date: January 17, 2020

To **City of Green Bay**
Attn: Jennifer Smits
100 North Jefferson St.
Green Bay, WI 54301

INVOICE DATE	EDITION	TRANSACTION	CUSTOMER CODE	TERMS
01/17/20	WEB	NMU011720	GBW	Credit Card
AD SIZE	DESCRIPTION		UNIT PRICE	AMOUNT
Quarter	Online Public Safety Advertising (Patrol Officer)		\$195.00	\$195.00
	Federal Tax Id. #88-039-4222			
TOTAL AMOUNT				\$195.00

PAID IN FULL WITH VISA

Police